ORFORD MUSEUM CIO

England & Wales · Charity number 1183699

Details

Other names	OM, ORFORD MUSEUM
Status	Registered
Legal form	CIO
Registered	2019-06-03
Register	View on the Charity Commission register

Contact

Address	Orford Museum Unit 3 Potkins Lane Orford Woodbridge IP12 2SS
Phone	01394459477
Email	orfordmuseum@btconnect.com
Website	orfordmuseum.org.uk

Activities

Objects: FOR THE ADVANCEMENT OF THE EDUCATION OF THE PUBLIC IN THE HISTORY OF THE SIX PARISHES OF ORFORD AND GEDGRAVE, SUDBOURNE, IKEN, CHILLESFORD, BUTLEY AND TUNSTALL BY PROVIDING AND MAINTAINING A MUSEUM AND BY PROTECTING AND CONSERVING THE COLLECTION HELD BY THE MUSEUM

Activities: Orford Museum exists for the advancement of the education of the public in the history of the six parishes of Orford and Gedgrave, Sudbourne, Iken, Chillesford, Butley and Tunstall by providing and maintaining a museum and by protecting and conserving the collection held by the museum.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

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Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£26,032	£31,389	-	-
2023-09-30	£14,129	£33,342	-	-
2022-09-30	£4,876	£22,544	-	-
2021-09-30	£17,012	£14,149	-	-
2020-09-30	£16,954	£18,409	-	-

Trustees

Name	Role	Appointed
ELIZABETH MARY STUART SPINNEY	Chair	2025-05-09
Dr Joanna Olive Martin		2023-11-28
Fiona Gillian Gerard		2026-01-06
Kim Lara Puttock		2025-05-09
Lady Daphne Clare de Courcy Greenwell		2025-05-09
Nigel Maslin BA MA FSA		2025-05-09
Philippa Mary Robinson		2024-06-26
ROY MAURICE WISDOM		2025-05-09

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ORFORD MUSEUM CIO

England & Wales - Charity number 1183699

Accounts

MINUTES OF THE MEETING OF THE TRUSTEES OF ORFORD MUSEUM AT BRUNDISH LODGE, HIGH STREET, ORFORD ON FRIDAY 9 May 2025 AT 10.30 AM

Trustees present
Elizabeth Spinney (ES) (in the chair), Joanna Martin (JM), Pippa Robinson (PR), Roy Wisdom (RW), , Clare Greenwell (CG)

In attendance
Stephen Mael (SM) (Curator), John Grayburn (JG) (Treasurer), Philip Wise (PW)

1 Apologies for absence
Nigel Maslin, Beth Franklin, Kim Puttock

2 Minutes of the last meeting and matters arising
The minutes of the last meeting, held on 24 January 2025, were approved and signed. Matters arising:
ES: The money from the Fargher Trust was for an interactive screen in the Castle, rather than the church.

3. Introduction of a new Trustee and Friends' Administrator: Kim Puttock and re-election of four current Trustees
ES: Kim to take on administration for the Friends. It was agreed that she should be elected as a Trustee.
ES: Four trustees need to be reconfirmed: ES, NM, RW, CG. All are prepared to stand again. They were re-elected en bloc.

4 Chairman's Report (Elizabeth Spinney)
This had been previously circulated.

Friends' Administrator

At the last Trustees' meeting on Friday, 24 January 2025, John Grayburn, Treasurer and Friends' Administrator, said that with the considerable increase in work caused by the growth in Friends' membership and all the work connected with the events, he would like us to look for someone to take over the job of Friends' Administrator though he is prepared to remain as Treasurer. In response to an appeal for help in the Link, Kim Puttock who lives in Orford, has offered to take this job on and we are immensely grateful to her. Her day job is as Clerk to Aldeburgh Town Council. In a voluntary capacity, she handles the advertisements in the Link and is a member of the Orford PCC together with several other local organisations. She is well known to, and has worked with, John Grayburn on the Alde and Ore Committee and with Stephen Mael in her capacity as Aldeburgh Town Clerk. She has formidable administrative and technical skills and I am sure she will be a great asset to our organisation. She has also expressed her willingness to join the Trustees and I feel this would be very valuable as the Friends are such an important part of Orford Museum. I would be grateful if we could agree to adopt her as a Trustee at this meeting so that I can complete the formalities. Sadly, she cannot be here today as she is in South Africa, where her father is undergoing a serious operation. However, Kim and John have already begun the handover of the work connected with the Friends and I will ask John to bring us up to date with this.

Trustees
We must have a minimum of three trustees and no more than nine. Trustees are elected for a three-year term and may stand for re-election for a further two three-year terms but must stand down for a year after the expiry of their third term before standing again. The current situation is:
Elizabeth Spinney due for re-election in 2025 (third term)
Nigel Maslin due for re-election in 2025 (third term)
Roy Wisdom due for re-election in 2025 (second term)
Clare Greenwell due for re-election in 2025 (second term)
Joanna Martin due for re-election in 2027 (second term)
Beth Franklin due for re-election in 2027 ((second term)
Pippa Robinson due for re-election in 2027 (second term)
We ought, therefore, to agree the re-election of myself, Nigel Maslin, Roy Wisdom and Clare Greenwell (assuming that they wish to stand again) and I would be grateful if they would let me know if this is the case. I am happy to stand again.

We have also recruited a new examiner for the final accounts in Alistair McCann. Alistair replaces Perry Hunt, our examiner for many years, who has sadly died.

Events
We have had very successful talks at Butley Priory from Jamie Lowther Pinkerton, Alex Younger and Lucy Hughes Hallett in January, March and April. In February, the three-day History Festival attracted large audiences for six excellent talks. We now look forward to the performance of Midsummer Night's Dream at Butley Priory on 26 August, and a full programme of talks for the autumn months has been arranged. Clare Greenwell will bring us up to date on this.

Orford Museum booklet
The booklet telling visitors to (and residents of) Orford about the Museum in the Castle and taking them on a guided tour of the village has now been published and is proving very popular. A copy was sent to all Friends with a Newsletter just before Easter. I am immensely grateful to Edward Martin for his help over this.

