

REGISTERED CHARITY NUMBER: 1183600

Report of the Trustees and Unaudited Financial Statements
for the Year Ended 30 June 2022

North East Dementia Care (Sunderland) CIO

Penwells
18 Lumley Terrace
Chester-le-Street
Co Durham
DH3 3NQ

North East Dementia Care (Sunderland) CIO

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for the Year Ended 30 June 2022

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North East Dementia Care (Sunderland) CIO

Report of the Trustees **for the Year Ended 30 June 2022**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to relieve the needs of people living with dementia in Sunderland and surrounding areas, their families and carers, through the provision of support, services, advice and information.

Significant activities

The charity operates a day care centre at Pennywell Business Park, Portsmouth Road, Sunderland, SR4 9AR. The charity offers transport to bring members to the centre and to take them home. Once at the centre the charity offers a caring and supportive environment where activities and entertainment are offered to help stimulate the brain and improve wellbeing. The centre provides members with a hot cooked lunch together with refreshments during the day. Our qualified team of carers are on site to provide care and support.

Public benefit

The trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit in deciding what activities the charity should undertake.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The year to 30 June 2022 was the charity's third full year. The charity's activities were curtailed for the previous two years due to the Covid-19 national lockdowns which forced the day care centre at Pennywell Business Park, Sunderland to close for a number of periods. On reopening after each period of closure member numbers were initially much reduced. The centre reopened from the last closure on 12 April 2021 with the relaxation of Covid-19 restrictions. Fortunately, member numbers have quickly built up to pre Covid-19 levels. Day care centre attendances were erratic during the year with numbers low in some weeks and other weeks where it has been operating at full capacity. The average weekly attendances was 47 sessions with a maximum capacity of 60 sessions.

In the past the charity has contracted out the transport arrangements for bringing members to and from the centre. In April 2022 the charity purchased a minibus for use in transporting members. The charity's minibus is driven by a volunteer driver. The charity's minibus enables the time members spend travelling to be reduced.

Fundraising activities

The charity received a number of grants in the year totalling £23,269. The Clothworkers provided a grant of £12,000 towards the purchase of a minibus. A National Lottery grant of £6,455 was provided towards the purchase of equipment for the day care centre. Sunderland Council provided grants totalling £3,814 towards the additional costs incurred during Covid-19. Also Hadrian Trust provided a grant of £1,000 towards the charity's core funding. The trustees take this opportunity to thank the various parties for their generosity.

There were donations received in the year totalling £13,975 (2021: £5,642). There are two lady volunteers who draw up family trees and donate any income from this activity to the charity. In the year the total donated by the ladies was £1,995 (2021: £2,065). The charity is very appreciative of their generosity. Other significant donations were received from bereavement collections made on behalf of: Barry Donnigan £2,000, Jean Browne £3,000 and Dave Roberts £874. The trustees wish to extend their thanks to the relatives and friends of these persons and other bereaved parties.

The charity operated a shop at 53 Hylton Road, Sunderland. The charity shop sold donated goods and was staffed by volunteers. The shop made a small profit in the year of £2,022 (2021: £2,181). This comprised sales of £8,302 (2021: £9,568) with costs of £6,280 (2021: £7,387). The charity shop closed at the end of March 2022 because of lack of profitability due to its location. Also the charity was struggling with a lack of volunteers to staff the shop.

Other fundraising activities during the year raised £4,126 (2021: £1,466). Covid-19 restrictions meant that the charity's fundraising efforts in the previous year were curtailed. Included in this year's total are funds raised from the Christmas party of £2,117 and the Summer Fete of £779.

