

# St Giles Church AGM Minutes 2025

Sunday 18<sup>th</sup> May 2025 10.00 am

## 1. Opening Prayer

Revd Hannah Jeffery opened the meeting with prayer.

## 2. Appointment of Chairpersons

Revd Hannah Jeffery & Revd Noel Nhariswa were appointed joint chairs to the meeting. Proposed by Neil Clarke, seconded by Alan Window and unanimously approved.

## 3. Appointment of AGM Secretary

Katie Steel was appointed secretary to the AGM. Proposed by Hannah Jeffery, seconded by Alan Window and unanimously approved.

## 4. Attendance and Apologies for absence

### Present

Revd Hannah Jeffery	Revd Noel Nhariswa	Martin Lawrence	Samuel Steel
Katie Steel	Peter Shuker	Wendy Steel	Philip Rice
Lisa Spreckley	Alison Wilson	Carolyn Rice	Cath Smith
Tim Jeffery	Ann Window	Roy Perry	Amelia Underwood
Pauline Clarke	Alan Window	Angela Lloyd	Revd Jo Giles
Gwen Hurst	Stella Freeman	Steve Burt	Rachel Limmage
Joyce Parish	Kim Rowbotham	Nicky Winch	Jo Moore
Pamela Lyon	Robert Parish	Ralisa Hock	Jane Boyer
Carol Krone	Peter Lyon	Lois Bulcock	Valerie Frost
Linda Kenward	Leigh Kenward	David Cox	David Boyer
Rebecca Perry	Lynne Banes-Marshall	Eric Lennox	Revd Neil Clarke
David Woods	Ann Woods	Olu Jinadu	Gloria Jinadu
Mark Goodyer	Charlotte Goodyer	Michelle Freestone	

### Apologies

Karen Dougan-Mabbutt      Karen Lennox      Andy Murphy

## 5. Minutes of the last meeting

With no amendments, the minutes of the meeting dated Wednesday 24<sup>th</sup> April 2024 were signed as a true record. Proposed by Linda Kenward, seconded by Pauline Clarke and unanimously approved.

## 6. Matters Arising

There were no matters arising.

## 7. Election of Trustee Members

The following people were duly elected as Trustee members.

### Nominee

David Cox  
Karen Dougan-Mabbutt  
Kim Rowbotham  
Peter Shuker

### Proposed By:

Martin Lawrence  
Katie Steel  
Tony Walters  
Kim Rowbotham

### Seconded by:

Margaret Panter  
Ann Window  
Clare Walters  
Helen Burt

## **8. Election of Church Wardens**

The following people were duly elected as Church Wardens.

<b>Nominee</b>	<b>Proposed By:</b>	<b>Seconded by:</b>
Pauline Clarke	Alan Window	Ann Window
Leigh Kenward	Linda Kenward	Tim Jeffery

## **9. Election of Deputy Church Warden**

The following people were duly elected as Deputy Church Wardens.

<b>Nominee</b>	<b>Proposed By:</b>	<b>Seconded by:</b>
Martin Lawrence	Margaret Panter	David Cox

## **10. Election of Stewards**

The following people were duly elected as Church Stewards.

<b>Nominee</b>	<b>Proposed By:</b>	<b>Seconded by:</b>
Peter Shuker	Pauline Clarke	Helen Burt
Ann Window	Pauline Clarke	Helen Burt

## **11. Election of Deanery Representatives**

There were no nominations. Alan Window continues to serve in this role.

## **12. Representatives to Circuit Meeting**

Due to the size of the East Mercia circuit, it was agreed that 2 stewards from St Giles would be the reps. Therefore, Peter Shuker and Ann Window were unanimously elected as Representatives to the Circuit Meeting.

## **13. Election of Parochial Church Council**

The following people were duly elected to the Parochial Church Council.

<b>Nominee</b>	<b>Proposed By:</b>	<b>Seconded by:</b>
Karen Dougan-Mabbutt	Katie Steel	Samuel Steel
David Cox	Martin Lawrence	Margaret Panter
Peter Shuker	Kim Rowbotham	Helen Burt
Kim Rowbotham	Tony Walters	Clare Walters

## **14. Election of Methodist Church Council**

The following people were duly elected to the Methodist Church Council.

