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Charity No.1183652

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS

For The Year Ended

30 June 2023

Cassidys Limited  
South Stour Offices  
Roman Road  
Mersham  
ASHFORD  
Kent  
TN25 7HS

**FRIENDS OF CONQUEST HOSPITAL CIO**  
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**For The Year Ended 30 June 2023**

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## FRIENDS OF CONQUEST HOSPITAL CIO

### CHARITY INFORMATION

Patron:	The Baroness J. Fookes of Plymouth DL
President:	The Right Worshipful the Mayor of Hastings
Chairman:	Mrs Sarah Kowitz
Treasurer:	Mrs Claire Bridges
Secretary:	Miss Claire Davies (Interim)
Membership Secretary:	Mrs Angie Watson
Fund Raising:	Mrs Angie Watson
Management Committee: Trustees (T)	Mrs F Hosford Mrs D Frazer (T – Resigned 30/03/2023) Dr R Wray DL (T)
Also in attendance (A)	Mr A Fairley (T – Appointed 20/05/23) Mr J Llewellyn – Jones (T – Appointed 20/05/23) Mr S Hedencrona (T – Appointed 10/01/23) Mr M Eastwood. (T – Resigned – 30/06/23) Mrs S Kowitz DL (T) Ms S Coop (T) Mrs C Bridges Mrs K Aldridge Ms Stephanie Gaunt (T – Resigned 29/02/23) Rev Graham Atfield. (T – Resigned 29/02/23) Mr T Gardiner (T) Ms E Martin Mrs R Barry Mrs A Watson
Charity Number:	1183652
Charity Offices:	The Conquest Hospital The Ridge St Leonards on Sea East Sussex TN37 7RD
Independent Examiner:	Stuart Whorlow Cassidys Limited South Stour Offices Roman Road Mersham Ashford Kent TN25 7HS

Bankers:

HSBC Bank  
Hastings branch

Investments:

BlackRock Investor Services Team  
PO Box 9036  
Chelmsford  
Essex  
CM99 2XD

CCLA  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET



## **FRIENDS OF CONQUEST HOSPITAL CIO**

### **REPORT OF THE TRUSTEES**

#### **For The Year Ended 30 June 2023**

The Trustees present their report, together with the financial statements, for the year ended 30<sup>th</sup> June 2023.

The Charity, known as Friends of Conquest Hospital CIO was registered with the Charity Commission on the 30<sup>th</sup> May 2019 replacing the entity known as The League of Friends of the Conquest Hospital which was previously registered with the Charity Commission on 13<sup>th</sup> September 1990. It is governed by its Object and Rules which were adopted on the 23<sup>rd</sup> January 2019. Under these Rules, the Management Committee may co-opt members of the Friends to the Committee to fill vacancies as the need arises. Currently there are 16 committee members, 8 of these being trustees. Trustees are normally elected at the Annual General Meeting and are given an induction to assist them in undertaking their role, due to a number of trustee resignations, appointments to become a trustee have had to be made during online meetings.

#### **Object of the Friends**

The object of the Friends is twofold;

- to offer relief to patients, visitors, staff and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of assistance,
- to generally support the charitable work of the Conquest Hospital for the benefit of the community.

#### **Activities of the Friends and public benefit**

The main activities of the Friends are to raise funds in order to fulfil its object as stated above, and to raise awareness of the Friends' work by the following;

- to invite supporters to become Members of the Friends of the Conquest Hospital,
- to run two shops in the hospital,
- to organise fundraising events,
- to invite donations and legacies,
- to purchase hospital equipment in collaboration with the medical and management staff,
- to support initiatives making the Conquest Hospital a place of best practice for patient care and welcoming to the general public.

Members of the public can become Friends of the Conquest by paying at least £15 for a year (£12 a year if paying by DD), fundraising at least £15 or volunteering with the friends. The Friends currently have approximately 192 active members.

The Friends provide a number of services through two shops in the hospital. The main shop (confectionery, newspapers, magazines, stationery, cards, soft toys, drinks, sweets, ice cream and National Lottery tickets) and the flower shop (fresh cut flowers, gifts, baby clothes, balloons and mugs) are manned by one fulltime and one part time employees plus some 50 unpaid volunteers who undertake a number of roles. A newspaper round is maintained on a daily basis and the Friends also run a trolley service to the wards to meet the needs of patients. Both shops accept card payments through Worldpay.

