



# ***2nd Annual Report 2020-2021***

***Arun Community Transport  
Reg. Charity No 1183665.***

# **Arun Community Transport Reg. Charity No. 1183665**

## **Trustees of the Charity**

Patrick John Miles Cooper (Chairperson)

Wendy Austin

Linda Jane Kimber

Kevin Quickenden

## **Dove Lodge Office**

Christine Austin (Administration Officer)  
Clayden & Associates Accounting (Accountants)

# **Arun Community Transport**

## **Second Annual Chairman's Report**

**For the year covering 1<sup>st</sup> June 2020 to 30<sup>th</sup> May 2021**

This year we have managed to increase our number of clients to one thousand and thirty-five.

The number of trips for the car service this year was around seven thousand.

Our bus service was suspended this year and will restart as soon as restrictions are lifted.

These numbers would have been higher, but for the lockdowns.

Our service helped a significant number of people receive their Covid jabs by transporting them to the inoculation centres in the latter part of our reporting year. Exact numbers are unavailable due to data protection rules.

All this would not have been possible without our loyal Staff, Drivers and Office volunteers. Five Drivers continued to work throughout the lockdown.

The new booking system is working exceptionally well, giving us the capacity to handle more clients efficiently and reliably. All our office staff are now trained in using the new system.

The new accounting system has simplified our invoicing process.

None of this would be possible without the help of our funders

We received grants from the following

PCC for Sussex	£500.00
West Sussex County Council	£7,500.00
ADC	£4,000.00
Angmering PC	£500.00
East Preston Parish Council	£350.00
Kingston Parish Council	£50.00
Littlehampton Town Council	£1,500.00
Pagham Parish Council	£200.00
Rustington Parish Council	£400.00
Walberton Parish Council	£300.00
Yapton Parish Council	£100.00

We are looking forward to our third year of being a registered charity, reaching more people who need our service.

At the end of our second year, we find ourselves in lockdown, looking forward to a return to more normal life and the opportunity to provide our vital service to our community. We have now established that there is a need for our service in our community.

Patrick John Miles Cooper (Chairman)

## **Arun Community Transport**

### **Registered Charity Accounts 1<sup>st</sup> June 2020 – 31<sup>st</sup> May 2021**

This has been a successful second year for the Charity.

Total income for the year has been in excess of £23k with 66.6% from donations and grants and 33.1% from Administration fees for drivers.

Outgoings have been proportionate with investment in computers and systems a priority.

A small surplus has been recorded of £4k. This has been added to the reserve brought forward from the association to give a total of in excess of £29k at the end of the year.

MJ Clayden MAAT

# Arun Community Transport

## Profit and Loss June 2020 - May 2021

	TOTAL	
	JUN 2020 - MAY 2021	JUN 2019 - MAY 2020 (PP)
Income		
Bank Interest	2.70	3.56
Donations and legacies	282.93	1,051.23
Grants	15,400.00	15,700.00
Sales	7,335.62	8,426.16
<b>Total Income</b>	<b>£23,021.25</b>	<b>£25,180.95</b>
GROSS PROFIT	<b>£23,021.25</b>	<b>£25,180.95</b>
Expenses		
Advertising/Promotional	178.80	
Computer Costs	3,043.50	7,000.97
Insurances	666.33	650.00
Office/General Administrative Expenses	227.96	286.19
Other Professional Services	880.00	550.00
Pensions	234.09	225.56
Phone Costs	250.84	73.50
Printing, Postage and Stationery	182.04	293.37
Rent	3,197.72	3,150.68
Room Hire		36.00
Salaries & Wages	9,734.52	8,741.62
Subscriptions	50.00	
Subsistence		102.40
<b>Total Expenses</b>	<b>£18,645.80</b>	<b>£21,110.29</b>
NET OPERATING INCOME	<b>£4,375.45</b>	<b>£4,070.66</b>
NET INCOME	<b>£4,375.45</b>	<b>£4,070.66</b>

# Arun Community Transport

## Balance Sheet As of May 31, 2021

	TOTAL	
	AS OF MAY 31, 2021	AS OF MAY 31, 2020 (PP)
Fixed Asset		
<b>Total Fixed Asset</b>		
Cash at bank and in hand		
Lloyds Bank 43556268	10,164.90	10,596.29
Lloyds Bank 56376660	19,006.26	14,003.56
Undeposited Funds	15.84	43.70
<b>Total Cash at bank and in hand</b>	<b>£29,187.00</b>	<b>£24,643.55</b>
Debtors		
Debtors	22.00	190.00
<b>Total Debtors</b>	<b>£22.00</b>	<b>£190.00</b>
<b>NET CURRENT ASSETS</b>	<b>£29,209.00</b>	<b>£24,833.55</b>
Creditors: amounts falling due within one year		
Trade Creditors		
Creditors	0.00	0.00
<b>Total Trade Creditors</b>	<b>£0.00</b>	<b>£0.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£0.00</b>	<b>£0.00</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£29,209.00</b>	<b>£24,833.55</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£29,209.00</b>	<b>£24,833.55</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£29,209.00</b>	<b>£24,833.55</b>
Capital and Reserves		
Opening Balance Equity	20,762.89	20,762.89
Retained Earnings	4,070.66	
Profit for the year	4,375.45	4,070.66
<b>Total Capital and Reserves</b>	<b>£29,209.00</b>	<b>£24,833.55</b>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Arun Community Transport

On accounts for the year  
ended

30<sup>th</sup> May 2021

Charity no  
(if any)

1183665

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/05/2021

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10<sup>th</sup> August 2021

Name:

JOHN HALL CONSULTING LTD.

Relevant professional  
qualification(s) or body  
(if any):

COMPANY DIRECTOR  
MBA EXECUTIVE

Address:

113 LIMMER LANE, FELDHAM, W-SUSSEX PO22 7LR