

FRIENDS OF CONQUEST HOSPITAL CIO

England & Wales · Charity number 1183652

Details

Status Registered

Legal form CIO

Registered 2019-05-30

Register [View on the Charity Commission register](#)

Contact

Address Friends Of Conquest Hospital
Conquest Hospital
The Ridge
St. Leonards-On-Sea
TN37 7RD

Phone 01424755820

Email info@conquestfriends.co.uk

Website www.conquestfriends.co.uk

Activities

Objects: TO RELIEVE PATIENTS AND FORMER PATIENTS OF THE HOSPITAL AND OTHER INVALIDS IN THE COMMUNITY WHO ARE SICK, CONVALESCENT, DISABLED, HANDICAPPED, INFIRM OR IN NEED OF FINANCIAL ASSISTANCE AND GENERALLY TO SUPPORT THE WORK OF THE SAID HOSPITAL

Activities: The Friends of Conquest Hospital raise funds to give grants for the relief of patients of Conquest Hospital who are sick, convalescent, disabled, handicapped, infirm or in need for financial assistance and give support to the staff of the said Hospital so that they can better perform their duties.

Classification

- **How:** Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£461,515	£523,613	-	-
2024-06-30	£476,714	£402,036	-	-
2023-06-30	£373,158	£315,902	-	-
2022-06-30	£333,694	£705,660	-	-
2021-06-30	£205,770	£221,164	-	-

Trustees

Name	Role	Appointed
Thomas Gardiner	Chair	2022-01-29
Alastair Peter Fairley		2023-05-20
David Michael Walker		2024-09-25
Jeremy Llewellyn-Jones		2023-05-20
Nicholas Sweet		2025-11-12
Richard Fisher		2024-09-25
Richard Wray DL		2021-03-24
Sarah Coop		2022-05-14
Sarah Kowitz DL		2021-03-24
Sebastian Sigfrid Bjorklund Hedencrona		2023-01-10

FRIENDS OF CONQUEST HOSPITAL CIO

England & Wales - Charity number 1183652

Accounts



The Friends of
Conquest Hospital

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS

For The Year Ended

30 June 2025

Cassidys Limited
South Stour Offices
South Stour Road
Mersham
ASHFORD
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO
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For The Year Ended 30 June 2025

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FRIENDS OF CONQUEST HOSPITAL CIO

CHARITY INFORMATION

Patron: The Baroness Fookes DBE

Chairman: Mr Thomas Gardiner

Treasurer: Mrs Claire Bridges

Secretary: Mrs Joanna Clark

Membership Secretary: Mrs Lisa Field

Fund Raising: Mrs Lisa Field

Management Committee:
Trustees (T)

Dr D Walker (T)
Dr R Wray DL (T)
Mr A Fairley (T)
Mr J Llewellyn – Jones (T)
Mr S Hedencrona (T)
Mr R Fisher (T)
Mrs S Kowitz DL (T)
Ms S Coop (T)
Mr T Gardiner (T)
Dr R Guy (T)
Mr N Sweet (T – Apointed 12/11/25)
Mrs Joanna Clark
Mrs Lisa Field
Mrs C Bridges
Mrs K Aldridge

Charity Number: 1183652

Charity Offices: The Conquest Hospital
The Ridge
St Leonards on Sea
East Sussex
TN37 7RD

Independent Examiner: Stuart Whorlow
Cassidys Limited
South Stour Offices
South Stour Road
Mersham
Ashford
Kent
TN25 7HS

Bankers: HSBC Bank
Hastings branch

Investments:

BlackRock Investor Services Team
PO Box 545
Darlington
DL1 9TQ

CCLA
1 Angel Lane
London
EC4R 3AB

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES

For The Year Ended 30 June 2025

The Trustees present their report, together with the financial statements, for the year ended 30th June 2025.

The Charity, known as Friends of Conquest Hospital CIO was registered with the Charity Commission on the 30th May 2019 replacing the entity known as The League of Friends of the Conquest Hospital which was previously registered with the Charity Commission on 13th September 1990. It is governed by its Object and Rules which were adopted on the 23rd January 2019. Under these Rules, the Board of Trustees may co-opt members of the Friends to the Committee to fill vacancies as the need arises. Currently there are 15 committee members, 11 of these being trustees. Trustees are normally elected at the Annual General Meeting and are given an induction to assist them in undertaking their role, due to a number of trustee resignations, appointments to become a trustee have had to be made during online meetings.

Object of the Friends

The object of the Friends is twofold;

- to offer relief to patients, visitors, staff and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of assistance,
- to generally support the charitable work of the Conquest Hospital for the benefit of the community.

Activities of the Friends and public benefit

The main activities of the Friends are to raise funds in order to fulfil its object as stated above, and to raise awareness of the Friends' work by the following;

- to invite supporters to become Members of the Friends of the Conquest Hospital,
- to run two shops in the hospital,
- to organise fundraising events,
- to invite donations and legacies,
- to purchase hospital equipment in collaboration with the medical and management staff,
- to support initiatives making the Conquest Hospital a place of best practice for patient care and welcoming to the general public.

Members of the public can become Friends of the Conquest by paying at least £15 for a year (£12 a year if paying by DD), fundraising at least £15 or volunteering with the friends. The Friends currently have approximately 213 active members and 8 corporate member.

The Friends provide a number of services through two shops in the hospital. The main shop (confectionery, newspapers, magazines, stationery, cards, soft toys, drinks, sweets, ice cream and National Lottery tickets) and the gift shop (fresh cut flowers, gifts, baby clothes, balloons and mugs) are manned by one fulltime and one part time employees plus some 30 unpaid volunteers who undertake a number of roles. A newspaper round is maintained on a daily basis and the Friends also run a trolley service to the wards to meet the needs of patients. Both shops accept card payments through EposNow. It has been decided that as we no longer have two managers for the two shops, and that the gift shop is only open when the volunteers are available. From July 2024 all stock was transferred to the Main shop and has been reported as such in this financial year.

The principal fundraising event which is usually the annual fete was not held this year but instead we held a number of craft fairs as community engagement events.

Donations and legacies have always been welcomed by the Friends, and we continue to receive donations from grateful patients and former patients and their relatives. Although the Friends prefer that donations received should be on an unrestricted basis, we do accept donations intended for the benefit of particular wards. These are the Restricted Funds shown in note 14.

Most of the ordinary funds that are raised by the Friends are used for the purchase of hospital equipment and providing support for the staff, patients, and visitors to the Conquest Hospital. Since the year 2000,

the Friends have assisted the Conquest Hospital with the purchase of equipment and provided services to the value of over £4.1 million. This year we purchased equipment and provided services costing £145,863 and the details are in note 21.

As well as supporting the medical staff in the hospital, the Friends have contributed to the enjoyment of patients and visitors to the hospital by continuing to fund a wide range of live music performed on the balcony in the main reception area. These short performances of approximately 45 minutes are given by professional musicians and accomplished amateurs.

Financial Review

Total incoming resources for the year were £457,375 (2024 £486,082) and total resources expended were £525,309 (2024 £403,884). These figures include all the shop trading and unrealised gains.

During the year, the trustees of the Friends expended £145,863 (2024 £69,978) on services for the benefit of patients, relatives and visitors to the hospital, together with the purchase of equipment for use in many different areas of the hospital and associated activities (see note 21).

Donated goods, facilities and services, including volunteers

The trustees are aware of some new reporting requirements for charity accounts and are including the following information as relevant to the new requirements:

- a) donated books were sold in the year for £1,770 (2024 £1,000) and the income is included in donations.
- b) donated facilities to the value of approximately £6,000 were received by the charity from the East Sussex Healthcare NHS Trust in the form of a "peppercorn rent" for the space occupied by the shops in the Conquest Hospital run by the Friends.
- c) the services of the 30 volunteers who work in the shops are not valued in financial terms in these accounts, but their contributions are recognised with gratitude by the trustees. The volunteers for the Friends are given preliminary guidance by the East Sussex Healthcare NHS Trust Voluntary Services manager and invited to "taster" sessions before committing to work in the shops. If they are suitable for this type of work, they attend a formal presentation and are interviewed before being appointed. Further training is given on policies and procedures to be followed by volunteers within the Trust. The shop managers are responsible for supporting the volunteers who have a variety of duties such as serving customers, stocking shelves, taking a newspaper trolley around the wards each morning and taking a trolley of general items around the wards later in the day. Volunteers are reimbursed for travel expenses. The amount of volunteers has been affected by the pandemic but has been steadily increasing.

Reserves Policy

Some reserves are required to maintain the effective running of the shops and to make improvements for the future, but the bulk of the reserves are required to make large payments for the purchase of hospital equipment, so any investments need to be easy access and are chosen accordingly. It is the trustees' intention not to maintain high levels of reserves, but to match the level of purchases of hospital equipment to the income received from donations and legacies, and the profits from the shops. On 30 June 2025, the level of unrestricted funds was £269,993 (2024 £227,916) and there was £106,557 (2024 £214,872) held as restricted funds that were not available to use as free reserves.

Risk Management

The Friends' investments are reviewed from time to time and are considered to be in a low risk category. Other risks, including the management of stock for the shops are considered satisfactory. The majority of shop purchases are covered by direct debit agreements and other suppliers are paid immediately on receipt of invoices.

Trustees' Meetings

The Trustees have tried to meet regularly during the year with the management committee, normally every other month, there were no meetings held in August and December and all other meetings were held virtually. The last annual general meeting was held on 17th May 2025. At these meetings they have considered a growing number of "bids" or requests for equipment that are submitted to the charity.

Statement of Trustees' Responsibilities

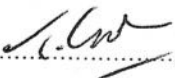
The Trustees are required, under the constitution of the Charity, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its results for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the board of Trustees on 14th March 2026 and was signed on its behalf by:


.....

T. Gardiner
Chair

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

FRIENDS OF CONQUEST HOSPITAL CIO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the institution of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Stuart Whorlow
Cassidys Limited
Chartered Accountants
Registered Auditors

Date: *19th March 2026*

South Stour Offices
South Stour Road
Mersham
Ashford
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF FINANCIAL ACTIVITIES

For The Year Ended 30 June 2025

	Note	Unrestricted funds	Restricted funds	Total funds 2025	Total funds 2024
		£	£	£	£
Income from:					
Donations and legacies	2	36,963	31,578	68,541	135,352
Other trading activities	3	387,521	-	387,521	335,609
Investments	4	5,453	-	5,453	5,753
Total		<u>429,937</u>	<u>31,578</u>	<u>461,515</u>	<u>476,714</u>
Expenditure on:					
Raising funds		1,355	-	1,355	2,671
Charitable activities	5	402,998	119,260	522,258	399,365
Total Expenditure		<u>404,353</u>	<u>119,260</u>	<u>523,613</u>	<u>402,036</u>
Net income/(expenditure)	7	25,584	(87,682)	(62,098)	74,678
Transfers between funds	14	20,633	(20,633)	-	-
Unrealised gains on investments.		(4,140)	-	(4,140)	9,368
Realised loss on disposals		-	-	-	-
Net movement in funds for the year		42,077	(108,315)	(66,238)	84,046
Reconciliation of funds:					
Balances brought forward 2024	14	<u>227,916</u>	<u>214,872</u>	<u>442,788</u>	<u>358,742</u>
Balances carried forward 2025	14	<u>269,993</u>	<u>106,557</u>	<u>376,550</u>	<u>442,788</u>

The above statement includes all gains and losses recognised during the year.

All activities are regarded as continuing.

Comparative figures for the previous year by fund type are shown in note 22.

The notes on pages 12 to 22 form an integral part of these accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

BALANCE SHEET

At 30 June 2025

	Note	Total 2025 £	Total 2024 £
Fixed Assets			
Fixed assets for charity's use	10	-	-
Investments	9	165,742	169,882
		<hr/>	<hr/>
		165,742	169,882
Current Assets			
Stock	6	12,022	13,704
Debtors	11	-	-
Cash at bank and in hand		207,754	269,573
		<hr/>	<hr/>
		219,776	283,277
Creditors - amounts falling due within one year	12	8,968	10,371
		<hr/>	<hr/>
Net Current Assets		210,808	272,906
Net assets	13	376,550	442,788
		<hr/>	<hr/>


Represented by:

Funds of the Charity

Unrestricted funds			
General funds	14	269,993	227,916
Restricted Funds	14	106,557	214,872
		<hr/>	<hr/>
		376,550	442,788
		<hr/>	<hr/>

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

This report was approved by the board of Trustees on 14th March 2026 and was signed on its behalf by:


.....

T. Gardiner
Chair


.....

C. Bridges
Treasurer

Charity Registration No: 1183652

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF CASH FLOWS

For The Year Ended 30 June 2025

	Note	Total 2025 £	Total 2024 £
Cash Flow from operating activities		<u>(67,272)</u>	<u>66,155</u>
Cash Flow from investing activities			
Purchase of new shop fittings		-	-
Sale of investments		-	-
Interest and dividends		5,453	5,753
		<u>5,453</u>	<u>5,753</u>
Net increase in cash and cash equivalents		(61,819)	71,908
Cash and cash equivalents at start of year		269,573	197,666
Cash and cash equivalents at end of year		207,754	269,573
Cash and cash equivalents consist of:			
Cash at bank and in hand		207,754	269,573
 Reconciliation of net income to net cash flow from operating activities			
	Note	Total 2025 £	Total 2024 £
Net income for the year		(66,238)	84,046
Adjustments for:			
Depreciation charges		-	-
(Gains) on investments		4,140	(9,368)
Interest and dividends received		(5,453)	(5,753)
(profit) on disposal of fixed assets		-	-
(Increase) decrease in stocks		1,682	(5,524)
(Increase) decrease in debtors		-	-
Increase (decrease) in creditors		(1,403)	2,753
		<u>(1,403)</u>	<u>2,753</u>
Net cash flow from operating activities		(67,272)	66,155

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2025

1. Accounting policies

a) Accounting basis

The financial statements have been prepared under the historical cost convention and are in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

b) Incoming resources

i) Donations and legacies

Donations and legacies are recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable.

ii) Bank interest and dividends

Bank interest and dividends are included in the income and expenditure account on receipt, or when notification has been received of the amount due.

iii) Other income

Sales of services are included in the income and expenditure account in the period to which they relate. Other income is included as it is received.

iv) Gifts and Intangible income

In addition to the above, the charity also receives help and support in the form of voluntary assistance in staffing the shops in the hospital.

The financial value of services provided by volunteers has not been included in these accounts; however, the management team of The Friends of the Conquest Hospital acknowledges and greatly appreciates the high contribution which volunteers make to the charity with their enthusiasm and dedication. There were 50 volunteers active during the year.

v) Deferred income

If grants were to be received in advance of the period in which the funder required the expenditure to be applied, they would be shown as deferred income within the balance sheet.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2025

1. **Accounting policies (continued)**

c) **Resources expended**

All expenditure is accounted for on an accruals basis. All expenditure directly related to the provision of equipment for the hospital is included within charitable expenditure. Other costs incurred have been allocated between fundraising and publicity and management and administration as appropriate. Where such costs relate to more than one functional cost category they have been split on an estimate of time or floor space basis, as appropriate.

d) **Fixed assets and depreciation**

Fixed assets are included at cost. Items are capitalised if their value is over £500. Depreciation is charged on a straight line basis on the costs of the assets over their estimated useful lives as follows:

Fixtures, fittings and equipment	-	3 years
Computers	-	3 years

e) **Restricted funds**

Income received for the restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated.

f) **Designated funds**

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion.

g) **Pension**

The charity operates a defined contribution group personal pension plan for its employees. Payments are charged to the income and expenditure account in the period in which they are incurred.

h) **Leases**

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the leases.

i) **VAT**

The charity is registered for VAT and is able to recover VAT.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2025

2 Income from donations and legacies

	Unrestricted	Restricted	2025 Total	2024 Total
	£	£	£	£
Books donations received	1,770	-	1,770	1,000
General donations received	9,491	27,430	36,921	125,429
Gift aid donations	2,006	-	2,006	391
Small donations (GASDS)	3,421	-	3,421	3,706
Legacies	20,275	-	20,275	-
Courtyard Gardens donations	-	4,148	4,148	4,826
Other	-	-	-	-
	<u>36,963</u>	<u>31,578</u>	<u>68,541</u>	<u>135,352</u>

3 Income from shop trading and other activities

	Unrestricted	Restricted	2025 Total	2024 Total
	£	£	£	£
Membership subscriptions	1,897	-	1,897	442
Fundraising events:				
For general funds	8,303	-	8,303	8,395
For courtyard gardens	-	-	-	684
Shop trading income				
Main shop	377,321	-	377,321	310,668
Flower shop	-	-	-	15,420
Cards donations	-	-	-	-
	<u>387,521</u>	<u>-</u>	<u>387,521</u>	<u>335,609</u>

4 Income from investments

	Unrestricted	Restricted	2025 Total	2024 Total
	£	£	£	£
Bank interest	-	-	-	-
BlackRock	-	-	-	-
Charinco Common Inv. Fund	2,992	-	2,992	3,346
CCLA	-	-	-	-
COIF Charities Inv. Fund	2,461	-	2,461	2,407
	<u>5,453</u>	<u>-</u>	<u>5,453</u>	<u>5,753</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2025

5 Analysis of expenditure on charitable activities

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2025 Total	2024 Total
	£	£	£	£	£
Charitable Activities					
Staff costs	48,957	-	20,277	69,235	64,346
Other direct costs	271,992	-	143,279	415,271	301,033
Depreciation	-	-	-	-	-
Support costs	5,448	-	32,304	37,752	33,986
Total Expenditure by Activity	326,397	-	195,861	522,258	399,365

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2025 Total	Basis of allocation
	£	£	£	£	
Support Costs 2025					
Independent examination fee	-	-	900	900	full cost
CEO and Secretary Costs	-	-	12,858	12,858	full cost
Accountancy & payroll costs	100	-	8,380	8,480	full cost
Marketing	-	-	-	-	full cost
Office, IT & communications	3,747	-	9,010	12,757	usage
Premises & insurances	204	-	166	370	space
Maintenance, repairs & other	1,397	-	990	2,387	full cost
Support costs Total	5,448	-	32,304	37,752	

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2024 Total	Basis of allocation
	£	£	£	£	
Support Costs 2024					
Independent examination fee	-	-	900	900	full cost
CEO and Secretary Costs	-	-	12,145	12,145	full cost
Accountancy & payroll costs	75	75	6,900	7,050	full cost
Marketing	-	-	600	600	full cost
Office, IT & communications	5,079	379	3,864	9,322	usage
Premises & insurances	131	21	1,301	1,453	space
Maintenance, repairs & other	1,750	-	766	2,516	full cost
Support costs Total	7,036	475	26,476	33,986	

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2025

6 Net surplus for main shop trading which includes items of both income and expenditure

	2025		2024	
	£	£	£	£
Main shop sales		372,794		306,610
add sales of donated books		-		-
add small donations in shop		-		-
add discounts		(1,036)		(1,174)
add lottery commission		5,563		5,232
		<u>377,321</u>		<u>310,688</u>
Stock at 1 July	13,704		6,599	
Add: purchases	270,310		226,898	
Less: Stock at 30 June	(12,022)		(13,704)	
Cost of stock used		<u>271,992</u>		<u>219,793</u>
Staff salaries		48,957		49,531
Volunteer expenses		318		392
Equipment & office costs		3,747		5,114
Debit and credit card charges		-		2,214
Insurance & rates		204		131
Repairs, maintenance and other		1,180		1,453
Depreciation of new fixtures & fittings		-		-
		<u>326,398</u>		<u>278,629</u>
Main shop net surplus		<u>50,923</u>		<u>32,039</u>

Net surplus for flower shop trading which includes items of both income and expenditure

	2025		2024	
	£	£	£	£
Flower shop sales		-		15,420
add small donations in shop		-		-
add cards donations		-		-
add discounts		-		-
		<u>-</u>		<u>15,420</u>
Stock at 1 July	-		1,580	
Add: purchases	-		7,109	
Less: Stock at 30 June	-		-	
Cost of stock used		<u>-</u>		<u>1,580</u>
Staff salaries		-		8,689
Volunteer costs		-		-
Maintenance		-		-
Equipment and office costs		-		-
Debit and credit card charges		-		379
Other & costs of top up facility		-		-
Rent & Rates		-		75
Depreciation of new fixtures & fittings		-		21
		<u>-</u>		<u>9,164</u>
Flower shop net surplus (deficit)		<u>-</u>		<u>6,256</u>

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For The Year Ended 30 June 2025

7 Net income / (expenditure) for the year

	2025	2024
	£	£
This is stated after charging:		
Independent Examination/Audit costs	900	900
Depreciation of shop fittings	-	-
	-	-

8 Information regarding Trustees, Directors and Employees

	2025	2024
	£	£
Wages and salaries	68,357	63,478
Pension costs	878	868
	69,235	64,346

The average number of employees, analysed by function was:

	2025	2024
Charitable purposes (shop employees)	2	2
Fundraising & publicity	-	-
Management and administration of charity	1	1
	3	3

No employee received remuneration of more than £30,000.

No Trustee was remunerated for any services, or accrued any benefits under pension schemes. Travel costs amounting to £nil (2024 £nil) were reimbursed to members of the Trustee Board. The charity paid **£166** in the year ended 30 June 2025 for various insurance services, including professional indemnity cover.

9 Investments

	2025 Market Value	2024 Market Value
Blackrock Charinco		
Common Investment Fund units		
As at 1 July 2024	80,340	77,727
Additions	-	-
Revaluation during the year	(58)	2,614
	80,282	80,340
CCLA - COIF Charities Investment		
Fund Income Units		
As at 1 July 2024	89,542	82,787
Disposal	-	-
Revaluation during the year	(4,082)	6,755
	85,460	89,542
	165,742	169,882

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2025

10 Fixed assets (Shop fittings)

	Main Shop	Flower Shop	Total
		£	£
Cost			
At 1 July 2024	36,242	6,515	42,757
Additions	-	-	-
Disposals	-	-	-
At 30 June 2025	36,242	6,515	42,757
Depreciation			
At 1 July 2024	36,242	6,515	42,757
Charge for the year	-	-	-
Disposals	-	-	-
At 30 June 2025	36,242	6,515	42,757
Net book value 2025	-	-	-
Net book value 2024	-	-	-

11 Debtors

	2025	2024
	£	£
Lottery deposit held by Camelot	-	-
HMRC (gift aid and other claims)	-	-
Prepayments	-	-
	-	-

12 Creditors - amounts falling due within one year

	2025	2024
	£	£
VAT creditors	5,232	1,471
Accruals	2,656	7,820
Independent examination/Audit fee	1,080	1,080
	8,968	10,371

13 Analysis of net assets between funds

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Fixed Assets	-	-	-	-
Investments	165,742	-	-	165,742
Current Assets	113,219	-	106,557	219,776
Current Liabilities	(8,968)	-	-	(8,968)
Net Assets	269,993	-	106,557	376,550

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2025

14 Movement in funds

	At 1 July 2024 £	Income £	Expenditure £	Transfers & Gains £	At 30 June 2025 £
Restricted Funds					
A & E Department	-	12	-	-	12
Ambulance Service	200	-	-	-	200
Ashburnham Ward	220	-	-	-	220
Baird Ward	172	538	-	-	710
Bereavement Room	987	-	(987)	-	-
Cardiology	1,010	-	(1,200)	-	(190)
Cookson Devas Ward	50	-	-	-	50
Cookson Attenborough Ward	25	-	-	-	25
Coronary Care Unit (James Ward)	190	24	-	458	672
Courtyard gardens restoration	21,523	4,147	(35)	-	25,635
Discharge Lounge Courtyard	55	-	-	-	55
Egerton Ward Courtyard	8,737	-	-	-	8,737
Kipling Ward Courtyard	150	-	-	-	150
McDonald Ward Courtyard Gdn	4,648	-	-	-	4,648
CCU Sensory Garden	976	-	-	-	976
Critical Care Unit (with ICU & HDU)	18,584	629	-	-	19,213
De Cham Ward	735	-	-	-	735
Egerton Ward	16,993	-	-	-	16,993
Emergency Department	40	-	-	-	40
Endoscopy Department	1,170	640	-	-	1,810
Frank Shaw Ward	5	6	-	-	11
Gardner Ward	140	-	-	-	140
James Ward	458	-	-	(458)	-
Judy Beard Ward	665	-	-	-	665
Kipling Ward	760	-	-	-	760
Marketing and Research	1,000	-	-	-	1,000
Maternity intensive care	1,607	-	-	-	1,607
McDonald Ward	-	20	-	-	20
Murray Ward	191	-	-	-	191
Music expenses	(117)	2,487	(2,500)	130	-
Newington Ward	4,434	-	-	-	4,434
Occupational Therapy	2,105	-	-	-	2,105
Oncology Department	1,000	-	-	-	1,000
Operating Theatres	25	-	-	-	25
Ophthalmic Day Unit	10	-	-	-	10
Phlebotomy and Respiratory Dept	5,210	75	-	-	5,285
Scanner appeal	713	-	-	(713)	-
SCBU	570	-	-	-	570
Storz Stack System	111,588	20,000	(111,497)	(20,091)	-
Ticehurst Ward	25	-	-	-	25
Website	-	3,000	(3,041)	41	-
Wellington Ward	2,015	-	-	-	2,015
Wellbeing Fund	3,503	-	-	-	3,503
From the estate of Mrs Hazel Kennedy	-	-	-	-	-
Staff of Cookson Devas Ward	2,500	-	-	-	2,500
Total Restricted Funds	214,872	31,578	(119,260)	(20,633)	106,557
Unrestricted Funds					
General funds	227,916	425,797	(404,353)	20,633	269,993
Total Unrestricted funds	227,916	425,797	(404,353)	20,633	269,993
Total funds	442,788	457,375	(523,613)	-	376,550

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For The Year Ended 30 June 2025

15. Purposes of restricted funds

If donors ask for a particular ward to benefit from their donation, then the donation is treated as a restricted fund and only used for that purpose (see note 14 for a full list of restricted funds).

16. Designated fund

At the year end there were no designated funds.

17. Financial commitments

Capital Commitments

At the balance sheet date, no capital commitment existed.

18. Related party transactions

There have been no related party transactions in the reporting period that require disclosure.

19. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

20. Pension costs

A pension scheme for employees is operated on a defined contributions basis. The scheme is open to all employees at any time. The charity contributes 2% of pensionable earnings to match employees' contributions. The assets of the scheme are held separately from those of the company in an independently administered fund. The fund administrators are NEST.

The pension cost shown in the accounts for the year represents contributions payable by the charity and amounted to £878 (2024 £868). There were no contributions payable or outstanding at the year end.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2025

21 Direct Charitable Expenditure on behalf of the Conquest Hospital and the community		Unrestricted	Restricted	2025 Total
		£	£	£
23/523	Lucas System for Theatres	11,903	-	11,903
24/525	Airseal Insufflator	11,195	-	11,195
	Toiletry Packs	1,580	-	1,580
	Bereavement Team	-	987	987
	Courtyard Gardens	-	35	35
	Music	1,925	2,500	4,425
	Cardiology	-	1,200	1,200
	Storz Stack System	-	111,497	111,497
	Website	-	3,041	3,041
		<hr/>	<hr/>	<hr/>
		26,603	119,260	145,863

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2025

22. Comparative income and expenditure by fund type

	Unrestricted funds		Restricted funds	
	2025 £	2024 £	2025 £	2024 £
Income from:				
Donations and legacies	36,963	9,255	31,578	126,098
Other trading activities	387,521	334,925	-	684
Investments	5,453	5,753	-	-
	<u>429,937</u>	<u>349,933</u>	<u>31,578</u>	<u>126,782</u>
Expenditure on:				
Raising funds	1,355	2,671	-	-
Charitable activities	402,998	386,202	119,260	13,163
	<u>404,353</u>	<u>388,873</u>	<u>119,260</u>	<u>13,163</u>
Net income / (expenditure)	25,584	(38,940)	(87,682)	113,618
Transfers between funds	20,633	(2,058)	(20,633)	2,058
Unrealised gains on investments	(4,140)	9,368	-	-
Realised loss on disposals	-	-	-	-
Net movement in funds	42,077	(31,630)	(108,315)	115,676
Reconciliation of funds:				
Total funds as at 1 July 2024	227,916	259,546	214,872	99,196
Total funds as at 30 June 2025	<u>269,993</u>	<u>227,916</u>	<u>106,557</u>	<u>214,872</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2025

Historical record of monies raised by the Friends of the Conquest and Direct Charitable Expenditure for the benefit of the Conquest Hospital and community

Year	Monies Raised After Costs £	Direct Charitable Expenditure £
2000	62,815	108,174
2001	145,045	136,240
2002	102,918	96,857
2003	91,443	36,638
2004	91,771	85,392
2005	43,306	67,750
2006	76,290	98,237
2007	70,587	68,394
2008	192,609	100,268
2009	93,560	75,201
2010	77,579	113,997
2011	54,628	58,618
2012	99,880	15,808
2013	107,960	132,327
2014	246,339	135,047
2015	190,653	225,384
2016	222,951	262,624
2017	623,922	119,290
2018	236,931	233,961
2019	751,166	1,147,226
2020	172,797	82,484
2021	205,770	39,919
2022	57,420	429,386
2023	75,998	18,742
2024	144,655	69,978
2025	83,765	145,863
TOTAL	4,322,758	4,103,804

This page does not form part of the statutory accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

England & Wales - Charity number 1183652

Accounts



www.conquestlof.org.uk

Charity No.1183652

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS

For The Year Ended

30 June 2024

Cassidys Limited
South Stour Offices
Roman Road
Mersham
ASHFORD
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO
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For The Year Ended 30 June 2024

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FRIENDS OF CONQUEST HOSPITAL CIO

CHARITY INFORMATION

Patron: The Baroness J. Fookes of Plymouth DL

President: The Right Worshipful the Mayor of Hastings

Chairman: Mr Thomas Gardiner

Treasurer: Mrs Claire Bridges

Secretary: Ms Jo Clark

Membership Secretary: Mrs Angie Watson

Fund Raising: Mrs Angie Watson

Management Committee:
Trustees (T) Mrs F Hosford
Dr D Walker (T – Appointed 25/09/24)
Dr R Wray DL (T)
Also in attendance (A) Mr A Fairley (T)
Mr J Llewellyn – Jones (T)
Mr S Hedencrona (T)
Mr R Fisher (T – Appointed 25/09/24)
Mrs S Kowitz DL (T)
Ms S Coop (T)
Mrs C Bridges
Mrs K Aldridge
Mr T Gardiner (T)
Ms E Martin
Mrs R Barry
Mrs A Watson
Dr R Guy (T – Appointed 04/12/23)

Charity Number: 1183652

Charity Offices: The Conquest Hospital
The Ridge
St Leonards on Sea
East Sussex
TN37 7RD

Independent Examiner: Stuart Whorlow
Cassidys Limited
South Stour Offices
Roman Road
Mersham
Ashford
Kent
TN25 7HS

Bankers:

HSBC Bank
Hastings branch

Investments:

BlackRock Investor Services Team
PO Box 9036
Chelmsford
Essex
CM99 2XD

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES

For The Year Ended 30 June 2024

The Trustees present their report, together with the financial statements, for the year ended 30th June 2024.

The Charity, known as Friends of Conquest Hospital CIO was registered with the Charity Commission on the 30th May 2019 replacing the entity known as The League of Friends of the Conquest Hospital which was previously registered with the Charity Commission on 13th September 1990. It is governed by its Object and Rules which were adopted on the 23rd January 2019. Under these Rules, the Management Committee may co-opt members of the Friends to the Committee to fill vacancies as the need arises. Currently there are 16 committee members, 10 of these being trustees. Trustees are normally elected at the Annual General Meeting and are given an induction to assist them in undertaking their role.

Object of the Friends

The object of the Friends is twofold;

- to offer relief to patients, visitors, staff and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of assistance,
- to generally support the charitable work of the Conquest Hospital for the benefit of the community.

Activities of the Friends and public benefit

The main activities of the Friends are to raise funds in order to fulfil its object as stated above, and to raise awareness of the Friends' work by the following;

- to invite supporters to become Members of the Friends of the Conquest Hospital,
- to run two shops in the hospital,
- to organise fundraising events,
- to invite donations and legacies,
- to purchase hospital equipment in collaboration with the medical and management staff,
- to support initiatives making the Conquest Hospital a place of best practice for patient care and welcoming to the general public.

Members of the public can become Friends of the Conquest by paying at least £15 for a year (£12 a year if paying by DD), fundraising at least £15 or volunteering with the friends. The Friends currently have approximately 213 active members and 1 corporate member.

The Friends provide a number of services through two shops in the hospital. The main shop (confectionery, newspapers, magazines, stationery, cards, soft toys, drinks, sweets, ice cream and National Lottery tickets) and the flower/gift shop (fresh cut flowers, gifts, baby clothes, balloons and mugs) are manned by one fulltime and one part time employees plus some 30 unpaid volunteers who undertake a number of roles. A newspaper round is maintained on a daily basis and the Friends also run a trolley service to the wards to meet the needs of patients. Both shops accept card payments through EposNow.

During the year the flower/gift shop was only open when volunteers were available. At end of the financial year June 2024 all stock was transferred to the Main shop and has been reported as such.

The principal fundraising event is the annual fete which unfortunately had to be cancelled this year due to a severe weather warning on the 15th July.

Donations and legacies have always been welcomed by the Friends, and we continue to receive donations from grateful patients and former patients and their relatives. Although the Friends prefer that donations received should be on an unrestricted basis, we do accept donations intended for the benefit of particular wards. These are the Restricted Funds shown in note 14.

Most of the funds that are raised by the Friends are used for the purchase of hospital equipment and providing support for the staff, patients, and visitors to the Conquest Hospital. Since the year 2000, the Friends have assisted the Conquest Hospital with the purchase of equipment and provided services to the

value of over £3.9 million. This year we purchased equipment and provided services costing £69,977 and the details are in note 21.

As well as supporting the medical staff in the hospital, the Friends have contributed to the enjoyment of patients and visitors to the hospital by continuing to fund a wide range of live music performed on the balcony in the main reception area. These short performances of approximately 45 minutes are given by professional musicians, accomplished amateurs, and young people from local schools and colleges. A "Musician in Residence" scheme has been established in which a young musician, embarking on a professional career in music, is appointed for one year, during which they give performances at the hospital and are awarded a certificate to add to their CV. This programme is run in conjunction with Arts in Healthcare which works with artists to provide performing and visual arts in East Sussex NHS Trust buildings, and the Friends are pleased to support this initiative by contributing to the costs of the performers. Performances were able to resume this year after a long break, due to the COVID-19 pandemic.

Financial Review

Total incoming resources for the year were £486,082 (2023 £363,883) and total resources expended were £402,036 (2023 £315,900). These figures include all the shop trading and unrealised gains.

During the year, the trustees of the Friends expended £69,977 (2023 £18,742) on services for the benefit of patients, relatives and visitors to the hospital, together with the purchase of equipment for use in many different areas of the hospital and associated activities (see note 21).

Donated goods, facilities and services, including volunteers

The trustees are aware of some new reporting requirements for charity accounts and are including the following information as relevant to the new requirements:

- a) donated books were sold and are included in the general donations figure (2023 £nil).
- b) donated facilities to the value of approximately £6,000 were received by the charity from the East Sussex Healthcare NHS Trust in the form of a "peppercorn rent" for the space occupied by the shops in the Conquest Hospital run by the Friends.
- c) the services of the 30 volunteers who work in the shops are not valued in financial terms in these accounts, but their contributions are recognised with gratitude by the trustees. The volunteers for the Friends are given preliminary guidance by the East Sussex Healthcare NHS Trust Voluntary Services manager and invited to "taster" sessions before committing to work in the shops. If they are suitable for this type of work, they attend a formal presentation and are interviewed before being appointed. Further training is given on policies and procedures to be followed by volunteers within the Trust. The shop managers are responsible for supporting the volunteers who have a variety of duties such as serving customers, stocking shelves, taking a newspaper trolley around the wards each morning and taking a trolley of general items around the wards later in the day. Volunteers are reimbursed for travel expenses. The amount of volunteers has been affected by the pandemic but has been steadily increasing.

Reserves Policy

Some reserves are required to maintain the effective running of the shops and to make improvements for the future, but the bulk of the reserves are required to make large payments for the purchase of hospital equipment, so any investments need to be easy access and are chosen accordingly. It is the trustees' intention not to maintain high levels of reserves, but to match the level of purchases of hospital equipment to the income received from donations and legacies, and the profits from the shops. On 30 June 2024, the level of unrestricted funds was £230,331 (2023 £259,547) and there was £212,457 (2023 £99,196) held as restricted funds that were not available to use as free reserves.

Risk Management

The Friends' investments are reviewed from time to time and are considered to be in a low risk category. Other risks, including the management of stock for the shops are considered satisfactory. The majority of shop purchases are covered by direct debit agreements and other suppliers are paid immediately on receipt of invoices.

Trustees' Meetings

The Trustees have tried to meet regularly during the year with the management committee, normally every other month, there were no meetings held in August and December and all other meetings were held virtually. The last annual general meeting was held on 18th May 2024. At these meetings they have considered a growing number of "bids" or requests for equipment that are submitted to the charity.

Statement of Trustees' Responsibilities

The Trustees are required, under the constitution of the Charity, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its results for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the board of Trustees on 18th May 2024 and was signed on its behalf by:

.....

T. Gardiner
Chair

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
FRIENDS OF CONQUEST HOSPITAL CIO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the institution of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....

Stuart Whorlow
Cassidys Limited
Chartered Accountants
Registered Auditors

Date:

South Stour Offices
South Stour Road
Mersham
Ashford
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF FINANCIAL ACTIVITIES

For The Year Ended 30 June 2024

	Note	Unrestricted funds	Restricted funds	Total funds 2024	Total funds 2023
		£	£	£	£
Income from:					
Donations and legacies	2	9,255	126,098	135,352	68,159
Other trading activities	3	334,925	684	335,609	299,254
Investments	4	5,753	-	5,753	5,744
Total		<u>349,933</u>	<u>126,782</u>	<u>476,714</u>	<u>373,158</u>
Expenditure on:					
Raising funds		2,671	-	2,671	4,914
Charitable activities	5	386,202	13,163	399,365	310,988
Total Expenditure		<u>388,873</u>	<u>13,163</u>	<u>402,036</u>	<u>315,902</u>
Net income/(expenditure)	7	(38,940)	113,618	74,678	57,256
Transfers between funds	14	(2,058)	2,058	-	-
Unrealised gains on investments.		9,368	-	9,368	(9,274)
Realised loss on disposals		-	-	-	-
Net movement in funds for the year		(31,630)	115,676	84,046	47,982
Reconciliation of funds:					
Balances brought forward 2022	14	<u>259,546</u>	<u>99,196</u>	<u>358,742</u>	<u>310,760</u>
Balances carried forward 2023	14	<u>227,916</u>	<u>214,872</u>	<u>442,788</u>	<u>358,742</u>

The above statement includes all gains and losses recognised during the year.

All activities are regarded as continuing.

Comparative figures for the previous year by fund type are shown in note 22.

The notes on pages 12 to 22 form an integral part of these accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

BALANCE SHEET

At 30 June 2024

	Note	Total 2024 £	Total 2023 £
Fixed Assets			
Fixed assets for charity's use	10	-	-
Investments	9	169,882	160,514
		<u>169,882</u>	<u>160,514</u>
Current Assets			
Stock	6	13,704	8,180
Debtors	11	-	-
Cash at bank and in hand		269,573	197,666
		<u>283,277</u>	<u>205,846</u>
Creditors - amounts falling due within one year	12	10,371	7,618
		<u>272,906</u>	<u>198,228</u>
Net Current Assets		<u>272,906</u>	<u>198,228</u>
Net assets	13	<u>442,788</u>	<u>358,742</u>

Represented by:

Funds of the Charity

Unrestricted funds			
General funds	14	227,916	259,546
Restricted Funds	14	214,872	99,196
		<u>442,788</u>	<u>358,742</u>

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved by the board of Trustees and authorised for issue on 18th May 2024 and were signed on its behalf by:

.....
T. Gardiner
Chair

.....
C. Bridges
Treasurer

Charity Registration No: 1183652

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF CASH FLOWS

For The Year Ended 30 June 2024

	Note	Total 2024 £	Total 2023 £
Cash Flow from operating activities		66,155	51,004
Cash Flow from investing activities			
Purchase of new shop fittings		-	-
Sale of investments		-	-
Interest and dividends		5,753	5,744
		<u>5,753</u>	<u>5,744</u>
Net increase in cash and cash equivalents		71,908	56,748
Cash and cash equivalents at start of year		197,666	140,918
Cash and cash equivalents at end of year		269,573	197,666
Cash and cash equivalents consist of:			
Cash at bank and in hand		269,573	197,666

Reconciliation of net income to net cash flow from operating activities

	Note	Total 2024 £	Total 2023 £
Net income for the year		84,046	47,982
Adjustments for:			
Depreciation charges		-	-
(Gains) on investments		(9,368)	9,274
Interest and dividends received		(5,753)	(5,744)
(profit) on disposal of fixed assets		-	-
(Increase) decrease in stocks		(5,524)	1,309
(Increase) decrease in debtors		-	500
Increase (decrease) in creditors		<u>2,753</u>	<u>(2,317)</u>
Net cash flow from operating activities		66,155	51,004

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2024

1. Accounting policies

a) Accounting basis

The financial statements have been prepared under the historical cost convention and are in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

b) Incoming resources

i) Donations and legacies

Donations and legacies are recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable.

ii) Bank interest and dividends

Bank interest and dividends are included in the income and expenditure account on receipt, or when notification has been received of the amount due.

iii) Other income

Sales of services are included in the income and expenditure account in the period to which they relate. Other income is included as it is received.

iv) Gifts and Intangible income

In addition to the above, the charity also receives help and support in the form of voluntary assistance in staffing the shops in the hospital.

The financial value of services provided by volunteers has not been included in these accounts; however, the management team of The Friends of the Conquest Hospital acknowledges and greatly appreciates the high contribution which volunteers make to the charity with their enthusiasm and dedication. There were 30 volunteers active during the year.

v) Deferred income

If grants were to be received in advance of the period in which the funder required the expenditure to be applied, they would be shown as deferred income within the balance sheet.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2024

1. Accounting policies (continued)

c) Resources expended

All expenditure is accounted for on an accruals basis. All expenditure directly related to the provision of equipment for the hospital is included within charitable expenditure. Other costs incurred have been allocated between fundraising and publicity and management and administration as appropriate. Where such costs relate to more than one functional cost category they have been split on an estimate of time or floor space basis, as appropriate.

d) Fixed assets and depreciation

Fixed assets are included at cost. Items are capitalised if their value is over £500. Depreciation is charged on a straight line basis on the costs of the assets over their estimated useful lives as follows:

Fixtures, fittings and equipment	-	3 years
Computers	-	3 years

e) Restricted funds

Income received for the restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated.

f) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion.

g) Pension

The charity operates a defined contribution group personal pension plan for its employees. Payments are charged to the income and expenditure account in the period in which they are incurred.

h) Leases

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the leases.

i) VAT

The charity is registered for VAT and is able to recover VAT.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

2 Income from donations and legacies

	Unrestricted	Restricted	2024 Total	2023 Total
	£	£	£	£
Books donations received	1,000	-	1,000	-
General donations received	4,158	121,272	125,429	10,133
Gift aid donations	391	-	391	2,639
Small donations (GASDS)	3,706	-	3,706	5,704
Legacies	-	-	-	40,413
Courtyard Gardens donations	-	4,826	4,826	9,270
Other	-	-	-	-
	<u>9,255</u>	<u>126,098</u>	<u>135,352</u>	<u>68,159</u>

3 Income from shop trading and other activities

	Unrestricted	Restricted	2024 Total	2023 Total
	£	£	£	£
Membership subscriptions	442	-	442	304
Fundraising events:				
For general funds	8,395	-	8,395	8,367
For courtyard gardens	-	684	684	11,897
Shop trading income				
Main shop	310,668	-	310,668	264,527
Flower shop	15,420	-	15,420	14,160
Cards donations	-	-	-	-
	<u>334,925</u>	<u>684</u>	<u>335,609</u>	<u>299,254</u>

4 Income from investments

	Unrestricted	Restricted	2024 Total	2023 Total
	£	£	£	£
Bank interest	-	-	-	-
BlackRock				
Charinco Common Inv. Fund	3,346	-	3,346	3,346
CCLA				
COIF Charities Inv. Fund	2,407	-	2,407	2,398
	<u>5,753</u>	<u>-</u>	<u>5,753</u>	<u>5,744</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

5 Analysis of expenditure on charitable activities

	Main shop expenditure	Flower Shop expenditure	Activities and hospital equipment	2024 Total	2023 Total
	£	£	£	£	£
Charitable Activities					
Staff costs	49,531	-	14,815	64,346	57,390
Other direct costs	222,042	8,689	70,302	301,033	227,822
Depreciation	-	-	-	-	-
Support costs	7,035	475	26,476	33,986	25,776
Total Expenditure by Activity	278,608	9,164	111,593	399,365	310,988

	Main shop expenditure	Flower Shop expenditure	Activities and hospital equipment	2024 Total	Basis of allocation
	£	£	£	£	
Support Costs 2024					
Independent examination fee	-	-	900	900	full cost
CEO and secretary fees	-	-	12,145	12,145	Full cost
Accountancy & payroll costs	75	75	6,900	7,050	full cost
Marketing	-	-	600	600	full cost
Office, IT & communications	5,079	379	3,864	9,322	usage
Premises & insurances	131	21	1,301	1,453	space
Maintenance, repairs & other	1,750	-	766	2,516	full cost
Support costs Total	7,035	475	26,476	33,986	

	Main shop expenditure	Flower Shop expenditure	Activities and hospital equipment	2023 Total	Basis of allocation
	£	£	£	£	
Support Costs 2023					
Independent examination fee	-	-	900	900	full cost
Accountancy & payroll costs	150	-	7,180	7,330	full cost
Marketing	-	-	8,861	8,861	full cost
Office, IT & communications	2,203	548	2,642	5,393	usage
Premises & insurances	(116)	(85)	966	765	space
Maintenance, repairs & other	1,777	52	698	2,527	full cost
Support costs Total	4,014	515	211,247	25,776	

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

6 Net surplus for main shop trading which includes items of both income and expenditure

	2024		2023	
	£	£	£	£
Main shop sales		306,610		259,423
add sales of donated books		-		-
add small donations in shop		-		-
add discounts		(1,174)		-
add lottery commission		5,233		5,104
		<u>310,668</u>		<u>264,527</u>
Stock at 1 July	6,599		8,273	
Add: purchases	226,898		193,282	
Less: Stock at 30 June	(13,704)		(6,599)	
Cost of stock used		219,793		194,956
Staff salaries		49,531		43,423
Volunteer expenses		392		116
Equipment & office costs		5,114		2,203
Debit and credit card charges		2,214		7,191
Insurance & rates		131		(116)
Repairs and maintenance		1,453		1,830
Depreciation of new fixtures & fittings		-		-
		<u>278,629</u>		<u>249,603</u>
Main shop net surplus		<u>32,039</u>		<u>14,924</u>

Net surplus for flower shop trading which includes items of both income and expenditure

	2024		2023	
	£	£	£	£
Flower shop sales		15,420		14,160
add small donations in shop		-		-
add cards donations		-		-
add discounts		-		-
		<u>15,420</u>		<u>14,160</u>
Stock at 1 July	1,580		1,216	
Add: purchases	7,109		7,351	
Less: Stock at 30 June	-		(1,580)	
Cost of stock used		8,689		6,987
Staff salaries		-		-
Volunteer costs		-		-
Maintenance		-		-
Equipment and office costs		379		548
Debit and credit card charges		-		-
Other & costs of top up facility		75		52
Rent & Rates		21		(85)
Depreciation of new fixtures & fittings		-		-
		<u>9,164</u>		<u>7,500</u>
Flower shop net surplus (deficit)		<u>6,256</u>		<u>6,658</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

7 Net income / (expenditure) for the year

	2024	2023
	£	£
This is stated after charging:		
Independent Examination/Audit costs	900	900
Depreciation of shop fittings	-	-
	<hr/>	<hr/>

8 Information regarding Trustees, Directors and Employees

	2024	2023
	£	£
Wages and salaries	63,478	56,697
Pension costs	868	693
	<hr/>	<hr/>
	64,346	57,390

The average number of employees, analysed by function was:

	2024	2023
Charitable purposes (shop employees)	2	2
Fundraising & publicity	-	-
Management and administration of charity	1	1
	<hr/>	<hr/>
	3	3

No employee received remuneration of more than £30,000.

No Trustee was remunerated for any services, or accrued any benefits under pension schemes.

Travel costs amounting to £nil (2023 £nil) were reimbursed to members of the Trustee Board.

The charity paid £1,301 in the year ended 30 June 2024 for various insurance services, including professional indemnity cover.

9 Investments

	2024 Market Value	2023 Market Value
Blackrock Charinco		
Common Investment Fund units		
As at 1 July 2023	77,727	89,512
Additions	-	-
Revaluation during the year	<hr/>	<hr/>
	2,613	(11,785)
	80,340	77,727
CCLA - COIF Charities Investment		
Fund Income Units		
As at 1 July 2023	82,787	80,276
Disposal	-	-
Revaluation during the year	<hr/>	<hr/>
	6,755	2,511
	89,542	82,787
	<hr/>	<hr/>
	169,882	160,514

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

10 Fixed assets (Shop fittings)

	Main Shop	Flower Shop	Total
		£	£
Cost			
At 1 July 2023	36,242	6,515	42,757
Additions	-	-	-
Disposals	-	-	-
At 30 June 2024	<u>36,242</u>	<u>6,515</u>	<u>42,757</u>
Depreciation			
At 1 July 2023	36,242	6,515	42,757
Charge for the year	-	-	-
Disposals	-	-	-
At 30 June 2024	<u>36,242</u>	<u>6,515</u>	<u>42,757</u>
Net book value 2024	-	-	-
Net book value 2023	-	-	-

11 Debtors

	2024	2023
	£	£
Lottery deposit held by Camelot	-	-
HMRC (gift aid and other claims)	-	-
Prepayments	-	-
	<u>-</u>	<u>-</u>

12 Creditors - amounts falling due within one year

	2024	2023
	£	£
VAT creditors	1,471	3,127
Accruals	7,820	3,411
Independent examination/Audit fee	1,080	1,080
	<u>10,372</u>	<u>7,618</u>

13 Analysis of net assets between funds

	General	Designated	Restricted	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Fixed Assets	-	-	-	-
Investments	169,882	-	-	169,882
Current Assets	70,820	-	212,457	283,277
Current Liabilities	(10,371)	-	-	(10,371)
Net Assets	<u>230,331</u>	<u>-</u>	<u>212,457</u>	<u>442,788</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

14 Movement in funds

	At 1 July 2023 £	Income £	Expenditure £	Transfers & Gains £	At 30 June 2024 £
Restricted Funds					
Ambulance Service	200	-	-	-	200
Ashburnham Ward	220	-	-	-	220
Baird Ward	-	172	-	-	172
Bereavement Room	987	-	-	-	987
Cardiology	1,010	-	-	-	1,010
Cookson Devas Ward	50	-	-	-	50
Cookson Attenborough Ward	-	25	-	-	25
Coronary Care Unit	190	-	-	-	190
Courtyard gardens restoration	24,370	4,664	(7,511)	-	21,523
Discharge Lounge Courtyard	55	-	-	-	55
Egerton Ward Courtyard	3,041	696	-	5,000	8,737
Kipling Ward Courtyard	-	150	-	-	150
McDonald Ward Courtyard Gdn	4,648	-	-	-	4,648
SCBU Courtyard	(2,058)	-	-	2,058	-
Critical Care Unit (with ICU & HDU)	18,584	-	-	-	18,584
CCU Sensory Garden	976	-	-	-	976
De Cham Ward	235	500	-	-	735
Egerton Ward	21,993	-	-	(5,000)	16,993
Emergency Department	40	-	-	-	40
Endoscopy Department	1,130	40	-	-	1,170
Frank Shaw Ward	-	5	-	-	5
Gardner Ward	140	-	-	-	140
James Ward	101	357	-	-	458
Judy Beard Ward	665	-	-	-	665
Kipling Ward	760	-	-	-	760
Marketing and Research	-	1,000	-	-	1,000
Maternity intensive care	1,607	-	-	-	1,607
Murray Ward	191	-	-	-	191
Music expenses	3,710	300	(4,125)	-	(115)
Newington Ward	5,946	-	(1,512)	-	4,434
Occupational Therapy	2,105	-	-	-	2,105
Oncology Department	-	1,000	-	-	1,000
Operating Theatres	-	25	-	-	25
Ophthalmic Day Unit	10	-	-	-	10
Phlebotomy & Respiratory Depts	-	5,210	-	-	5,210
Scanner appeal	628	100	(15)	-	713
SCBU	230	340	-	-	570
Storz Stack System	-	111,588	-	-	111,588
Ticehurst Ward	25	-	-	-	25
Wellington Ward	1,405	610	-	-	2,015
Wellbeing Fund	3,503	-	-	-	3,503
From the estate of Mrs Hazel Kennedy	-	-	-	-	-
Staff of Cookson Devas Ward	2,500	-	-	-	2,500
Total Restricted Funds	99,196	126,782	(13,163)	2,058	214,872
Unrestricted Funds					
General funds	259,546	361,716	(388,873)	(2,058)	230,331
Total Unrestricted funds	259,546	361,716	(388,873)	(2,058)	230,331
Total funds	358,742	486,082	(402,036)	-	442,788

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

15. Purposes of restricted funds

If donors ask for a particular ward to benefit from their donation, then the donation is treated as a restricted fund and only used for that purpose (see note 14 for a full list of restricted funds).

16. Designated fund

At the year end there were no designated funds.

17. Financial commitments

Capital Commitments

At the balance sheet date, no capital commitment existed.

18. Related party transactions

There have been no related party transactions in the reporting period that require disclosure.

19. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

20. Pension costs

A pension scheme for employees is operated on a defined contributions basis. The scheme is open to all employees at any time. The charity contributes 2% of pensionable earnings to match employees' contributions. The assets of the scheme are held separately from those of the company in an independently administered fund. The fund administrators are NEST.

The pension cost shown in the accounts for the year represents contributions payable by the charity and amounted to £868 (2023 £693). There were no contributions payable or outstanding at the year end.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

21 Direct Charitable Expenditure				
on behalf of the Conquest Hospital and the community		Unrestricted	Restricted	2024 Total
		£	£	£
23/519	Cystoscopes	29,102	-	29,102
23/520	Manual Raiser for Newington Ward	-	1,512	1,512
23/521	3 x Transnasal Endoscopes	27,712	-	27,712
	C21 Ticehurst Pond Table and Chairs	-	329	329
	C21	-	1,966	1,966
	Courtyard Gardens	-	4,921	4,921
	A & E Courtyard	-	167	167
	SCBU Courtyard	-	128	128
	Music	-	4,125	4,125
	Scanner Appeal	-	15	15
		<hr/>	<hr/>	<hr/>
		56,814	13,163	69,977

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

22. Comparative income and expenditure by fund type

	Unrestricted funds		Restricted funds	
	2024	2023	2024	2023
	£	£	£	£
Income from:				
Donations and legacies	11,670	53,019	123,682	15,140
Other trading activities	334,925	286,598	684	12,657
Investments	5,753	5,744	-	-
	<u>352,348</u>	<u>345,360</u>	<u>124,366</u>	<u>27,797</u>
Expenditure on:				
Raising funds	2,671	2,876	-	2,038
Charitable activities	386,202	302,889	13,163	8,099
	<u>388,873</u>	<u>305,765</u>	<u>13,163</u>	<u>10,137</u>
Net income / (expenditure)	(36,525)	39,596	111,203	17,660
Transfers between funds	(2,058)	-	2,058	-
Unrealised gains on investments	9,368	(9,274)	-	-
Realised loss on disposals	-	-	-	-
Net movement in funds	(29,215)	30,322	113,261	17,660
Reconciliation of funds:				
Total funds as at 1 July 2023	259,546	229,224	99,196	81,536
Total funds as at 30 June 2024	230,331	259,546	212,457	99,196

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2024

Historical record of monies raised by the Friends of the Conquest
and Direct Charitable Expenditure for the benefit of the Conquest Hospital and community

Year	Monies Raised After Costs £	Direct Charitable Expenditure £
2000	62,815	108,174
2001	145,045	136,240
2002	102,918	96,857
2003	91,443	36,638
2004	91,771	85,392
2005	43,306	67,750
2006	76,290	98,237
2007	70,587	68,394
2008	192,609	100,268
2009	93,560	75,201
2010	77,579	113,997
2011	54,628	58,618
2012	99,880	15,808
2013	107,960	132,327
2014	246,339	135,047
2015	190,653	225,384
2016	222,951	262,624
2017	623,922	119,290
2018	236,931	233,961
2019	751,166	1,147,226
2020	172,797	82,484
2021	205,770	39,919
2022	57,420	429,386
2023	75,998	18,742
2024	144,655	69,977
TOTAL	4,238,993	3,957,941

This page does not form part of the statutory accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

England & Wales - Charity number 1183652

Accounts

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS

For The Year Ended

30 June 2023

Cassidys Limited
South Stour Offices
Roman Road
Mersham
ASHFORD
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO
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For The Year Ended 30 June 2023

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FRIENDS OF CONQUEST HOSPITAL CIO

CHARITY INFORMATION

Patron: The Baroness J. Fookes of Plymouth DL

President: The Right Worshipful the Mayor of Hastings

Chairman: Mrs Sarah Kowitz

Treasurer: Mrs Claire Bridges

Secretary: Miss Claire Davies (Interim)

Membership Secretary: Mrs Angie Watson

Fund Raising: Mrs Angie Watson

Management Committee:
Trustees (T) Mrs F Hosford
Mrs D Frazer (T – Resigned 30/03/2023)
Dr R Wray DL (T)

Also in attendance (A) Mr A Fairley (T – Appointed 20/05/23)
Mr J Llewellyn – Jones (T – Appointed 20/05/23)
Mr S Hedencrona (T – Appointed 10/01/23)
Mr M Eastwood. (T – Resigned – 30/06/23)
Mrs S Kowitz DL (T)
Ms S Coop (T)
Mrs C Bridges
Mrs K Aldridge
Ms Stephanie Gaunt (T – Resigned 29/02/23)
Rev Graham Atfield. (T – Resigned 29/02/23)
Mr T Gardiner (T)
Ms E Martin
Mrs R Barry
Mrs A Watson

Charity Number: 1183652

Charity Offices: The Conquest Hospital
The Ridge
St Leonards on Sea
East Sussex
TN37 7RD

Independent Examiner: Stuart Whorlow
Cassidys Limited
South Stour Offices
Roman Road
Mersham
Ashford
Kent
TN25 7HS

Bankers:

HSBC Bank
Hastings branch

Investments:

BlackRock Investor Services Team
PO Box 9036
Chelmsford
Essex
CM99 2XD

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES

For The Year Ended 30 June 2023

The Trustees present their report, together with the financial statements, for the year ended 30th June 2023.

The Charity, known as Friends of Conquest Hospital CIO was registered with the Charity Commission on the 30th May 2019 replacing the entity known as The League of Friends of the Conquest Hospital which was previously registered with the Charity Commission on 13th September 1990. It is governed by its Object and Rules which were adopted on the 23rd January 2019. Under these Rules, the Management Committee may co-opt members of the Friends to the Committee to fill vacancies as the need arises. Currently there are 16 committee members, 8 of these being trustees. Trustees are normally elected at the Annual General Meeting and are given an induction to assist them in undertaking their role, due to a number of trustee resignations, appointments to become a trustee have had to be made during online meetings.

Object of the Friends

The object of the Friends is twofold;

- to offer relief to patients, visitors, staff and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of assistance,
- to generally support the charitable work of the Conquest Hospital for the benefit of the community.

Activities of the Friends and public benefit

The main activities of the Friends are to raise funds in order to fulfil its object as stated above, and to raise awareness of the Friends' work by the following;

- to invite supporters to become Members of the Friends of the Conquest Hospital,
- to run two shops in the hospital,
- to organise fundraising events,
- to invite donations and legacies,
- to purchase hospital equipment in collaboration with the medical and management staff,
- to support initiatives making the Conquest Hospital a place of best practice for patient care and welcoming to the general public.

Members of the public can become Friends of the Conquest by paying at least £15 for a year (£12 a year if paying by DD), fundraising at least £15 or volunteering with the friends. The Friends currently have approximately 192 active members.

The Friends provide a number of services through two shops in the hospital. The main shop (confectionery, newspapers, magazines, stationery, cards, soft toys, drinks, sweets, ice cream and National Lottery tickets) and the flower shop (fresh cut flowers, gifts, baby clothes, balloons and mugs) are manned by one fulltime and one part time employees plus some 50 unpaid volunteers who undertake a number of roles. A newspaper round is maintained on a daily basis and the Friends also run a trolley service to the wards to meet the needs of patients. Both shops accept card payments through Worldpay.

During the past year we have been able to have volunteers back in the shops which wasn't allowed through the pandemic. A few volunteers chose not to return but the vast majority have which is a brilliant testament to their passion to help provide for the hospital.

It was decided that it was not viable to continue to have two managers for the two shops, the flower shop is now being managed by the main shop manager and is open when the volunteers are available. It no longer offers the specialist arrangements for funerals or wedding but offers a small variety of gifts.

The principal fundraising event is the annual fete which was held at Fairlight Hall on the 28th August raising funds for the Courtyard Garden restorations (C21).

Donations and legacies have always been welcomed by the Friends, and we continue to receive donations from grateful patients and former patients and their relatives. Although the Friends prefer that donations received should be on an unrestricted basis, we do accept donations intended for the benefit of particular wards. These are the Restricted Funds shown in note 14.

Most of the ordinary funds that are raised by the Friends are used for the purchase of hospital equipment and providing support for the staff, patients, and visitors to the Conquest Hospital. Since the year 2000, the Friends have assisted the Conquest Hospital with the purchase of equipment and provided services to the value of over £3.8 million. This year we purchased equipment and provided services costing £18,742 and the details are in note 21.

As well as supporting the medical staff in the hospital, the Friends have contributed to the enjoyment of patients and visitors to the hospital by continuing to fund a wide range of live music performed on the balcony in the main reception area. These short performances of approximately 45 minutes are given by professional musicians, accomplished amateurs, and young people from local schools and colleges. A "Musician in Residence" scheme has been established in which a young musician, embarking on a professional career in music, is appointed for one year, during which they give performances at the hospital and are awarded a certificate to add to their CV. This programme is run in conjunction with Arts in Healthcare which works with artists to provide performing and visual arts in East Sussex NHS Trust buildings, and the Friends are pleased to support this initiative by contributing to the costs of the performers. Performances were able to resume this year after a long break, due to the COVID-19 pandemic.

Financial Review

Total incoming resources for the year were £363,883 (2022 £314,223) and total resources expended were £315,900 (2022 £705,660). These figures include all the shop trading and unrealised gains.

During the year, the trustees of the Friends expended £17,703 (2022 £429,386) on services for the benefit of patients, relatives and visitors to the hospital, together with the purchase of equipment for use in many different areas of the hospital and associated activities (see page 22).

Donated goods, facilities and services, including volunteers

The trustees are aware of some new reporting requirements for charity accounts and are including the following information as relevant to the new requirements:

- a) donated books were sold and are included in the general donations figure (2022 £nil).
- b) donated facilities to the value of approximately £6,000 were received by the charity from the East Sussex Healthcare NHS Trust in the form of a "peppercorn rent" for the space occupied by the shops in the Conquest Hospital run by the Friends.
- c) the services of the 50 volunteers who work in the shops are not valued in financial terms in these accounts, but their contributions are recognised with gratitude by the trustees. The volunteers for the Friends are given preliminary guidance by the East Sussex Healthcare NHS Trust Voluntary Services manager and invited to "taster" sessions before committing to work in the shops. If they are suitable for this type of work, they attend a formal presentation and are interviewed before being appointed. Further training is given on policies and procedures to be followed by volunteers within the Trust. The shop managers are responsible for supporting the volunteers who have a variety of duties such as serving customers, stocking shelves, taking a newspaper trolley around the wards each morning and taking a trolley of general items around the wards later in the day. Volunteers are reimbursed for travel expenses. The amount of volunteers has been affected by the pandemic but has been steadily increasing.

Reserves Policy

Some reserves are required to maintain the effective running of the shops and to make improvements for the future, but the bulk of the reserves are required to make large payments for the purchase of hospital equipment, so any investments need to be easy access and are chosen accordingly. It is the trustees' intention not to maintain high levels of reserves, but to match the level of purchases of hospital equipment to the income received from donations and legacies, and the profits from the shops. On 30 June 2023, the level of unrestricted funds was £259,547 (2022 £229,224) and there was £99,196 (2022 £81,536) held as restricted funds that were not available to use as free reserves.

Risk Management

The Friends' investments are reviewed from time to time and are considered to be in a low risk category. Other risks, including the management of stock for the shops are considered satisfactory. The majority of shop purchases are covered by direct debit agreements and other suppliers are paid immediately on receipt of invoices.

Trustees' Meetings

The Trustees have tried to meet regularly during the year with the management committee, normally every other month, there were no meetings held in August and December and all other meetings were held virtually. The last annual general meeting was held on 20th May 2023. At these meetings they have considered a growing number of "bids" or requests for equipment that are submitted to the charity.

Statement of Trustees' Responsibilities

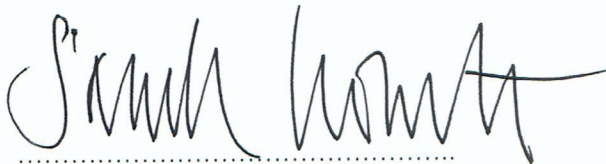
The Trustees are required, under the constitution of the Charity, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its results for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the board of Trustees on 28th Feb 2024 and was signed on its behalf by:



S. Kowitz
Chair

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
FRIENDS OF CONQUEST HOSPITAL CIO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the institution of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Stuart Whorlow
Cassidys Limited
Chartered Accountants
Registered Auditors

Date: 6th March 2024

South Stour Offices
Roman Road
Mersham
Ashford
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF FINANCIAL ACTIVITIES

For The Year Ended 30 June 2023

	Note	Unrestricted funds	Restricted funds	Total funds 2023	Total funds 2022
		£	£	£	£
Income from:					
Donations and legacies	2	53,019	15,140	68,159	84,202
Other trading activities	3	286,598	12,656	299,254	243,529
Investments	4	5,744	-	5,744	5,963
Total		<u>345,361</u>	<u>27,797</u>	<u>373,158</u>	<u>333,694</u>
Expenditure on:					
Raising funds		2,876	2,038	4,914	1,302
Charitable activities	5	302,887	8,099	310,988	704,358
Total Expenditure		<u>305,765</u>	<u>10,137</u>	<u>315,902</u>	<u>705,660</u>
Net income/(expenditure)	7	39,596	17,660	57,256	(371,966)
Transfers between funds	14	-	-	-	-
Unrealised gains on investments.		(9,274)	-	(9,274)	(19,471)
Realised loss on disposals		-	-	-	-
Net movement in funds for the year		30,322	17,660	47,982	(391,437)
Reconciliation of funds:					
Balances brought forward 2022	14	<u>229,224</u>	<u>81,536</u>	<u>310,760</u>	<u>702,197</u>
Balances carried forward 2023	14	<u>259,546</u>	<u>99,196</u>	<u>358,742</u>	<u>310,760</u>

The above statement includes all gains and losses recognised during the year.

All activities are regarded as continuing.

Comparative figures for the previous year by fund type are shown in note 22.

The notes on pages 8 to 21 form an integral part of these accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

BALANCE SHEET

At 30 June 2023

	Note	Total 2023 £	Total 2022 £
Fixed Assets			
Fixed assets for charity's use	10	-	-
Investments	9	160,514	169,788
		<u>160,514</u>	<u>169,788</u>
Current Assets			
Stock	6	8,180	9,489
Debtors	11	-	500
Cash at bank and in hand		197,666	140,918
		<u>205,846</u>	<u>150,907</u>
Creditors - amounts falling due within one year	12	7,618	9,935
		<u>198,228</u>	<u>140,972</u>
Net Current Assets			
		<u>198,228</u>	<u>140,972</u>
Net assets	13	<u>358,742</u>	<u>310,760</u>

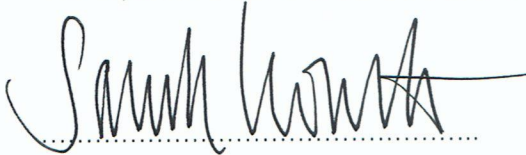
Represented by:

Funds of the Charity

Unrestricted funds			
General funds	14	259,546	229,224
Restricted Funds	14	99,196	81,536
		<u>358,742</u>	<u>310,760</u>

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

This report was approved by the board of Trustees on **28th Feb** 2024 and was signed on its behalf by:



S. Kowitz
Chair



C. Bridges
Treasurer

Charity Registration No: 1183652

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF CASH FLOWS

For The Year Ended 30 June 2023

	Note	Total 2023 £	Total 2022 £
Cash Flow from operating activities		51,004	(372,371)
Cash Flow from investing activities			
Purchase of new shop fittings		-	-
Sale of investments		-	-
Interest and dividends		5,744	5,963
		<u>5,744</u>	<u>5,963</u>
Net increase in cash and cash equivalents		56,748	(366,408)
Cash and cash equivalents at start of year		140,918	507,326
Cash and cash equivalents at end of year		197,666	140,918
Cash and cash equivalents consist of:			
Cash at bank and in hand		197,666	140,918
 Reconciliation of net income to net cash flow from operating activities			
	Note	Total 2023 £	Total 2022 £
Net income for the year		47,982	(391,437)
Adjustments for:			
Depreciation charges		-	-
(Gains) on investments		9,274	19,471
Interest and dividends received		(5,744)	(5,963)
(profit) on disposal of fixed assets		-	-
(Increase) decrease in stocks		1,309	1,386
(Increase) decrease in debtors		500	34
Increase (decrease) in creditors		(2,317)	4,139
		<u>51,004</u>	<u>(372,371)</u>
Net cash flow from operating activities		51,004	(372,371)

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2023

1. Accounting policies

a) Accounting basis

The financial statements have been prepared under the historical cost convention and are in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

b) Incoming resources

i) Donations and legacies

Donations and legacies are recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable.

ii) Bank interest and dividends

Bank interest and dividends are included in the income and expenditure account on receipt, or when notification has been received of the amount due.

iii) Other income

Sales of services are included in the income and expenditure account in the period to which they relate. Other income is included as it is received.

iv) Gifts and Intangible income

In addition to the above, the charity also receives help and support in the form of voluntary assistance in staffing the shops in the hospital.

The financial value of services provided by volunteers has not been included in these accounts; however, the management team of The Friends of the Conquest Hospital acknowledges and greatly appreciates the high contribution which volunteers make to the charity with their enthusiasm and dedication. There were 50 volunteers active during the year.

v) Deferred income

If grants were to be received in advance of the period in which the funder required the expenditure to be applied, they would be shown as deferred income within the balance sheet.

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 30 June 2023

1. Accounting policies (continued)

c) Resources expended

All expenditure is accounted for on an accruals basis. All expenditure directly related to the provision of equipment for the hospital is included within charitable expenditure. Other costs incurred have been allocated between fundraising and publicity and management and administration as appropriate. Where such costs relate to more than one functional cost category they have been split on an estimate of time or floor space basis, as appropriate.

d) Fixed assets and depreciation

Fixed assets are included at cost. Items are capitalised if their value is over £500. Depreciation is charged on a straight line basis on the costs of the assets over their estimated useful lives as follows:

Fixtures, fittings and equipment	-	3 years
Computers	-	3 years

e) Restricted funds

Income received for the restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated.

f) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion.

g) Pension

The charity operates a defined contribution group personal pension plan for its employees. Payments are charged to the income and expenditure account in the period in which they are incurred.

h) Leases

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the leases.

i) VAT

The charity is registered for VAT and is able to recover VAT.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

2 Income from donations and legacies

	Unrestricted	Restricted	2023 Total	2022 Total
	£	£	£	£
Books donations received	-	-	-	-
General donations received	10,133	-	10,133	10,913
Gift aid donations	539	2,100	2,639	1,331
Small donations (GASDS)	5,704	-	5,704	1,696
Legacies	36,643	3,770	40,413	58,929
Courtyard Gardens donations	-	9,270	9,270	11,333
Other	-	-	-	-
	<u>53,019</u>	<u>15,140</u>	<u>68,159</u>	<u>84,202</u>

3 Income from shop trading and other activities

	Unrestricted	Restricted	2023 Total	2022 Total
	£	£	£	£
Membership subscriptions	304	-	304	71
Fundraising events:				
For general funds	7,607	760	8,367	1,446
For courtyard gardens	-	11,897	11,897	1,921
Shop trading income				
Main shop	264,527	-	264,527	205,864
Flower shop	14,160	-	14,160	34,227
Cards donations	-	-	-	-
	<u>286,598</u>	<u>12,657</u>	<u>299,254</u>	<u>243,529</u>

4 Income from investments

	Unrestricted	Restricted	2023 Total	2022 Total
	£	£	£	£
Bank interest	-	-	-	252
BlackRock				
Charinco Common Inv. Fund	3,346	-	3,346	3,346
CCLA				
COIF Charities Inv. Fund	2,398	-	2,398	2,365
	<u>5,744</u>	<u>-</u>	<u>5,744</u>	<u>5,963</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

5 Analysis of expenditure on charitable activities

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2023 Total	2022 Total
	£	£	£	£	£
Charitable Activities					
Staff costs	43,423	-	13,967	57,390	68,557
Other direct costs	202,167	6,987	18,668	227,822	609,274
Depreciation	-	-	-	-	-
Support costs	4,014	515	21,247	25,776	26,527
Total Expenditure by Activity	249,604	7,502	53,882	310,988	704,358

Support Costs 2023

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2023 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	900	900	full cost
Accountancy & payroll costs	150	-	7,180	7,330	full cost
Marketing	-	-	8,861	8,861	full cost
Office, IT & communications	2,203	548	2,642	5,393	usage
Premises & insurances	(116)	(85)	966	765	space
Maintenance, repairs & other	1,777	52	698	2,527	full cost
Support costs Total	4,014	515	21,247	25,776	

Support Costs 2021

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2022 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	1,290	1,290	full cost
Accountancy & payroll costs	150	-	5,090	5,240	full cost
Marketing	169	-	10,582	10,751	full cost
Office, IT & communications	2,233	924	1,512	4,669	usage
Premises & insurances	-	-	1,075	1,075	space
Maintenance, repairs & other	1,701	162	1,639	3,502	full cost
Support costs Total	4,253	1,086	21,188	26,527	

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

6	Net surplus for main shop trading which includes items of both income and expenditure				
		2023		2022	
	£	£	£	£	
Main shop sales		259,423		206,495	
add sales of donated books		-		-	
add small donations in shop		-		-	
add discounts		-		-	
add lottery commission		5,104		(631)	
		<u>264,527</u>		<u>205,864</u>	
Stock at 1 July	8,273		8,119		
Add: purchases	193,282		153,879		
Less: Stock at 30 June	(6,599)		(8,273)		
Cost of stock used		<u>194,956</u>		<u>153,725</u>	
Staff salaries		43,423		36,484	
Volunteer expenses		116		96	
Equipment & office costs		2,203		2,232	
Debit and credit card charges		7,191		5,797	
Insurance & rates		(116)		-	
Repairs and maintenance		1,830		1,943	
Depreciation of new fixtures & fittings		-		-	
		<u>249,603</u>		<u>200,278</u>	
Main shop net surplus		<u>14,924</u>		<u>5,587</u>	

	Net deficit for flower shop trading which includes items of both income and expenditure				
		2023		2022	
	£	£	£	£	
Flower shop sales		14,160		34,227	
add small donations in shop		-		-	
add cards donations		-		-	
add discounts		-		-	
		<u>14,160</u>		<u>34,277</u>	
Stock at 1 July	1,216		2,755		
Add: purchases	7,351		18,828		
Less: Stock at 30 June	(1,580)		(1,216)		
Cost of stock used		<u>6,987</u>		<u>20,367</u>	
Staff salaries		-		29,881	
Volunteer costs		-		11	
Maintenance		-		-	
Equipment and office costs		548		924	
Debit and credit card charges		-		-	
Other & costs of top up facility		52		151	
Rent & Rates		(85)		-	
Depreciation of new fixtures & fittings		-		-	
		<u>7,500</u>		<u>51,334</u>	
Flower shop net surplus (deficit)		<u>6,658</u>		<u>(17,107)</u>	

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For The Year Ended 30 June 2023

7 Net income / (expenditure) for the year

	2023	2022
	£	£
This is stated after charging:		
Independent Examination/Audit costs	900	1,290
Depreciation of shop fittings	-	-
	-	-

8 Information regarding Trustees, Directors and Employees

	2023	2022
	£	£
Wages and salaries	56,697	67,695
Pension costs	693	862
	57,390	68,557

The average number of employees, analysed by function was:

	2023	2022
Charitable purposes (shop employees)	2	2
Fundraising & publicity	-	1
Management and administration of charity	1	-
	3	3

No employee received remuneration of more than £30,000.

No Trustee was remunerated for any services, or accrued any benefits under pension schemes.

Travel costs amounting to £nil (2022 £nil) were reimbursed to members of the Trustee Board.

The charity paid £966 in the year ended 30 June 2023 for various insurance services, including professional indemnity cover.

9 Investments	2023 Market Value	2022 Market Value
Blackrock Charinco		
Common Investment Fund units		
As at 1 July 2021	89,512	104,550
Additions	-	-
Revaluation during the year	(11,785)	(15,038)
	77,727	89,512
CCLA - COIF Charities Investment		
Fund Income Units		
As at 1 July 2021	80,276	84,709
Disposal	-	-
Revaluation during the year	2,511	(4,433)
	82,787	80,276
	160,514	169,788

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

10 Fixed assets (Shop fittings)

	Main Shop	Flower Shop £	Total £
Cost			
At 1 July 2022	36,242	6,515	42,757
Additions	-	-	-
Disposals	-	-	-
At 30 June 2023	36,242	6,515	42,757
Depreciation			
At 1 July 2022	36,242	6,515	42,757
Charge for the year	-	-	-
Disposals	-	-	-
At 30 June 2023	36,242	6,515	42,757
Net book value 2023	-	-	-
Net book value 2022	-	-	-

11 Debtors

	2023 £	2022 £
Lottery deposit held by Camelot	-	-
HMRC (gift aid and other claims)	-	34
Prepayments	-	500
	-	534

12 Creditors - amounts falling due within one year

	2023 £	2022 £
VAT creditors	3,127	3,427
Accruals	3,411	5,428
Independent examination/Audit fee	1,080	1,080
	7,618	9,935

13 Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Fixed Assets	-	-	-	-
Investments	160,514	-	-	160,514
Current Assets	106,650	-	99,196	205,846
Current Liabilities	(7,618)	-	-	(7,618)
Net Assets	259,546	-	99,196	358,742

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

14 Movement in funds

	At 1 July 2022 £	Income £	Expenditure £	Transfers & Gains £	At 30 June 2023 £
Restricted Funds					
Ambulance Service	200	-	-	-	200
Ashburnham Ward	220	-	-	-	220
Bereavement Room	987	-	-	-	987
Cardiology	3,146	-	(2,136)	-	1,010
Cookson Devas Ward	50	-	-	-	50
Coronary Care Unit	190	-	-	-	190
Courtyard gardens restoration	11,615	17,676	(5,921)	1,000	24,370
Discharge Lounge Courtyard	55	-	-	-	55
Egerton Ward Courtyard	-	3,041	-	-	3,041
McDonald Ward Courtyard Gdn	4,208	450	(11)	-	4,648
SCBU Courtyard	(2,058)	-	-	-	(2,058)
Critical Care Unit (with ICU & HDU)	3,104	-	-	-	3,104
CCU Sensory Garden	976	-	-	-	976
De Cham Ward	235	-	-	-	235
Egerton Ward	21,993	-	-	-	21,993
Emergency Department	-	40	-	-	40
Endoscopy Department	1,130	-	-	-	1,130
Gardner Ward	140	-	-	-	140
ITU/HDU	15,480	-	-	-	15,480
James Ward	101	-	-	-	101
Judy Beard Ward	665	-	-	-	665
Kipling Ward	-	760	-	-	760
Lagoon Boat	1,000	-	-	(1,000)	-
Maternity intensive care	1,607	-	-	-	1,607
Murray Ward	191	-	-	-	191
Music expenses	225	5,500	(2,015)	-	3,710
Newington Ward	5,946	-	-	-	5,946
Occupational Therapy	2,105	-	-	-	2,105
Ophthalmic Day Unit	10	-	-	-	10
Scanner appeal	583	100	(55)	-	628
SCBU	-	230	-	-	230
Ticehurst Ward	25	-	-	-	25
Wellington Ward	1,405	-	-	-	1,405
Wellbeing Fund	3,503	-	-	-	3,503
From the estate of Mrs Hazel Kennedy	-	-	-	-	-
Staff of Cookson Devas Ward	2,500	-	-	-	2,500
Total Restricted Funds	81,536	27,797	(10,137)	-	99,196
Unrestricted Funds					
General funds	229,224	336,087	(305,765)	-	259,546
Total Unrestricted funds	229,224	336,087	(305,765)	-	259,546
Total funds	310,760	363,884	(315,902)	-	358,742

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

15. Purposes of restricted funds

If donors ask for a particular ward to benefit from their donation, then the donation is treated as a restricted fund and only used for that purpose (see note 14 for a full list of restricted funds).

16. Designated fund

At the year end there were no designated funds.

17. Financial commitments

Capital Commitments

At the balance sheet date, no capital commitment existed.

18. Related party transactions

There have been no related party transactions in the reporting period that require disclosure.

19. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

20. Pension costs

A pension scheme for employees is operated on a defined contributions basis. The scheme is open to all employees at any time. The charity contributes 2% of pensionable earnings to match employees' contributions. The assets of the scheme are held separately from those of the company in an independently administered fund. The fund administrators are NEST.

The pension cost shown in the accounts for the year represents contributions payable by the charity and amounted to £693 (2022 £862). There were no contributions payable or outstanding at the year end.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

21 Direct Charitable Expenditure				
on behalf of the Conquest Hospital and the community				
		Unrestricted £	Restricted £	2023 Total £
22/511	Headphones for operating theatres from General funds	3,405	-	3,405
22/509	CPAP Machine	789	2,136	2,925
22/513	Tressell Ward reclining armchair for next of kin of dying patients	1,508	-	1,508
22/515	4x Dual Display day clocks and Ward items	419	-	419
22/517	2 X Hospital grade ardo carum breastfeeding pumps	3,165	-	3,165
	Courtyard Gardens	-	3,882	3,882
	McDonald Ward Courtyard Gardeens	-	11	11
	Scanner Appeal	-	55	55
	Music	-	2,015	2,015
	Donations Made	279	-	279
		<hr/>	<hr/>	<hr/>
		9,604	8,099	17,703

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

22. Comparative income and expenditure by fund type

	Unrestricted funds		Restricted funds	
	2023	2022	2023	2022
	£	£	£	£
Income from:				
Donations and legacies	53,019	72,628	15,140	11,574
Other trading activities	286,598	241,608	12,657	1,921
Investments	5,744	5,963	-	-
	<u>345,360</u>	<u>320,199</u>	<u>27,797</u>	<u>13,495</u>
Expenditure on:				
Raising funds	2,876	1,180	2,038	122
Charitable activities	302,889	289,701	8,099	414,657
	<u>305,765</u>	<u>290,881</u>	<u>10,137</u>	<u>414,579</u>
Net income / (expenditure)	39,596	29,318	17,660	(401,284)
Transfers between funds	-	-	-	-
Unrealised gains on investments	(9,274)	(19,471)	-	-
Realised loss on disposals	-	-	-	-
Net movement in funds	30,322	9,847	17,660	(401,284)
Reconciliation of funds:				
Total funds as at 1 July 2020	<u>229,224</u>	219,377	<u>81,536</u>	482,820
Total funds as at 30 June 2021	<u>259,546</u>	<u>229,224</u>	<u>99,196</u>	<u>81,536</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2023

Historical record of monies raised by the Friends of the Conquest and Direct Charitable Expenditure for the benefit of the Conquest Hospital and community

Year	Monies Raised After Costs £	Direct Charitable Expenditure £
2000	62,815	108,174
2001	145,045	136,240
2002	102,918	96,857
2003	91,443	36,638
2004	91,771	85,392
2005	43,306	67,750
2006	76,290	98,237
2007	70,587	68,394
2008	192,609	100,268
2009	93,560	75,201
2010	77,579	113,997
2011	54,628	58,618
2012	99,880	15,808
2013	107,960	132,327
2014	246,339	135,047
2015	190,653	225,384
2016	222,951	262,624
2017	623,922	119,290
2018	236,931	233,961
2019	751,166	1,147,226
2020	172,797	82,484
2021	205,770	39,919
2022	57,420	429,386
2023	358,742	18,742
TOTAL	4,377,586	3,887,964

This page does not form part of the statutory accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

England & Wales - Charity number 1183652

Accounts



**The Friends of
CONQUEST HOSPITAL**

www.conquestlof.org.uk

Charity No.1183652

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS

For The Year Ended

30 June 2022

Cassidys Limited
South Stour Offices
Roman Road
Mersham
ASHFORD
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO
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For The Year Ended 30 June 2022

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FRIENDS OF CONQUEST HOSPITAL CIO

CHARITY INFORMATION

Patron: The Baroness J. Fookes of Plymouth DL

President: The Right Worshipful the Mayor of Hastings

Chairman: Mrs Sarah Kowitz

Treasurer: Mrs Claire Bridges

Secretary: Mr Mike Eastwood (Interim)

Membership Secretary: Mr Mike Eastwood (interim)

Fund Raising: Mr M Eastwood, Mrs J White and Mrs D White

Management Committee:
Trustees (T) Mrs F Hosford
Mr W Hamilton (T – Resigned 30/07/2021)
Mrs D Frazer (T)
Dr R Wray DL (T)
Miss S Webb
Mr M Eastwood. (T – appointed 29/01/2022)
Mrs S Kowitz DL (T)
Ms S Coop (T – appointed 14/5/2022)
Mrs C Bridges
Mrs K Aldridge
Ms Stephanie Gaunt (T)
Rev Graham Atfield. (T)
Mr T Gardiner (T – appointed 29/01/2022)
Ms E Martin
Mrs R Barry
Mrs A Watson

Also in attendance (A)

Charity Number: 1183652

Charity Offices: The Conquest Hospital
The Ridge
St Leonards on Sea
East Sussex
TN37 7RD

Independent Examiner: Stuart Whorlow
Cassidys Limited
South Stour Offices
Roman Road
Mersham
Ashford
Kent
TN25 7HS

Bankers:

HSBC Bank
Hastings branch

Investments:

BlackRock Investor Services Team
PO Box 9036
Chelmsford
Essex
CM99 2XD

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

DRAFT

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES

For The Year Ended 30 June 2022

The Trustees present their report, together with the financial statements, for the year ended 30th June 2022.

The Charity, known as Friends of Conquest Hospital CIO was registered with the Charity Commission on the 30th May 2019 replacing the entity known as The League of Friends of the Conquest Hospital which was previously registered with the Charity Commission on 13th September 1990. It is governed by its Object and Rules which were adopted on the 23rd January 2019. Under these Rules, the Management Committee may co-opt members of the Friends to the Committee to fill vacancies as the need arises. Currently there are 16 committee members, 8 of these being trustees. Trustees are normally elected at the Annual General Meeting and are given an induction to assist them in undertaking their role, due to a number of trustee resignations, appointments to become a trustee have had to be made during online meetings.

Object of the Friends

The object of the Friends is twofold;

- to offer relief to patients, visitors, staff and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of assistance,
- to generally support the charitable work of the Conquest Hospital for the benefit of the community.

Activities of the Friends and public benefit

The main activities of the Friends are to raise funds in order to fulfil its object as stated above, and to raise awareness of the Friends' work by the following;

- to invite supporters to become Members of the Friends of the Conquest Hospital,
- to run two shops in the hospital,
- to organise fundraising events,
- to invite donations and legacies,
- to purchase hospital equipment in collaboration with the medical and management staff,
- to support initiatives making the Conquest Hospital a place of best practice for patient care and welcoming to the general public.

Members of the public can become Friends of the Conquest by paying at least £15 for a year (£12 a year if paying by DD), fundraising at least £15 or volunteering with the friends. The Friends currently have approximately 100 active members.

The Friends provide a number of services through two shops in the hospital. The main shop (confectionery, newspapers, magazines, stationery, cards, soft toys, drinks, sweets, ice cream and National Lottery tickets) and the flower shop (fresh cut flowers, gifts, baby clothes, balloons and mugs) are manned by one fulltime and one part time employees plus some 50 unpaid volunteers who undertake a number of roles. A newspaper round is maintained on a daily basis and the Friends also run a trolley service to the wards to meet the needs of patients. Both shops accept card payments through Worldpay.

During the past year we have been able to have volunteers back in the shops which wasn't allowed through the pandemic. A few volunteers chose not to return but the vast majority have which is a brilliant testament

The principal fundraising events are usually the annual fete held in June and annual dinner held in November each year. This year we were not able to hold any events but plans have been made to hold the Garden Fete at Fairlight Hall in August for the Courtyard Garden restorations (C21). We concluded the CT Scanner fund and were able to purchase it for £391,943. We also received donations to support staff during the pandemic, these donations are held in a wellbeing fund.

Donations and legacies have always been welcomed by the Friends, and we continue to receive donations from grateful patients and former patients and their relatives. Although the Friends prefer that donations received should be on an unrestricted basis, we do accept donations intended for the benefit of particular wards. These are the Restricted Funds shown in note 14.

