

# **Lingfield Living Local**

Charity number 1183729

## **Annual Report and Financial Statements for the year ended 31 March 2024**



# **Lingfield Living Local**

## **Annual Report and Financial Statements for the year ended 31 March 2024**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 5
Examiner's report	6
Receipts and payments account	7
Statement of assets and liabilities	8
Notes to the accounts	9 to 11

**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Lingfield Living Local**

## **Trustees' report for the year ended 31 March 2024**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Wendy Collins	Chair	
Ambreen Ahmed	Treasurer	
Daniel Bell		
Howard Dews		
Zoe Tucker		

**Charity number** 1183729 Registered in England and Wales

<b>Registered and principal address</b>	<b>Bankers</b>
83 Lingfield Drive	Triodos Bank UK Ltd
Leeds	Deanery Road
LS17 7HF	Bristol BS1 5AS

### **Independent examiner**

Katy Sargeant ACA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 5 June 2019 and is governed by a foundation constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed at a duly convened meeting of the trustees.

# **Lingfield Living Local**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Objectives and activities**

#### **The charity's objects**

The objects of the CIO are:

To develop the capacity and skills of members of the socially and economically disadvantaged community of the Lingfield and Fir Tree estates and the surrounding area in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society, as a result of one or more of the following factors: unemployment; in work poverty; financial hardship; youth or old age; ill health (physical or mental); poor educational or skills attainment; or relationship and family breakdown.

#### **The charity's main activities**

Providing a welcoming Hub for community activities and a listening place for isolated or stressed local people.

Organising one off community events.

Planning and delivering programmes or events collaboratively with other local partners.

Developing and maintaining good relationships with statutory agencies involved in the estate.

#### **Public benefit statement**

Lingfield Living Local exists to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are social excluded and assisting them to integrate into society.

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

#### **Achievements and performance**

We have continued to run our lunch club, craft club and youth group, providing a welcoming space for local people in a low-income area lacking other public spaces where people can meet up and socialise. This helps to alleviate isolation as well as providing food and activities. We also offer people help with the cost of living through the Household Support fund.

#### **Staff**

Our former staff members, Kate and Becky, made the difficult decision to leave in November last year. Kate had been offered another job, and Becky chose to leave at the same time to pursue her art therapy work. Although we were sorry to see them go, we did appreciate that Kate in particular was worn out. She had worked hard to keep things going through lockdown and the recovery from the pandemic, and really needed a new challenge. We took the opportunity to re-jig the job descriptions slightly, to give us more flexibility with how the new staff would work together. We advertised both posts and interviewed several good candidates but only managed to appoint to one of the two posts. We of course had a leaving party for Kate and Becky, attended by adults and children, and presented them both with photo albums to remind them of their time at Lingfields. They will be missed, but we are happy they have started a new adventure with their new jobs and wish them well.

Naz Karim started work with us in November 2023. She has taken some time to settle in, and has attended various courses such as Fire Warden Training, Safeguarding and Food Safety. Trustees filled in as much as possible to support Naz and to cover periods of sickness and holidays, whilst she was the sole worker. This has put a lot of strain on the trustee board, especially as work, bereavement, family issues and caring responsibilities have limited the time they could commit. We have advertised for more trustees, but so far without success.

# **Lingfield Living Local**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Achievements and performance continued**

We have now appointed a second worker after re-advertising and hope to be fully back on track before too long.

Naz's background is in fundraising and she is helping us to develop a longer term funding strategy which will hopefully see us able to expand our service. We are very conscious that we have the privilege of having our own premises, which many community groups would envy, so we would like to be open more often.

### **Regular activities**

Our lunch club is growing in numbers, with people attending regularly and voicing their concerns and opinions. We provide hot food with everyone's input - we regularly ask what people would like to eat and ensure that as far as possible we meet people's wishes. We always provide a vegetarian alternative and use halal meat to fit in with everyone's dietary needs.

On 18th December we had our Christmas Party, which is always a success. We had a fun day, we had our Christmas lunch and played games and it was thoroughly enjoyed by everyone. We used funding from the Household Support fund to give everyone a supermarket voucher as we know that everyone struggles financially over Christmas.