During the past year we have been able to have volunteers back in the shops which wasn't allowed through the pandemic. A few volunteers chose not to return but the vast majority have which is a brilliant testament to their passion to help provide for the hospital.

It was decided that it was not viable to continue to have two managers for the two shops, the flower shop is now being managed by the main shop manager and is open when the volunteers are available. It no longer offers the specialist arrangements for funerals or wedding but offers a small variety of gifts.



The principal fundraising event is the annual fete which was held at Fairlight Hall on the 28<sup>th</sup> August raising funds for the Courtyard Garden restorations (C21).

Donations and legacies have always been welcomed by the Friends, and we continue to receive donations from grateful patients and former patients and their relatives. Although the Friends prefer that donations received should be on an unrestricted basis, we do accept donations intended for the benefit of particular wards. These are the Restricted Funds shown in note 14.

Most of the ordinary funds that are raised by the Friends are used for the purchase of hospital equipment and providing support for the staff, patients, and visitors to the Conquest Hospital. Since the year 2000, the Friends have assisted the Conquest Hospital with the purchase of equipment and provided services to the value of over £3.8 million. This year we purchased equipment and provided services costing £18,742 and the details are in note 21.

As well as supporting the medical staff in the hospital, the Friends have contributed to the enjoyment of patients and visitors to the hospital by continuing to fund a wide range of live music performed on the balcony in the main reception area. These short performances of approximately 45 minutes are given by professional musicians, accomplished amateurs, and young people from local schools and colleges. A "Musician in Residence" scheme has been established in which a young musician, embarking on a professional career in music, is appointed for one year, during which they give performances at the hospital and are awarded a certificate to add to their CV. This programme is run in conjunction with Arts in Healthcare which works with artists to provide performing and visual arts in East Sussex NHS Trust buildings, and the Friends are pleased to support this initiative by contributing to the costs of the performers. Performances were able to resume this year after a long break, due to the COVID-19 pandemic.

#### **Financial Review**

Total incoming resources for the year were £363,883 (2022 £314,223) and total resources expended were £315,900 (2022 £705,660). These figures include all the shop trading and unrealised gains.

During the year, the trustees of the Friends expended £17,703 (2022 £429,386) on services for the benefit of patients, relatives and visitors to the hospital, together with the purchase of equipment for use in many different areas of the hospital and associated activities (see page 22).

#### **Donated goods, facilities and services, including volunteers**

The trustees are aware of some new reporting requirements for charity accounts and are including the following information as relevant to the new requirements:

- a) donated books were sold and are included in the general donations figure (2022 £nil).
- b) donated facilities to the value of approximately £6,000 were received by the charity from the East Sussex Healthcare NHS Trust in the form of a "peppercorn rent" for the space occupied by the shops in the Conquest Hospital run by the Friends.
- c) the services of the 50 volunteers who work in the shops are not valued in financial terms in these accounts, but their contributions are recognised with gratitude by the trustees. The volunteers for the Friends are given preliminary guidance by the East Sussex Healthcare NHS Trust Voluntary Services manager and invited to "taster" sessions before committing to work in the shops. If they are suitable for this type of work, they attend a formal presentation and are interviewed before being appointed. Further training is given on policies and procedures to be followed by volunteers within the Trust. The shop managers are responsible for supporting the volunteers who have a variety of duties such as serving customers, stocking shelves, taking a newspaper trolley around the wards each morning and taking a trolley of general items around the wards later in the day. Volunteers are reimbursed for travel expenses. The amount of volunteers has been affected by the pandemic but has been steadily increasing.



### **Reserves Policy**

Some reserves are required to maintain the effective running of the shops and to make improvements for the future, but the bulk of the reserves are required to make large payments for the purchase of hospital equipment, so any investments need to be easy access and are chosen accordingly. It is the trustees' intention not to maintain high levels of reserves, but to match the level of purchases of hospital equipment to the income received from donations and legacies, and the profits from the shops. On 30 June 2023, the level of unrestricted funds was £259,547 (2022 £229,224) and there was £99,196 (2022 £81,536) held as restricted funds that were not available to use as free reserves.