Most of the ordinary funds that are raised by the Friends are used for the purchase of hospital equipment and providing support for the staff, patients, and visitors to the Conquest Hospital. Since the year 2000, the Friends have assisted the Conquest Hospital with the purchase of equipment and provided services to the value of over £3.8 million. This year we purchased equipment and provided services costing £429,386 and the details are in note 21.

As well as supporting the medical staff in the hospital, the Friends have contributed to the enjoyment of patients and visitors to the hospital by continuing to fund a wide range of live music performed on the balcony in the main reception area. These short performances of approximately 45 minutes are given by professional musicians, accomplished amateurs, and young people from local schools and colleges. A "Musician in Residence" scheme has been established in which a young musician, embarking on a professional career in music, is appointed for one year, during which they give performances at the hospital and are awarded a certificate to add to their CV. This programme is run in conjunction with Arts in Healthcare which works with artists to provide performing and visual arts in East Sussex NHS Trust buildings, and the Friends are pleased to support this initiative by contributing to the costs of the performers. Unfortunately all performances ceased from 23rd March 2019 due to the COVID-19 pandemic, we were not able to restart this programme this financial year but will restart once it is considered safe to do so.

Financial Review

Total incoming resources for the year were £314,223 (2021 £210,765) and total resources expended were £705,660 (2021 £221,164). These figures include all the shop trading and unrealised gains.

During the year, the trustees of the Friends expended £429,386 (2021 £39,919) on services for the benefit of patients, relatives and visitors to the hospital, together with the purchase of equipment for use in many different areas of the hospital and associated activities (see page 22).

Donated goods, facilities and services, including volunteers

The trustees are aware of some new reporting requirements for charity accounts and are including the following information as relevant to the new requirements:

- a) donated books were unable to be sold due to the pandemic (2021 £nil) but would normally be received by the charity for general fundraising and usually sold throughout the year and at the summer garden party. Hopefully this will resume once the pandemic has eased.
- b) donated facilities to the value of approximately £6,000 were received by the charity from the East Sussex Healthcare NHS Trust in the form of a "peppercorn rent" for the space occupied by the shops in the Conquest Hospital run by the Friends.
- c) the services of the 50 volunteers who work in the shops are not valued in financial terms in these accounts, but their contributions are recognised with gratitude by the trustees. The volunteers for the Friends are given preliminary guidance by the East Sussex Healthcare NHS Trust Voluntary Services manager and invited to "taster" sessions before committing to work in the shops. If they are suitable for this type of work, they attend a formal presentation and are interviewed before being appointed. Further training is given on policies and procedures to be followed by volunteers within the Trust. The shop managers are responsible for supporting the volunteers who have a variety of duties such as serving customers, stocking shelves, taking a newspaper trolley around the wards each morning and taking a trolley of general items around the wards later in the day. Volunteers are reimbursed for travel expenses. The amount of volunteers and what they have been able to do has been affected by the pandemic but will hopefully get back to the above way of working when things ease.

Reserves Policy

Some reserves are required to maintain the effective running of the shops and to make improvements for the future, but the bulk of the reserves are required to make large payments for the purchase of hospital equipment, so any investments need to be easy access and are chosen accordingly. It is the trustees' intention not to maintain high levels of reserves, but to match the level of purchases of hospital equipment to the income received from donations and legacies, and the profits from the shops. On 30 June 2022, the level of unrestricted funds was £229,224 (2021 £219,377) and there was £81,536 (2021 £482,820) held as restricted funds that were not available to use as free reserves.

Risk Management

The Friends' investments are reviewed from time to time and are considered to be in a low risk category. Other risks, including the management of stock for the shops are considered satisfactory. The majority of shop purchases are covered by direct debit agreements and other suppliers are paid immediately on receipt of invoices.

Trustees' Meetings

The Trustees have tried to meet regularly during the year with the management committee, normally every month, there were no meetings held in August and December and all other meetings were held virtually. The last annual general meeting was held on 14th May 2022. At these meetings they have considered a growing number of "bids" or requests for equipment that are submitted to the charity.

Statement of Trustees' Responsibilities

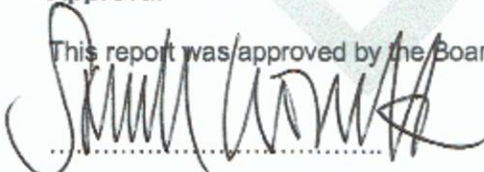
The Trustees are required, under the constitution of the Charity, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its results for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Board of Trustees on 21st April 2023 and was signed on its behalf by:



S. Kowitz
Chair

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

FRIENDS OF CONQUEST HOSPITAL CIO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the institution of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Stuart Whorlow
Cassidys Limited
Chartered Accountants
Registered Auditors

Date: 21st April 2023
.....

South Stour Offices
Roman Road
Mersham
Ashford
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF FINANCIAL ACTIVITIES

For The Year Ended 30 June 2022

	Note	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
		£	£	£	£
Income from:					
Donations and legacies	2	72,628	11,574	84,202	39,853
Other trading activities	3	241,608	1,921	243,529	159,410
Investments	4	5,963	-	5,963	6,508
Total		320,199	13,495	333,694	205,771
Expenditure on:					
Raising funds		1,180	122	1,302	56
Charitable activities	5	289,701	414,657	704,358	221,108
Total Expenditure		290,881	414,779	705,660	221,164
Net income/(expenditure)	7	29,318	(401,284)	(371,966)	(15,393)
Transfers between funds	14	-	-	-	-
Unrealised gains on investments.		(19,471)	-	(19,471)	4,994
Realised loss on disposals		-	-	-	-
Net movement in funds for the year		9,847	(401,284)	(391,437)	(10,399)
Reconciliation of funds:					
Balances brought forward 2021	14	219,377	482,820	702,197	712,596
Balances carried forward 2022	14	229,224	81,536	310,760	702,197

The above statement includes all gains and losses recognised during the year.

All activities are regarded as continuing.

Comparative figures for the previous year by fund type are shown in note 22.

The notes on pages 8 to 21 form an integral part of these accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

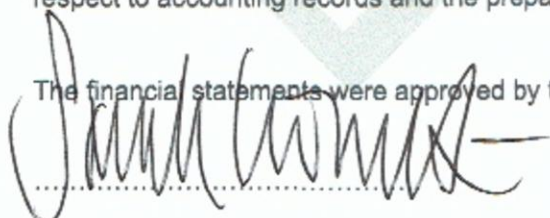
BALANCE SHEET

At 30 June 2022

	Note	Total 2022 £	Total 2021 £
Fixed Assets			
Fixed assets for charity's use	10	-	-
Investments	9	169,788	189,258
		<u>169,788</u>	<u>189,258</u>
Current Assets			
Stock	6	9,489	10,875
Debtors	11	500	534
Cash at bank and in hand		140,918	507,326
		<u>150,907</u>	<u>518,735</u>
Creditors - amounts falling due within one year	12	9,935	5,796
		<u>140,972</u>	<u>512,938</u>
Net Current Assets			
		140,972	512,938
Net assets	13	<u>310,760</u>	<u>702,197</u>
 Represented by:			
Funds of the Charity			
Unrestricted funds			
General funds	14	229,224	219,377
Restricted Funds			
	14	<u>81,536</u>	<u>482,820</u>
		<u>310,760</u>	<u>702,197</u>

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board on 21st April 2023 and signed on their behalf by:



S. Kowitz

Chair

Charity Registration No: 1183652



C. Bridges

Treasurer

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF CASH FLOWS

For The Year Ended 30 June 2022

	Note	Total 2022 £	Total 2021 £
Cash Flow from operating activities		(372,371)	(16,092)
Cash Flow from investing activities			
Purchase of new shop fittings		-	-
Sale of investments		-	-
Interest and dividends		5,963	6,508
		5,963	6,508
Net increase in cash and cash equivalents		(366,408)	(9,584)
Cash and cash equivalents at start of year		507,326	516,910
Cash and cash equivalents at end of year		140,918	507,326
Cash and cash equivalents consist of:			
Cash at bank and in hand		140,918	507,326
Reconciliation of net income to net cash flow from operating activities			
	Note	Total 2022 £	Total 2021 £
Net income for the year		(391,437)	(10,399)
Adjustments for:			
Depreciation charges		-	-
(Gains) on investments		19,471	(4,994)
Interest and dividends received		(5,963)	(6,508)
(profit) on disposal of fixed assets		-	-
(Increase) decrease in stocks		1,386	3,360
(Increase) decrease in debtors		34	2,458
Increase (decrease) in creditors		4,139	(10)
Net cash flow from operating activities		(372,371)	(16,092)

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2022

1. Accounting policies

a) Accounting basis

The financial statements have been prepared under the historical cost convention and are in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

b) Incoming resources

i) Donations and legacies

Donations and legacies are recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable.

ii) Bank interest and dividends

Bank interest and dividends are included in the income and expenditure account on receipt, or when notification has been received of the amount due.

iii) Other income

Sales of services are included in the income and expenditure account in the period to which they relate. Other income is included as it is received.

iv) Gifts and Intangible income

In addition to the above, the charity also receives help and support in the form of voluntary assistance in staffing the shops in the hospital.

The financial value of services provided by volunteers has not been included in these accounts; however, the management team of The Friends of the Conquest Hospital acknowledges and greatly appreciates the high contribution which volunteers make to the charity with their enthusiasm and dedication. There were 50 volunteers active during the year.

v) Deferred income

If grants were to be received in advance of the period in which the funder required the expenditure to be applied, they would be shown as deferred income within the balance sheet.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2022

1. Accounting policies (continued)

c) Resources expended

All expenditure is accounted for on an accruals basis. All expenditure directly related to the provision of equipment for the hospital is included within charitable expenditure. Other costs incurred have been allocated between fundraising and publicity and management and administration as appropriate. Where such costs relate to more than one functional cost category they have been split on an estimate of time or floor space basis, as appropriate.

d) Fixed assets and depreciation

Fixed assets are included at cost. Items are capitalised if their value is over £500. Depreciation is charged on a straight line basis on the costs of the assets over their estimated useful lives as follows:

Fixtures, fittings and equipment	-	3 years
Computers	-	3 years

e) Restricted funds

Income received for the restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated.

f) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion.

g) Pension

The charity operates a defined contribution group personal pension plan for its employees. Payments are charged to the income and expenditure account in the period in which they are incurred.

h) Leases

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the leases.

i) VAT

The charity is registered for VAT and is able to recover VAT.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

2 Income from donations and legacies

	Unrestricted	Restricted	2022 Total	2021 Total
	£	£	£	£
Books donations received	-	-	-	-
General donations received	10,800	11,446	22,246	33,464
Gift aid donations	1,203	128	1,331	2,736
Small donations (GASDS)	1,696	-	1,696	3,104
Legacies	58,929	-	58,929	-
Scanner appeal donations	-	-	-	549
Other	-	-	-	-
	<u>72,628</u>	<u>11,574</u>	<u>84,202</u>	<u>39,853</u>

3 Income from shop trading and other activities

	Unrestricted	Restricted	2022 Total	2021 Total
	£	£	£	£
Membership subscriptions	71	-	71	-
Fundraising events:				
For general funds	1,446	1,921	3,367	855
For the scanner appeal	-	-	-	-
Shop trading income				
Main shop	205,864	-	205,864	144,182
Flower shop	34,227	-	34,227	14,373
Cards donations	-	-	-	-
	<u>241,608</u>	<u>1,921</u>	<u>243,529</u>	<u>159,410</u>

4 Income from investments

	Unrestricted	Restricted	2022 Total	2021 Total
	£	£	£	£
Bank interest	252	-	252	300
BlackRock				
Charinco Common Inv. Fund	3,346	-	3,346	3,903
CCLA				
COIF Charities Inv. Fund	2,365	-	2,365	2,305
	<u>5,963</u>	<u>-</u>	<u>5,963</u>	<u>6,508</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

5 Analysis of expenditure on charitable activities

	Main shop expenditure	Flower Shop expenditure	Activities and hospital equipment	2022 Total	2021 Total
	£	£	£	£	£
Charitable Activities					
Staff costs	36,484	29,881	2,192	68,557	42,400
Other direct costs	159,521	20,367	429,386	609,274	157,344
Depreciation	-	-	-	-	-
Support costs	4,253	1,086	21,188	26,527	21,364
Total Expenditure by Activity	220,258	51,334	452,766	704,358	221,108

Support Costs 2022

	Main shop expenditure	Flower Shop expenditure	Activities and hospital equipment	2022 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	1,290	1,290	full cost
Accountancy & payroll costs	150	-	5,090	5,240	full cost
Marketing	169	-	10,582	10,751	full cost
Office, IT & communications	2,233	924	1,512	4,669	usage
Premises & insurances	-	-	1,075	1,075	space
Maintenance, repairs & other	1,701	162	1,639	3,502	full cost
Support costs Total	4,253	1,086	21,188	26,527	

Support Costs 2021

	Main shop expenditure	Flower Shop expenditure	Activities and hospital equipment	2021 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	1,830	1,830	full cost
Accountancy & payroll costs	210	110	3,820	4,140	full cost
Marketing	205	-	12,000	12,205	full cost
Office, IT & communications	1,468	202	160	1,831	usage
Premises & insurances	191	37	927	1,155	space
Maintenance, repairs & other	204	-	-	204	full cost
Support costs Total	2,277	349	18,738	21,364	

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

6	Net surplus for main shop trading which includes items of both income and expenditure				
		2022		2021	
	£	£	£	£	
Main shop sales		206,495		142,924	
add sales of donated books		-		-	
add small donations in shop		-		-	
add discounts		-		-	
add lottery commission		(631)		1,258	
		<u>205,864</u>		<u>144,182</u>	
Stock at 1 July	8,119		10,679		
Add: purchases	153,879		100,692		
Less: Stock at 30 June	(8,273)		(8,119)		
Cost of stock used		153,725		103,252	
Staff salaries		36,484		34,533	
Volunteer expenses		96		120	
Equipment & office costs		2,232		7,469	
Debit and credit card charges		5,797		-	
insurance & rates		-		191	
Repairs and maintenance		1,943		204	
Depreciation of new fixtures & fittings		-		-	
		<u>200,278</u>		<u>145,768</u>	
Main shop net surplus		<u>5,587</u>		<u>(1,586)</u>	
	Net deficit for flower shop trading which includes items of both income and expenditure				
		2022		2021	
	£	£	£	£	
Flower shop sales		34,227		14,373	
add small donations in shop		-		-	
add cards donations		-		-	
add discounts		-		-	
		<u>34,227</u>		<u>14,373</u>	
Stock at 1 July	2,755		3,557		
Add: purchases	18,828		7,016		
Less: Stock at 30 June	(1,216)		(2,755)		
Cost of stock used		20,367		7,818	
Staff salaries		29,881		7,773	
Volunteer costs		11		32	
Maintenance		-		-	
Equipment and office costs		924		732	
Debit and credit card charges		-		78	
Other & costs of top up facility		151		202	
Rent & Rates		-		37	
Depreciation of new fixtures & fittings		-		-	
		<u>51,334</u>		<u>16,682</u>	
Flower shop net surplus (deficit)		<u>(17,107)</u>		<u>(2,309)</u>	

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

7 Net income / (expenditure) for the year

	2022	2021
	£	£
This is stated after charging:		
Independent Examination/Audit costs	1,290	1,830
Depreciation of shop fittings	-	-
	<hr/>	<hr/>

8 Information regarding Trustees, Directors and Employees

	2022	2021
	£	£
Wages and salaries	67,695	35,809
Social security costs	-	4,691
Pension costs	862	1,806
	<hr/>	<hr/>
	68,557	42,306

The average number of employees, analysed by function was:

	2022	2021
Charitable purposes (shop employees)	2	3
Fundraising & publicity	1	-
Management and administration of charity	-	-
	<hr/>	<hr/>
	3	3

No employee received remuneration of more than £30,000.

No Trustee was remunerated for any services, or accrued any benefits under pension schemes.

Travel costs amounting to £nil (2021 £nil) were reimbursed to members of the Trustee Board.

The charity paid £1075 in the year ended 30 June 2022 for various insurance services, including professional indemnity cover.

