



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From**            **01/06/2020 to 31/08/2021**

**Charity name: Tiny Tots**

**Charity registration number: 1183769**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity works for the public benefit having as its objects the development and education of children and young people in particular by: (1) promoting their care and safety; (2) promoting their education and promoting parental involvement; (3) promoting their health and wellbeing; (4) providing services to support them and their families and carers; (5) providing services to individuals holding membership of the CIO; and (6) furthering the aims of the pre-school learning alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Tiny Tots provides an inclusive, diverse and stimulating setting of early years play, and education, for babies and toddlers. We also facilitate a social support network for parents, carers and guardians. Our services are available through twice-weekly, term-time sessions from a community facility in the heart of Mudeford, Dorset.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We, the trustees, use the guidance and information made available by the Charities Commission as necessary to ensure right, fair and proper practice. We regard guidance issued by the charities commission on public benefit.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We, the trustees, including charity managers, explore grants available to the charity and make applications for funds to which we meet the criteria.

		Over the past financial period, we have applied for three grants and successfully been awarded two. These grants have allowed us to purchase new equipment for the benefit of our members, and to cover session reopening costs associated with the COVID-19 outbreak.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers' dedicate their time to the day-to-day running of sessions, following the charities policies and procedures and promote good practice in order to meet our charitable objectives. Volunteers' bring a valuable range of experience to Tiny Tots, with their input respected and considered by trustees.
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Tiny Tots provides an inclusive, diverse and stimulating setting of early years play, and education, for babies and toddlers. Tiny Tots also provides an environment for the children and their families to socialise and network, with these interactions creating shared experiences. This promotes the children's' development, their early year's education and supports the mental health of parents, carers and families.</p> <p>However, over the past year, our sessions have been unable to operate due to the COVID-19 pandemic. Tiny Tots have faced a prolonged effect from the pandemic which first affected the running of sessions towards the end of our previous financial year. The trustees, managers and volunteers were able to utilise this time to plan for the return of sessions which included making various grant applications to replace</p>

		<p>equipment and to fund PPE and other costs associated with re-opening our sessions. We were successfully awarded two grants in excess of £1,400 combined and were able to purchase furniture specially designed for early years education, as well as items needed for the safe reopening of sessions that mitigate the risk of COVID-19 to our members. We regard this as one of our primary achievements in the past year.</p> <p>We also kept in touch digitally with our members through social media, which many appreciated and benefited from during the nationwide lockdowns. Our following on social media grew and therefore awareness of the group was also increased. This meant we were able to retain and gain new members despite the challenges of COVID-19.</p>
--	--	--

### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Previously, the trustees found implementing termly targets helped achieve continued development of the group. Targets provided small manageable steps for contractors and volunteers to continually progress in achieving the charitable objectives. Due to the COVID-19 pandemic, our latest set of in-session targets were disrupted and have been reallocated to the new academic year, starting September 2021.
Performance of fundraising activities against objectives set	Para 1.41	Tiny Tots have been unable to fundraise this past financial period due to the COVID-19 pandemic. This was due to various national restrictions and our own moral social responsibilities. In place of fundraising we took to investigating grants available to us in order to purchase new equipment and help cover reopening costs of sessions, which took place in September 2021.
Investment performance against objectives	Para 1.41	N/A
Other		N/A



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position of Tiny Tots is favourable at the end of the financial period, despite the COVID-19 pandemic. We have achieved this through careful cost management, ensuring our costs are kept to a minimum and by obtaining grant funding for necessary expenses we would have usually covered from fundraising and member contributions. Funds were re-invested in the group to enhance the services we provide and ensure continued provision of the group.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Tiny Tots does not hold financial reserves.
Amount of reserves held	Para 1.22	<b>£0</b>
Reasons for holding zero reserves	Para 1.22	Tiny Tots does not currently hold reserves due to the low nature of the finances we handle and the infancy of the charity. Outgoings are low and can be brought to a minimal level if required. We also have a reliance on volunteers who can run the group if necessary. The trustees review this policy each year.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	COVID-19 could affect the future of Tiny Tots. At this stage, it is uncertain how.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funding is through fees paid to attend our group.
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	COVID-19 is the principle risk that could affect the future of Tiny Tots. At this stage, it is uncertain how. We took an extended break and did not re-open our sessions until September

		2021. This is due to the logistics of operating during the pandemic, as well as complying with various restrictions of the time. We forecast well attended sessions and member contributions for the months ahead, but we will only know for certain as our sessions start again.
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed at the Annual General Meeting (AGM) and serve for two consecutive years in accordance with the constitution.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
-------	--	--

## Reference and Administrative details

Charity name	Tiny Tots
Other name the charity uses	N/A
Registered charity number	1183769
Charity's principal address	Mudeford Wood Community Centre Pipers Drive Christchurch Dorset BH23 4TR

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samuel Ross Weeks		07/06/19 - Present	Tiny Tots
2	Alice Clark-Wheeler		07/06/19 - Present	Tiny Tots
3	Janice O'Halloran		07/06/19 - Present	Tiny Tots
4	Helen Jane Chapman		07/06/19 - Present	Tiny Tots
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Alison Weeks, Nicola Groves

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



(Digitally signed)

Full name(s)

Samuel Weeks

Position (eg  
Secretary, Chair, etc)

Trustee

Date

02/09/21

# **Tiny Tots receipts & payments as at 31st August 2021**

## **Receipts**

Fees	0
Grant Income	1450
Donations	0
Other Income	33.26
<b>Total Receipts</b>	<b>1483.26</b>

## **Payments**

Room Hire	0
Subcontractors	0
Accreditations & Subscriptions	-77.71
Equipment	-1364.82
Food	0
Print, Post & Stationery	-65.89
Fundraising Expenses	0
<b>Total Payments</b>	<b>-1508.42</b>

<b>Total income Less payments</b>	<b><u><u>-25.16</u></u></b>
-----------------------------------	-----------------------------

## **Bank Reconciliation**

c/f Bank balance as at 1st June 2020	2830.74
Plus Total Receipts	1483.26
Minus Total payments	-1508.42
Bank balance as at 31st Aug 2021	2805.58