Board games have become very popular and successful with our lunch club members. They like to stay on after lunch on a Monday to have fun and set up tournaments. Some people even come back to play again on Tuesday whilst we are open for craft club - they enjoy the warmth and company even if they don't want to join in the craft activities. We try to ensure that everyone can join in with the board games regardless of their level of skill.

We are planning an outing to Skipton for some of our regular people - they chose the destination, and are looking forward to fish and chips!

The Craft Club have been busy knitting various scarfs, hats and headbands during the cold weather as well as hats for people with cancer. We are still knitting little hearts for the local hospital for families who have lost a loved one. Doreen, one of our long-term volunteers, and Asha have been knitting and crocheting Yorkshire Roses for the annual Cursillo Service, an international event that started in Spain.. This year it is being held in Sheffield Cathedral in September, and 300 white roses will be given out to people who attend. Another craft club member, Justin, paints cards which are sold in aid of the local hospice.

Doreen also looks after our planters and the local roundabout, planting flowers and some herbs, and keeping the roundabout tidy.

We have had to suspend our youth groups whilst we have only had one paid member of staff, as it really requires more workers, including for safeguarding reasons. We are drawing up a plan for re-opening as soon as possible.

We have recently started opening for coffee and cake on Wednesday mornings, something which our regular users had been asking for and which we hope will attract new people as well.

We continue to work closely with other local organisations. The Alwoodley Community Forum is very useful for exchanging information and sharing problems. The PCSO calls in regularly, and we always enjoy the Community Iftar during Ramadan, at the Lingfield Centre across the road.

### **Household Support Fund**

We have once again had funding from the Household Support Fund to support families and others with the effects of the cost of living crisis. We get some through Leeds Christian Charities Trust and some through Maecare (Moor Allerton Elderly Care). We use the funding to buy food for the lunch club and to give out to people in emergencies, and to give supermarket vouchers to those in need. Like other local agencies, we are unhappy at being used in this way. We are not a branch of the DWP don't want to be put in a position where we have to assess people's level of need, but we know that local people need the help.

# **Lingfield Living Local**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Achievements and performance continued**

#### **Premises**

Last year we realised that our premises needed some work to keep up with Food Safety standards. We got some tiling done in the kitchen and installed more smoke alarms and a fire blanket. We applied for a grant through Councillor Dan Cohen, who is always very supportive of our work, and got £1000 to install a new hand washbasin and a cleaning sink. The youth groups had painted some tiles which unfortunately we couldn't use in the kitchen for food hygiene reasons, so we used them to brighten up one of the surfaces away from the food preparation area.

#### **The future**

Now that we are fully staffed we plan to get the youth group going again and continue to offer our regular activities. We are looking for more ambitious funding for the future so that we can open more often, but we are well aware that in the current climate this may be difficult, and we continue to look for smaller pots of money as well. We are also focussing on getting more (active) trustees - the past six months have shown how crucial this is. So many local people are struggling, and don't have the time or energy to commit.

We remain optimistic for the future - we know we are providing a service that people need and appreciate, and are working hard to ensure we can continue.

#### **Financial review**

The net receipts for the year were £2,866, including net receipts of £432 on unrestricted funds and net receipts of £2,434 on restricted funds.

#### **Reserves policy**

The charity's free reserves, at the year end were £5,538.

The reserves policy of the charity is to aim to secure sufficient free reserves to cover three month's running costs.

The trustees are aware that the reserves fall below the target level but are confident there are enough in reserves to cover any costs of winding up the organisation. This would consist of any redundancy payments owed to the staff, and any outstanding utility bills.

Approved by the board of trustees on 04/11/2024

Wendy Collins (Trustee)

# **Lingfield Living Local**

## **Independent examiner's report to the trustees of Lingfield Living Local**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 7 to 11.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