### **Risk Management**

The Friends' investments are reviewed from time to time and are considered to be in a low risk category. Other risks, including the management of stock for the shops are considered satisfactory. The majority of shop purchases are covered by direct debit agreements and other suppliers are paid immediately on receipt of invoices.

### **Trustees' Meetings**

The Trustees have tried to meet regularly during the year with the management committee, normally every other month, there were no meetings held in August and December and all other meetings were held virtually. The last annual general meeting was held on 20<sup>th</sup> May 2023. At these meetings they have considered a growing number of "bids" or requests for equipment that are submitted to the charity.

### **Statement of Trustees' Responsibilities**

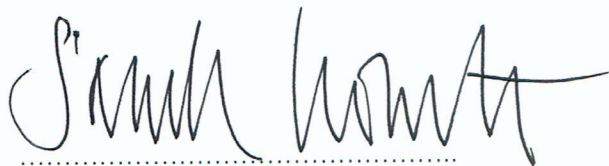
The Trustees are required, under the constitution of the Charity, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its results for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Approval**

This report was approved by the board of Trustees on 28<sup>th</sup> Feb 2024 and was signed on its behalf by:

A handwritten signature in black ink, appearing to read 'S. Kowitz', written over a dotted line.

S. Kowitz  
Chair

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**FRIENDS OF CONQUEST HOSPITAL CIO**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the institution of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
**Stuart Whorlow**  
**Cassidys Limited**  
**Chartered Accountants**  
**Registered Auditors**

Date: 6<sup>th</sup> March 2024 .....

**South Stour Offices**  
**Roman Road**  
**Mersham**  
**Ashford**  
**Kent**  
**TN25 7HS**

**FRIENDS OF CONQUEST HOSPITAL CIO**

**STATEMENT OF FINANCIAL ACTIVITIES**

**For The Year Ended 30 June 2023**

	Note	Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
		£	£	£	£
<b>Income from:</b>					
Donations and legacies	2	53,019	15,140	68,159	84,202
Other trading activities	3	286,598	12,656	299,254	243,529
Investments	4	5,744	-	5,744	5,963
<b>Total</b>		<u>345,361</u>	<u>27,797</u>	<u>373,158</u>	<u>333,694</u>
<b>Expenditure on:</b>					
Raising funds		2,876	2,038	4,914	1,302
Charitable activities	5	<u>302,887</u>	<u>8,099</u>	<u>310,988</u>	<u>704,358</u>
<b>Total Expenditure</b>		<u>305,765</u>	<u>10,137</u>	<u>315,902</u>	<u>705,660</u>
<b>Net income/(expenditure)</b>	7	39,596	17,660	57,256	(371,966)
<b>Transfers between funds</b>	14	-	-	-	-
<b>Unrealised gains on investments.</b>		(9,274)	-	(9,274)	(19,471)
<b>Realised loss on disposals</b>		-	-	-	-
<b>Net movement in funds for the year</b>		30,322	17,660	47,982	(391,437)
<b>Reconciliation of funds:</b>					
Balances brought forward 2022	14	<u>229,224</u>	<u>81,536</u>	<u>310,760</u>	<u>702,197</u>
<b>Balances carried forward 2023</b>	14	<u>259,546</u>	<u>99,196</u>	<u>358,742</u>	<u>310,760</u>

The above statement includes all gains and losses recognised during the year.

All activities are regarded as continuing.

Comparative figures for the previous year by fund type are shown in note 22.

The notes on pages 8 to 21 form an integral part of these accounts.



