



KENILWORTH
COMMUNITY CHURCH

Registered Charity No. 1183535

Kenilworth Community Church CIO

Period 1 April 2023 to 31 March 2024

Annual Report and Return

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APPENDIX I - REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

1. CHARITY INFORMATION

Trustees (as of 31/03/2024)	Jonathan William Emlyn Wright (Elder and Chair) Keith Alexander Murphy (Elder) James Rhys Murkett (Elder) Wayne Richard Harris (Elder) Adrian Martin Hodder (Elder)	
Full-time Elder (as of 31/03/2024)	Adrian Martin Hodder (Elder)	
Salaried Staff (as of 31/03/2024)	Adrian Martin Hodder (Elder) Amber Ball (Administrator: part-time)	
Church Officers (Voluntary) (as of 31/03/2024)	Anna Wright (Deacon – Welcoming) Lucie Harris (Deacon – Womens’ ministry) Chris Dowson (Deacon) – Youth Ministry Mandy Dowson (Deacon) – Youth Ministry John Harry Whittle (Deacon & Treasurer)	
Governing Document	Kenilworth Community Church Constitution (as prepared by Edward Connor Solicitors – registered with the Charity Commission on 22 May 2019)	
Charity Registration No.	1183535	
Registered Office Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT	
Independent Examiner of Accounts	Data Developments Creative Industries Centre Wolverhampton Science Park Glaisher Drive Wolverhampton WV10 9TG	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	Kingdom Bank Ltd Media House Padge Road Beeston Nottingham NG9 2RS

2. REPORT OF THE TRUSTEES - For The Year Ended 31 March 2024

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2024. The report has been prepared in compliance with the guidance published in the Charities Commission of England and Wales (October 2019) *Charities Statement of Recommended Practice (SORP)* - FRS 102 published by the Chartered Institute of Public Finance and Accountancy.

2.1 Objects of the Charity

- The advancement of the Christian faith in accordance with the basis of faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood; and
- Such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time.

2.2 Registration of this Charitable Incorporated Organisation (CIO)

The Charity - Kenilworth Community Church CIO, was registered with the Charity Commission of England and Wales (Registered Charity No. 1183535) on 22 May 2019.

2.3 Government

Details of the government of the charity are set out in the Kenilworth Community Church Constitution, as certified to be the Constitution adopted by members of Kenilworth Community Church CIO.

In accordance with the Constitution, the following Trustees have served for the period of this report:

Jonathan William Emlyn Wright (Elder and Chair)

Keith Alexander Murphy (Elder)

James Rhys Murkett (Elder)

Adrian Martin Hodder (Elder)

Wayne Richard Harris (Elder)

2.4 Review of Activities

In planning and undertaking activities of Kenilworth Community Church CIO, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission and to the Objects of the Charity.

2.4.1 Additional Roles

The following roles continued to help develop the work of the church and to support the Elders/Trustees:

- Anna Wright (Deacon) – Welcoming
- Lucie Harris (Deacon) – Womens’ ministry
- Chris Dowson (Deacon) – Youth Ministry
- Mandy Dowson (Deacon) – Youth Ministry
- John Whittle (Deacon) - Treasurer
- Amber Ball – Administrator (part-time and salaried)
- Helen Murphy (Coordinator) – Events
- Paul Hayton (Coordinator) - Tech

In addition, the following new role was introduced:

- Clare Ball (Coordinator) - Compliance

The above are all volunteers, except where indicated.

It should be noted that Helen Murphy stepped down from her role as Events Coordinator in January 2024.

2.4.2 Developing Ministries

a. Making Disciples as Disciples

The small-group/Homegroup ministry was further developed, including the use of the book *A Meal With Jesus* by Tim Chester, as a challenge and encouragement to develop hospitality. A *Gospel-Shaped Worship* study package by the Gospel Coalition provided a helpful basis for looking at how we can better worship the Lord, covering all aspects, and leading to a review of how we develop a culture of grace. Also, folks were encouraged by prayerful review and discussions of Bible passages as linked to Sunday sermons, including a series in Exodus and the opening chapters of Revelation.

b. Worshipping God

Sunday services form a key part of how we meet together, welcome others to join and reach out to folks in the community to come along and find out about Christ and His saving gospel message. While the majority of the Sunday services included a major contribution from our Full-Time Elder, Adrian Hodder, who ably provided most of the preaching, this was supported by the other Elders and occasional visiting preachers.