06/01/2025

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# Lingfield Living Local

## Receipts and payments account

### for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	500	40,250	40,750	38,402
Sales and fees		-	-	-	808
Bank interest		150	-	150	50
<b>Total receipts</b>		<u>650</u>	<u>40,250</u>	<u>40,900</u>	<u>39,260</u>
<b>Payments</b>					
Salaries, NIC, pensions and payroll costs		-	24,327	24,327	24,584
Training		-	111	111	118
Materials and resources		-	1,438	1,438	4,985
Other direct project costs	(39)	-	3,297	3,258	3,039
Food and refreshments		-	2,944	2,944	3,103
Phone and internet		-	778	778	359
Other administration costs		198	290	488	240
Utilities		2	3,603	3,605	2,668
Insurance		-	388	388	353
Equipment		-	33	33	-
Bank charges		57	3	60	36
Independent examination		-	379	379	564
Wellbeing		-	225	225	1,538
<b>Total payments</b>		<u>218</u>	<u>37,816</u>	<u>38,034</u>	<u>41,587</u>
<b>Net receipts / (payments)</b>		<u>432</u>	<u>2,434</u>	<u>2,866</u>	<u>(2,327)</u>
<b>Fund balances brought forward</b>		<u>5,106</u>	<u>13,869</u>	<u>18,975</u>	<u>21,302</u>
<b>Fund balances carried forward</b>	(3)	<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>



**Lingfield Living Local**  
**Statement of assets and liabilities**  
**as at 31 March 2024**

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	5,538	16,303	21,841	18,975
<b>Total cash funds</b>	<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>

**Debtors and prepayments**

	2024
	£
Prepayments	<u>97</u>
	<u>97</u>

**Assets retained for the charity's own use**

Basic office equipment including 4 tablet computers, desks etc

Centre equipment including TV, fridge and furniture

Basic kitchen equipment

External shutters

**Liabilities**

	2024
	£
Accruals	<u>660</u>
	<u>660</u>

The financial statements were approved by the board of trustees on 04/11/2024

Wendy Collins (Trustee)

# **Lingfield Living Local**

## **Notes to the accounts**

### **for the year ended 31 March 2024**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Lingfield Living Local**  
**Notes to the accounts continued**  
**for the year ended 31 March 2024**

<b>2 Grants and donations</b>	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds Christian Community Trust (LCCT)	-	4,050	4,050	3,622
The Brelms Trust	-	5,000	5,000	5,000
The Tudor Trust	-	25,000	25,000	27,000
Voluntary Action Leeds (VAL)	-	-	-	1,500
Leeds City Council MICE	-	200	200	-
Moor Allerton Elderly Care	-	6,000	6,000	-
Moortown Baptist Church	500	-	500	1,280
	<u>500</u>	<u>40,250</u>	<u>40,750</u>	<u>38,402</u>

<b>3 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
The Tudor Trust	10,573	25,000	23,079	-	12,494
LCC MICE	67	200	146	-	121
Sir George Martin Trust	1,034	-	985	-	49
Leeds Inspired	262	-	103	-	159
The Tudor Trust (Staff)	622	-	388	-	234
National Lottery Awards for All	1,311	-	817	-	494
LCCT H'hold Support Fund (HSF)	-	4,050	3,720	-	330
The Brelms Trust	-	5,000	4,855	-	145
Moor Allerton Elderly Care HSF	-	6,000	3,723	-	2,277
	<u>13,869</u>	<u>40,250</u>	<u>37,816</u>	<u>-</u>	<u>16,303</u>

<b>Fund name</b>	<b>Purpose of restriction</b>
The Tudor Trust	Towards salaries and a contribution to overheads.
LCC MICE	Towards craft packs for the community.
Sir George Martin Trust	For adaptations to the building (new windows/shutters).
Leeds Inspired	Towards painting the communication boxes on the estate.
The Tudor Trust (Staff)	An additional grant from the Tudor Trust, specifically for staff and trustees, for additional support.
National Lottery Awards for All	For general running costs.
LCCT H'hold Support Fund (HSF)	For cost of living support.
The Brelms Trust	Towards the cost of wages.
Moor Allerton Elderly Care HSF	For cost of living support.

# Lingfield Living Local

## Notes to the accounts continued

### for the year ended 31 March 2024

#### 4 Related party transactions

##### Trustee expenses

No trustee received any expenses during this year or the previous year.

##### Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

##### Other transactions with trustees or related parties

			2024	2023
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Usamah Ahmed	Son of trustee	Provided bouncy castle for Jubilee party	-	160
			<hr/>	<hr/>
			-	160
			<hr/>	<hr/>

# **Lingfield Living Local**

Charity number 1183729

## **Annual Report and Financial Statements for the year ended 31 March 2024**



# **Lingfield Living Local**

## **Annual Report and Financial Statements for the year ended 31 March 2024**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 5
Examiner's report	6
Receipts and payments account	7
Statement of assets and liabilities	8
Notes to the accounts	9 to 11

**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Lingfield Living Local**

## **Trustees' report for the year ended 31 March 2024**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Wendy Collins	Chair	
Ambreen Ahmed	Treasurer	
Daniel Bell		
Howard Dews		
Zoe Tucker		

**Charity number** 1183729 Registered in England and Wales

<b>Registered and principal address</b>	<b>Bankers</b>
83 Lingfield Drive	Triodos Bank UK Ltd
Leeds	Deanery Road
LS17 7HF	Bristol BS1 5AS

### **Independent examiner**

Katy Sargeant ACA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 5 June 2019 and is governed by a foundation constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed at a duly convened meeting of the trustees.

# **Lingfield Living Local**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Objectives and activities**

#### **The charity's objects**

The objects of the CIO are:

To develop the capacity and skills of members of the socially and economically disadvantaged community of the Lingfield and Fir Tree estates and the surrounding area in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society, as a result of one or more of the following factors: unemployment; in work poverty; financial hardship; youth or old age; ill health (physical or mental); poor educational or skills attainment; or relationship and family breakdown.

#### **The charity's main activities**

Providing a welcoming Hub for community activities and a listening place for isolated or stressed local people.

Organising one off community events.

Planning and delivering programmes or events collaboratively with other local partners.

Developing and maintaining good relationships with statutory agencies involved in the estate.

#### **Public benefit statement**

Lingfield Living Local exists to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are social excluded and assisting them to integrate into society.

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

#### **Achievements and performance**

We have continued to run our lunch club, craft club and youth group, providing a welcoming space for local people in a low-income area lacking other public spaces where people can meet up and socialise. This helps to alleviate isolation as well as providing food and activities. We also offer people help with the cost of living through the Household Support fund.

#### **Staff**

Our former staff members, Kate and Becky, made the difficult decision to leave in November last year. Kate had been offered another job, and Becky chose to leave at the same time to pursue her art therapy work. Although we were sorry to see them go, we did appreciate that Kate in particular was worn out. She had worked hard to keep things going through lockdown and the recovery from the pandemic, and really needed a new challenge. We took the opportunity to re-jig the job descriptions slightly, to give us more flexibility with how the new staff would work together. We advertised both posts and interviewed several good candidates but only managed to appoint to one of the two posts. We of course had a leaving party for Kate and Becky, attended by adults and children, and presented them both with photo albums to remind them of their time at Lingfields. They will be missed, but we are happy they have started a new adventure with their new jobs and wish them well.

Naz Karim started work with us in November 2023. She has taken some time to settle in, and has attended various courses such as Fire Warden Training, Safeguarding and Food Safety. Trustees filled in as much as possible to support Naz and to cover periods of sickness and holidays, whilst she was the sole worker. This has put a lot of strain on the trustee board, especially as work, bereavement, family issues and caring responsibilities have limited the time they could commit. We have advertised for more trustees, but so far without success.



# **Lingfield Living Local**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Achievements and performance continued**

We have now appointed a second worker after re-advertising and hope to be fully back on track before too long.

Naz's background is in fundraising and she is helping us to develop a longer term funding strategy which will hopefully see us able to expand our service. We are very conscious that we have the privilege of having our own premises, which many community groups would envy, so we would like to be open more often.

### **Regular activities**

Our lunch club is growing in numbers, with people attending regularly and voicing their concerns and opinions. We provide hot food with everyone's input - we regularly ask what people would like to eat and ensure that as far as possible we meet people's wishes. We always provide a vegetarian alternative and use halal meat to fit in with everyone's dietary needs.

On 18th December we had our Christmas Party, which is always a success. We had a fun day, we had our Christmas lunch and played games and it was thoroughly enjoyed by everyone. We used funding from the Household Support fund to give everyone a supermarket voucher as we know that everyone struggles financially over Christmas.

