



KENILWORTH
COMMUNITY CHURCH

Registered Charity No. 1183535

Kenilworth Community Church CIO

Period 1 April 2021 to 31 March 2022

Annual Report and Return

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APPENDIX I - REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

1. CHARITY INFORMATION

Trustees (as of 31/03/2022)	Jonathan William Emlyn Wright (Elder and Chair) Keith Alexander Murphy (Elder) Peter John Bingham (Elder) James Rhys Murkett (Elder) Wayne Richard Harris (Elder) Adrian Martin Hodder (Elder)
Full-time Elder (as of 31/03/2022)	Adrian Martin Hodder (Elder) – Appointed 1 November 2021
Salaried Staff (as of 31/03/2022)	Adrian Martin Hodder (Elder) – Appointed 1 November 2021
Church Officers (Voluntary) (as of 31/03/2022)	John Harry Whittle (Deacon & Treasurer, also providing part-time administration support)
Governing Document	Kenilworth Community Church Constitution (as prepared by Edward Connor Solicitors – registered with the Charity Commission on 22 May 2019)
Charity Registration No.	1183535
Registered Office Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT
Independent Examiner of Accounts	Data Developments Creative Industries Centre Wolverhampton Science Park Glaisher Drive Wolverhampton WV10 9TG
Banker	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

Note:

Kenilworth Community Church was without a Full-time Elder and employee for the period 1 May to 31 October 2021. Adrian Hodder was then appointed as an employed Full-time Elder, commencing on 1 November 2021 and subsequently as a Trustee on 2 November 2021.

2. REPORT OF THE TRUSTEES - For The Year Ended 31 March 2022

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2022. The report has been prepared in compliance with the guidance published in the Charities Commission of England and Wales (October 2019) *Charities Statement of Recommended Practice (SORP) - FRS 102* published by the Chartered Institute of Public Finance and Accountancy.

2.1 Objects of the Charity

- The advancement of the Christian faith in accordance with the basis of faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood; and
- Such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time.

2.2 Registration of this Charitable Incorporated Organisation (CIO)

The Charity - Kenilworth Community Church CIO, was registered with the Charity Commission of England and Wales (Registered Charity No. 1183535) on 22 May 2019.

2.3 Government

Details of the government of the charity are set out in the Kenilworth Community Church Constitution, as certified to be the Constitution adopted by members of Kenilworth Community Church CIO.

In accordance with the Constitution, the following Trustees have served for the period of this report:

Jonathan William Emlyn Wright (Elder and Chair)

Keith Alexander Murphy (Elder)

Peter John Bingham (Elder)

James Rhys Murkett (Elder)

Wayne Richard Harris (Elder)

Adrian Martin Hodder (Elder) - see below

The above-listed Trustees served for the period of this report, however as outlined on page 1, Adrian Martin Hodder was appointed Trustee on 2 November 2021 (and following his earlier appointment as employed Full-time Elder).

2.4 Review of Activities

In planning and undertaking activities of Kenilworth Community Church CIO, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission and to the Objects of the Charity.

2.4.1 Leadership Changes

Prior to this reporting period, our full-time (employed) Elder, Marco Uliana, had considered it right to step aside from the leadership, following much thought and prayer. Marco formally completed his term as full-time (employed) Elder on 30 April 2021 (as had been agreed with Trustees during the previous reporting period). The Trustees and the church family expressed their thanks to Marco for his service to the church, and also to his family for their support, and a gift of £5,250 was provided to help support his continuing Masters course in Biblical Studies and associated living expenses.

As Marco's departure had been planned well in advance, a prayerful recruitment process was already in hand, and continued into the summer period. A number of potential candidates were interviewed by the Elders and Trustees, and those short-listed then attended additional interviews by the Elders/Trustees together with selected church members.

Following prayer, consideration of the interviewed candidates, visits to preach and discussion and agreement at relevant Kenilworth Community Church Members' meetings, Adrian Hodder was invited to serve as an employed Full-time Elder at the church. Adrian was employed as Assistant Pastor at Woodford Evangelical Church in Woodford Green, Essex (outer London) and it was agreed that he would complete his summer of duties there, before relocating to Kenilworth and commencing at Kenilworth Community Church in the autumn.

