

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2022		31	03	2023

## Section A Reference and administration details

**Charity name** Vietnamese Family Partnership (Gia Dinh Viet)

**Other names charity is known by** n/a

**Registered charity number (if any)** 1183593

**Charity's principal address**  
 Evelyn Community Centre  
 1 Kingfisher Square, Wotton Road, Deptford  
 London  
**Postcode** SE8 5TQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andy Quach	Board member		
2	Quynhnhu Nguyen	Board member		
3	Thoai Nhu Nguyen	Board member		
4	Tung Nguyen	Secretary		
5	Van Tim Hoang	Board member		
6	Yuk Cheng Tran	Treasurer		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Andrew McGuire	30 Sandringham Avenue, Dockings, Kings Lynn, Norfolk PE31 8QH

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by The Board of Trustees and approved by quorum

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- The Trust is administered by a Board of Trustees that meets six times a year with additional meetings called when required to discuss and manage new initiatives or plan events.
- Every Trustee is provided with information about the Vietnamese Family Partnership's (VFP) constitution, policies and activities together with information on the Charity Commission guidance.
- Trustees are offered the opportunity to attend further training courses should they wish to do so.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

As stated in the constitution document

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Vietnamese Family Partnership’s (VFP), are a London-based charity that aims to bring the Vietnamese community together. We believe that we are stronger together and that understanding our cultural identity is key to fulfilling our life potential. We provide support and advice, Vietnamese language lessons and cultural events for the entire community, such as our flagship Lunar New Year event.

Key priorities include:

- Vietnamese Language & Culture School: To provide cultural education and help people to connect with their Vietnamese identity and families
- Advice & Support Centre: To provide the community with support and advice and help them to thrive in wider society
- Community events: To build a stronger sense of community and visibility in wider society. The Trust holds two major events each year; the Mid-Autumn Festival and Lunar New Year, held at Deptford Lounge, a well-known establishment in the Deptford Community.

We help people on the journey to connect with their Vietnamese culture and identity to better understand themselves. We welcome and respect people of all ages, backgrounds and beliefs.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In support of our main events, the Trust have a group of trustworthy volunteers who assist in coordinating the day, manage activities and become involved with the community.

**Summary of the main achievements of the charity during the year**

**1. Languages and Culture classes**

- 10 Vietnamese classes on the weekend and Monday afternoon with a total of 128 students
- 2 English classes for Beginners and Upper Beginners with a total of 25 students
- Piloting the VFP Vietnamese culture class with 15 participants accessed and received excellent feedbacks

**2. Support and advice**

Supporting 453 members of our community (271 females and 182 males) across a range of issues such as mental health, loneliness, family, education support.

**3. Annual Events**

Working with over 100 volunteers all helping to serve the community. Over 3000 people attended the Lunar New Year celebration and 1000 people attended the Mid Autumn Festival.

**4. Beneath the Non la**

Reached 158 members of the community over 10 workshops. Through this piece of work we provoked a sense of pride in Vietnamese people currently settled in London, as well as welcomed those who have newly arrived or are just visiting, by seeing themselves represented in the fabric of the city. Our project nurtured a strong, connected Vietnamese diaspora where children, young adults, elders and families thrive in the wider British society.

The workshops gave us an opportunity to engage with different groups in the community and we engaged with many organisations and worked in collaboration for future events. It took us quite a while to create the Vietnamese hat and used it as a tool to consult participants about their opinions.

After the success of the project, the Untold Stories continue to fund us towards the Gtown and make the Non la project happen. The primary aim of the new piece of work is to create an artwork to spotlight and celebrate Vietnamese communities in London.

**5. Public art project**

VFP, in partnership with London-based The Museum of the Home and Albany, is planning a Deptford-based public art project. We hope that this project will help people of all backgrounds to see different areas and communities a little differently; to know that, behind particular facades, whether it's a building, a street, or a row of shops, there are long histories of immigration, labour, family, and community.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Trustees and CEO continue to closely monitor the charity's reserves to ensure adequate financial resources are available to support the community and to remunerate staff and reasonable expenses.

As at year-end 2022/2023, the charity retained a healthy cash reserve of £75,757. VFP continue to proactively seek funding for the benefit of the Vietnamese community.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

#### Funding and income

During the year, the charity received a total of £54.9k (2021/22: £51.9k); driven by event fundraising (£14.7k), OYS Partnership (£12.7k), Go Fund Me (£9.9k) and Memberships and contributions (£7.4k).

Event fundraising increased during the year by £6.6k and memberships by £1.9k, this reflects the growing presence VFP have in the Vietnamese community.

#### Expenditure

Expenditure for the year totalled to £46.3k (2021/22: £34.1k). Majority of expenditure included increased staff costs of £38.2k, event activities £2.9k, Training and travel expense (£2.3k) and activities and outings (£1.2k).

Staff cost increased by £13.0k during the year towards project management, hiring of artists for the Beneath the Non la project, admin and teaching.

Applications for funding is prepared by the CEO and reviewed by the Trustees to ensure completeness prior to submission.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Yuk Cheng Tran	Tung Nguyen
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	21 June 2023	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Vietnamese Family Partnership (GiaDina Viet)

No  
1183593

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2022

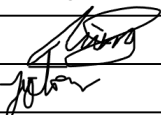
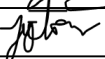
To

Period end date  
31/03/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Event fundraising	14,737	-	-	14,737	9,604
OYS Partnership		12,735	-	12,735	
Go Fund Me		9,956	-	9,956	
Membership fees/contributions	7,402	-	-	7,402	5,520
UK GLA Untold stories		6,000	-	6,000	
Training	1,890	-	-	1,890	
Donations	1,215	-	-	1,215	1,184
London Borough of Lewisham		1,000	-	1,000	3,883
Localgiving	-	-	-	-	500
National Lottery Community Fund	-	-	-	-	31,274
<b>Sub total (Gross income for AR)</b>	<b>25,245</b>	<b>29,691</b>	<b>-</b>	<b>54,936</b>	<b>51,965</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,245</b>	<b>29,691</b>	<b>-</b>	<b>54,936</b>	<b>51,965</b>
<b>A3 Payments</b>					
Staff costs	5,879	32,396	-	38,276	25,206
Event activities	1,461	1,456	-	2,917	5,209
Training & Travel Expenses	1,050	1,250	-	2,300	-
Activities & Outings	-	1,268	-	1,268	170
Telephone & Internet	-	811	-	811	911
Insurance & DBS checks	-	304	-	304	304
Governance & Accountancy	60	228	-	288	1,017
Subscriptions & Memberships	8	187	-	195	390
Equipment/Material	-	-	-	-	946
Training & Travel Expenses	-	-	-	-	42
<b>Sub total</b>	<b>8,459</b>	<b>37,899</b>	<b>-</b>	<b>46,358</b>	<b>34,195</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>8,459</b>	<b>37,899</b>	<b>-</b>	<b>46,358</b>	<b>34,195</b>
<b>Net of receipts/(payments)</b>	<b>16,786</b>	<b>- 8,209</b>	<b>-</b>	<b>8,577</b>	<b>17,770</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>58,971</b>	<b>8,209</b>	<b>-</b>	<b>67,180</b>	<b>49,409</b>
<b>Cash funds this year end</b>	<b>75,757</b>	<b>-</b>	<b>-</b>	<b>75,757</b>	<b>67,180</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	75,757	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>75,757</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Tung Nguyen	29/06/23	
		Yuk Cheng Tran	29/06/2023	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Vietnamese Family Partnership (GiaDina Viet)

On accounts for the year  
ended

31/03/23

Charity no  
(if any)

1183593

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2023**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*A. McGuire*

Date:

03/06/23

Name:

Andrew McGuire

Relevant professional  
qualification(s) or body  
(if any):

AAT Level 3

Address:

30 Sandringham Avenue

Docking

Norfolk PE31 8QH



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**