

ASTON BY STONE VILLAGE HALL

England & Wales · Charity number 1183768

Details

Status Registered

Legal form CIO

Registered 2019-06-07

Register [View on the Charity Commission register](#)

Contact

Address Aston by Stone Village Hall
Stafford Road
Aston by Stone
Staffs
ST15 0BH

Phone 07879 441277

Email astonbystonevillagehall@gmail.com

Website <https://hallbookingonline.com/aston/>

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF ASTON BY STONE WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR: (A) MEETINGS, LECTURES AND CLASSES, AND (B) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.

Activities: Community building maintained for the use of local groups and individuals who organise recreational, educational and community activities

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£39,853	£33,247	-	-
2024-01-31	£20,344	£16,485	-	-
2023-01-31	£21,674	£15,334	-	-
2022-01-31	£3,618	£8,814	-	-
2021-01-31	£14,440	£6,233	-	-

Trustees

Name	Role	Appointed
Emma Snowden	Chair	2022-04-27
Alison Tradewell		2025-04-24
Jennifer Johnston		2022-04-27
Jennifer Woodyard		2023-04-11
Lisa Howells		2022-10-27
Sue Breteton-Banks		2023-04-11

ASTON BY STONE VILLAGE HALL

England & Wales - Charity number 1183768

Accounts

ASTON-BY-STONE VILLAGE HALL TRUSTEES' REPORT

Charity No: 1183768

YEAR ENDED 31ST JANUARY 2025

Reserves Policy

2025 will see an increase in reserves to £31,973.86. Reserves are required to meet the normal running costs of the Village Hall for one year (approximately £15,000) as well as any unexpected maintenance costs. In addition reserves will be used to fund future improvements to facilities.

Hire Fees

Hire fee's for 25/26 will remain at £14 for regular hirers and £20 for casual hirers with a minimum 3 hour hire requirement for casual hires.

Profit & Loss Accounts

Thank you to Jenny Johnston (AVH Treasurer and Trustee) for preparing and presenting our profit & loss accounts.

Independent Examiner

Thank you to Neil Owen for examination and preparation of a report on the accounts.

Report from the Chair (ES)

Aston-by-Stone Village Hall has had a great year!

We have established a stable committee of volunteers who have a comprehensive understanding of our halls unique operational circumstances. Focussing on establishing systems, really familiarising ourselves with what needs to be done when offering a public space for hire and actively maintaining our Village Hall has allowed us to streamline our committee activity. We are grateful to Jennifer who has joined us a Charity Secretary. It really is a team effort, together we have successfully kept our hall running and well maintained for another year.

The majority of our funds to maintain the hall come directly from hiring to groups, organisations and people hosting family celebrations. Our hall is busy, we have many regular hirers, it is not unusual to have 5 groups use the hall in one day and generally the hall will be in use for almost every day of any month. We have a range of activities offered and it's really great that our hall is such a well-used community space. Our finances are stable and we have sufficient money in our reserve to cover emergencies, actively maintain and keep our hall to a high standard.

We've held a couple of coffee morning fundraising events this year with one celebrating Village Halls Week and all the work that volunteers do. Our village hall community came together with local residents to enjoy coffee and cake. Before Christmas we held a successful wreath making workshop. On the occasions when we put on events, they raise valuable funds and they are really enjoyable! 😊

This year has been our best yet for representation from groups. From attending committee meetings, supporting casual hirer check in and outs, putting out the bins and contributing to fundraising, our regular user groups are actively contributing to our Village Hall community.

A successful National Lottery community fund bid has provided £15, 950.00 to improve our courtyard area. This bid has enabled us to replace uneven paving slabs with a level tarmac surface, to install a secure perimeter fence and fit an access gate between the courtyard and the rear car park. Also included were funds to incorporate raised beds and planting, along with some new seating to make the area a pleasant and useable space. We will need to consider how the courtyard might be used and made accessible to hirers, we will re-visit our hiring agreement so that expectations about its use are clear and think carefully about how groups might be involved in taking care of the area in the longer term. This will be our 2025 priority and we will plan a grand opening of the Aston Village Hall Courtyard area when the area is looking its best.

I'd like to thank the committee for all their commitment and hard work, they really do go above and beyond to keep our hall open and running smoothly. We also have a small and committed group of people who actively support running the hall by facilitating casual check in's, supporting events and helping us to maintain our fabulous building. Our defibrillator guardians do monthly checks and make sure the defibrillator is in good working order, a kind donation has provided us with a piano for users to play and enjoy. We have a team of people actively contributing, doing their bit to look after our Village Hall and their efforts are very much appreciated. Thank you all!

Emma Snowden, Chair of AVH Management Committee and Trustee

24th March 2025

CLIENT	Commercial / Non-Commercial	Yr End 2025		Yr End 2024		Yr End 2023	
		Paid Out	Receipts	Paid Out	Receipts	Paid Out	Receipts
Art Group	Non-Commercial		£ 1,446.00		£ 1,263.00		£ 1,260.00
Bowling	Non-Commercial		£ 1,018.00		£ 992.00		£ 936.00
Aston Scout Group	Non-Commercial		£ 2,307.25		£ 2,137.00		£ 2,306.00
Brownies	Non-Commercial		£ 772.00		£ 710.00		£ 612.00
Toddlers	Commercial		£ 962.00		£ 890.00		£ 1,080.00
Guides	Non-Commercial		£ 604.50		£ 592.50		£ 486.00
Rainbows	Non-Commercial		£ 468.00		£ 421.00		£ 518.00
Yoga - Lara	Commercial		£ 935.00		£ 1,013.00		£ 1,004.00
USA - Shakespeare	Non-Commercial		£ 1,120.00		£ 990.00		£ 1,872.00
USA - Canasta	Non-Commercial		£ 1,122.00		£ 1,016.00		
Velocettes	Non-Commercial		£ 1,130.00		£ 304.00		£ 944.00
WI Group	Non-Commercial		£ 525.50		£ 453.00		£ 450.00
Tai Chi	Commercial		£ 561.00		£ 531.00		£ 540.00
Table Tennis	Non-Commercial		£ 463.00		£ 433.00		£ 408.00
Exercise	Non-Commercial		£ 939.00		£ 1,099.00		
Recorders	Non-Commercial		£ 159.80		£ 165.00		£ 954.00
Chanteuse	Non-Commercial		£ 344.00		£ 230.50		£ 54.00
Jane Austen	Non-Commercial		£ 218.00		£ 195.50		£ 72.00
Sing & Sign - Sarah	Commercial		£ -		£ 231.00		£ 627.00
Tiny Toes Ballet	Commercial		£ -		£ -		£ 276.00
Yoga - Donna	Commercial		£ 126.00		£ 270.00		
Sing & Sign - Ruth	Commercial		£ 331.50		£ 58.50		
Pilates - Aby	Commercial		£ 532.00		£ 13.00		
St Saviours Church	Non-Commercial		£ 63.00		£ 97.50		
Hall Hire	Non-Commercial		£ 5,963.50		£ 5,150.25		£ 3,469.00
Rebates			£ -		£ 2.75		
Casual Hirer Deposits**			£ 6,400.00		£ 5,191.00		£ 3,238.00
INCOME			£ 22,111.05		£ 18,758.50		£ 17,868.00
Donations*			£ -		£ 241.80		£ 606.37
Fundraising			£ 754.00				
Grants			£ 15,950.00		£ 500.00		£ 3,200.00
Elections Hire			£ 608.00		£ 288.00		
Miscellaneous**			£ 429.71		£ 556.54		
TOTAL INCOME			£ 39,852.76		£ 20,344.84		£ 21,674.37
Expenses							
Water			£ 589.02		£ 152.54		£ 121.39
Gas			£ 2,546.69		£ 1,863.45		£ 1,773.01
Electric			£ 1,502.00		£ 1,610.00		£ 1,184.00
Insurance			£ 911.22		£ 853.71		£ 825.14
Solicitors Fees			£ -		£ -		£ 1,002.40
Admin/Office Supplies/Post					£ 55.27		£ 129.47
Hallbooking.com Fee			£ 120.00		£ 120.00		£ 120.00
Licences (PPL & PRS)			£ 457.06		£ 351.34		£ 271.20
Maintenance / Equipment			£ 4,887.56		£ 7,355.20		£ 6,118.04
Cleaning			£ 3,439.48		£ 3,080.75		£ 3,568.21
Lottery Bid Spend			£ 17,820.00		£ 558.30		
Other Professional Services			£ 307.39				
Misc			£ 666.62		£ 484.94		£ 220.91
Casual Deposits Refunded ***			£ 5,979.50		£ 5,282.00		£ 2,937.00
Transfer into Savings (HEBS)			£ -		£ 20,485.79		
TOTAL EXPENSES			£ 33,247.04		£ 16,485.50		£ 15,333.77
LOSS/PROFIT			£ 6,605.72		£ 3,859.34		£ 6,340.60