Discussion:
ES: the new walk booklet is going fast. We could afford to do another print run if necessary. We are working on re-labelling the displays in the Castle. RW expressed concern with current trends at EH: lottery funding has dropped dramatically and there is a tendency to support projects in deprived areas. Orford doesn't count. If we don't have a significant display area, we risk losing our status as a museum. We need to show public benefit.
CG: has talked to Nick Merriman, Chief Executive at EH, who is keen to develop Orford. ES: only 10 of 400 EH properties make money. PW: the fundamental issue is the lack of revenue from visitors at paid-for sites. This is not enough to subsidise free sites, so EH are very short of money. PW is not entirely certain what is happening, but believes that OM should be OK when the dust settles. Orford Castle has the advantage of being a paid-for site, so it is generating some income. CG: Dickon Whitewood has been very supportive. The Celtic exhibition brought in visitors from Europe. There have been problems getting OM events on

to the EH website. CG: we are trying to improve quality of the Son-et-Lumière. Has talked to Ali Naylor of EH: EH are not offering any financial help, but are encouraging. ES: we have also lost Elaine Ellis and Susie West.

Museum Display in Orford Castle and English Heritage
Unfortunately, we have been unable to make further progress with re-printing the wall boards in the Castle as we need help from English Heritage in getting them off the wall. We now know how they are attached but I am reluctant to go ahead with their removal until there are English Heritage staff available to help. EH is currently in the midst of a major staff re-organisation and, at the moment, we do not have a senior person in place at the Castle. As soon as we can get this done, we will. We now think that when we re-do the labelling of the items on display, a better method would be to number each item and put the information onto laminated sheets. This is now a common practice in many museums. Joanna Martin now has all the labels on our system and she and Edward are proposing to check them before we go ahead with this. I am very grateful to them both for their help with this.

Margaret Poulter loan items
At the request of John Poulter, Stephen has now identified and listed everything loaned (or donated) by Margaret to Orford Museum. All loans have now been converted to gifts including the Wool Seal which is unique to Orford and of considerable value.

Elizabeth Spinney
Chairman

5 Curator's Report (Stephen Mael)
This had previously been circulated.

Introduction
The following Report covers the period since the previous Trustees Meeting at Brundish Lodge on Friday 23 January 2025. During this period, I have continued to document the Museum's Collection, liaise with Trustees and volunteers and deal with general enquires.

1. Research
1.1
The following researchers have attended or contacted the Potkins Lane archive to access the Museum's Collection.
Bill Parker visited to research information regarding Orford Ness on Friday 23 January for IRGON and the National Trust.
Judith Shallow DL requested photographs of The Old Granary building. I was able to provide photographs of the outside and inside of the building and views of the damage to Quay Street following the 'Orford Hurricane' of 1963.
Trustee Joanna Martin has continued to come in each week to help sort and document the Museum's archive backlog. She has been very supportive helping to locate items for the visiting researchers and has often found additional information in her own time away from Potkins Lane. I am grateful for her help and support.

Rachel Massey visited regarding information on Orford farmer and builder Charles Raymer (1851–1938). She has a wheel hub with his name on. I was able to provide her with information.

2. Publicity and Promotion

2.1

On Thursday 30 January Joanna Martin and I visited Jonny Bevan's home to help put flyers in the latest edition of *The Link*. The flyers were to promote The Museum Orford History Festival 2025 at Butley Priory.

2.2

On Thursday 27 and Friday 28 February I attended the Orford Museum History Festival at Butley Priory. On Thursday morning I had collected the programmes from Leiston Press.

2.3

On Friday 2 May Elizabeth Spinney and I visited Jonny Bevan's home to help put flyers in the latest edition of *The Link*. The flyers were to promote The Three-Inch Fools performance of *A Midsummer Night's Dream* at Butley Priory.

2.4

On 3 occasions (27 February, 5 March and 26 March) I collected from Leiston Press the History Festival programmes, the reprint of *The Orford Historian* issue 3 and the new Orford walks brochure.

3. Finds and Acquisitions

3.1

On Thursday 6 February Ann Cogar donated documents relating to cottages on Castle Green, Orford, including Title Deeds, Indentures, Wills and maps. These relate to a number of purchasers and sellers including private individuals and the Sudbourne Hall Estate between 1700 and 1980s. The names include The Right Honourable Lord Joseph Baron Manton, William Moss, Alfred Backhouse, Daphne Thacker and Charles Rope, Joseph Watson and Samual Randall, surgeon and former Mayor of Orford. Ann Cogar is a friend of Vic Harrup who had suggested she donate the documents to the Museum. Joanna Martin completed a detailed report of the items.

4. Collections Management

4.1

After arranging with Suzannah West, the Castle Manager for English Heritage, to visit the Castle with Joanna and Edward Martin on Thursday 23 January, Edward photographed the labels in the 6 cases ahead of English Heritage producing new labels.

4.2

On Friday 2 May 2025 John Poulter signed the Transfer of Title forms at Potkins Lane for the two wool seals on display in the Castle. The items were originally on long term loan from

former curator Margaret Poulter and are displayed in cases 1 and 4 at the Castle. I also gave him a complete list of the Margaret Poulter archive donated to the Museum.

5. Site Management and Equipment

5.1

On Thursday 6 March and Thursday 20 March an engineer (Darren) from DSG Solutions Teffont, replaced the Museum's Ink Jet Printer's Hard Disk Drive (HDD).

5.2

Kim Puttock visited Potkins Lane on Friday 4 and Friday 10 April to solve a printer problem following the replacement of the HDD. The computer repeatedly defaulted to an earlier version of the printer and refused to print. This was resolved by deleting the earlier version.

5.3

Following advice from the computer engineer electrician Tony Elsom fitted a new wall socket for the computer on Monday 31 March.

5.4

On Thursday 1 May the Potkins Lane Fire Extinguishers were given their annual service check by FlameSkill.

Stephen Mael
Museum Curator, 2 May 2025

6. Treasurer's Report (John Grayburn)

This had been circulated at the meeting. There were no questions.

7. Friends' Report

JG: is getting on well with Kim, who has already taken over as administrator for the Friends and is excellent. She will deal with bookings for events. JG to carry on as Treasurer. ES to send out new contact list.
CG: Edward Greenwell (EG) says that Ipswich Museum have a lot of OM stuff. PW: there have been multiple loans between IM and OM and they have never been entirely unscrambled. This includes the Butley Hoard. CG thinks it belongs to EG. It should be at OM. PW: it has not been on display at Ipswich since 2007. He acknowledged that this is an issue and will look into it in 12 months' time when IM has re-opened. RW: it would be good to publicise new finds and displays. ES: we should replace case 6 (chest of drawers) with a better cabinet.
CG: We are under some pressure re ticket sales for The Three-Inch Fools (26 August). It was agreed that more tickets are likely to be sold during the summer holiday season.
CG: talks have been arranged for 8 September (not 9), 2 October, 6 November. CG has received several offers of talks, and we could fit one more in at the end November. CG asked if OM should contribute to the cost of heating at Butley for the 3 days. Should the History Festival be annual or bi-annual?

