



KENILWORTH
COMMUNITY CHURCH

Registered Charity No. 1183535

Kenilworth Community Church CIO

Period 1 April 2020 to 31 March 2021

Annual Report and Return

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1. CHARITY INFORMATION

Trustees (as of 31/03/2021)	Jonathan William Emlyn Wright (Elder and Chair) Keith Alexander Murphy (Elder) Peter John Bingham (Elder) James Rhys Murkett (Elder) Marco Antonio Uliana (Elder) Wayne Richard Harris (Elder)
Full-time Elder (as of 31/03/2021)	Marco Antonio Uliana (Elder)
Salaried Staff (as of 31/03/2021)	Marco Antonio Uliana (Elder)
Church Officers (Voluntary) (as of 31/03/2021)	Brian Richards (Deacon) John Harry Whittle (Deacon & Treasurer: from January 2021 also providing part-time administration)
Governing Document	Kenilworth Community Church Constitution (as prepared by Edward Connor Solicitors – registered with the Charity Commission on 22 May 2019)
Charity Registration No.	1183535
Registered Office Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT
Independent Examiner of Accounts	Data Developments Creative Industries Centre Wolverhampton Science Park Glaisher Drive Wolverhampton WV10 9TG
Banker	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

Note:

The above-listed Trustees remain unchanged from the previous year. However, Marco Antonio Uliana resigned as Trustee at the end of this reporting period, namely on 31 March 2021.

2. REPORT OF THE TRUSTEES - For The Year Ended 31 March 2021

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2021. The report has been prepared in compliance with the guidance published in the Charities Commission of England and Wales (October 2019) *Charities Statement of Recommended Practice (SORP) - FRS 102* published by the Chartered Institute of Public Finance and Accountancy.

2.1 Objects of the Charity

- The advancement of the Christian faith in accordance with the basis of faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood; and
- Such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time.

2.2 Registration of this Charitable Incorporated Organisation (CIO)

The Charity - Kenilworth Community Church CIO, was registered with the Charity Commission of England and Wales (Registered Charity No. 1183535) on 22 May 2019.

2.3 Government

Details of the government of the charity are set out in the Kenilworth Community Church Constitution, as certified to be the Constitution adopted by members of Kenilworth Community Church CIO.

In accordance with the Constitution, the following Trustees have served for the period of this report:

Jonathan William Emlyn Wright (Elder and Chair)
Keith Alexander Murphy (Elder)
Peter John Bingham (Elder)
James Rhys Murkett (Elder)
Marco Antonio Uliana (Full-time Elder) - see also below
Wayne Richard Harris (Elder)

The above-listed Trustees served for the period of this report, however, as outlined on page 1, Marco Antonio Uliana resigned as Trustee on 31 March 2021.

2.4 Review of Activities

In planning and undertaking activities of Kenilworth Community Church CIO, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission and to the Objects of the Charity.

2.4.1 The Unexpected: Covid-19 and Leadership Changes

After less than a year of independent operation, the Covid-19 pandemic arrived and along with the rest of the community, Kenilworth Community Church CIO was affected and had to adjust to lockdowns and the major disruption that has affected all. But, in God's grace and provision, the church has continued to adapt and to move forward.

Also during this time, it became apparent that our full-time (employed) Elder, Marco Uliana, considered it right to step aside from the leadership. This decision involved much thought and prayer over the year. In part, the decision was influenced by (unforeseen) personal financial issues and the high housing costs in Kenilworth. At the end of this reporting period, Marco resigned as Trustee, and was due to step down from Eldership duties after Easter 2021. Again, the Lord has looked after the fellowship and Marco (with his family) during this period.

As a matter of formal record, the Trustees and the church family have expressed their thanks to Marco for his service to the church, and to his family for their support. In particular, Marco made significant contributions in establishing the church on sound Bible-based principles.

The following church activities took place during these unexpected challenges, and there is reference to many interruptions, adaptations, and trying new ways of doing things.