## FRIENDS OF CONQUEST HOSPITAL CIO

### BALANCE SHEET

At 30 June 2023

	Note	Total 2023 £	Total 2022 £
<b>Fixed Assets</b>			
Fixed assets for charity's use	10	-	-
Investments	9	160,514	169,788
		<u>160,514</u>	<u>169,788</u>
<b>Current Assets</b>			
Stock	6	8,180	9,489
Debtors	11	-	500
Cash at bank and in hand		197,666	140,918
		<u>205,846</u>	<u>150,907</u>
Creditors - amounts falling due within one year	12	7,618	9,935
		<u>198,228</u>	<u>140,972</u>
<b>Net Current Assets</b>			
		<u>198,228</u>	<u>140,972</u>
<b>Net assets</b>	13	<u>358,742</u>	<u>310,760</u>

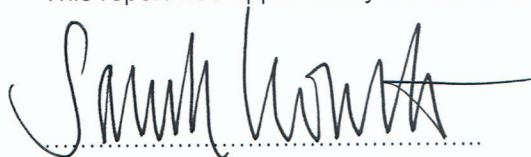
Unrestricted funds			
General funds	14	259,546	229,224
Restricted Funds	14	<u>99,196</u>	<u>81,536</u>
		<u>358,742</u>	<u>310,760</u>

Represented by:

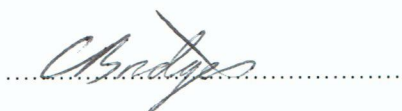
#### **Funds of the Charity**

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

This report was approved by the board of Trustees on 28<sup>th</sup> Feb 2024 and was signed on its behalf by:



S. Kowitz  
Chair



C. Bridges  
Treasurer

Charity Registration No: 1183652

**FRIENDS OF CONQUEST HOSPITAL CIO**

**STATEMENT OF CASH FLOWS**

**For The Year Ended 30 June 2023**

	<b>Note</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>Cash Flow from operating activities</b>		<u>51,004</u>	<u>(372,371)</u>
<b>Cash Flow from investing activities</b>			
Purchase of new shop fittings		-	-
Sale of investments		-	-
Interest and dividends		5,744	5,963
		<u>5,744</u>	<u>5,963</u>
<b>Net increase in cash and cash equivalents</b>		56,748	(366,408)
<b>Cash and cash equivalents at start of year</b>		140,918	507,326
<b>Cash and cash equivalents at end of year</b>		197,666	140,918
<b>Cash and cash equivalents consist of:</b>			
Cash at bank and in hand		197,666	140,918

**Reconciliation of net income to net cash flow from operating activities**

	<b>Note</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>Net income for the year</b>		47,982	(391,437)
<b>Adjustments for:</b>			
Depreciation charges		-	-
(Gains) on investments		9,274	19,471
Interest and dividends received		(5,744)	(5,963)
(profit) on disposal of fixed assets		-	-
(Increase) decrease in stocks		1,309	1,386
(Increase) decrease in debtors		500	34
Increase (decrease) in creditors		<u>(2,317)</u>	<u>4,139</u>
<b>Net cash flow from operating activities</b>		51,004	(372,371)

## FRIENDS OF CONQUEST HOSPITAL CIO

### NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2023

#### 1. Accounting policies

##### a) Accounting basis

The financial statements have been prepared under the historical cost convention and are in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

##### b) Incoming resources

###### i) Donations and legacies

Donations and legacies are recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable.

###### ii) Bank interest and dividends

Bank interest and dividends are included in the income and expenditure account on receipt, or when notification has been received of the amount due.

###### iii) Other income

Sales of services are included in the income and expenditure account in the period to which they relate. Other income is included as it is received.

###### iv) Gifts and Intangible income

In addition to the above, the charity also receives help and support in the form of voluntary assistance in staffing the shops in the hospital.

The financial value of services provided by volunteers has not been included in these accounts; however, the management team of The Friends of the Conquest Hospital acknowledges and greatly appreciates the high contribution which volunteers make to the charity with their enthusiasm and dedication. There were 50 volunteers active during the year.

###### v) Deferred income

If grants were to be received in advance of the period in which the funder required the expenditure to be applied, they would be shown as deferred income within the balance sheet.



**FRIENDS OF CONQUEST HOSPITAL CIO**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For The Year Ended 30 June 2023**

**1. Accounting policies (continued)**

**c) Resources expended**

All expenditure is accounted for on an accruals basis. All expenditure directly related to the provision of equipment for the hospital is included within charitable expenditure. Other costs incurred have been allocated between fundraising and publicity and management and administration as appropriate. Where such costs relate to more than one functional cost category they have been split on an estimate of time or floor space basis, as appropriate.

