



**TRANSITION BOURNEMOUTH**

**Registered in England and Wales as Charity Number 1183648**

**Annual Report for the period ending 31 March 2023**

# Transition Bournemouth - Annual Report for the period ending 31/03/2023

Report of the trustees for the period ending 31 March 2023.

The trustees are pleased to present their annual Trustees' report together with the financial statements of the charity for the period ending 31 March 2023. The financial statements comply with the Charities Act 2011, and are prepared in accordance with the Charities Statement of Recommended Practice.

## Chair's Statement

In the FY22/23 we were able to continue to run the Bournemouth Repair café events in which our team of volunteer fixers repaired faulty item brought to us by the local public. This project has allowed us to save people money, provide a sense of community, and has saved many items from ending up in landfill. The Slades Farm Community Garden project has seen fewer session than in previous years, but has continued to provide a space for people to engage with and learn about sustainable food production.

This year saw the resignation of two of our long-standing trustees, and we welcomed a newly appointed Trustee. Transition Bournemouth would like to thank all our hardworking trustees and volunteers, without whom we would not be able to function.

Looking ahead to the future. we will concentrate on growing the Repair Café project. This will allow us to more effectively engage with the public and provide real benefit to people's lives as we help them avoid the cost of replacing household items, as well as reducing their environmental impact.



Pete Allen,  
Chairperson,  
Transition Bournemouth,  
Registered charity 1183648.

## Our Purposes and Activities

Our charitable purposes are the promotion of conservation, protection and improvement of the natural environment, and the prudent use of natural resources for the benefit of the people of Bournemouth and the surrounding area.

We aim to achieve this by

- a. Advancing education and awareness of climate change, resource scarcity, peak oil, energy saving, and economic resilience;
- b. Promoting individual and organisational commitment to a reduction in CO<sub>2</sub> and other greenhouse gas emissions.

Our vision is to help steer Bournemouth to a sustainable, low-carbon future where our community and wildlife thrives without costing the earth.

The approach the trustees have taken in support of our vision for this year is to continue with the grass-roots projects we had in place at the time of becoming a Charity (30<sup>th</sup> May 2019) and to consolidate our policies and practices during our first year as a CIO. Our projects are the main means through which we achieve our aims and objectives.

- Film Screenings raise awareness and provide education about climate change, resource scarcity, peak oil, energy saving, and economic resilience.
- The Repair Café promotes the prudent use of natural resources.
- Slades Farm Community Garden promotes the protection and conservation of our natural environment, improving it as a natural environment, for example, by increasing biodiversity through careful habitat management.

The Trustees have had due regard to the Charity Commission guidance on public benefit. We endeavour to encourage all in our community to take part in our activities.

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### Repair Café

Our Bournemouth Repair Café project continued to run through 22/23. We held 8 Repair Café events during the 22/23 period and our team of volunteer fixers worked on 101 items in total, 67% of which were successfully fixed, saving 122kg from going to landfill. The Repair Café events were run at multiple venues around the Bournemouth area allowing for members of the public to attend whichever event they it most convenient to travel to. We grew our team of volunteer fixers to include additional capability for repairing electrical items & textiles, as well as gaining some front-of-house support.



### Slades Farm Community Garden

In late 2022 we ran some sessions at Slades Farm Community Garden where we tidied up the space and performed maintenance on some of the trees. We also ran a where volunteers from a local organisation attended to help with planting bulbs and clearing the space around some of the fruit trees. The local Parks Foundation have also been running sessions at the Slades Farm Community Garden.



We'd like to say a big thankyou to all our supporters and to the Parks and Countryside team who continue to help throughout the year by mowing the paths through the garden.

### Our volunteers

Transition Bournemouth is involved in the community and relies on voluntary help. Volunteers help run all our projects and make them fun. We wish to thank our volunteers for their support and encouragement, and would like to give particular thanks to the Warrior Agency, who are now providing ongoing pro bono social media support.

### Plans for the future

#### Plans for 23-24

To continue supporting our existing projects:

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- Repair Café: this is planned to continue into 23-24.

We also plan to recruit additional trustees as a basis for expanding our sustainable project portfolio and for developing our longer term vision. We also plan to recruit more Repair Café fixers.

## Reference and administrative details

### Reference

Charity Number:1183648

Registered Address: c/o The Link, 3-5, Palmerstone Road, Boscombe, BH1 4HN

### Our trustees

The minimum number of Trustees is three, and the maximum twelve.

