

LINGFIELD LIVING LOCAL

England & Wales · Charity number 1183729

Details

Status Registered

Legal form CIO

Registered 2019-06-05

Register [View on the Charity Commission register](#)

Contact

Address Lingfield Living Local
83 Lingfield Drive
Leeds
LS17 7HF

Phone 01133452600

Email info@lingfieldlivinglocal.co.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE:TO DEVELOP THE CAPACITY AND SKILLS OF MEMBERS OF THE SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITY OF THE LINGFIELD AND FIR TREE ESTATES AND THE SURROUNDING AREA IN SUCH A WAY THAT THEY ARE BETTER ABLE TO IDENTIFY, AND HELP MEET, THEIR NEEDS AND TO PARTICIPATE MORE FULLY IN SOCIETY. TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY.FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OR MORE OF THE FOLLOWING FACTORS: UNEMPLOYMENT, IN WORK POVERTY, FINANCIAL HARDSHIP; YOUTH OR OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL); POOR EDUCATIONAL OR SKILLS ATTAINMENT; OR RELATIONSHIP AND FAMILY BREAKDOWN. NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005 AND SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008.

Activities: We run a community hub through which we offer a safe and welcoming space by hosting activities which bring together people from different cultures, ages and backgrounds who live locally.All activities are based on community consultation and we prioritise groups run by local people themselves.Example activities are music workshops, fun days, craft and cooking groups, celebrating festivals etc.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** COMMUNITY OF LINGFIELD, FIR TREE ESTATES AND THE SURROUNDING AREA
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£39,416	£38,514	-	-
2024-03-31	£40,900	£38,034	-	-
2023-03-31	£39,260	£41,587	-	-
2022-03-31	£14,865	£27,989	-	-
2021-03-31	£39,401	£23,125	-	-

Trustees

Name	Role	Appointed
Chris Hill		2025-05-07
Colin Jordan		2025-05-07
Daniel Bell		2020-03-23
Gareth Poole		2025-05-07
Howard Graham Dews		2022-03-16
Kathryn Louise Hobdell		2025-05-07
Oksana Bogucke		2026-01-14
Ruth Kitson		2024-12-04

LINGFIELD LIVING LOCAL

England & Wales - Charity number 1183729

Accounts

Lingfield Living Local

Charity number 1183729

Annual Report and Financial Statements

for the year ended 31 March 2025



Lingfield Living Local

Annual Report and Financial Statements for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Lingfield Living Local

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Gareth Poole	Chair	Appointed 7 May 2025
Wendy Collins		
Ambreen Ahmed		Resigned 7 May 2025
Daniel Bell		
Howard Dews		
Zoe Tucker		Resigned 7 May 2025
Chris Hill		Appointed 7 May 2025
Colin Jordan		Appointed 7 May 2025
Marie Bellhouse		Appointed 7 May 2025
Alexia Dawson		Appointed 7 May 2025
Kathryn Hobdell		Appointed 7 May 2025
Ruth Kitson		Appointed 4 December 2024

Charity number 1183729 Registered in England and Wales

Registered and principal address
83 Lingfield Drive
Leeds
LS17 7HF

Bankers
Triodos Bank UK Ltd
Deanery Road
Bristol BS1 5AS

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 5 June 2019 and is governed by a foundation constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed at a duly convened meeting of the trustees.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

The objects of the CIO are:

To develop the capacity and skills of members of the socially and economically disadvantaged community of the Lingfield and Fir Tree estates and the surrounding area in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society, as a result of one or more of the following factors: unemployment; in work poverty; financial hardship; youth or old age; ill health (physical or mental); poor educational or skills attainment; or relationship and family breakdown.

The charity's main activities

Providing a welcoming Hub for community activities and a listening place for isolated or stressed local people.

Organising one off community events.

Planning and delivering programmes or events collaboratively with other local partners.

Developing and maintaining good relationships with statutory agencies involved in the estate.

Public benefit statement

Lingfield Living Local exists to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are social excluded and assisting them to integrate into society.

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Promoting health and wellbeing, reducing loneliness and isolation and assisting those who are suffering from Food Poverty in our local area.

Our objectives are to provide a welcoming Hub for community activities and a listening place for local people, especially those who are isolated or stressed.

This has been another difficult year with staff changes and uncertainty over future funding. At the end of the year we were reaching towards a more stable situation.

Staff

Naz Karim continued to work with us until March . A second worker, Jennah, was only with us for a short time from May to the end of September when she left to take up a new opportunity. Maninder Soor was appointed in December and is still with us.

Regular activities

Our lunch club continues to thrive and people enjoy a hot meal on Mondays. In December we had our Christmas Dinner, enjoyed by everyone. The lunch club is also an opportunity for people to let us know if they are struggling so that we can give them a supermarket or fuel voucher. We joined the E-Vouchers scheme which makes it easier to manage the vouchers. We also give out food from the freezer if people need it.

We asked people what they liked about lunch club and coming to the Hub, and they said it gave them a reason to get out of the house, a chance to socialise and feel less isolated, and chat to others. As well as enjoying the lunch!

We had outings to Skipton, bowling and the pantomime for some of our regular people. It would be difficult for most of them to afford these activities without help from us.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2025

Regular activities continued

The Craft Club have continued to knit and crochet, one member finished a rug that she had been working on for a while, and people have made Halloween and Christmas decorations.

Our wonderful Craft Club volunteer, Doreen, continues to look after our planters and the local roundabout, planting flowers and some herbs, and keeping the roundabout tidy.

Our new Wednesday coffee mornings were slow to take off but are now well established, and have become almost a breakfast club with plenty of toasted teacakes on offer.

We had a visit from councillor Dan Cohen to thank him for helping us to get a grant to upgrade the kitchen. He is always very helpful and listens to any problems that people want to talk about with him.

We continue to work closely with other local organisations. The Alwoodley Community Forum is very useful for exchanging information and sharing problems, and the PCSO calls in regularly.

Household Support Fund

We have once again had funding from the Household Support Fund to support families and others with the effects of the cost of living crisis. We use it to buy food for the lunch club and coffee mornings and to give supermarket or fuel vouchers to those in need. We have to take people on trust when they ask for vouchers but do ask people to come into the Hub if they are not someone we know well.

The future

Our trustee board has struggled with the workload for some time; this, and the funding situation have led us to work more closely with Moortown West Community Association. This should make us more resilient to face the future. We remain two separate organisations but are applying for joint funding and sharing trustees. This has already led to wider use of the Hub and we are optimistic about the future despite the current uncertainty.

Financial review

The net receipts for the year were £902, including net payments of £-202 on unrestricted funds and net receipts of £700 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £5,740.

We aim to have enough money in our reserves to cover any winding up costs should we need to close. These would be minimal as we are not tied into any mortgage and we pay a peppercorn rent.

Approved by the board of trustees on 23/12/2025

Wendy Collins (Trustee)

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

5/1/2026

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

**Lingfield Living Local
Receipts and payments account
for the year ended 31 March 2025**

	Notes	2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	200	39,067	39,267	40,750
Bank interest		149	-	149	150
Total receipts		<u>349</u>	<u>39,067</u>	<u>39,416</u>	<u>40,900</u>
Payments					
Salaries, NIC, pensions and payroll costs		-	22,336	22,336	24,327
Training		-	210	210	111
Materials and resources		-	1,179	1,179	1,438
Other direct project costs		-	5,099	5,099	3,258
Food and refreshments		35	2,373	2,408	2,944
Phone and internet		-	1,257	1,257	778
Other administration costs		-	375	375	488
Utilities		92	3,866	3,958	3,605
Insurance		-	423	423	388
Equipment		-	166	166	33
Bank charges		20	-	20	60
Independent examination		-	960	960	379
Wellbeing		-	123	123	225
Total payments		<u>147</u>	<u>38,367</u>	<u>38,514</u>	<u>38,034</u>
Net receipts / (payments)		<u>202</u>	<u>700</u>	<u>902</u>	<u>2,866</u>
Fund balances brought forward		<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>
Fund balances carried forward	(3)	<u>5,740</u>	<u>17,003</u>	<u>22,743</u>	<u>21,841</u>

Lingfield Living Local
Statement of assets and liabilities
as at 31 March 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	5,740	17,003	22,743	21,841
Total cash funds	<u>5,740</u>	<u>17,003</u>	<u>22,743</u>	<u>21,841</u>

Debtors and prepayments

	2025
	£
Prepayments	106
	<u>106</u>

Assets retained for the charity's own use

Basic office equipment including 4 tablet computers, desks etc

Centre equipment including TV, fridge and furniture

Basic kitchen equipment

External shutters

Liabilities

	2025
	£
Accruals	960
	<u>960</u>

The financial statements were approved by the board of trustees on 23/12/2025

Wendy Collins (Trustee)

Lingfield Living Local

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2025

2 Grants and donations

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Leeds Christian Community Trust (LCCT)	-	3,300	3,300	4,050
The Brelms Trust	-	5,000	5,000	5,000
The Tudor Trust	-	25,000	25,000	25,000
Leeds City Council (LCC)	200	1,000	1,200	200
Moor Allerton Elderly Care	-	3,267	3,267	6,000
Moortown Baptist Church	-	-	-	500
InterACT church	-	1,500	1,500	-
	<u>200</u>	<u>39,067</u>	<u>39,267</u>	<u>40,750</u>

3 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
The Tudor Trust	12,494	25,000	23,038	-	14,456
LCC (MICE)	121	-	121	-	-
Sir George Martin Trust	49	-	49	-	-
Leeds Inspired	159	-	159	-	-
The Tudor Trust (Staff)	234	-	229	-	5
National Lottery Awards for All	494	-	494	-	-
LCCT H'hold Support Fund (HSF)	330	3,300	2,644	-	986
The Brelms Trust	145	5,000	5,145	-	-
InterACT Warm Spaces	-	1,500	541	-	959
Moor Allerton Elderly Care HSF	2,277	3,267	4,947	-	597
LCC	-	1,000	1,000	-	-
	<u>16,303</u>	<u>39,067</u>	<u>38,367</u>	<u>-</u>	<u>17,003</u>

Fund name

The Tudor Trust

LCC (MICE)

Sir George Martin Trust

Leeds Inspired

The Tudor Trust (Staff)

National Lottery Awards for All

LCCT H'hold Support Fund (HSF)

The Brelms Trust

InterACT Warm Spaces

Moor Allerton Elderly Care HSF

LCC

Purpose of restriction

Towards salaries and a contribution to overheads.