2.4.2 Meetings

Sunday services form a key part of how we meet together, welcome others to join and reach out to folks in the community to come along and find out about Christ and His saving gospel message. However, at the start of this reporting period, the country was in 'lockdown' and the church buildings at URC Abbey Hill were closed, such that it was not possible to meet together for Sunday services in the usual way. Our services moved online. Zoom was used, in conjunction with advertising on our church web-site and personal invitations for visitors to find us and join our services. Use of Zoom enabled folks to meet, chat, pray and encourage each other in smaller groups after the service – seeking to make Sundays as interactive and inclusive as possible within the limitations of an online format.

During the summer period, with the improved national situation, church services resumed at URC Abbey Hill, and it was wonderful to be together again. Zoom was continued with live-streaming of the services, so that folks unable to come along (due to health issues or other requirements to isolate) could also join in. Likewise, use was made of the nearby park, with much space to meet up, encourage one another and maintain social-distancing. All was done in compliance with detailed risk assessment, compliant with a 'covid-secure' setting and also to fit with the requirements of URC Abbey Hill and be compatible with government guidance/regulations.

Unfortunately, services again had to cease temporarily and move to an online-only format during the intermittent November 2020-March 2021 'lockdown' periods.

The various disruptions were unhelpful in encouraging visitors to 'drop in' and for those with poorer health to come out. During this period, some reduction in attendance occurred. However, many continued and some new people came to join as Members during this period.

Details of church meetings and other activities have been reported to the church Members at regular Members' Meetings, and include the following:

- ***Children and Young People/Teenagers***

Activities were already in operation and these have continued and developed with:

Sunday Clubs:

Explorers	Years 1 - 6
Pathfinders	Years 7 - 9
Pioneers	Years 10+ and teenagers

At various times, these moved online with a Zoom format. Also, opportunities were taken to hold some out-door events.

- ***Adult Ministries***

Homegroups and Journey Groups – these had already been established and were continued, to provide a means of care and support to individuals together with provision for study/teaching. For most of the period, these were online in a Zoom format. This also enabled folk to be in contact with each other in the church family, so folks could look out for each other in case of illness or other support was needed.

During the first (more intensive) 'lockdown' online 'Zoom Café' provided daily (Monday to Friday) opportunities to meet, pray, look at the Bible and encourage/support one another. This was of particular benefit to elderly folk, some living alone, to combat potential isolation during this period.

Regular meetings (generally monthly) have also been held for prayer and consideration of needs within Kenilworth and also in other areas throughout the world, both within churches and in other situations. For much of the year, these also move online with a Zoom format. One benefit of this, was the opportunity to periodically join with neighbouring churches for a larger online prayer meeting.

- ***Mission, Outreach and Support***

To date, these works have been largely undertaken by individual Members and Officers of the church and have included the following:

- Preparation of a Missions Policy: to promote and provide a framework in this area.
- Provision of a Mission Support Fund alongside the above policy
- Provision of a Practical Care Support Fund together with the initial development of a supporting care framework
- Support has been provided to elderly, disabled, etc, folk who have needed shopping and other help.
- Pastoral support has been provided to those with church connections, and as requested.

- **Administration and Ministry**

During this period, administration duties have been undertaken by the Elders together with the Deacons.

Ministry support has included:

- The Music Team – which has developed a library of video recordings, for use online and within live Church services.
- The Sound Team – now probably regarded as the ‘Tech Team’ following the development of all things online

2.4.3 Membership

Church membership (as defined in the *Kenilworth Community Church Members’ Handbook*) totalled **29** on 31 March 2021.

2.4.4 Church Leadership

The Elders serving for the period of this report are synonymous with the Trustees as listed in this report. Their role is the overall leadership of the church. They are especially responsible for the ordering of gatherings for worship on the Lord’s Day and other occasions for prayer, fellowship and ministry. They also have the responsibility to ensure proper church discipline according to the Biblical pattern.

One of the Trustees (and Elder) was in full-time paid employment, namely Marco Uliana. This extended throughout the reporting period, although as outlined in Section 2.4.1, he indicated a wish to step down, as accepted by the remaining Trustees and Elders. Hence, prayer and thought was given to seeking a replacement full-time Elder, and a full recruitment process was embarked upon.

