

## Bugbrooke Pre-school Parents information evening - AGM

**Date:** 9<sup>th</sup> November 2022

**Venue:** Bugbrooke Village Hall

Hi welcome I am sure you all know who I am by now Victoria Manager of Pre-school and have for over 11 years.

**Staff** - As some of you may know that Charlie is currently on secondment at another setting sharing her expertise and knowledge and will be back in the new year.

Becky - who was on our bank staff team has now joined us on more on a regular basis and is settling in well, the children are really enjoying their time with her.

Hannah - hours have increased as well to help while Charlie is on secondment and is beginning to have more key children which is helping Hannah in putting her qualification (Diploma in Early years ) that she completed last year. Hannah is also very creative and thoroughly enjoys sharing with the children to create displays.

### **Change of routine - effects of Covid**

This term we have had to change the routine to suit the cohort of children, with this I mean our targeted group times which were carried in the mornings we have now scaled this down to a shorter group time but before lunch time and we have noticed that the children are responding well. In January we shall be looking again at the group times to see if the children are ready for more focused activities.

**Ofsted** - Good report - hopefully has read the report.

The ethos of Pre-school that I have tried to create is an environment where your children learn through play, making their own choices from free flow/ing inside and outside. Pre-school is their environment not for adults therefore we plan from the children to extend their interest allowing their learning to develop further. We follow the Statutory Early years framework.

### **Social media**

We have a Facebook page our website and Tapestry. Please let me know if you have signed up to these yet as all our daily information and various activities are posted on them.

### **Tapestry - online Journal - from looking I think everyone has joined Tapestry..?**

I am hoping you all have managed to set this up and are enjoying seeing what activities your child/ren are taking part in. This system is a fantastic way for you to also have two-way communication between yourselves and your child's keyperson. Setting easy tasks/ next steps for your child to be extended at home.

There is an all about me section to fill out if you have not ready so, this gives the keyperson an insight to your child/ren's interests at home.

### **Out in the community..**

Some of the children, and the staff thoroughly enjoyed going out into the local community recently to celebrate harvest festival and to explore the surrounding area finding bugs, noticed differences between the seasons, bird spotting and whole a lot more. Bugbrooke has so many lovely places for the children to go on so many adventures.

### **Donations from the community.**

Thank you for the flowers and vegetables this year our growing has been huge success..! The children have learnt so much from the life cycle of growing.

### **Charities - Supporting the national ones (CIN, Sports relief, Red nose day and elf day for Alzheimer's.**

**Fundraising** - Garage sale / Halloween picture hunt/ car boot sale - over £100. (need to think of more ideas and organise these)

**Christmas** - From the 1<sup>st</sup> December we shall be starting to talk about Christmas, why we celebrate it and why is it special. We shall be having a celebration of Christmas during our last week of term.

Thank you for attending this evening do you have any questions..? please see myself or a member of staff if you would like to know more.