Towards craft packs for the community.

For adaptations to the building (new windows/shutters).

Towards painting the communication boxes on the estate.

An additional grant from the Tudor Trust, specifically for staff and trustees, for additional support.

For general running costs.

For cost of living support.

Towards the cost of wages.

Towards cost of providing a warm space.

For cost of living support.

Towards the cost of refurbishing the kitchen

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2025

4 Related party transactions

Trustee expenses

During the year 1 trustee was paid a total of £60 in respect of travel (previous year: nil).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

LINGFIELD LIVING LOCAL

England & Wales - Charity number 1183729

Accounts

Lingfield Living Local

Charity number 1183729

Annual Report and Financial Statements for the year ended 31 March 2024



Lingfield Living Local

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Lingfield Living Local

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Wendy Collins	Chair	
Ambreen Ahmed	Treasurer	
Daniel Bell		
Howard Dews		
Zoe Tucker		

Charity number 1183729 Registered in England and Wales

Registered and principal address	Bankers
83 Lingfield Drive Leeds LS17 7HF	Triodos Bank UK Ltd Deanery Road Bristol BS1 5AS

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

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Method of recruitment and appointment of trustees

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Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

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Public benefit statement

Lingfield Living Local exists to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are social excluded and assisting them to integrate into society.

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

We have continued to run our lunch club, craft club and youth group, providing a welcoming space for local people in a low-income area lacking other public spaces where people can meet up and socialise. This helps to alleviate isolation as well as providing food and activities. We also offer people help with the cost of living through the Household Support fund.

Staff

Our former staff members, Kate and Becky, made the difficult decision to leave in November last year. Kate had been offered another job, and Becky chose to leave at the same time to pursue her art therapy work. Although we were sorry to see them go, we did appreciate that Kate in particular was worn out. She had worked hard to keep things going through lockdown and the recovery from the pandemic, and really needed a new challenge. We took the opportunity to re-jig the job descriptions slightly, to give us more flexibility with how the new staff would work together. We advertised both posts and interviewed several good candidates but only managed to appoint to one of the two posts. We of course had a leaving party for Kate and Becky, attended by adults and children, and presented them both with photo albums to remind them of their time at Lingfields. They will be missed, but we are happy they have started a new adventure with their new jobs and wish them well.

Naz Karim started work with us in November 2023. She has taken some time to settle in, and has attended various courses such as Fire Warden Training, Safeguarding and Food Safety. Trustees filled in as much as possible to support Naz and to cover periods of sickness and holidays, whilst she was the sole worker. This has put a lot of strain on the trustee board, especially as work, bereavement, family issues and caring responsibilities have limited the time they could commit. We have advertised for more trustees, but so far without success.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

We have now appointed a second worker after re-advertising and hope to be fully back on track before too long.

Naz's background is in fundraising and she is helping us to develop a longer term funding strategy which will hopefully see us able to expand our service. We are very conscious that we have the privilege of having our own premises, which many community groups would envy, so we would like to be open more often.

Regular activities

Our lunch club is growing in numbers, with people attending regularly and voicing their concerns and opinions. We provide hot food with everyone's input - we regularly ask what people would like to eat and ensure that as far as possible we meet people's wishes. We always provide a vegetarian alternative and use halal meat to fit in with everyone's dietary needs.

On 18th December we had our Christmas Party, which is always a success, We had a fun day, we had our Christmas lunch and played games and it was thoroughly enjoyed by everyone. We used funding from the Household Support fund to give everyone a supermarket voucher as we know that everyone struggles financially over Christmas.

Board games have become very popular and successful with our lunch club members. They like to stay on after lunch on a Monday to have fun and set up tournaments. Some people even come back to play again on Tuesday whilst we are open for craft club - they enjoy the warmth and company even if they don't want to join in the craft activities. We try to ensure that everyone can join in with the board games regardless of their level of skill.

We are planning an outing to Skipton for some of our regular people - they chose the destination, and are looking forward to fish and chips!

The Craft Club have been busy knitting various scarfs, hats and headbands during the cold weather as well as hats for people with cancer. We are still knitting little hearts for the local hospital for families who have lost a loved one. Doreen, one of our long-term volunteers, and Asha have been knitting and crocheting Yorkshire Roses for the annual Cursillo Service, an international event that started in Spain.. This year it is being held in Sheffield Cathedral in September, and 300 white roses will be given out to people who attend. Another craft club member, Justin, paints cards which are sold in aid of the local hospice.

Doreen also looks after our planters and the local roundabout, planting flowers and some herbs, and keeping the roundabout tidy.

We have had to suspend our youth groups whilst we have only had one paid member of staff, as it really requires more workers, including for safeguarding reasons. We are drawing up a plan for re-opening as soon as possible.

We have recently started opening for coffee and cake on Wednesday mornings, something which our regular users had been asking for and which we hope will attract new people as well.

We continue to work closely with other local organisations. The Alwoodley Community Forum is very useful for exchanging information and sharing problems. The PCSO calls in regularly, and we always enjoy the Community Iftar during Ramadan, at the Lingfield Centre across the road.

Household Support Fund

We have once again had funding from the Household Support Fund to support families and others with the effects of the cost of living crisis. We get some through Leeds Christian Charities Trust and some through Maecare (Moor Allerton Elderly Care). We use the funding to buy food for the lunch club and to give out to people in emergencies, and to give supermarket vouchers to those in need. Like other local agencies, we are unhappy at being used in this way. We are not a branch of the DWP don't want to be put in a position where we have to assess people's level of need, but we know that local people need the help.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

Premises

Last year we realised that our premises needed some work to keep up with Food Safety standards. We got some tiling done in the kitchen and installed more smoke alarms and a fire blanket. We applied for a grant through Councillor Dan Cohen, who is always very supportive of our work, and got £1000 to install a new hand washbasin and a cleaning sink. The youth groups had painted some tiles which unfortunately we couldn't use in the kitchen for food hygiene reasons, so we used them to brighten up one of the surfaces away from the food preparation area.

The future

Now that we are fully staffed we plan to get the youth group going again and continue to offer our regular activities. We are looking for more ambitious funding for the future so that we can open more often, but we are well aware that in the current climate this may be difficult, and we continue to look for smaller pots of money as well. We are also focussing on getting more (active) trustees - the past six months have shown how crucial this is. So many local people are struggling, and don't have the time or energy to commit.

We remain optimistic for the future - we know we are providing a service that people need and appreciate, and are working hard to ensure we can continue.

Financial review

The net receipts for the year were £2,866, including net receipts of £432 on unrestricted funds and net receipts of £2,434 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £5,538.

The reserves policy of the charity is to aim to secure sufficient free reserves to cover three month's running costs.

The trustees are aware that the reserves fall below the target level but are confident there are enough in reserves to cover any costs of winding up the organisation. This would consist of any redundancy payments owed to the staff, and any outstanding utility bills.