**d) Fixed assets and depreciation**

Fixed assets are included at cost. Items are capitalised if their value is over £500. Depreciation is charged on a straight line basis on the costs of the assets over their estimated useful lives as follows:

Fixtures, fittings and equipment	-	3 years
Computers	-	3 years

**e) Restricted funds**

Income received for the restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated.

**f) Designated funds**

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion.

**g) Pension**

The charity operates a defined contribution group personal pension plan for its employees. Payments are charged to the income and expenditure account in the period in which they are incurred.

**h) Leases**

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the leases.

**i) VAT**

The charity is registered for VAT and is able to recover VAT.

## FRIENDS OF CONQUEST HOSPITAL CIO

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

#### 2 Income from donations and legacies

	Unrestricted	Restricted	2023 Total	2022 Total
	£	£	£	£
Books donations received	-	-	-	-
General donations received	10,133	-	10,133	10,913
Gift aid donations	539	2,100	2,639	1,331
Small donations (GASDS)	5,704	-	5,704	1,696
Legacies	36,643	3,770	40,413	58,929
Courtyard Gardens donations	-	9,270	9,270	11,333
Other	-	-	-	-
	<u>53,019</u>	<u>15,140</u>	<u>68,159</u>	<u>84,202</u>

#### 3 Income from shop trading and other activities

	Unrestricted	Restricted	2023 Total	2022 Total
	£	£	£	£
Membership subscriptions	304	-	304	71
Fundraising events:				
For general funds	7,607	760	8,367	1,446
For courtyard gardens	-	11,897	11,897	1,921
Shop trading income				
Main shop	264,527	-	264,527	205,864
Flower shop	14,160	-	14,160	34,227
Cards donations	-	-	-	-
	<u>286,598</u>	<u>12,657</u>	<u>299,254</u>	<u>243,529</u>

#### 4 Income from investments

	Unrestricted	Restricted	2023 Total	2022 Total
	£	£	£	£
Bank interest	-	-	-	252
BlackRock				
Charinco Common Inv. Fund	3,346	-	3,346	3,346
CCLA				
COIF Charities Inv. Fund	2,398	-	2,398	2,365
	<u>5,744</u>	<u>-</u>	<u>5,744</u>	<u>5,963</u>

**FRIENDS OF CONQUEST HOSPITAL CIO**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**For The Year Ended 30 June 2023**

**5 Analysis of expenditure on charitable activities**

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2023 Total	2022 Total
	£	£	£	£	£
<b>Charitable Activities</b>					
Staff costs	43,423	-	13,967	57,390	68,557
Other direct costs	202,167	6,987	18,668	227,822	609,274
Depreciation	-	-	-	-	-
Support costs	4,014	515	21,247	25,776	26,527
<b>Total Expenditure by Activity</b>	<b>249,604</b>	<b>7,502</b>	<b>53,882</b>	<b>310,988</b>	<b>704,358</b>

**Support Costs 2023**

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2023 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	900	900	full cost
Accountancy & payroll costs	150	-	7,180	7,330	full cost
Marketing	-	-	8,861	8,861	full cost
Office, IT & communications	2,203	548	2,642	5,393	usage
Premises & insurances	(116)	(85)	966	765	space
Maintenance, repairs & other	1,777	52	698	2,527	full cost
<b>Support costs Total</b>	<b>4,014</b>	<b>515</b>	<b>21,247</b>	<b>25,776</b>	

**Support Costs 2021**

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2022 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	1,290	1,290	full cost
Accountancy & payroll costs	150	-	5,090	5,240	full cost
Marketing	169	-	10,582	10,751	full cost
Office, IT & communications	2,233	924	1,512	4,669	usage
Premises & insurances	-	-	1,075	1,075	space
Maintenance, repairs & other	1,701	162	1,639	3,502	full cost
<b>Support costs Total</b>	<b>4,253</b>	<b>1,086</b>	<b>21,188</b>	<b>26,527</b>	