CG: the Son-et-Lumière next year will be on 15 August for one night. We can go up to 499. It will start at 8.15–9.15 and the format will be the same as before. The possible provision of refreshments has been discussed. The jousting will be moved to 2027. The Castle will be lit up for the Son-et-Lumière. This will be more expensive and they have been looking at sponsorship. 2–3 big ones are better than several small ones. Also looking for voice-over. David Schofield charged £500 last time.
RW: we should try to be seen to be linking with EH in a new era and show that we are trying to reciprocate.
ES thanked CG for her terrific work. CG: we will need volunteers on the day and to clear rubbish at the Castle (Son-et-Lumière).
It was agreed that the jousting should be postponed to 2027

9. Website
JG: raised the issue of blogs – what are we doing about them? Ralph keen to do them but too busy. It was agreed that they should be free, to get people to join.

10. Finds and Acquisitions
ES: 4 smallish objects in pipeline. They are out for valuation and unlikely to be very expensive OM has already expressed an interest in them. PW: it is difficult to value such objects, and changing your mind after expressing an interest is no great problem. Museums have to retain some independence and make their own decisions.
CG had circulated photographs of the hoard recently found at Gedgrave.
PW: the value of the hoard, which is in excellent condition, could be £5000 to £10,000. He believed that Ipswich Museum is unlikely to be interested. ES: we would need a special case for the objects. For a lottery grant we would have to show community benefit. PW: there are two possible options: either the Museum acquires the Treasure case and reimburses BM, or the finder and landowner discuss with purchasers. Sometimes one party buys out another. PW: if the meeting is happy to proceed, we should contact Anna Booth and tell her OM are interested in acquiring this Treasure case. The objects will be valued and the interested parties can decide if they want a reward or waive it. OM can then take decision whether they need to fund-raise.

11. Any other business s
JG asked about a display in the church. ES: the idea of an interactive screen seems to have gone quiet and there is no rector at the moment. ES to talk to Richard Murley and the PCC..
CG: we will need to supply good-quality pictures for the Son-et-Lumière. SM agreed to help with this.
CG: we will have a better-quality projector for next year's Son-et-Lumière.
RW: the church is an obvious location for some kind of display. We should pursue this as it would encourage people to come into the church. ES: it would be good for accreditation, as it would be accessible for people who can't get into the Castle.

12. Date of the next meeting
Friday 26 September 2025 at 10.30 at Brundish Lodge, Orford.

The meeting closed at 12 o'clock.

Orford Museum CIO
Registered Charity No: 1183699

Receipts and Payments Account y/e 30 September 2024

General Fund (Unrestricted)

	2024	2023	2022	2021
Expenditure				
Rent	3540.00	3540.00	3540.00	3540.00
Rates	291.70	202.72	266.24	315.84
Insurance	1833.90	1789.29	1434.54	1183.18
Electricity	1074.36	453.01	567.93	806.73
Telephone	538.00	522.54	453.54	483.33
Computer etc	566.58	6693.66	3798.10	369.34
Office costs	1009.88	1924.18	946.16	828.05
Conservation	328.19	153.58	435.20	1631.65
Subscriptions	108.00	211.00	357.00	-
Display	1106.05	4346.69	-	-
Curator	12626.97	11615.85	10389.25	2918.49
Sundry	16.99	100.00	356.15	34.92
	23040.62	31552.52	22544.11	12111.53
Friends:				
Fund raising expenses			-	-
Friends printing	479.00	760.14	1274.00	2038.00
Gen exp/Maint	101.00	75.00	-	-
Postage	237.24	183.37	167.40	-
Events	7531.97	771.59	1246.50	-
	8349.21	1790.10	2687.90	2038.00
Total Expenditure	**31389.83**	**33342.62**	**25232.01**	**14149.53**
Trading profit/loss	**(5,357.41)**	**(28,466.70)**	**(20,356.09)**	**(11,260.65)**
Legacies	-	-	403.14	-
COIF inc/(Dec)	12,577.25	(3,449.38)	(3,449.38)	14,123.77
Surplus/(Deficit)	**7,219.84**	**(31,916.08)**	**(23,402.33)**	**2,863.12**

	2024	2023	2022	2021
Income				
Grants		-	-	350.00
Donations/castle box	218.00	256.01	359.88	406.49
Major donors	5590.00	500.00	-	-
Publications	379.30	223.00	37.50	114.60
Postage	0.00	5.50	1.50	3.00
Building Society interest	2357.73	463.78	1160.66	2306.31
Sundry receipts		75.63	10.00	-
Equipment hire	£80.00			
CAF a/c Int		-	698.09	-
	8625.03	1523.92	2267.63	3180.40
Friends:				
Donations	3288.00	2097.00	-	1857.00
Gift Aid	956.53	-	491.25	618.75
Bulletins	87.00	5.00	130.00	107.50
Events	13075.86	1250.00	-	-
	17407.39	3352.00	621.25	2583.25
Total Income	**26032.42**	**4875.92**	**2888.88**	**5763.65**

Orford Museum CIO
Registered Charity No: 1183699

Balance Sheet as at 30 September 2024

	2024	2023	2022	2021
Cash at Bank/Building Society				
Santander	£6,239.04	3954.18	19013.95	50030.68
Ipswich Building Society	73650.69	81292.96	85446.69	74382.91
Coif (bid value)	113919.2	101341.95	96864.31	100313.7
CAF	-	-	-	-
Total Assets	**193808.93**	186589.09	201324.95	224727.3

Representing:

General Fund (Unrestricted)				
Balance as at 1 October	186589.09	201324.95	224727.28	221864.2
Surplus (Deficit) for the year	7219.84	-14735.86	-23402.33	2863.12
Balance as at 30 September	**193808.93**	186589.09	201324.95	224727.3

Independent Examiner's Report

I confirm that the above accounts are in accordance with the records and documents provided to me.

Alistair McCann

Orford Museum CIO
Registered Charity No: 1183699

Receipts and Payments Account y/e 30 September 2024

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Sundry receipts		75.63	10.00	-
Equipment hire	£80.00			
CAF a/c Int		-	698.09	-
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Independent Examiner's Report

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Alistair McCann

ORFORD MUSEUM CIO

England & Wales - Charity number 1183699

Accounts

MINUTES OF THE ORFORD MUSEUM TRUSTEES MEETING
AT BRUNDISH LODGE, HIGH STREET, ORFORD
ON THURSDAY, 9 MAY 2024 AT 10.30AM

1.Trustees Present.
Elizabeth Spinney (in the chair), Nigel Maslin, Roy Wisdom, Vic Harrup, Valerie Fenwick, Clare Greenwell, Joanna Martin

2.In Attendance
Stephen Mael (Curator)

3. Apologies for absence.
Sally Walton (Trustee), Philip Wise (Curatorial Advisor), John Grayburn (Treasurer & Friends' Administrator).

