



**TRANSITION BOURNEMOUTH**

**Registered in England and Wales as Charity Number 1183648**

**Annual Report for the period ending 31 March 2024**

## Transition Bournemouth - Annual Report for the period ending 31/03/2024

Report of the trustees for the period ending 31 March 2024.

The trustees are pleased to present their annual Trustees' report together with the financial statements of the charity for the period ending 31 March 2024. The financial statements comply with the Charities Act 2011, and are prepared in accordance with the Charities Statement of Recommended Practice.

### Chair's Statement

FY23/24 has been a quieter time for many of our projects due to the departure or unavailability of volunteer project leaders. However, our flagship project, Bournemouth Repair Cafe, has seen very positive developments towards the end of this period, gaining new volunteers and branching out into new venues, allowing us to serve a wider community. Our events have been well received for their welcoming atmosphere, and we continue to reduce landfill waste and save people money by helping them to repair their faulty belongings. They also function as a networking point for people to share ideas about how to live more sustainably and relevant local information.

Our trustee team remains unchanged. Transition Bournemouth would like to thank all our hardworking trustees and volunteers, without whom we would not be able to function.

As we head into the new financial year, we will concentrate on growing the Repair Café. There is a great deal of enthusiasm from the public for this project, and by expanding our team of volunteers, bank of fixing volunteers, and range of venues, we hope to reach as many people in the conurbation as possible and become a hub for learning about repair skills and waste reduction.



Pete Allen,  
Chairperson,  
Transition Bournemouth,  
Registered charity 1183648.

## Our Purposes and Activities

Our charitable purposes are the promotion of conservation, protection and improvement of the natural environment, and the prudent use of natural resources for the benefit of the people of Bournemouth and the surrounding area.

We aim to achieve this by

- a. Advancing education and awareness of climate change, resource scarcity, peak oil, energy saving, and economic resilience;
- b. Promoting individual and organisational commitment to a reduction in CO2 and other greenhouse gas emissions.

Our vision is to help steer Bournemouth to a sustainable, low-carbon future where our community and wildlife thrives without costing the earth.

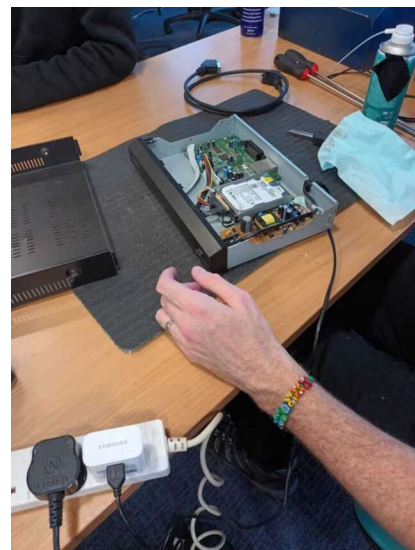
The approach the trustees have taken in support of our vision for this year is to continue with those that remain active of the grass-roots projects we had in place at the time of becoming a Charity (30<sup>th</sup> May 2019) and to consolidate our policies and practices. Our projects are the main means through which we achieve our aims and objectives. However, this year only one has remained active due to unavailability of project leaders.

- The Repair Café promotes the prudent use of natural resources.

The Trustees have had due regard to the Charity Commission guidance on public benefit. We endeavour to encourage all in our community to take part in our activities.

## Repair Café

Our Bournemouth Repair Café project continued to run through 23/24. We held 4 Repair Café events during this period and our team of volunteer fixers worked on 79 items in total, 29 of which were successfully fixed, saving 53kg from going to landfill. Many others were partially fixed or we were able to advise, e.g. on replacement parts that were needed. The Repair Café events were run at multiple venues around the Bournemouth and Poole area, including a successful turn in a neighbourhood we have not operated in before, allowing for members of the public to attend whichever event they it most convenient to travel to. We have expanded our project leadership from an individual to a team, sharing the load and preventing burnout, and we grew our team of volunteer fixers to include additional capability for repairing electrical items & textiles. We are feeling very hopeful about the next year.



## Slades Farm Community Garden

This has been a fantastic project and it was one of our first, but unfortunately we have been unable to continue running structured sessions here due to not having a leader for the project. We thank Theresa for leading the project for so long, and so expertly. We will continue to seek new volunteers and hope to find someone who is willing and able to take on the responsibility for the community garden.

## Our volunteers

Transition Bournemouth is involved in the community and relies on voluntary help. Volunteers help run all our projects and make them fun. We wish to thank our volunteers for their support and encouragement. We also give thanks to Community Action Network, who help us with recruitment of volunteers, general support, and use of their postal address.

## Plans for the future

### **Plans for 24-25**

To continue supporting our existing projects:

- Repair Café: this is planned to continue into 23-24.

We also plan to recruit additional trustees as a basis for expanding our sustainable project portfolio and for developing our longer term vision.

## Reference and administrative details

### **Reference**

Charity Number: 1183648

Registered Address: c/o Community Action Network,  
Beech House,  
28-30 Wimborne Rd,  
Poole  
BH15 2BU

### **Our trustees**

The minimum number of Trustees is three, and the maximum twelve.

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Trustee Name	Role	Start Date	End Date	Reason for leaving
Pete Allen	Chair/Treasurer	30/05/2019		
Mike Hodges	Treasurer	30/05/2019	21/10/2021	Workload issues
Theresa McManus		30/05/2019	30/11/2022	Family commitments
Jennie Allen		30/05/2019	02/05/2021	Parental commitments
Kim Boughey		30/05/2019	30/11/2022	Personal/Health
Kirsten Juniper		30/03/2020		
Martha Searle		30/05/2019	04/01/2020	Planned to leave the area
Harriett Ricketts		21/10/2020	06/09/2021	Workload issues
Graham Brown	Secretary	30/03/2023		

None of our trustees receive remuneration or other benefit from their work with the charity.

## **Transition Bournemouth - Annual Report for the period ending 31/03/2024**

### **Our advisers**

Governance, policy, funding, general support and advice: Community Action Network  
Banking: The Cooperative Bank Plc, P.O. Box 101, 1 Balloon Street, Manchester, M60 4EP

### **Governing Document**

Transition Bournemouth is registered with the Charities Commission (England and Wales) as a charitable Incorporated Organisation. Our full governing document is available on request.

### **Governance**

Trustee appointment: at the first AGM, all trustees will retire, and thereafter at every AGM one third of the trustees will retire according to the length of time the position has been held. The appointment of the trustees at the AGM will be made by all members present.

### **AGM**

A minimum of 14 days notice is given for the AGM, with the documents sent out including the annual statement of accounts and trustees' annual report, and details of people standing for election or re-election as a trustee.

### **Trustee Meetings**

The trustees meet quarterly, including a public AGM.

## Financial Review

### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

### **Statement as to disclosure to our auditors**

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the board of trustees

P Allen (Chair)



27/09/21



## **Transition Bournemouth - Annual Report for the period ending 31/03/2024**

### **Reserves Policy**

The majority of our donations are to Transition Bournemouth and so are unreserved. However, in some instances donations are made to a specific project and so are treated as reserved for that project. Similarly, if a grant has been awarded for a particular project, then those funds are treated as reserved for that project.

### **Financial Position at Year End**

This year our income came from donations to the Repair Café project which has become our flagship project. We have not had many items of great expenditure, so assuming our projects generally break-even in future, and with its current assets, Transition Bournemouth can continue for at least the next 5 years.

# Transition Bournemouth - Annual Report for the period ending 31/03/2024

## Notes on the accounts

### 1 Accounting Policies

#### a) Basis of Preparation

Transition Bournemouth is a Charitable Incorporated Organisation. It is not also set up as a trading company. The charity makes less than the current threshold, allowing the trustees the choice of Receipts and Payments accounting or Accrual accounting. The trustees have elected to use the Receipts and Payments accounting approach.