<b>Nominee</b>	<b>Proposed By:</b>	<b>Seconded by:</b>
Karen Dougan-Mabbutt	Katie Steel	Linda Kenward
David Cox	Helen Burt	Katie Steel
Kim Rowbotham	Tony Walters	Clare Walters

## **15. Deanery Synod Report**

There were no questions regarding the circulated deanery synod report.

## **16. Church Fabric Report**

There were no questions regarding the circulated fabric report.

## **17. Church Lands Report**

There were no questions regarding the circulated church lands report.

## **18. Desborough Town Lands & Loakes' Charity Trust Report**

There were no questions regarding the circulated town lands & Loakes charity report.

## **19. Church Membership Report**

The St Giles membership figures are as follows:  
Anglican: 6, Methodist: 1, Joint: 151, **Total: 158**

## **20. Finance Report**

(a. presentation of the accounts, b. adoption of accounts and c. appointment of an independent examiner)

a. Thanks were extended to all the church's givers. The church continues to give away 5% despite just braking even. In the future it is hoped that reliance on the festival income would be reduced.

b. The accounts were proposed by Linda Kenward, seconded by Carolyn Rice and unanimously approved.

c. Bill Featherstone has offered to continue in this role for one more year. Therefore, the appointment of Bill Featherstone as independent examiners was proposed by Eric Lennox, seconded by Steve Burt and unanimously approved.

## **21. Safeguarding**

There were no questions or comments regarding safeguarding. Pauline Clarke reported that all DBS checks, safeguarding training and risk assessments are all up to date. There have been no referrals this year. Pauline extended thanks to Leigh Kenward for his work as deputy safeguarding officer.

## **22. Health and Safety**

There were no questions regarding Health & Safety.

## **23. Reports from the Organisations**

There were no questions regarding the reports from organisations.

## **24. Report from the Rector**

There were no questions regarding the Rector's report.

## **25. Report from the Minister**

There were no questions regarding the Minister's report.

## **26. AOB**

There were no matters of AOB.

With no other business the meeting with prayer.

Signed: .....

Date: .....

**Receipts and Payments**

	Unrestricted	Restricted	Endowment	Designated	Total 2025	Total 2024
See Notes	1	2	3	7		
<b>Receipts</b>						
Voluntary income	84,135.59	60.00			<b>84,195.59</b>	97,703
Activities for generating funds	4,799.20			11,044.72	<b>15,843.92</b>	16,752
Income from Church activities	7,165.73				<b>7,165.73</b>	6,474
Investment income	948.44	3,731.17	75.69	7.80	<b>4,763.10</b>	4,844
Other	688.12				<b>688.12</b>	635
<b>Total receipts</b>	<b>97,737.08</b>	<b>3,791.17</b>	<b>75.69</b>	<b>11,052.52</b>	<b>112,656.46</b>	126,408
<b>Payments</b>						
Fundraising costs				1,391.15	<b>1,391.15</b>	1,363
Charitable activities	5,600.39				<b>5,600.39</b>	6,224
Ministry	69,419.15				<b>69,419.15</b>	73,116
Church maintenance	24,101.28				<b>24,101.28</b>	39,741
Administration	9,555.06	179.00			<b>9,734.06</b>	6,252
Other	601.51				<b>601.51</b>	292
<b>Total payments</b>	<b>109,277.39</b>	<b>179.00</b>		<b>1,391.15</b>	<b>110,847.54</b>	126,989
<b>Net receipts against payments</b>	<b>(11,540.31)</b>	<b>3,612.17</b>	<b>75.69</b>	<b>9,661.37</b>	<b>1,808.92</b>	(581)
Transfers between funds	10,289.65			(10,289.65)		
<b>Net after transfers</b>	<b>(1,250.66)</b>	<b>3,612.17</b>	<b>75.69</b>	<b>(628.28)</b>	<b>1,808.92</b>	(581)
Recognised gains/(losses) on investments			(2,386.80)		<b>(2,386.80)</b>	1,336
<b>Net Income/(Expenditure)</b>	<b>(1,250.66)</b>	<b>3,612.17</b>	<b>(2,311.11)</b>	<b>(628.28)</b>	<b>(577.88)</b>	755
<b>Funds B/f at 1st Jan 2025 [Note 5]</b>	<b>43,653.54</b>	<b>29,990.48</b>	<b>61,375.40</b>	<b>24,132.32</b>	<b>159,151.74</b>	158,397
<b>Funds C/f at 31st Dec 2025 [Note 5]</b>	<b>42,402.88</b>	<b>33,602.65</b>	<b>59,064.29</b>	<b>23,504.04</b>	<b>158,573.86</b>	159,152

**Statement of Assets and Liabilities**

Cash Funds:		
Bank accounts [see Note 4A]	<b>83,130.61</b>	83,148
CBF Deposit Fund	<b>39,567.09</b>	36,253
Cash	<b>13.87</b>	10
	<b>122,711.57</b>	119,410
Investment Assets:		
CBF Investment Fund - Income Units	<b>57,316.01</b>	59,703
Net Current Receivables/(Payables)	<b>(16,709.87)</b>	(16,604)
Specific Reserves		
Music Fund	<b>(185.83)</b>	(23)
Holiday Club Fund	<b>(393.41)</b>	
Anniversary Window Fund	<b>(56.27)</b>	(56)
Memorial Garden Fund	<b>(4,108.34)</b>	(3,278)
<b>Total Assets</b>	<b>158,573.86</b>	159,152

**Note 1: Analysis of General [Unrestricted] Fund Receipts and Payments**

			2025	2024
Planned giving			61,206.47	61,667
Tax recovered			13,766.67	17,419
Loose collections			5,861.66	7,128
Donations			3,300.79	11,286
<b>Total voluntary income</b>			<b>84,135.59</b>	<b>97,500</b>
Community centre hire			4,199.20	5,891
Donations in lieu of centre hire			600.00	448
<b>Activities for generating funds</b>			<b>4,799.20</b>	<b>6,339</b>
Flower festival			1,914.48	1,404
Weddings			1,917.00	2,596
Funerals			2,496.00	2,319
Other activities			838.25	156
<b>Income from church activities</b>			<b>7,165.73</b>	<b>6,474</b>
Church lands			683.76	635
Miscellaneous income			4.36	
Business continuity grant				
<b>Other income</b>			<b>688.12</b>	<b>635</b>
Donations made [see Note 4D]			5,550.19	6,224
Friday family fun			(218.43)	
Junior Church / Tiny Tots / Bubble Church			268.63	
<b>Charitable activities</b>			<b>5,600.39</b>	<b>6,224</b>
Parish share			51,065.00	51,641
Methodist assessment			16,800.00	16,356
Bereavement Counsellor			600.00	3,600
Clergy expenses (net)			954.15	1,519
<b>Ministry</b>			<b>69,419.15</b>	<b>73,116</b>
	<b>Church</b>	<b>Centre</b>		
Gas	1,823.27	1,966.45	3,789.72	5,126
Electricity	1,376.94	2,101.08	3,478.02	3,897
Insurance	3,185.96	1,515.69	4,701.65	4,506
Repairs and maintenance	10,319.75	(776.13)	9,543.62	20,839
Clock				313
Lighting				
Altar	425.49		425.49	547
Organ	237.11		237.11	447
Business Rates		216.13	216.13	346
Cleaning		201.70	201.70	2,290
Telephone		511.84	511.84	490
Water		996.00	996.00	940
Miscellaneous				
<b>Church maintenance</b>	<b>17,368.52</b>	<b>6,732.76</b>	<b>24,101.28</b>	<b>39,741</b>
Postage and stationery			500.29	1,050
Photocopiers			821.33	927
Music			563.69	677
Youth			571.69	518
Administrator and secretary			7,051.93	2,837
Card Fees			46.13	83
Publicity				
<b>Administration</b>			<b>9,555.06</b>	<b>6,092</b>
Awards and Gifts			(59.00)	
Miscellaneous			660.51	292
<b>Other Expenditure</b>			<b>601.51</b>	<b>292</b>

**Note 2: Restricted Funds**

	<b>Bell</b>	<b>Fabric</b>	<b>Totals</b>
<b>Funds brought forward 1st Jan. 2025</b>	9,539.36	20,451.12	29,990.48
Voluntary income	60.00		60.00
Investment income	416.98	3,314.19	3,731.17
Other			
Total receipts	<u>476.98</u>	<u>3,314.19</u>	<u>3,791.17</u>
Payments			
Fund raising costs			
Charitable activities			
Ministry			
Fabric maintenance			
Administration	179.00		179.00
Other			
Total payments	<u>179.00</u>	<u></u>	<u>179.00</u>
<b>Net receipts against payments</b>	<u>297.98</u>	<u>3,314.19</u>	<u>3,612.17</u>
Transfers between funds			
<b>Funds carried forward 31st Dec 2025</b>	<u>9,837.34</u>	<u>23,765.31</u>	<u>33,602.65</u>

**Note 3: Endowment Funds**

	<b>Slow</b>	<b>Tailby</b>	<b>Totals</b>
<b>Funds brought forward 1st Jan. 2025</b>	59,702.81	1,672.59	61,375.40
Voluntary income			
Investment income		75.69	75.69
Other			
Total receipts	<u></u>	<u>75.69</u>	<u>75.69</u>
Payments			
Fund raising costs			
Charitable activities			
Ministry			
Church maintenance			
Administration			
Other			
Total payments	<u></u>	<u></u>	<u></u>
<b>Net receipts against payments</b>	<u></u>	<u>75.69</u>	<u>75.69</u>
Transfers between funds			
Recognised gains on investments	(2,386.80)		(2,386.80)
<b>Funds carried forward 31st Dec 2025</b>	<u>57,316.01</u>	<u>1,748.28</u>	<u>59,064.29</u>

**Note 4: Other Financial Analyses**

**A: Bank Accounts**

The balances of the several bank accounts of the Church are as follows:-

	2025	2024
General Fund - Santander	31,611.60	29,125
General Fund - Lloyds	374.34	3,571
General Fund - Lloyds Deposit	31,856.79	30,908
Bell Fund	9,837.34	9,539
Events	7,117.24	7,678
Holiday Club	585.02	653
Printers		
Tailby Fund	1,748.28	1,673
	<b>83,130.61</b>	<b>83,148</b>

**B: Money raised at Church Festivals (net of expenses)**

Flower Festival	1,914.48	1,404
Barrows and Baskets	2,090.58	1,805
Christmas Tree Festival	7,177.38	7,107
	<b>11,182.44</b>	<b>10,316</b>

C: The clergy expenses for St Giles are shown net of the expenses (and refunds of those expenses) made by the other three parishes. This means the amount of clergy expenses for St Giles are clearly seen.

**D: Donations**

	Ex Designated Funds	Ex General Funds	Total
General		2,938.00	
Mustard Seed Appeal			
Diocese in Europe			
CAP			
Funerals			
RC Kettering Huxloe - Agona Swedru, Ghana			
Hannah's Bike Ride for Daisy		1,050.00	
Love in Action			
Royal British Legion		968.19	
MWIB (Sunshine)			
Bishop's Charities			
Childrens Society		200.00	
Ukraine			
WATOTO Childcare		394.00	
Womens World Day of Prayer			
Methodist Church Misson Fund			
Civic Service			
Memorial Garden			
Cransley Hospice			
Christian Aid			
		<b>5,550.19</b>	<b>5,550.19</b>