c. Growing as a Family

The continued challenges of supporting and encouraging youth in the church was recognised and reviewed, as the church adjusted to only having a small group of children/youth. The Youth Ministry team has continued with their hard work, including preparation ready for any visiting/incoming children/youth and in the following areas:

- Scramblers: for pre-school children
- One-off ‘bonfire night’ (in conjunction with Emmanuel Church Leamington) for all young people/youth
- Links with Kenilworth Youth for Christ for older children

Adult ministries included support being provided in the following areas:

- Pastoral support has been provided to elderly, disabled, etc, folk who have been in need of homes visits etc (alongside more practical support, such as shopping and other help).
- Pastoral support has been provided to those with church connections, and as requested.
- Regular Ladies' Brunch meetings have continued and expanded, to provide support to women.
- Regular meals together provide an informal time of meeting together, for fellowship, encouragement, mutual support and also for welcoming folks who may visit/drop in to our services.

d. Telling the Gospel

An intention was set: to equip us as Jesus' ambassadors, so as to support world mission and utilise opportunities for evangelism (including annual local events). During the reporting period, this has included:

- Planned and regular support to evangelists via the church's Mission Support Fund (as below).
- Regular support for an overseas missionary couple via Frontiers (Registered Charitable Company No. 1012566). This supports work in a challenging area, where effectively no existing churches are present.
- Regular support for UK Christian work in schools via CrossTeach (Registered Charity and CIO No. 1197225). This helps workers to support the education of young people in the Christian faith (in association with school staff etc) together with associated projects to meet the social needs of young people.
- In December, our Full-Time Elder, Adrian, was again invited to preach at the annual Christmas 'Carols at Kenilworth Castle' as organised by the Kenilworth Lions Club (CIO Registered charity number 1183358).
- The Sunday services, regular prayer meetings and Homegroup meetings have all also included encouragement and guidance to utilise opportunities for evangelism (see also below).

e. Doing Good

It is recognised that loving folk in Kenilworth in practical ways goes alongside Telling the Gospel and the other core activities of the church and is also a key element of the objects of the Charity. During this period, this has included the following (in addition to the practical elements of the pastoral ministry outlined in Section c above):

- The Practical Care Support Fund was in place to assist folks in need and known to the church. In conjunction with CAP, this enabled support to be provided to a family as they faced moving house at very short notice. Another larger need was also identified, to cover a period when income would cease due to the requirements of a hospital operation. Donations were received in this reporting period in preparation for the time of need (as delayed by hospital arrangements beyond 31 March 2024).
- A church Member had a specific need, to raise funds for long-distance travel to be with her critical and terminally ill mother. A specific gift was received for this purpose and passed on.
- A wide range of support has been provided to elderly, disabled etc, folk who have needed practical help.
- Pastoral support has been provided to those with church connections, and as requested.
- A church team took part in the annual Dragon Boat Festival, as organised by Warwick-Avon Rotary Club (Registered Charity No. 512672), had fun, got wet, supported the community event and raised money for local charities (Myton Hospice and Birmingham Childrens' Hospital).

- Following prayerful consideration and a vote of KCC Members, a decision was made to provide significant financial support (£15,000 over three years) to Christians Against Poverty (CAP), Registered Charity No. 1097217. Payment of the initial £3,000 was made in this reporting period and it is acknowledged that this gift will be largely sourced from funds currently held (rather than income).

Note:

The financial giving undertaken (and planned) to organisations are all to charities registered in England with the Charities Commission and this giving is fully compliant with the objects of Kenilworth Community church CIO (as set out in Section 2.1 of this report). Likewise, financial gifts to individuals have been undertaken with agreement of the Trustees, carefully recorded, and this giving is fully compliant with the objects of Kenilworth Community Church CIO. No gifts have been made to organisations or individuals outside of the UK.

2.4.3 Membership

Church membership (as defined in the *Kenilworth Community Church Members' Handbook*) totalled 31 on 31 March 2024.

2.4.4 Church Leadership

The Elders serving for the period of this report are synonymous with the Trustees as listed in this report. Their role is the overall leadership of the church. They are especially responsible for the ordering of gatherings for worship on the Lord's Day and other occasions for prayer, fellowship and ministry. They also have the responsibility to ensure proper church discipline according to the Biblical pattern.

During the report period, Adrian Hodder, both a Trustee and Elder, was in full-time employment.