2.4.5 Property/Accommodation

During the report period, the Kenilworth Community Church CIO has not had ownership of any property. Larger meetings have been held at URC Abbey Hill, Kenilworth, using both the church building and associated halls. Where appropriate, other meetings have been held in member’s homes (as possible only for very limited periods during this period). These accommodation arrangements are suitable for current needs, together with likely requirements for the coming year. There are no current plans to acquire property.

2.5 Future Plans and Objectives

2.5.1 Review and Planning

The growth and development of the Kenilworth Community Church CIO and its activities are kept constantly under review by the Elders, and also by those leaders with responsibilities for the Sunday Clubs, Homegroups, Journey Groups etc. Regular meetings are held to monitor activities and confirm continued compliance with the objectives and policies of the church. Wider meetings, open to all church Members and others are held at least quarterly to review progress and assist with forward planning.

2.5.2 Ministry

The Full-time Elder has worked hard during the report period, to meet the demands of a growing membership and congregation, and also to develop systems for the new church CIO and undertake much of the necessary administration and coordination. A need for assistance with administration functions had been identified and

was addressed from January 2021 with the appointment of John Whittle to carry out church administration functions (in addition to other roles). The budget for 2021/22 was also configured to include a salary for a part-time church administrator, although currently the post remains voluntary and unpaid.

As outlined in the previous section, a Mission Policy has been prepared, to promote and provide a framework for giving and support to organisations (and possibly individuals) which undertake works that are fully compatible with the Objectives of Kenilworth Community Church CIO, as set out in this report. The Missions Policy has been confirmed and adopted, although to date mission projects remain to be identified for the allocation of funds.

Likewise, a pastoral care policy has been drafted, although this remains to be finalised. To date, a fund has been allocated for practical care and support, although no calls on the fund have yet been made.

2.6 Financial Review

2.6.1 Overview

This report covers the 12 months to 31 March 2021 and is the second period of operation for Kenilworth Community Church CIO. The financial situation has remained sound during this period, with income above expenditure and more than adequate reserves. A statement of financial activities is set out in Section 3.1.

2.6.2 Income

As recorded in Section 3.5 Analysis of Income and Expenditure, regular giving (over the report period has significantly exceeded the expenditure for the same period, with a surplus in income of £15,464 over expenditure for the period. It is thanks to the Lord's provision that there was no fall in income for the church resulting from the pandemic, lockdowns etc.

2.6.3 Expenditure

Expenditure for the period was below the expected budget predictions and also well below income levels, as outlined above. The lower than expected expenditure was largely due to the effects of 'lockdown', with reduced activities and URC's kind decision only to charge rental for periods of actual use of church buildings. Expenditure has been carefully monitored by the Treasurer, and has related to items necessary for the charity to fulfill its objectives, as set out in Section 2.1.

2.6.4 Reserves Policy

The surplus in income over expenditure for the period has permitted an increase in total funds from £23,718 to £39,183 over the period. A reserve of £16,000 has been agreed; this provides for 3 to 4 months of operation.

2.6.5 Restricted Funds and Endowment Funds

As outlined in Section 2.4.1, Marco Uliana's decision was, in part, influenced by unexpected personal financial issues together with the relatively high living costs of being resident in Kenilworth. A number of generous folks offered financial gifts to assist Marco Uliana in his biblical studies course as directed towards future ministries (and associated living costs): this was noted to be compatible with the charitable aims of Kenilworth Community Church. Hence a Restricted Fund was set up to receive and forward such donations. Expenditure was made from this Restricted Fund during the report period in compliance with the requirements of that

fund and as authorised by a Trustee (other than the recipient). During the reporting period, all funds received were passed on, such that the Restricted Fund value was zero at 31 March 2021.

There are no Endowment Funds.

2.6.6 Funds Held on Behalf of Others

There are no funds held as custodian trustee or on behalf of other organisations.