CCLA Charity Account			£ -		£ 477.88
Hanley Building Society		£ 31,973.86		£ 31,041.76	£ 10,157.00
Closing Bank Balance	Natwest		£ -		£ 17,492.17
	Lloyds	£ 14,337.56		£ 7,311.34	£ 6,598.38

Note

* Donations: General - (from village coffee mornings/afternoon tea)

** Miscellaneous - Closure of the CCLA Accounts (£485.79) & Closure of the Natwest Accounts (£70.75)

*** Deposits: From casual hirers are damage deposits that are refunded to the hirer following their hire period and satisfactory return of the hall Therefore not included in the overall income and expenditure



Section A Independent Examiner's Report

**Report to the trustees/
members of** Charity Name
Aston-by-Stone Village Hall

**On accounts for the year
ended** 31/01/2025 **Charity no
(if any)** 1183768

Set out on pages 1-3
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/01/2025

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- * accounting records were not kept in accordance with section 130 of the Act or
- *the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 18/08/2025

Name: Neil Owen

**Relevant professional
qualification(s) or body
(if any):** ACCA

Address: 10 Holly Lane
Alsager, Stoke on Trent
ST7 2RS

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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ASTON BY STONE VILLAGE HALL

England & Wales - Charity number 1183768

Accounts



Charity Commission Report Upload informed by content of Aston-by-Stone Village Hall Annual General Meeting held on 28th April 2024 at Aston Village Hall at 3pm

Report from the Chair (ES)

Aston-by-Stone Village Hall trustees and committee members are all volunteers who work together to maintain our Village Hall. We also have a small and committed group of people who actively support running the hall by facilitating casual check in's, supporting events and helping us to maintain our fabulous building. Together we have successfully kept our hall running and well maintained for another year. Big thanks to everyone.

Over the last year the committee has remained as a small but stable group. We are constantly reviewing the halls position and we now have a good understanding of our unique operational circumstances. This year we have been writing more bids. I received news in February of the success of a bid to the National Lottery Community fund submitted in the autumn term. We were awarded £15, 950.00! The outdoor play area will become the 'Village Hall Courtyard' (working title) with a renewed hard and level surface, raised beds and planting, along with some new seating - the project will transform the area. This will be our development project for the forthcoming year.

Our primary source of funds comes from hiring the hall. The hall is well equipped and actively maintained. It's a busy hall we have 23 regular hirers, it is not unusual to have 5 groups use the hall in one day and generally the hall will be in use for almost every day of any month. We have a range of activities offered and it's really great that our hall is a well-used community space. We've held a couple of fundraising events this year. A coffee morning for Village Halls Week involved members of the community, groups contributed to tasters in the annexe and showcased their activities, the village social team took over our tearoom and we held a raffle. On the occasions when we put on events, they raise valuable funds and they are really enjoyable! 😊

Despite all our successes disappointingly, in the last year we have recruited ZERO new trustees. We have brought in additional services to keep the hall open. Of-course the more volunteers who come forward the more we can mitigate increases in costs by doing fundraising activity and facilitating more casual hires. However, since I became chair two years ago, a consistent priority has been to recruit volunteers and trustees, we need to accept that volunteer and trustee recruitment will be an ongoing challenge.

Going forward the committee will review the practicalities of our unique operational circumstances – we are a small team who volunteer to run a busy Village Hall. Therefore, processes will be rationalised and activities evaluated to ensure workload is manageable and remains enjoyable for those who have put themselves forward. Should volunteers come forward then we will adapt and extend our activity as appropriate. It's going to be a year of change as we continue to grow.

The front of the hall is looking lovely with a refreshed pinboard and beautiful hanging baskets. Thank you to the volunteers who have undertaken this work and those that support the hall more generally. I'd like to thank the committee for their commitment and hard work. Also, thanks to our defibrillator guardians who do monthly checks and make sure the defibrillator is in good working order. And finally, to everyone who is actively contributing, doing your bit to look after the Village Hall, your efforts are very much appreciated. Thank you all!