Approved by the board of trustees on 04/11/2024

Wendy Collins (Trustee)

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

06/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Lingfield Living Local

Receipts and payments account

for the year ended 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	500	40,250	40,750	38,402
Sales and fees		-	-	-	808
Bank interest		150	-	150	50
Total receipts		<u>650</u>	<u>40,250</u>	<u>40,900</u>	<u>39,260</u>
Payments					
Salaries, NIC, pensions and payroll costs		-	24,327	24,327	24,584
Training		-	111	111	118
Materials and resources		-	1,438	1,438	4,985
Other direct project costs		(39)	3,297	3,258	3,039
Food and refreshments		-	2,944	2,944	3,103
Phone and internet		-	778	778	359
Other administration costs		198	290	488	240
Utilities		2	3,603	3,605	2,668
Insurance		-	388	388	353
Equipment		-	33	33	-
Bank charges		57	3	60	36
Independent examination		-	379	379	564
Wellbeing		-	225	225	1,538
Total payments		<u>218</u>	<u>37,816</u>	<u>38,034</u>	<u>41,587</u>
Net receipts / (payments)		<u>432</u>	<u>2,434</u>	<u>2,866</u>	<u>(2,327)</u>
Fund balances brought forward		<u>5,106</u>	<u>13,869</u>	<u>18,975</u>	<u>21,302</u>
Fund balances carried forward	(3)	<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>

Lingfield Living Local
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	5,538	16,303	21,841	18,975
Total cash funds	<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>

Debtors and prepayments

	2024
	£
Prepayments	97
	<u>97</u>

Assets retained for the charity's own use

Basic office equipment including 4 tablet computers, desks etc

Centre equipment including TV, fridge and furniture

Basic kitchen equipment

External shutters

Liabilities

	2024
	£
Accruals	660
	<u>660</u>

The financial statements were approved by the board of trustees on 04/11/2024

Wendy Collins (Trustee)

Lingfield Living Local

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Leeds Christian Community Trust (LCCT)	-	4,050	4,050	3,622
The Brelms Trust	-	5,000	5,000	5,000
The Tudor Trust	-	25,000	25,000	27,000
Voluntary Action Leeds (VAL)	-	-	-	1,500
Leeds City Council MICE	-	200	200	-
Moor Allerton Elderly Care	-	6,000	6,000	-
Moortown Baptist Church	500	-	500	1,280
	<u>500</u>	<u>40,250</u>	<u>40,750</u>	<u>38,402</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
The Tudor Trust	10,573	25,000	23,079	-	12,494
LCC MICE	67	200	146	-	121
Sir George Martin Trust	1,034	-	985	-	49
Leeds Inspired	262	-	103	-	159
The Tudor Trust (Staff)	622	-	388	-	234
National Lottery Awards for All	1,311	-	817	-	494
LCCT H'hold Support Fund (HSF)	-	4,050	3,720	-	330
The Brelms Trust	-	5,000	4,855	-	145
Moor Allerton Elderly Care HSF	-	6,000	3,723	-	2,277
	<u>13,869</u>	<u>40,250</u>	<u>37,816</u>	<u>-</u>	<u>16,303</u>

Fund name	Purpose of restriction
The Tudor Trust	Towards salaries and a contribution to overheads.
LCC MICE	Towards craft packs for the community.
Sir George Martin Trust	For adaptations to the building (new windows/shutters).
Leeds Inspired	Towards painting the communication boxes on the estate.
The Tudor Trust (Staff)	An additional grant from the Tudor Trust, specifically for staff and trustees, for additional support.
National Lottery Awards for All	For general running costs.
LCCT H'hold Support Fund (HSF)	For cost of living support.
The Brelms Trust	Towards the cost of wages.
Moor Allerton Elderly Care HSF	For cost of living support.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2024

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2024	2023
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Usamah Ahmed	Son of trustee	Provided bouncy castle for Jubilee party	-	160
			<u>-</u>	<u>160</u>

Lingfield Living Local

Charity number 1183729

Annual Report and Financial Statements for the year ended 31 March 2024



Lingfield Living Local

Annual Report and Financial Statements for the year ended 31 March 2024

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Receipts and payments account	7
Statement of assets and liabilities	8
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Prepared by West Yorkshire Community Accountancy Service CIO

Lingfield Living Local

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Wendy Collins	Chair	
Ambreen Ahmed	Treasurer	
Daniel Bell		
Howard Dews		
Zoe Tucker		

Charity number 1183729 Registered in England and Wales

Registered and principal address	Bankers
83 Lingfield Drive Leeds LS17 7HF	Triodos Bank UK Ltd Deanery Road Bristol BS1 5AS

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 5 June 2019 and is governed by a foundation constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed at a duly convened meeting of the trustees.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The objects of the CIO are:

To develop the capacity and skills of members of the socially and economically disadvantaged community of the Lingfield and Fir Tree estates and the surrounding area in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society, as a result of one or more of the following factors: unemployment; in work poverty; financial hardship; youth or old age; ill health (physical or mental); poor educational or skills attainment; or relationship and family breakdown.

The charity's main activities

Providing a welcoming Hub for community activities and a listening place for isolated or stressed local people.

Organising one off community events.

Planning and delivering programmes or events collaboratively with other local partners.

Developing and maintaining good relationships with statutory agencies involved in the estate.

Public benefit statement

Lingfield Living Local exists to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are social excluded and assisting them to integrate into society.

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

We have continued to run our lunch club, craft club and youth group, providing a welcoming space for local people in a low-income area lacking other public spaces where people can meet up and socialise. This helps to alleviate isolation as well as providing food and activities. We also offer people help with the cost of living through the Household Support fund.

Staff

Our former staff members, Kate and Becky, made the difficult decision to leave in November last year. Kate had been offered another job, and Becky chose to leave at the same time to pursue her art therapy work. Although we were sorry to see them go, we did appreciate that Kate in particular was worn out. She had worked hard to keep things going through lockdown and the recovery from the pandemic, and really needed a new challenge. We took the opportunity to re-jig the job descriptions slightly, to give us more flexibility with how the new staff would work together. We advertised both posts and interviewed several good candidates but only managed to appoint to one of the two posts. We of course had a leaving party for Kate and Becky, attended by adults and children, and presented them both with photo albums to remind them of their time at Lingfields. They will be missed, but we are happy they have started a new adventure with their new jobs and wish them well.

Naz Karim started work with us in November 2023. She has taken some time to settle in, and has attended various courses such as Fire Warden Training, Safeguarding and Food Safety. Trustees filled in as much as possible to support Naz and to cover periods of sickness and holidays, whilst she was the sole worker. This has put a lot of strain on the trustee board, especially as work, bereavement, family issues and caring responsibilities have limited the time they could commit. We have advertised for more trustees, but so far without success.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

We have now appointed a second worker after re-advertising and hope to be fully back on track before too long.

Naz's background is in fundraising and she is helping us to develop a longer term funding strategy which will hopefully see us able to expand our service. We are very conscious that we have the privilege of having our own premises, which many community groups would envy, so we would like to be open more often.

Regular activities

Our lunch club is growing in numbers, with people attending regularly and voicing their concerns and opinions. We provide hot food with everyone's input - we regularly ask what people would like to eat and ensure that as far as possible we meet people's wishes. We always provide a vegetarian alternative and use halal meat to fit in with everyone's dietary needs.

On 18th December we had our Christmas Party, which is always a success, We had a fun day, we had our Christmas lunch and played games and it was thoroughly enjoyed by everyone. We used funding from the Household Support fund to give everyone a supermarket voucher as we know that everyone struggles financially over Christmas.

Board games have become very popular and successful with our lunch club members. They like to stay on after lunch on a Monday to have fun and set up tournaments. Some people even come back to play again on Tuesday whilst we are open for craft club - they enjoy the warmth and company even if they don't want to join in the craft activities. We try to ensure that everyone can join in with the board games regardless of their level of skill.

We are planning an outing to Skipton for some of our regular people - they chose the destination, and are looking forward to fish and chips!

The Craft Club have been busy knitting various scarfs, hats and headbands during the cold weather as well as hats for people with cancer. We are still knitting little hearts for the local hospital for families who have lost a loved one. Doreen, one of our long-term volunteers, and Asha have been knitting and crocheting Yorkshire Roses for the annual Cursillo Service, an international event that started in Spain.. This year it is being held in Sheffield Cathedral in September, and 300 white roses will be given out to people who attend. Another craft club member, Justin, paints cards which are sold in aid of the local hospice.

Doreen also looks after our planters and the local roundabout, planting flowers and some herbs, and keeping the roundabout tidy.

We have had to suspend our youth groups whilst we have only had one paid member of staff, as it really requires more workers, including for safeguarding reasons. We are drawing up a plan for re-opening as soon as possible.

We have recently started opening for coffee and cake on Wednesday mornings, something which our regular users had been asking for and which we hope will attract new people as well.

We continue to work closely with other local organisations. The Alwoodley Community Forum is very useful for exchanging information and sharing problems. The PCSO calls in regularly, and we always enjoy the Community Iftar during Ramadan, at the Lingfield Centre across the road.

Household Support Fund

We have once again had funding from the Household Support Fund to support families and others with the effects of the cost of living crisis. We get some through Leeds Christian Charities Trust and some through Maecare (Moor Allerton Elderly Care). We use the funding to buy food for the lunch club and to give out to people in emergencies, and to give supermarket vouchers to those in need. Like other local agencies, we are unhappy at being used in this way. We are not a branch of the DWP don't want to be put in a position where we have to assess people's level of need, but we know that local people need the help.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

Premises

Last year we realised that our premises needed some work to keep up with Food Safety standards. We got some tiling done in the kitchen and installed more smoke alarms and a fire blanket. We applied for a grant through Councillor Dan Cohen, who is always very supportive of our work, and got £1000 to install a new hand washbasin and a cleaning sink. The youth groups had painted some tiles which unfortunately we couldn't use in the kitchen for food hygiene reasons, so we used them to brighten up one of the surfaces away from the food preparation area.

The future

Now that we are fully staffed we plan to get the youth group going again and continue to offer our regular activities. We are looking for more ambitious funding for the future so that we can open more often, but we are well aware that in the current climate this may be difficult, and we continue to look for smaller pots of money as well. We are also focussing on getting more (active) trustees - the past six months have shown how crucial this is. So many local people are struggling, and don't have the time or energy to commit.

