



The Friends of CONQUEST HOSPITAL

www.conquestlof.org.uk

Charity No.1183652

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS

For The Year Ended

30 June 2021

Cassidys Limited
South Stour Offices
Roman Road
Mersham
ASHFORD
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO
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For The Year Ended 30 June 2021

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FRIENDS OF CONQUEST HOSPITAL CIO

CHARITY INFORMATION

Patron:	The Baroness J. Fookes of Plymouth DL
President:	The Right Worshipful the Mayor of Hastings
Chairman:	Mrs Sarah Kowitz
Treasurer:	Mrs Claire Bridges
Secretary:	Mrs Janet McLean
Membership Secretary:	Mrs Margaret Burns
Fund Raising:	Mr M Eastwood, Mrs J White and Mrs D White
Management Committee:	Mrs N Salmon Mrs J McLean (T – resigned 22/09/2021) Mrs F Hosford
Trustees (T)	Mr W Hamilton (T) Mrs D White Mrs D Frazer (T – appointed 24/03/2021) Miss J White
Also in attendance (A)	Mrs K Knowles (T - resigned 28/07/2021) Mr K Deshayes Dr R Wray DL (T – appointed 24/03/2021) Miss S Webb Mrs M Burns (T - resigned 28/07/2021) Mr M Eastwood. (T – appointed 29/01/2022) Mrs S Kowitz (T – appointed 24/03/2021) Mrs C Bridges Mrs K Aldridge Ms Stephanie Gaunt (T – appointed 05/10/21) Rev Graham Atfield. (T – appointed 05/10/21) Mr Thomas Gardiner (T – appointed 29/01/2022)
Charity Number:	1183652
Charity Offices:	The Conquest Hospital The Ridge St Leonards on Sea East Sussex TN37 7RD
Independent Examiner:	Stuart Whorlow Cassidys Limited South Stour Offices Roman Road Mersham Ashford Kent TN25 7HS

Bankers:

HSBC Bank
Hastings branch

Investments:

BlackRock Investor Services Team
PO Box 9036
Chelmsford
Essex
CM99 2XD

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES

For The Year Ended 30 June 2021

The Trustees present their report, together with the financial statements, for the year ended 30th June 2021.

The Charity, known as Friends of Conquest Hospital CIO was registered with the Charity Commission on the 30TH May 2019 replacing the entity known as The League of Friends of the Conquest Hospital which was previously registered with the Charity Commission on 13th September 1990. It is governed by its Object and Rules which were adopted on the 23rd January 2019. Under these Rules, the Management Committee may co-opt members of the Friends to the Committee to fill vacancies as the need arises. Currently there are 13 committee members, 4 of these being trustees. Trustees are normally elected at the Annual General Meeting and are given an induction to assist them in undertaking their role, due to a number of trustee resignations, appointments to become a trustee have had to be made during online meetings.

Object of the Friends

The object of the Friends is twofold;

- to offer relief to patients, visitors, staff and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of assistance,
- to generally support the charitable work of the Conquest Hospital for the benefit of the community.

Activities of the Friends and public benefit

The main activities of the Friends are to raise funds in order to fulfil its object as stated above, and to raise awareness of the Friends' work by the following;

- to invite supporters to become Members of the Friends of the Conquest Hospital,
- to run two shops in the hospital,
- to organise fundraising events,
- to invite donations and legacies,
- to purchase hospital equipment in collaboration with the medical and management staff,
- to support initiatives making the Conquest Hospital a place of best practice for patient care and welcoming to the general public.

Members of the public can become Friends of the Conquest by paying at least £5 for a year or at least £30 for a lifetime membership. The Friends currently have approximately 100 active members.

The Friends provide a number of services through two shops in the hospital. The main shop (confectionery, newspapers, magazines, stationery, cards, soft toys, drinks, sweets, ice cream and National Lottery tickets) and the flower shop (fresh cut flowers, flower arrangements for weddings and funerals and banquets, gifts, baby clothes, balloons and mugs) are manned by one fulltime and two part time employees plus some 50 unpaid volunteers who undertake a number of roles. A newspaper round is maintained on a daily basis and the Friends also run a trolley service to the wards to meet the needs of patients. Both shops accept card payments through. During 2020 there has been some disruption to the operation of the shops due to refurbishment and expansion of the main entrance to the hospital to enhance the environment and ambience for patients and visitors;

- It was decided that the flower shop amalgamate with the Main shop from 23rd March due to the Covid-19 pandemic. Where we were no longer able to have volunteers within the shops and due to shielding requirements we were down to two members of staff. From then until September work continued on expanding the front of the flower shop. The flower shop was able to reopen again in November once restrictions had started to lift.

The principal fundraising events are usually the annual fete held in June and annual dinner held in November each year. This year we were unable to hold these events so we were relying on promotion and

online donations. We continued to receive donations for the CT Scanner with a target of £400,000. We also received donations to support staff during the pandemic, these donations are held in a wellbeing fund.

Donations and legacies have always been welcomed by the Friends, and we continue to receive donations from grateful patients and former patients and their relatives. Although the Friends prefer that donations received should be on an unrestricted basis, we do accept donations intended for the benefit of particular wards. These are the Restricted Funds shown in note 14.

Most of the ordinary funds that are raised by the Friends are used for the purchase of hospital equipment and providing support for the staff, patients, and visitors to the Conquest Hospital. Since the year 2000, the Friends have raised more than £3.8 million and have assisted the Conquest Hospital with the purchase of equipment and provided services to the value of over £3.4 million. This year we purchased equipment and provided services costing £39,919 and the details are in note 21 below.

As well as supporting the medical staff in the hospital, the Friends have contributed to the enjoyment of patients and visitors to the hospital by continuing to fund a wide range of live music performed on the balcony in the main reception area. These short performances of approximately 45 minutes are given by professional musicians, accomplished amateurs, and young people from local schools and colleges. A "Musician in Residence" scheme has been established in which a young musician, embarking on a professional career in music, is appointed for one year, during which they give performances at the hospital and are awarded a certificate to add to their CV. This programme is run in conjunction with Arts in Healthcare which works with artists to provide performing and visual arts in East Sussex NHS Trust buildings, and the Friends are pleased to support this initiative by contributing to the costs of the performers. Unfortunately all performances ceased from 23rd March 2019 due to the COVID-19 pandemic, we were not able to restart this programme this financial year but will restart once it is considered safe to do so.

Financial Review

Total incoming resources for the year were £205,770 (2020 £533,634) and total resources expended were £221,164 (2020 £368,383). These figures include all the shop trading and unrealised gains.

During the year, the trustees of the Friends expended £39,919 (2020 £82,484) on services for the benefit of patients, relatives and visitors to the hospital, together with the purchase of equipment for use in many different areas of the hospital and associated activities (see page 22).

Donated goods, facilities and services, including volunteers

The trustees are aware of some new reporting requirements for charity accounts and are including the following information as relevant to the new requirements:

- a) donated books were unable to be sold due to the pandemic (2020 £400) but would normally be received by the charity for general fundraising and usually sold throughout the year and at the summer garden party. Hopefully this will resume once the pandemic has eased.
- b) donated facilities to the value of approximately £6,000 were received by the charity from the East Sussex Healthcare NHS Trust in the form of a "peppercorn rent" for the space occupied by the shops in the Conquest Hospital run by the Friends.
- c) the services of the 50 volunteers who work in the shops are not valued in financial terms in these accounts, but their contributions are recognised with gratitude by the trustees. The volunteers for the Friends are given preliminary guidance by the East Sussex Healthcare NHS Trust Voluntary Services manager and invited to "taster" sessions before committing to work in the shops. If they are suitable for this type of work, they attend a formal presentation and are interviewed before being appointed. Further training is given on policies and procedures to be followed by volunteers within the Trust. The shop managers are responsible for supporting the volunteers who have a variety of duties such as serving customers, stocking shelves, taking a newspaper trolley around the wards each morning and taking a trolley of general items around the wards later in the day. Volunteers are reimbursed for travel expenses. The amount of volunteers and what they have been able to do has been affected by the pandemic but will hopefully get back to the above way of working when things ease.

Reserves Policy

Some reserves are required to maintain the effective running of the shops and to make improvements for the future, but the bulk of the reserves are required to make large payments for the purchase of hospital equipment, so any investments need to be easy access and are chosen accordingly. It is the trustees' intention not to maintain high levels of reserves, but to match the level of purchases of hospital equipment to the income received from donations and legacies, and the profits from the shops. On 30 June 2021, the level of unrestricted funds was £219,377 (2020 £226,595) and there was £482,820 (2020 £486,001) held as restricted funds that were not available to use as free reserves.

Risk Management

The Friends' investments are reviewed from time to time and are considered to be in a low risk category. Other risks, including the management of stock for the shops are considered satisfactory. The majority of shop purchases are covered by direct debit agreements and other suppliers are paid immediately on receipt of invoices.

Trustees' Meetings

The Trustees have tried to meet regularly during the year with the management committee, normally every month, there were no meetings held in August and December and all other meetings were held virtually. The last annual general meeting was held on 24th March 2021. At these meetings they have considered a growing number of "bids" or requests for equipment that are submitted to the charity.

Statement of Trustees' Responsibilities


The Trustees are required, under the constitution of the Charity, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its results for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Board of Trustees on 28th April 2022 and was signed on its behalf by:



M. Eastwood
Trustee

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
FRIENDS OF CONQUEST HOSPITAL CIO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

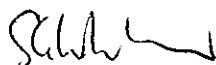
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Stuart Whorlow
Cassidy's Limited
Chartered Accountants
Registered Auditors

Date: 29th April 2022

South Stour Offices
Roman Road
Mersham
Ashford
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF FINANCIAL ACTIVITIES

For The Year Ended 30 June 2021

	Note	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
		£	£	£	£
Income from:					
Donations and legacies	2	13,313	26,540	39,853	229,763
Other trading activities	3	159,010	400	159,410	297,217
Investments	4	6,457	51	6,508	6,654
Total		178,780	26,991	205,770	533,634
Expenditure on:					
Raising funds		56	-	56	2,283
Charitable activities	5	196,809	24,298	221,108	366,099
Total Expenditure		196,865	24,298	221,164	368,383
Net Income/(expenditure)	7	(18,086)	2,692	(15,393)	165,251
Transfers between funds	16	5,873	(5,873)	-	-
Unrealised gains on Investments.		4,994	-	4,994	5,960
Realised loss on disposals		-	-	-	-
Net movement in funds for the year		(7,218)	(3,181)	(10,399)	171,211
Reconciliation of funds:					
Balances brought forward 2020	14	226,595	486,001	712,596	541,384
Balances carried forward 2021	14	219,377	482,820	702,197	712,596

The above statement includes all gains and losses recognised during the year.

All activities are regarded as continuing.

Comparative figures for the previous year by fund type are shown in note 22.

The notes on pages 8 to 21 form an integral part of these accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

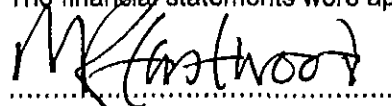
BALANCE SHEET

At 30 June 2021

	Note	Total 2021 £	Total 2020 £
Fixed Assets			
Fixed assets for charity's use	10	-	-
Investments	9	189,258	184,264
		<u>189,258</u>	<u>184,264</u>
Current Assets			
Stock	6	10,875	14,235
Debtors	11	534	2,992
Cash at bank and in hand		507,326	516,910
		<u>518,735</u>	<u>534,138</u>
Creditors - amounts falling due within one year	12	5,796	5,808
		<u>512,938</u>	<u>528,332</u>
Net Current Assets			
		<u>512,938</u>	<u>528,332</u>
Net assets	13	<u>702,197</u>	<u>712,596</u>
Represented by:			
Funds of the Charity			
Unrestricted funds			
General funds	14	219,377	226,595
Restricted Funds	14	<u>482,820</u>	<u>486,001</u>
		<u>702,197</u>	<u>712,596</u>

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board on 28th April 2022 and signed on their behalf by:


.....

M. Eastwood

Trustee


.....

C. Bridges

Treasurer

Charity Registration No: 1183652

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF CASH FLOWS

For The Year Ended 30 June 2021

	Note	Total 2021 £	Total 2020 £
Cash Flow from operating activities		(16,092)	168,041
Cash Flow from investing activities			
Purchase of new shop fittings		-	-
Sale of investments		-	-
Interest and dividends		6,508	6,737
		<u>6,508</u>	<u>6,737</u>
Net increase in cash and cash equivalents		(9,584)	174,778
Cash and cash equivalents at start of year		516,910	342,132
Cash and cash equivalents at end of year		507,326	516,910
Cash and cash equivalents consist of:			
Cash at bank and in hand		507,326	516,910

Reconciliation of net income to net cash flow from operating activities

	Note	Total 2021 £	Total 2020 £
Net Income for the year		(10,399)	171,212
Adjustments for:			
Depreciation charges		-	2,171
(Gains) on investments		(4,994)	(5,960)
Interest and dividends received		(6,508)	(6,737)
(profit) on disposal of fixed assets		-	-
(Increase) decrease in stocks		3,360	1,233
(Increase) decrease in debtors		2,458	4,551
Increase (decrease) in creditors		<u>(10)</u>	<u>1,571</u>
Net cash flow from operating activities		(16,092)	168,041

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2021

1. Accounting policies

a) Accounting basis

The financial statements have been prepared under the historical cost convention and are in accordance with *Accounting and reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)* (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

b) Incoming resources

i) Donations and legacies

Donations and legacies are recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable.

ii) Bank interest and dividends

Bank interest and dividends are included in the income and expenditure account on receipt, or when notification has been received of the amount due.

iii) Other income

Sales of services are included in the income and expenditure account in the period to which they relate. Other income is included as it is received.

iv) Gifts and Intangible Income

In addition to the above, the charity also receives help and support in the form of voluntary assistance in staffing the shops in the hospital.

The financial value of services provided by volunteers has not been included in these accounts; however, the management team of The Friends of the Conquest Hospital acknowledges and greatly appreciates the high contribution which volunteers make to the charity with their enthusiasm and dedication. There were 50 volunteers active during the year.

v) Deferred Income

If grants were to be received in advance of the period in which the funder required the expenditure to be applied, they would be shown as deferred income within the balance sheet.

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 30 June 2021

1. Accounting policies (continued)

c) Resources expended

All expenditure is accounted for on an accruals basis. All expenditure directly related to the provision of equipment for the hospital is included within charitable expenditure. Other costs incurred have been allocated between fundraising and publicity and management and administration as appropriate. Where such costs relate to more than one functional cost category they have been split on an estimate of time or floor space basis, as appropriate.

d) Fixed assets and depreciation

Fixed assets are included at cost. Items are capitalised if their value is over £500. Depreciation is charged on a straight line basis on the costs of the assets over their estimated useful lives as follows:

Fixtures, fittings and equipment	-	3 years
Computers	-	3 years

The depreciation policy has been reviewed in accordance with FRS 15 and no change has been made from the previous year.

e) Restricted funds

Income received for the restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated.

f) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion.

g) Pension

The charity operates a defined contribution group personal pension plan for its employees. Payments are charged to the income and expenditure account in the period in which they are incurred.

h) Leases

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the leases.

i) VAT

The charity is registered for VAT and is able to recover VAT.

j) Cash Flow

The charity was not eligible to take advantage of the exemptions in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small entity. The Statement of Cash Flows is on page 11.

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

2 Income from donations and legacies

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Books donations received	-	-	-	400
General donations received	7,930	25,534	33,464	51,728
Gift aid donations	2,279	457	2,736	17,273
Small donations (GASDS)	3,104	-	3,104	3,336
Legacies	-	-	-	15,773
Scanner appeal donations	-	549	549	141,253
Other	-	-	-	-
	<u>13,313</u>	<u>26,540</u>	<u>39,853</u>	<u>229,763</u>

3 Income from shop trading and other activities

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Membership subscriptions	-	-	-	400
Fundraising events:				
For general funds	455	400	855	4,393
For the scanner appeal	-	-	-	579
Shop trading income				
Main shop	144,182	-	144,182	275,298
Flower shop	14,373	-	14,373	16,547
Cards donations	-	-	-	-
	<u>159,010</u>	<u>400</u>	<u>159,410</u>	<u>297,217</u>

4 Income from Investments

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Bank interest	249	51	300	862
BlackRock				
Charinco Common Inv. Fund	3,903	-	3,903	3,532
CCLA				
COIF Charities Inv. Fund	2,305	-	2,305	2,259
	<u>6,457</u>	<u>51</u>	<u>6,508</u>	<u>6,653</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

5 Analysis of expenditure on charitable activities

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2021 Total	2020 Total
	£	£	£	£	£
Charitable Activities					
Staff costs	34,585	7,815	-	42,400	59,736
Other direct costs	108,906	8,519	39,919	157,344	297,091
Depreciation	-	-	-	-	2,172
Support costs	2,277	349	18,738	21,364	7,099
Total Expenditure by Activity	145,768	16,682	58,657	221,108	366,099

Support Costs 2021

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2021 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	1,830	1,830	full cost
Accountancy & payroll costs	210	110	3,820	4,140	full cost
Marketing	205	-	12,000	12,205	full cost
Office, IT & communications	1,468	202	160	1,831	usage
Premises & insurances	191	37	927	1,155	space
Maintenance, repairs & other	204	-	-	204	full cost
Support costs Total	2,277	349	18,738	21,364	

Support Costs 2020

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2020 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	3,090	3,090	full cost
Accountancy & payroll costs	80	40	4,334	4,454	full cost
Marketing	-	-	15,000	15,000	full cost
Office, IT & communications	1,701	84	18	1,803	usage
Premises & insurances	(9,626)	(9,857)	1,102	(18,381)	space
Maintenance, repairs & other	1,133	-	-	1,133	full cost
Support costs Total	(6,712)	(9,733)	23,544	7,099	

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

6 Net surplus for main shop trading which Includes Items of both Income and expenditure

	2021		2020	
	£	£	£	£
Main shop sales		142,924		270,088
add sales of donated books		-		400
add small donations in shop		-		-
add discounts		-		-
add lottery commission		1,258		5,210
		<u>144,182</u>		<u>275,698</u>
Stock at 1 July	10,679		8,191	
Add: purchases	100,692		192,410	
Less: Stock at 30 June	(8,119)		(10,679)	
Cost of stock used		<u>103,252</u>		<u>189,922</u>
Staff salaries		34,533		43,058
Volunteer expenses		120		7,052
Equipment & office costs		7,469		5,660
Insurance & rates		191		(9,626)
Repairs and maintenance		204		1,133
Depreciation of new fixtures & fittings		-		-
		<u>145,768</u>		<u>237,198</u>
Main shop net surplus		<u>(1,586)</u>		<u>38,501</u>

Net deficit for flower shop trading which Includes Items of both Income and expenditure

	2021		2020	
	£	£	£	£
Flower shop sales		14,373		16,547
add small donations in shop		-		199
add cards donations		-		-
add discounts		-		-
		<u>14,373</u>		<u>16,745</u>
Stock at 1 July	3,557		7,278	
Add: purchases	7,016		5,055	
Less: Stock at 30 June	(2,755)		(3,557)	
Cost of stock used		<u>7,818</u>		<u>8,777</u>
Staff salaries		7,773		9,804
Volunteer costs		32		23
Maintenance		-		-
Equipment and office costs		732		16
Debit and credit card charges		78		-
Other & costs of top up facility		202		84
Rent & Rates		37		(9,857)
Depreciation of new fixtures & fittings		-		2,172
		<u>16,682</u>		<u>11,019</u>
Flower shop net surplus (deficit)		<u>(2,309)</u>		<u>5,726</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

7 Net income / (expenditure) for the year

	2021 £	2020 £
This is stated after charging:		
Independent Examination/Audit costs	1,830	3,090
Depreciation of shop fittings	-	2,172
	<hr/>	<hr/>

8 Information regarding Trustees, Directors and Employees

	2021 £	2020 £
Wages and salaries	35,809	44,030
Social security costs	4,691	6,624
Pension costs	1,806	2,207
	<hr/>	<hr/>
	42,306	52,861

The average number of employees, analysed by function was:

	2021	2020
Charitable purposes (shop employees)	3	3
Fundraising & publicity	-	-
Management and administration of charity	-	-
	<hr/>	<hr/>
	3	3

No employee received remuneration of more than £30,000.

No Trustee was remunerated for any services, or accrued any benefits under pension schemes.

Travel costs amounting to £nil (2019 £nil) were reimbursed to members of the Trustee Board.

The charity paid £1,022 in the year ended 30 June 2021 for various insurance services, including professional indemnity cover.

9 Investments	2021 Market Value	2020 Market Value
Blackrock CharInco		
Common Investment Fund units		
As at 1 July 2019	110,404	106,501
Additions	-	-
Revaluation during the year	<hr/> (5,855)	<hr/> 3,903
	104,550	110,404
CCLA - COIF Charlities Investment		
Fund Income Units		
As at 1 July 2020	73,860	71,803
Disposal	-	-
Revaluation during the year	<hr/> 10,849	<hr/> 2,057
	84,709	73,860
	<hr/> 189,258	<hr/> 184,264

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

10 Fixed assets (Shop fittings)

	Main Shop	Flower Shop £	Total £
Cost			
At 1 April 2020	36,242	6,515	42,757
Additions	-	-	-
Disposals	-	-	-
At 31 March 2021	36,242	6,515	42,757
Depreciation			
At 1 April 2020	36,242	6,515	42,757
Charge for the year	-	-	-
Disposals	-	-	-
At 31 March 2021	36,242	6,515	42,757
Net book value 2021	-	-	-
Net book value 2020	-	-	-

11 Debtors

	2021 £	2020 £
Lottery deposit held by Camelot	-	-
HMRC (gift aid and other claims)	34	2,492
Prepayments	500	500
	534	2,992

12 Creditors - amounts falling due within one year

	2021 £	2020 £
VAT creditors	3,966	2,409
Accruals	-	307
Independent examination/Audit fee	1,830	3,090
	5,796	5,806

13 Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Fixed Assets	-	-	-	-
Investments	189,258	-	-	189,258
Current Assets	35,914	-	482,820	518,735
Current Liabilities	(5,796)	-	-	(5,796)
Net Assets	219,376	-	482,820	702,197

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

14 Movement in funds

	At 1 July 2,020 £	Income £	Expenditure £	Transfers & Gains £	At 30 June 2,021 £
Restricted Funds					
Ambulance Service	200	-	-	-	200
Appeal for CT Scanner	381,499	131	-	10,313	391,943
Appeal for MRI Scanner	13,433	-	(12,500)	(933)	0
Ashburnham Ward	220	-	-	-	220
Benson Ward	76	-	(76)	-	-
Bereavement Room	1,026	-	(39)	-	987
Cardiology	6,124	-	-	-	6,124
Cookson Devas Ward	50	-	-	-	50
Coronary Care Unit	500	-	(310)	-	190
Courtyard gardens restoration	2,608	6,182	(4,104)	-	4,686
McDonald Ward Courtyard Gdn	-	500	-	-	500
SCBU Courtyard	-	250	(250)	-	-
Critical Care Unit (with ICU & HDU)	3,104	-	-	-	3,104
CCU Sensory Garden	976	-	-	-	976
De Cham Ward	235	-	-	-	235
Egerton Ward	25,028	-	(1,596)	-	23,432
Endoscopy Department	1,130	-	-	-	1,130
Gardner Ward	140	-	-	-	140
ITU/HDU	-	15,480	-	-	15,480
James Ward	101	-	-	-	101
Judy Beard Ward	645	20	-	-	665
Lagoon Boat	1,000	-	-	-	1,000
Maternity intensive care	1,607	-	-	-	1,607
Murray Ward	191	-	-	-	191
Music expenses	-	750	(325)	-	425
Newington Ward	5,946	-	-	-	5,946
Occupational Therapy	2,105	-	-	-	2,105
Ophthalmic Day Unit	10	-	-	-	10
Scanner appeal	-	489	-	-	489
Ticehurst Ward	25	-	-	-	25
Tressell Ward (Water Machine)	155	-	(155)	-	-
Wellington Ward	1,380	-	-	-	1,380
Wellbeing Fund	31,487	3,188	(2,443)	(15,253)	16,979
From the estate of Mrs Hazel Kennedy	-	-	-	-	-
Staff of Cookson Devas Ward	2,500	-	-	-	2,500
Staff of Raphael Ward, St. Anne's	2,500	-	(2,500)	-	-
Total Restricted Funds	486,001	26,991	(24,298)	(5,873)	482,820
Unrestricted Funds					
General funds	226,595	183,774	(196,865)	5,873	219,377
Total Unrestricted funds	226,595	183,774	(196,865)	5,873	219,377
Total funds	712,596	210,765	(221,164)	0	702,197

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For The Year Ended 30 June 2021

15. Purposes of restricted funds

If donors ask for a particular ward to benefit from their donation, then the donation is treated as a restricted fund and only used for that purpose (see note 14 for a full list of restricted funds).

16. Designated fund

At the year end there were no designated funds.

17. Financial commitments

Capital Commitments

At the balance sheet date, no capital commitment existed.

18. Related party transactions

There have been no related party transactions identified in accordance with FRS 8.

19. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

20. Pension costs

A pension scheme for employees is operated on a defined contributions basis. The scheme is open to all employees at any time. The charity contributes 2% of pensionable earnings to match employees' contributions. The assets of the scheme are held separately from those of the company in an independently administered fund. The fund administrators are NEST.

The pension cost shown in the accounts for the year represents contributions payable by the charity and amounted to £1,806 (2020 £2,412). There were no contributions payable or outstanding at the year end.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

21 Direct Charitable Expenditure				
on behalf of the Conquest Hospital and the community		Unrestricted	Restricted	2021 Total
		£	£	£
19/483	Portable Ultrasound	11,217	-	11,217
19/479	Magic Carpt McDonald Ward	4,363	-	4,363
	SCBU Courtyard Gardens	-	4,218	4,218
21/495	Microwave for Benson Ward	7	76	83
20/491	CCU	-	310	310
	Bereavement Team Lunch		39	39
20/492	Tressell Ward	33	155	188
20/493	Egerton Ward	-	1,596	1,596
	Courtyard Gardens	-	136	136
	Raphael Ward		2500	2,500
	Live music performances for hospital patients, visitors and staff		325	325
	MRI Software update		12500	12,500
	Staff Welfare		2,443	2,443
		<hr/>	<hr/>	<hr/>
		15,620	24,298	39,919

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

22. Comparative Income and expenditure by fund type

	Unrestricted funds		Restricted funds	
	2021	2020	2021	2020
	£	£	£	£
Income from:				
Donations and legacies	13,313	34,380	26,540	195,383
Other trading activities	159,010	295,525	400	1,692
Investments	6,457	5,792	51	862
	<u>178,780</u>	<u>335,697</u>	<u>26,991</u>	<u>197,936</u>
Expenditure on:				
Raising funds	56	751	-	1,532
Charitable activities	196,809	348,833	24,298	17,266
	<u>196,865</u>	<u>349,584</u>	<u>24,298</u>	<u>18,797</u>
Net income / (expenditure)	(18,086)	(13,887)	2,692	179,139
Transfers between funds	5,873	-	(5,873)	-
Unrealised gains on investments	4,994	5,960	-	-
Realised loss on disposals	-	-	-	-
Net movement in funds	(7,218)	(7,927)	(3,181)	179,139
Reconciliation of funds:				
Total funds as at 1 July 2020	<u>226,595</u>	<u>234,522</u>	<u>486,001</u>	<u>306,862</u>
Total funds as at 30 June 2021	<u>219,377</u>	<u>226,595</u>	<u>482,820</u>	<u>486,001</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

Historical record of monies raised by the Friends of the Conquest
and Direct Charitable Expenditure for the benefit of the Conquest Hospital and community

Year	Monies Raised After Costs £	Direct Charitable Expenditure £
2000	62,815	108,174
2001	145,045	136,240
2002	102,918	96,857
2003	91,443	36,638
2004	91,771	85,392
2005	43,306	67,750
2006	76,290	98,237
2007	70,587	68,394
2008	192,609	100,268
2009	93,560	75,201
2010	77,579	113,997
2011	54,628	58,618
2012	99,880	15,808
2013	107,960	132,327
2014	246,339	135,047
2015	190,653	225,384
2016	222,951	262,624
2017	623,922	119,290
2018	236,931	233,961
2019	751,166	1,147,226
2020	172,797	82,484
2021	52,402	39,919
TOTAL	3,807,552	3,439,836

This page does not form part of the statutory accounts.