

St Giles Church AGM Minutes 2025

Sunday 18th May 2025 10.00 am

1. Opening Prayer

Revd Hannah Jeffery opened the meeting with prayer.

2. Appointment of Chairpersons

Revd Hannah Jeffery & Revd Noel Nhariswa were appointed joint chairs to the meeting. Proposed by Neil Clarke, seconded by Alan Window and unanimously approved.

3. Appointment of AGM Secretary

Katie Steel was appointed secretary to the AGM. Proposed by Hannah Jeffery, seconded by Alan Window and unanimously approved.

4. Attendance and Apologies for absence

Present

Revd Hannah Jeffery	Revd Noel Nhariswa	Martin Lawrence	Samuel Steel
Katie Steel	Peter Shuker	Wendy Steel	Philip Rice
Lisa Spreckley	Alison Wilson	Carolyn Rice	Cath Smith
Tim Jeffery	Ann Window	Roy Perry	Amelia Underwood
Pauline Clarke	Alan Window	Angela Lloyd	Revd Jo Giles
Gwen Hurst	Stella Freeman	Steve Burt	Rachel Limmage
Joyce Parish	Kim Rowbotham	Nicky Winch	Jo Moore
Pamela Lyon	Robert Parish	Ralisa Hock	Jane Boyer
Carol Krone	Peter Lyon	Lois Bulcock	Valerie Frost
Linda Kenward	Leigh Kenward	David Cox	David Boyer
Rebecca Perry	Lynne Banes-Marshall	Eric Lennox	Revd Neil Clarke
David Woods	Ann Woods	Olu Jinadu	Gloria Jinadu
Mark Goodyer	Charlotte Goodyer	Michelle Freestone	

Apologies

Karen Dougan-Mabbutt Karen Lennox Andy Murphy

5. Minutes of the last meeting

With no amendments, the minutes of the meeting dated Wednesday 24th April 2024 were signed as a true record. Proposed by Linda Kenward, seconded by Pauline Clarke and unanimously approved.

6. Matters Arising

There were no matters arising.

7. Election of Trustee Members

The following people were duly elected as Trustee members.

Nominee

David Cox
Karen Dougan-Mabbutt
Kim Rowbotham
Peter Shuker

Proposed By:

Martin Lawrence
Katie Steel
Tony Walters
Kim Rowbotham

Seconded by:

Margaret Panter
Ann Window
Clare Walters
Helen Burt

8. Election of Church Wardens

The following people were duly elected as Church Wardens.

Nominee

Pauline Clarke
Leigh Kenward

Proposed By:

Alan Window
Linda Kenward

Seconded by:

Ann Window
Tim Jeffery

9. Election of Deputy Church Warden

The following people were duly elected as Deputy Church Wardens.

Nominee

Martin Lawrence

Proposed By:

Margaret Panter

Seconded by:

David Cox

10. Election of Stewards

The following people were duly elected as Church Stewards.

Nominee

Peter Shuker
Ann Window

Proposed By:

Pauline Clarke
Pauline Clarke

Seconded by:

Helen Burt
Helen Burt

11. Election of Deanery Representatives

There were no nominations. Alan Window continues to serve in this role.

12. Representatives to Circuit Meeting

Due to the size of the East Mercia circuit, it was agreed that 2 stewards from St Giles would be the reps. Therefore, Peter Shuker and Ann Window were unanimously elected as Representatives to the Circuit Meeting.

13. Election of Parochial Church Council

The following people were duly elected to the Parochial Church Council.

Nominee

Karen Dougan-Mabbutt
David Cox
Peter Shuker
Kim Rowbotham

Proposed By:

Katie Steel
Martin Lawrence
Kim Rowbotham
Tony Walters

Seconded by:

Samuel Steel
Margaret Panter
Helen Burt
Clare Walters

14. Election of Methodist Church Council

The following people were duly elected to the Methodist Church Council.

Nominee

Karen Dougan-Mabbutt
David Cox
Kim Rowbotham

Proposed By:

Katie Steel
Helen Burt
Tony Walters

Seconded by:

Linda Kenward
Katie Steel
Clare Walters

15. Deanery Synod Report

There were no questions regarding the circulated deanery synod report.

16. Church Fabric Report

There were no questions regarding the circulated fabric report.

17. Church Lands Report

There were no questions regarding the circulated church lands report.

18. Desborough Town Lands & Loakes' Charity Trust Report

There were no questions regarding the circulated town lands & Loakes charity report.

19. Church Membership Report

The St Giles membership figures are as follows:
Anglican: 6, Methodist: 1, Joint: 151, **Total: 158**

20. Finance Report

(a. presentation of the accounts, b. adoption of accounts and c. appointment of an independent examiner)

a. Thanks were extended to all the church's givers. The church continues to give away 5% despite just braking even. In the future it is hoped that reliance on the festival income would be reduced.

b. The accounts were proposed by Linda Kenward, seconded by Carolyn Rice and unanimously approved.

c. Bill Featherstone has offered to continue in this role for one more year. Therefore, the appointment of Bill Featherstone as independent examiners was proposed by Eric Lennox, seconded by Steve Burt and unanimously approved.

21. Safeguarding

There were no questions or comments regarding safeguarding. Pauline Clarke reported that all DBS checks, safeguarding training and risk assessments are all up to date. There have been no referrals this year. Pauline extended thanks to Leigh Kenward for his work as deputy safeguarding officer.

22. Health and Safety

There were no questions regarding Health & Safety.

23. Reports from the Organisations

There were no questions regarding the reports from organisations.

24. Report from the Rector

There were no questions regarding the Rector's report.

25. Report from the Minister

There were no questions regarding the Minister's report.

26. AOB

There were no matters of AOB.

With no other business the meeting with prayer.

Signed:

Date:

Receipts and Payments

	Unrestricted	Restricted	Endowment	Designated	Total 2024	Total 2023
See Notes	1	2	3	7		
Receipts						
Voluntary income	97,499.93	203.00			97,702.93	91,435
Activities for generating funds	6,339.00			10,313.13	16,652.13	14,188
Income from Church activities	6,473.66				6,473.66	9,280
Investment income	908.35	3,844.21	84.30	7.27	4,844.13	2,934
Other	634.68				634.68	689
Total receipts	111,855.62	4,047.21	84.30	10,320.40	126,307.53	118,527
Payments						
Fundraising costs				1,363.25	1,363.25	1,317
Charitable activities	6,223.73				6,223.73	7,744
Ministry	73,116.36				73,116.36	70,995
Church maintenance	39,740.96				39,740.96	31,888
Administration	6,091.92	160.00			6,251.92	5,196
Other	292.46				292.46	892
Total payments	125,465.43	160.00		1,363.25	126,988.68	118,032
Net receipts against payments	(13,609.81)	3,887.21	84.30	8,957.15	(681.15)	495
Transfers between funds	20,257.17			(20,257.17)		
Net after transfers	6,647.36	3,887.21	84.30	(11,300.02)	(681.15)	495
Gains/(Losses) on investments			1,335.93		1,335.93	5,379
Net Income/(Expenditure)	6,647.36	3,887.21	1,420.23	(11,300.02)	654.78	5,874
Funds B/f at 1st Jan 2024 [Note 5]	37,006.18	26,103.27	59,955.17	35,332.34	158,396.96	152,523
Funds C/f at 31st Dec 2024 [Note 5]	43,653.54	29,990.48	61,375.40	24,032.32	159,051.74	158,397

Statement of Assets and Liabilities

Cash Funds:		
Bank accounts [see Note 4A]	83,047.68	87,805
CBF Deposit Fund	36,252.90	32,871
Cash	9.60	11
	119,310.18	120,687
Investment Assets:		
CBF Investment Fund - Income Units	59,702.81	58,367
Net Current Receivables/(Payables)	(16,603.83)	(17,335)
Specific Reserves		
Music Fund	(22.81)	(458)
Anniversary Window Fund	(56.27)	(56)
Memorial Garden Fund	(3,278.34)	(2,808)
Total Assets	159,051.74	158,397

St Giles Anglican and Methodist Church Desborough
Financial Statements for the Period Ended 31st December 2024

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Note 1: Analysis of General [Unrestricted] Fund Receipts and Payments