During this period, Amber Ball was in part-time employment as Administrator, to provide support to the Elders and church.

Kenilworth Community Church CIO had no other employees during this reporting period.

2.4.5 Property/Accommodation

During the report period, the Kenilworth Community Church CIO has not had ownership of any property. Larger meetings have been held at URC Abbey Hill, Kenilworth, using both the church building and associated halls. Where appropriate, other meetings have been held in member's homes. These accommodation arrangements are suitable for current needs, together with likely requirements for the coming year. There are no current plans to acquire property.

2.5 Future Plans and Objectives

2.5.1 Review and Planning

The growth and development of the Kenilworth Community Church CIO and its activities are kept constantly under review by the Elders, and also by those leaders with responsibilities for the Sunday Clubs, Homegroups, etc. Regular meetings are held to monitor activities and confirm continued compliance with the objectives and policies of the church. Wider meetings, open to all church Members and others are held at least quarterly to review progress and assist with forward planning. In particular, the forward planning was structured around a Five-Year Vision, looking ahead to plan and structure activities to best meet the charity objectives.

2.5.2 Ministry

The Full-time Elder worked hard during the report period, to meet the demands of a growing membership and congregation, and also to develop systems for the new church CIO and undertake much of the necessary administration and coordination.

Support was provided by the part-time Administrator, Amber Ball together with Treasurer and Deacon, John Whittle.

As outlined in Section 2.4.2, a Mission Policy is in place and operational This promotes and provides a framework for giving and supporting organisations (and possibly individuals) which undertake works that are fully compatible with the Objectives of Kenilworth Community Church CIO, as set out in this report. Further progress is planned to increase the giving from this fund to appropriate organisations.

A Practical Care Support Fund is in place and operational. This provides financial help alongside spiritual and practical caring, as provided by church members, in conjunction with oversight by the Trustees/Elders.

2.6 Financial Review

2.6.1 Overview

This report covers the 12 months to 31 March 2024 and is the fifth period of operation for Kenilworth Community Church CIO. The financial situation has remained sound during this period, with income above expenditure and more than adequate reserves. In compliance with the church's *Financial Controls Policy and Procedures*, the usual annual Budget was drafted, reviewed and accepted by the Trustees prior to A statement of financial activities is set out in Section 3.1.

2.6.2 Income

As recorded in Section 3.5 Analysis of Income and Expenditure, the regular giving together with gift aid and specific gifts provided an income that effectively exactly matched expenditure for unrestricted funds (a surplus income of only £692 is reported). This was well within the Budget set for the period, which permitted a deficit of £1,200.

Regular giving has been consistent and has exactly matched budget estimates. It is thanks to the Lord's provision that there was no fall in income for the church during this period.

Income is provided predominantly by regular (standing order) gifts, and regular communication is maintained with givers to monitor giving to Kenilworth Community church. There are no material investments during this reporting period.

2.6.3 Expenditure

Expenditure for the period was within the expected budget predictions and also slightly below income levels, as outlined above. Expenditure has been carefully monitored by the Treasurer and has related to items necessary for the charity to fulfil its objectives, as set out in Section 2.1.

Expenditure has also been close to budget for most items. Specific gifts have been provided for the Practical Care Support Fund (see below) which, to date, have reduced the need of support from the General Fund allocation.

2.6.4 Reserves Policy

It is noted that unrestricted funds/reserves have remained largely unchanged from the previous financial year, at £68,812. A Reserve of £30,000 (4 months of normal operational costs) is in place, in compliance with the church's Financial Reserves Policy.

2.6.5 Restricted Funds and Endowment Funds

Restricted Funds were in operation for the following (as detailed in Section 2.4.2):

- Gifts specifically made for use with the Mission Support Fund
- Gifts specifically made for the compassionate support of a particular church member
- Gifts made specifically for use with the Practical Care Support Fund

There are no Endowment Funds.

2.6.6 Funds Held on Behalf of Others

There are no funds held as custodian trustee or on behalf of other organisations.

2.6.7 Fundraising

The raising of funds is primarily by notification to Members of Kenilworth Community Church (KCC) at Members' meetings. Other donations for KCC are welcomed but are not expressly sought. From time to time, the work of other charitable organisations is highlighted and donations are invited from within a public meeting or KCC Members' meeting. There is no soliciting of individuals at any time, no distribution of flyers and donations are never requested from vulnerable persons or under 18s. Professional fundraisers are not used.