Trustee Name	Role	Start Date	End Date	Reason for leaving
Pete Allen	Chair/Treasurer	30/05/2019		
Mike Hodges	Treasurer	30/05/2019	21/10/2021	Workload issues
Theresa McManus		30/05/2019	30/11/2022	Family commitments
Jennie Allen		30/05/2019	02/05/2021	Parental commitments
Kim Boughey		30/05/2019	30/11/2022	Personal/Health
Kirsten Juniper		30/03/2020		
Martha Searle		30/05/2019	04/01/2020	Planned to leave the area
Harriett Ricketts		21/10/2020	06/09/2021	Workload issues
Graham Brown	Secretary	30/03/2023		

None of our trustees receive remuneration or other benefit from their work with the charity.



## **Transition Bournemouth - Annual Report for the period ending 31/03/2023**

### **Our advisers**

Governance, policy, funding, general support and advice: Community Action Network

Banking: The Cooperative Bank Plc, P.O. Box 101, 1 Balloon Street, Manchester, M60 4EP

### **Governing Document**

Transition Bournemouth is registered with the Charities Commission (England and Wales) as a charitable Incorporated Organisation. Our full governing document is available on request.

### **Governance**

Trustee appointment: at the first AGM, all trustees will retire, and thereafter at every AGM one third of the trustees will retire according to the length of time the position has been held. The appointment of the trustees at the AGM will be made by all members present.

### **AGM**

A minimum of 14 days notice is given for the AGM, with the documents sent out including the annual statement of accounts and trustees' annual report, and details of people standing for election or re-election as a trustee.

### **Trustee Meetings**

The trustees meet quarterly, including a public AGM.

## Financial Review

### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

### **Statement as to disclosure to our auditors**

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the board of trustees

P Allen (Chair)



27/09/21



## **Transition Bournemouth - Annual Report for the period ending 31/03/2023**

### **Reserves Policy**

The majority of our donations are to Transition Bournemouth and so are unreserved. However, in some instances donations are made to a specific project and so are treated as reserved for that project. Similarly, if a grant has been awarded for a particular project, then those funds are treated as reserved for that project.

### **Financial Position at Year End**

This year our income came from donations to the Repair Café project which has become our flagship project. We have not had many items of great expenditure, so assuming our projects generally break-even in future, and with its current assets, Transition Bournemouth can continue for at least the next 5 years.

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## Notes on the accounts

### 1 Accounting Policies

#### a) Basis of Preparation

Transition Bournemouth is a Charitable Incorporated Organisation. It is not also set up as a trading company. The charity makes less than the current threshold, allowing the trustees the choice of Receipts and Payments accounting or Accrual accounting. The trustees have elected to use the Receipts and Payments accounting approach.

Transition Bournemouth was started in 2009 by a small group of people who were committed environmentalists inspired by the positivity of the Transition movement and saw it as a better way to engage with people. We knew from experience that the old 'doom and gloom' approach foretelling apocalyptic consequences if we don't change our ways wasn't proving effective in inspiring behaviour changes towards more sustainable living. The transition movement offered a new and more positive approach looking at creating an attractive vision of a sustainable future and positive achievable ways of making a succession of small changes that ultimately add up to a big difference. The group became a Charitable Association in 2011 and slowly grew its following and its project portfolio. In 2018 the group decided to change the legal structure to minimise financial risks and to become a CIO. The assets, financial and otherwise, transferred directly from the Charitable Association to the CIO. There was no change made to our bank account, held with the Co-op. The amount transferred was £6,266.23.

When Transition Bournemouth became a CIO on 30 May 2019, the new constitution moved the accounting year for the organisation to 1<sup>st</sup> April – 31<sup>st</sup> March. The present accounts are for our fourth year of being a CIO and are from 01-April 2022 – 31 March 2023.

#### b) Preparation of the accounts on a going concern basis

Each project is largely self-sustaining with outgoings generally being matched by income. On this basis, and on the strength of our reserves, the trustees consider the charity a going concern for at least the next 12 – 24 months.

#### c) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular projects being undertaken by the charity.

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### **g) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably

### **h) Tangible fixed assets**

Individual fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis at 25% as these are largely tools for our projects and some marketing materials.

### **i) Employees and Pensions**

The charity does not employ any staff.

## **2 Legal status of the Charity**

The charity is a Charitable Incorporated Organisation since 30 May 2019. There is no liability to trustees in respect of the charity being wound up.

## **3 Financial Performance of the Charity**

The financial performance of the charity is largely made up of the performance of its projects.