			2024	2023
Planned giving			61,667.49	59,462
Tax recovered			17,418.59	12,299
Loose collections			7,127.54	6,347
Donations			11,286.31	12,942
Total voluntary income			97,499.93	91,050
Community centre hire			5,891.00	5,015
Donations in lieu of centre hire			448.00	112
Activities for generating funds			6,339.00	5,127
Flower festival			1,403.55	2,064
Weddings			2,595.60	3,100
Funerals			2,318.80	3,707
Other activities			155.71	410
Income from church activities			6,473.66	9,280
Church lands			634.68	684
Miscellaneous income				5
Business continuity grant				
Other income			634.68	689
Donations made [see Note 4D]			6,223.73	7,744
Friday family fun				
Mini church				
Charitable activities			6,223.73	7,744
Parish share			51,641.00	50,544
Methodist assessment			16,356.00	15,697
Bereavement Counsellor			3,600.00	3,600
Clergy expenses (net)			1,519.36	1,154
Ministry			73,116.36	70,995
	Church	Centre		
Gas	2,423.22	2,702.55	5,125.77	4,640
Electricity	1,735.17	2,162.25	3,897.42	3,690
Insurance	3,080.87	1,425.31	4,506.18	4,326
Repairs and maintenance	19,062.09	1,777.13	20,839.22	13,431
Clock	313.20		313.20	
Lighting				
Altar	546.55		546.55	421
Organ	447.38		447.38	213
Business Rates		345.81	345.81	
Cleaning		2,289.59	2,289.59	3,679
Telephone		489.84	489.84	457
Water		940.00	940.00	603
Miscellaneous				
Church maintenance	27,608.48	12,132.48	39,740.96	31,462
Postage and stationery			1,049.50	912
Photocopiers			927.16	97
Music			677.27	465
Youth			517.99	159
Administrator and secretary			2,837.40	3,023
Card Fees			82.60	112
Publicity				
Administration			6,091.92	4,767
Awards and Gifts				
Miscellaneous			292.46	892
Other Expenditure			292.46	892

Note 2: Restricted Funds

	Bell	Fabric	Totals
Funds brought forward 1st Jan. 2024	9,034.26	17,069.01	26,103.27
Voluntary income	203.00		203.00
Investment income	462.10	3,382.11	3,844.21
Other			
Total receipts	<u>665.10</u>	<u>3,382.11</u>	<u>4,047.21</u>
Payments			
Fund raising costs			
Charitable activities			
Ministry			
Fabric maintenance			
Administration	160.00		160.00
Other			
Total payments	<u>160.00</u>	<u></u>	<u>160.00</u>
Net receipts against payments	<u>505.10</u>	<u>3,382.11</u>	<u>3,887.21</u>
Transfers between funds			
Funds carried forward 31st Dec 2024	<u>9,539.36</u>	<u>20,451.12</u>	<u>29,990.48</u>

Note 3: Endowment Funds

	Slow	Tailby	Totals
Funds brought forward 1st Jan. 2024	58,366.88	1,588.29	59,955.17
Voluntary income			
Investment income		84.30	84.30
Other			
Total receipts	<u></u>	<u>84.30</u>	<u>84.30</u>
Payments			
Fund raising costs			
Charitable activities			
Ministry			
Church maintenance			
Administration			
Other			
Total payments	<u></u>	<u></u>	<u></u>
Net receipts against payments	<u></u>	<u>84.30</u>	<u>84.30</u>
Transfers between funds			
Recognised gains on investments	1,335.93		1,335.93
Funds carried forward 31st Dec 2024	<u>59,702.81</u>	<u>1,672.59</u>	<u>61,375.40</u>

Note 4: Other Financial Analyses

A: Bank Accounts

The balances of the several bank accounts of the Church are as follows:-

	2024	2023
General Fund - Santander	29,125.49	41,014
General Fund - Lloyds	3,571.35	16,638
General Fund - Lloyds Deposit	30,908.35	
Bell Fund	9,539.36	9,034
Events	7,677.64	18,496
Holiday Club	552.90	508
Printers		526
Tailby Fund	1,672.59	1,588
	83,047.68	87,805

B: Money raised at Church Festivals (net of expenses)

Flower Festival	1,403.55	2,064
Barrows and Baskets	1,805.46	1,645
Christmas Tree Festival	7,106.95	6,026
	10,315.96	9,734

C: The clergy expenses for St Giles are shown net of the expenses (and refunds of those expenses) made by the other three parishes. This means the amount of clergy expenses for St Giles are clearly seen.