2.7 Risk Statement

As a Christian Church, the Officers try to be faithful in committing all developments, decisions and issues of Church life to the guidance and providence of God. Nonetheless, particular attention has been given to developing clear policies to ensure compliance in Safeguarding Children and Vulnerable Adults, Food Hygiene, and the implications of the Disability Discrimination Act 1995 and associated Equality Act 2010.

Preparation of budgets has been followed by careful monitoring through regular (monthly) review by the Treasurer/Deacon and regular reporting to the Trustees/Elders to ensure sufficient resources in the event of adverse financial conditions. A Reserves Policy is in place (as outlined in Section 2.6.4) and identifies the financial needs of the Trust in the event of a financial crisis and this is kept under annual review to ensure that it matches the changing needs of the Church.

It is acknowledged that a general climate of financial instability is applicable. In case of a significant reduction in giving/income, the associated risks are mitigated by regular and frequent monitoring of the church's finances.

2.8 Going Concern Considerations

In the context of the above, and also with reference to the reserves policy and financial review, it is noted that the church funds are in credit and that trends of income and expenditure are remaining in balance. On this basis, it is considered that the church and its charitable functions are able to continue as a going concern for

the foreseeable future (ie. at least the next 12 months) in accordance with the guidance published in the Charities Commission for England and Wales (October 2019) *Charities SORP- FRS 102*.

2.9 Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

As Trustees, we are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011 and follow the principles in the new edition of the Charity Governance Code'.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

APPROVAL

This Trustees Report was approved by the Trustees on Date:

This Trustees Report is signed on behalf of the Trustees.

Date: 9 December 2024

Jonathan W E Wright

3. FINANCIAL STATEMENTS AND NOTES - For The Year Ended 31 March 2023

3.1 Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£72,237	£8,977	—	£81,215	£75,858
Income from charitable activities	—	—	—	—	£50
Other income	£154	—	—	£154	£93
Total income	£72,391	£8,977	—	£81,369	£76,001
Expenditure on:					
Expenditure on charitable activities	£71,712	£1,690	—	£73,402	£64,928
Other expenditure	(£12)	—	—	(£12)	—
Total expenditure	£71,699	£1,690	—	£73,389	£64,928
Net income / (expenditure) resources before transfer	£692	£7,287	—	£7,979	£11,073
Transfers					
Gross transfers between funds - in	—	—	—	—	£27
Gross transfers between funds - out	—	—	—	—	(£27)
Other recognised gains / losses					
Net movement in funds	£692	£7,287	—	£7,979	£11,073
Total funds brought forward	£68,697	£1,204	—	£69,901	£58,828
Total funds carried forward	£69,389	£8,491	—	£77,881	£69,901
Represented by					
Unrestricted					
General fund	£69,429	—	—	£69,429	£68,737
Designated					
Youth Weekend Away	(£40)	—	—	(£40)	(£40)
Restricted					
Gift to Carriers of Hope	—	(£45)	—	(£45)	(£45)
Mission Support Fund - Specific Gifts Received	—	£17	—	£17	—
Practical Care Support Fund	—	£8,520	—	£8,520	£1,250

3.2 Balance Sheet

Class and code Description	This year	Last year
Current assets		
6501 Bank Current Account	£77,624	£69,651
6502 Cash Payments	—	—
6503 Flexible Reserve Account - Kingdom Bank	£102	£100
6504 Higher Rate Reserve Account - Kingdom Ba	£154	£150
Total Current assets	£77,881	£69,901
Reserves		
Excess / (deficit) to date	£7,979	£11,073
Starting balances	£69,901	£58,828
Total Reserves	£77,881	£69,901
Represented by funds		
Unrestricted	£69,429	£68,737
Designated	(£40)	(£40)
Restricted	£8,491	£1,204
Endowment	—	—
Total	£77,881	£69,901

3.3 Statement of Assets and Liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank Current Account -	£69,172	(£40)	£8,492	—	£77,625	£69,652
Bank Current Account -	—	—	£0	—	£0	£0
Flexible Reserve Account - Kingdom Bank -	£102	—	—	—	£102	£100
Higher Rate Reserve Account - Kingdom Ba -	£154	—	—	—	£154	£150
Totals	£69,429	(£40)	£8,491	—	£77,881	£69,901
Grand total	£69,429	(£40)	£8,491	—	£77,881	£69,901

