



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 Nov 2022** Period start date To **31 Oct 2023**
Period end date

Charity name: The Ermine Street Guard

Charity registration number: 1183802

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education for the benefit of the public in the field of Roman history and to promote research by practical reconstruction of Roman equipment
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Research into and reconstruction of armour and equipment of the Roman Army in 1st century CE. Public displays of military tactics, armour and equipment. Presentations to schools and museums.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the Charity Commission's guidance on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	Attendance at displays, engaging with the public and students in talking about Roman military life and related research, contributing to the manufacture and maintenance of armour and equipment. Maintaining the website and undertaking research projects
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Guard met to produce and maintain equipment and take part in filming for educational TV programmes. Displays were given to the public at a number of venues across the UK . Responses have been made to email enquiries from interested members of the public and students requesting information. The website has been maintained and updated as a resource for wider society and a facebook site created.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Post Covid 19 the number of displays returned to normal. Monies received primarily came from displays, filming, and subscriptions. Expenditure is still being carefully controlled following the pandemic.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	As a small charity income and expenditure are normally predictable and ongoing cash balances sufficient to meet any unexpected costs
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees from public displays and filming. Members' subscriptions
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	Accidents on displays – mitigated by health and safety policies and public liability insurance
Other		

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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See Article 12 of the CIO constitution

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	The CIO was set up to replace an existing charity.
Other		

Reference and Administrative details

Charity name	The Ermine Street Guard
Other name the charity uses	
Registered charity number	1183802
Charity's principal address	Oakland Farm House Dog Lane Witcombe Gloucester GL3 4UG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Haines MBE	Chair		
2	Roderick Sayers	Treasurer		
3	Hilary Fleming	Secretary		
4	Timothy Haines			
5	David Hare			
6				
7	Jeremy Mayes			
8				
9	Anthony Segalini			
10	Greig Watson			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Roderick P Sayers</i>	
Full name(s)	Roderick Paul Sayers	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	15/08/2024	

The Ermine Street Guard - Charity Number 1183802

Income & Expenditure Statement for the period to 31.10.23

	2022	2023
Income	£	£
Displays and Filming	13,277.00	9,642.30
Donations	870.00	240.00
Interest		
Sales	1,655.50	403.89
Schools		
Other	131.00	117.50
Subscriptions and Social	5,850.90	1,705.40
	<u>21,784.40</u>	<u>12,109.09</u>
Expenditure		
Computer	94.99	181.76
AGM	1,778.11	1,912.83
Charges	-	-
Internet		-
Display Equipment		-
Insurance	1,743.21	1,711.87
Materials	1,859.35	1,784.83
Stock of sales	421.11	401.28
Telephone	289.35	308.86
Travel Costs	5,215.07	4,510.39
Vehicle Costs	3,471.84	3,845.40
Electricity	636.28	829.40
Other display costs	266.02	254.15
Awards	487.36	-
Miscellaneous	51.98	191.17
	<u>16,314.67</u>	<u>15,931.94</u>
Surplus/(Deficit)	5,469.73	(3,822.85)
Bank Position at 1.10.2022	6,451.18	11,920.91
Surplus/(Deficit)	5,469.73	(3,822.85)
Bank Position at 31.10.2023	<u>11,920.91</u>	<u>8,098.06</u>
Bank Accounts as at 31.10.23	2022	2023
Treasurers Account	10,900.13	7,838.88
Deposit Account	1.14	1.14
Current Account	1,019.64	258.04
	<u>11,920.91</u>	<u>8,098.06</u>
Assets		
Land Rover Discovery	10,000.00	
Trailers	1,800.00	
Armour and Equipment	45,000.00	
Workshop Tools	150.00	
Office and Bunk Room Items	250.00	
Books	250.00	