2.7 Risk Statement

As a Christian Church, the Officers try to be faithful in committing all developments, decisions and issues of Church life to the guidance and providence of God. Nonetheless, particular attention has been given to developing clear policies to ensure compliance in Safeguarding Children and Vulnerable Adults, Food Hygiene, and the implications of the Disability Discrimination Act 1995 and associated Equality Act 2010. In addition, risk assessments and "Covid-19 secure" procedures have been prepared on a timely basis in compliance with the requirements of the Coronavirus Act 2020 and associated published government guidance (as applicable to the area of church operations).

Preparation of budgets has been followed by careful monitoring through regular (monthly) review by the Treasurer/Deacon and regular reporting to the Trustees/Elders to ensure sufficient resources in the event of adverse financial conditions. A Reserves Policy is in place and identifies the financial needs of the Trust in the event of a financial crisis and this is kept under annual review to ensure that it matches the changing needs of the Church.

To date, the Coronavirus and associated restrictions/effects has not had a detrimental effect on the finances of Kenilworth Community Church CIO. Although there have been significant constraints to operational aspects, new ways have been found to undertake the core functions of the church and its charitable functions, with much use of online/streaming of services and meetings etc. It is appreciated that as the coronavirus and associated restrictions/effects continue to change, the associated risks are mitigated by regular and frequent monitoring of the restrictions, guidance and associated church risk assessments/procedures together with implications for operations and finances.

2.8 Going Concern Considerations

In the context of the above, and also with reference to the reserves policy and financial review, it is noted that the church funds are in credit and that trends of income and expenditure are remaining in balance. On this basis, it is considered that the church and its charitable functions are able to continue as a going concern for the foreseeable future (ie. at least the next 12 months) in accordance with the guidance published in the Charities Commission for England and Wales (October 2019) *Charities SORP- FRS 102*.

2.9 Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

We are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011 and follow the principles in the new edition of the Charity Governance Code'.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

APPROVAL

This Trustees Report was approved by the Trustees on Date:

This Trustees Report is signed on behalf of the Trustees. Date:
Jonathan W E Wright

3. FINANCIAL STATEMENTS AND NOTES - For The Year Ended 31 March 2021

3.1 Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£59,280	£2,762	—	£62,042	£36,631
Total income	£59,280	£2,762	—	£62,042	£36,631
Expenditure on:					
Expenditure on charitable activities	£43,815	£2,762	—	£46,577	£12,912
Other expenditure	—	—	—	—	—
Total expenditure	£43,815	£2,762	—	£46,577	£12,912
Net income / (expenditure) resources before transfer	£15,464	—	—	£15,464	£23,718
Transfers					
Gross transfers between funds - in	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	£15,464	—	—	£15,464	£23,718
Total funds brought forward	£23,718	—	—	£23,718	—
Total funds carried forward	£39,183	—	—	£39,183	£23,718
Represented by					
Unrestricted					
General fund	£39,183	—	—	£39,183	£23,718
Restricted					
2019 Christmas Gift: M Ettrick	—	—	—	—	—
Gifts to Uliana Family	—	—	—	—	—

3.2 Balance Sheet

Class and code	Description	This year	Last year
Current assets			
6501	Bank Current Account	£39,183	£23,718
	Total Current assets	£39,183	£23,718
Reserves			
	Excess / (deficit) to date	£15,464	£23,718
	Starting balances	£23,718	—
	Total Reserves	£39,183	£23,718
	Represented by funds		
	Unrestricted	£39,183	£23,718
	Designated	—	—
	Restricted	—	—
	Endowment	—	—
	Total	£39,183	£23,718

3.3 Statement of Assets and Liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank Current Account -	£39,183	—	—	—	£39,183	£23,718
Totals	£39,183	—	—	—	£39,183	£23,718
Grand total	£39,183	—	—	—	£39,183	£23,718

3.4 Fund Movement by Type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Gift-U - Gifts to Uliana Fami						
Restricted	—	£2,762	£2,762	—	—	—
Sub-total for Gift-U	—	£2,762	£2,762	—	—	—
General - General fund						
Unrestricted	£23,718	£59,280	£43,815	—	—	£39,183
Sub-total for General	£23,718	£59,280	£43,815	—	—	£39,183
Grand total	£23,718	£62,042	£46,577	—	—	£39,183

