



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 1st April 2023 **To Period end date** 31st March 2024

Charity name: Wilmington Community Church CIO

Charity registration number: 1183656

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of the Christian faith in Wilmington and other such parts of the UK and the world
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. The delivery of Sunday worship in the church and via video link called "Church on Line"2. The provision of weekly fellowship meetings to promote spiritual health, support and fellowship3. The delivery of community support programme offering to assist local residents with activity afternoons and evenings. Also provision of a low cost weekly Mothers and Toddlers morning for mothers, Grandparents and carers and their children. Provision of community social events such as quiz nights, themes meals and an annual Christmas Fair4. The ongoing provision of the Wellbeing Counselling Centre providing qualified counsellors supporting clients with a range of issues including Bereavement and loss; Anxiety; Relationships; Guilt and shame; Post-trauma stress; Physical, emotional and sexual abuse; Obsessive-compulsive behaviour; Self-harm; Low self-esteem; Work; Redundancy; Career.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<ol style="list-style-type: none"> 1. WCC CIO's policy is to financially support other relevant charities both in the UK and overseas. The source of the finance is from church members and the object is to further the Christian faith 2. It is also our policy to financially support church members who are in short term urgent financial need, typically with one-off payments not exceeding £200
Policy on social investment including program related investment	Para 1.38	WCC CIO's policy is to place reserves in safe UK bank accounts
Contribution made by volunteers	Para 1.38	<p>Volunteers play an important part in the delivery of our objectives.</p> <ol style="list-style-type: none"> 1. 4 Elders provide the spiritual leadership of the church with oversight in all areas – 5 hours per week each. 2 further Elders are employees. 2. 5 Trustees provide business leadership of the church with oversight in all areas – 2 to 5 hours per week each depending on role. 1 further trustee is the senior pastor and an employee. 3. 1 Treasurer manages the income and expenditure, bank accounts and with the trustees the budget – 2 to 3 hours per week. 4. 1 Accountant provides accounts for examination and arranges the examination processes by the independent examiner – 0 to 20 hours per week at submission time. 5. 1 Wellbeing Counselling Centre manager employed part time leading 5 volunteer counsellors – 1 to 2 hours per week. 6. 11 Fellowship group leaders lead and manage mid-week fellowship groups to strengthen faith, teaching and fellowship - 2 to 3 hours each per week. 7. 2 Hospitality Team members provide catering for the church meetings and outreach events – depends on time of year and events calendar – approximately 1 to 4 hours each per week. 8. 4 youth leaders supporting and leading our youth church 9. Note, the volunteers noted above are those who perform the main

		formal functions of the church, however there are many other church members who provide pastoral and social support within the church and to the local community.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ol style="list-style-type: none"> 1. The advancement of the Christian faith by evangelism and social works in the community and beyond through Sunday services also broadcast online. 2. The advancement of the Christian faith in the UK and overseas via our mission partners that we financially support. 3. The ongoing spiritual and practical support of our members and wider community. 4. The ongoing provision of counselling services to the wider community through the Wellbeing Counselling Centre 5. The provision of a Community Support Fund used to financially assist people in urgent short-term financial need.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<ol style="list-style-type: none"> 1. Our operating costs were £171,386 against an income of £162,947 resulting in a deficit of £8,439 due to the exceptional rate of inflation during the year. 2. As of 30/3/24, WCC CIO's financial position was positive with reserves in the bank of £68,731. 3. The in year deficit was funded from the reserve.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<ol style="list-style-type: none"> 1. Our policy is to hold a minimum of 3 months operating cost (£38,250) in reserve to ensure sustainability. A review has undertaken of the source of member's income and was found to be predominantly from government employment and pensions

Amount of reserves held	Para 1.22	£68,731 as of 31 st March 2024
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	It is considered by trustees that the charity is robust with a stable staff and volunteer base and its finances managed monthly against an annual budget forecast

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular giving by church members and proceeds from room and hall hire
Investment policy and objectives including any social investment policy adopted	Para 1.46	<ol style="list-style-type: none"> 1. Our policy to invest our reserve safely and at the lowest practicable risk. 2. Our social investment is principally measured in staff and volunteer time in furthering our community support projects.
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> 1. Risks continually assessed at trustee meetings and generally once per year. 2. Principle risks are defined as; <ol style="list-style-type: none"> a. Conflict of opinion between Elders and Trustees b. Loss of use of buildings through say fire or other hazard c. Loss or moral failure of key staff d. Loss of church members financial giving 3. Retained risk after control measures are applied is low in all cases for all risks.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution of a Charitable Incorporated Organisation
How is the charity constituted?	Para 1.25	CIO