9 Investments

	2022 Market Value	2021 Market Value
Blackrock Charinco Common Investment Fund units		
As at 1 July 2021	104,550	110,404
Additions	-	-
Revaluation during the year	<hr/>	<hr/>
	89,512	104,550
CCLA - COIF Charities Investment Fund Income Units		
As at 1 July 2021	84,709	73,860
Disposal	-	-
Revaluation during the year	<hr/>	<hr/>
	10,849	10,849
	<hr/>	<hr/>
	80,276	84,709
	<hr/>	<hr/>
	169,788	189,258

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

10 Fixed assets (Shop fittings)

	Main Shop	Flower Shop £	Total £
Cost			
At 1 July 2021	36,242	6,515	42,757
Additions	-	-	-
Disposals	-	-	-
At 30 June 2022	<u>36,242</u>	<u>6,515</u>	<u>42,757</u>
Depreciation			
At 1 July 2021	36,242	6,515	42,757
Charge for the year	-	-	-
Disposals	-	-	-
At 30 June 2022	<u>36,242</u>	<u>6,515</u>	<u>42,757</u>
Net book value 2022	-	-	-
Net book value 2021	-	-	-

11 Debtors

	2022 £	2021 £
Lottery deposit held by Camelot HMRC (gift aid and other claims)	-	-
Prepayments	500	34
	<u>500</u>	<u>500</u>

12 Creditors - amounts falling due within one year

	2022 £	2021 £
VAT creditors	3,427	3,966
Accruals	5,428	-
Independent examination/Audit fee	1,080	1,830
	<u>9,935</u>	<u>5,796</u>

13 Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Fixed Assets	-	-	-	-
Investments	169,788	-	-	169,788
Current Assets	69,371	-	81,536	150,907
Current Liabilities	(9,935)	-	-	(9,935)
Net Assets	<u>229,224</u>	<u>-</u>	<u>81,536</u>	<u>310,760</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

14 Movement in funds

	At 1 July 2021 £	Income £	Expenditure £	Transfers & Gains £	At 30 June 2022 £
Restricted Funds					
Ambulance Service	200	-	-	-	200
Appeal for CT Scanner	391,943	-	(391,943)	-	0
Ashburnham Ward	220	-	-	-	220
Bereavement Room	987	-	-	-	987
Cardiology	6,124	-	(2,978)	-	3,146
Cookson Devas Ward	50	-	-	-	50
Coronary Care Unit	190	-	-	-	190
Courtyard gardens restoration	4,686	9,466	(2,537)	-	11,615
Discharge Lounge Courtyard	-	55	-	-	55
McDonald Ward Courtyard Gdn	500	3,708	-	-	4,208
SCBU Courtyard	-	25	(2,083)	-	(2,058)
Critical Care Unit (with ICU & HDU)	3,104	-	-	-	3,104
CCU Sensory Garden	976	-	-	-	976
De Cham Ward	235	-	-	-	235
Egerton Ward	23,432	-	(1,439)	-	21,993
Endoscopy Department	1,130	-	-	-	1,130
Gardner Ward	140	-	-	-	140
ITU/HDU	15,480	-	-	-	15,480
James Ward	101	-	-	-	101
Judy Beard Ward	665	-	-	-	665
Lagoon Boat	1,000	-	-	-	1,000
Maternity intensive care	1,607	-	-	-	1,607
Murray Ward	191	-	-	-	191
Music expenses	425	-	(200)	-	225
Newington Ward	5,946	-	-	-	5,946
Occupational Therapy	2,105	-	-	-	2,105
Ophthalmic Day Unit	10	-	-	-	10
Scanner appeal	489	216	(122)	-	583
Ticehurst Ward	25	-	-	-	25
Wellington Ward	1,380	25	-	-	1,405
Wellbeing Fund	16,979	-	(13,477)	-	3,503
From the estate of Mrs Hazel Kennedy					-
Staff of Cookson Devas Ward	2,500	-	-	-	2,500
Total Restricted Funds	482,820	13,495	(414,779)	-	81,536
Unrestricted Funds					
General funds	219,377	300,728	(290,881)	-	229,224
Total Unrestricted funds	219,377	300,728	(290,881)	-	229,224
Total funds	702,197	314,223	(705,660)	-	310,760

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

15. Purposes of restricted funds

If donors ask for a particular ward to benefit from their donation, then the donation is treated as a restricted fund and only used for that purpose (see note 14 for a full list of restricted funds).

16. Designated fund

At the year end there were no designated funds.

17. Financial commitments

Capital Commitments

At the balance sheet date, no capital commitment existed.

18. Related party transactions

There have been no related party transactions in the reporting period that require disclosure.

19. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

20. Pension costs

A pension scheme for employees is operated on a defined contributions basis. The scheme is open to all employees at any time. The charity contributes 2% of pensionable earnings to match employees' contributions. The assets of the scheme are held separately from those of the company in an independently administered fund. The fund administrators are NEST.

The pension cost shown in the accounts for the year represents contributions payable by the charity and amounted to £1,645 (2021 £1,806). There were no contributions payable or outstanding at the year end.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

21 Direct Charitable Expenditure on behalf of the Conquest Hospital and the community		Unrestricted £	Restricted £	2022 Total £
19/472	Compact Power Sprayer	492	-	492
19/480	Cerebair Equipment	9,222	-	9,222
20/494	CT Scanner	-	391,943	391,943
21/496	Bariatric Rise and Recline Chair for Cardiology	-	2,158	2,181
21/497	Sara Steady for Cardiology	-	820	798
21/503	Electronic Multifunction Scale for Egerton Ward	-	1,439	1,439
21/504	2 x Spirometry Machines	2,404	-	2,404
21/508	Training Manakin	851	-	851
	Courtyard Gardens	-	2,537	2,537
	SCBU Courtyard Gardens	-	2,083	2,083
	Condolence Books	125	-	125
	Music	-	200	200
	Patient Welfare Packs	1,635	-	1,635
	Staff Welfare	-	-	-
21/499	- Buddy Day Bed and High Back Chair	-	1210	1,210
21/500	- Drawer Unit	-	320	320
21/505	- Undercounter Fridge for Orthopaedic Outpatients	-	184	184
22/507	- Water Bottles for staff	-	204	204
22/512	- Microwave for staff use	-	70	70
21/502	- Items to improve department from Wellbeing fund	-	1,355	1,355
	- Chairs and Benches for staff area	-	134	134
	- Items bought directly through Hospital	-	10,000	10,000
		<u>14,729</u>	<u>414,657</u>	<u>429,386</u>

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For The Year Ended 30 June 2022

22. Comparative income and expenditure by fund type

	Unrestricted funds		Restricted funds	
	2022 £	2021 £	2022 £	2021 £
Income from:				
Donations and legacies	72,628	13,313	11,574	26,540
Other trading activities	241,608	159,010	1,921	400
Investments	5,963	6,457	-	51
	<u>320,199</u>	<u>178,780</u>	<u>13,495</u>	<u>26,991</u>
Expenditure on:				
Raising funds	1,180	56	122	-
Charitable activities	289,701	196,809	414,657	24,298
	<u>290,881</u>	<u>196,865</u>	<u>414,579</u>	<u>24,298</u>
Net income / (expenditure)	29,318	(18,086)	(401,284)	2,692
Transfers between funds	-	5,873	-	(5,873)
Unrealised gains on investments	(19,471)	4,994	-	-
Realised loss on disposals	-	-	-	-
Net movement in funds	9,847	(7,218)	(401,284)	(3,181)
Reconciliation of funds:				
Total funds as at 1 July 2020	<u>219,377</u>	<u>226,595</u>	<u>482,820</u>	<u>486,001</u>
Total funds as at 30 June 2021	<u>229,224</u>	<u>219,377</u>	<u>81,536</u>	<u>482,820</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2022

Historical record of monies raised by the Friends of the Conquest and Direct Charitable Expenditure for the benefit of the Conquest Hospital and community

Year	Monies Raised After Costs £	Direct Charitable Expenditure £
2000	62,815	108,174
2001	145,045	136,240
2002	102,918	96,857
2003	91,443	36,638
2004	91,771	85,392
2005	43,306	67,750
2006	76,290	98,237
2007	70,587	68,394
2008	192,609	100,268
2009	93,560	75,201
2010	77,579	113,997
2011	54,628	58,618
2012	99,880	15,808
2013	107,960	132,327
2014	246,339	135,047
2015	190,653	225,384
2016	222,951	262,624
2017	623,922	119,290
2018	236,931	233,961
2019	751,166	1,147,226
2020	172,797	82,484
2021	205,770	39,919
2022	57,420	429,386
TOTAL	4,018,340	3,869,222

This page does not form part of the statutory accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

England & Wales - Charity number 1183652

Accounts



The Friends of
CONQUEST HOSPITAL

www.conquestlof.org.uk

Charity No.1183652

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS

For The Year Ended

30 June 2021

Cassidys Limited
South Stour Offices
Roman Road
Mersham
ASHFORD
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO
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For The Year Ended 30 June 2021

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FRIENDS OF CONQUEST HOSPITAL CIO

CHARITY INFORMATION

Patron: The Baroness J. Fookes of Plymouth DL

President: The Right Worshipful the Mayor of Hastings

Chairman: Mrs Sarah Kowitz

Treasurer: Mrs Claire Bridges

Secretary: Mrs Janet McLean

Membership Secretary: Mrs Margaret Burns

Fund Raising: Mr M Eastwood, Mrs J White and Mrs D White

Management Committee: Mrs N Salmon
Mrs J McLean (T – resigned 22/09/2021)
Mrs F Hosford

Trustees (T) Mr W Hamilton (T)
Mrs D White
Mrs D Frazer (T – appointed 24/03/2021)
Miss J White

Also in attendance (A) Mrs K Knowles (T - resigned 28/07/2021)
Mr K Deshayes
Dr R Wray DL (T – appointed 24/03/2021)
Miss S Webb
Mrs M Burns (T - resigned 28/07/2021)
Mr M Eastwood. (T – appointed 29/01/2022)
Mrs S Kowitz (T – appointed 24/03/2021)
Mrs C Bridges
Mrs K Aldridge
Ms Stephanie Gaunt (T – appointed 05/10/21)
Rev Graham Atfield. (T – appointed 05/10/21)
Mr Thomas Gardiner (T – appointed 29/01/2022)

Charity Number: 1183652

Charity Offices: The Conquest Hospital
The Ridge
St Leonards on Sea
East Sussex
TN37 7RD

Independent Examiner: Stuart Whorlow
Cassidys Limited
South Stour Offices
Roman Road
Mersham
Ashford
Kent
TN25 7HS

Bankers:

HSBC Bank
Hastings branch

Investments:

BlackRock Investor Services Team
PO Box 9036
Chelmsford
Essex
CM99 2XD

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

FRIENDS OF CONQUEST HOSPITAL CIO

REPORT OF THE TRUSTEES

For The Year Ended 30 June 2021

The Trustees present their report, together with the financial statements, for the year ended 30th June 2021.

The Charity, known as Friends of Conquest Hospital CIO was registered with the Charity Commission on the 30th May 2019 replacing the entity known as The League of Friends of the Conquest Hospital which was previously registered with the Charity Commission on 13th September 1990. It is governed by its Object and Rules which were adopted on the 23rd January 2019. Under these Rules, the Management Committee may co-opt members of the Friends to the Committee to fill vacancies as the need arises. Currently there are 13 committee members, 4 of these being trustees. Trustees are normally elected at the Annual General Meeting and are given an induction to assist them in undertaking their role, due to a number of trustee resignations, appointments to become a trustee have had to be made during online meetings.

Object of the Friends

The object of the Friends is twofold;

- to offer relief to patients, visitors, staff and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of assistance,
- to generally support the charitable work of the Conquest Hospital for the benefit of the community.

Activities of the Friends and public benefit

The main activities of the Friends are to raise funds in order to fulfil its object as stated above, and to raise awareness of the Friends' work by the following;

- to invite supporters to become Members of the Friends of the Conquest Hospital,
- to run two shops in the hospital,
- to organise fundraising events,
- to invite donations and legacies,
- to purchase hospital equipment in collaboration with the medical and management staff,
- to support initiatives making the Conquest Hospital a place of best practice for patient care and welcoming to the general public.

Members of the public can become Friends of the Conquest by paying at least £5 for a year or at least £30 for a lifetime membership. The Friends currently have approximately 100 active members.

The Friends provide a number of services through two shops in the hospital. The main shop (confectionery, newspapers, magazines, stationery, cards, soft toys, drinks, sweets, ice cream and National Lottery tickets) and the flower shop (fresh cut flowers, flower arrangements for weddings and funerals and banquets, gifts, baby clothes, balloons and mugs) are manned by one fulltime and two part time employees plus some 50 unpaid volunteers who undertake a number of roles. A newspaper round is maintained on a daily basis and the Friends also run a trolley service to the wards to meet the needs of patients. Both shops accept card payments through. During 2020 there has been some disruption to the operation of the shops due to refurbishment and expansion of the main entrance to the hospital to enhance the environment and ambience for patients and visitors;

- It was decided that the flower shop amalgamate with the Main shop from 23rd March due to the Covid-19 pandemic. Where we were no longer able to have volunteers within the shops and due to shielding requirements we were down to two members of staff. From then until September work continued on expanding the front of the flower shop. The flower shop was able to reopen again in November once restrictions had started to lift.

The principal fundraising events are usually the annual fete held in June and annual dinner held in November each year. This year we were unable to hold these events so we were relying on promotion and

online donations. We continued to receive donations for the CT Scanner with a target of £400,000. We also received donations to support staff during the pandemic, these donations are held in a wellbeing fund.

Donations and legacies have always been welcomed by the Friends, and we continue to receive donations from grateful patients and former patients and their relatives. Although the Friends prefer that donations received should be on an unrestricted basis, we do accept donations intended for the benefit of particular wards. These are the Restricted Funds shown in note 14.

Most of the ordinary funds that are raised by the Friends are used for the purchase of hospital equipment and providing support for the staff, patients, and visitors to the Conquest Hospital. Since the year 2000, the Friends have raised more than £3.8 million and have assisted the Conquest Hospital with the purchase of equipment and provided services to the value of over £3.4 million. This year we purchased equipment and provided services costing £39,919 and the details are in note 21 below.

As well as supporting the medical staff in the hospital, the Friends have contributed to the enjoyment of patients and visitors to the hospital by continuing to fund a wide range of live music performed on the balcony in the main reception area. These short performances of approximately 45 minutes are given by professional musicians, accomplished amateurs, and young people from local schools and colleges. A "Musician in Residence" scheme has been established in which a young musician, embarking on a professional career in music, is appointed for one year, during which they give performances at the hospital and are awarded a certificate to add to their CV. This programme is run in conjunction with Arts in Healthcare which works with artists to provide performing and visual arts in East Sussex NHS Trust buildings, and the Friends are pleased to support this initiative by contributing to the costs of the performers. Unfortunately all performances ceased from 23rd March 2019 due to the COVID-19 pandemic, we were not able to restart this programme this financial year but will restart once it is considered safe to do so.

Financial Review

Total incoming resources for the year were £205,770 (2020 £533,634) and total resources expended were £221,164 (2020 £368,383). These figures include all the shop trading and unrealised gains.

During the year, the trustees of the Friends expended £39,919 (2020 £82,484) on services for the benefit of patients, relatives and visitors to the hospital, together with the purchase of equipment for use in many different areas of the hospital and associated activities (see page 22).

Donated goods, facilities and services, including volunteers

The trustees are aware of some new reporting requirements for charity accounts and are including the following information as relevant to the new requirements:

- a) donated books were unable to be sold due to the pandemic (2020 £400) but would normally be received by the charity for general fundraising and usually sold throughout the year and at the summer garden party. Hopefully this will resume once the pandemic has eased.
- b) donated facilities to the value of approximately £6,000 were received by the charity from the East Sussex Healthcare NHS Trust in the form of a "peppercorn rent" for the space occupied by the shops in the Conquest Hospital run by the Friends.
- c) the services of the 50 volunteers who work in the shops are not valued in financial terms in these accounts, but their contributions are recognised with gratitude by the trustees. The volunteers for the Friends are given preliminary guidance by the East Sussex Healthcare NHS Trust Voluntary Services manager and invited to "taster" sessions before committing to work in the shops. If they are suitable for this type of work, they attend a formal presentation and are interviewed before being appointed. Further training is given on policies and procedures to be followed by volunteers within the Trust. The shop managers are responsible for supporting the volunteers who have a variety of duties such as serving customers, stocking shelves, taking a newspaper trolley around the wards each morning and taking a trolley of general items around the wards later in the day. Volunteers are reimbursed for travel expenses. The amount of volunteers and what they have been able to do has been affected by the pandemic but will hopefully get back to the above way of working when things ease.

Reserves Policy

Some reserves are required to maintain the effective running of the shops and to make improvements for the future, but the bulk of the reserves are required to make large payments for the purchase of hospital equipment, so any investments need to be easy access and are chosen accordingly. It is the trustees' intention not to maintain high levels of reserves, but to match the level of purchases of hospital equipment to the income received from donations and legacies, and the profits from the shops. On 30 June 2021, the level of unrestricted funds was £219,377 (2020 £226,595) and there was £482,820 (2020 £486,001) held as restricted funds that were not available to use as free reserves.

Risk Management

The Friends' investments are reviewed from time to time and are considered to be in a low risk category. Other risks, including the management of stock for the shops are considered satisfactory. The majority of shop purchases are covered by direct debit agreements and other suppliers are paid immediately on receipt of invoices.

Trustees' Meetings

The Trustees have tried to meet regularly during the year with the management committee, normally every month, there were no meetings held in August and December and all other meetings were held virtually. The last annual general meeting was held on 24th March 2021. At these meetings they have considered a growing number of "bids" or requests for equipment that are submitted to the charity.

Statement of Trustees' Responsibilities

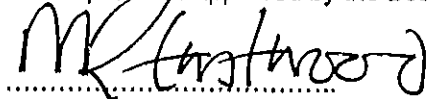
The Trustees are required, under the constitution of the Charity, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of its results for that period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Board of Trustees on 28th April 2022 and was signed on its behalf by:



M. Eastwood
Trustee

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
FRIENDS OF CONQUEST HOSPITAL CIO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Stuart Whorlow
Cassidys Limited
Chartered Accountants
Registered Auditors

Date: 29th April 2022

South Stour Offices
Roman Road
Mersham
Ashford
Kent
TN25 7HS

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF FINANCIAL ACTIVITIES

For The Year Ended 30 June 2021

	Note	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
		£	£	£	£
Income from:					
Donations and legacies	2	13,313	26,540	39,853	229,763
Other trading activities	3	159,010	400	159,410	297,217
Investments	4	6,457	51	6,508	6,654
Total		178,780	26,991	205,770	533,634
Expenditure on:					
Raising funds		56	-	56	2,283
Charitable activities	5	196,809	24,298	221,108	366,099
Total Expenditure		196,865	24,298	221,164	368,383
Net Income/(expenditure)	7	(18,086)	2,692	(15,393)	165,251
Transfers between funds	16	5,873	(5,873)	-	-
Unrealised gains on Investments.		4,994	-	4,994	5,960
Realised loss on disposals		-	-	-	-
Net movement in funds for the year		(7,218)	(3,181)	(10,399)	171,211
Reconciliation of funds:					
Balances brought forward 2020	14	226,595	486,001	712,596	541,384
Balances carried forward 2021	14	219,377	482,820	702,197	712,596

The above statement includes all gains and losses recognised during the year.

All activities are regarded as continuing.

Comparative figures for the previous year by fund type are shown in note 22.

The notes on pages 8 to 21 form an integral part of these accounts.