2.4.2 Housing Challenges, Answered Prayer and Generous Giving/Loans

Housing/accommodation and associated relatively high costs in the Kenilworth area was identified as a key issue to be addressed in the appointment of an employed Full-time Elder at Kenilworth Community Church. In order to serve the church family effectively, it is considered necessary that the Elder lives in the town (as does all the Eldership team), and this is reflected in the Contract of Employment for the employed Full-time Elder. In order to address the potential mismatch between income and housing/accommodation costs, enquires were made by the church, and the charity Mission Housing was identified as potential source of assistance.

Mission Housing is a Registered Society under the Co-operative and Community Benefit Society's Act 2014 with Charitable Status No 17128R, and it was confirmed that its vision and mission were compatible with the objects of Kenilworth Community Church CIO and the aims of the church. Mission Housing is a charity with a mission to assist key Christian workers to carry out God's mission and ministry by providing a range of housing solutions and holds to a similar affirmation of faith as that of Kenilworth Community Church. In this context, it was agreed by the Kenilworth Community Church CIO Trustees, the church Elders and endorsed by church Members' meetings that the church would work with Mission Housing to assist the funding of the housing for Adrian Hodder, the newly appointed Full-time Elder, together with his wife, Pippa and their family.

During the summer of 2021, the arrangements with Mission Housing were finalised, such that ownership of a house (and costs) could be shared between Mission Housing and Adrian and Pippa Hodder. The funding model comprises:

- a. Part ownership by Adrian and Pippa Hodder, funded by capital and mortgage
- b. Part ownership by Mission Housing, funded by loans to the charity as provided by individuals and Kenilworth Community Church (with a possible additional contribution from Mission Housing funds)

Of the Mission Housing element, £49,300 was raised by the church. This sum was provided as a Loan to Mission Housing (under a formal Loan Agreement, signed by two Trustees). An additional sum of over £150,000 was raised and provided to the charity as loans by individuals (primarily Members of Kenilworth Community Church).

The shared ownership arrangement includes flexibility, termed 'staircasing', such that Adrian and Pippa Hodder have the option to pay sums to Mission Housing to progressively increase their share of the property ownership. Also included, are a one-off and regular (monthly) fees payable to Mission Housing that address their administration costs relating to the funding provided to Adrian and Pippa Hodder together with management of the associated loans/finances. It was agreed by the Trustees that Kenilworth Community Church pays these fees to Mission Housing.

Completion of these arrangements and provision of these significant sums matched the requirements for Adrian and Pippa Hodder and enabled them to buy their house at Martin Drive, Kenilworth. They moved in during October 2021, ready to commence ministry on 1 November.

All of the above arrangements and significant funds were very much answers to prayer, hard work in putting all the arrangements together and much generous giving, pledging and loans. We are very thankful to the Lord for all of this.

2.4.2 Meetings

Sunday services form a key part of how we meet together, welcome others to join and reach out to folks in the community to come along and find out about Christ and His saving gospel message. Shortly before this reporting period, the country was in 'lockdown' and the church buildings at URC Abbey Hill were closed, such that it was not possible to meet together for Sunday services in the usual way. So, the priority during the summer of 2021 was to re-establish the 'usual' pattern of meetings and fellowship.

During the 'covid period', some reduction in attendance had occurred. However, many continued and some new people came to join as Members during this period.

During the period 1 May to 31 October 2021, a full-time Elder was not in post such that the duties normally undertaken by the full-time Elder were undertaken by the remaining Elders. James Murkett (Chair of Elders) took on a larger share of these duties, and the church has formally recorded its thanks for this hard work.

Details of church meetings and other activities have been reported to the church Members at regular Members' Meetings, and include the following:

- ***Children and Young People/Teenagers***

Activities were already in operation and these have continued and developed with:

Sunday Clubs: spanning school Year 1 to teenagers

Scramblers: a new venture started for pre-school children

One-off 'bonfire night' for all young people

- ***Adult Ministries***

Homegroups— these had already been established and were continued, to provide a means of care and support to individuals together with provision for study/teaching. Following the disruptions of the 'covid period', additional effort was made to re-establish these meetings and to encourage folks to join up with these.