Board games have become very popular and successful with our lunch club members. They like to stay on after lunch on a Monday to have fun and set up tournaments. Some people even come back to play again on Tuesday whilst we are open for craft club - they enjoy the warmth and company even if they don't want to join in the craft activities. We try to ensure that everyone can join in with the board games regardless of their level of skill.

We are planning an outing to Skipton for some of our regular people - they chose the destination, and are looking forward to fish and chips!

The Craft Club have been busy knitting various scarfs, hats and headbands during the cold weather as well as hats for people with cancer. We are still knitting little hearts for the local hospital for families who have lost a loved one. Doreen, one of our long-term volunteers, and Asha have been knitting and crocheting Yorkshire Roses for the annual Cursillo Service, an international event that started in Spain.. This year it is being held in Sheffield Cathedral in September, and 300 white roses will be given out to people who attend. Another craft club member, Justin, paints cards which are sold in aid of the local hospice.

Doreen also looks after our planters and the local roundabout, planting flowers and some herbs, and keeping the roundabout tidy.

We have had to suspend our youth groups whilst we have only had one paid member of staff, as it really requires more workers, including for safeguarding reasons. We are drawing up a plan for re-opening as soon as possible.

We have recently started opening for coffee and cake on Wednesday mornings, something which our regular users had been asking for and which we hope will attract new people as well.

We continue to work closely with other local organisations. The Alwoodley Community Forum is very useful for exchanging information and sharing problems. The PCSO calls in regularly, and we always enjoy the Community Iftar during Ramadan, at the Lingfield Centre across the road.

### **Household Support Fund**

We have once again had funding from the Household Support Fund to support families and others with the effects of the cost of living crisis. We get some through Leeds Christian Charities Trust and some through Maecare (Moor Allerton Elderly Care). We use the funding to buy food for the lunch club and to give out to people in emergencies, and to give supermarket vouchers to those in need. Like other local agencies, we are unhappy at being used in this way. We are not a branch of the DWP don't want to be put in a position where we have to assess people's level of need, but we know that local people need the help.

# **Lingfield Living Local**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Achievements and performance continued**

#### **Premises**

Last year we realised that our premises needed some work to keep up with Food Safety standards. We got some tiling done in the kitchen and installed more smoke alarms and a fire blanket. We applied for a grant through Councillor Dan Cohen, who is always very supportive of our work, and got £1000 to install a new hand washbasin and a cleaning sink. The youth groups had painted some tiles which unfortunately we couldn't use in the kitchen for food hygiene reasons, so we used them to brighten up one of the surfaces away from the food preparation area.

#### **The future**

Now that we are fully staffed we plan to get the youth group going again and continue to offer our regular activities. We are looking for more ambitious funding for the future so that we can open more often, but we are well aware that in the current climate this may be difficult, and we continue to look for smaller pots of money as well. We are also focussing on getting more (active) trustees - the past six months have shown how crucial this is. So many local people are struggling, and don't have the time or energy to commit.

We remain optimistic for the future - we know we are providing a service that people need and appreciate, and are working hard to ensure we can continue.

#### **Financial review**

The net receipts for the year were £2,866, including net receipts of £432 on unrestricted funds and net receipts of £2,434 on restricted funds.

#### **Reserves policy**

The charity's free reserves, at the year end were £5,538.

The reserves policy of the charity is to aim to secure sufficient free reserves to cover three month's running costs.

The trustees are aware that the reserves fall below the target level but are confident there are enough in reserves to cover any costs of winding up the organisation. This would consist of any redundancy payments owed to the staff, and any outstanding utility bills.

Approved by the board of trustees on 04/11/2024

Wendy Collins (Trustee)

# **Lingfield Living Local**

## **Independent examiner's report to the trustees of Lingfield Living Local**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 7 to 11.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

06/01/2025

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Lingfield Living Local**  
**Receipts and payments account**  
**for the year ended 31 March 2024**