3.4 Fund Movement by Type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	
Closing								
CAP - Gift to CAP								
Designated		—	—	—	—	—	—	—
Sub-total for CAP		—	—	—	—	—	—	—
CompKen - Compassionate Kenilw								
Designated		—	£40	£40	—	—	—	—
Sub-total for CompKen		—	£40	£40	—	—	—	—
MenM - Mens Ministry								
Designated		—	—	—	—	—	—	—
Sub-total for MenM		—	—	—	—	—	—	—
MissionS - Mission Support Fund								
Restricted		—	£87	£70	—	—	—	£17
Sub-total for MissionS		—	£87	£70	—	—	—	£17
SupportPH - Compassionate Suppor								
Restricted		—	£1,000	£1,000	—	—	—	—
Sub-total for SupportPH		—	£1,000	£1,000	—	—	—	—
A-HodderMH - A Hodder Mission Hou								
Restricted		—	—	—	—	—	—	—
Sub-total for A-HodderMH		—	—	—	—	—	—	—
C-of-Hope - Gift to Carriers of								
Restricted		(£45)	—	—	—	—	—	(£45)
Sub-total for C-of-Hope		(£45)	—	—	—	—	—	(£45)
EMF - EMF - Ukraine								
Restricted		£0	—	—	—	—	—	£0
Sub-total for EMF		£0	—	—	—	—	—	£0
Azimi - Gift to Azimi Refuge								
Restricted		—	—	—	—	—	—	—
Sub-total for Azimi		—	—	—	—	—	—	—
Azimi-C - Refugee Azimni Cash								
Restricted		—	—	—	—	—	—	—
Sub-total for Azimi-C		—	—	—	—	—	—	—
PCare - Practical Care Suppo								
Restricted		£1,250	£7,890	£620	—	—	—	£8,520
Sub-total for PCare		£1,250	£7,890	£620	—	—	—	£8,520
Youth-WE - Youth Weekend Away								
Designated		(£40)	—	—	—	—	—	(£40)
Sub-total for Youth-WE		(£40)	—	—	—	—	—	(£40)
DBt - Gift to Rotary Chari								
Designated		—	£466	£466	—	—	—	—
Sub-total for DBt		—	£466	£466	—	—	—	—
General - General fund								
Unrestricted		£68,737	£71,885	£71,193	—	—	—	£69,429
Sub-total for General		£68,737	£71,885	£71,193	—	—	—	£69,429
Grand total		£69,901	£81,369	£73,389	—	—	—	£77,881

3.5 Analysis of Income and Expenditure

3.5.1 Income and Endowments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Giving - Offerings (placed in box)	£725	£40	—	—	£765	—
Giving - Regular (direct to bank)	£57,827	—	—	—	£57,827	£58,362
Giving - Identified as One-Off	£1,207	—	—	—	£1,207	£830
Youth Weekend	—	—	—	—	—	£950
Gift to KCC Elder for Preaching	£75	—	—	—	£75	£59
Giving - KCC Item	£440	—	—	—	£440	—
Giving - Gift to Azimi Refugee Family	—	—	—	—	—	£1,290
Gift for Rotary Charities	—	£379	—	—	£379	£360
Giving for KCC Elder Support	—	—	£1,000	—	£1,000	—
Giving - at KCC event	£139	—	—	—	£139	—
Gift Aid Recovered	£11,213	—	—	—	£11,213	£12,441
Gift Aid recovered for Azimi Gift	—	—	—	—	—	£262
Gift Aid recovered for Practical Care S	—	—	£250	—	£250	£250
Gift aid for Rotary charities	—	£87	—	—	£87	£52
Giving - Practical Care Support Fund	—	—	£7,640	—	£7,640	£1,000
Gifts for Mission Support Fund	—	—	£87	—	£87	—
Mens' Ministry	£103	—	—	—	£103	—
Total	£71,731	£506	£8,977	—	£81,215	£75,858
Income from charitable activities						
Giving -Gifts to EMF	—	—	—	—	—	£50
Total	—	—	—	—	—	£50
Other income						
KCC001 CAF Interest	£143	—	—	—	£143	£93
Kingdom Bank - Interest Higher Rate	£4	—	—	—	£4	—
Kingdom Bank - Interest Flexible Reserve	£2	—	—	—	£2	—
Refund	£3	—	—	—	£3	—
Total	£154	—	—	—	£154	£93
INCOME TOTAL	£71,885	£506	£8,977	—	£81,369	£76,001