We remain optimistic for the future - we know we are providing a service that people need and appreciate, and are working hard to ensure we can continue.

Financial review

The net receipts for the year were £2,866, including net receipts of £432 on unrestricted funds and net receipts of £2,434 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £5,538.

The reserves policy of the charity is to aim to secure sufficient free reserves to cover three month's running costs.

The trustees are aware that the reserves fall below the target level but are confident there are enough in reserves to cover any costs of winding up the organisation. This would consist of any redundancy payments owed to the staff, and any outstanding utility bills.

Approved by the board of trustees on 04/11/2024

Wendy Collins (Trustee)

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

06/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Lingfield Living Local

Receipts and payments account

for the year ended 31 March 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	500	40,250	40,750	38,402
Sales and fees		-	-	-	808
Bank interest		150	-	150	50
Total receipts		<u>650</u>	<u>40,250</u>	<u>40,900</u>	<u>39,260</u>
Payments					
Salaries, NIC, pensions and payroll costs		-	24,327	24,327	24,584
Training		-	111	111	118
Materials and resources		-	1,438	1,438	4,985
Other direct project costs		(39)	3,297	3,258	3,039
Food and refreshments		-	2,944	2,944	3,103
Phone and internet		-	778	778	359
Other administration costs		198	290	488	240
Utilities		2	3,603	3,605	2,668
Insurance		-	388	388	353
Equipment		-	33	33	-
Bank charges		57	3	60	36
Independent examination		-	379	379	564
Wellbeing		-	225	225	1,538
Total payments		<u>218</u>	<u>37,816</u>	<u>38,034</u>	<u>41,587</u>
Net receipts / (payments)		<u>432</u>	<u>2,434</u>	<u>2,866</u>	<u>(2,327)</u>
Fund balances brought forward		<u>5,106</u>	<u>13,869</u>	<u>18,975</u>	<u>21,302</u>
Fund balances carried forward	(3)	<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>

Lingfield Living Local
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
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Cash funds				
Cash at bank	5,538	16,303	21,841	18,975
Total cash funds	<u>5,538</u>	<u>16,303</u>	<u>21,841</u>	<u>18,975</u>

Debtors and prepayments

	2024
	£
Prepayments	97
	<u>97</u>

Assets retained for the charity's own use

Basic office equipment including 4 tablet computers, desks etc

Centre equipment including TV, fridge and furniture

Basic kitchen equipment

External shutters

Liabilities

	2024
	£
Accruals	660
	<u>660</u>

The financial statements were approved by the board of trustees on 04/11/2024

Wendy Collins (Trustee)

Lingfield Living Local

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

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As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

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Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations	2024	2024	2024	2023
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The Brelms Trust	-	5,000	5,000	5,000
The Tudor Trust	-	25,000	25,000	27,000
Voluntary Action Leeds (VAL)	-	-	-	1,500
Leeds City Council MICE	-	200	200	-
Moor Allerton Elderly Care	-	6,000	6,000	-
Moortown Baptist Church	500	-	500	1,280
	<u>500</u>	<u>40,250</u>	<u>40,750</u>	<u>38,402</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
The Tudor Trust	10,573	25,000	23,079	-	12,494
LCC MICE	67	200	146	-	121
Sir George Martin Trust	1,034	-	985	-	49
Leeds Inspired	262	-	103	-	159
The Tudor Trust (Staff)	622	-	388	-	234
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LCCT H'hold Support Fund (HSF)	-	4,050	3,720	-	330
The Brelms Trust	-	5,000	4,855	-	145
Moor Allerton Elderly Care HSF	-	6,000	3,723	-	2,277
	<u>13,869</u>	<u>40,250</u>	<u>37,816</u>	<u>-</u>	<u>16,303</u>

Fund name	Purpose of restriction
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LCC MICE	Towards craft packs for the community.
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The Brelms Trust	Towards the cost of wages.
Moor Allerton Elderly Care HSF	For cost of living support.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2024

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2024	2023
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Usamah Ahmed	Son of trustee	Provided bouncy castle for Jubilee party	-	160
			<u>-</u>	<u>160</u>

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

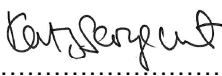
I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

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- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Katy Sargeant ACA

06/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

LINGFIELD LIVING LOCAL

England & Wales - Charity number 1183729

Accounts

Lingfield Living Local

Charity number 1183729

Annual Report and Financial Statements for the year ended 31 March 2023



West Yorkshire Community Accounting Service

Lingfield Living Local

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Lingfield Living Local

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Ambreen Ahmed	Treasurer	
Wendy Collins	Chair	
Daniel Bell		
Howard Dews		Appointed March 2022
Zoe Tucker		Appointed July 2022

Charity number	1183729	Registered in England and Wales
-----------------------	---------	---------------------------------

Registered and principal address	Bankers
83 Lingfield Drive	Triodos Bank UK Ltd
Leeds	Deanery Road
LS17 7HF	Bristol BS1 5AS

Independent examiner

Katy Sargeant ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 5 June 2019 and is governed by a foundation constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed at a duly convened meeting of the trustees.

Objectives and activities

The charity's objects

The objects of the CIO are:

To develop the capacity and skills of members of the socially and economically disadvantaged community of the Lingfield and Fir Tree estates and the surrounding area in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society, as a result of one or more of the following factors: unemployment; in work poverty; financial hardship; youth or old age; ill health (physical or mental); poor educational or skills attainment; or relationship and family breakdown.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's main activities

- Providing a welcoming Hub for community activities and a listening place for isolated or stressed local people.
- Organising one off community events.
- Planning and delivering programmes or events collaboratively with other local partners.
- Developing and maintaining good relationships with statutory agencies involved in the estate.

Public benefit statement

Lingfield Living Local exists to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are social excluded and assisting them to integrate into society.

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

We began the year with a great street party for the Jubilee. Our youth groups and craft groups made decorations and between them designed and ran a lemonade stall. There was face painting, chips, samosas, masses of cake, and a bouncy castle over at the Lingfield Centre, who worked with us to make the day a success. We had live music and everyone joined in with karaoke! It was such a lovely day and really brought all elements of the community together with firm bonds and friendships forged.

Our trip to the Yorkshire Wildlife Park in October was very successful - we took 50 people from the area - all ages came. We hired mobility scooters for people with mobility issues which helped as there was a lot of walking. We had a lot of laughs on the coach and everyone is keen to go again!

The youth group is going from strength to strength. We had a really spooky Halloween, the hub was suitably draped in cobwebs and broomsticks, we had a fantastic magician and lots of people came. We also had a visit from some animals, including snakes, also went down well, and there are regular craft activities and baking. Our group of fantastic young people really love coming, and really love getting stuck into community projects.

We have some new young people coming including one young man with complex additional needs. Our youth-focused worker Becky really wanted the group to be open to all and so we have made sure that he has one on one adult time - which is often a challenge but on the whole it has been such a positive experience for the entire group. We have learned so much from one another. Our 18 year old volunteer, Isha, has been an absolute star and has been using her time volunteering with us to gain valuable experience for her future career as a primary school teacher. We would be lost without her! The youth project is so integral to everything we do now, we are so proud of how organically it has grown and how it has become naturally an intergenerational space with everyone genuinely supporting one another and getting on. An absolute pleasure to be part of.

We finally finished our project to paint the communication boxes on the estate, much delayed by covid. A group of families in one cul-de-sac created a "tree of hands" with the handprints of all the children living there. The boxes have brightened up the streets around us, and we are proud that they were all designed by local people. We are particularly touched by a box designed by our young people in memory of their friend who died tragically at the age of just 13 last year. The box is designed so that people can write messages on it when they need to.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance

Our lunch club volunteers are now very confident, and competent, at cooking the meal for our Monday lunch club. It is great to see them taking over, and even bossing us about a bit - it's what community development should be about. Similarly our long-standing volunteer Doreen takes a lot of responsibility for the craft afternoon on a Tuesday, which continues to go well.. There are usually about six people who come regularly, plus some who drop in for a chat or a cup of tea. Becky has very good ideas for activities - several people made key rings recently and have made earrings and bracelets from jewellery kits. Others have made cushions and quilts, and Becky helped repair a tray using the Japanese art form of Kintsugi! The group are currently making knitted/ crochet hearts for the hospital to give to people when they have lost someone.

We were sorry to say goodbye to Hilary Wilmer as our chair when she retired from the post at the end of March last year - but she certainly deserved a rest. We gained two new trustees around the same time, which makes the trustee board feel a bit more stable and takes some of the work off the longer-serving trustees. We have been able to spend some time looking at policies and procedures, and had a useful away day looking at strategies for the future.

Sadly in April this year we lost our friend James to covid. He came to the hub regularly whenever we were open - he had to be persuaded that he couldn't be part of the youth group! Although he was only in his early 70s he had a number of health problems including dementia. Kate had spent a lot of time trying to get him the proper help and support, though he didn't always want to accept it!. Because we saw him so frequently we were often the first to notice that he had fallen, or hadn't been eating. In his younger days James had helped to establish a local football club that is still flourishing. He was a fan of Bob Marley, he enjoyed painting and designed one of our communication boxes as well as producing several pictures that hang in the hub. We will all miss him and were quite sad that he had chosen not to have a funeral, we have been talking with the community about planting a tree in his memory in the woods behind the building, where he used to love litter picking with us.