Transition Bournemouth		1183648	CC16a
<b>Receipts and payments accounts</b>			
For the period from	01/04/2022	To	31/03/2023

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
General					-
- Grant income	-	-	-	-	
- Donations	-	-	-	-	125
- Sales	-	-	-	-	-
- Previous funds	4,984	-	-	4,984	4,546
Count on Me Project (resting)					
- Grant income	-	-	-	-	-
- Sales	-	-	-	-	-
- Donations	-	-	-	-	-
- Previous funds	-	-	-	-	-
Film Screening Project					
- Grant income	-	-	-	-	-
- Sales	-	-	-	-	143
- Donations	-	-	-	-	-
- Misc	-	-	-	-	-
- Previous funds	-	-	-	-	-
Repair Café Project					
- Grant income	-	-	-	-	-
- Sales	-	-	-	-	-
- Donations	-	195	-	195	135
- Misc	-	-	-	-	-
- Previous funds	-	506	-	506	608
Slades Garden Project					
- Grant income	-	-	-	-	2,000
- Sales	-	-	-	-	-
- Donations	-	-	-	-	-
- Previous funds	-	1,847	-	1,847	582
Food Coop (ceased)					
- Sales	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	4,984	2,548	-	7,532	8,138

**A2 Asset and investment sales, (see table).**

	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-

<b>Total receipts</b>	<b>4,984</b>	<b>2,548</b>	<b>-</b>	<b>7,532</b>	<b>8,138</b>
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#### A3 Payments

General					
- operations	147	-	-	147	147
- marketing	-	-	-	-	20
- volunteer expenses	50	-	-	50	20
- volunteer training	-	-	-	-	-
Count on Me (resting)					
- operations	-	-	-	-	-
- marketing	-	-	-	-	-
- volunteer expenses	-	-	-	-	-
- volunteer training	-	-	-	-	-
Film Screening Project					
- operations	-	-	-	-	160
- room hire	-	-	-	-	-
- volunteer expenses	-	-	-	-	-
Repair Café Project					-
- operations	47	-	-	47	60
- marketing	-	-	-	-	25
- room hire	250	-	-	250	50
- volunteer expenses	-	-	-	-	-
- volunteer training	-	-	-	-	-
Slades Garden Project					
- operations	399	-	-	399	319
- room hire	-	-	-	-	
- volunteer expenses	-	-	-	-	
- volunteer training	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>893</b>	<b>-</b>	<b>-</b>	<b>893</b>	<b>802</b>

#### A4 Asset and investment purchases, (see table)

Repair Café	-	-	-	-	
Repair Café tools					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>893</b>	<b>-</b>	<b>-</b>	<b>893</b>	<b>802</b>
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<i>Net of receipts/(payments)</i>	4,091	2,548	-	6,639	7,336
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<i>Cash funds this year end</i>	4,091	2,548	-	6,639	7,336

should equal closing balances  
closing balance £x MATCHED  
difference

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	<div> <div></div> <div></div> <div></div> <div><b>Total cash funds</b> <small>(agrees balances with receipts and payments account(s))</small></div> </div>	<div>4,091</div> <div>-</div> <div>-</div> <div>4,091</div> <div>OK</div>	<div>2,548</div> <div>-</div> <div>-</div> <div>2,548</div> <div>OK</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>OK</div>
B2 Other monetary assets	<div>Details</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div>to nearest £</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>to nearest £</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>to nearest £</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
B3 Investment assets	<div>Details</div> <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div>	<div>Fund to which asset belongs</div> <div></div> <div></div> <div></div> <div></div>	<div>Cost (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>Current value (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
B4 Assets retained for the charity's own use	<div>Details</div> <div> <div>Count on Me event materials</div> <div>Repair Café tools</div> <div>Slades Farm tools</div> <div></div> </div>	<div>Fund to which asset belongs</div> <div>Count on Me</div> <div>Repair Café</div> <div>Slades Farm</div> <div></div>	<div>Cost (optional)</div> <div>412</div> <div>720</div> <div>436</div> <div>-</div>	<div>Current value (optional)</div> <div>82</div> <div>303</div> <div>89</div> <div>-</div>
B5 Liabilities	<div>Details</div> <div> <div></div> <div></div> </div>	<div>Fund to which liability relates</div> <div></div> <div></div>	<div>Amount due (optional)</div> <div>-</div> <div>-</div>	<div>When due (optional)</div> <div></div> <div></div>
Signed by one or two trustees on behalf of all the trustees	<div>Signature</div> <div> <div>P Allen</div> <div></div> </div>	<div>Print Name</div> <div> <div>Pete Allen (Chair)</div> <div></div> </div>	<div>Date of approval</div> <div> <div>14/04/2024</div> <div></div> </div>	