North East Dementia Care (Sunderland) CIO

Report of the Trustees **for the Year Ended 30 June 2022**

FINANCIAL REVIEW

Results for the year

The financial performance of the charity in the year under review is summarised in the Statement of Financial Activities at page 5. The charity received total income of £201,403 (2021: £98,338) and had total expenditure of £197,788 (2021: £99,063) leaving a net surplus of £3,615 (2021: net deficit of £725). The main components of total income of £201,403 (2021: £98,338) are dementia day centre fees of £151,731 (2021: £46,328) together with grants and donations of £37,244 (2021: £40,976). The main components of total expenditure of £197,788 (2021: £99,063) are staff costs of £108,864 (2021: £55,004), transport costs of £41,828 (2021: £12,332) and centre rent of £13,658 (2021: £14,242). This year is considered much more representative of the charity's typical financial performance. The previous year was interrupted by the various national Covid-19 lockdowns. The overall financial result for the year is considered satisfactory.

Reserves policy

Unrestricted funds at the year end show a net current liability of £3,800. Liabilities include a loan from Mr John Hellens (Trustee) for £4,500. Mr Hellens has given an undertaking that he will not seek repayment of this loan for the foreseeable future. Adjusting for this loan gives free reserves of £700. The trustees have determined that the level of free reserves to be maintained be approximately £50,000 to cover three months operating costs. It will take a several years to build up this level of free reserves.

Going concern

At the date of approving the financial statements the trustees consider that the charity is a going concern. The trustees prepare cash flow forecasts to enable the charity to manage its day to day cash requirements. As noted above Mr John Hellens (Trustee) has undertaken that he will not seek repayment of his interest free loan to the charity of £4,500 for the foreseeable future. Also, since the year end he has made a further loan of £10,000 on the same terms.

FUTURE PLAN

The charity's immediate aim is to continue providing services to members. There are two main constraints on the number of members we can help, being the maximum member to staff ratio of 4 to 1 and the size of the centre. The current centre is operating at capacity with all 60 sessions per week filled.

The trustees have decided to relocate the day care centre to a former Health Centre nearby at Pennywell Shopping Centre, Portsmouth Road, Sunderland, SR4 9AS. The building will be on a 10 years lease. The building will be altered to meet members' needs. The new day care centre will have access to a garden which will be of great benefit to the members in the summer. There are facilities within the adjoining Neighbourhood Centre where meals can be prepared which should reduce the cost of out-sourcing members' meals. A new charity shop will be included within the building, but with restricted access between the shop and the part of the building used by members.

These larger premises will enable the charity to increase the number of members attending. It is envisaged that it will not be possible to make use of the increased capacity immediately due to transport limitations. The trustees are also looking into the current transport arrangements with a view to resolving this issue.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation – Foundation (CIO) controlled by its governing document, a scheme sealed by the Charity Commission and entered on the Register of Charities on the 28th of May 2019.

Recruitment and appointment of new trustees

The governing document provides that there must be a minimum of three charity trustees. The first three trustees are named in the governing document. The term of appointment of these three trustees is staggered with trustees having terms of 2, 3 or 4 years. Further trustees must be appointed for a term of three years by resolution passed at a properly convened meeting of trustees.

In selecting individuals for appointment as trustee, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

On induction each new trustee will be provided with a copy of the charity's current constitution together with the latest Trustees' Annual Report and Financial Statements.

North East Dementia Care (Sunderland) CIO

Report of the Trustees
for the Year Ended 30 June 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number: 1183600

Principal Address

Falkner Centre
Pennywell Shopping Centre
Portsmouth Road
Sunderland
SR4 9AS

Trustees

Mrs Sandra Falkner	- Chairperson	
Miss Zoe Dillon	- former Secretary	resigned 19 Oct 2021
Ms Jacqueline McDermott	- Secretary	appointed 10 May 2022
Mr John Hellens	- Treasurer	
Mrs Tracey Falkner		
Mr Scott Falkner		
Mrs Ann Hawes		
Mrs Aileen Alexander		resigned 13 Dec 2021
Miss Deborah Watson		appointed 1 Mar 2022, resigned 5 Apr 2022