An additional 'homegroup' was established that met in the church hall on a Friday morning. This enhanced access to a group for elderly, disabled folk, and others not suited to evening meetings in homes.

Regular meetings (generally monthly) have also been held for prayer and consideration of needs within Kenilworth and also in other areas throughout the world, both within churches and in other situations.

- **Mission, Outreach and Support**

- Mission Support Fund

- This was used to provide the following gifts/support:

- TeachBeyond (Peter and Katie Myers) as relating to Christians engaged in education in many challenging countries around the world: £400 was given.

- It was also recognised that additional organisations/individuals should be sought out for support, in line with the policy and procedures set out in the Kenilworth Community Church Mission Support Fund policy.

- A Practical Care Support Fund was set up, although no payments were made from this fund within the reporting period.
 - Support has been provided to elderly, disabled, etc, folk who have needed shopping and other help.
 - Pastoral support has been provided to those with church connections, and as requested.
 - Pastoral support was provided to a refugee family, accommodated locally by the Home Office and who came to attend church regularly.
 - The first funeral was held at Kenilworth Community Church in November 2021, and was for an elderly house-bound lady. The family greatly appreciated the support from the church. Since then, one family member has regularly attended a Homegroup and Bible studies, some services, and is now increasing their contribution to the church family.
 - Additional gifts:
 - Carriers of Hope: a local charity supporting refugees and others: £380 (from a specific collection)
 - Slavic Gospel Association: supporting churches and pastor training in eastern Europe and Asia: £375 (from preaching gifts re-allocated at the request of the preacher, and authorised by the Trustees)

It is confirmed that the relevant gifts were made in compliance with the Mission Support Fund policy (where applicable) and also in compliance with the charitable objectives as set out in Section 2.1 of this report.

- **Administration and Ministry**

During this period, administration duties have been undertaken by the Elders together with the Deacon.

Ministry support has included:

- The Music Team.
 - The 'Tech Team' (including sound)
 - The Youth Ministry team

2.4.3 Membership

Church membership (as defined in the *Kenilworth Community Church Members' Handbook*) totalled **26** on 31 March 2022.

2.4.4 Church Leadership

The Elders serving for the period of this report are synonymous with the Trustees as listed in this report (with the sole exception of Maro Uliana, who was an Elder only during this reporting period). Their role is the overall leadership of the church. They are especially responsible for the ordering of gatherings for worship on the Lord's Day and other occasions for prayer, fellowship and ministry. They also have the responsibility to ensure proper church discipline according to the Biblical pattern.

During the period 1 to 30 April 2021, Marco Uliana (not a Trustee at this time) was in full-time paid employment.

During the period 1 November 2021 to 31 March 2022, Adrian Hodder, both a Trustee and Elder, was in full-time employment.

Kenilworth Community Church CIO had no other employees during this reporting period.

2.4.5 Property/Accommodation

During the report period, the Kenilworth Community Church CIO has not had ownership of any property. Larger meetings have been held at URC Abbey Hill, Kenilworth, using both the church building and associated halls. Some meetings were also held at a local community centre: The Kenilworth Centre. Where appropriate, other meetings have been held in member's homes. These accommodation arrangements are suitable for current needs, together with likely requirements for the coming year. There are no current plans to acquire property.

2.5 Future Plans and Objectives

2.5.1 Review and Planning

The growth and development of the Kenilworth Community Church CIO and its activities are kept constantly under review by the Elders, and also by those leaders with responsibilities for the Sunday Clubs, Homegroups, etc. Regular meetings are held to monitor activities and confirm continued compliance with the objectives and policies of the church. Wider meetings, open to all church Members and others are held at least quarterly to review progress and assist with forward planning.

2.5.2 Ministry

The Full-time Elders worked hard during the report period, to meet the demands of a growing membership and congregation, and also to develop systems for the new church CIO and undertake much of the necessary administration and coordination.