# FRIENDS OF CONQUEST HOSPITAL CIO

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

### 6 Net surplus for main shop trading which includes items of both income and expenditure

	2023		2022	
	£	£	£	£
Main shop sales		259,423		206,495
add sales of donated books		-		-
add small donations in shop		-		-
add discounts		-		-
add lottery commission		5,104		(631)
		<u>264,527</u>		<u>205,864</u>
Stock at 1 July	8,273		8,119	
Add: purchases	193,282		153,879	
Less: Stock at 30 June	(6,599)		(8,273)	
Cost of stock used		<u>194,956</u>		<u>153,725</u>
Staff salaries		43,423		36,484
Volunteer expenses		116		96
Equipment & office costs		2,203		2,232
Debit and credit card charges		7,191		5,797
Insurance & rates		(116)		-
Repairs and maintenance		1,830		1,943
Depreciation of new fixtures & fittings		-		-
		<u>249,603</u>		<u>200,278</u>
Main shop net surplus		<u>14,924</u>		<u>5,587</u>

### Net deficit for flower shop trading which includes items of both income and expenditure

	2023		2022	
	£	£	£	£
Flower shop sales		14,160		34,227
add small donations in shop		-		-
add cards donations		-		-
add discounts		-		-
		<u>14,160</u>		<u>34,277</u>
Stock at 1 July	1,216		2,755	
Add: purchases	7,351		18,828	
Less: Stock at 30 June	(1,580)		(1,216)	
Cost of stock used		<u>6,987</u>		<u>20,367</u>
Staff salaries		-		29,881
Volunteer costs		-		11
Maintenance		-		-
Equipment and office costs		548		924
Debit and credit card charges		-		-
Other & costs of top up facility		52		151
Rent & Rates		(85)		-
Depreciation of new fixtures & fittings		-		-
		<u>7,500</u>		<u>51,334</u>
Flower shop net surplus (deficit)		<u>6,658</u>		<u>(17,107)</u>

**FRIENDS OF CONQUEST HOSPITAL CIO**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For The Year Ended 30 June 2023**

**7 Net income / (expenditure) for the year**

	2023	2022
	£	£
This is stated after charging:		
Independent Examination/Audit costs	900	1,290
Depreciation of shop fittings	-	-
	<u>-</u>	<u>-</u>

**8 Information regarding Trustees, Directors and Employees**

	2023	2022
	£	£
Wages and salaries	56,697	67,695
Pension costs	693	862
	<u>57,390</u>	<u>68,557</u>

The average number of employees, analysed by function was:

	2023	2022
Charitable purposes (shop employees)	2	2
Fundraising & publicity	-	1
Management and administration of charity	1	-
	<u>3</u>	<u>3</u>

No employee received remuneration of more than £30,000.

No Trustee was remunerated for any services, or accrued any benefits under pension schemes.

Travel costs amounting to £nil (2022 £nil) were reimbursed to members of the Trustee Board.

The charity paid £966 in the year ended 30 June 2023 for various insurance services, including professional indemnity cover.

9 Investments	2023 Market Value	2022 Market Value
<b>Blackrock Charinco</b>		
<b>Common Investment Fund units</b>		
As at 1 July 2021	89,512	104,550
Additions	-	-
Revaluation during the year	<u>(11,785)</u>	<u>(15,038)</u>
	77,727	89,512
<b>CCLA - COIF Charities Investment</b>		
<b>Fund Income Units</b>		
As at 1 July 2021	80,276	84,709
Disposal	-	-
Revaluation during the year	<u>2,511</u>	<u>(4,433)</u>
	82,787	80,276
	<u>160,514</u>	<u>169,788</u>

# **FRIENDS OF CONQUEST HOSPITAL CIO**

## **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

### **For The Year Ended 30 June 2023**

#### **10 Fixed assets (Shop fittings)**

	Main Shop	Flower Shop £	Total £
Cost			
At 1 July 2022	36,242	6,515	42,757
Additions	-	-	-
Disposals	-	-	-
At 30 June 2023	36,242	6,515	42,757
Depreciation			
At 1 July 2022	36,242	6,515	42,757
Charge for the year	-	-	-
Disposals	-	-	-
At 30 June 2023	36,242	6,515	42,757
Net book value 2023	-	-	-
Net book value 2022	-	-	-