3.5 Analysis of Income and Expenditure

						Total
	Unrestricted	Designated	Restricted	Endowment	This year	Last Year
INCOME AND ENDOWMENTS						
	Donations and legacies					
0110 - Giving - Offerings (placed in box)	—	—	—	—	—	£1,238
0111 - Giving - Regular (direct to bank)	£46,480	—	—	—	£46,480	£16,790
0112 - Giving - Identified as One-Off	—	—	—	—	—	£18,218
0201 - Giving - 2019 Christmas Gift: M Ettrick	—	—	—	—	—	£385
0202 - Giving - Gifts to Uliana Family	—	—	£2,300	—	£2,300	—
0301 - Gift Aid Recovered	£12,800	—	£462	—	£13,262	—
Total	£59,280	—	£2,762	—	£62,042	£36,631
INCOME TOTAL	£59,280	—	£2,762	—	£62,042	£36,631
Expenditure on charitable activities						
2001 - Major Items	—	—	—	—	—	—
2010 - Rent	£4,250	—	—	—	£4,250	—
2440 - Expenses: Catering food/drink	—	—	—	—	—	£2
2441 - Expenses - Catering (other)	—	—	—	—	—	£179
2455 - Child Protection Fees	£50	—	—	—	£50	—
2460 - Training	£196	—	—	—	£196	—
2465 - Printing/Stationary: Admin	£45	—	—	—	£45	£64
2470 - Music - copyright etc Fees	£695	—	—	—	£695	—
2475 - Computer - Software: Admin	£743	—	—	—	£743	£236
2476 - Computer Software: Worship	£173	—	—	—	£173	—
2500 - Children & Youth Work	£48	—	—	—	£48	£15
2501 - Children & Youth: Events	—	—	—	—	—	—
2540 - Outreach - materials	£10	—	—	—	£10	£369
2541 - Outreach - Events	—	—	—	—	—	—
2542 - Outreach - Meeting: speaker	£150	—	—	—	£150	—
2543 - Outreach -2019Christmas Gift	—	—	—	—	—	£385
2545 - Discipling- Group materials	£54	—	—	—	£54	£76
2546 - Discipling -Group: events	—	—	—	—	—	—
2547 - Outreach - Gift Uliana Family	—	—	£2,762	—	£2,762	—
2548 - Outreach Gift Other Churches	£750	—	—	—	£750	—
2550 - Special Services	—	—	—	—	—	£95
2552 - Outreach: Practical Care	—	—	—	—	—	—
2653 - Admin - Subscription Fees (non-software)	—	—	—	—	—	£490
2654 - Admin - Fees to accountants	£290	—	—	—	£290	—
2655 - Admin – Insurance	£219	—	—	—	£219	£234
2656 - Admin - Bank Fees	£69	—	—	—	£69	£30
2701 - Sunday Worship:Speaker Fees	—	—	—	—	—	£75
3001 - Elders - Salary	£25,684	—	—	—	£25,684	£10,657
3002 - Elders - Employers NI	—	—	—	—	—	—
3003 - Elders - Pension	—	—	—	—	—	—
3004 - Elders - HMRC PAYE	£8,978	—	—	—	£8,978	—
3011 - Elders - Phone	—	—	—	—	—	—
3012 - Elders - Book allowance	—	—	—	—	—	—
3013 - Elders - Accommodation	£780	—	—	—	£780	—
3014 - Elders - Recruitment	£625	—	—	—	£625	—
Total	£43,815	—	£2,762	—	£46,577	£12,912
EXPENDITURE TOTAL	£43,815	—	£2,762	—	£46,577	£12,912
GRAND TOTAL	£15,464	—	—	—	£15,464	£23,718

Notes: Some code items are omitted, where expenditure has been zero. Salary item(3001) includes NI etc.

3.6 Trustee Remuneration

As itemised above (Ref. 3001) the only salary expenditure for the period was £25,684, as paid to Marco Uliana as the employed full-time Elder. This reflects the relevant portion of his gross annual salary of £33,600.