**Note 5: Analysis of Assets, Liabilities and Specific Reserves at 1st January 2025 and 31st December 2025**

	<u>B/F at 01/01/25</u>	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>
<b>Bank Accounts:</b>					
Bells	9,539.36			9,539.36	
CCLA (Bequests/Fabric)	36,252.90		15,801.78	20,451.12	
Endowment - Slow	59,702.81				59,702.81
Endowment - Tailby	1,672.59				1,672.59
Events	7,677.64		7,677.64		
Holiday Club	652.90		652.90		
Lloyds	3,571.35	3,571.35			
Lloyds Deposit	30,908.35	30,908.35			
Printers					
Santander	29,125.49	29,125.49			
<b>Cash:</b>					
Cash	9.60	9.60			
<b>Debtors/Creditors:</b>					
Accounts Receivable/Prepayments	4,150.00	4,150.00			
Accounts Payable/Accruals	(20,753.83)	(20,753.83)			
<b>Specific Reserves:</b>					
Music Fund	(22.81)	(22.81)			
Holiday Club Fund					
Anniversary Window Fund	(56.27)	(56.27)			
Memorial Garden Fund	(3,278.34)	(3,278.34)			
	<b>159,151.74</b>	<b>43,653.54</b>	<b>24,132.32</b>	<b>29,990.48</b>	<b>61,375.40</b>

	<u>C/F at 31/12/25</u>	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>
<b>Bank Accounts:</b>					
Bells	9,837.34			9,837.34	
CCLA (Bequests/Fabric)	39,567.09		15,801.78	23,765.31	
Endowment - Slow	57,316.01				57,316.01
Endowment - Tailby	1,748.28				1,748.28
Events	7,117.24		7,117.24		
Holiday Club	585.02		585.02		
Lloyds	374.34	374.34			
Lloyds Deposit	31,856.79	31,856.79			
Printers					
Santander	31,611.60	31,611.60			
<b>Cash:</b>					
Cash	13.87	13.87			
<b>Debtors/Creditors:</b>					
Accounts Receivable/Prepayments	7,738.03	7,738.03			
Accounts Payable/Accruals	(24,447.90)	(24,447.90)			
<b>Specific Reserves:</b>					
Music Fund	(185.83)	(185.83)			
Holiday Club Fund	(393.41)	(393.41)			
Anniversary Window Fund	(56.27)	(56.27)			
Memorial Garden Fund	(4,108.34)	(4,108.34)			
	<b>158,573.86</b>	<b>42,402.88</b>	<b>23,504.04</b>	<b>33,602.65</b>	<b>59,064.29</b>



**Note 7: Designated Funds**

	<b>Bequests</b>	<b>Events</b>	<b>Holiday Club</b>	<b>Printers</b>	<b>Totals</b>
<b>Funds brought forward 1st Jan. 2025</b>	15,801.78	7,677.64	652.90	0.00	24,132.32
Voluntary income					0.00
Activities for generating funds		10,179.82	864.90		11,044.72
Income from Church activities					0.00
Investment income			7.80		7.80
Other					0.00
<b>Total receipts</b>	<u>0.00</u>	<u>10,179.82</u>	<u>872.70</u>	<u>0.00</u>	<u>11,052.52</u>
Fund raising costs		911.86	479.29		1,391.15
Charitable activities [see note 5]					0.00
Ministry					0.00
Church maintenance					0.00
Administration					0.00
<b>Total payments</b>	<u>0.00</u>	<u>911.86</u>	<u>479.29</u>	<u>0.00</u>	<u>1,391.15</u>
<b>Net receipts/(payments)</b>	0.00	9,267.96	393.41	0.00	9,661.37
Transfers between funds		(9,828.36)	(461.29)		(10,289.65)
<b>Funds carried forward 31st Dec 2025</b>	<u>15,801.78</u>	<u>7,117.24</u>	<u>585.02</u>	<u>0.00</u>	<u>23,504.04</u>

**Independent examiner's report to the trustees of  
St Giles Anglican and Methodist Church, Desborough**

I report to the trustees on my examination of the accounts of the St Giles Anglican and Methodist Church Desborough for the year ended 31<sup>st</sup> December 2025.

**Responsibilities and basis of report**

As the charity trustees of the church, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Peter Borley-Cox BA (Hons) FCMA CGMA

Relevant professional qualification or membership of professional bodies: Fellow of the Chartered Institute of Management Accountants

Address: 22 Cedrus Court, Northampton, NN2 8EU

Date: 12<sup>th</sup> April, 2026