

Church of England Parish of Bemerton, Salisbury

Annual Report
and
Financial Statements
of the
Parochial Church Council

Registered Charity: 1183774

for the year ended 31 December 2021

Bemerton Parish Office
96 St. Michael's Road
Bemerton Heath
Salisbury SP2 9LE

Bank:
Lloyds Bank Plc.
Blue Boar Row Branch
Salisbury

Independent examiner:
Brian Chapman for 2022 APCM
To be appointed by PCC for 2022 Accounts

Safeguarding

The Parish complies with The Diocesan safeguarding policies which were ratified at a PCC in January 2021. DBS checks were up to date including checks for all members of the PCC as they are Trustees of a charity. Helen has attended the annual update training for Parish Safeguarding Officers as well as that for DBS Verifiers. There were no serious safeguarding incidents reported during 2021

Report written by Helen Pessell

Evangelism, Ministry & Mission

Throughout 2021 the Rector re-established good working relationships with Bemerton St John School, St Peter's Primary School and Sarum Academy after the parish needed to allow links to fade during the vacancy.

There is now a Collective Worship held weekly in Bemerton St John, and every half term in St Peter's School and Sarum Academy. In November Year 7 attended a service at St Michael's Church and in December Sarum Academy recorded its Carol Service in St Michael's. During the periods of lockdown the Rector provided collective worship via video. School ministry is an important part of our evangelism, ministry and mission. When we gather in collective worship we are very much the Church Gathered in learning and prayer and although we don't have families and children attending our Sunday morning services regularly we have hundreds of children learning and worshipping as Church through the year. During 2021 Rev'd Ali Alexander, the curate from St Thomas', joined us for a half day a week as part of her curacy. Rev'd Ali has become a governor at Bemerton St John and also re-introduced Open the Book there.

As part of our ministry and mission we explored how we might best serve and be a presence among the people we serve in the parish. Later in this report you will read about the work of St Michael's Community Café and the Community Fridge and Larder. In the last quarter of 2021 we started using St Peter's School Hall for Informal Worship on the first Sunday of the month and for Messy Church on the second Sunday of the month. This is the beginning of our looking to offer an opportunity to build community on a new housing development that doesn't have any other places for the community to gather.

Our Worship has continued to evolve and we now have a committee that meets to plan the music for our Principle Sunday service. Part of our evangelism, ministry and mission has been to carefully consider the theology we might be presenting to regular and visiting worshippers alike. We are an Inclusive Church, which means we need to be aware that some people may come to our parish because we have signed up to be an activist parish community for promoting the equality of God's love for all God's people. We subscribe to the Inclusive Church statement:

"We believe in **inclusive church** – a church which **celebrates and affirms every person** and does not discriminate.

We will continue to challenge the church where it continues to discriminate against people on grounds of **disability, economic power, ethnicity, gender, gender identity, learning disability, mental health, neurodiversity, or sexuality**.

We believe in a Church which **welcomes and serves all people** in the name of Jesus Christ; which is scripturally faithful; which seeks to proclaim the Gospel afresh for each generation; and which, in the power of the Holy Spirit, allows all people to grasp how wide and long and high and deep is the love of Jesus Christ.”

Throughout 2021 we have considered how best we can minister to the community we are called to serve. Part of this process has been to agree to the process of removing pews from St Michael's and having stackable chairs instead. The full extent of what we are seeking to achieve is mentioned later in this report. Our hope is that we will provide continued support to our community by being able to offer space for support groups, local artists exhibitions, holding conferences and days of quiet and reflection. The Garden at St Michael's has been in phase one of turning it into a facility for individuals, couples and families to come to use if they don't have gardens themselves.

We have been considering how we reach out to the people of Quidhampton and we held an open air carol service there in December by walking through the village and assembling outside the village pub. We have been considering how we become involved in village activities as part of our mission and ministry.

In Lower Bemerton we started holding morning prayer in St Andrew's Church Tuesdays to Saturdays. We have continued a Friday morning BCP Communion there also along with a Wednesday morning Common Worship Communion at St Michael's Church. We did have Evensong every Sunday at St Andrew's at 6pm but this has reverted back to only being on the First Sunday of the month when we started a new service pattern toward the end of the year.

We very much see mission and ministry as ensuring we see where the community gathers and joining in. This has meant we ensure a visible presence at community events such as open gardens and various fetes and concerts as well as the Pantomime by the local Bemerton Players in December. Our approach to evangelism, ministry and mission is to be present and available and committed to serving in which ever way we can. Later in this report you will see the number of 'Life Event' services we had in the parish in 2021. Our policy for Baptism is that we offer a couple of meetings with families of children to be Baptised and then plan the Baptism. We no longer insist they come to church several times before we put a date in the diary. Our approach is that we are not gatekeepers of God's Grace, Love and Presence but channels of it into our community.

Part of our evangelism, ministry and mission work has been to create stronger ties with local authority and community groups who are also offering support in the local community. In conjunction with this we were delighted to start and develop a working relationship with Community Payback through the year. We have continued to enjoy the presence of the Trussell Trust and Age UK on our St Michael's site as they continued to rent shop and office space from us. We have also worked with RISE:61 to ensure they have continued to work safely during the Pandemic and who continue to lease land from us for their Bike Hub.

An important aspect of evangelism, mission and ministry is our commitment to developing ecumenical relations. We were delighted to work with Bemerton Methodists over 2021 and shared an outside service together at Easter. The Rev'd Steve Hawkes has also been helpful in offering pastoral care to those in Salisbury District Hospital at times we were not allowed to visit as he is part of the chaplaincy team there. We are very grateful to him for his support and look forward to working together more often in the coming years. We have attempted to make contact with the Roman Catholic Church but with only two clergy covering a vast area it has been difficult to arrange joint services or mission activities. We committed to developing a good relationship with that worshipping community in the future.