Support was provided by the Deacon (John Whittle) acting as Treasurer and providing assistance with general administration.

As outlined in Section 2.4.2, a Mission Policy is in place and operational This promotes and provides a framework for giving and support to organisations (and possibly individuals) which undertake works that are fully compatible with the Objectives of Kenilworth Community Church CIO, as set out in this report. Further progress is planned to increase the giving from this fund to appropriate organisations (and possibly individuals)

A Practical Care Support Fund is in place. Currently, this is to operate on a relatively small scale, and at the discretion of the Elders/Trustees. For future consideration, a pastoral care policy has been drafted, although this remains to be finalised.

2.6 Financial Review

2.6.1 Overview

This report covers the 12 months to 31 March 2022 and is the third period of operation for Kenilworth Community Church CIO. The financial situation has remained sound during this period, with income above expenditure and more than adequate reserves. A statement of financial activities is set out in Section 3.1.

2.6.2 Income

As recorded in Section 3.5 Analysis of Income and Expenditure, regular giving (over the report period has significantly exceeded the expenditure for the same period, with a surplus in income of £19,644 over expenditure for the period. It is thanks to the Lord's provision that there was no fall in income for the church carrying over from the previous pandemic, lockdowns etc.

2.6.3 Expenditure

Expenditure for the period was below the expected budget predictions and also well below income levels, as outlined above. The lower than expected expenditure was largely due to the six-month period that the church was without a full-time Elder, and so was without the associated salary expenditure. Expenditure has been carefully monitored by the Treasurer, and has related to items necessary for the charity to fulfill its objectives, as set out in Section 2.1.

2.6.4 Loans

A large sum of £49,300 was loaned to Mission Housing during the report period. This sum was exactly balanced by gifts as specifically made for the purpose of this loan. Hence, the loan has no overall impact on the overall financial position of Kenilworth Community Church. As outlined in Section 2.4.2, the loan was made to a charitable organisation, which operates in compliance with the Objects of the Charity of Kenilworth Community Church, and duly arranged via a written Loan Agreement signed by more than one Trustee.

2.6.5 Reserves Policy

The surplus in income over expenditure for the period has permitted an increase in total funds from £39,183 to £58,828 over the period. A reserve of £16,000 has been agreed; this provides for 3 to 4 months of operation.

2.6.5 Restricted Funds and Endowment Funds

The large sum of £49,300 loaned to Mission Housing (as outlined in Section 2.6.4) was made from a Restricted Fund, set up specifically for this purpose. Income and outgoings balance, such that this fund is now zero.

The gift of £380 was made from a Restricted Fund to Carriers of Hope; the fund was set up specifically for this purpose. Income exceeds outgoings by £38, such that this outstanding sum is to be paid in the following financial period in compliance with the requirements of this fund.

There are no Endowment Funds.

2.6.6 Funds Held on Behalf of Others

There are no funds held as custodian trustee or on behalf of other organisations.

2.7 Risk Statement

As a Christian Church, the Officers try to be faithful in committing all developments, decisions and issues of Church life to the guidance and providence of God. Nonetheless, particular attention has been given to developing clear policies to ensure compliance in Safeguarding Children and Vulnerable Adults, Food Hygiene, and the implications of the Disability Discrimination Act 1995 and associated Equality Act 2010.

Immediately prior to this report period, risk assessments and “Covid-19 secure” procedures had been withdrawn by the Government. Notwithstanding this, certain procedures were maintained for a period to promote the safety and wellbeing of more vulnerable folk, and to allay potential fears and concerns.

Preparation of budgets has been followed by careful monitoring through regular (monthly) review by the Treasurer/Deacon and regular reporting to the Trustees/Elders to ensure sufficient resources in the event of adverse financial conditions. A Reserves Policy is in place and identifies the financial needs of the Trust in the event of a financial crisis and this is kept under annual review to ensure that it matches the changing needs of the Church.

Following the ‘covid period’, the national financial situations and peoples’ incomes etc remain relatively uncertain. In case of a significant reduction in giving/income, the associated risks are mitigated by regular and frequent monitoring of the church’s finances.

