



3rd Annual Report 2021-2022

***Arun Community Transport
Reg. Charity No 1183665.***

Arun Community Transport

Reg. Charity No. 1183665

Trustees of the Charity

David Chace (Chairperson)

Wendy Austin

Linda Jane Kimber – retired 26-10-2021

Kevin Quickenden – retired 4th April 2022

Patrick John Miles Cooper – retired 16th August 2021

Gerald Kimber (Treasurer)

Louise Stilwell

Dove Lodge Office

Christine Austin (Office Manager)
Clayden Accounting Ltd (Accountants)

Arun Community Transport

Third Annual Chairman's Report

For the year covering 1st June 2021 to 30th May 2022

This year we have managed to increase our number of clients to one thousand three hundred and fifty-seven.

The number of trips for the car service this year was just over eleven thousand. These numbers would have been higher, but for the lockdowns.

In March, we decided to increase many of our prices due to the significant increase in the price of fuel at the pumps. The new fees were instated on 1st April and on the whole, have been accepted as necessary and inevitable by our clients.

Our shopping bus service was restarted on 27th April 2022 and provides trips to Sainsbury's each Wednesday, except the third of each month. Shopping trips to Morrison's began on 20th May 2022 and runs fortnightly on a Friday.

We also started a social outings bus service. Initially, this was being run every other Tuesday, but the day was changed to alternate Fridays to fit in with the escorts available.

Our service helped a significant number of people receive their Covid vaccination boosters by transporting them to the inoculation centres. The exact numbers are unavailable due to data protection rules.

All this would not have been possible without our loyal Staff, Drivers and Office volunteers. We now have 16 drivers back working, three office volunteers, and the office manager staffing the office.

The new booking system is working exceptionally well. We have three computers, giving us the capacity to handle more clients efficiently and reliably. All our office staff are confident using the booking system.

None of this would be possible without the help of our funders

Grants 1st June 2021 to 30th May 2022

West Sussex County Council	£5,000.00
Angmering PC	£500.00
East Preston Parish Council	£175.00
Littlehampton Town Council	£2,000.00
Felpham Parish Council	£200.00
Ford Parish Council	£200.00
Rustington Parish Council	£400.00
Walberton Parish Council	£500.00

Yapton Parish Council	£100.00
Bognor Town Council	£400.00
Arundel Town Council	£400.00

Donations 1st June 2021 to 30th May 2022

Littlehampton Lions	£75.00
Poor Claires Convent Arundel	£1700.00
E L (Client)	£65.00
A H (client)	£250.00
F L (client)	£50.00
E B	£10.00

We also received three sums of money from the receivership of Sammy's Transport.


These were £89.47, £4483.10, and £202.20.

The total received from this was £4774.77

We look forward to our fourth year of being a registered charity, reaching more people who need our service.

At the end of our third year, we find ourselves in 'a new normal', and we look forward to providing a vital service to our community with fewer restrictions than the last year.

David Chace (Chairman)



Clayden Accounting Ltd

Company Number 14066455

Telephone: 01903 856798
Email: office@clayden-associates.com

15 Dawtrey Close
Rustington
West Sussex
BN16 3SD

Arun Community Transport

Registered Charity Accounts
1st June 2021 – 31st May 2022

This has been a successful third year for the Charity.

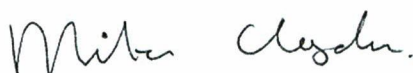
Total income for the year has been in excess of £29k, with 57% from donations and grants and 42% from Administration fees for drivers.

Outgoings have been proportionate, with investment in computers and systems a priority.

A surplus has been recorded of £5614.56. This has been added to the reserve brought forward from the previous year to give a total of in excess of £34k at the end of the year.

Most of this excess is in the new vehicle sinking fund of £18,000.00, leaving £ 16,000.00 as an operational reserve.

MJ Clayden MAAT



aat AAT Licensed
Accountant

Michael J Clayden is licensed and
regulated by AAT under licence
number 1003508

Arun Community Transport

Profit and Loss June 2021 - May 2022

	TOTAL	
	JUN 2021 - MAY 2022	JUN 2020 - MAY 2021 (PY)
Income		
Bank Interest	2.26	2.70
Donations and legacies	7,209.87	282.93
Grants	9,675.00	15,400.00
Sales	12,453.45	7,335.62
Total Income	£29,340.58	£23,021.25
GROSS PROFIT	£29,340.58	£23,021.25
Expenses		
Advertising/Promotional	442.88	178.80
Computer Costs	2,138.51	3,043.50
Insurances	686.08	666.33
Minibus Hire	740.22	
Office/General Administrative Expenses	172.79	227.96
CATTS Software	3,172.50	
Total Office/General Administrative Expenses	3,345.29	227.96
Other Professional Services	1,199.00	880.00
Pensions	326.61	234.09
Printing, Postage and Stationery	372.65	182.04
Rent	3,225.70	3,197.72
Room Hire	30.00	
Salaries & Wages	10,455.08	9,734.52
Subscriptions	100.80	50.00
Subsistence	41.16	
Telephone Costs	447.59	250.84
Travel and Accommodation	15.30	
Uncategorised Expense	51.25	
Volunteer Travel Expenses	107.90	
Total Expenses	£23,726.02	£18,645.80
NET OPERATING INCOME	£5,614.56	£4,375.45
NET INCOME	£5,614.56	£4,375.45

Arun Community Transport

Balance Sheet As of May 31, 2022

	TOTAL
Fixed Asset	
Total Fixed Asset	
Cash at bank and in hand	
Lloyds Bank 43556268	4,678.57
Lloyds Bank 56376660	29,008.52
Undeposited Funds	1,239.57
Total Cash at bank and in hand	£34,926.66
Debtors	
Debtors	-103.10
Total Debtors	£ -103.10
NET CURRENT ASSETS	£34,823.56
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	0.00
Total Trade Creditors	£0.00
Total Creditors: amounts falling due within one year	£0.00
NET CURRENT ASSETS (LIABILITIES)	£34,823.56
TOTAL ASSETS LESS CURRENT LIABILITIES	£34,823.56
TOTAL NET ASSETS (LIABILITIES)	£34,823.56
Capital and Reserves	
Opening Balance Equity	20,762.89
Retained Earnings	8,446.11
Profit for the year	5,614.56
Total Capital and Reserves	£34,823.56



Section A

Independent Examiner's Report

Report to the trustees/
members of

Arundel Community Transport

On accounts for the year
ended

31st May 2022

Charity no
(if any)

1183665

Set out on pages

1 & 2 of this report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Penelope Jane Pedzinski

Date:

15th July 2022

Name:

Penelope Jane Pedzinski

Relevant professional
qualification(s) or body
(if any):

Address:

13 Grand Avenue,

Littlehampton, West Sussex
BN17 7NG

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.