

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	04	2023		31	03

Section A

Reference and administration details

Charity name	Vietnamese Family Partnership (Gia Dinh Viet)
Other names charity is known by	n/a
Registered charity number (if any)	1183593
Charity's principal address	Evelyn Community Centre
	1 Kingfisher Square, Wotton Road, Deptford
	London
	PostcodeSE8 5TQ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for a whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Andy Quach	Co-Chair		
2 Quynhnhu Nguyen	Board member		
3 Thoai Nhu Nguyen	Board member		
4 Tung Nguyen	Secretary		
5 Van Tim Hoang	Board member		
6 Yuk Cheng Tran	Treasurer		
7 Huyen Le	Co-Chair	Since 18/03/2024	
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Andrew McGuire	30 Sandringham Avenue, Dockings, Kings Lynn, Norfolk PE31 8QH

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by The Board of Trustees and approved by quorum

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity’s organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees’ consideration of major risks and the system and procedures to manage them.	<ul style="list-style-type: none">• The Trust is administered by a Board of Trustees that meets six times a year with additional meetings called when required to discuss and manage new initiatives or plan events.• Every Trustee is provided with information about the Vietnamese Family Partnership’s (VFP) constitution, policies and activities together with information on the Charity Commission guidance.• Trustees are offered the opportunity to attend further training courses should they wish to do so.• The new Chairperson has been recruited and appointed to join the Board in mid-March 2024.
---	--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

As stated in the constitution document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Vietnamese Family Partnership's (VFP), is a London-based charity that aims to bring the Vietnamese community together. We believe that we are stronger together and that understanding our cultural identity is key to fulfilling our life potential. We provide support and advice, Vietnamese language lessons and cultural events for the entire community, such as our flagship Lunar New Year event.

Key priorities include:

- Vietnamese Language & Culture School: To provide cultural education and help people to connect with their Vietnamese identity and families
- Advice & Support Centre: To provide the community with support and advice and help them to thrive in wider society
- Community events: To build a stronger sense of community and visibility in wider society. The Trust holds two major events each year; the Mid-Autumn Festival and Lunar New Year, held at Deptford Lounge, a well-known establishment in the Deptford Community.

We help people on the journey to connect with their Vietnamese culture and identity to better understand themselves. We welcome and respect people of all ages, backgrounds and beliefs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers supporting our main events increase year on year, we received over 100 applications. They take part in a host of activities such as front and backstage management, meet and greet, food and drinks stalls, raffle management, crowd controlling and activities management. The Charity plans to host an evening with the volunteers later in the year as a show of appreciation.

Section D

Achievements and performance

Section D	Achievements and performance
<p>Summary of the main achievements of the charity during the year</p>	<p>Our key achievements this year include:</p> <ul style="list-style-type: none"> • Providing advice and support to 350 individuals. • Educating 130 students through VietSchool. • Organising events attended by over 10,000 people. • Helping 45 families access the Household Support Fund. • Collaborating with The Refuge to support 15 domestic violence cases. • Establishing a self-sustaining Luncheon Club with 20-25 regular members. • Finalising the design for the Non la-Vietnamese Sculpture Installation. • We are working to secure a lease for the Vietnamese Mental Health Service office, still in conversation with Southwark Council <p>We're currently focused on fundraising for the sculpture and exploring further collaboration opportunities.</p> <p>VFP hosted three major events:</p> <ul style="list-style-type: none"> • A residential trip for 34 VietSchool students and their families in July. • A Mid-Autumn Festival attended by 2,300 people in October. • A Lunar New Year celebration with 5,400 attendees in January, this is an increase from the prior year with just over 3,000 attendees. <p>Additionally, we supported SVUK in securing corporate sponsorships for their football events, which attracted 700 participants and included a leadership camp.</p>

Section E	Financial review
<p>Brief statement of the charity's policy on reserves</p> <p>Details of any funds materially in deficit</p>	<p>The Trustees and CEO continue to closely monitor the charity's reserves to ensure adequate financial resources are available to support the community and to remunerate staff and pay expenses when they fall due.</p> <p>As at year-end 2024, the charity retained a cash reserve of £92.7k (2023: £75.8k). VFP continue to proactively seek funding for the benefit of the Vietnamese community.</p> <p>n/a</p>
<p>Further financial review details (Optional information)</p> <p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any 	<p><u>Funding and income</u></p> <p>During the year, the charity received a total of £84.4k (2023: £51.9k); driven by event fundraising (£19.6k), UK GLA Untold stories (£20.0k), London Community Foundation (£13.7k), National Lottery Community Fund (£10k) and Memberships and contributions (£10.3k).</p> <p>Event fundraising increased during the year by £4.9k and funding from London Borough of Lewisham increased by £6.8k, this reflects the growing presence VFP have in the Vietnamese community and in its borough.</p> <p><u>Expenditure</u></p>

ethical investment policy adopted.

Expenditure for the year totalled to £67.4k (2023: £46.3k). This is driven by increased staff costs of £44.5k (2023: £38.3k), event activities £15.0k (2023: £2.9k) and office rent of £3.0k (2023: £nil).

Staff cost increased by £6.0k during the year towards project management, hiring of artists for the Beneath the Non la project, admin and teaching.

The Charity's independent examiner report and accounts is available on the Charity Commission for England and Wales website.

Applications for funding is prepared by the CEO and reviewed by the Trustees to ensure completeness prior to submission.

Section F

Other optional information



As part of continued personal development, the CEO spent six months during the year attending the Lewisham Fundraising course to gain knowledge and skills in fundraising. Increased funds will allow additional resources to tackle special cases in the advice and support services we provide to the community.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Quynhnhu Nguyen	Thi Thu Huyen Le
Position (eg Secretary, Chair, etc)	Trustee	Chairperson
Date	07/11/2024	07/11/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Vietnamese Family Partnership (Gia Dinh Viet)		No (if any) 1183593		CC16a
Receipts and payments accounts				
For the period from	Period start date 1/4/2023	To	Period end date 31/3/2024	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
UK GLA Untold stories		20,000	-	20,000	6,000
Event fundraising	19,641		-	19,641	14,737
London Community Foundation		13,740		13,740	
Membership fees/contributions	10,349			10,349	7,402
National Lottery Community Fund		10,000		10,000	
London Borough of Lewisham		7,800	-	7,800	1,000
Training	1,960		-	1,960	1,890
Donations	919		-	919	1,215
OYS Partnership	-	-	-	-	12,735
Go Fund Me	-	-	-	-	9,956
	-	-	-	-	
Sub total(Gross income for AR)	32,869	51,540	-	84,408	54,936
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,869	51,540	-	84,408	54,936
A3 Payments					
Staff costs	15,651	28,897	-	44,547	38,276
Event activities	15,009		-	15,009	2,917
Office Rent & Hall Hired		3,050	-	3,050	-
Training & Travel Expenses	237	1,040	-	1,277	2,300
Subscriptions & Memberships	692	484	-	1,176	195
Telephone & Internet	573	339	-	912	811
Activities & Outings	581		-	581	1,268
Governance & Accountancy	302	239	-	541	288
Insurance & DBS checks	32	314	-	347	304
Sub total	33,078	34,364	-	67,441	46,358
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	33,078	34,364	-	67,441	46,358
Net of receipts/(payments)	- 209	17,176	-	16,967	8,577
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	75,757	-	-	75,757	67,180
Cash funds this year end	75,548	17,176	-	92,724	75,757

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	75,548	17,176	-
		-	-	-
		-	-	-
	Total cash funds	75,548	17,176	-
	(agree balances with receipts and payments account (s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Thi Thu Huyen Le	13/7/2024
	Yuk Cheng Tran	13/7/2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Vietnamese Family Partnership (Gia Dinh Viet)

On accounts for the year
ended

31/03/24

Charity no
(if any)

1183593

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed: *A McGuire*

Date: 04/07/24

Name: Andrew McGuire

Relevant professional
qualification(s) or body
(if any):

AAT Level 3

Address:

30 Sandringham Avenue

Docking

Norfolk PE31 8QH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.