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	500	40,250	40,750	38,402
Sales and fees		-	-	-	808
Bank interest		150	-	150	50
<b>Total receipts</b>		<u>650</u>	<u>40,250</u>	<u>40,900</u>	<u>39,260</u>
<b>Payments</b>					
Salaries, NIC, pensions and payroll costs		-	24,327	24,327	24,584
Training		-	111	111	118
Materials and resources		-	1,438	1,438	4,985
Other direct project costs	(39)	-	3,297	3,258	3,039
Food and refreshments		-	2,944	2,944	3,103
Phone and internet		-	778	778	359
Other administration costs		198	290	488	240
Utilities		2	3,603	3,605	2,668
Insurance		-	388	388	353
Equipment		-	33	33	-
Bank charges		57	3	60	36
Independent examination		-	379	379	564
Wellbeing		-	225	225	1,538
<b>Total payments</b>		<u>218</u>	<u>37,816</u>	<u>38,034</u>	<u>41,587</u>
<b>Net receipts / (payments)</b>		<u>432</u>	<u>2,434</u>	<u>2,866</u>	<u>(2,327)</u>
<b>Fund balances brought forward</b>		<u>5,106</u>	<u>13,869</u>	<u>18,975</u>	<u>21,302</u>
<b>Fund balances carried forward</b>	(3)	<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>

**Lingfield Living Local**  
**Statement of assets and liabilities**  
**as at 31 March 2024**

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	5,538	16,303	21,841	18,975
<b>Total cash funds</b>	<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>

**Debtors and prepayments**

	2024
	£
Prepayments	<u>97</u>
	<u>97</u>

**Assets retained for the charity's own use**

Basic office equipment including 4 tablet computers, desks etc

Centre equipment including TV, fridge and furniture

Basic kitchen equipment

External shutters

**Liabilities**

	2024
	£
Accruals	<u>660</u>
	<u>660</u>

The financial statements were approved by the board of trustees on 04/11/2024

Wendy Collins (Trustee)

# **Lingfield Living Local**

## **Notes to the accounts**

### **for the year ended 31 March 2024**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Lingfield Living Local**  
**Notes to the accounts continued**  
**for the year ended 31 March 2024**

2 Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds Christian Community Trust (LCCT)	-	4,050	4,050	3,622
The Brelms Trust	-	5,000	5,000	5,000
The Tudor Trust	-	25,000	25,000	27,000
Voluntary Action Leeds (VAL)	-	-	-	1,500
Leeds City Council MICE	-	200	200	-
Moor Allerton Elderly Care	-	6,000	6,000	-
Moortown Baptist Church	500	-	500	1,280
	<u>500</u>	<u>40,250</u>	<u>40,750</u>	<u>38,402</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
The Tudor Trust	10,573	25,000	23,079	-	12,494
LCC MICE	67	200	146	-	121
Sir George Martin Trust	1,034	-	985	-	49
Leeds Inspired	262	-	103	-	159
The Tudor Trust (Staff)	622	-	388	-	234
National Lottery Awards for All	1,311	-	817	-	494
LCCT H'hold Support Fund (HSF)	-	4,050	3,720	-	330
The Brelms Trust	-	5,000	4,855	-	145
Moor Allerton Elderly Care HSF	-	6,000	3,723	-	2,277
	<u>13,869</u>	<u>40,250</u>	<u>37,816</u>	<u>-</u>	<u>16,303</u>

Fund name	Purpose of restriction
The Tudor Trust	Towards salaries and a contribution to overheads.
LCC MICE	Towards craft packs for the community.
Sir George Martin Trust	For adaptations to the building (new windows/shutters).
Leeds Inspired	Towards painting the communication boxes on the estate.
The Tudor Trust (Staff)	An additional grant from the Tudor Trust, specifically for staff and trustees, for additional support.
National Lottery Awards for All	For general running costs.
LCCT H'hold Support Fund (HSF)	For cost of living support.
The Brelms Trust	Towards the cost of wages.
Moor Allerton Elderly Care HSF	For cost of living support.

# Lingfield Living Local

## Notes to the accounts continued

### for the year ended 31 March 2024

#### 4 Related party transactions

##### Trustee expenses

No trustee received any expenses during this year or the previous year.

##### Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

##### Other transactions with trustees or related parties

			2024	2023
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Usamah Ahmed	Son of trustee	Provided bouncy castle for Jubilee party	-	160
			<hr/>	<hr/>
			-	160
			<hr/>	<hr/>



# **Lingfield Living Local**

## **Independent examiner's report to the trustees of Lingfield Living Local**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 7 to 11.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Name: Katy Sargeant ACA

06/01/2025

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW