



Trustees' Annual Report for the period

Period start date: 1 August 2021

Period end date: 31 July 2022

Charity name: Exeter Cycling Campaign

Charity registration number: 1183586

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Campaign promotes cycling for the public benefit in and around Exeter for:</p> <ol style="list-style-type: none">1. the promotion of public health,2. the promotion of healthy recreation in the interests of social welfare,3. the promotion of public safety, particularly on the highways,4. the advancement of education by means including provision of cycling facilities, services, education, and raising matters regarding cycling and transport.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Here is a selection of activities that the Campaign has carried out, with the purposes they primarily address;</p> <p>Responses to planning applications and traffic regulation orders</p> <p>53 planning responses were submitted to planning applications across Exeter and 13 responses to Traffic Regulation Orders. Campaign comments are regularly summarised in council officers' reports for the Exeter City Council Planning Committee, and plans have been amended accordingly, e.g. addition of pedestrian/cycle links between new housing developments and modifications to junctions to improve cyclist safety.</p> <p>1. <u>Public health</u> 2. <u>Healthy recreation</u> 3. <u>Public safety</u></p> <p>Dialogue with decision makers</p> <p>Many letters, meetings and questions to city and county councillors, and also other decision makers including Exeter City Futures CIC, Ben Bradshaw MP, Vision Zero-SW board, Cornwall County Council Cabinet.</p> <p>For example;</p> <ol style="list-style-type: none">i. Presentation to Vision Zero - South West programme board and Cornwall County Council Cabinet about Low Traffic Neighbourhoods (Sep'21)ii. Taking County Councillors on the proposed Nurses Way route (Jul'21 and Sep'21)iii. Speaking at labour events / workshops (Jan 22, Oct 21)

		<p>1. <u>Public health</u> 2. <u>Healthy recreation</u> 3. <u>Public safety</u></p> <p>Reports, proposals and consultations</p> <ul style="list-style-type: none"> i. Submitting a proposal to the Nurses Way ii. Report on the Exeter LCWIP background proposal iii. Consultation on Alphington Village iv. Response to Rifford road consultation <p>1. <u>Public health</u> 2. <u>Healthy recreation</u> 3. <u>Public safety</u> 4. <u>Education</u></p> <p>Workshops and meetings The covid19 impacts have continued to reduce the in person events of 2021/2. We have continued our activities though online events and held in-person events where possible:</p> <ul style="list-style-type: none"> i. Three summer socials at a local pub ii. an in person workshop on our progress with responding to planning applications (Spring 2022) iii. Jo Rigby sharing online at our AGM (Nov'21) iv. In person priority setting workshop (Feb 2022) <p>4. <u>Education</u></p> <p>Media Exeter Cycling Campaign interacts with the wider public through print media. Daily trawling for relevant articles and letters in the main regional paper for the area, the Western Morning News, presents opportunities for people associated with Exeter Cycling Campaign to write letters to that newspaper to provide a personal perspective on current matters. This has led to 13 letters being published in this reporting period and encourages others in the community to engage. There have also been two articles published in the Exeter newspaper, the Express and Echo, following interviews with an active Campaign Member. 2021/22 has seen a radio interview with Phonic FM (Oct 21)</p> <p>1. <u>Public health</u> 2. <u>Healthy recreation</u> 3. <u>Public safety</u> 4. <u>Education</u></p> <p>Social media and newsletter Ongoing lively social media debates and informative comment on numerous local and national cycling issues. Numbers continue to grow on the mailing list and social media channels, up to 20% depending on channel. This year we have also launched on Instagram which is slowly gaining traction.</p> <p>1. <u>Public health</u> 2. <u>Healthy recreation</u> 3. <u>Public safety</u> 4. <u>Education</u></p>
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		Public events During 2021-2 exeter cycle campaign engaged with and supported several public events <ol style="list-style-type: none"> 1. 6 events organised by Active Devon - running a stand and helping to promote the event via online channels 2. Kidical Mass - financially and logistically supporting as well as having a heavy attendance and promoting the campaign at the event 3. Vigil and “Die-In” following the road death of a cyclist in Exeter City Center, with associated media coverage <u>1. Public health</u> <u>4. Education</u>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Campaign’s trustees have taken the commission’s public benefit guidance into account when making any decision it is relevant to.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All the Campaign’s work is carried out by volunteers. This includes leadership engagement, responding to planning applications and public consultation, running our Facebook and Twitter accounts, organising meetings, developing route designs, workshops and public events and response to media enquiries.
Other		

Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Positive action on planning applications</p> <p>The Campaign continues to respond to planning applications in Exeter (and also in Teignbridge and East Devon district councils). The aim of this is to challenge developers where their application falls short of national or local policy for the provision of safe cycling (and walking) for people.</p> <p>As a result of Campaign volunteers' responses to planning applications plans are sometimes amended and formal planning conditions set when planning permission is granted. e.g. cycle parking increased, changing facilities added, pedestrian/cycle paths added to link developments.</p> <p>Such changes enable cycling for more people for their everyday trips, helping to tackle the problems of sedentary lifestyles and congestion and air pollution and help to build communities in the places where people live.</p> <p>Public support</p> <p>The Campaign makes a positive difference to the lives of supporters and volunteers:</p> <ul style="list-style-type: none"> - New volunteers have come forward throughout the year to contribute their time and energy and to engage with city and county leaders. - The Campaign continues to receive thanks from both citizens and elected councillors for our engagement in the city. <p>Infrastructure improvements for safety and accessibility</p> <p>Over this reporting period the Campaign has:</p> <ul style="list-style-type: none"> - met regularly with the lead DCC Transport Officer for Exeter to seek to influence the county's road
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		<p>planning.</p> <ul style="list-style-type: none"> - pushed for and commented on the draft long term cycling and walking plan ('LCWIP') for Exeter. - made proposals for Growing the Cycle Network in Exeter - made proposals for which streets could be made more covid safe - commented on the Clyst Valley Regional Park Consultation response (Dec 2020). - commented on the West Street contraflow; South Street contraflow; Dryden Road consultation, Magdalene consultation; Union Road consultation - proposed a new 'Nurses Way' route for the city <p>The Campaign's 'Quick Win' list is actively used by DCC to prioritise locations for quick, low cost changes on cycle routes. Some have already been implemented, e.g. to remove obstacles, improve signage, make drop kerbs, etc, to join up routes and improve accessibility for adaptive cycles, child trailers and cargo bikes.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Campaign has remained in credit throughout the period 1 August 2021 to 31 July 2022.</p> <p>The balance of cash funds at 31 July 2022 was £3272. Income for the year was £2110 and outgoings £1185. All income was unrestricted. We have been able to increase our in-person activity this year and funds were used to buy materials for stalls and other events. We also made a one-off donation to help Kidical Mass Exeter get started: Kidical Mass is an international movement organising family-friendly rides and calling for safer streets.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Expenditure rose during the year as activities increased following the end of pandemic restrictions, but was again lower than income. The trustees are seeking ideas from members from ways to use the funds in 2022-23 for the benefit of the charity.
Amount of reserves held	Para 1.22	The charity does not have regular expenditure or financial commitments, so the trustees feel it is not necessary to hold identified reserves.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	There has been no deficit during the reporting period.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Campaign's main source of funds during the period was private donations. In addition A donation from Sharegift (£500) was received in July 2022.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity does not make any investments.
A description of the principal risks facing the charity	Para 1.46	The principal risk to the charity is volunteers removing their support, either financial or in kind (mainly time). There has been no indication of falling support during the year, and individual donations have risen by about 10%.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution

(trust deed, royal charter)		
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed in accordance with the constitution, notably section 12 (2) Eligibility for trusteeship and section 13 Appointment of Campaign trustees: 1) At the first annual general meeting of the members of the Campaign all the Campaign trustees shall retire from office; 2) At every subsequent annual general meeting of the members of the Campaign, one-third of the Campaign trustees shall retire from office.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Exeter Cycling Campaign
Other name the charity uses	None
Registered charity number	1183586
Charity's principal address	c/o Exeter Community Initiatives, 148-149 Fore Street, Exeter, EX4 3AN

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Michael Thomas Walton	Chair		None
	2	Joe Hickson	Secretary		None
	3	Susan Kay	Treasurer		None

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	None		
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature:

Full name: Michael Thomas Walton

Position: Chair

Date:

Signature: J Hickson

Full name: Joe Hickson

Position: Secretary

Date: 21/10/2022

Signature:

Full name: Susan Kay

Position: Treasurer

Date:



Receipts and payments accounts

For the period from	Period start date Aug 1, 21	To	Period end date Jul 31, 22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations (online via CAF Donate)	1,176	-	-	1,176	1,051
Other donations	669	-	-	669	18
HMRC Gift Aid payments	259	-	-	259	293
Other income	6	-	-	6	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,110	-	-	2,110	1,362
A2 Asset and investment sales, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,110	-	-	2,110	1,362
A3 Payments					
Room hire	181	-	-	181	-
Promotional equipment	511	-	-	511	95
Comms: Zoom, website, social media	176	-	-	176	144
Bank charges	17	-	-	17	10
Donation to Kidical Mass Exeter	300	-	-	300	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,185	-	-	1,185	249
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,185	-	-	1,185	249
Net of receipts/(payments)	924	-	-	924	1,114
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,348	-	-	2,348	1,234
Cash funds this year end	3,272	-	-	3,272	2,348

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account (Triodos)	3,283	-	-
	PayPal account	11	-	-
		-	-	-
	Total cash funds	3,272	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-



B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of approval
	Susan Kay	###
	Joseph Hickson	###