We have continued to work closely with Maecare (Moor Allerton Elderly Care) and with our local PCSO, and have been active in Alwoodley Community Forum, which brings together a number of local organisations to exchange information and work together where appropriate.

We had a series of grants from the Household Support Fund, intended to help with the cost of living crisis. Many people on the estate are struggling to make ends meet so we knew that the money would be essential, but it has not been easy. It has been a lot of extra work and stress for our worker Kate, and she has hated having to make decisions about how to distribute the money, especially when people are so desperate. This is just not what we see ourselves as being here for. We know that other local agencies feel the same way but we are all trapped by knowing the levels of need around us. We have supported around 19 local families with supermarket vouchers or fuel payments, and recently bought a freezer so that we can give out frozen foods which aren't available from foodbanks. We also gave out care packages to the community with the support of a local organisation called Grace and Care - Kate had the opportunity to write about it in the Yorkshire Evening Post - we think it's really important to highlight that the cost of living crisis is ongoing and has been affecting people from all walks of life.

<https://www.yorkshireeveningpost.co.uk/business/consumer/cost-of-living/leeds-volunteers-asked-struggling-families-what-items-they-consider-a-luxury-and-were-shocked-by-the-answers-4079222>

Overall it has been a challenging year but we feel we have solidified our place on the estate and made connections with more local people. We are actively seeking more funding, particularly for the youth activities, and are also looking for a couple more trustees. We continue to be immensely grateful to all our funders for their ongoing support.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2023

Financial review

The net payments for the year was £2,327, including net receipts of £568 on unrestricted funds and net payments of £2,895 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £5,106.

The reserves policy of the charity is to aim to secure sufficient free reserves to cover three month's running costs.

The trustees are aware that the reserves fall below the target level but are confident that Lingfield Living Local could meet the likely costs of winding up the project should this become necessary.

Approved by the board of trustees on 6/9/2023

Wendy Collins (Trustee)

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant ACA

6/9/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

**Lingfield Living Local
Receipts and payments account
for the year ended 31 March 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	1,280	37,122	38,402	13,154
Sales and fees		808	-	808	1,700
Bank interest		50	-	50	11
Total receipts		<u>2,138</u>	<u>37,122</u>	<u>39,260</u>	<u>14,865</u>
Payments					
Salaries, NIC and pensions	(3)	21	24,228	24,249	17,941
Payroll charges		-	335	335	268
Sessional Workers		-	-	-	1,652
Training		-	118	118	280
Materials and resources		397	4,588	4,985	1,065
Other direct project costs		265	2,774	3,039	311
Food and refreshments		172	2,931	3,103	850
Phone and internet		-	359	359	744
Other administration costs		76	164	240	97
Utilities		444	2,224	2,668	1,236
Insurance		-	353	353	348
Equipment		-	-	-	1,017
Bank charges		28	8	36	24
Accountancy		204	360	564	395
Wellbeing		-	1,538	1,538	1,761
Total payments		<u>1,607</u>	<u>39,980</u>	<u>41,587</u>	<u>27,989</u>
Net receipts / (payments)		<u>531</u>	<u>(2,858)</u>	<u>(2,327)</u>	<u>(13,124)</u>
Transfers between funds		<u>37</u>	<u>(37)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>568</u>	<u>(2,895)</u>	<u>(2,327)</u>	<u>(13,124)</u>
Fund balances brought forward		<u>4,538</u>	<u>16,764</u>	<u>21,302</u>	<u>34,426</u>
Fund balances carried forward	(4)	<u>5,106</u>	<u>13,869</u>	<u>18,975</u>	<u>21,302</u>

Lingfield Living Local
Statement of assets and liabilities
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	5,106	13,869	18,975	21,302
Total cash funds	<u>5,106</u>	<u>13,869</u>	<u>18,975</u>	<u>21,302</u>

Prepayments

	2023
	£
Prepayments	88
	<u>88</u>

Assets retained for the charity's own use

Basic office equipment including 4 tablet computers, desks etc
 Centre equipment including TV, fridge and furniture
 Basic kitchen equipment
 External shutters

Liabilities

	2023
	£
Accruals	378
	<u>378</u>

The financial statements were approved by the board of trustees on 6/9/2023

Wendy Collins (Trustee)

Lingfield Living Local

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Household Support	-	3,622	3,622	-
The Brelms Trust	-	5,000	5,000	-
Tudor Trust	-	27,000	27,000	-
Warm Spaces	-	1,500	1,500	-
Awards for All	-	-	-	9,100
Co-op Local Community Fund	-	-	-	3,052
Leeds City Council MICE	-	-	-	200
Donations	1,280	-	1,280	802
	<u>1,280</u>	<u>37,122</u>	<u>38,402</u>	<u>13,154</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	23,585	17,485
Pensions	664	456
	<u>24,249</u>	<u>17,941</u>

The average number employees during the year was 2.0, being an average of 1.0 full time equivalent (2022: 1.6, 1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	664	456

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Tudor Trust	-	25,000	14,427	-	10,573
LCC HAP	493	-	493	-	-
LCC MICE	67	-	-	-	67
George Martin Trust	1,034	-	-	-	1,034
Leeds Inspired	875	-	613	-	262
Tudor (Staff)	239	2,000	1,617	-	622
Co-op	4,956	-	4,956	-	-
Awards for All	9,100	-	7,789	-	1,311
Household Support	-	3,622	3,622	-	-
The Brelms Trust	-	5,000	4,997	(3)	-
Warm Spaces	-	1,500	1,466	(34)	-
	<u>16,764</u>	<u>37,122</u>	<u>39,980</u>	<u>(37)</u>	<u>13,869</u>

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2023

Fund name	Purpose of restriction
Tudor Trust	Towards salaries and a contribution to overheads. The incoming funds includes HMRC furlough payments.
LCC HAP	For general running of classes/events and materials as well as for Covid safety equipment and improvements to the building.
LCC MICE	Towards craft packs for the community.
George Martin Trust	For adaptations to the building (new windows/shutters).
Leeds Inspired	Towards painting the communication boxes on the estate.
Tudor (Staff)	An additional grant from the Tudor Trust, specifically for staff and trustees, for additional support.
Co-op	For a community fun day / gala.
Awards for All	For general running costs.
Household Support	Supporting households in the cost of living crisis.
The Brelms Trust	Towards staff salaries.
Warm Spaces	Providing warm spaces.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2023	2022
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Usamah Ahmed	Son of trustee	Provided bouncy castle for Jubilee party	160	-
			<u>160</u>	<u>-</u>

LINGFIELD LIVING LOCAL

England & Wales - Charity number 1183729

Accounts

Lingfield Living Local

Charity number 1183729

Annual Report and Financial Statements **for the year ended 31 March 2022**



West Yorkshire Community Accounting Service

Lingfield Living Local

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Lingfield Living Local

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Hilary Willmer MBE		Resigned March 2022
Ambreen Ahmed	Treasurer	
Wendy Collins	Chair	
Daniel Bell		
Howard Dews		Appointed March 2022

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1183729, on 5 June 2019.

Principal address

83 Lingfield Drive
Leeds
LS17 7HF

Bankers

Triodos Bank UK Ltd
Deanery Road
Bristol BS1 5AS

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 5 June 2019 and is governed by a foundation constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed at a duly convened meeting of the trustees.

Objectives and activities

The charity's objects

The objects of the CIO are: to develop the capacity and skills of members of the socially and economically disadvantaged community of the Lingfield and Fir Tree estates and the surrounding area in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's main activities

- Providing a welcoming Hub for community activities and a listening place for isolated or stressed local people.
- Organising one off community events.
- Planning and delivering programmes or events collaboratively with other local partners.
- Developing and maintaining good relationships with statutory agencies involved in the estate.

Public benefit statement

Lingfield Living Local exists to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are social excluded and assisting them to integrate into society.

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

April – June

As lockdowns eased we were able to begin opening again, though we sometimes had to close at short notice when Covid numbers were particularly high on the estate. We were opening on Monday, Tuesday and Friday, with the support of trustees as we only had one part-time worker. During this time a couple more wonderful volunteers from the estate joined us and are now well established in the lunch club.

With funding from Leeds Inspired and permission from Virgin, we planned to paint the communication boxes on the estate, as many other areas in Leeds have done. We chose not to use professional artists to design the boxes, and instead asked local people to come up with designs which could then be formalised by an artist. They chose the theme of nature, and both adults and children sent us brilliant designs.

One of our trustees, Dan, held occasional outdoor bike repair workshops and also accumulated lots of adult and children's bikes which he got into working order. We have been able to sell these very cheaply to people on the estate.

We were eventually able to hold our first community day for over a year, with jumble sale, plenty of cake, and bikes for sale. Mostly outside, with limited numbers coming in for tea and cake. Lots of people came and it was lovely to see everyone getting together again.

Trustees met to review and revise many of our policies and procedures. We also spent some time discussing what we wanted from a new worker and starting the recruitment process. Our first round of recruitment did not bring in any suitable candidates, and we had to rethink what we were aiming at. We decided that we needed someone able to spend some of their time focussing on working with the young people on the estate, but in an intergenerational setting.