4. Minutes of the last Meeting & Matters Arising.
The Chairman apologised for the fact that Joanna Martin had not been listed as attending the last Trustee meeting and said that an erratum notice had now been attached to the Minutes of that meeting.
Vic Harrup then read out the following statement:
"I asked at that meeting for the Minutes to include thanks to Rachel Massey for storing the 3-pin Game for many years. Also, recognition that Valerie and I arranged for the game to be displayed at the Suffolk Punch Trust and for it to be cleaned , treated for woodworm and transported to the Trust. This has not been done.
I was misquoted in the Chairman's Report for the above meeting. I did not ask 'when we might expect a 'bumper issue of 'The Orford Historian', but expressed disappointment that Issue 2 was not the 'bumper' issue we had been promised. This was to make up for the long delay between Issue 1 and 2.
Why am I so often misquoted?"
The Chairman said that she was sorry if Vic and Valerie felt they had not been sufficiently thanked for dealing with the 3-pin game but that she had included their report in full in the Minutes. She pointed out that Trustees are expected to do undertake tasks such as this for the Museum and that several of the other Trustees do far more without thanks or appreciation from them. As far as the 'bumper' issue is concerned, the Chairman said that she was not aware that any such issue had been promised and that she was certainly not in a position to promise one or to order the editor to produce such an issue. Valerie Fenwick said that *The Historian* was an 'organ of the Museum' and that Jack should report to the Trustees at meetings to inform them about progress on and the content of forthcoming issues. Joanna Martin said that when she was an editor she always did this. The Chairman said that she would certainly speak to Jack but she doubted if he would be able to attend meetings. Jack is a young man with many heavy commitments and we are dependent on him for *The Historian.* If excessive demands and pressure are put on him, he will resign. This view was echoed by Roy Wisdom. It should be remembered that, like the rest of us, he does this work as a volunteer and is under no obligation to continue should he not wish to do so. He has said that Issue 3 should be ready in September 2024.
Vic then complained about being generally misrepresented in the Minutes. The Chairman said that she recorded the meetings and that she felt that she had quoted him correctly. He then pointed out that Nigel Maslin's voice had been mistaken for his on a previous occasion and that the recordings were therefore useless. The Chairman said that she had apologised for that error and confirmed that it was she who did the Minutes. Nigel Maslin reprimanded him for his behaviour at meetings. Vic then said that lies were being told about him. The Chairman said that this was a disgraceful thing to say and that she felt he should resign as a Trustee as he was consistently making Trustee meetings so unpleasant on a regular basis. He did not.
The Minutes were then signed.

4.Chairman's Report
This report had been previously circulated. The Chairman summarised her report and said that since it had gone out, Dickon Whitewood had spent another day in the Castle and that a third case was now finished. He had taken the last two back boards to Wrest Park where it is very much easier for him to work on them and hopes to be back on 23 May to finish the job. We will then have to think about the labels which need quite a lot of work both as to both content and appearance. Joanna Martin has put all of them on to our system and we are extremely grateful to her for doing this. Once the cases are finished, those involved in this work will discuss with Dickon how best to go about it. She mentioned the very interesting approach we had received from the town of Soufflenheim in eastern France concerning Hubert Martin born in Orford and said that Jack was in contact with M. Schoeffert about an article for the next issue of *The Historian.* The Chairman then drew Trustees attention to the book launch in the Town Hall on 23 May and said she hoped to go and felt we should buy a copy of the book for the Museum library. Roy Wisdom asked if there would be a talk and it was confirmed that there would be.

5. Curator's Report

This report had been previously circulated. Joanna Martin said that she and Stephen Mael had attended a training session on EHive, a more modern version of Modes with features that would allow public access and also enable work to be carried out away from the office. It also has many other useful features and is much more secure that Modes. Nigel Maslin asked if it is compatible with Modes so that data could simply be transferred from one to the other. Joanna said that EHive themselves would probably do this for us though she was not sure what the cost would be. Stephen Mael said the Aldeburgh Museum were in the process of changing to EHive and that he felt it could be wise to wait and see how they get on.

6.Treasurer's and Friends' Report

This had been circulated at the meeting. The Chairman said that the overall financial position was still healthy but she felt that if we wished to pay for additions to the Museum collection we should apply for grants as funding for running costs and salaries is so much more difficult to get. She felt that the money received from colleagues of Michael Flint might be used for new acquisitions as Michael had always felt that we should add to the collection whenever something worthwhile was available. Renewals to the Friends were a little disappointing but it is early days. The Chairman then asked all Trustees to sign bank forms from Santander. She asked Vic whether he proposed to remain as a Trustee since there was no point in him signing if he was going to resign. It was decided that he would sign. All signatures were collected with the exception of Sally Walton who was not present. The Treasurer will contact her later.

7. Events

Clare Greenwell reported that the Matt Salusbury talk had been a moderate success with an audience of about 30 people. As far as future events are concerned , Toby Capwell is coming to speak on Richard III on 25 September and various other speakers are being considered. Turning to the Son et Lumière, we have 2 dates booked at Butley Priory, 22 and 28 August, in case of bad weather. The script is written and has been sent to Jack Cooke for his comments and he has said he will do his best but he is very busy. Clare will also ask her stepdaughter, a BBC producer, to have a look at it and perhaps make it a bit more colloquial. Ralph Fiennes has turned us down so far but we are waiting to hear back from Tom Hiddleston who has not yet said no. Miranda Raison is also a possibility. The costs were then discussed together with technical aspects. Total costs come to about £3,000. Graeme Kay has very kindly agreed to help with the music. Timing was discussed and it was felt that doors open at 7.00pm so that people could get their picnics started with the performance starting at about 8.00pm. VAT was discussed as we are not VAT rated. Sponsorship was discussed and Clare said she would ask Sally Walton whether she could help with this. Adnams could be invited to provide a beer tent and possibly give us some sponsorship. Lavatory arrangements were discussed. The Chairman suggested that we should set up a separate sub-committee for this event as there were so many different aspects to it and this was agreed. She also felt that we should make as much use as possible of Ralph Cochrane as he has great knowledge and experience in this area (and is free). Further suggestions for autumn speakers were made and the Chairman said she would approach Brian Boulton, who researched the WWI biographies of men killed in action from Orford and the surrounding area, but she doubted if he did talks. Mike Finney has some very interesting talks but the Chairman wondered if they were sufficiently concerned with the history of the area.. Edward Martin might talk about Suffolk historic gardens – Joanna will ask him - and the possibility of a Christmas event was suggested by the Chairman.