2.8 Going Concern Considerations

In the context of the above, and also with reference to the reserves policy and financial review, it is noted that the church funds are in credit and that trends of income and expenditure are remaining in balance. On this basis, it is considered that the church and its charitable functions are able to continue as a going concern for the foreseeable future (ie. at least the next 12 months) in accordance with the guidance published in the Charities Commission for England and Wales (October 2019) *Charities SORP- FRS 102*.

2.9 Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

We are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011 and follow the principles in the new edition of the Charity Governance Code'.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

APPROVAL

This Trustees Report was approved by the Trustees on Date: 18/12/2022

This Trustees Report is signed on behalf of the Trustees.



Date: 19/12/2022

Jonathan W E Wright

3. FINANCIAL STATEMENTS AND NOTES - For The Year Ended 31 March 2022

3.1 Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£58,607	£49,718	—	£108,326	£62,042
Income from charitable activities	—	—	—	—	—
Other income	—	—	—	—	—
Total income	£58,607	£49,718	—	£108,326	£62,042
Expenditure on:					
Expenditure on charitable activities	£38,765	£49,680	—	£88,445	£46,577
Other expenditure	£236	—	—	£236	—
Total expenditure	£39,001	£49,680	—	£88,681	£46,577
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	£19,605	£38	—	£19,644	£15,464
Transfers					
Gross transfers between funds - in	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	£19,605	£38	—	£19,644	£15,464
Total funds brought forward	£39,183	—	—	£39,183	£23,718
Total funds carried forward	£58,789	£38	—	£58,828	£39,183
Represented by					
Unrestricted					
General fund	£58,789	—	—	£58,789	£39,183
Restricted					
A Hodder Mission Housing	—	—	—	—	—
Gift to Carriers of Hope	—	£38	—	£38	—
Gifts to Uliana Family	—	—	—	—	—

3.2 Balance Sheet

Class and code Description	This year	Last year
Current assets		
6501 Bank Current Account		£58,828 £39,183
Total Current assets		£58,828 £39,183
Reserves		
Excess / (deficit) to date		£19,644 £15,464
Starting balances		£39,183 £23,718
Total Reserves		£58,828 £39,183
Represented by funds		
Unrestricted		£58,789 £39,183
Designated		— —
Restricted		£38 —
Endowment		— —
Total		£58,828 £39,183

3.3 Statement of Assets and Liabilities

Class and code Description	This year	Last year	
Current assets			
6501 Bank Current Account		£58,828	£39,183
Total Current assets		£58,828	£39,183
Reserves			
Excess / (deficit) to date		£19,644	£15,464
Starting balances		£39,183	£23,718
Total Reserves		£58,828	£39,183
Represented by funds			
Unrestricted		£58,789	£39,183
Designated		—	—
Restricted		£38	—
Endowment		—	—
Total		£58,828	£39,183

3.4 Fund Movement by Type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals
Closing							
A-Hodder Mission Housing							
Restricted		—	£49,300	£49,300	—	—	—
Sub-total		—	£49,300	£49,300	—	—	—
Gift to Carriers of Hope							
Restricted		—	£418	£380	—	—	£38
Sub-total		—	£418	£380	—	—	£38
General - General fund							
Unrestricted		£39,183	£58,607	£39,001	—	—	£58,789
Sub-total for General		£39,183	£58,607	£39,001	—	—	£58,789
Grand total		£39,183	£108,326	£88,681	—	—	£58,828

3.5 Analysis of Income and Expenditure

		Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
INCOME AND ENDOWMENTS							
	Donations and legacies						
0110 - Giving - Offerings (cash/cheque)		—	—	—	—	—	—
0111 - Giving - Regular (direct to bank)		£47,570	—	—	—	£47,570	£46,480
0112 - Giving - Identified as One-Off		£695	—	—	—	£695	—
0202 - Giving - Gifts to Uliana Family		—	—	—	—	—	£2,300
0204 - Giving-A Hodder Mission Housing		—	—	£39,750	—	£39,750	—
0205 - Gifts to Carriers of Hope		—	—	£335	—	£335	—
0301 - Gift Aid Recovered		£10,341	—	£9,633	—	£19,975	£13,262
Total		£58,607	—	£49,718	—	£108,326	£62,042
	Other income						
0501 - KCC001 CAF Interest		—	—	—	—	—	—
Total		—	—	—	—	—	—
INCOME TOTAL		£58,607	—	£49,718	—	£108,326	£62,042