Income and Expenditure for the year ended 31 August 2022

	2022	2021
<b>INCOME</b>		
Fees	45522.36	44752.52
Snack voluntary contributions	541.05	646.87
Extended opening fees	2309.66	3702.08
Voucher funding	129357.13	106442.91
Higher Needs Funding	2361.00	0.00
Ad hoc fees	2008.60	993.44
Fundraising - current account	904.58	233.40
Fundraising - fundraising account	1244.41	550.95
Reserve account	0.00	10.32
Grants	600.00	832.54
Other	1184.62	503.47
<b>Total Income</b>	<b>186033.41</b>	<b>158668.50</b>
<b>EXPENDITURE</b>		
Staff costs	104395.23	100104.35
HMRC - tax and NI	19329.24	17044.29
Pension	5030.47	4735.66
<b>Property related expenditure</b>	<b>128754.94</b>	<b>121884.30</b>
Village Hall Rent & Rates	2000.00	2044.43
Gas	1350.06	1196.00
Electric	1010.06	2391.76
Water rates	756.00	1044.00
BT landline	1032.18	898.78
Repairs and Renewals	6548.29	2717.72
Insurance	1870.53	1855.01
Pest control	260.00	420.00
Garden Maintenance	990.00	1040.21
<b>Other Expenses</b>	<b>15817.12</b>	<b>13607.91</b>
SENCO	1153.00	0.00
EYPP	1365.85	2023.25
Classroom expenses	981.80	811.21
Water machine	240.00	0.00
Books	81.40	101.00
Northants Fire	150.05	62.37
Cleaning materials	890.76	1545.70
Subscriptions	1609.69	1129.98
Play equipment	539.92	633.38
Snacks	907.57	776.72
Printing, Postage and stationery	688.47	897.78
DBS checks	24.00	149.00
Fundraising costs - current	896.03	251.15
Fundraising account expenditure	1278.92	299.49
Advertising	170.00	140.00
Training	365.40	248.92
Bank charges (current)	0.00	50.79
Legal and Professional	2324.99	0.00
Misc/Other	2602.72	1581.80
<b>Total Expenditure</b>	<b>16270.57</b>	<b>10702.54</b>
	<b>160842.63</b>	<b>146194.75</b>
<b>Cash surplus/deficit</b>	<b>25190.78</b>	<b>12473.75</b>
<b>Bank Balance</b>	<b>133774.05</b>	<b>108583.27</b>
<b>Retained Surplus brought forward</b>	<b>108583.27</b>	<b>96109.52</b>
<b>Retained Surplus/Deficit for the year</b>	<b>25190.78</b>	<b>12473.75</b>
<b>Retained surplus carried forward</b>	<b>133774.05</b>	<b>108583.27</b>



**Independent Examiner's Report to the Trustees of Bugbrooke Preschool**

**Registered Charity No. 1183724**

**Responsibilities and basis of the report**

I report to the Trustees on my examination of the accounts of Bugbrooke Preschool for the year ended 31 August 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

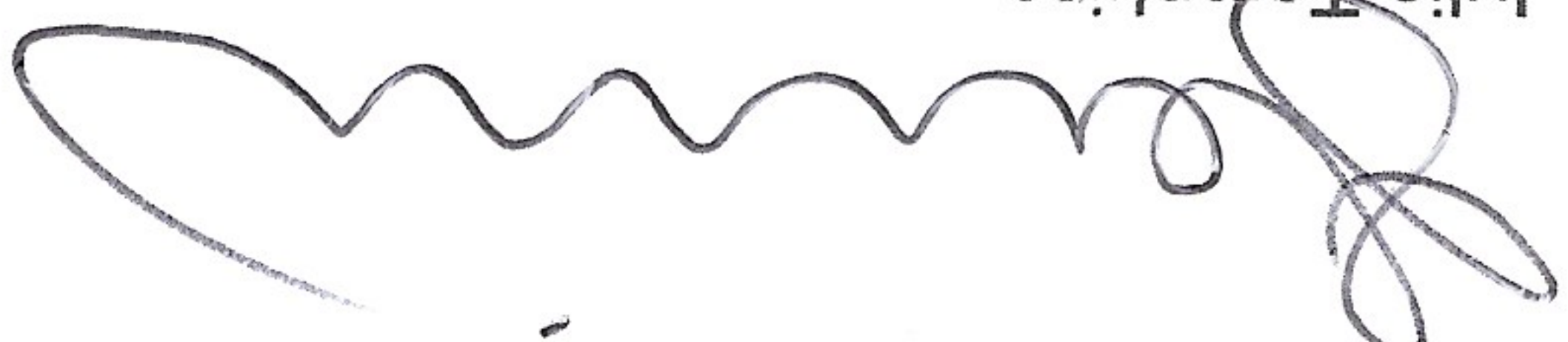
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

The matter that has come to my attention in the course of my examination is that funds in excess of £85,000 are held in a number of bank accounts with one banking organisation. The FSCS offers protection up to £85,000 with a UK regulated bank and you therefore may wish to consider spreading the risk between banks in different groups.

Signed



Julie Tompkins

10 Pound Lane

Bugbrooke

Northampton

NN7 3RH

10 May 2023