8. Finds and Acquisitions

Valerie Fenwick showed the meeting an ancient auger made in Butley Street by a wheelwright, William Large in about 1700 which she wished to donate to the Museum's collection. The Chairman said they were very grateful for it and asked Valerie to provide a report on it to assist accessioning. It will be a very welcome addition to the agricultural implements already on display in the Museum office. There is no further news from the PAS on the Butley tremissis and other items in which we have expressed an interest.

9. Publications

Matters concerning the *Orford Historian* had already been discussed. We continue to sell our books through the Church and the website at a steady trickle. The Chairman said she very much wants to re-visit the possibility of selling them in the Castle and that that is something to be discussed with Dickon at any future meeting.

10. Website

John Grayburn and Mike Welsh with input from Ralph Cochrane continue to update the website and are now so proficient at this that we are hoping to de-couple from Studio Brandup with the exception of one or two essential services. This will save quite a lot of money. Card payments can now be made on the website and a Friends' page is in development. Membership cards are now issued online.

11. Any Other Business

Valerie Fenwick asked about Accreditation. The Chairman said that we had to wait to be invited to do this but that we should certainly be updating all the necessary documentation. We should be in a pretty good position though we no longer have an Education Officer. Valeries Fenwick suggested we should invite the school children to the office and show them specific items. Joanna Martin said that one of the most frequently asked questions to Castle staff was "where is the lighthouse" as the board in the first floor does not mention the fact that it has now gone. This will have to be corrected and the Chairman will discuss with Dickon Whitehead how we get the board off the wall so that a new one can be corrected and printed. Leiston Press could do this for us. Clare Greenwell suggested that, should the Priory Son et Lumière be a success, one could be done at Orford Castle. This, of course, would be a matter for English Heritage. There had been a firework display there one year but that had fallen foul of health and safety issues and was never repeated.

12. Date of the next meeting

Thursday, September 5 at Brundish Lodge, Orford at 10.30am.

Orford Museum CIO
Registered Charity No: 1183699

Balance Sheet as at 30 September 2023

	2023	2022	2021	2020
Cash at Bank/Building Society				
Santander	3954.18	19013.95	50030.68	2451.99
Ipswich Building Society	81292.96	85446.69	74382.91	83222.25
Coif (bid value)	101341.95	96864.31	100313.69	86189.92
CAF	-	-	-	50000.00
Total Assets	**186589.09**	**201324.95**	**224727.28**	**221864.16**

Representing:

General Fund (Unrestricted)				
Balance as at 1 October	201324.95	224727.28	221864.16	223319.76
Surplus (Deficit) for the year	-14735.86	(23,402.33)	2,863.12	(1,455.60)
Balance as at 30 September	**186589.09**	**201324.95**	**224727.28**	**221864.16**

Independent Examiner's Report

I confirm that the above accounts are in accordance with the records and documents provided to me.

Peregrine J V Hunt

Perry Hunt
12/7/2024

Orford Museum CIO
Registered Charity No: 1183699

Receipts and Payments Account y/e 30 September 2023

General Fund (Unrestricted)

	2023	2022	2021	2020
Expenditure				
Rent	3540.00	3540.00	3540.00	3540.00
Rates	202.72	266.24	315.84	311.52
Insurance	1789.29	1434.54	1183.18	1178.13
Electricity	453.01	567.93	806.73	575.83
Telephone	522.54	453.54	483.33	473.39
Computer etc	6693.66	3798.10	369.34	1287.88
Office costs	1924.18	946.16	828.05	2248.45
Conservation	153.58	435.20	1631.65	-
Subscriptions	211.00	357.00	-	62.00
Display	4346.69	-	-	370.00
Curator	11615.85	10389.25	2918.49	6045.03
Sundry	100.00	356.15	34.92	-
	31552.52	22544.11	12111.53	16092.23
Friends:				
Fund raising expenses		-	-	-
Friends printing	760.14	1274.00	2038.00	661.00
Gen exp/Maint	75.00	-	-	1655.94
Postage	183.37	167.40	-	-
Events	771.59	1246.50	-	-
	1790.10	2687.90	2038.00	2316.94
Total Expenditure	**33342.62**	**25232.01**	**14149.53**	**18409.17**
Trading profit/loss	**(19,213.50)**	**(20,356.09)**	**(11,260.65)**	**(12,645.52)**
Legacies	-	403.14	-	-
COIF inc/(Dec)	4,477.64	(3,449.38)	14,123.77	11,189.92
Surplus/(Deficit)	**(14,735.86)**	**(23,402.33)**	**2,863.12**	**(1,455.60)**

	2023	2022	2021	2020
Income				
Grants	-	-	-	350.00
Donations/castle box	426.11	256.01	359.88	406.49
Major donors	-	500.00	-	-
Publications	243.00	223.00	37.50	114.60
Postage	-	5.50	1.50	3.00
Building Society interest	846.27	463.78	1160.66	2306.31
Sundry receipts	-	75.63	10.00	-
CAF a/c Int	-	-	698.09	-
	1515.38	1523.92	2267.63	3180.40
Friends:				
Donations	3276.00	2097.00	-	1857.00
Gift Aid	964.54	-	491.25	618.75
Bulletins	44.50	5.00	130.00	107.50
Events	8328.70	1250.00	-	-
	12613.74	3352.00	621.25	2583.25
Total Income	**14129.12**	**4875.92**	**2888.88**	**5763.65**

ORFORD MUSEUM CIO

England & Wales - Charity number 1183699

Accounts

MINUTES OF THE ORFORD MUSEUM TRUSTEES MEETING AT BRUNDISH LODGE, HIGH STREET, ORFORD ON FRIDAY, 23 SEPTEMBER 2022 AT 4.00PM

Present.
Elizabeth Spinney (in the chair), Roy Wisdom, Vic Harrup, Valerie Fenwick, Clare Greenwell, Sally Walton,

In Attendance
Philip Wise, Stephen Mael, Tony Bone

1. Apologies for absence.
Nigel Maslin, John Grayburn, Jack Cooke

2. Minutes of the last Meeting and Matters Arising.
The Minutes of the last meeting were agreed by all present and signed by the Chairman. Matters arising would be dealt with under the agenda.