Emma Snowden, Chair of AVH Management Committee and Trustee

28th April 2024

Treasurer Report (JJ)

AVH Accounts 1st February 2023 to 31st January 2024

Income Report – Total Income £20,344.84

- The initial deposit of £25 for casual hirers is working well and the number of late cancellations has reduced.
- The damage deposit through invoicing works well, this also has an impact on the chance of any damage caused by casual hirers, there have been some minor issues relating to waste removal, the damage deposit has been utilised, but only on a couple of occasions.
- Total Value of Casual Hirers for this period: £5150.25
- Coffee mornings held (Mar, Apr, Jun, Oct): £241.80
- Local Election Voting (May): £288.00

- Total Regular Hirer Income: £13,605.50
- Total number of regular hirers: 23
- New regular hirer joined late Jan 2023 – Yoga
- Two new regular hirers joined from Jan 2024: Sing and Sign and Pilates

- Lottery Fund of £500 received for the “Big Help out Day” 8th May
Total spent against the funding £558.30
Activities: Childrens play area tarmac removed
 Aston Scouts cleared their hut and labelled all boxes
 Kitchen fully cleaned, stock check took place of crockery etc
 Annex painted
 Chairs cleaned and stacked
 New Coffee Mugs purchased, following audit of kitchen crockery

Expenditure Report – Total Expenditure £16,485.50

General Expenditure:

- Cleaning £3000.00
- Electricity £1610.00
- Gas £1863.45
- Water £152.54
- Insurance £853.71
- PPL PRS £351.34
- Regular Maintenance £691.57

Maintenance Expenditure

- Feb 50% Balance of Carpets £570.00
- Apr 3 x PVC Windows Replaced £1600.00
- May Fire Door Repair £190.00
- May Outdoor Flood Lights, Sensor Purchase £157.18
- June Garden/Outdoor Maintenance £336.00
- July Electrician, Lighting Maintenance £186.00
- Sept Guttering, Fascia’s Clean £170.00
- Sept New Cupboard & Radiator Move £1140.00
- Oct Wooden Floor, Kitchen Floor & Curtain Clean £210.00

-	Nov	Pot Hold Aggregate Laid	£49.70
-	Dec	Roof Repairs	£157.50
-	Dec	Electrician – flood light repair and 2 nd install	£396.00
-	Dec	AED Donate – Pads and Battery replacement	£408.00

Kitchen Expenditure

-	New Microwave Purchased	£60
-	New Coffee Mugs Purchased	£77

Profit for 2022-2023 = £6340.60

Profit for 2023-2024 = £3859.34

Reserves Policy

2024 will see an increase in the reserves from £15,000 to £20,000.

The rationale for this decision is based on last years expenditure of £16485.50 and having a reserve of at least 100% in the event of the hall having to close, we will have enough reserves to cover our standard operating costs for a year.

Plans for 2024

- Funding has been received £15,950 which will be used to refurbish the courtyard.
- The hall needs to look at potential roof repairs.
- Sceptic tank – annual maintenance

ASTON BY STONE VILLAGE HALL

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ASTON-BY-STONE
VILLAGE HALL

ASTON-BY-STONE VILLAGE HALL

Charity No: 1183768

Charity Commission Report Upload informed by content of Aston-by-Stone Village Hall Annual General Meeting held on 11th April 2023, 19.30 at Village Hall

Chair's Report (ES)

Aston-by-Stone Village Hall trustees are tasked with the job of maintaining a community building for the benefit of the people of the locality. The provisions we make aim to provide a safe and serviceable community space, at an affordable cost, to voluntary organisations, casual hirers for private parties and events and to commercial businesses.

This is my first AGM as Chair and Jenny's first as Treasurer. In our first few months we were shown the ropes and relied heavily on our Charity Secretary, Erica. Very sadly Erica died last August, Erica was absolutely committed to the Hall and the village and loved by so many people. Having lived in the village for over 50 years and being involved with Village Hall operations for much of that time, Erica's role was far wider than charity secretary. She managed day to day workings, she knew everyone and just who to call to sort a problem, she had decades of Village Hall experience which she was always happy to share. Without Erica's guiding hand Jenny and I have had to take the latter half of this first year slowly, to really familiarise ourselves with how things work and check and double check our decisions.

We started the year with two priorities, the first to ensure the Hall was running safely and smoothly for regular hirers and secondly to establish new processes so that we could accommodate casual hirers too. Following Erica's death we also needed to prioritise recruiting new trustees, it was essential we have more hands on deck to help run our Village Hall. Alongside these priorities a number of fairly significant maintenance projects emerged which have also been successfully completed and Jenny will mention these in her report.