#### **11 Debtors**

	2023 £	2022 £
Lottery deposit held by Camelot	-	-
HMRC (gift aid and other claims)	-	34
Prepayments	-	500
	-	534

#### **12 Creditors - amounts falling due within one year**

	2023 £	2022 £
VAT creditors	3,127	3,427
Accruals	3,411	5,428
Independent examination/Audit fee	1,080	1,080
	7,618	9,935

#### **13 Analysis of net assets between funds**

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Fixed Assets	-	-	-	-
Investments	160,514	-	-	160,514
Current Assets	106,650	-	99,196	205,846
Current Liabilities	(7,618)	-	-	(7,618)
Net Assets	259,546	-	99,196	358,742

**FRIENDS OF CONQUEST HOSPITAL CIO**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**For The Year Ended 30 June 2023**

**14 Movement in funds**

	At 1 July 2022 £	Income £	Expenditure £	Transfers & Gains £	At 30 June 2023 £
Restricted Funds					
Ambulance Service	200	-	-	-	200
Ashburnham Ward	220	-	-	-	220
Bereavement Room	987	-	-	-	987
Cardiology	3,146	-	(2,136)	-	1,010
Cookson Devas Ward	50	-	-	-	50
Coronary Care Unit	190	-	-	-	190
Courtyard gardens restoration	11,615	17,676	(5,921)	1,000	24,370
Discharge Lounge Courtyard	55	-	-	-	55
Egerton Ward Courtyard	-	3,041	-	-	3,041
McDonald Ward Courtyard Gdn	4,208	450	(11)	-	4,648
SCBU Courtyard	(2,058)	-	-	-	(2,058)
Critical Care Unit (with ICU & HDU)	3,104	-	-	-	3,104
CCU Sensory Garden	976	-	-	-	976
De Cham Ward	235	-	-	-	235
Egerton Ward	21,993	-	-	-	21,993
Emergency Department	-	40	-	-	40
Endoscopy Department	1,130	-	-	-	1,130
Gardner Ward	140	-	-	-	140
ITU/HDU	15,480	-	-	-	15,480
James Ward	101	-	-	-	101
Judy Beard Ward	665	-	-	-	665
Kipling Ward	-	760	-	-	760
Lagoon Boat	1,000	-	-	(1,000)	-
Maternity intensive care	1,607	-	-	-	1,607
Murray Ward	191	-	-	-	191
Music expenses	225	5,500	(2,015)	-	3,710
Newington Ward	5,946	-	-	-	5,946
Occupational Therapy	2,105	-	-	-	2,105
Ophthalmic Day Unit	10	-	-	-	10
Scanner appeal	583	100	(55)	-	628
SCBU	-	230	-	-	230
Ticehurst Ward	25	-	-	-	25
Wellington Ward	1,405	-	-	-	1,405
Wellbeing Fund	3,503	-	-	-	3,503
From the estate of Mrs Hazel Kennedy	-	-	-	-	-
Staff of Cookson Devas Ward	2,500	-	-	-	2,500
<b>Total Restricted Funds</b>	<b>81,536</b>	<b>27,797</b>	<b>(10,137)</b>	<b>-</b>	<b>99,196</b>
Unrestricted Funds					
General funds	229,224	336,087	(305,765)	-	259,546
<b>Total Unrestricted funds</b>	<b>229,224</b>	<b>336,087</b>	<b>(305,765)</b>	<b>-</b>	<b>259,546</b>
<b>Total funds</b>	<b>310,760</b>	<b>363,884</b>	<b>(315,902)</b>	<b>-</b>	<b>358,742</b>



**FRIENDS OF CONQUEST HOSPITAL CIO**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**For The Year Ended 30 June 2023**

**15. Purposes of restricted funds**

If donors ask for a particular ward to benefit from their donation, then the donation is treated as a restricted fund and only used for that purpose (see note 14 for a full list of restricted funds).

**16. Designated fund**

At the year end there were no designated funds.

**17. Financial commitments**

**Capital Commitments**

At the balance sheet date, no capital commitment existed.

**18. Related party transactions**

There have been no related party transactions in the reporting period that require disclosure.