3.5.2 Expenditure on Charitable Activities

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Rent	£6,294	—	—	—	£6,294	£8,100
Expenses - Catering food & drink	£247	—	—	—	£247	£135
Expenses - Catering (other)	£197	—	—	—	£197	£74
Child Protection Fees	£67	—	—	—	£67	£25
Training	£634	—	—	—	£634	—
Printing/Stationary: Admin	£43	—	—	—	£43	£155
Music - copyright etc Fees	£666	—	—	—	£666	£629
Computer - Software: Admin	£449	—	—	—	£449	£449
Computer Software: Worship etc	—	—	—	—	—	£15
Children & Youth Work	£301	—	—	—	£301	£255
Children & Youth: Events	—	—	—	—	—	£1,111
Outreach/Pastoral refreshments	£28	—	—	—	£28	£16
Outreach - materials	£744	—	—	—	£744	£363
Outreach - Events	£65	—	—	—	£65	£191
Outreach - Meeting: visiting speaker fee	£50	—	—	—	£50	—
Discipling - Journey Groups: materials	£142	—	—	—	£142	£25
Outreach - Gift to Other Churches/Relate	—	—	—	—	—	£1,000
Special Services	—	—	—	—	—	£69
Worship Service: kit/consumables	£37	—	—	—	£37	—
Outreach: Practical Care	£355	—	£620	—	£975	£598
Outreach Gift to Carriers of Hope	—	—	—	—	—	£83
Outreach - Gift to Slavic Gospel Associa	—	—	—	—	—	£150
Outreach - Mens' Meetings	£90	—	—	—	£90	—
Outreach - Mission Support Fund Gifts	£5,500	—	£70	—	£5,570	£4,600
Outreach - Gift to EMF	—	—	—	—	—	£50
Outreach - gift to Azimi Refugee Family	—	—	—	—	—	£1,671
Outreach - Gift to Rotary Charities	£80	£466	—	—	£546	£412
Outreach - Gift to KYFC	—	—	—	—	—	£300
Outreach - Clothing+Publicity	£678	—	—	—	£678	—
Outreach - Support for CAP	£3,000	—	—	—	£3,000	—
Outreach - Compassionate Kenilworth	—	£40	—	—	£40	—
Equipment - general	£172	—	—	—	£172	£113
Equipment - computer	—	—	—	—	—	£77
Admin Items	£15	—	—	—	£15	—
Admin - Fees to accountants SORP etc	£420	—	—	—	£420	£580
Admin - Insurance	£221	—	—	—	£221	£221
Admin - Bank Fees	£61	—	—	—	£61	£76
Sunday Worship: Visitng Speaker Gift	£75	—	—	—	£75	£161
Elders - Salary	£28,779	—	—	—	£28,779	£27,216
Administrator - Salary	£3,848	—	—	—	£3,848	£1,234
Staff - Pension	£3,542	—	—	—	£3,542	£2,919
Staff - HMRC PAYE	£10,724	—	—	—	£10,724	£8,059
Elders - Conference Fees	£570	—	—	—	£570	£399
Elders - Phone	£77	—	—	—	£77	£134
Elders - Book allowance	£134	—	—	—	£134	£129
Elders - One-Off Expenses	—	—	—	—	—	£150
Elders - Mission Housing finance fee	£2,452	—	—	—	£2,452	£2,348
Elders Mileage Pastoral	£207	—	—	—	£207	£127
Elders Mileage KCC Meeting	£28	—	—	—	£28	£12
Elders Mileage - Conference	£165	—	—	—	£165	£458
Elders Milage - Outreach Meetings	£35	—	—	—	£35	£22
Compassionate Support P Hodder	—	—	£1,000	—	£1,000	—
Total	£71,205	£506	£1,690	—	£73,402	£64,928
Other expenditure						
Refund of incorrect payment	(£12)	—	—	—	(£12)	—
Total	(£12)	—	—	—	(£12)	—
EXPENDITURE TOTAL	£71,193	£506	£1,690	—	£73,389	£64,928
GRAND TOTAL	£692	—	£7,287	—	£7,979	£11,073

3.6 Trustee Remuneration

As itemised above, the only Trustee salary for the period was £28,779; this remuneration relates to his Full-time Elder position (and no payment has been made for his services as Trustee).

Amber Ball was employed as a part-time Administrator and paid a salary of £3,848 for this report period.