Written by Kevin Martin

LPA (Lay Pastoral Assistant) and Pastoral Care

The 5 of us did not manage to meet often in 2021 but this did not stop the pastoral work continuing with us visiting those who asked for Home Communion, walking alongside those who were experiencing difficulty and praying for those in need known to us in the parish. July also saw us all remotely relicensed by the diocese to serve for a further 3 years. In November Maureen Winstanley was appointed as the chaplain to the LPA group. This means she is available to answer any questions that may arise from LPA visits and to offer pastoral support to the LPA team. The Rector was able to follow Covid guidelines to conduct pastoral visits and to celebrate Holy Communion and the ministry of laying on of hands and anointing to people in their own homes and in the church building.

Pastoral care continued to be challenging through the year with more lockdowns and restrictions. We have managed to offer the range of Life Event services in the parish however and we are pleased to see the return of the option for people to celebrate together and to remember loved ones who have died. Throughout 2021 there were 22 funerals, five weddings and the Baptism of five children and three adults.

In October we held an All Souls Remembrance Service in St John's Place which was followed by a tea. This service was led by Rev'd Canon Kim Stephens and Rev'd Kevin Martin and is in the diary to be an annual event.

Pastoral care has continued to be offered to those who are terminally ill although visits to hospitals have been difficult at times.

The Community Fridge & Larder and the Community Café continues to be a way in which we offer pastoral care to a wider group of people beyond those who are regular worshippers in the parish. In conjunction with the local authority community centre on Bemerton Heath we have once again been able to offer a weekly lunch club to some senior residents in the parish. This often sees between eight to 12 people in attendance.

We have also been able to continue to grow our presence in the local Church of England Primary and Secondary Schools in the parish. The focus has been on offering teaching and training support to staff but also offering pastoral support to the whole school communities when they have had to continue to deal with the difficulties Covid continued to bring.

Report written by Helen Pessell and Kevin Martin

Social Events

Our usual social calendar has once again been curtailed this year. We planned and ran 2 Jumble Sales in August and October which were lovely social events for those helping and those buying. Both raised over £300 but more importantly got us out of our homes and just enjoying being together. More are planned for 2022. October also saw a lovely 'Fish and Chip' evening where we gathered to eat and then talk about how we as a parish reached out to the wider community focussing especially on the new development at St Peter's Place.

Report written by Helen Pessell

Bemerton Parish Community Art Group.

We meet on Thursday afternoons 3pm-5pm in the Poppy Room.

We have managed to meet most of the time during the pandemic when it was allowed to meet together in small groups. We are an open group with freedom to come when you can. Mostly we are a group who haven't done much painting before or have just dabbled a bit. Although some of us are very skilled and had some training.

We are free to paint or draw anything that takes our fancy, and use whatever medium we enjoy. However, recently we had a session on portrait drawing by one of our trained artists.

We have plenty of art paper and paints and books to give us inspiration, or you can bring your own. We charge £2 per session to help towards the heating which includes a cup of tea or coffee.
Report written by Maureen Winstanley.

Flowers for St Michael's Church.

We are a small group who enjoy arranging flowers and want to see the Church decorated. We do a session for 2 weeks at a time as usually the flowers remain fresh over the 2 week session, although they will need to be watered in between times. There is a flower fund available to help with the expense of the flowers.

We are grateful to Pat Cleeve who has taken over arranging the rota after Jenny Thomas, who ran out rota for many years, died suddenly in October.

As we don't have flowers in Church during Lent and Advent this usually means we are committed only 2-3 times per year with the exception of Festivals when we usually all take part. We would welcome anyone who would like to join our rota, you don't need to have had training, just a love of flower arranging.

Report written by Maureen Winstanley

Flowers at St Andrew's

Jane Malkin took over the rota in January 2020 after Susan Drewitt stood down. We then entered lockdown and no arrangements were allowed.

Jane recruited some new people following some moving away and others retiring. In total there are now 14 ladies and one man on the rota, most doing an arrangement once during the year and some two. An arrangement is kept in place and refreshed over two weeks excluding Lent and Advent. Costs can be borne by the participant or claimed back from an available flower fund. Harry Baker did an outstanding Harvest display on the south window ledge.

Written by Lynn Kershaw

Deanery Synod Report

The new Deanery Synod met twice in 2021, in June on Zoom and in November in person in St Paul's. Its main business, apart from electing its officers and receiving and discussing Deanery Synod reports, was familiarisation with the draft Deanery Plan drawn up in August 2018 and discussion of how to move ahead with its implementation. The plan sets our ways in which we can work together more effectively as a deanery in the light of the diocesan vision and programme of

Renewing Hope: Pray, Serve, Grow. Members share how their parishes had been affected by covid, coping with which had taken priority over other matters and precluded in person discussion of them by PCCs.

Report written by Gillian Newton

Church Buildings

St Andrews

The church was open for services only at the start of the year with strict limits on numbers. Evensong restarted in May and the building was reopened for private prayer being open during the day and locked by local people on a rota.

The fabric of St Andrew's is generally in good repair.

In February some tiles slipped on the porch roof and this and the guttering on the north side were repaired by Mouldings.

The Chasubles from St John's have been moved to St Andrew's, they have all been cleaned and are now being routinely used.

Plans to replace the board with the list of rectors are at the point of awaiting final details from the supplier and obtaining list B permission from the Archdeacon.

The plans to replace the curtain in the south west corner with cupboards has been abandoned and at some time replacement of the curtain or alternative screening of the area will be addressed.

The condition of the bell has not been assessed for some time and contacts have been made with experienced bell ringers / tower captains to determine what we should do and how. A meeting with the tower captain of St Thomas' has identified a need to build a tower scaffold or similar inside the church to gain access to the bell for inspection. A condition report and risk assessment can then be completed. This will be progressed in 2022.