**19. Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**20. Pension costs**

A pension scheme for employees is operated on a defined contributions basis. The scheme is open to all employees at any time. The charity contributes 2% of pensionable earnings to match employees' contributions. The assets of the scheme are held separately from those of the company in an independently administered fund. The fund administrators are NEST.

The pension cost shown in the accounts for the year represents contributions payable by the charity and amounted to £693 (2022 £862). There were no contributions payable or outstanding at the year end.



**FRIENDS OF CONQUEST HOSPITAL CIO**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**For The Year Ended 30 June 2023**

<b>21 Direct Charitable Expenditure</b>				
<b>on behalf of the Conquest</b>				
<b>Hospital</b>				
<b>and the community</b>				
		Unrestricted	Restricted	2023 Total
		£	£	£
22/511	Headphones for operating theatres from General funds	3,405	-	3,405
22/509	CPAP Machine	789	2,136	2,925
22/513	Tressell Ward reclining armchair for next of kin of dying patients	1,508	-	1,508
22/515	4x Dual Display day clocks and Ward items	419	-	419
22/517	2 X Hospital grade ardo carum breastfeeding pumps	3,165	-	3,165
	Courtyard Gardens	-	3,882	3,882
	McDonald Ward Courtyard Gardeens	-	11	11
	Scanner Appeal	-	55	55
	Music	-	2,015	2,015
	Donations Made	279	-	279
		<hr/>	<hr/>	<hr/>
		9,604	8,099	17,703

**FRIENDS OF CONQUEST HOSPITAL CIO**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**For The Year Ended 30 June 2023**

**22. Comparative income and expenditure by fund type**

	Unrestricted funds		Restricted funds	
	2023	2022	2023	2022
	£	£	£	£
<b>Income from:</b>				
Donations and legacies	53,019	72,628	15,140	11,574
Other trading activities	286,598	241,608	12,657	1,921
Investments	5,744	5,963	-	-
	<u>345,360</u>	<u>320,199</u>	<u>27,797</u>	<u>13,495</u>
<b>Expenditure on:</b>				
Raising funds	2,876	1,180	2,038	122
Charitable activities	302,889	289,701	8,099	414,657
	<u>305,765</u>	<u>290,881</u>	<u>10,137</u>	<u>414,579</u>
<b>Net income / (expenditure)</b>	<b>39,596</b>	<b>29,318</b>	<b>17,660</b>	<b>(401,284)</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Unrealised gains on investments</b>	<b>(9,274)</b>	<b>(19,471)</b>	<b>-</b>	<b>-</b>
<b>Realised loss on disposals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>30,322</b>	<b>9,847</b>	<b>17,660</b>	<b>(401,284)</b>
<b>Reconciliation of funds:</b>				
Total funds as at 1 July 2020	<u>229,224</u>	<u>219,377</u>	<u>81,536</u>	<u>482,820</u>
<b>Total funds as at 30 June 2021</b>	<b><u>259,546</u></b>	<b><u>229,224</u></b>	<b><u>99,196</u></b>	<b><u>81,536</u></b>

**FRIENDS OF CONQUEST HOSPITAL CIO**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**

**For The Year Ended 30 June 2023**

Historical record of monies raised by the Friends of the Conquest  
and Direct Charitable Expenditure for the benefit of the Conquest Hospital and community

Year	Monies Raised After Costs £	Direct Charitable Expenditure £
2000	62,815	108,174
2001	145,045	136,240
2002	102,918	96,857
2003	91,443	36,638
2004	91,771	85,392
2005	43,306	67,750
2006	76,290	98,237
2007	70,587	68,394
2008	192,609	100,268
2009	93,560	75,201
2010	77,579	113,997
2011	54,628	58,618
2012	99,880	15,808
2013	107,960	132,327
2014	246,339	135,047
2015	190,653	225,384
2016	222,951	262,624
2017	623,922	119,290
2018	236,931	233,961
2019	751,166	1,147,226
2020	172,797	82,484
2021	205,770	39,919
2022	57,420	429,386
2023	358,742	18,742
<b>TOTAL</b>	<b>4,377,586</b>	<b>3,887,964</b>

This page does not form part of the statutory accounts.