We were plagued by illness - Hilary our chair had Covid and took a long time to fully recover, and Kate, our worker, was in hospital. Once again trustees and volunteers filled the gaps.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2022

July to September

Our second round of recruitment, based on clearer aims, produced a number of excellent candidates, and we appointed Becky Morgan to start in August. Becky has an art therapy background and experience of working with young people, as well as working in the North Leeds area. She has brought a fresh eye to the project and very quickly became a full part of the team.

We were finally able to start opening more regularly and reliably. However, a number of violent incidents locally led us to review our safety measures. We decided that there should always be at least two responsible people in the hub whenever it was open, either both the workers or a worker with a well established volunteer or a trustee. Both workers also need time when they are not 'on duty' to deal with emails, liaise with other organisations, keep our social media up to date, and so on. This has meant limiting our opening hours slightly. We now run the lunch club on Monday and craft club on Tuesday, which are also drop-in sessions for anyone to call in.

We had another very successful community day, raising over £100, and painting the communication boxes began, brightening up the estate. A Healthy Holidays project in conjunction with Leeds City Council was less successful as we didn't really have enough notice or time for adequate preparation - a lesson learnt!

Becky made contact with schools in the area as a first step towards establishing a youth committee to find out what local young people want.

October to December

With a full team it was so much easier to plan and deliver our sessions and events. As well as our now growing Craft and Lunch clubs, we started running a youth focused session on a Thursday. The idea was to open and for young people in the area to drop in, have a chat and plan what they wanted the session to be. At first it was quite slow, with only a handful of keen young people attending. We did, however, gain the most fantastic volunteer, 16 year old Isha! She has been such a joy to work with, she helps with the younger children and is a great advocate and role model. We have found that mostly younger children (aged 8-11) want to come to these sessions regularly, older teenagers tend to drop in from time to time, but not at a regular set time.

Autumn and winter are always busy here, with Halloween being a particularly busy time in the area, we had a Halloween trick or treat stop off point, with loads of sweets and pumpkin carving, it's always so lovely to see everyone out in the community!

In December we held another jumble sale, got the tree up and had a really lovely, busy day! With Covid rates starting to climb again locally, we had to hold off on our planned Christmas Karaoke party, which was a real shame. It really has been quite frustrating, for us and the community!

Christmas is always busy for us, with quite a few families struggling in lots of complex ways, more so this year than at any other time, with food prices beginning to rapidly increase. We were able to provide donations of food and extra treats for people worrying at Christmas.

January to March

Covid rates were still very high, Becky ended up stranded in London with Covid for a couple of weeks. It has certainly been a very difficult time to manage - getting the balance between staff and community safety and recognising the impact of isolation on the community has been so hard!

After a couple of false starts we opened again in mid January and were over-whelmed by the number of new people who started coming! We can often have between 10-15 people at both Craft and Lunch Club. For some people Lunch Club is the only time they eat with other people, so it is wonderful to be able to provide that.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2022

January to March continued

We seem to have become a place that mental health organisations refer to, with a number of our regulars suffering with various mental health issues. It has been great to see how people gain in confidence, taking part and helping one another. We have tried so hard not to have an 'us and them' mentality, our friendly, open and supportive way of doing things has really helped to build a strong group of friends - staff, volunteers, trustees and the community, we all have so much in common. That being said, it can often be frustrating not to be able to get help for people that are being looked after in a community setting, with mental health crisis teams absolutely stretched. We are open and available, and people come to talk, offload and have company and comfort - occasionally this can be hard, especially if individuals are having a particularly bad day.

We have also noticed people asking for help with food a lot more than when we first opened. With the looming increase in fuel prices, we anticipate that this will increase; lots of people here are very anxious about surviving, especially people with young children.

Our youth group has exploded! We have our maximum of 8 children at the early session, our 8-11 year olds come straight after school, we have toast and fruit and an activity that they pick - we've built dens, had movie night, made edible slime, all sorts! Our older group come later, with 4 or 5 teenagers now coming regularly, they mainly want to talk to each other and to staff, play games, listen to music and have a safe, warm, neutral space to spend time. It's been a huge success, Becky has been such a great appointment.

We feel we have managed to continue helping local people even through the worst of the pandemic. We are recovering well (though rising rates may affect us again) and feel on a firmer footing in our relationship with the community.

Financial review

The net payments for the year were £13,124, including net payments of £479 on unrestricted funds and net payments of £12,645 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £4,538.

The reserves policy of the limited company is to aim to secure sufficient free reserves to enable the charity to secure three month's running costs.

Signed on behalf of the board of trustees on 5/10/2022

Wendy Collins (Trustee)

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

10/1/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Lingfield Living Local
Receipts and payments account
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	802	12,352	13,154	39,395
Sales and fees		1,700	-	1,700	-
Bank interest		11	-	11	6
Total receipts		<u>2,513</u>	<u>12,352</u>	<u>14,865</u>	<u>39,401</u>
Payments					
Salaries, NIC and pensions	(3)	1,867	16,074	17,941	17,912
Payroll charges		-	268	268	295
Sessional Workers		-	1,652	1,652	-
Training		280	-	280	200
Materials and resources		-	1,065	1,065	751
Other direct project costs		129	182	311	218
Food and refreshments		363	487	850	48
Postage and stationery		-	-	-	139
Phone and internet		200	544	744	854
Other administration costs		97	-	97	443
Utilities		32	1,204	1,236	351
Insurance		-	348	348	310
Equipment		-	1,017	1,017	1,233
Bank charges		24	-	24	11
Accountancy		-	395	395	360
Wellbeing		-	1,761	1,761	-
Total payments		<u>2,992</u>	<u>24,997</u>	<u>27,989</u>	<u>23,125</u>
Net receipts / (payments)		<u>(479)</u>	<u>(12,645)</u>	<u>(13,124)</u>	<u>16,276</u>
Fund balances brought forward		<u>5,017</u>	<u>29,409</u>	<u>34,426</u>	<u>18,150</u>
Fund balances carried forward	(4)	<u>4,538</u>	<u>16,764</u>	<u>21,302</u>	<u>34,426</u>

Lingfield Living Local
Statement of assets and liabilities
as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	4,538	16,764	21,302	34,434
Cash in hand	-	-	-	(8)
Total cash funds	<u>4,538</u>	<u>16,764</u>	<u>21,302</u>	<u>34,426</u>

Assets retained for the charity's own use

Basic office equipment including 4 tablet computers, desks etc
 Centre equipment including TV, fridge and furniture
 Basic kitchen equipment
 External shutters

Liabilities

	£
Independent examination	360
Insurance	<u>87</u>
	<u>447</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 5/10/2022

Wendy Collins (Trustee)

Lingfield Living Local

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Awards for All	-	9,100	9,100	-
Co-op Local Community Fund	-	3,052	3,052	2,162
Leeds City Council MICE	-	200	200	450
George Martin Trust	-	-	-	3,021
HMRC Coronavirus Job Retention Scheme	-	-	-	2,659
Housing Advisors Programme (HAP)	-	-	-	2,504
Leeds Inspired	-	-	-	2,700
Tudor Trust	-	-	-	25,399
Donations	802	-	802	500
	<u>802</u>	<u>12,352</u>	<u>13,154</u>	<u>39,395</u>

3 Staff costs and numbers	2022 £	2021 £
Gross salaries	17,485	17,516
Pensions	456	396
	<u>17,941</u>	<u>17,912</u>

The average number employees during the year was 1.6, being an average of 0.8 full time equivalent (2021: 1.8, 1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022 £	2021 £
Costs of the scheme to the charity for the year	456	396

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Tudor Trust	18,833	-	18,833	-	-
LCC HAP	1,723	-	1,230	-	493
LCC MICE	-	200	133	-	67
George Martin Trust	1,991	-	957	-	1,034
Leeds Inspired	2,700	-	1,825	-	875
Tudor (Staff)	2,000	-	1,761	-	239
Co-op	2,162	3,052	258	-	4,956
Awards for All	-	9,100	-	-	9,100
	<u>29,409</u>	<u>12,352</u>	<u>24,997</u>	<u>-</u>	<u>16,764</u>

Lingfield Living Local

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds continued

Fund name	Purpose of restriction
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LCC HAP	For general running of classes/events and materials as well as for Covid safety equipment and improvements to the building.
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Leeds Inspired	Towards painting the communication boxes on the estate.
Tudor (Staff)	An additional grant from the Tudor Trust, specifically for staff and trustees, for additional support.
Co-op	For a community fun day / gala which will happen when Covid restrictions allow.
Awards for All	For general running costs.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

LINGFIELD LIVING LOCAL

England & Wales - Charity number 1183729

Accounts

Lingfield Living Local

Charity number 1183729

Annual Report and Financial Statements **for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

Lingfield Living Local

Annual Report and Financial Statements for the year ended 31 March 2021

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Receipts and payments account	8
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Prepared by West Yorkshire Community Accounting Service

Lingfield Living Local

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Hilary Willmer MBE	Chair	
Ambreen Ahmed	Treasurer	
Wendy Collins		
Daniel Bell		

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1183729, on 5 June 2019.