FRIENDS OF CONQUEST HOSPITAL CIO

BALANCE SHEET

At 30 June 2021

	Note	Total 2021 £	Total 2020 £
Fixed Assets			
Fixed assets for charity's use	10	-	-
Investments	9	189,258	184,264
		<u>189,258</u>	<u>184,264</u>
Current Assets			
Stock	6	10,875	14,235
Debtors	11	534	2,992
Cash at bank and in hand		507,326	516,910
		<u>518,735</u>	<u>534,138</u>
Creditors - amounts falling due within one year	12	5,796	5,808
		<u>512,938</u>	<u>528,332</u>
Net Current Assets		512,938	528,332
Net assets	13	702,197	712,596
		<u>702,197</u>	<u>712,596</u>

Represented by:

Funds of the Charity

Unrestricted funds

General funds

14 219,377 226,595

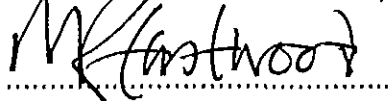
Restricted Funds

14 482,820 486,001

702,197 712,596

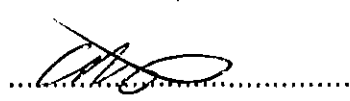
The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Board on 28th April 2022 and signed on their behalf by:


.....

M. Eastwood

Trustee


.....

C. Bridges

Treasurer

Charity Registration No: 1183652

FRIENDS OF CONQUEST HOSPITAL CIO

STATEMENT OF CASH FLOWS

For The Year Ended 30 June 2021

	Note	Total 2021 £	Total 2020 £
Cash Flow from operating activities		<u>(16,092)</u>	<u>168,041</u>
Cash Flow from investing activities			
Purchase of new shop fittings		-	-
Sale of investments		-	-
Interest and dividends		6,508	6,737
		<u>6,508</u>	<u>6,737</u>
Net increase in cash and cash equivalents		(9,584)	174,778
Cash and cash equivalents at start of year		516,910	342,132
Cash and cash equivalents at end of year		507,326	516,910
Cash and cash equivalents consist of:			
Cash at bank and in hand		507,326	516,910

Reconciliation of net income to net cash flow from operating activities

	Note	Total 2021 £	Total 2020 £
Net Income for the year		(10,399)	171,212
Adjustments for:			
Depreciation charges		-	2,171
(Gains) on investments		(4,994)	(5,960)
Interest and dividends received		(6,508)	(6,737)
(profit) on disposal of fixed assets		-	-
(Increase) decrease in stocks		3,360	1,233
(Increase) decrease in debtors		2,458	4,551
Increase (decrease) in creditors		<u>(10)</u>	<u>1,571</u>
Net cash flow from operating activities		(16,092)	168,041

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS

For The Year Ended 30 June 2021

1. Accounting policies

a) Accounting basis

The financial statements have been prepared under the historical cost convention and are in accordance with *Accounting and reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)* (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

b) Incoming resources

i) Donations and legacies

Donations and legacies are recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable.

ii) Bank interest and dividends

Bank interest and dividends are included in the income and expenditure account on receipt, or when notification has been received of the amount due.

iii) Other income

Sales of services are included in the income and expenditure account in the period to which they relate. Other income is included as it is received.

iv) Gifts and Intangible Income

In addition to the above, the charity also receives help and support in the form of voluntary assistance in staffing the shops in the hospital.

The financial value of services provided by volunteers has not been included in these accounts; however, the management team of The Friends of the Conquest Hospital acknowledges and greatly appreciates the high contribution which volunteers make to the charity with their enthusiasm and dedication. There were 50 volunteers active during the year.

v) Deferred Income

If grants were to be received in advance of the period in which the funder required the expenditure to be applied, they would be shown as deferred income within the balance sheet.

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 30 June 2021

1. Accounting policies (continued)

c) Resources expended

All expenditure is accounted for on an accruals basis. All expenditure directly related to the provision of equipment for the hospital is included within charitable expenditure. Other costs incurred have been allocated between fundraising and publicity and management and administration as appropriate. Where such costs relate to more than one functional cost category they have been split on an estimate of time or floor space basis, as appropriate.

d) Fixed assets and depreciation

Fixed assets are included at cost. Items are capitalised if their value is over £500. Depreciation is charged on a straight line basis on the costs of the assets over their estimated useful lives as follows:

Fixtures, fittings and equipment	-	3 years
Computers	-	3 years

The depreciation policy has been reviewed in accordance with FRS 15 and no change has been made from the previous year.

e) Restricted funds

Income received for the restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated.

f) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion.

g) Pension

The charity operates a defined contribution group personal pension plan for its employees. Payments are charged to the income and expenditure account in the period in which they are incurred.

h) Leases

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the leases.

i) VAT

The charity is registered for VAT and is able to recover VAT.

j) Cash Flow

The charity was not eligible to take advantage of the exemptions in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small entity. The Statement of Cash Flows is on page 11.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

2 Income from donations and legacies

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Books donations received	-	-	-	400
General donations received	7,930	25,534	33,464	51,728
Gift aid donations	2,279	457	2,736	17,273
Small donations (GASDS)	3,104	-	3,104	3,336
Legacies	-	-	-	15,773
Scanner appeal donations	-	549	549	141,253
Other	-	-	-	-
	<u>13,313</u>	<u>26,540</u>	<u>39,853</u>	<u>229,763</u>

3 Income from shop trading and other activities

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Membership subscriptions	-	-	-	400
Fundraising events:				
For general funds	455	400	855	4,393
For the scanner appeal	-	-	-	579
Shop trading income				
Main shop	144,182	-	144,182	275,298
Flower shop	14,373	-	14,373	16,547
Cards donations	-	-	-	-
	<u>159,010</u>	<u>400</u>	<u>159,410</u>	<u>297,217</u>

4 Income from Investments

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Bank interest	249	51	300	862
BlackRock				
Charinco Common Inv. Fund	3,903	-	3,903	3,532
CCLA				
COIF Charities Inv. Fund	2,305	-	2,305	2,259
	<u>6,457</u>	<u>51</u>	<u>6,508</u>	<u>6,653</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

5 Analysis of expenditure on charitable activities

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2021 Total	2020 Total
	£	£	£	£	£
Charitable Activities					
Staff costs	34,585	7,815	-	42,400	59,736
Other direct costs	108,906	8,519	39,919	157,344	297,091
Depreciation	-	-	-	-	2,172
Support costs	2,277	349	18,738	21,364	7,099
Total Expenditure by Activity	145,768	16,682	58,657	221,108	366,099

Support Costs 2021

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2021 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	1,830	1,830	full cost
Accountancy & payroll costs	210	110	3,820	4,140	full cost
Marketing	205	-	12,000	12,205	full cost
Office, IT & communications	1,468	202	160	1,831	usage
Premises & insurances	191	37	927	1,155	space
Maintenance, repairs & other	204	-	-	204	full cost
Support costs Total	2,277	349	18,738	21,364	

Support Costs 2020

	Main shop expenditure	Flower Shop expendi ture	Activities and hospital equipment	2020 Total	Basis of allocation
	£	£	£	£	
Independent examination fee	-	-	3,090	3,090	full cost
Accountancy & payroll costs	80	40	4,334	4,454	full cost
Marketing	-	-	15,000	15,000	full cost
Office, IT & communications	1,701	84	18	1,803	usage
Premises & insurances	(9,626)	(9,857)	1,102	(18,381)	space
Maintenance, repairs & other	1,133	-	-	1,133	full cost
Support costs Total	(6,712)	(9,733)	23,544	7,099	

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

6 Net surplus for main shop trading which Includes Items of both Income and expenditure

	2021		2020	
	£	£	£	£
Main shop sales		142,924		270,088
add sales of donated books		-		400
add small donations in shop		-		-
add discounts		-		-
add lottery commission		1,258		5,210
		<u>144,182</u>		<u>275,698</u>
Stock at 1 July	10,679		8,191	
Add: purchases	100,692		192,410	
Less: Stock at 30 June	(8,119)		(10,679)	
		<u>103,252</u>		<u>189,922</u>
Cost of stock used		34,533		43,058
Staff salaries		120		7,052
Volunteer expenses		7,469		5,660
Equipment & office costs		191		(9,626)
Insurance & rates		204		1,133
Repairs and maintenance		-		-
Depreciation of new fixtures & fittings		-		-
		<u>145,768</u>		<u>237,198</u>
Main shop net surplus		<u>(1,586)</u>		<u>38,501</u>

Net deficit for flower shop trading which Includes Items of both Income and expenditure

	2021		2020	
	£	£	£	£
Flower shop sales		14,373		16,547
add small donations in shop		-		199
add cards donations		-		-
add discounts		-		-
		<u>14,373</u>		<u>16,745</u>
Stock at 1 July	3,557		7,278	
Add: purchases	7,016		5,055	
Less: Stock at 30 June	(2,755)		(3,557)	
		<u>7,818</u>		<u>8,777</u>
Cost of stock used		7,773		9,804
Staff salaries		32		23
Volunteer costs		-		-
Maintenance		732		16
Equipment and office costs		78		-
Debit and credit card charges		202		84
Other & costs of top up facility		37		(9,857)
Rent & Rates		-		2,172
Depreciation of new fixtures & fittings		-		-
		<u>16,682</u>		<u>11,019</u>
Flower shop net surplus (deficit)		<u>(2,309)</u>		<u>5,726</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

7 Net income / (expenditure) for the year	2021	2020
	£	£
This is stated after charging:		
Independent Examination/Audit costs	1,830	3,090
Depreciation of shop fittings	-	2,172
	<hr/>	<hr/>

8 Information regarding Trustees, Directors and Employees	2021	2020
	£	£
Wages and salaries	35,809	44,030
Social security costs	4,691	6,624
Pension costs	1,806	2,207
	<hr/>	<hr/>
	42,306	52,861

The average number of employees, analysed by function was:

	2021	2020
Charitable purposes (shop employees)	3	3
Fundraising & publicity	-	-
Management and administration of charity	-	-
	<hr/>	<hr/>
	3	3

No employee received remuneration of more than £30,000.

No Trustee was remunerated for any services, or accrued any benefits under pension schemes.

Travel costs amounting to £nil (2019 £nil) were reimbursed to members of the Trustee Board.

The charity paid £1,022 in the year ended 30 June 2021 for various insurance services, including professional indemnity cover.

9 Investments	2021 Market Value	2020 Market Value
Blackrock CharInco		
Common Investment Fund units		
As at 1 July 2019	110,404	106,501
Additions	-	-
Revaluation during the year	<hr/> (5,855)	<hr/> 3,903
	104,550	110,404
CCLA - COIF Charlities Investment		
Fund Income Units		
As at 1 July 2020	73,860	71,803
Disposal	-	-
Revaluation during the year	<hr/> 10,849	<hr/> 2,057
	84,709	73,860
	<hr/> 189,258	<hr/> 184,264

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

10 Fixed assets (Shop fittings)	Main Shop	Flower Shop	Total
		£	£
Cost			
At 1 April 2020	36,242	6,515	42,757
Additions	-	-	-
Disposals	-	-	-
At 31 March 2021	<u>36,242</u>	<u>6,515</u>	<u>42,757</u>
Depreciation			
At 1 April 2020	36,242	6,515	42,757
Charge for the year	-	-	-
Disposals	-	-	-
At 31 March 2021	<u>36,242</u>	<u>6,515</u>	<u>42,757</u>
Net book value 2021	-	-	-
Net book value 2020	-	-	-

11 Debtors	2021	2020
	£	£
Lottery deposit held by Camelot	-	-
HMRC (gift aid and other claims)	34	2,492
Prepayments	500	500
	<u>534</u>	<u>2,992</u>

12 Creditors - amounts falling due within one year	2021	2020
	£	£
VAT creditors	3,966	2,409
Accruals	-	307
Independent examination/Audit fee	1,830	3,090
	<u>5,796</u>	<u>5,806</u>

13 Analysis of net assets between funds	General	Designated	Restricted	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Fixed Assets	-	-	-	-
Investments	189,258	-	-	189,258
Current Assets	35,914	-	482,820	518,735
Current Liabilities	(5,796)	-	-	(5,796)
Net Assets	<u>219,376</u>	<u>-</u>	<u>482,820</u>	<u>702,197</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

14 Movement in funds

	At 1 July 2,020 £	Income £	Expenditure £	Transfers & Gains £	At 30 June 2,021 £
Restricted Funds					
Ambulance Service	200	-	-	-	200
Appeal for CT Scanner	381,499	131	-	10,313	391,943
Appeal for MRI Scanner	13,433	-	(12,500)	(933)	0
Ashburnham Ward	220	-	-	-	220
Benson Ward	76	-	(76)	-	-
Bereavement Room	1,026	-	(39)	-	987
Cardiology	6,124	-	-	-	6,124
Cookson Devas Ward	50	-	-	-	50
Coronary Care Unit	500	-	(310)	-	190
Courtyard gardens restoration	2,608	6,182	(4,104)	-	4,686
McDonald Ward Courtyard Gdn	-	500	-	-	500
SCBU Courtyard	-	250	(250)	-	-
Critical Care Unit (with ICU & HDU)	3,104	-	-	-	3,104
CCU Sensory Garden	976	-	-	-	976
De Cham Ward	235	-	-	-	235
Egerton Ward	25,028	-	(1,596)	-	23,432
Endoscopy Department	1,130	-	-	-	1,130
Gardner Ward	140	-	-	-	140
ITU/HDU	-	15,480	-	-	15,480
James Ward	101	-	-	-	101
Judy Beard Ward	645	20	-	-	665
Lagoon Boat	1,000	-	-	-	1,000
Maternity intensive care	1,607	-	-	-	1,607
Murray Ward	191	-	-	-	191
Music expenses	-	750	(325)	-	425
Newington Ward	5,946	-	-	-	5,946
Occupational Therapy	2,105	-	-	-	2,105
Ophthalmic Day Unit	10	-	-	-	10
Scanner appeal	-	489	-	-	489
Ticehurst Ward	25	-	-	-	25
Tressell Ward (Water Machine)	155	-	(155)	-	-
Wellington Ward	1,380	-	-	-	1,380
Wellbeing Fund	31,487	3,188	(2,443)	(15,253)	16,979
From the estate of Mrs Hazel Kennedy					
Staff of Cookson Devas Ward	2,500	-	-	-	2,500
Staff of Raphael Ward, St. Anne's	2,500	-	(2,500)	-	-
Total Restricted Funds	486,001	26,991	(24,298)	(5,873)	482,820
Unrestricted Funds					
General funds	226,595	183,774	(196,865)	5,873	219,377
Total Unrestricted funds	226,595	183,774	(196,865)	5,873	219,377
Total funds	712,596	210,765	(221,164)	0	702,197

FRIENDS OF CONQUEST HOSPITAL CIO
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
For The Year Ended 30 June 2021

15. Purposes of restricted funds

If donors ask for a particular ward to benefit from their donation, then the donation is treated as a restricted fund and only used for that purpose (see note 14 for a full list of restricted funds).

16. Designated fund

At the year end there were no designated funds.

17. Financial commitments

Capital Commitments

At the balance sheet date, no capital commitment existed.

18. Related party transactions

There have been no related party transactions identified in accordance with FRS 8.

19. Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

20. Pension costs

A pension scheme for employees is operated on a defined contributions basis. The scheme is open to all employees at any time. The charity contributes 2% of pensionable earnings to match employees' contributions. The assets of the scheme are held separately from those of the company in an independently administered fund. The fund administrators are NEST.

The pension cost shown in the accounts for the year represents contributions payable by the charity and amounted to £1,806 (2020 £2,412). There were no contributions payable or outstanding at the year end.

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

21 Direct Charitable Expenditure				
on behalf of the Conquest Hospital and the community		Unrestricted	Restricted	2021 Total
		£	£	£
19/483	Portable Ultrasound	11,217	-	11,217
19/479	Magic Carpt McDonald Ward	4,363	-	4,363
	SCBU Courtyard Gardens	-	4,218	4,218
21/495	Microwave for Benson Ward	7	76	83
20/491	CCU	-	310	310
	Bereavement Team Lunch		39	39
20/492	Tressell Ward	33	155	188
20/493	Egerton Ward	-	1,596	1,596
	Courtyard Gardens	-	136	136
	Raphael Ward		2500	2,500
	Live music performances for hospital patients, visitors and staff		325	325
	MRI Software update		12500	12,500
	Staff Welfare		2,443	2,443
		<u>15,620</u>	<u>24,298</u>	<u>39,919</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

22. Comparative Income and expenditure by fund type

	Unrestricted funds		Restricted funds	
	2021	2020	2021	2020
	£	£	£	£
Income from:				
Donations and legacies	13,313	34,380	26,540	195,383
Other trading activities	159,010	295,525	400	1,692
Investments	6,457	5,792	51	862
	<u>178,780</u>	<u>335,697</u>	<u>26,991</u>	<u>197,936</u>
Expenditure on:				
Raising funds	56	751	-	1,532
Charitable activities	196,809	348,833	24,298	17,266
	<u>196,865</u>	<u>349,584</u>	<u>24,298</u>	<u>18,797</u>
Net income / (expenditure)	(18,086)	(13,887)	2,692	179,139
Transfers between funds	5,873	-	(5,873)	-
Unrealised gains on investments	4,994	5,960	-	-
Realised loss on disposals	-	-	-	-
Net movement in funds	(7,218)	(7,927)	(3,181)	179,139
Reconciliation of funds:				
Total funds as at 1 July 2020	<u>226,595</u>	<u>234,522</u>	<u>486,001</u>	<u>306,862</u>
Total funds as at 30 June 2021	<u>219,377</u>	<u>226,595</u>	<u>482,820</u>	<u>486,001</u>

FRIENDS OF CONQUEST HOSPITAL CIO

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED

For The Year Ended 30 June 2021

Historical record of monies raised by the Friends of the Conquest
and Direct Charitable Expenditure for the benefit of the Conquest Hospital and community

Year	Monies Raised After Costs £	Direct Charitable Expenditure £
2000	62,815	108,174
2001	145,045	136,240
2002	102,918	96,857
2003	91,443	36,638
2004	91,771	85,392
2005	43,306	67,750
2006	76,290	98,237
2007	70,587	68,394
2008	192,609	100,268
2009	93,560	75,201
2010	77,579	113,997
2011	54,628	58,618
2012	99,880	15,808
2013	107,960	132,327
2014	246,339	135,047
2015	190,653	225,384
2016	222,951	262,624
2017	623,922	119,290
2018	236,931	233,961
2019	751,166	1,147,226
2020	172,797	82,484
2021	52,402	39,919
TOTAL	3,807,552	3,439,836

This page does not form part of the statutory accounts.