Both Adrian Hodder and Amber Ball hold personal pensions. Kenilworth Community Church CIO has paid employer contributions into these schemes. No other benefits are paid.

The above payments are permitted by the charity's governing document.

During the report period, the Trustees received the following expenses:

Adrian Hodder	£1,274.38
Jonathan Wright	£10.25
Wayne Harris	£136.80

During the report period, relatives of the Trustees received the following expenses:

Eve Murkett	£479.70
Helen Murphy	£63.27

In addition to the above regarding relatives of the Trustees, one sum was paid as a compassionate contribution towards significant transport costs to permit attendance at the bedside of her critical and terminally ill mother:

Pippa Hodder	£1,000.00
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The foregoing expenses were checked, authorised and paid independently of the above-named Trustees by the church Treasurer and a Trustee, and are certified as necessary for the purposes of the charity and essential for the specific tasks in hand. The expenses are included in the statements of expenditure as presented in Sections 3.1 to 3.5.

There are no other payments to Trustees or related parties.

4. ISSUES RELATING TO CHARITY COMMISSION ANNUAL RETURN QUESTIONS

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.1	1.1 1.2	Government Contracts	No government contracts of any type (nor grants) were entered into: no funds received.
4.2	1.3	Income Breakdown	Income below £500,000 – so Q1.3 not applicable
4.3	1.4	Donations	Income below £100,000 – so Q1.4 not applicable In any case - no corporate donations received.
4.4	2.1	Grants	Grant making does not form a significant part of the charitable work.
4.5	2.2	Trustee Payments	One Trustee (Adrian Hodder) was paid a salary; this remuneration relates to his Full-time Elder position, as defined in the associated employment contract. No payment was made to this or any Trustee for providing Trustee duties.
4.6	3.1	Income from Outside UK	No income has been received from outside the UK during the report period.
4.7	3.2	Charitable Activities Outside UK	No charitable activities were delivered by Kenilworth Community Church outside the UK during the report period. No charitable organisations have delivered charitable activities on behalf of Kenilworth Community Church outside the UK during the report period.
4.8	3.3	Spending Outside UK	No funds were spent outside of the UK during the reporting period.
4.9	4.	Trading Subsidiaries	Kenilworth Community Church has no trading subsidiaries
4.10	5.1.	Charity Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT This is the Registered Charity Address and is also applicable for charity administration (see also Section 1 of this report).
4.11	5.2	Property	No property is owned.
4.12	6.	Structure	Kenilworth Community Church is not part of a wider group structure.
4.13	7.1	Employees	As at 31.03.2024: a. One full time employee and One part-time employee. b. No fixed-term contract employees. c. No self-employed. Total payroll costs for this period: £46,537
4.14	7.2	Volunteers	Volunteers who have assisted during this period: 31

* Ref No. relates to Charity Commission for England and Wales Annual Return Questions, updated March & June 2023.

Table continues on the following page.

	Ref*	Item	Response by Charity	
4.15	8.	Governance	a. Internal charity financial controls policy & procedures	✓
			b. Safeguarding policy and procedures	✓
			c. Financial reserves policy & procedures	✓
			d. Complaints policy & procedures	✓
			f. Internal risk management policy and procedures	✓
			g. Trustee expenses policy and procedures	✓
			h. Trustee conflicts of interest policy and procedures	✓
			i. Investing charity funds policy and procedures	
			j. Campaigns and political activity policy and procedures	
			k. Bullying and harassment policy and procedures	
			l. Social media policy and procedures	
			m. Engaging external speakers at charity events policy and procedures.	
4.16	9.1	Safeguarding	Kenilworth Community church has not provided services to children or adults known to be at risk during this period.	
			a. All required Standard DBS checks have been obtained	✓
			b. All required Enhanced DBS checks have been obtained	✓
			c. All required Enhanced with Barred List DBS checks have been obtained	✓
			d. DBS checks are not required other than basic DBS checks	
4.17	9.2	Serious Incidents	There are no serious incidents that require reporting to the Charity Commission for England and Wales. Risk/Impact: Not applicable – as no serious incidents (as above).	
	9.3	Serious Incidents: risk/impact		

* Ref No. relates to Charity Commission for England and Wales Annual Return Questions, updated March & June 2023.

APPENDIX I

REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

Accounts for the year ended 31st March 2024

Respective responsibilities of the Trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts and they consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters.

The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement


In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 15th January 2025

Signed:



Stephen Hendy