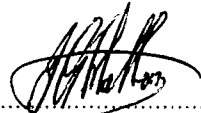
Independent examiner

Mr Dominic Killoury, ACA, CTA
Penwells
18 Lumley Terrace
Chester-le-street
Co Durham
DH3 3NQ

Approved by order of the board of trustees on 6 December 2022 and signed on its behalf by:



Mrs Sandra Falkner - Chairperson of the Trustees



Mr John Hellens - Treasurer

Independent Examiner's Report to the Trustees of
North East Dementia Care (Sunderland) CIO

I report on the accounts for year ended 30 June 2022 set out on pages five to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D Killoury, ACA, CTA
Penwells
18 Lumley Terrace
Chester-le-Street
Co Durham
DH3 3NQ

Date: 6 December 2022

North East Dementia Care (Sunderland) CIO

Statement of Financial Activities
for the Year Ended 30 June 2022

		Unrestricted fund	Restricted funds	30.06.22 Total funds	30.06.21 Total funds
	Note	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	18,789	18,455	37,244	40,976
Charitable activities	3	151,731	-	151,731	46,328
Other trading activities	4	<u>12,428</u>	<u>-</u>	<u>12,428</u>	<u>11,034</u>
Total		182,948	18,455	201,403	98,338
EXPENDITURE ON					
Raising funds	5	12,227	-	12,227	7,518
Charitable activities	6	<u>184,761</u>	<u>800</u>	<u>185,561</u>	<u>91,545</u>
Dementia care					
Total		196,988	800	197,788	99,063
NET INCOME/(EXPENDITURE)					
		(14,040)	17,655	3,615	(725)
RECONCILIATION OF FUNDS					
Total funds brought forward		11,966	-	11,966	12,691
TOTAL FUNDS CARRIED FORWARD					
		<u>(2,074)</u>	<u>17,655</u>	<u>15,581</u>	<u>11,966</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

North East Dementia Care (Sunderland) CIO

Statement of Financial Position

At 30 June 2022

	Notes	Unrestricted fund £	Restricted funds £	30.06.22 Total funds £	30.06.21 Total funds £
FIXED ASSETS					
Tangible assets	11	1,738	11,200	12,938	-
CURRENT ASSETS					
Debtors	12	4,233	-	4,233	5,489
Cash at bank		<u>4,600</u>	<u>6,455</u>	<u>11,055</u>	<u>14,936</u>
		8,833	6,455	15,288	20,425
CREDITORS					
Amounts falling due within one year	13	(12,645)	-	(12,645)	(8,459)
NET CURRENT ASSETS		<u>(3,812)</u>	<u>6,455</u>	<u>2,643</u>	<u>11,966</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>(2,074)</u>	<u>17,655</u>	<u>18,415</u>	<u>11,966</u>
NET ASSETS		<u>(2,074)</u>	<u>17,655</u>	<u>15,581</u>	<u>11,966</u>
FUNDS	14				
Unrestricted funds				(2,074)	11,966
Restricted funds				<u>17,655</u>	<u>-</u>
TOTAL FUNDS				<u>15,581</u>	<u>11,966</u>

The financial statements were approved by the Board of Trustees on 6 December 2022 and were signed on its behalf by:



Mrs Sandra Falkner - Chairperson of the Trustees



Mr John Helliens - Treasurer

The notes form part of these financial statements

North East Dementia Care (Sunderland) CIO

Notes to the Financial Statements for the Year Ended 30 June 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Going concern

At the date of approving these financial statements the trustees consider the charity to be a going concern. The trustees prepare cash flow forecasts to enable the charity to manage its day to day cash requirements. Mr John Hellens (Trustee) has undertaken that he will not seek repayment of his interest free loan to the charity of £4,500 for the foreseeable future. Also, since the year end he has made a further loan of £10,000 on the same terms.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants and donations

Grants and donations are only included in the Statement of Financial Activities when the general income recognition criteria are met.

