



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From Period start date 1st April 2022 **To Period end date** 31st March 2023

Charity name: Wilmington Community Church CIO

Charity registration number: 1183656

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of the Christian faith in Wilmington and other such parts of the UK and the world
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. The delivery of Sunday worship in the church and via video link called "Church Online" to promote spiritual health and fellowship2. The provision of weekly fellowship meetings in the church and via "Church on Line" for those less mobile to promote spiritual health and fellowship3. The delivery of community support programme primarily through a Monday lunch café Elderberries for those members of the community over 60. The delivery of free Christmas lunches for those who live on their own. The collection of foodstuffs to support the local Foodbank. The delivery of a weekly Mother and Toddlers clubs to support mothers and carers.4. The ongoing provision of the Wellbeing Counselling Centre providing qualified counsellors supporting clients with a range of issues including Bereavement and loss; Anxiety; Relationships; Guilt and shame; Post-trauma stress; Physical, emotional and sexual abuse; Obsessive-compulsive behaviour; Self-harm; Low self-esteem; Work; Redundancy; Career.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<ol style="list-style-type: none"> 1. WCC CIO's policy is to financially support other relevant charities both in the UK and overseas. The source of the finance is from church members and the object is to further the Christian faith 2. It is also our policy to financially support church members who are in short term urgent financial need, typically with one-off payments not exceeding £200
Policy on social investment including program related investment	Para 1.38	WCC CIO's policy is to place reserves in safe, UK bank accounts
Contribution made by volunteers	Para 1.38	<p>Volunteers play an important part in the delivery of our objectives.</p> <ol style="list-style-type: none"> 1. 4 Elders provide the spiritual leadership of the church with oversight in all areas – 5 hours per week each. 2 Elders are employees, the pastor and youth pastor. 2. 5 Trustees provide business leadership of the church with oversight in all areas – 2 to 6 hours per week each depending on role. 1 of the trustees is the church pastor and an employee. 3. 1 Treasurer manages the income and expenditure, bank accounts and with the trustees the budget – 3 to 5 hours per week. 4. 1 Accountant provides accounts for examination and arranges the examination processes by the independent examiner – 0 to 20 hours per week at submission time. 5. 1 Pastoral organiser/outreach worker who manages outreach events and supports the pastors

		<ol style="list-style-type: none"> 6. 1 employed maintenance manager/caretaker who manage sand maintains the church's built assets – 1 to 10 hours per week depending requirements. 7. 1 Wellbeing Counselling Centre manager – 7 hours per week 8. 6 counsellors -2 to 6 hours per week. 9. 10 Fellowship group leaders lead and manage mid-week fellowship groups to strengthen faith, teaching, and fellowship - 2 to 3 hours each per week. 10. 2 Hospitality Team members provide catering for the church meetings and outreach events – approximately 1 to 4 hours per week, depending on church activities. 11. Note, the volunteers noted above are those who perform the main formal functions of the church, however there are many other church members who provide pastoral and social support within the church and to the local community. These acts of volunteering are not recorded formally.
Other		

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	Para 1.20	<ol style="list-style-type: none"> 1. The advancement of the Christian faith by evangelism and social works in the community and beyond through physical and video Sunday service broadcasts 2. The advancement of the Christian faith and delivery of social support in the UK and overseas via our mission partners that we financially support. 3. The ongoing spiritual and practical support of our members and wider community. 4. The ongoing provision of counselling services to the wider community through the Wellbeing Counselling Centre. 5. The provision of a Community Support Fund used to financially assist people in urgent short-term financial need.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<ol style="list-style-type: none"> 1. As of 31/3/23, WCC CIO's financial position was strong with a positive bank position 2. Our income generally exceeds expenditure over a 12-month period with a modest surplus
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<ol style="list-style-type: none"> 1. Our operating costs are in the region of £140,000 and our policy is to hold a minimum of 2.5 months operating cost in reserve to ensure sustainability. A review was undertaken of the source of member's income and was found to be predominantly from government employment and pensions. 2. The surplus beyond our reserves will be invested in programmes to further the Christian faith .
Amount of reserves held	Para 1.22	£77,182 as of 31 st March 2023
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	It is considered by trustees that the charity is robust and economies made to operating costs for year 22/23 to address rising costs will ensure the continuance of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular giving by church members
Investment policy and objectives including any		<ol style="list-style-type: none"> 1. Our policy to invest our reserve safely and at the lowest possible risk. 2. Our social investment is principally measured in staff and volunteer

social investment policy adopted	Para 1.46	time in furthering our community support projects.
A description of the principal risks facing the charity	Para 1.46	<ol style="list-style-type: none"> 1. Risks continually assessed at trustee meetings and generally formally once per year. 2. Principle risks are defined as; <ol style="list-style-type: none"> a. Conflict of opinion between Elders and Trustees b. Loss of use of buildings through say fire or other hazard c. Loss or moral failure of key staff d. Loss of church members financial giving 3. Retained risk after control measures are applied is low in all cases for all risks.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution of a Charitable Incorporated Organisation
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ol style="list-style-type: none"> 1. Trustees are recruited from within the church using the following criteria; <ol style="list-style-type: none"> a. Leadership experience b. Business and or operational experience c. Compliance with the Charity Commission eligibility rules