The 5 yearly electrical inspection is due in Jan 2022 and the electrician was contacted in October. The inspection will be delayed due to his availability and the insurance company have been informed. A plan has been prepared to update the electrical consumer units, timers etc in the south west corner which will be done with the inspection, early in 2022. Advice has been received from the DAC that the work planned can be completed as List A with details of possible upgrades which can not be completed as list A.

The report from the Quinquennial inspection conducted in September 2019 (received in April 2020) notes some repairs required to stonework and some interior treatment of woodwork required in the next year or so. These should be progressed in 2022.

Written by Hilary Bird

Friends of St Andrew's Report 2021

The Friends met twice in 2021, in April and September, the April meeting was Kevin's first meeting with the Friends.

The outcomes have mainly been fabric related and are in the St Andrw's report.

It wasn't possible to hold a George Herbert Festival Evensong in February 2021 in St Andrew's but we did have a service on Zoom which saw people zooming in from across Europe. Plans for 2022 were discussed and it was decided to have a local speaker or celebrant and to decide on the inclusion of refreshments nearer to the time.

Written by Hilary Bird

St John's

There is no change to the condition of the Chancel.

St John's Churchyard

Bemerton Community Projects requiring Faculty Permission:

Additional lighting has been installed along the path from the main door to the lych gate.

The faculty for the installation of notice boards by Bemerton Community which had been approved and put on hold has now lapsed.

Bemerton Community are no longer seeking to increase their storage space outside the church.

Burials of Cremated remains have continued since the closure of the Churchyard and it is now apparent that this was an incorrect interpretation of the situation so there are no permissions for this and a retrospective Faculty is required for this and for burial of cremated remains in the future.

This application will be made at the start of 2022.

Written by Hilary Bird

St Michael's

The fabric of St Michael's hasn't changed and significant work on the brickwork will be required in the next few years.

The door for the fire exit from the stairs which had been damaged was repaired.

The credence table in memory of Barbara Tinkler was purchased in May.

The church architect provided the PCC with plans towards the end of the year for the reordering of St Michael's to provide stacking seating, a servery and two toilets in the main part of the church. In the undercroft the plans provide for disabled access being created and the refurbishment of the existing to provide three group rooms and a disabled accessible toilet.

Written by Hilary Bird

St Michael's Community Centre

Despite being in lockdown at the start of the year, the Community Centre made an Operating Surplus for 2021 of £5,485.19

2021 started with another lock down and the Community Fridge was kept open in this time. During April to July groups started back along with the cafe being open. We gained some new groups and ensured everyone followed Covid guidelines.

Fortnightly meals for the elderly continued wherever possible under Terri's careful management, with support from Wiltshire Council and became a weekly arrangement towards the end of the year.

At the beginning of the year we had a water leak in the grounds which we had to get repaired and claim for lost water, the difference in cost was claimed on our insurance.

The room next to the Parish Office has now been turned into the Community Centre Managers Office. And the old office redecorated and turned into a one to one consultation room which Community Payback decorated.

The Community Garden has been cleared and tidied and Alzheimer's group are back planting vegetables, while Community Payback have completed some amazing clearing work to the bank alongside St Michael's Road and brought the community garden back under control. They erected a new fence and have refreshed paths through the garden. The general upkeep of the church grounds are also covered by the work of Community Payback and we are grateful for and delighted with their hard work.

Howard and Laurence have continued to fixed the leaks in the roof over the Age UK office but a new flat roof with insulation is required. Howard is continuing to apply for grants to pay for this.

A new photocopier has been purchased with stapling and folding capability.

The BT contract was renewed providing full fibre to the building and fast internet speeds, with the parish paying for the phone and the community centre paying for the Broadband.

Report written by Laurence Newton.

Community Café

In spite of the pandemic meaning the café closed for the first 3 months of 2021 it remained a successful year. Under Terri Seaton's leadership and with 14 volunteers the café served and made friends with many people becoming a safe space to meet and chat. Many who come to meet and socialise at the café now contribute to the life of the parish by helping at events such as jumble sales. They also donate to the community fridge and larder by giving donations of food they no longer need themselves.

The number of customers vary with the weather, the day or other events happening. We see a marked increase in the number of people using the café when there are groups hiring the hall or poppy room. On average the café sees earnings of around £1000 a month. This is undoubtedly down to the friendliness of the volunteers and the delicious cakes! And thanks go to Terri and others who make these. In 2021 the decision was taken to close the café through the summer but moving forward the hope is that it will remain open at a time of year when families especially are struggling to put food on the table.

Community Fridge and Larder

The Community Fridge remained open even whilst the café was closed and over the course of the year was used over 2,500 times. At the beginning of the year the then new Rector explored, with established volunteers, where we were receiving food from. It was apparent we were getting deliveries on a somewhat ad hoc basis and we were only getting one to four people a day coming to access the fridge. After he spoke with FairShareGo, the Co-op and Lidl, we experienced a more regular donation taking place. Once he established a new Facebook Community Fridge Group and arranged for daily updates to be added we saw a significant increase in the number of people accessing the Fridge.

The regular donations we receive now come from Tesco, Lidl, Co-op and Waitrose. We are very grateful to these companies for their continued support of the community fridge. We record our

thanks to Harri, the manager of the Co-op in Wilton Road who supported a grant application for the community fridge and larder during the year and provided us with food items at Christmas up to the total of £50. Gilbert, the Community Champion at Tesco, also deserves a mention who has been supportive with additional donations throughout the year. We are also incredibly grateful to the many volunteers who sign up to the rota for collecting these donations because we simply wouldn't be able to function without them. During the year we developed our remit to include a larder provision as well. The Rector has re-established good communication with Salisbury Foodbank who regularly make donations to the Fridge and Larder when their stock levels allow.