Donated goods

Donated goods are recognised at the point of sale at the value of the sales proceeds.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

All support costs and governance costs are allocated across expenditure categories on the basis of usage.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	- 25% on cost
Office equipment	- 25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

North East Dementia Care (Sunderland) CIO

Notes to the Financial Statements - continued
for the Year Ended 30 June 2022

2. DONATIONS AND LEGACIES

	30.06.22	30.06.21
	£	£
Donations	13,975	5,642
Grants	<u>23,269</u>	<u>35,334</u>
	<u>37,244</u>	<u>40,976</u>

GRANTS RECEIVABLE

Grants receivable in the period were as follows:

		30.06.22	30.06.21
		£	£
Coronavirus Job Retention Scheme (CJRS)	Restricted	-	21,430
The Clothworkers grant	Restricted	12,000	-
National Lottery grant	Restricted	6,455	-
Sunderland Council grants	Unrestricted	3,814	13,904
Hadrian Trust grant	Unrestricted	<u>1,000</u>	<u>-</u>
		<u>23,269</u>	<u>35,334</u>

3. CHARITABLE ACTIVITIES

	30.06.22	30.06.21
	£	£
Day care centre fees	<u>151,731</u>	<u>46,328</u>

4. OTHER TRADING ACTIVITIES

	30.06.22	30.06.21
	£	£
Charity shop sales	8,302	9,568
Fundraising	<u>4,126</u>	<u>1,466</u>
	<u>12,428</u>	<u>11,034</u>

5. RAISING FUNDS

Raising donations and legacies

	30.06.22	30.06.21
	£	£
Fundraising	5,947	131
Charity shop sales	<u>6,280</u>	<u>7,387</u>
	<u>12,227</u>	<u>7,518</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 7)	Totals
	£	£	£
Dementia care	<u>185,461</u>	<u>100</u>	<u>185,561</u>

North East Dementia Care (Sunderland) CIO

Notes to the Financial Statements - continued
for the Year Ended 30 June 2022

7. SUPPORT COSTS

	Governance costs	Totals
	£	£
Dementia care	<u>100</u>	<u>100</u>

Activity	Basis of allocation
Governance costs	Usage

Governance costs include fees for the independent examination of £100 (2021: £100).

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2022.

9. EMPLOYEES

Number of employees	30.06.22	30.06.21
Average monthly number of employees	<u>11</u>	<u>7</u>
 Employment costs	 30.06.22	 30.06.21
	£	£
Wages and salaries	108,343	54,944
Other pension costs	<u>521</u>	<u>60</u>
	<u>108,864</u>	<u>55,004</u>

No employees received remuneration of more than £60,000 during the year. Remuneration of those considered to be key management personnel amounted to £20,993 (2021: £18,494) including employer pension contributions.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	19,546	21,430	40,976
Charitable activities	46,328	-	46,328
Other trading activities	<u>11,034</u>	<u>-</u>	<u>11,034</u>
Total	76,908	21,430	98,338

North East Dementia Care (Sunderland) CIO

Notes to the Financial Statements - continued
for the Year Ended 30 June 2022

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - CONTINUED

	Unrestricted fund £	Restricted funds £	Total funds £
EXPENDITURE ON			
Raising funds	7,518	-	7,518
Charitable activities			
Dementia care	<u>70,115</u>	<u>21,430</u>	<u>91,545</u>
Total	<u>77,633</u>	<u>21,430</u>	<u>99,063</u>
NET INCOME/(EXPENDITURE)	(725)	-	(725)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>12,691</u>	<u>-</u>	<u>12,691</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>11,966</u></u>	<u><u>-</u></u>	<u><u>11,966</u></u>