3. Chairman's Report
The Chairman summarised her report which is attached herewith. She also referred to the Forward Plan presented at the last meeting and said that most of our main objective were either achieved or in hand.
Trustees questioned whether we should continue to pursue the possibility of receiving from English Heritage a percentage of the Castle entrance money and whether it was worth appealing to a higher level in that organisation. The Chairman pointed out that we have been battling over many years for this and that the Lanman Museum, housed in Framlingham Castle, who do currently receive a small amount in this way are to have that removed when their licence next comes up for renewal and that she did not, therefore, feel that there was any possibility of success for us.
Trustees asked about the licence we have allowing us to occupy the first floor in Orford Castle. The Chairman will check this and report back. It was renewed fairly recently
There is now a website meeting scheduled for Thursday, 29 September when we expect to make some progress. The Chairman is hoping to have a meeting with Tim Fargher, the artist who designed the Friends' logo before that as the logo needs to be modified for use on the website. Tony Bone said that we must ensure that the website can be maintained and updated by the Museum itself. The Chairman said that this was one of our main objectives.
The question of the interactive screen in the church was discussed. Aldeburgh Museum have several of these which are very popular and were provided by Life Size Touch. Tony Bone will send information on these to Sally Walton who is our liaison with The Friends if St. Bartholomew's Church. A 21" tablet on a sturdy stand (essential) would cost in the region of £1,200 to £1,300. This would be split between the Church and the Museum.
Links to other organisations such as Aldeburgh Museum were discussed and it was felt that the two Friends organisations should liaise over talks and other events and that both *The Orford Historian* and the Aldeburgh History Society's *Chronicle* could be jointly advertised.
Roy Wisdom said that he felt the management of the museum was proceeding well and congratulated those involved. The Chairman thanked him for his remarks.

4. Treasurers Report
This is attached herewith. Our financial situation remains healthy. A special reserve for acquisitions was discussed but it was felt that, in our present position, this was not necessary. The Chairman said that she was always reluctant to ring-fence funds for

any specific purpose. The Chairman is still waiting for final invoices for the Butley Abbey re-launch event on 14 September but hopes to have these soon. She will report the final result to Trustees.

5. Address by Tony Bone, Chairman of Aldeburgh Museum

The Chairman had invited Tony Bone to come to this meeting in order to tell us how he and others had re-established Aldeburgh Museum in the Moot Hall and how they now finance it. They have nothing like our reserves but the Chairman felt that it would be useful for us to know this for the future when we will have to think about raising funds to run our museum.

Tony said that the Museum needed a refresh because its displays were dated and the key asset, the building, was not well displayed. The trustees decided that a strategy for the building needed to be developed rather than developing the exhibits piecemeal. With the help of consultants, the strategy was produced. Following initial discussions with the National Lottery it became clear that they could support its implementation. A Stage 1 (Design) bid was submitted successfully and following the development of a design and a plan in Stage 1 a Stage 2 bid (implementation) bid was successfully submitted. This was for about £750k plus matched funding of about £55k which the Museum had to raise. The matched funding came from Aldeburgh Town Council, the District Council, local societies, individuals, trusts and foundations.

The premises are owned by, shared with Aldeburgh Town Council, and rent is paid to them for the Museum room downstairs. The Lottery grant money funded activities and events as well as the refurbishment and this has now come to an end. Aldeburgh Museum will have to rely on their entrance money (£3.50 for an annual ticket, (eligible for Gift Aid) shop sales, donations, fund-raising, and grants to fund their staff salaries, running costs, and activities and events. The costs are about £26,000 a year. Two paid staff are employed with one of them plus a volunteer on duty each day the museum is open. The Museum is open every day from 1pm to 4.00pm from 1 April to 31 October and at weekends only during the winter. It needs about twenty visitors a day to break even. A report showing the visitor statistics for September was circulated.

6. Curator's Report

This had been circulated earlier. There were no questions. The printer in the office is very unsatisfactory. It is extremely complicated and we are unable to scan directly to the computer despite the efforts of several computer experts. Scanning has to be done to a memory stick and then transferred to the computer. Also it does not take A3 sized paper. The Curator and the Chairman would like to replace it with something much simpler which can now be had relatively inexpensively.

7.New Acquisitions

Philip Wise, Heritage Manager of Ipswich and Colchester Museums and our Mentor, explained why and how finds are classified as 'Treasure'. The seal matrix found near Butley Priory about which there has been much correspondence with Dr. Anna Booth, the Finds Recording Officer for this area for the Suffolk Archaeological Service based in Bury St. Edmunds was classified by the Treasure Department at the British Museum as such and an independent committee valued it at £3000. It is a very attractive object (though no-one present had actually seen it) but Valerie Fenwick had earlier pointed out that the only reason it was relevant to our museum is that it was found in our area. There was no other reason known. We understand that the seal matrix has now been returned from the British Museum to Bury St. Edmunds. After some discussion, the meeting felt that, given the reservations about its relevance, it was too expensive. It was perfectly possible that another find of more importance to us would be found and that we would regret having spent so much money on this one. Valerie Fenwick also felt that we should not be seen as a 'soft touch' by metal detectorists and others as purchasers of finds. A vote was taken and all agreed, with the exception of Roy

Wisdom who felt we should buy it, not to go ahead with the purchase. The Chairman will inform Dr. Booth.

8. Friends Report

John Grayburn, Friends' Administrator, had reported that we now have 56 joint Friends and 39 singles so the numbers are slowly creeping up again. Several paid-up Friends collected their copy of *The Orford Historian* at the Butley Priory event. Others will have it sent or delivered with a copy of the Newsletter which will be emailed to the others.

9. Events

Clare Greenwell offered the use of Butley Priory for further Museum events such as historical talks. She is prepared to arrange dates and speakers. These events would offer a talk with simple refreshments at a possible charge of £15 for Friends and £20 for others. She also suggested that we might organise a History Festival over 3 or 4 days with several speakers each day. All this would be an immense help in generating funds for the Museum and raising our profile. It was proposed to arrange the next one on 29 November and it was suggested that Faye Minter, the Archaeology, Archives and Projects Manager for the Suffolk County Council Archaeology Service should be asked to speak on the discovery of Redwald's Palace at Rendlesham. Clare Greenwell will check whether the Priory is free on that date and whether Faye Minter can speak then. Once this is known, we can advertise it to the Friends and in The Link and Village Voice.

10. Any Other Business

Studio Brandup, who are building our website, would like a brief biography of each Trustee. The Chairman will find out how long these should be and report back to Trustees.

11. Date of the next meeting

The next full Trustee meeting will be on Friday, 21 April 2023 at Brundish Lodge, High Street, Orford at
4.00pm.