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are required to read and understand Charity Commission rules and documents
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<ol style="list-style-type: none"> 1. The spiritual and pastoral aspects are led by the elders who remit the leaders of fellowship groups and have spiritual input and leadership of all aspects of church life 2. The operational, safety, HR, financial, asset management aspects and the Wellbeing Counselling Centre are led by the trustees, as is maintenance manager/caretaker and treasurer. 3. There is a written agreement between elders and trustees defining the responsibilities of each group
Relationship with any related parties	Para 1.51	The church work with Evergreen Dartford in provision of the over60's weekly lunches
Other		

Reference and Administrative details

Charity name	Wilmington Community Church
Other name the charity uses	The Wellbeing Counselling Centre
Registered charity number	118656
Charity's principal address	39 Broad Lane Wilmington Kent DA2 7AQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gordon Raggett	Trustee		The trustees
2	Julian Field	Trustee - retired	1/4/22 to 31/10/22	
3	Graham Windget	Trustee -retired Chairman	1/4/22 to 31/10/22	
4	David Mann	Trustee chairman	25/10/22 to 31/3/23	
5	Karen Morrisey	Trustee		
6	Anna Merry	Trustee		
7	Amma Manso	Trustee	19/2/23 to 31/3/23	
8				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The holder of the property title is the Church Growth Trust		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

Senior Pastor – Gordon Raggett

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

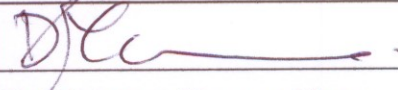
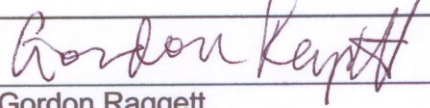
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David James Thomas Mann	Gordon Raggett
Position (eg Secretary, Chair, etc)	Chairman	Trustee

Date	1 st December 2022
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Wilmington Community Church

No (if any)
1183656

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2022		31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Offerings including gift aid tax refunds received	109,321	659	-	109,980	117,404
Donations	-	8,525	-	8,525	10,113
Rent	20,653	30	-	20,683	9,679
Bank interest	-	-	-	-	-
Other income	11,700	1,440	-	13,140	13,216
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	141,674	10,654	-	152,328	150,412
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	141,674	10,654	-	152,328	150,412
A3 Payments					
Salaries NI and pension costs	61,927	10,187	-	72,114	77,556
Donations made	14,062	399	-	14,461	15,680
Operational costs	14,596	179	-	14,775	7,290
Premises costs	23,208	636	-	23,844	25,754
Administration expenses	4,599	3,292	-	7,891	11,579
Other expenditure	1,367	2,994	-	4,361	6,321
New equipment costing less than £300	-	-	-	-	756
	-	-	-	-	-
	-	-	-	-	-
Sub total	119,759	17,687	-	137,446	144,936
A4 Asset and investment purchases, (see table)					
New equipment	3,049	-	-	3,049	925
	-	-	-	-	-
Sub total	3,049	-	-	3,049	925
Total payments	122,808	17,687	-	140,495	145,861
Net of receipts/(payments)	18,866	- 7,033	-	11,833	4,551
A5 Transfers between funds	- 1,800	1,800	-	-	-
A6 Cash funds last year end	47,354	17,983	-	65,337	60,786
Cash funds this year end	64,420	12,750	-	77,170	65,337

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Church bank account	63,671	6,590	-
	Petty cash	749	-	-
	Well Counselling bank account	-	6,160	-
	Total cash funds	64,420	12,750	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

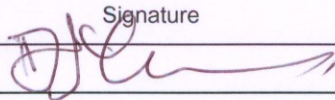
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David Mann	1/12/23

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wilmington Community Church

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1183656

Set out on pages

Summary Receipts & Payments Account, Statement of Assets and Liabilities
(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

15 December 2023

Name:

Lionel Robbins

Relevant professional
qualification(s) or body
(if any):

Address:

24 Regency Court, Sittingbourne, Kent, ME10 1BZ