11. TANGIBLE FIXED ASSETS

	Motor vehicles £	Office equipment £	Totals £
COST			
At 1 July 2021	-	-	-
Additions	<u>13,250</u>	<u>690</u>	<u>13,940</u>
At 30 June 2022	<u>13,250</u>	<u>690</u>	<u>13,940</u>
DEPRECIATION			
At 1 July 2021	-	-	-
Charge for year	<u>829</u>	<u>173</u>	<u>1,002</u>
At 30 June 2022	<u>829</u>	<u>173</u>	<u>1,002</u>
NET BOOK VALUE			
At 30 June 2022	<u><u>12,421</u></u>	<u><u>517</u></u>	<u><u>12,938</u></u>
At 30 June 2021	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.06.22 £	30.06.21 £
Trade debtors	2,891	3,437
Property bond	1,250	1,250
Prepayments	<u>92</u>	<u>802</u>
	<u><u>4,233</u></u>	<u><u>5,489</u></u>

North East Dementia Care (Sunderland) CIO

Notes to the Financial Activities - continued
for the Year Ended 30 June 2022

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.06.22	30.06.21
	£	£
Loan	4,500	4,500
Trade creditors	1,220	3,090
Other taxation and social security	807	-
Accruals	3,284	869
Other creditor	<u>2,834</u>	<u>-</u>
	<u>12,645</u>	<u>8,459</u>

14. MOVEMENT IN FUNDS

	At 1.7.21 £	Net movement in funds £	At 30.06.22 £
Unrestricted funds			
General fund	11,966	(14,040)	(2,074)
Restricted funds			
The Clothworkers grant	-	11,200	11,200
National Lottery grant	-	6,455	6,455
	<u>11,966</u>	<u>3,615</u>	<u>15,581</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains & losses £	Movement in funds £
Unrestricted funds				
General fund	182,948	(196,988)	-	(14,040)
Restricted funds				
The Clothworkers grant	12,000	(800)	-	11,200
National Lottery grant	6,455	-	-	6,455
	<u>201,403</u>	<u>(197,788)</u>	<u>-</u>	<u>3,615</u>

15. FUNDS

General fund is used for the unrestricted activities of the charity.

The Clothworkers grant was provided to enable the charity to purchase a minibus.

The National Lottery grant was provided for equipment for the day care centre.

16. RELATED PARTY DISCLOSURES

The charity's Treasurer, Mr J Hellens made an interest-free loan to the charity of £4,500. This loan is repayable on demand and is unsecured. The balance outstanding at 30 June 2022 is £4,500 (2021: £4,500).

North East Dementia Care (Sunderland) CIO

Detailed Statement of Financial Activities
for the Year Ended 30 June 2022

	30.06.22	30.06.21
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	13,975	5,642
Grants	<u>23,269</u>	<u>35,334</u>
	<u>37,244</u>	<u>40,976</u>
Charitable activities		
Day care centre fees	151,731	46,328
Other trading activities		
Charity shop sales	8,302	9,568
Fundraising	<u>4,126</u>	<u>1,466</u>
	<u>12,428</u>	<u>11,034</u>
Total incoming resources	201,403	98,338
EXPENDITURE		
Raising donations and legacies		
Fundraising costs	5,947	131
Charity shop rent, rates and insurance	5,651	5,570
Charity shop repairs	<u>629</u>	<u>1,817</u>
	<u>12,227</u>	<u>7,518</u>
Charitable activities		
Staff costs	108,864	55,004
Rent and rates	13,658	14,242
Insurance	1,233	1,369
Transport costs	41,828	12,332
Meals	9,149	3,172
Activities and entertainment	1,580	118
Telephone	820	582
Postage and stationery	240	204
Computer expenses	125	153
Repairs and renewals	1,773	1,388
Training	599	467
Cleaning and sundry	3,255	1,998
Professional fees	1,335	-
Depreciation	<u>1,002</u>	<u>-</u>
	<u>185,461</u>	<u>91,029</u>
Support costs		
Governance costs		
Legal and professional fees	-	416
Independent Examination	<u>100</u>	<u>100</u>
	<u>100</u>	<u>516</u>
Total resources expended	197,788	99,063
Net income/(expenditure)	<u>3,615</u>	<u>(725)</u>