The meeting ended at 5.46pm

Orford Museum

Treasurer's Report: 22 September 2022

Bank and Investment Accounts

Current balances are as follows:-

Santander current account	£19,899.59
Suffolk Building Society	84,982.91
COIF (440.63 Accumulation units @ bid price)	101,649.33
Total funds	£206,531.83

There have been no exceptional expenses in the past period

We received a further £403.14 payment from the David Andren legacy.

Friends of Orford Museum

Total income from Friends and donations to date is £2,652.00. There are currently 56 joint Friends and 39 single.

Relaunch event on 14th September.

The event was attended by a total of 84 paying plus 11 guests. There were 8 no shows (who had not paid in advance) and 7 turned up unannounced on the night.

Income from entrance was £990 and the raffle raised £290, a total of £1,280.

Expenditure for wine was some £231.50. Catering was estimated at £712.50 **(**Food cost = £442.50 + approximate staff cost = £270) but this was based on 50 attendees so will increase. We do not yet have the final invoice.

ORFORD MUSEUM CIO

England & Wales - Charity number 1183699

Accounts

Chairman's Report to the Orford Museum CIO Trustee Meeting

To be held at Unit 3, Potkins Lane, Orford

Friday, 8 October 2021 at 4.00pm

Since the last meeting, Sue Johnston and I met with Jan Willis, Chairman of Felixstowe Museum on 3 August, to discuss the ways in which we might learn from their experience in staffing and running their museum. Felixstowe is a very different museum to us. It is much bigger and of a quite different character. Their museum, like ours, is housed in a building owned by English Heritage and all costs such as electricity and maintenance are born by English Heritage. They charge a small entrance fee (£3 for adults and £1 for children) and have a small shop and café. Their income from these amounts to about £15,000 a year and they have reserves of about £30,000. They also have found that they must employ a paid curator which they are now doing for four days a week at a basic salary of £24,000 per annum. They raise this through fund-raising, donations and grants and one of the tasks of the curator is to find grant funding for his own salary. Jan Willis admitted, therefore, that the future is precarious and was envious of our large reserves. However, we, unlike them, have currently no income. They also have difficulty in finding Trustees prepared to take an active part in the running of the museum.

In addition to the above meeting, Michael Flint, Sue Snowdon and I had a meeting with Tony Bone, Chairman of Aldeburgh Museum on 14 September. I had contacted Tony as Michael and I had met him some years ago and I felt that he would be helpful to us as he has done a magnificent job in reviving Aldeburgh Museum from a fairly low base. They are housed in the Moot Hall which is owned by Aldeburgh Town Council who also use part of it. The museum was closed down some time ago and totally re-furbished thanks to a lottery grant. It now employs three part-time staff and is open every day during the summer months but only at weekends during the winter. They are also able to charge a small entrance fee and have a shop but, again, they are dependent on grants for salaries. They also only have reserves of about £30,000. We all felt that there were many ways in which Orford Museum and Aldeburgh Museum could collaborate and, indeed, I am very hopeful that one of their staff members, Stephen Mael, could come and work for us as our Curator. He currently works part-time for Aldeburgh but is looking for more work and I met him and Tony on Thursday, 30 September to discuss this. We also visited the Castle and the office in Potkins Lane. I feel that this is an arrangement that could work very well for us and I do urge the Trustees to consider it urgently as we really must have someone in the office and liaising with English Heritage in the Castle if we are to keep this Museum going. We do also, of course, need new, active Trustees and we must do our best to recruit them. I am hopeful that the workshop currently being arranged will help us do this. I have had contact with two Orford residents who might be

interested but, though I think they would bring experience and advice to the board, I do not think they would actually be very active. We might also consider recruiting representatives from the NOTT, the PCC and English Heritage. Aldeburgh, like Felixstowe and us, have great trouble in finding active volunteers and Trustees willing to get really involved in the work of running their museum.

The question of Stephen's salary was discussed and the arrangement being suggested by Tony Bone is that they would continue to pay him his salary and that we would be invoiced for the hours he works for us. This would include NI, pension and holiday pay and works out at about £13.50 an hour until March 2022. From April 2022, this would rise to £15.00 an hour due to a pay rise plus a rise in NI contributions. On top of this, Stephen would also require mileage of about £6.00 a day and Aldeburgh would ask us to contribute £15.00 a month to their payroll expenses. This arrangement would relieve us of any need to employ payroll assistance and, of course, there would be no need to advertise, short-list and interview possible candidates. I would suggest that we start during the winter months ahead with enough time for him familiarise himself with the Museum and that we then review the situation at Easter when Aldeburgh opens again full-time.

So the suggestion is that, initially, he would work for us for two days a week from 10.00am to 4.00pm each day making a total of twelve hours. This would cost us £162.00 plus mileage per week. Stephen could start on 1 November 2021.

I attach Stephen's CV and I feel (and hope you will all agree) that he is just what we are looking for. He has the experience to build upon the excellent work that Jenna has done for us in the four years that she has been with us. However, it is quite clear that, given the pressures of her main job and her family commitments, we cannot ask her to continue with the considerable responsibility and workload that running our museum demands of her and we must consider the future. I do hope that she will not sever her connection with us and that she will be able to find time to help Stephen familiarise himself with the workings of the museum. I would like to thank her on behalf of all the Trustees of Orford Museum for all she has done for us and for her help and support for me.

I also attach a curator's job description which I must emphasise is just a draft and open to all for discussion and revision. I feel that these are the things that need to be done but I fully realise that no one person is going to be able to undertake them all.

I think there are also other ways that we could collaborate with Aldeburgh Museum and, indeed, they have already agreed to sell our books in their shop. They are also trying to establish a Friends organisation and I think this might be an area in which we could benefit each other as we have considerable experience in doing this though we lack active helpers.

Since the last meeting, Veronica Worrall and John Poulter have resigned as Trustees. I have thanked them on your behalf and removed their names from the Charity Commission website.

Stocks

At last, after five years, we have a date for moving the stocks up to the Museum in the Castle. This will be done on Monday, 8 November. A protective case has been made of which English Heritage approves and I feel they will be a great addition to our display. I do hope that Trustees will go up and see them in situ. The NOTT (to whom they belong) has agreed to pay half of the costs involved and I hope that they may also show some interest. I will put a notice in both the Village Voice and The Link informing residents that their stocks are now there for all to see and to bring them up to date with other changes at the Museum.

