



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 Nov 2020** Period start date To **31 Oct 2021**
Period end date

Charity name: The Ermine Street Guard

Charity registration number: 1183802

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education for the benefit of the public in the field of Roman history and to promote research by practical reconstruction of Roman equipment
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Research into and reconstruction of armour and equipment of the Roman Army in 1st century CE. Public displays of military tactics, armour and equipment. Presentations to schools and museums.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the Charity Commission's guidance on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	Attendance at displays, engaging with the public and students in talking about Roman military life and related research, contributing to the manufacture and maintenance of armour and equipment. Maintaining the website and undertaking research projects
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Due to the current Covid-19 pandemic, activities have been severely curtailed. The Guard met to produce and maintain equipment and take part in filming for educational TV programmes. Displays were given to the public at the British Museum and Vindolanda on Hadrian's Wall. The Guard also took part in the opening weekend of Chester House Estate, a site adjacent to the Roman town of Irchester. As Covid restrictions permitted several work weekends took place and individual members made and maintained equipment at home. Responses have been made to email enquiries from interested members of the public and students requesting information. The website has been maintained and updated as a resource for wider society.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to Covid 19 the number of displays were limited in 2021. Monies received primarily came from displays, filming, subscriptions and a donation from the original Guard charity that is being closed down. Expenditure is being carefully controlled until such time as displays can fully restart. The assets of the original Guard charity (800014) were transferred to this charity on 1 October 2020.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	As a small charity income and expenditure are normally predictable and ongoing cash balances sufficient to meet any unexpected costs
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Covid 19 pandemic has impacted the ability of the charity to raise funds from conducting displays. Currently it is uncertain how many displays will be possible in 2022, although a full programme is anticipated at the moment. In the meantime costs will be tightly controlled.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees from public displays and Filming. Members' subscriptions
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	Loss of public display availability due to Covid-19 Accidents on displays – mitigated by health and safety policies and public liability insurance
Other		

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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See Article 12 of the CIO constitution

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	The CIO was set up to replace an existing charity. This charity has transferred its assets to the CIO and will be dissolved.
Other		

Reference and Administrative details

Charity name	The Ermine Street Guard
Other name the charity uses	
Registered charity number	1183802
Charity's principal address	Oakland Farm House Dog Lane Witcombe Gloucester GL3 4UG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Haines MBE	Chair		
2	Roderick Sayers	Treasurer		
3	Hilary Fleming	Secretary		
4	Timothy Haines			
5	David Hare			
6	John Hindle			
7	Jeremy Mayes			
8	Richard Odell			
9	Anthony Segalini			
10	Greig Watson			
11	Richard Gibbons			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

The Ermine Street Guard - Charity Number 1183802

Income & Expenditure Statement for the period to 31.10.21

	2020	2021
Income	£	£
Displays and Filming	400.00	6,937.00
Donations	4,644.54	3,948.16
Interest	-	-
Sales	70.00	15.00
Schools	0.00	0.00
Other	110.81	320.63
Subscriptions and Social	2,325.50	905.00
	<u>7,550.85</u>	<u>12,125.79</u>
Expenditure		
Administration	-	-
Computer	89.99	94.99
AGM	-	-
Charges	-	-
Internet	37.00	176.00
Display Equipment	75.00	138.00
HQ week end	-	-
Insurance	1,853.65	1,947.43
Materials	626.22	183.02
Stock of sales	-	-
Subscriptions (YHA)	-	-
Sweat Shirts	-	-
Telephone	647.06	98.50
Travel Costs	1,364.30	1,369.10
Vehicle Costs	1,255.70	1,843.71
Electricity	474.00	756.12
Donations	-	-
Other display costs	93.61	-
Awards	-	-
Miscellaneous	62.06	40.00
	<u>6,578.59</u>	<u>6,646.87</u>
Surplus/(Deficit)	972.26	5,478.92
Bank Position at 1.10.2020	-	972.26
Surplus/(Deficit)	972.26	5,478.92
Bank Position at 31.10.2021	<u>972.26</u>	<u>6,451.18</u>

Bank Accounts as at 31.10.21

Treasurers Account	0	4016.68
Deposit Account		1.14
Current Account	972.26	2,433.36
	<u>972.26</u>	<u>6,451.18</u>

On 1 October 2020 the following assets were gifted to the charity by the original Ermine Street Guard Charity No 800014

	£
Land Rover Discovery	10,000.00
Trailers	1,800.00
Armour and Equipment	45,000.00
Workshop Tools	150.00
Office and Bunk Room Items	250.00
Books	250.00