EXPENDITURE						Total
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Expenditure on charitable activities						
2001 - Major Items	—	—	—	—	—	—
2010 - Rent	£4,400	—	—	—	£4,400	£4,250
2440 - Expenses - Catering food & drink	£214	—	—	—	£214	—
2455 - Child Protection Fees	£149	—	—	—	£149	£50
2460 - Training	£50	—	—	—	£50	£196
2465 - Printing/Stationary: Admin	£82	—	—	—	£82	£45
2470 - Music - copyright etc Fees	£621	—	—	—	£621	£695
2475 - Computer - Software: Admin	£474	—	—	—	£474	£743
2476 - Computer Software: Worship etc	—	—	—	—	—	£173
2500 - Children & Youth Work	£395	—	—	—	£395	£48
2539 - Outreach/Pastoral refreshments	£4	—	—	—	£4	—
2540 - Outreach - materials	£263	—	—	—	£263	£10
2541 - Outreach - Events	£60	—	—	—	£60	—
2542 - Outreach - visiting speaker fee	£618	—	—	—	£618	£150
2545 - Discipling - Homegroup: materials	£32	—	—	—	£32	£54
2547 - Outreach - Gift to Uliana Family	—	—	—	—	—	£2,762
2548 - Outreach - Gift to Other Churches	—	—	—	—	—	£750
2549 - Outrteach: Gifts to Uliana family	£5,285	—	—	—	£5,285	—
2550 - Special Services	£63	—	—	—	£63	—
2551 - Worship Service: kit/consumables	£22	—	—	—	£22	—
2552 - Outreach: Practical Care	£35	—	—	—	£35	—
2553 - Outreach Gift to Carriers of Hope	—	—	£380	—	£380	—
2554 - Outreach-Gift to Slavic Gospel Ass	£375	—	—	—	£375	—
2556 - Outreach - Mission Support Fund	£400	—	—	—	£400	—
2650 - Equipment – general	£74	—	—	—	£74	—
2651 - Equipment – computer	£1,139	—	—	—	£1,139	—
2652 - Admin Items	—	—	—	—	—	—
2653 - Admin - Subscription Fees	£40	—	—	—	£40	—
2654 - Admin - Fees to accountants	£250	—	—	—	£250	£290
2655 - Admin – Insurance	£217	—	—	—	£217	£219
2656 - Admin - Bank Fees	£101	—	—	—	£101	£69
2701 – Sunday Visitng Speaker Fees	£168	—	—	—	£168	—
3001 - Elders – Salary	£12,845	—	—	—	£12,845	£25,684
3002 - Elders - Employers NI	—	—	—	—	—	—
3003 - Elders - Pension	£1,942	—	—	—	£1,942	—
3004 - Elders - HMRC PAYE	£4,073	—	—	—	£4,073	£8,978
3010 - Elders - Conference Fees	£10	—	—	—	£10	—
3011 - Elders - Phone	£32	—	—	—	£32	—
3012 - Elders - Book allowance	£35	—	—	—	£35	—
3013 - Elders - Accommodation	—	—	£49,300	—	£49,300	£780
3014 - Elders - Recruitment	£360	—	—	—	£360	£625
3015 - Elders - One-Off Expenses	£2,718	—	—	—	£2,718	—
3016 - EldersMission Housing finance fee	£1,136	—	—	—	£1,136	—
3017 - Elders Mileage Pastoral	£42	—	—	—	£42	—
3018 - Elders Mileage KCC Meeting	£26	—	—	—	£26	—
3019 - Elders Mileage - Conference	—	—	—	—	—	—
Total	£38,765	—	£49,680	—	£88,445	£46,577
Other expenditure						
2657 Bank Refund of incorrect payment	£236	—	—	—	£236	—
Total	£236	—	—	—	£236	—
EXPENDITURE TOTAL	£39,001	—	£49,680	—	£88,681	£46,577
GRAND TOTAL	£19,605	—	£38	—	£19,644	£15,464

3.6 Trustee Remuneration

As itemised above (Ref. 3001) the only salary expenditure for the period was only £12,845. Of this, £10,703 was paid to Adrian Hodder (5 months salary: November 2021 to March 2022). This relates to his Full-time Elder position. The remainder relates to the salary payment to Marco Uliana for the month of April 2021 (he was not a Trustee at this time).