Transition Bournemouth was started in 2009 by a small group of people who were committed environmentalists inspired by the positivity of the Transition movement and saw it as a better way to engage with people. We knew from experience that the old 'doom and gloom' approach foretelling apocalyptic consequences if we don't change our ways wasn't proving effective in inspiring behaviour changes towards more sustainable living. The transition movement offered a new and more positive approach looking at creating an attractive vision of a sustainable future and positive achievable ways of making a succession of small changes that ultimately add up to a big difference. The group became a Charitable Association in 2011 and slowly grew its following and its project portfolio. In 2018 the group decided to change the legal structure to minimise financial risks and to become a CIO. The assets, financial and otherwise, transferred directly from the Charitable Association to the CIO. There was no change made to our bank account, held with the Co-op. The amount transferred was £6,266.23.

When Transition Bournemouth became a CIO on 30 May 2019, the new constitution moved the accounting year for the organisation to 1<sup>st</sup> April – 31<sup>st</sup> March. The present accounts are for our fourth year of being a CIO and are from 01-April 2022 – 31 March 2023.

#### b) Preparation of the accounts on a going concern basis

Each project is largely self-sustaining with outgoings generally being matched by income. On this basis, and on the strength of our reserves, the trustees consider the charity a going concern for at least the next 12 – 24 months.

#### c) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular projects being undertaken by the charity.

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### **g) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably

### **h) Tangible fixed assets**

Individual fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at 25% as these are largely tools for our projects and some marketing materials.

### **i) Employees and Pensions**

The charity does not employ any staff.

## **2 Legal status of the Charity**

The charity is a Charitable Incorporated Organisation since 30 May 2019. There is no liability to trustees in respect of the charity being wound up.

## **3 Financial Performance of the Charity**

The financial performance of the charity is largely made up of the performance of its projects.

Transition Bournemouth		1183648	CC16a
<b>Receipts and payments accounts</b>			
For the period from	01/04/2023	To	31/03/2024

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
General					-
- Grant income	-	-	-	-	-
- Donations	-	-	-	-	-
- Sales	-	-	-	-	-
- Previous funds	4,286	-	-	4,286	4,984
Repair Café Project					
- Grant income	-	-	-	-	-
- Sales	-	-	-	-	-
- Donations	-	-	-	-	195
- Misc	-	-	-	-	-
- Previous funds	-	506	-	506	506
Slades Garden Project (resting)					
- Grant income	-	-	-	-	-
- Sales	-	-	-	-	-
- Donations	-	-	-	-	-
- Previous funds	-	1,847	-	1,847	1,847
Food Coop (ceased)					
- Sales	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	4,286	2,353	-	6,638	7,532

## A2 Asset and investment sales, (see table).

	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-

**Total receipts** 4,286 2,353 - 6,638 7,532

## A3 Payments

General					
- operations	234	-	-	234	147
- marketing	-	-	-	-	-
- volunteer expenses	4	-	-	4	50
- volunteer training	-	-	-	-	-

Repair Café Project					-
- operations	-	5	-	5	47
- marketing	-	-	-	-	-
- room hire	-	188	-	188	250
- volunteer expenses	-	-	-	-	-
- volunteer training	-	-	-	-	-
Slades Garden Project (resting)					
- operations	-	-	-	-	399
- room hire	-	-	-	-	
- volunteer expenses	-	-	-	-	
- volunteer training	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>238</b>	<b>193</b>	<b>-</b>	<b>431</b>	<b>893</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>238</b>	<b>193</b>	<b>-</b>	<b>431</b>	<b>893</b>
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<b>Net of receipts/(payments)</b>	<b>4,048</b>	<b>2,160</b>	<b>-</b>	<b>6,207</b>	<b>6,639</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	<b>4,048</b>	<b>2,160</b>	<b>-</b>	<b>6,207</b>	<b>6,639</b>

should equal closing balances  
closing balance   £x   MATCHED  
difference

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
		4,048	2,160	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>4,048</b>	<b>2,160</b>	<b>-</b>
	<small>(figures balanced with receipts and payments account(s))</small>	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>				
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Count on Me event materials	Count on Me	412	82
Repair Café tools	Repair Café	720	303
Slades Farm tools	Slades Farm	436	89
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
P Allen	Pete Allen (Chair)	31/01/2024