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ol style="list-style-type: none"> Trustees are recruited from within the church using some or all of the following criteria; <ol style="list-style-type: none"> Leadership experience Commitment to the church Business and or operational experience Compliance with the Charity Commission eligibility rules
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are required to read and understand Charity Commission rules and documents
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<ol style="list-style-type: none"> The spiritual and pastoral aspects are led by the elders who remit the leaders of fellowship groups and have spiritual input and leadership of all aspects of church life The operational, safety, HR, financial, asset management aspects and the Wellbeing Counselling Centre are led by the trustees, as is the maintenance manager and treasurer. There is a written agreement between elders and trustees defining the responsibilities of each group
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Wilmington Community Church
Other name the charity uses	The Well Counselling Centre
Registered charity number	118656
Charity's principal address	39 Broad Lane Wilmington Kent DA2 7AQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gordon Raggett	Trustee	30/5/19 to 31/3/24	The trustees
2	Amma Manso	Trustee	1/2/23 to 31/3/24	
3	Anna Merry	Trustee	15/12/21 to 31/3/24	
4	David Mann	Trustee chairman	1/11/22 to 31/3/24	
5	Karen Morrissey	Trustee	15/12/21 to 31/3/24	
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The holder of the property title is the Church Growth Trust		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Senior Pastor - Gordon Raggett, Events Coordinator - Rebecca Richardson, Wellbeing Centre Manager - Heather Rowhard,

Exemptions from disclosure

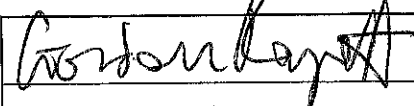
Reason for non-disclosure of key personnel details

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gordon Raggett	
Position (eg Secretary, Chair, etc)	Trustee	

Date 20 December 2024

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

Wilmington Community Church

On accounts for the year
ended

31 March 2024

Charity no
(if any) 1183656

Set out on pages

Summary Receipts & Payments Account, Statement of Assets and Liabilities

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 20 December 2024

Name:

Lionel Robbins

Relevant professional
qualification(s) or body
(if any):

Address:

24 Regency Court, Sittingbourne, Kent, ME10 1BZ



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Wilmington Community Church

No (if any)
1183656

Receipts and payments accounts

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For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Offerings including gift aid tax refunds received	107,396	12,921	-	120,317	109,980
Donations	-	8,683	-	8,683	8,525
Rent	20,408	380	-	20,788	20,683
Bank interest	-	-	-	-	-
Other income	13,159	-	-	13,159	13,140
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	140,963	21,984	-	162,947	152,328
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	140,963	21,984	-	162,947	152,328
A3 Payments					
Salaries NI and pension costs	71,570	8,806	-	80,376	72,114
Donations made	10,910	589	-	11,499	14,461
Operational costs	10,525	1,268	-	11,793	14,775
Premises costs	39,769	15,375	-	55,144	23,844
Administration expenses	4,166	1,583	-	5,749	7,891
Other expenditure	3,832	2,766	-	6,598	4,361
New equipment costing less than £300	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	140,772	30,387	-	171,159	137,446
A4 Asset and investment purchases, (see table)					
New equipment	-	227	-	227	3,049
	-	-	-	-	-
Sub total	-	227	-	227	3,049
Total payments	140,772	30,614	-	171,386	140,495
Net of receipts/(payments)	191	- 8,630	-	- 8,439	11,833
A5 Transfers between funds	- 1,800	1,800	-	-	-
A6 Cash funds last year end	64,420	12,750	-	77,170	65,337
Cash funds this year end	62,811	5,920	-	68,731	77,170

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Church bank account	61,851	2,582	-
	Petty cash	960	-	-
	Well Counselling bank account	-	3,338	-
	Total cash funds	62,811	5,920	-

(agree balances with receipts and payments account(s))

OK

OK

OK

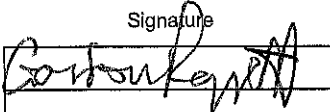
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gordon Raggett	20-Dec-24