Adrian Hodder holds a personal pension. Kenilworth Community Church CIO has paid employer contributions into these schemes. No other benefits are paid.

The above remuneration are payments for working in the capacity as Full-time Elder. No payment has been provided for serving as a Trustee. The above payments are permitted by the charity's governing document.

During the report period, the Trustees received the following expenses:

Jonathan Wright	£1,198.37
Wayne Harris	£110.091
Adrian Hodder	£3,093.86*

*Includes relocation/moving expenses,

During the report period, relatives of the Trustees received the following expenses:

Helen Murphy	£169.58
Eve Murkett	£474.26

The foregoing expenses were checked, authorised and paid independently of the above named/related Trustees by the church Treasurer and a separate Trustee (ie. not the recipient), and are certified as necessary for the purposes of the charity and essential for the specific tasks in hand. The expenses are included in the statements of expenditure as presented in Sections 3.1 to 3.5.

There are no other payments to Trustees or related parties.

4. ISSUES RELATING TO CHARITY COMMISSION ANNUAL RETURN QUESTIONS

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.1	Q4	Serious Incidents	There are no serious incidents that require reporting to the Charity Commission for England and Wales.
4.2	Q5	Fundraising	The charity raises funds by means of gifts and donations.
4.3	Q6	Professional fundraisers	No professional fundraiser was used during this report period.
4.4	Q8	Commercial Participators	The charity does not work in partnership with commercial organisations.
4.5	Q10	Grants	During this report period, the charity has not made or received any grants.
4.6	Q11	Central Government/Local Authority: Contracts	During this report period, the charity has not been party to any contracts with Central Government or any local authority.
4.7	Q14	Central Government/Local Authority: Grants	During this report period, the charity has not received any grants from Central Government or any local authority.
4.8	Q17	Foreign Income	During this report period, no income was received from outside the UK.
4.9	Q20	Operational Areas	During this report period, there were no operations outside England and Wales.
4.10	Q23	Payment of monies outside England and Wales	During this report period, no monies were transferred to areas outside England and Wales.
4.11	Q27	Trading subsidiaries	The charity has no trading subsidiaries.
4.12	Q29	Remuneration of Trustees	Yes – one Trustee is a salaried employee of the charity, as detailed in Section 3.6.
4.13	Q30	Paid Trustees: additional details	The salaried Trustee is paid for providing essential work for the charity. No payment has been given for being a Trustee.
4.14	Q31	Transfer from Trustee to employed status	During this report period, no Trustee resigned to become an employee of the charity.
4.15	Q32	Employee benefits above £60,000	During this report period, no employee received total employee benefits of £60,000 or above.
4.16	Q34	Employee benefits	Total employee benefits for this reporting period: £12,845 (refer to Section 3.6.)

** Ref No. relates to Charity Commission for England and Wales Annual Return Questions Part A*

Table continues on the following page.

	Ref*	Item	Response by Charity
4.17	Q35	Volunteers	Approximately 25 volunteers (excluding Trustees) assisted the charity on a regular and managed basis during the reporting period. Additional volunteers also provided assistance on an ad hoc basis.
4.18	Q36	Review of financial controls	The financial controls (budget and management were reviewed regularly during the reporting period, in compliance with the charity governing document.
4.19	Q37	DBS checks	Current DBS checks are in place for the relevant volunteers.

** Ref No. relates to Charity Commission for England and Wales Annual Return Questions Part A*

APPENDIX I

REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

Accounts for the year ended 31st March 2022

Respective responsibilities of the Trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts and they consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 26th January 2023

Signed:



Stephen Hendy