Elizabeth Spinney

Chairman

Orford Museum

Orford Museum CIO

Registered Charity No: 1183699

Receipts and Payments Account y/e 30 September 2021

General Fund (Unrestricted)

Payments	**2021**	**2020**	**2019**
Rent	3,540.00	3,540.00	3,540.00
Rates	315.84	311.52	206.44
Insurance	1,183.18	1,178.13	1,173.22
Electricity	806.73	575.83	548.00
Telephone	483.33	473.39	731.96
Computer etc	369.34	1,287.88	2,452.50
Office costs	828.05	2,248.45	804.99
Conservation	1,631.65		
Aquisitions			
Subscriptions		62.00	175.00
Display		370.00	1,752.90
Curator	2,918.49	6,045.03	3,622.52
Sundry	34.92		53.00
Friends:			
Fund raising expenses			220.00
Friends printing	2,038.00	661.00	1,432.02
Gen exp/Maint		1,655.94	
Postage			308.19
Touching the Tide			
Ipswich Building Society			
Total Payments	**14,149.53**	**18,409.17**	**17,020.74**
Surplus	2,863.12		41,134.34
Deficit			
	17,012.65	**18,409.17**	**58,155.08**

Receipts	**2021**	**2020**	**2019**	
Grants		350.00	250.00	
Donations/castle box	359.88	406.49	842.74	
Major donors			1,970.00	
Wallace book			28.50	
Trial leaflets				
Publications	23.00	99.60	313.89	
Calendar/Xmas card				
Making of a Borough	14.50	15.00	125.90	
Postage	1.50	3.00	3.00	
Equipment hire				
Building Society interest	1,160.66	2,306.31	1,952.54	
David Andren/ R.Unwn 2019 legacy			49,583.26	
Coif Inc/Dec	14,123.77	11,189.92		
Sundry receipts	10.00			
Education				
Friends:				
Events			116.00	
Subscriptions		1,857.00	2,267.00	
Gift Aid	491.25	618.75	692.25	3,457.34
Bulletins	130.00	107.50	10.00	
Memories DVD				
CAF a/c Int	698.09			
Total Receipts	**17,012.65**	**16,953.57**	**58,155.08**	
Deficit		**1,455.60**		
	17,012.65	**18,409.17**		

Balance Sheet as at 30 September 2017

	2021	**2020**	**2019**
Cash at Bank/Building Society			
Santander	50,030.68	2,451.99	7,403.82
Ipswich Building Society	74,382.91	83,222.25	215,915.94
Coif	100,313.69	86,189.92	
CAF		50,000.00	
Total Assets	**224,727.28**	**221,864.16**	**###**

The Value of the COIF units are based on bid Market Value

Representing:

General Fund (Unrestricted)			
Balance as at 1 October	221,864.16	223,319.76	182,185.42
Surplus (Deficit) for the year	2,863.12	-1,455.60	41,134.34
Balance as at 30 September	224,727.28	221,864.16	223,319.76

Independent Examiner's Report

I confirm that the above accounts are in accordance with the records and documents provided to me.

Perry Hunt

ORFORD MUSEUM CIO

England & Wales - Charity number 1183699

Accounts

Orford Museum
Registered Charity No: 1052307

Account - year ended 30

General Fund (Unrestricted)

Payments	**2020**	**2019**	**2018**	**2017**
Rent	3,540.00	3,540.00	3,420.00	3,300.00
Rates	311.52	206.44	302.84	260.62
Insurance	1,178.13	1,173.22	1,163.85	1,143.07
Electricity	575.83	548.00	487.41	403.37
Telephone	473.39	731.96	720.76	706.05
Computer etc	1,287.88	2,452.50	1,006.35	140.24
Office costs	2,248.45	804.99	1,265.37	718.62
Conservation			80.88	235.44
Aquisitions				
Subscriptions	62.00	175.00	128.00	
Display	370.00	1,752.90		335.82
Curator	6,045.03	3,622.52	3,632.69	3,887.03
Sundry		53.00		20.00
Friends:				
Fund raising expenses		220.00	83.78	
Friends printing	661.00	1,432.02	2,264.32	1,142.40
Gen exp/Maint	1,655.94		440.21	862.55
Postage		308.19	165.13	235.03
Touching the Tide				
Ipswich Building Society				
Total Payments	**18,409.17**	**17,020.74**	**15,161.59**	**13,390.24**
Surplus		41,134.34		63,692.54
Deficit				
	18,409.17	**58,155.08**	**15,161.59**	**77,082.78**

Receipts	**2020**	**2019**	**2018**	**2017**		
Grants	350.00	250.00		550.00		
Donations/castle box	406.49	842.74	1,009.96	805.11		
Major donors		1,970.00	500.00			
Wallace book		28.50	94.00	129.00		
Trial leaflets						
Publications	99.60	313.89	28.35	114.00		
Calendar/Xmas card			8.00	293.50		
Making of a Borough	15.00	125.90	1,448.90			
Postage	3.00	3.00	68.00	18.50		
Equipment hire				20.00		
Building Society interest	2,306.31	1,952.54	1,384.79	1,052.61		
David Andren/ R.Unwn 2019 legacy		49,583.26	3,005.00	70,000.00	m,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Coif Inc/Dec	11,189.92					1.00
Sundry receipts				11.04		
Education				50.00		
Friends:						
Events		116.00	110.00	577.50		
Subscriptions	1,857.00	2,267.00	2,498.00	2,421.00		
Gift Aid	618.75	692.25	525.01	821.02	3,457.34	
Bulletins	107.50	10.00	106.00	219.50		
Memories DVD			30.00			
Total Receipts	**16,953.57**	**58,155.08**	**###**	**77,082.78**		
Deficit	**1,455.60**		**4,345.58**			
	18,409.17		**###**	**77,082.78**		

Balance Sheet as at 30 September 2017

	2020	**2019**	**2018**	**2017**
Cash at Bank/Building Society				
Santander	2,451.99	7,403.82	2,805.28	5,535.65
Ipswich Building Society	83,222.25	215,915.94	179,380.14	180,995.35
Coif	86,189.92			
CAF	50,000.00			
Total Assets	**221,864.16**	**223,319.76**	**182,185.42**	**186,531.00**

The Value of the COIF units are based on bid Market Value

Representing:

General Fund (Unrestricted)				
Balance as at 1 October	223,319.76	182,185.42	186,531.00	122,838.46
Surplus (Deficit) for the year	-1,455.60	41,134.34	-4,345.58	63,692.54
Balance as at 30 September	221,864.16	223,319.76	182,185.42	186,531.00

Independent Examiner's Report

I confirm that the above accounts are in accordance with the records and documents provided to me.

Perry Hunt