Principal address

83 Lingfield Drive
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Triodos Bank UK Ltd
Deanery Road
Bristol BS1 5AS

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

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The charity is a Charitable Incorporated Organisation (CIO) formed on 5 June 2019 and is governed by a constitution.

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The objects of the CIO are: to develop the capacity and skills of members of the socially and economically disadvantaged community of the Lingfield and Fir Tree estates and the surrounding area in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

Lingfield Living Local

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In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

April – September (Covid Response Year)

It has been a challenging year!

With the building shut, we had to find other ways to engage with the local community. We made phone calls to our regulars, signposted people to where they could get help and offered support to other organisations. We used social media to stay in contact with local people and offered a range of online tutorials too – guitar and bike repair videos.

One of our local ward Councillors set up a community response page on Facebook, which we helped to promote, encouraging local people to sign up. It has been a fantastic tool in communicating with people here, it's been a great way to gauge how people feel and what the issues have been. It has really galvanised the community and lots of positive (virtual) relationships have been formed.

A month or so into 'Lockdown', we realised that many families were struggling to find ways to entertain their very bored children! We thought that making up a few craft bags for families would be a good idea. After posting on Facebook about it we had an overwhelming response - loads of people got in touch requesting a pack.

With such a demand for the packs, we applied for some MICE money to make up more and then successfully delivered over 50 packs to families on the estate.

We had lots of lovely messages of thanks from relieved families, and we were glad to have made a small gesture during very strange times.

We made the decision in May to furlough our member of staff, Claire. With the building still shut there was not enough work we would be able to do safely within the community.

In July we decided it would be nice to produce a community recipe book called The Lingfield and Neighbours Cook Book, a collection of simple recipes that people have been cooking during lockdown. Response to the idea was slow but positive, and we eventually produced a small A5 size book with lots of photos which we gave out for donations on a "pay as you feel" basis.

The Mural Project

Our new Trustee, Dan, was planning and running an art project. The idea was to produce and paint a mural in the area which represented the community. As community consultation became impossible, the idea developed into painting the large green Virgin Media exchange boxes in the area too - something that has worked beautifully in other parts of the city. It's an exciting project that will really enhance the area and bring people together. We applied for and got funding from Leeds Inspired.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2021

Preparing to open again.

In July we read through the government guidelines on Safe Opening of Multi-Use Community Facilities. The guidelines have been vague, and maybe more appropriate for the opening of larger community halls, not a small unit on a row of shops. It has been tricky. With many of our users and regulars, and Kate our Project Coordinator, in the most vulnerable category, we were cautious in rushing to open. It has been a balancing act. We know that several of our regulars have significantly suffered with mental health issues during this time. People are terribly lonely and missing their usual routines, conversations with other people and a place to meet.

Kate met with some of our regulars for a socially distanced picnic in the green space behind the building to discuss how people felt. It was clear that there was a lot of misunderstanding of guidelines amongst the community. Some people were not at all worried about getting back to 'normal' and didn't really understand why we were still shut, others were extremely cautious and anxious about contracting Coronavirus.

Our building is small with almost no ventilation. We have no windows that open and only the front door for fresh air.

As of August our ever changing risk assessment calculated that we could open again with the caveat that people wear masks and with no more than 7 people in the building at one time. The kitchen would be out of bounds, and no food or music in the building. It all felt rather bizarre.

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September 2020 – March 2021

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In September the trustees and staff met to do a thorough clean of the building and a risk assessment to ascertain the safety of opening up our small building. We were mindful that although local people were very keen to get back to normal and for us to open again, it would be a balancing act in terms of safety.

We were successful in our bid with The George Martin Trust, who gave us funding for improvements to the building, which was now essential to us opening safely.

We opened the building again for 2 weeks, people needed to chat and offload to staff. It was clear that lockdown had really taken its toll on people's wellbeing, mentally and physically. In late September, Leeds was put into Tier 2 lockdown, which prevented us (under the government guidelines) from opening the building for the time being.

During this time, our member of staff, Claire, made the decision to resign, giving notice that she would be leaving the organisation in December.

With the building now shut to the public again, we decided to focus on engaging with local people via social media, phone calls and remote projects. There had also been some significant and complicated safeguarding issues that Kate had been dealing with, which took up a great deal of time. There were several particularly vulnerable local people that really needed to meet in person, so we arranged one on one walks outside, where they could see another human being and talk.

In October we had some security shutters installed in the kitchen, badly needed. We also had a one off socially distanced bike repair day, run by our trustee Dan and a local chap called Christian. People dropped off their bikes to be repaired – with a number of people quite keen to get involved in this when we are able to re-open.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2021

September 2020 – March 2021 - continued

In November we focused on designing our community recipe book, which now had lots of contributions. We were also successful in our funding bid with the Coop Community Fund.

We would use the money to go towards a community fair and fun day, hosted by Primley Wood Primary School, when restrictions allow.

We also launched our Christmas Hamper Appeal, asking for local people to donate gifts and treats towards small goodie bags in time for Christmas. There were a number of people on the estate that would either be spending Christmas at home alone, or would not be seeing loved ones.

In December, we gave out over 50 hamper packs! Local people and businesses had made all sorts of contributions – handmade gifts and Christmas cards, jam, chocolates, soup and biscuits. We also had our fantastic community recipe book printed, of which we are especially proud! It is a lovely token reminder of this strange pandemic year, and how the community had really pulled together.

As many had foreseen, in January, we were now in full lockdown. It was a struggle to think of ways to engage in any meaningful way with people. With many of our regulars not on social media, we continued to be a listening ear by phone call. We were also mindful of not replicating things that other organisations were doing. We also now had one part time member of staff, so were aware of capacity restrictions.

We were successful in our Leeds Inspired Bid to paint the Virgin Media Boxes. We had a lovely young woman design a poster for us as part of her DoE award, to engage the local community in helping to design the boxes. We felt it would be good if it was a community led project.

With people really needing to connect, and fractions in the community starting to become apparent, we thought it would be nice to do a series of short interviews recorded on Zoom with local people. Kate had previously been a broadcast journalist so would lead on this.

Throughout February and March we interviewed everyone from a local councillor, our trustee Hilary, local young people and other organisations. The idea being, that although we were all locked in we could still be connected and remember that we all have so much in common. A really lovely project that we may continue with.

The craft group continued on Zoom, though we found that most people were not comfortable with meeting online in this way.

In March we sent out posters and flyers to local schools so that the children could help to design our media boxes. We used the theme of 'nature'. We had an overwhelming response! It will be a challenge to choose which ones to use!

It has certainly been a year we will not forget! We are extremely proud of the way we have adapted, as trustees and as a community. The way we work has had to change and adapt.

There has been such an outpouring of community spirit and cohesion here. There have been challenges of course and some very sad situations have come from this last year, but we think that we have adapted well and learnt an awful lot about one another. The next months and years ahead will be interesting.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2021

Financial review

The net receipts for the year was £16,276, including net receipts of £209 on unrestricted funds and net receipts of £16,067 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £5,017.

The reserves policy of the limited company is to aim to secure sufficient free reserves to enable the charity to secure three month's running costs.

Financial effects of Covid-19 and going concern

Due to Covid we were closed for most of the past year, and one of our workers left and was not replaced immediately (as we were closed). We therefore underspent on our usual costs and agreed with our funders that we could carry any unspent funds forward.

As we were closed for a long period due to Covid, we calculate that our current funding will cover our costs until the end of the financial year 2021/22. We are in the process of seeking on-going funding for the following financial year and are reasonably confident that this will be found. Therefore having reviewed our forecasts and reserves we have concluded that there are no material uncertainties and the organisation can continue and be treated as a going concern.

Signed on behalf of the board of trustees on 12 August 2021

Hilary Wilmer (Trustee)

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the period 1 April 2020 to 31 March 2021, which are set out on pages 8 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

26 August 2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Lingfield Living Local
Receipts and payments account
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	500	38,895	39,395	-
Transfer from previous company		-	-	-	18,150
Bank interest		6	-	6	-
Total receipts		<u>506</u>	<u>38,895</u>	<u>39,401</u>	<u>18,150</u>
Payments					
Salaries, NIC and pensions	(3)	-	17,912	17,912	-
Payroll charges		-	295	295	-
Training		-	200	200	-
Materials and resources		-	751	751	-
Other direct project costs		218	-	218	-
Food and refreshments		48	-	48	-
Postage and stationery		20	119	139	-
Phone and internet		-	854	854	-
Other administration costs		-	443	443	-
Utilities		-	351	351	-
Insurance		-	310	310	-
Equipment		-	1,233	1,233	-
Bank charges		11	-	11	-
Accountancy		-	360	360	-
Total payments		<u>297</u>	<u>22,828</u>	<u>23,125</u>	<u>-</u>
Net receipts / (payments)		<u>209</u>	<u>16,067</u>	<u>16,276</u>	<u>18,150</u>
Fund balances brought forward		<u>4,808</u>	<u>13,342</u>	<u>18,150</u>	<u>-</u>
Fund balances carried forward	(4)	<u>5,017</u>	<u>29,409</u>	<u>34,426</u>	<u>18,150</u>

Lingfield Living Local
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	5,025	29,409	34,434	18,150
Cash in hand	(8)	-	(8)	-
Total cash funds	<u>5,017</u>	<u>29,409</u>	<u>34,426</u>	<u>18,150</u>