Marco Uliana holds a personal pension. Kenilworth Community Church CIO has paid employer contributions into this scheme. No other benefits are paid.

The above remuneration are payments for working in the capacity as Full-time Elder. No payment has been provided for serving as a Trustee. The above payments are permitted by the charity's governing document.

During the report period, the Trustees received the following expenses:

Marco Uliana	£847.65
Jim Murkett	£10.00
Wayne Harris	£50.00

During the report period, relatives of the Trustees received the following expenses:

Helen Murphy	£780.00
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The foregoing expenses were checked, authorised and paid independently of the above named/related Trustees by the church Treasurer and a separate Trustee (ie. not the recipient), and are certified as necessary for the purposes of the charity and essential for the specific tasks in hand. The expenses are included in the statements of expenditure as presented in Sections 3.1 to 3.5.

As outlined in Section 2.4.6.5 of this Report, one Trustee (Marco Uliana) received gifts relating to his wider ministry work and associated course, which were processed via a specific fund, so as to ensure the sums were allocated in compliance with the wishes of the donors and remained compliant with the objects of the charity (as stated in Section 2.1). These gifts were received and passed on within the report period such that there is no remaining balance to this fund: these gifts totalled £2,762, as detailed in Section 3. As outlined above, no payment has been provided for serving as a Trustee. The above payment is permitted by the charity's governing document.

There are no other payments to Trustees or related parties.

4. ISSUES RELATING TO CHARITY COMMISSION ANNUAL RETURN QUESTIONS

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.1	Q4	Serious Incidents	There are no serious incidents that require reporting to the Charity Commission for England and Wales.
4.2	Q5	Fundraising	The charity raises funds by means of gifts and donations.
4.3	Q6	Professional fundraisers	No professional fundraiser was used during this report period.
4.4	Q8	Commercial Participators	The charity does not work in partnership with commercial organisations.
4.5	Q10	Grants	During this report period, the charity has not made or received any grants.
4.6	Q11	Central Government/Local Authority: Contracts	During this report period, the charity has not been party to any contracts with Central Government or any local authority.
4.7	Q14	Central Government/Local Authority: Grants	During this report period, the charity has not received any grants from Central Government or any local authority.
4.8	Q17	Foreign Income	During this report period, no income was received from outside the UK.
4.9	Q20	Operational Areas	During this report period, there were no operations outside England and Wales.
4.10	Q23	Payment of monies outside England and Wales	During this report period, no monies were transferred to areas outside England and Wales.
4.11	Q27	Trading subsidiaries	The charity has no trading subsidiaries.
4.12	Q29	Remuneration of Trustees	Yes – one Trustee is a salaried employee of the charity, as detailed in Section 3.6.
4.13	Q30	Paid Trustees: additional details	The salaried Trustee is paid for providing essential work for the charity. No payment has been given for being a Trustee.
4.14	Q31	Transfer from Trustee to employed status	During this report period, no Trustee resigned to become an employee of the charity.
4.15	Q32	Employee benefits above £60,000	During this report period, no employee received total employee benefits of £60,000 or above.
4.16	Q34	Employee benefits	Total employee benefits for this reporting period: £25,684 (refer to Section 3.6.)

** Ref No. relates to Charity Commission for England and Wales Annual Return Questions Part A*

Table continues on the following page.

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.17	Q35	Volunteers	Approximately 25 volunteers (excluding Trustees) assisted the charity on a regular and managed basis during the reporting period. Additional volunteers also provided assistance on an ad hoc basis.
4.18	Q36	Review of financial controls	The financial controls (budget and management were reviewed regularly during the reporting period, in compliance with the charity governing document.
4.19	Q37	DBS checks	Current DBS checks are in place for the relevant volunteers.

** Ref No. relates to Charity Commission for England and Wales Annual Return Questions Part A*

APPENDIX I

Independent Examiner's report

Accounts for the year ended 31st March 2021

Respective responsibilities of the trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 25th January 2022

Signed:



Stephen Hendy