



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1 Nov 2023**  
Period end date

Period start date To **31 Oct 2024**

**Charity name: The Ermine Street Guard**

**Charity registration number: 1183802**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance education for the benefit of the public in the field of Roman history and to promote research by practical reconstruction of Roman equipment</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Research into and reconstruction of armour and equipment of the Roman Army in 1<sup>st</sup> century CE. Public displays of military tactics, armour and equipment. Presentations to schools and museums.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the Charity Commission's guidance on public benefit</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>n/a</b>
Policy on social investment including program related investment	Para 1.38	<b>n/a</b>
Contribution made by volunteers	Para 1.38	<b>Attendance at displays, engaging with the public and students in talking about Roman military life and related research, contributing to the manufacture and maintenance of armour and equipment. Maintaining the website and undertaking research projects</b>
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The Guard met to produce and maintain equipment. Displays were given to the public at several venues across the UK. Responses have been made to email enquiries from interested members of the public and students requesting information. The website has been maintained and updated as a resource for wider society. Educational videos have also been created accessible on the website and YouTube. A Facebook site also informs the public.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>English Heritage has been a major source for displays at significant roman sites in the UK but has materially reduced the number of events they hold at their sites. This has impacted on the financial position of the charity. Monies received primarily came from displays and subscriptions. Expenditure is still being carefully controlled.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	<b>As a small charity income and expenditure are normally predictable and ongoing cash balances sufficient to meet any unexpected costs</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Fees from public displays and filming. Members' subscriptions</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<b>Accidents on displays – mitigated by health and safety policies and public liability insurance</b>
Other		

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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>See Article 12 of the CIO constitution</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	<b>The CIO was set up to replace an existing charity.</b>
Other		

## Reference and Administrative details

Charity name	The Ermine Street Guard
Other name the charity uses	
Registered charity number	<b>1183802</b>
Charity's principal address	Oakland Farm House Dog Lane Witcombe Gloucester GL3 4UG

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Christopher Haines MBE</b>	<b>Chair</b>		
2	<b>Roderick Sayers</b>	<b>Treasurer</b>		
3	<b>Hilary Fleming</b>	<b>Secretary</b>		
4	<b>Timothy Haines</b>			
5	<b>David Hare</b>			
6				
7	<b>Jeremy Mayes</b>			
8				
9	<b>Anthony Segalini</b>			
10	<b>Greig Watson</b>			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Roderick P Sayers</i>	
Full name(s)	Roderick Paul Sayers	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	23/08/2025	



## Income & Expenditure Statement for the period to 31.10.24

	2023	2024
Income	£	£
Displays and Filming	9,642.30	16,150.00
Donations	240.00	
Interest		
Sales	403.89	666.00
Schools		
Other	117.50	58.90
Subscriptions and Social	1,705.40	1,739.60
	<u>12,109.09</u>	<u>18,614.50</u>
<b>Expenditure</b>		
Computer	181.76	411.28
AGM	1,912.83	588.25
Charges		
Internet	-	
Display Equipment	-	
Insurance	1,711.87	2,066.38
Materials	1,784.83	1,257.09
Stock of sales	401.28	
Utilities	1,138.26	1,016.52
Travel Costs	4,510.39	5,131.08
Vehicle Costs	3,845.40	4,566.10
Other display costs	254.15	406.10
Awards	-	
Miscellaneous	191.17	21.25
	<u>15,931.94</u>	<u>15,464.05</u>
Surplus/(Deficit)	(3,822.85)	3,150.45
<b>Bank Position at 1.10.2023</b>	11,920.91	8,098.06
Surplus/(Deficit)	(3,822.85)	3,150.45
<b>Bank Position at 31.10.2024</b>	<u>8,098.06</u>	<u>11,248.51</u>

Bank Accounts as at 31.10.24	2023	2024
Treasurers Account	7,838.88	10,196.89
Deposit Account	1.14	1.14
Current Account	258.04	1,050.48
	<u>8,098.06</u>	<u>11,248.51</u>

Assets	
Land Rover Discovery	10,000.00
Trailers	1,800.00
Armour and Equipment	45,000.00
Workshop Tools	150.00
Office and Bunk Room Items	250.00
Books	250.00