Where are things now? Well, we are no longer newly formed! Our committee is small but established; we are enthusiastic and keen to see the Village Hall thrive. We have processes in place to administer and manage casual hirers, the Hall is well used by many local groups from WI, Toddler Group, U3A, Indoor Bowls, Table Tennis, Guides and Scouts to yoga and tai chi classes to name just a few. The committee host community events such as coffee mornings and Christmas gatherings. The Village Hall building is in good condition and we are actively maintaining it, the Hall is in a stable financial position. Things are running smoothly and the Hall provides a safe and welcoming community space.

I'd like to thank the committee for all of their hard work in moving things forward this year. We have had a challenging year and we've worked so well together – thank you Jenny, Mallory, Jennifer and Sue – you've been great. I'm delighted to report we have a growing body of volunteers who we can call on to help check hirers in/out, serve teas and coffees, undertake fundraising events, provide bins for recycling (things that can't be put into our blue bin), look after and do jobs around the site. Thank you too to Mick who was re-appointed in November as a trustee to complete the transfer of deeds for the rear car park from the holding trustee's to the Aston-by-Stone Village Hall Charitable Incorporated Organisation (CIO) and wrap up any outstanding CIO matters which were interrupted due to Covid. And to Lisa who has been on hand, not just as a fellow trustee, but doing maintenance jobs and putting up the Christmas decorations - your help has been and continues to be very much appreciated. We also have regular hirers who look out for and actively care for our Hall, without their messages we would not be able to act quickly to address breakages or maintenance issues. I would like to say a big thank you to you all.

So, next year..... In relation to governance and administration, we must continue with our aim to recruit new trustees, we need more people to share the work in making the Hall a safe and welcoming space and contribute to keeping our Hall looking lovely. We must also do some work around updating our constitution.

We have two capital projects to explore which are key development priorities for the Hall. Firstly we would like to get moving with improving the car parks, the rear car park particularly is in a poor state and we need to consider what we will do and how we will fund improvement. Secondly, the children's play area is currently out of use and we would very much like to prioritise that area so that the Hall has an enclosed, outdoor space for hirers to enjoy.

Without the support from hirers and the community working alongside our trustees and committee members we would not be here in our lovely Hall. Thank you again for all your efforts.

Emma Snowden, Chair of AVH Management Committee and Trustee

11.04.2023

Reports from groups and hirer feedback

1. JW reported on behalf of the **Table Tennis group** which is a private hire, the hall meets all their requirements.
2. JJ reported that **Aston and Little Stoke Scout group** have expanded to include a Squirrels group for ages 4-6. The hall works well for Squirrels, Beavers, Cubs and Scouts groups and continues to meet their requirements. JJ also, commented that following discussions with leaders in the **Guiding section**, leaders in both Scouts and Guides have commented that it would be helpful if the side outside space could be renovated and made useable for children to play.
3. **WI** – report sent by e-mail.

We meet in the Village Hall on the second Wednesday of each month at 7.30pm. The hall is a warm, welcoming hall, clean and tidy. There are sufficient tables and chairs for our needs. We appreciate the instructions for the boiler being left out. We appreciate receiving bills every three months.

We offer the following suggestions of ways to improve the facilities when funds allow:

- *Internet connection would be greatly appreciated*
- *A microwave*
- *Improvement to the lighting in the rear car park*

Our new President, PL, is happy to represent the WI at any further meetings.

The committee discussed feedback from groups and hirers at length and agreed that purchasing a microwave for the kitchen was a way forward, ES offered to action. Also to note, several casual hirers and group representatives in passing have requested Wi-Fi connection. JJ has suggested buying a small device which allows a sim card which can be used to purchase a monthly package of data. JJ offered to research this and bring a proposal to the next committee meeting.

Treasurers Report (JJ)

Financial Report for AGM – April 2023

This report is based on the financial year 1st February 2022 – 31st January 2023 – See Appendix 1 for detailed breakdown.

Current accounts held are:

Natwest – Business Account, Balance at 31st Jan 2023 = £17,492.17

Lloyds – Treasurer Account, Balance at 31st Jan 2023 = £6,598.38

Hanley Building Society Account, High Interest Savings Account, Balance at 31st Jan 23 = £10,157.00

CCL Charities Account, Balance at 31st Jan 2023 = £477.88

Total Income for the year: £21,674.37

This is made up of:

Casual Hirers: £3,469.00 (compared to the previous year £637.00, still suffering covid)

Regular Hirers: £14,399.00 (compared to the previous year £2661.00)

Donations: £606.37

Grant: £3200.00

Total Expenditure for the year: £15,333.77

We have had made some significant improvements to the hall:

New pents due to rotting wood: £2315.00

New kitchen external door, due to broken lock mechanism: £740.00

New carpets (50% deposit paid): £570.00

Insurance for the year: £759.02

New water boiler: £671.96

We have also seen significant increases in gas and electric, however as a charity we have benefited from the government support scheme for electricity, so we have only been paying £50 per month since December 2022. There is a scheme about to be launched in April 2023 for the gas, however we have had a significant increase in gas usage and cost, total for the year: £1662.78

The overall accounts compared to the previous year have made a profit of £6340.60, compared to 2021-2022, where there was a loss of -£5195.50. There was a lack of invoicing towards the end of last financial year, which would have had an impact, and of course the country was still suffering the effects of covid, therefore hirers were unable to utilise the facilities.

As you can see, the hall is in a healthy financial position, and we have plans to improve the outside areas, such as the carparks and the children's play area, these will require a significant investment, and we are hopeful that grants from a HS2 bid will go a long way to supporting these very much needed improvements.

The online booking portal continues to be a really effective way of managing the hall's hirers, with a new system of requesting the damage deposit through the invoicing system, rather than previously this was through handling cash with the hall representative for casual hirers. This new system is working really well, and casual hirers will pay their damage deposit with their invoice, provide their bank details through the hire agreement, and then following satisfactory return of the hall following hire, the deposit is refunded within 14 days.

The main improvement to the treasurer function has seen the opening of a treasurer account with Lloyds Bank, this did take some time to get open, but we are now no longer reliant on a business account.

Plans for 2023-2024:

- Close the CCL Charities account, and the monies will be transferred into the Hanley Economic Building Society.
- Create a finance policy to provide clear guidance for the trustees
- Build up of a reserve from profit to support the improvement plans.

Many thanks

Jenny Johnston, Aston Village Hall Treasurer and Trustee

01/04/2023

Financial Report Discussion

In relation to accounting and planning for the future hire fees were discussed by the committee at the April 2023 AGM. Hire fees were previously increased in 2021, but since then utilities and cleaning costs have increased significantly. In addition, the committee will need to explore the possibility of buying in some more help with the running of the hall with things such as health and safety inspections, grounds maintenance and policy management. This will depend on the success of recruiting volunteers and trustees to share the load. More help is necessary to run the hall and if help cannot be sourced internally we must buy in services to undertake work. For the immediate future, effective from the 1st September the following was agreed in relation to hiring and related fees:

- Regular fee increase from £12 to £13 per hour – unanimously agreed.
- Casual fee increase from £18 to £19 per hour – unanimously agreed.
- Minimum length of casual hire time of 3 hrs – unanimously agreed.
- Removal of free set up – unanimously agreed.
- Removal of free clean up – 5 for, 1 against. Agreed.

- Removal of discount for village residents, but instead a discount for active volunteers – unanimously agreed.

The committee will continue to discuss the minimum hourly rate in conjunction with exploring new contacts to ensure all regulatory commitments were undertaken. The committee will also think about how to apply a different rate for commercial vs charitable regular hirers.

Election of Trustees

ES has proposed the term of service for trustees be set to 4 years – unanimously agreed.

- **LH, ES and JJ will continue as trustees. ES will continue as chair of the committee and JJ will continue as treasurer.**
- **MJ will continue as trustee until the deeds have been completely transferred and will then retire.**
- LH proposed SBB as trustee and JJ seconded, unanimously agreed. **SBB appointed as a trustee and will continue as casual bookings secretary.**
- ES proposed JW as trustee and LH seconded, unanimously agreed. **JW appointed as a trustee.**

- ES proposed MH as committee member and JJ seconded, MH to continue as minute secretary.
- HS will continue to support the committee and Village Hall activity as a volunteer.

Concluding remarks

The committee look forward to the forthcoming year. We will continue to work with hirers and local residents to keep our Village Hall looking lovely, making it a welcoming space and available for use.