D: Donations

	Ex Designated Funds	Ex General Funds	Total
General		4,102.00	
Mustard Seed Appeal			
Diocese in Europe			
CAP			
Funerals			
RC Kettering Huxloe - Agona Swedru, Ghana			
Love in Action			
British Legion			
MWIB (Sunshine)			
Bishop's Charities			
Childrens Society		300.00	
Ukraine			
WATOTO Childcare		1,781.73	
Womens World Day of Prayer			
Methodist Church Misson Fund		40.00	
Civic Service			
Memorial Garden			
Cransley Hospice			
Christian Aid			
		6,223.73	6,223.73

Note 5: Analysis of Assets, Liabilities and Specific Reserves at 1st January 2024 and 31st December 2024

	<u>B/F at 01/01/24</u>	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>
Bank Accounts:					
Bells	9,034.26			9,034.26	
CCLA (Bequests/Fabric)	32,870.79		15,801.78	17,069.01	
Endowment - Slow	58,366.88				58,366.88
Endowment - Tailby	1,588.29				1,588.29
Events	18,496.09		18,496.09		
Holiday Club	508.16		508.16		
Lloyds	16,638.37	16,638.37			
Lloyds Deposit					
Printers	526.31		526.31		
Santander	41,013.85	41,013.85			
Cash:					
Cash	10.75	10.75			
Debtors/Creditors:					
Accounts Receivable/Prepayments	2,493.67	2,493.67			
Accounts Payable/Accruals	(19,828.70)	(19,828.70)			
Specific Reserves:					
Music Fund	(457.70)	(457.70)			
Anniversary Window Fund	(56.27)	(56.27)			
Memorial Garden Fund	(2,807.79)	(2,807.79)			
	158,396.96	37,006.18	35,332.34	26,103.27	59,955.17
	<u>C/F at 31/12/24</u>	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>
Bank Accounts:					
Bells	9,539.36			9,539.36	
CCLA (Bequests/Fabric)	36,252.90		15,801.78	20,451.12	
Endowment - Slow	59,702.81				59,702.81
Endowment - Tailby	1,672.59				1,672.59
Events	7,677.64		7,677.64		
Holiday Club	552.90		552.90		
Lloyds	3,571.35	3,571.35			
Lloyds Deposit	30,908.35	30,908.35			
Printers					
Santander	29,125.49	29,125.49			
Cash:					
Cash	9.60	9.60			
Debtors/Creditors:					
Accounts Receivable/Prepayments	4,150.00	4,150.00			
Accounts Payable/Accruals	(20,753.83)	(20,753.83)			
Specific Reserves:					
Music Fund	(22.81)	(22.81)			
Anniversary Window Fund	(56.27)	(56.27)			
Memorial Garden Fund	(3,278.34)	(3,278.34)			
	159,051.74	43,653.54	24,032.32	29,990.48	61,375.40

Note 7: Designated Funds

	Bequests	Events	Holiday Club	Printers	Totals
Funds brought forward 1st Jan. 2024	15,801.78	18,496.09	508.16	526.31	35,332.34
Voluntary income					0.00
Activities for generating funds		9,646.32	666.81		10,313.13
Income from Church activities					0.00
Investment income			7.27		7.27
Other					0.00
Total receipts	<u>0.00</u>	<u>9,646.32</u>	<u>674.08</u>	<u>0.00</u>	<u>10,320.40</u>
Fund raising costs		733.91	629.34		1,363.25
Charitable activities [see note 5]					0.00
Ministry					0.00
Church maintenance					0.00
Administration					0.00
Total payments	<u>0.00</u>	<u>733.91</u>	<u>629.34</u>	<u>0.00</u>	<u>1,363.25</u>
Net receipts/(payments)	0.00	8,912.41	44.74	0.00	8,957.15
Transfers between funds		#####	0.00	(526.31)	#####
Funds carried forward 31st Dec 2024	<u>15,801.78</u>	<u>7,677.64</u>	<u>552.90</u>	<u>(0.00)</u>	<u>24,032.32</u>

E G A & K LENNOX
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The Trustees,
St Giles Church Desborough
Lower Street
Desborough
Northants
NN14 2NP

31st July 2025

To the Trustees of St Giles Church Desborough:

INDEPENDENT EXAMINER'S REPORT

I have examined the attached Receipts and Payments Account and Statement of Assets and Liabilities for St Giles Church Desborough for the year ended 31st December 2024 with the books and records produced to me by the Honorary Treasurer and confirm them to be in accordance therewith.

The Statement of Assets and Liabilities sets out the position of St Giles Church Desborough as at 31st December 2024 and the Receipts and Payments Account shows the Income and Expenditure arising during the year to 31st December 2024.



Eric G Lennox BA ACA
Independent Accounts Examiner