Assets retained for the charity's own use

Basic office equipment including 4 tablet computers, desks etc
 Centre equipment including TV, fridge and furniture
 Basic kitchen equipment
 External shutters

Liabilities

Independent examination

	£
	360
	<u>360</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 12 August 2021

Hilary Wilmer (Trustee)

Lingfield Living Local

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2021

2 Grants and donations	2021	2021	2021	2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Tudor Trust	-	25,399	25,399	-
Housing Advisors Programme (HAP)	-	2,504	2,504	-
Leeds City Council MICE	-	450	450	-
George Martin Trust	-	3,021	3,021	-
HMRC Coronavirus Job Retention Scheme	-	2,659	2,659	-
Leeds Inspired	-	2,700	2,700	-
Co-op Local Community Fund	-	2,162	2,162	-
Donations	500	-	500	-
	<u>500</u>	<u>38,895</u>	<u>39,395</u>	<u>-</u>

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	17,516	-
Social security costs	-	-
Pensions	396	-
	<u>17,912</u>	<u>-</u>

The average number employees during the period was 1.8, being an average of 1 full time equivalent. There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	396	-

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Tudor Trust	13,342	26,058	20,567	-	18,833
LCC HAP	-	2,504	781	-	1,723
LCC MICE	-	450	450	-	-
George Martin Trust	-	3,021	1,030	-	1,991
Leeds Inspired	-	2,700	-	-	2,700
Tudor (Staff)	-	2,000	-	-	2,000
Co-op	-	2,162	-	-	2,162
	<u>13,342</u>	<u>38,895</u>	<u>22,828</u>	<u>-</u>	<u>29,409</u>

Fund name	Purpose of restriction
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Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2021

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Lingfield Living Local

Charity number 1183729

Annual Report and Financial Statements **for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

Lingfield Living Local

Annual Report and Financial Statements for the year ended 31 March 2021

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Lingfield Living Local

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Lingfield Living Local

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Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2021

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We would use the money to go towards a community fair and fun day, hosted by Primley Wood Primary School, when restrictions allow.

We also launched our Christmas Hamper Appeal, asking for local people to donate gifts and treats towards small goodie bags in time for Christmas. There were a number of people on the estate that would either be spending Christmas at home alone, or would not be seeing loved ones.

In December, we gave out over 50 hamper packs! Local people and businesses had made all sorts of contributions – handmade gifts and Christmas cards, jam, chocolates, soup and biscuits. We also had our fantastic community recipe book printed, of which we are especially proud! It is a lovely token reminder of this strange pandemic year, and how the community had really pulled together.

As many had foreseen, in January, we were now in full lockdown. It was a struggle to think of ways to engage in any meaningful way with people. With many of our regulars not on social media, we continued to be a listening ear by phone call. We were also mindful of not replicating things that other organisations were doing. We also now had one part time member of staff, so were aware of capacity restrictions.

We were successful in our Leeds Inspired Bid to paint the Virgin Media Boxes. We had a lovely young woman design a poster for us as part of her DoE award, to engage the local community in helping to design the boxes. We felt it would be good if it was a community led project.

With people really needing to connect, and fractions in the community starting to become apparent, we thought it would be nice to do a series of short interviews recorded on Zoom with local people. Kate had previously been a broadcast journalist so would lead on this.

Throughout February and March we interviewed everyone from a local councillor, our trustee Hilary, local young people and other organisations. The idea being, that although we were all locked in we could still be connected and remember that we all have so much in common. A really lovely project that we may continue with.

The craft group continued on Zoom, though we found that most people were not comfortable with meeting online in this way.

In March we sent out posters and flyers to local schools so that the children could help to design our media boxes. We used the theme of 'nature'. We had an overwhelming response! It will be a challenge to choose which ones to use!

It has certainly been a year we will not forget! We are extremely proud of the way we have adapted, as trustees and as a community. The way we work has had to change and adapt.

There has been such an outpouring of community spirit and cohesion here. There have been challenges of course and some very sad situations have come from this last year, but we think that we have adapted well and learnt an awful lot about one another. The next months and years ahead will be interesting.

Lingfield Living Local

Trustees' report (continued) for the year ended 31 March 2021

Financial review

The net receipts for the year was £16,276, including net receipts of £209 on unrestricted funds and net receipts of £16,067 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £5,017.

The reserves policy of the limited company is to aim to secure sufficient free reserves to enable the charity to secure three month's running costs.

Financial effects of Covid-19 and going concern

Due to Covid we were closed for most of the past year, and one of our workers left and was not replaced immediately (as we were closed). We therefore underspent on our usual costs and agreed with our funders that we could carry any unspent funds forward.

As we were closed for a long period due to Covid, we calculate that our current funding will cover our costs until the end of the financial year 2021/22. We are in the process of seeking on-going funding for the following financial year and are reasonably confident that this will be found. Therefore having reviewed our forecasts and reserves we have concluded that there are no material uncertainties and the organisation can continue and be treated as a going concern.

Signed on behalf of the board of trustees on 12 August 2021

Hilary Wilmer (Trustee)

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the period 1 April 2020 to 31 March 2021, which are set out on pages 8 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

26 August 2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Lingfield Living Local
Receipts and payments account
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	500	38,895	39,395	-
Transfer from previous company		-	-	-	18,150
Bank interest		6	-	6	-
Total receipts		<u>506</u>	<u>38,895</u>	<u>39,401</u>	<u>18,150</u>
Payments					
Salaries, NIC and pensions	(3)	-	17,912	17,912	-
Payroll charges		-	295	295	-
Training		-	200	200	-
Materials and resources		-	751	751	-
Other direct project costs		218	-	218	-
Food and refreshments		48	-	48	-
Postage and stationery		20	119	139	-
Phone and internet		-	854	854	-
Other administration costs		-	443	443	-
Utilities		-	351	351	-
Insurance		-	310	310	-
Equipment		-	1,233	1,233	-
Bank charges		11	-	11	-
Accountancy		-	360	360	-
Total payments		<u>297</u>	<u>22,828</u>	<u>23,125</u>	<u>-</u>
Net receipts / (payments)		<u>209</u>	<u>16,067</u>	<u>16,276</u>	<u>18,150</u>
Fund balances brought forward		<u>4,808</u>	<u>13,342</u>	<u>18,150</u>	<u>-</u>
Fund balances carried forward	(4)	<u>5,017</u>	<u>29,409</u>	<u>34,426</u>	<u>18,150</u>

Lingfield Living Local
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	5,025	29,409	34,434	18,150
Cash in hand	(8)	-	(8)	-
Total cash funds	<u>5,017</u>	<u>29,409</u>	<u>34,426</u>	<u>18,150</u>

Assets retained for the charity's own use

Basic office equipment including 4 tablet computers, desks etc
 Centre equipment including TV, fridge and furniture
 Basic kitchen equipment
 External shutters

Liabilities

Independent examination

	£
	360
	<u>360</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 12 August 2021

Hilary Wilmer (Trustee)

Lingfield Living Local

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2021

2 Grants and donations	2021	2021	2021	2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Tudor Trust	-	25,399	25,399	-
Housing Advisors Programme (HAP)	-	2,504	2,504	-
Leeds City Council MICE	-	450	450	-
George Martin Trust	-	3,021	3,021	-
HMRC Coronavirus Job Retention Scheme	-	2,659	2,659	-
Leeds Inspired	-	2,700	2,700	-
Co-op Local Community Fund	-	2,162	2,162	-
Donations	500	-	500	-
	<u>500</u>	<u>38,895</u>	<u>39,395</u>	<u>-</u>

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	17,516	-
Social security costs	-	-
Pensions	396	-
	<u>17,912</u>	<u>-</u>

The average number employees during the period was 1.8, being an average of 1 full time equivalent. There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	396	-

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Tudor Trust	13,342	26,058	20,567	-	18,833
LCC HAP	-	2,504	781	-	1,723
LCC MICE	-	450	450	-	-
George Martin Trust	-	3,021	1,030	-	1,991
Leeds Inspired	-	2,700	-	-	2,700
Tudor (Staff)	-	2,000	-	-	2,000
Co-op	-	2,162	-	-	2,162
	<u>13,342</u>	<u>38,895</u>	<u>22,828</u>	<u>-</u>	<u>29,409</u>

Fund name	Purpose of restriction
Tudor Trust	Towards salaries and a contribution to overheads. The incoming funds includes HMRC furlough payments
LCC HAP	For general running of classes/events and materials as well as for covid safety equipment and improvements to the building
LCC MICE	Towards craft packs for the community
George Martin Trust	For adaptations to the building (new windows/shutters)
Leeds Inspired	Towards painting the communication boxes on the estate
Tudor (Staff)	An additional grant from the Tudor Trust, specifically for staff and trustees, for additional support
Co-op	For a community fun day / gala which will happen when Covid restrictions allow

Lingfield Living Local
Notes to the accounts continued
for the year ended 31 March 2021

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Lingfield Living Local

Independent examiner's report to the trustees of Lingfield Living Local Charitable Incorporated Organisation ('the CIO')

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Signed: 

Name: Simon Bostrom FCIE

26 August 2021

West Yorkshire Community Accounting Service

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