Appendix 1 Profit and Loss Accounts for 01/02/22/ to 31/01/2023

Aston By Stone Village Hall		Profit & Loss Account For Financial Year:						
								01/02/20 - 30/01/21
								01/02/21 - 30/01/22
								01/02/22 - 30/01/23
CLIENT	Commercial / Non-Commercial	Yr End 2023		Yr End 2022		Yr End 2021		Comparison
		Paid Out	Receipts	Paid Out	Receipts	Paid Out	Receipts	2022 and 2023
Art Group	Non-Commercial		£ 1,260.00		£ 468.00		£ 216.00	£ 792.00
Bowling	Non-Commercial		£ 936.00		£ 264.00		£ 96.00	£ 672.00
Aston Scout Group	Non-Commercial		£ 2,306.00		£ -		£ 928.00	£ 2,306.00
Brownies	Non-Commercial		£ 612.00		£ -		£ 252.00	£ 612.00
Toddlers	Commercial		£ 1,080.00		£ -		£ 160.00	£ 1,080.00
Guides	Non-Commercial		£ 486.00		£ 165.00		£ 108.00	£ 321.00
War Games					£ -		£ 304.00	£ -
Rainbows	Non-Commercial		£ 518.00		£ -		£ 72.00	£ 518.00
Yoga	Commercial		£ 1,004.00		£ 276.00		£ 56.00	£ 728.00
U3A	Non-Commercial		£ 1,872.00		£ 648.00		£ 384.00	£ 1,224.00
Velocettes	Non-Commercial		£ 944.00				£ 221.00	£ 944.00
WI Group	Non-Commercial		£ 450.00		£ 144.00		£ 270.00	£ 306.00
Tai Chi	Commercial		£ 540.00		£ 168.00			£ 372.00
Table Tennis	Non-Commercial		£ 408.00		£ 84.00			£ 324.00
Exercise & Recorders	Non-Commercial		£ 954.00		£ 336.00			£ 618.00
Chanteuse	Non-Commercial		£ 54.00		£ 36.00			£ 18.00
Jane Austen	Non-Commercial		£ 72.00		£ 72.00			£ -
Sing & Sign	Commercial		£ 627.00					£ 627.00
Tiny Toes Ballet	Commercial		£ 276.00					£ 276.00
Hall Hire	Non-Commercial		£ 3,469.00		£ 637.00		£ 955.00	£ 2,832.00
Casual Hirer Deposits**			£ 3,238.00					
Rebates					£ 320.31			-£ 320.31
INCOME			£ 17,868.00		£ 3,618.31		£ 4,022.00	£ 14,249.69
Donations*			£ 606.37		£ -		£ 10,418.09	£ 606.37
Grants			£ 3,200.00					
TOTAL INCOME			£ 21,674.37		£ 3,618.31		£ 14,440.09	£ 18,056.06
Expenses								
Water			£ 121.39		£ 77.80			£ 43.59
Lighting & Heating			£ 3,244.01		£ 1,614.15		£ 1,696.94	£ 1,629.86
Insurance			£ 825.14		£ 620.48		£ 590.00	£ 204.66
Solicitors Fees			£ 1,002.40					
Admin/Office Supplies/Post			£ 129.47		£ 340.90			
Hallbooking.com Fee			£ 120.00					
Licences			£ 271.20					
Maintenance / Equipment			£ 5,831.04		£ 4,016.30		£ 3,551.50	£ 1,814.74
Cleaning			£ 3,568.21		£ 1,742.45		£ 295.00	£ 1,825.76
Misc			£ 220.91		£ 401.73		£ 100.00	-£ 180.82
Casual Deposits Refunded **			£ 2,937.00					
TOTAL EXPENSES			£ 15,333.77		£ 8,813.81		£ 6,233.44	£ 6,519.96
LOSS/PROFIT			£ 6,340.60		-£ 5,195.50		£ 8,206.65	
CCLA Charity Account			£ 477.88		£ 473.25		£ 473.23	
Hanley Building Society			£ 10,157.00		£ 10,057.81		£ 9,966.01	
Closing Bank Balance	Natwest		£ 17,492.17		£ 17,537.36		£ 22,797.49	
	Lloyds		£ 6,598.38					
Note								
* Donations: From Jubilee Garden Party, Village Hall coffee mornings/afternoon tea (various dates), table loan, Diamond Delis donation, Aston Social Team Winter Warmer event.								
** Deposits: From casual hirers are damage deposits that are refunded to the hirer following their hire period and satisfactory return of the hall and therefore not included in the overall income and expenditure.								

ASTON BY STONE VILLAGE HALL

England & Wales - Charity number 1183768

Accounts

CLIENT	2022		2021		Comparison
	Paid Out	Receipts	Paid Out	Receipts	2022 and 2021
Art Group		£ 468.00		£ 216.00	£ 252.00
Bowling		£ 264.00		£ 96.00	£ 168.00
Aston Scout Group		£ -		£ 928.00	-£ 928.00
Brownies		£ -		£ 252.00	-£ 252.00
Toddlers		£ -		£ 160.00	-£ 160.00
Guides		£ 165.00		£ 108.00	£ 57.00
War Games		£ -		£ 304.00	-£ 304.00
Rainbows		£ -		£ 72.00	-£ 72.00
Yoga		£ 276.00		£ 56.00	£ 220.00
U3A		£ 648.00		£ 384.00	£ 264.00
Velocettes				£ 221.00	-£ 221.00
WI Group		£ 144.00		£ 270.00	-£ 126.00
Tai Chi		£ 168.00			£ 168.00
Table Tennis		£ 84.00			£ 84.00
Exercise & Recorders		£ 336.00			£ 336.00
Chanteuse		£ 36.00			£ 36.00
Jane Austen		£ 72.00			£ 72.00
Hall Hire		£ 637.00		£ 955.00	-£ 318.00
Rebates		£ 320.31			£ 320.31
INCOME		£ 3,618.31		£ 4,022.00	-£ 403.69
DonationsGrantsFunds		£ -		£ 10,418.09	-£ 10,418.09
TOTAL INCOME		£ 3,618.31		£ 14,440.09	-£ 10,821.78
Expenses					
Water	£ 77.80				£ 77.80
Lighting & Heating	£ 1,614.15		£ 1,696.94		-£ 82.79
Insurance	£ 961.38		£ 590.00		£ 371.38
Repairs	£ 4,016.30		£ 3,551.50		£ 464.80
Cleaning	£ 1,742.45		£ 295.00		£ 1,447.45
Misc	£ 401.73		£ 100.00		£ 301.73
TOTAL EXPENSES	£ 8,813.81		£ 6,233.44		£ 2,580.37
					£ -
LOSS/PROFIT	-£ 5,195.50		£ 8,206.65		-£ 13,402.15

CCLA Charity Account	£ 473.25	£ 473.23
Hanley Building Society	£ 10,057.81	£ 9,966.01
Closing Bank Balance	£ 17,537.36	£ 22,797.49

ASTON BY STONE VILLAGE HALL

England & Wales - Charity number 1183768

Accounts

Aston By Stone Village Hall

Profit and Loss Account for year 2020/21

CLIENT	2021		2020		Comparing 2021 and 2020
	PAID OUT	RECEIPTS	PAID OUT	RECEIPTS	
Art		£ 216.00		£ 548.00	-£ 332.00
Bowling		£ 96.00		£ 512.00	-£ 416.00
Total of :					
Beavers					
Cubs					
Explorers					
Scouts		£ 928.00		£ 1,292.00	-£ 364.00
Brownies		£ 252.00		£ 348.00	-£ 96.00
Dancing					£ -
Toddlers		£ 160.00		£ 816.00	-£ 656.00
GUIDES		£ 108.00		£ 480.00	-£ 372.00
War Games		£ 304.00		£ 596.00	-£ 292.00
Rainbows		£ 72.00		£ 352.00	-£ 280.00
Yoga/Hammersley		£ 56.00		£ 256.00	-£ 200.00
U3A		£ 384.00		£ 1,280.00	-£ 896.00
Velocettes		£ 221.00		£ 261.00	-£ 40.00
WI		£ 270.00		£ -	£ 270.00
Hall Hire		£ 955.00		£ 3,957.35	-£ 3,002.35
Fundraising		£ -		£ 2,562.65	-£ 2,562.65
Income		£ 4,022.00		£ 13,261.00	-£ 9,239.00
DonationsGrantsRefunds		£ 10,418.09		£ 642.50	£ 9,775.59
Interest					£ -
Total Income		£ 14,440.09		£ 13,903.50	£ 536.59
Expenses					
Water	£ -		£ 242.86		-£ 242.86
Light & HEAT	£ 1,696.94		£ 1,766.00		-£ 69.06
Insurance	£ 590.00		£ 590.00		£ -
Repairs	£ 3,551.50		£ 6,566.27		-£ 3,014.77
IT & OFFICE	£ -		£ 7.32		-£ 7.32
Cleaning	£ 295.00		£ 2,440.00		-£ 2,145.00
Audit					£ -
Misc	£ 100.00		£ 103.32		-£ 3.32
Events expenses	£ -		£ 105.00		-£ 105.00
TOTAL EXPENSES	£ 6,233.44		£ 11,820.77		-£ 5,587.33
Loss/Profit	£ 8,206.65		£ 2,082.73		£ 6,123.92

CCLA charity account 473.23
Hanley building society 9966.01
Closing bank balance £22,797.49