This Community Fridge and Larder is a wonderful example of outreach in this part of the parish and it is supported by other local organisations with Sarum Academy, Bemerton St John and other organisations who have supported us throughout 2021 with donations shared, from collections they held, with the Community Fridge and Larder. The schools especially wished to offer support when they heard about the work of the Community Fridge and Larder from the Rector on the occasions he has mentioned it whilst taking collective worship in the schools. This is in conjunction with the work he has done to build a collaborative relationship with other food charities working across the city.

Reading the above shows that little would be achieved without all the volunteers, some from church and some from the wider community, and our grateful thanks goes to these people giving their time so generously.

Written by Helen Pessell and Kevin Martin

Performance and Achievement

This report on 2021 shows clearly how we have been working to be a strong and serving Christian presence in the Church of England Parish of Bemerton. During the continued disruption of Covid 19 restrictions we continued to offer outreach, service, evangelism, ministry and mission. We have achieved our desire to be a community based on worshipping God and serving the people of God in this parish which is everybody who lives within our parish boundary.

Written by Kevin Martin

Treasurer's Report

Our 2021 church Balance Sheet and Statement of Financial Activities show an overall increase in our assets and a small (£10K) surplus of receipts over payments. However, the increased value of assets stems from the end of year valuation of the Warre Trust, an endowment from which we receive dividends but cannot withdraw money, and another investment held for our benefit by the Diocesan Board of Finance (DBF) from which we also receive dividends but can only withdraw money with the agreement of the DBF.

The surplus of receipts over payments in the overall accounts is due to the Community Centre income and payments (money restricted for Community Centre activities) from increased lettings and people using the café once covid restrictions began to lift, donations towards the Community Fridge and grant money received to offset covid losses of income and towards much needed maintenance and planned improvements to the Community Centre building and surrounding land obtained through Howard Tranter's diligent and time consuming work on grant applications.

The ordinary church income and expenditure of the PCC has however faced a deficit budget for the last six years, gradually increasing from around £4K to the almost £20K of this last year. We

have drawn money from reserves each year to meet this. We transferred £9,000 from our easily accessible reserves, money invested in the CCLA Fixed Interest Securities Fund, into our current account in 2021 and now have only just over £8K remaining.

Despite the months when no services in church could happen, giving by various means continued and our income from giving remained steady. Some additional funds have been generated from hire of the church to organisations when the Community Centre was fully booked. And some church weddings and funerals and fundraising activities were able to take place again. Parish Share was kept at the same figure as in 2020 by the Diocese (But with a ¼% less discount for paying by Direct Debit) but still represents 70% of our expenditure.

The PCC are very aware that we need to increase income, as there is little we can do to reduce costs with both parish share and inflation set to continue rising and are seeking ways forward to that end.

Report written by Gillian Newton

Administrative Information

St Michael's, St Andrew's and St John's are located in the Parish of Bemerton part of the Diocese of Salisbury within the Church of England.

The parish office is located within the Community Centre at 96 St Michael's Road, Bemerton Heath, Salisbury SP2 9LE. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the charity commission. The PCC is required to hold an annual meeting and the minutes from the meeting held in May 2021 covering the operating year 2020 are provided in Annex 2.

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Reverend Kevin Martin as Rector of Bemerton is an Ex-Officio member. PCC members who have served from 27th May 2021 to the APCM on 27th April 2022 are as follows:

Ex-Officio Members

Incumbent: The Reverend Kevin Martin

Churchwardens

Hilary Bird

Deanery Synod Representatives

Gillian Newton (from 06.10.2020 – 2023)

Terri Seaton (from 06.10.2020 – 2023)

Elected members

Bob Kershaw (27.05.2021 – 2024)

Lynn Kershaw (27.05.2021 – 2024)

Chris Cochrane (27.05.2021 – 2024)

Howard Tranter (2020 - 2023)

Joanna Hancock (2020- 08.08.2021)

Shirley Frayling (27.05.2021 – 2023)

Colin Frayling (2019 – 2022)

Helen Pessell (2019 – 2022)

Frank Pessell (27.05.2021 – 2022)

Bemerton Parochial Church Council

Balance Sheet detailed

| | | As at 31/12/2021 | As at 31/12/2020 |
|-----------------------|--|---------------------|---------------------|
| Fixed assets | | | |
| | 7550: Fixed Interest Securities | 8,616.32 | 18,269.21 |
| | 7555: Parish Room | — | — |
| | 7565: Church Hall | 87,706.64 | 76,578.00 |
| | 7570: 3.5% War Loan | — | — |
| | 7575: Warre Trust | 138,264.91 | 120,721.20 |
| | Total Fixed assets | 234,587.87 | 215,568.41 |
| Current assets | | | |
| | 6501: Bemerton PCC current account | 8,953.53 | 19,491.79 |
| | 6502: St.Andrews Current account | 4,539.02 | 4,417.25 |
| | 6503: Community centre current account | 37,038.95 | 7,276.91 |
| | 6510: CCLA (CBF) deposit account - St.Michaels | 10.69 | 10.69 |
| | 6515: CCLA deposit - St.Andrews | 14,888.76 | 14,881.00 |
| | 6520: CCLA Deposit - Community Centre | — | — |
| | 6525: St Andrew's Pay Pal | 109.91 | 91.29 |
| | 6530: St Andrew's Gift Aid Tax due | 36.85 | 24.34 |
| | 6531: Community Centre Petty Cash | — | — |
| | Z05: Accounts Receivable | — | — |
| | Total Current assets | 65,577.71 | 46,193.27 |
| Liabilities | | | |
| | 6699: Agency collections | 2,482.24 | 2,379.04 |
| | Z04: Accounts Payable | — | — |
| | Total Liabilities | 2,482.24 | 2,379.04 |
| | Net Asset surplus (deficit) | 297,683.34 | 259,382.64 |
| Reserves | | | |
| | Excess / (deficit) to date | 10,281.24 | (78,904.26) |
| | Z01: Starting balances | 259,382.64 | 324,706.46 |
| | Z02: Gains/(losses) on investment assets | 28,019.46 | 13,580.44 |
| | Total Reserves | 297,683.34 | 259,382.64 |

As at
31/12/2021

As at
31/12/2020

Represented by Funds

| | | |
|--------------|-------------------|-------------------|
| Unrestricted | 6,005.18 | 17,190.39 |
| Designated | 9,065.07 | 18,174.21 |
| Restricted | 144,348.18 | 103,296.84 |
| Endowment | 138,264.91 | 120,721.20 |
| Total | 297,683.34 | 259,382.64 |

Bemerton Parochial Church Council
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Prior year total funds |
|---|--------------------|-------------------|-------------------|-------------------|------------------------|
| Receipts | | | | | |
| Planned giving | 29,693.10 | — | — | 29,693.10 | 29,496.30 |
| Collections and other giving | 4,408.79 | — | — | 4,408.79 | 4,821.64 |
| Other trading activities | 747.11 | — | — | 747.11 | 80.40 |
| Other voluntary receipts | 3,909.39 | 17,460.47 | — | 21,369.86 | 30,597.19 |
| Gift Aid recovered | 6,906.28 | 36.85 | — | 6,943.13 | 7,835.63 |
| Investments | 5,734.68 | 7.76 | — | 5,742.44 | 5,829.16 |
| Other receipts | 723.28 | 50,135.70 | — | 50,858.98 | 31,316.26 |
| Receipts from church activities | 3,251.00 | — | — | 3,251.00 | 2,024.00 |
| Total income | 55,373.63 | 67,640.78 | — | 123,014.41 | 112,000.58 |
| Payments | | | | | |
| Missionary and Charitable Giving | 2,230.00 | — | — | 2,230.00 | 3,630.00 |
| Parish Share | 51,846.00 | — | — | 51,846.00 | 51,716.10 |
| Clergy and Staffing costs | 6,231.32 | — | — | 6,231.32 | 4,818.58 |
| Church Running Expenses | 14,707.77 | 344.42 | — | 15,052.19 | 13,604.53 |
| Hall Running Costs | — | 37,373.66 | — | 37,373.66 | 52,132.63 |
| Church Repairs & Maintenance | — | — | — | — | 29,252.89 |
| Total expenditure | 75,015.09 | 37,718.08 | — | 112,733.17 | 155,154.73 |
| Gains / losses on investment assets | (652.89) | 11,128.64 | 17,543.71 | 28,019.46 | 13,580.44 |
| Net income / (expenditure) resources before transfer | (20,294.35) | 41,051.34 | 17,543.71 | 38,300.70 | (29,573.71) |
| Transfers | | | | | |
| Gross transfers between funds - in | 9,000.00 | — | — | 9,000.00 | 45,000.00 |
| Gross transfers between funds - out | (9,000.00) | — | — | (9,000.00) | (45,000.00) |
| Other recognised gains / losses | | | | | |
| Net movement in funds | (20,294.35) | 41,051.34 | 17,543.71 | 38,300.70 | (29,573.71) |
| Reconciliation of funds | | | | | |
| Total funds brought forward | 35,364.60 | 103,296.84 | 120,721.20 | 259,382.64 | 288,956.35 |
| Total funds carried forward | 15,070.25 | 144,348.18 | 138,264.91 | 297,683.34 | 259,382.64 |

Bemerton Parochial Church Council

Analysis of income and expenditure Selected period: 01 January 2021 to 31 December 2021

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|--|------------------|---------------|------------------|-----------|------------------|--------------------|
| Receipts | | | | | | |
| <i>Planned giving</i> | | | | | | |
| 0101 - Gift Aid - Bank | 27,618.00 | — | — | — | 27,618.00 | 26,962.00 |
| 0110 - Gift Aid - Envelopes | 850.00 | — | — | — | 850.00 | 936.00 |
| 0201 - Planned giving | 1,225.10 | — | — | — | 1,225.10 | 1,598.30 |
| <i>Planned giving Totals</i> | 29,693.10 | — | — | — | 29,693.10 | 29,496.30 |
| <i>Collections and other giving</i> | | | | | | |
| 0301 - Loose plate collections | 1,377.79 | — | — | — | 1,377.79 | 1,448.96 |
| 0302 - Baptism loose plate | 56.35 | — | — | — | 56.35 | — |
| 0501 - One-off Gift Aid gifts | 2,974.65 | — | — | — | 2,974.65 | 3,372.68 |
| <i>Collections and other giving Totals</i> | 4,408.79 | — | — | — | 4,408.79 | 4,821.64 |
| <i>Other voluntary receipts</i> | | | | | | |
| 0410 - Giving through church boxes | 27.08 | — | — | — | 27.08 | 9.50 |
| 0550 - Donations appeals etc | 2,731.92 | 765.00 | — | — | 3,496.92 | 1,264.14 |
| 0550C - Costs incurred for Donations received | (14.61) | — | — | — | (14.61) | — |
| 0560 - Wedding Blessing | 400.00 | — | — | — | 400.00 | — |
| 0701 - Legacies | — | — | — | — | — | 5,000.00 |
| 08A1 - Non-recurring one-off grants | — | — | 17,000.00 | — | 17,000.00 | 23,446.20 |
| 0910 - Fund Raising | 747.11 | — | — | — | 747.11 | 80.40 |
| 1400 - Friends of St.Andrews | — | — | 460.47 | — | 460.47 | 877.35 |
| <i>Other voluntary receipts Totals</i> | 3,891.50 | 765.00 | 17,460.47 | — | 22,116.97 | 30,677.59 |
| <i>Gift Aid recovered</i> | | | | | | |
| 0601 - Tax recoverable on Gift Aid | 6,786.53 | 119.75 | 36.85 | — | 6,943.13 | 7,835.63 |
| 1001 - Dividends | 5,734.67 | — | — | — | 5,734.67 | 5,766.19 |
| 1020 - Bank and building society interest | 0.01 | — | 7.76 | — | 7.77 | 62.97 |
| <i>Gift Aid recovered Totals</i> | 12,521.21 | 119.75 | 44.61 | — | 12,685.57 | 13,664.79 |
| <i>Other receipts</i> | | | | | | |
| 0901 - Other funds generated | 1,255.76 | — | — | — | 1,255.76 | 1,163.62 |
| 1000 - to be assigned | (536.00) | — | — | — | (536.00) | — |
| 1300 - Photocopier | 3.52 | — | — | — | 3.52 | 74.04 |
| 1310 - Insurance claims | — | — | — | — | — | 465.20 |
| 1500 - Community Centre running | — | — | 50,135.70 | — | 50,135.70 | 29,613.40 |
| <i>Other receipts Totals</i> | 723.28 | — | 50,135.70 | — | 50,858.98 | 31,316.26 |
| <i>Receipts from church activities</i> | | | | | | |
| 1101 - Fees for weddings & Banns | 1,059.00 | — | — | — | 1,059.00 | 997.00 |
| 1102 - Fees for funerals & monuments | 2,192.00 | — | — | — | 2,192.00 | 1,027.00 |
| <i>Receipts from church activities Totals</i> | 3,251.00 | — | — | — | 3,251.00 | 2,024.00 |

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|---|--------------|------------|------------|-----------|------------|--------------------|
| Receipts Grand totals | 54,488.88 | 884.75 | 67,640.78 | — | 123,014.41 | 112,000.58 |
| Payments | | | | | | |
| <i>Missionary and Charitable Giving</i> | | | | | | |
| 1801 - Giving to Christian Aid | 850.00 | — | — | — | 850.00 | 1,000.00 |
| 1830 - Giving - South Africa | 850.00 | — | — | — | 850.00 | 1,000.00 |
| 1831 - Giving - Morning Star | — | — | — | — | — | 1,000.00 |
| 1850 - Giving - Other Charities | 530.00 | — | — | — | 530.00 | 630.00 |
| <i>Missionary and Charitable Giving Totals</i> | 2,230.00 | — | — | — | 2,230.00 | 3,630.00 |
| <i>Parish Share</i> | | | | | | |
| 1910 - Parish share etc | 51,846.00 | — | — | — | 51,846.00 | 51,716.10 |
| <i>Parish Share Totals</i> | 51,846.00 | — | — | — | 51,846.00 | 51,716.10 |
| <i>Clergy and Staffing costs</i> | | | | | | |
| 2050 - Salary of parish administrator | 6,231.32 | — | — | — | 6,231.32 | 4,933.83 |
| 2103 - Working Expenses - others | — | — | — | — | — | (115.25) |
| <i>Clergy and Staffing costs Totals</i> | 6,231.32 | — | — | — | 6,231.32 | 4,818.58 |
| <i>Church Running Expenses</i> | | | | | | |
| 2201 - Parish training and mission | 256.79 | 341.00 | — | — | 597.79 | 325.00 |
| 2205 - Youth Work | 264.00 | — | — | — | 264.00 | — |
| 2210 - Social Events | — | — | — | — | — | 7.76 |
| 2301 - Church running - insurance | 3,126.52 | — | — | — | 3,126.52 | 3,122.63 |
| 2310 - Church office - telephone & broadband | 91.84 | — | — | — | 91.84 | 845.93 |
| 2313 - Church office - equipment | 42.59 | — | — | — | 42.59 | 98.63 |
| 2315 - Church Office - Photocopier | 54.85 | — | — | — | 54.85 | 72.25 |
| 2330 - Church maintenance | 1,936.70 | — | — | — | 1,936.70 | 684.65 |
| 2331 - Cleaning | 957.00 | — | — | — | 957.00 | 799.00 |
| 2340 - Upkeep of services | 875.21 | — | — | — | 875.21 | 336.67 |
| 2360 - Administration | 454.92 | — | — | — | 454.92 | 525.93 |
| 2401 - Church running - electric | 1,557.32 | — | — | — | 1,557.32 | 1,271.75 |
| 2410 - Church running - gas | 3,429.00 | — | — | — | 3,429.00 | 3,432.00 |
| 2420 - Church running - water | 120.03 | — | — | — | 120.03 | 107.68 |
| 2845 - St John's Place Lease/Utilities contribu | 1,200.00 | — | — | — | 1,200.00 | 1,400.00 |
| 3000 - Friends of St.Andrews running | — | — | 344.42 | — | 344.42 | 574.65 |
| <i>Church Running Expenses Totals</i> | 14,366.77 | 341.00 | 344.42 | — | 15,052.19 | 13,604.53 |
| <i>Hall Running Costs</i> | | | | | | |
| 2805 - Community Centre Running | — | — | 37,373.66 | — | 37,373.66 | 32,037.67 |
| 2815 - Community Centre Maintenance | — | — | — | — | — | 20,094.96 |
| <i>Hall Running Costs Totals</i> | — | — | 37,373.66 | — | 37,373.66 | 52,132.63 |
| <i>Church Repairs & Maintenance</i> | | | | | | |
| 2701 - Church major repairs - structure | — | — | — | — | — | 2,134.00 |
| 2710 - Church major repairs - installation | — | — | — | — | — | 27,118.89 |
| <i>Church Repairs & Maintenance</i> | — | — | — | — | — | 29,252.89 |

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|------------------------------|--------------|------------|------------|-----------|------------|--------------------|
| Totals | | | | | | |
| Payments Grand totals | 74,674.09 | 341.00 | 37,718.08 | — | 112,733.17 | 155,154.73 |

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Notes to the Financial Statements for the year ending 31st December 2021

Accounting policies

The financial statements have been prepared in accordance with Church Accounting Regulations using Data Development Finance Coordinator software.

They have been prepared on a Receipts and Payments basis and include all assets and transactions for which the PCC is responsible in law (those of the Friends of St Andrew's Church Bemerton; St Michael's Community Centre; and the PCC itself). Monies not belonging to us but received and then passed on to those to whom they do belong (such as the part of wedding and funeral fees belonging to the DBF) are recorded as agency receipts and payments.

Funds

The Warre Trust is an endowment fund. The Diocesan Board of Finance is the sole trustee of this fund. The capital of the trust may not be expended. Dividend income from it can be used for the maintenance and general purposes of the church at the discretion of the incumbent and churchwardens. The fund is invested in a holding of 5904.19 units in Central Board of Finance Investment 134001710S, Diocesan ref S45A.

Bemerton Church Hall is a restricted investment fund held by the Diocesan Board of Finance as custodian trustee with the PCC the managing trustee and beneficial owner. During 2004 this fund was created by a merger of the recoupment Scheme and a previously unrestricted Bemerton Church Hall fund. It is held in units of Central Board of Finance Investment Fund 1340016665, Diocesan ref B102. The fund capital can only be drawn on by the PCC with the prior consent by the DBF for specific approved projects or purposes.

The Fixed Interest Securities Fund is an investment fund designated for PCC reserves/saving, held by the PCC as managing trustees and beneficial owner of units in Central Board of Finance Fixed Interest Securities Fund 634111001K. There is no restriction on the use of the capital or income. Dividends are paid into the church current account as income.

St Michael's Community Centre is a restricted fund. It receives rental income from parts of the building leased by the PCC to Trussell Trust for their charity shop and (during 2019) to the Swindon and Wiltshire Credit Union as office space; from regular and occasional lettings of the 2 halls; from the church run café and from donations from which it pays for heating, lighting, insuring and other costs of running and maintaining the premises as part of the church's service to the surrounding neighbourhood.

The Friends of St Andrew's Bemerton (F.O.S.A.B.) is treated as an excepted charity under the umbrella of the PCC and its accounts included within the PCC's accounts. As income is raised and used for a specific purpose, it is a restricted fund.

The General Fund is the unrestricted fund that covers all other PCC capital, income and outgoings arising from the church's life and activities apart from small amounts of money

given for specific purposes such as purchasing Bibles to be presented to children in our parish church schools held in separate designated funds until disbursed for that purpose.

Fixed Assets Consecrated and benefice property is not included in the accounts in accordance with section 96 (2) (a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property listed in the church's inventory, which can be inspected at any reasonable time. Such assets are not valued in the financial statements. Investments are valued at market value at December 31st

Current assets

These comprise cash held in current accounts or on deposit with the Central Board of Finance and small amounts of F.O.S.A.B money in PayPal.

Incoming Resources

Church giving, dividends and receipts from church activities remained steady but when covid restrictions allowed activities in the church community centre and café to resume, its income increased, enhanced by grants, some for work to be completed in 2022.

Outgoing Resources

Bemerton's Parish Share for 2021 of almost £52,000 was paid in full (with a ½% discount for paying by direct debit in 12 installments) resulting in a deficit to the PCC's general fund budget for the year of over £19,000 after insurance, utilities and other church running costs. £9,000 was transferred from reserves to the PCC current account which ended the year £10,000 lower than at the start. The Community Centre/Hall running costs were lower than the previous year when it was totally rewired but included some necessary maintenance/upgrading work on the building and surrounding land.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Bemerton PCC

On accounts for the year
ended

December 31st 2021

Charity no
(if any)

1183774

Set out on pages

12 to 17

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable regulatory body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 05/04/2022

Name: BRIAN PETER CHAPMAN

Relevant professional
qualification(s) or body

(if any):

| |
|--|
| |
|--|

Address:

| |
|----------------|
| 40 ALFORD RISE |
| SARISBURY |
| SP 2 9FH |

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

| |
|--|
| |
|--|

Annex 2
Minutes of the Annual Parochial Church Meeting
Thursday May 27th 2021
6pm

Present:

Kevin Martin (Chair); Shirley Frayling (Minutes); Colin Frayling; Laurence Newton; Gillian Newton; Howard Tranter; Carol McAbendroth; Debbie Ford; Andrew Farley; Michael Bird; Hilary Bird; Sandie Scott; Maureen Winstanley; Alan Winstanley; Nick Barsby; Teresa Barsby; Robert Kershaw; Lynn Kershaw; Geoffrey Herbert; Terri Seaton.

Apologies:

Helen Pessell; Frank Pessell; Caroline Shipp

Annual General Meeting

In this first part of the meeting the churchwardens are elected. There were 2 positions but only one nomination:

Hilary Bird (St John's and St Andrew's) was proposed and seconded prior to the meeting, to the post of churchwarden of St Michael's for the following year and was unanimously elected with thanks.

Annual Parochial Church Meeting

Opening Prayers

Minutes of the previous Annual Parochial Church Meeting

The previous minutes of the 2020 Annual Parish Meeting and the Annual Parochial Church meeting were approved by Howard Tranter and seconded by Sandie Scott and signed as a true record of events. There were no matters arising.

Annual Reports

The Annual reports were presented to attendees upon arrival and these were presented to the meeting with the ability for those present to ask questions. After questions were addressed each report was presented to the attendees for approval. The reports were given as follows:

- i) Changes in membership of the electoral roll since the last APCM.
Following the recent revision of the electoral roll, we now have 78 people on the roll, and can now have 9 elected members of the PCC.
- ii) Safeguarding. Helen Pessell is the Safeguarding Officer. There were no questions or comments on the report.
- iii) Performance and Achievements. This report was accepted with no questions.
- iv) Worship and Prayer. The Rector presented the report. Thanks were recorded to the Rev Kim Stephens, the Rev Martin Hancock, Rev Judy Rees, Howard Tranter and Gillian Newton, as well as clergy from other parishes, Salisbury Cathedral and Bishop's Staff, for leading services during the interregnum. Thanks also to Robyn Golden-Hann for leading Compline Services since the beginning of the lockdown.

The Rector noted that the question of the continuation of the use of Zoom in services needed to be addressed.

There were no further comments on this report.

v) Deanery Synod. Gillian Newton and Terri Seaton presented this report.

There were no questions.

vi) Church Buildings. Hilary presented this report. George Chedburn, the church architect, had congratulated the church wardens on how well the buildings had been cared for.

Kevin gave an update on the situation in St John's churchyard. The churchyard had been closed on 14.02.06 but full body burials were continuing to take place where there was a pre-existing family grave. The Chancellor made a de-minimis decision that cremated remains could also be buried in family graves, if these had been dug before 14.02.06. A retrospective faculty for the whole churchyard had been applied for, but until this was received no further burials of ashes could take place where there was a pre-existing grave. In order to obtain the faculty, the burials had to be plotted and an up-to-date plan submitted. Colin Frayling was thanked for undertaking this task.

There were no further comments.

vii) Pastoral Care. There were no comments on Helen Pessell's report.

viii) St Michael's Community Centre. Laurence Newton presented this report. There were no questions.

ix) Ecumenical Relationships. Gillian presented the report. There were no comments.

x) Financial Review. Gillian presented the figures for the financial statement. She was thanked for a full report. She also wished to thank Brian Chapman for auditing the accounts.

The report was accepted by Hilary Bird and seconded by Laurence Newton. The acceptance was unanimous.

Rector's Report

The report was presented by Rev Kevin Martin.

Kevin spoke on a theme of hope and love and how these two things have been shown in the work of those who have continued to offer help to the wider community during the pandemic. Kevin spoke of the work of the community fridge. Kevin also spoke of the work of the community café that opened when it could and thanked Pessell, Terri Seaton and Carol Mac, along with Lizzie Carmody who have been regular volunteers even during lock down. Thanks were extended to all who have returned to the Café now we can open fully.

Kevin thanked all the members of the PCC and especially the Churchwardens. Thanks to Hilary and Mike Bird who have been amazing in writing and checking risk assessments during Covid. Thank you to Laurence Newton for your perseverance with Zooming our services. Thank you to Howard Tranter for leading our music and to Patience Dryer for the addition you have made to the band.

Thank you to the flower arrangers who were ready to come back to church at the shortest notice and to you all for your commitment to serving one another. Kevin stated his thanks to Gillian Newton who handed over lots of information to him when he arrived and who now taking some much deserved rest as she steps back from a lot of the work she has been doing during the vacancy.

We have two members of the PCC who are standing down this year and Kevin thanked Debbie Ford and Mike Bird for their commitment and service as PCC members.

Looking to the next few months and years in the parish we have some exciting projects to pray for. Firstly we have the move to start a weekly Breakfast Church in St Peter's School Hall at 9am every Sunday once Covid restrictions and volunteers allow! This is to be a light touch service that seeks first and foremost to call the local community together.

We are also looking forward to starting Fun Church on the first Sunday of the month in the afternoon at 4pm. Initially this will be in St Michael's Community Centre Hall but will move back into St Michael's Church once we have faculty approval for some alterations to the church building.

We will soon be submitting a faculty application for the pews to be removed from St Michael's Church and to be replaced with stackable chairs. We will then use the church building for conferences and support groups throughout the week. This will offer service to the local community and will also generate income from paid bookings which we hope will reduce our annual deficit so that we break even in our accounts within the next 18 months.

We are also going to be applying to install disabled access to the three downstairs rooms in the church building to enable these rooms to be usable community spaces.

Our midweek worship has, therefore, moved to St Andrew's with morning prayer being in person and on Zoom there Tuesday to Saturday mornings and midweek communion services on Wednesdays at 12noon and Fridays at 10am. We have also introduced a Sunday evening 6pm service there every week. Kevin has made contact with Rev Steve Hawks of the Methodist Church and we are committed to working together and I am looking forward to building links with the Roman Catholic community as there have been good links between the three of us in the past.

School work has once again been established in the parish which seeing Kevin going into Bemerton St John every Friday for their celebration assembly and holding regular assemblies on Teams at St Peter's School. Kevin was at Sarum Academy before Easter doing year group assemblies and will be returning there again at the beginning of July. Currently discussing church school projects we can be involved with.

Also looking at how we can serve the local community better and have been talking with Bemerton Heath Community Centre to explore how we can work together. A need to focus on being present as a listening guest rather than a host.

Plans to increase donations to and use of the Community Fridge and Larder and looking to do this through Interagency links being strengthened. This concluded Kevin's report.

Gillian asked whether we were to continue using Open the Book in schools. Kevin replied that this may happen at some point but we wanted to work with the Methodists first, to look to having a bigger team to work in the schools.

Election and Appointments

We could now have 9 elected representatives on the PCC. At the moment we had 6. Debbie Ford and Mike Bird were standing down, which meant that we could elect 5 people, one for 1 year, one for 2 years and three for 3 years. The following was decided:

For 3 years – Bob Kershaw

Lynn Kershaw

Chris Cochrane

For 2 years - Shirley Frayling

For 1 year - Frank Pessell

Any Other Business

- a. Frank was to be appointed as assistant treasurer for a year and then Gillian was to step back and this was the reason Frank was appointed for 1 year on the PCC.
- b. Gillian pointed out that the decision on giving to charities was not a function of the APCM.
- c. It was mooted that Brian Chapman would continue to audit the accounts and this was unanimously accepted.

Closing Prayers