

KENILWORTH COMMUNITY CHURCH

England & Wales · Charity number 1183535

Details

Status	Registered
Legal form	CIO
Registered	2019-05-22
Register	View on the Charity Commission register

Contact

Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT
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Activities

Objects: 1. THE ADVANCEMENT OF THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH, PRIMARILY, BUT NOT EXCLUSIVELY, WITHIN KENILWORTH AND THE SURROUNDING NEIGHBOURHOOD; AND 2. SUCH OTHER CHARITABLE PURPOSES AS SHALL, IN THE OPINION OF THE CHARITY TRUSTEES, PUT INTO PRACTICE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH, INCLUDING BUT NOT LIMITED TO: THE PREVENTION AND RELIEF OF NEED, HARDSHIP AND SICKNESS; THE ADVANCEMENT OF EDUCATION; AND THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE; PROVIDED THAT THE ADVANCEMENT OF SUCH PURPOSES MUST BE UNDERTAKEN IN A MANNER THAT IS CONSISTENT WITH THE DOCTRINAL DISTINCTIVES AND ETHICAL STATEMENTS AS MAY BE ADOPTED AND AMENDED BY THE CHURCH FROM TIME TO TIME.

Activities: The advancement of the Christian faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood. The prevention and relief of need hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** The General Public/mankind

Geography

- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£91,065	£88,681	-	-
2024-03-31	£81,369	£73,389	-	-
2023-03-31	£76,001	£64,928	-	-
2022-03-31	£108,326	£88,681	-	-
2021-03-31	£62,042	£46,577	-	-

Trustees

Name	Role	Appointed
James Rhys Murkett		2019-05-22
Jonathan Wright		2019-05-22
Keith Alexander Murphy		2019-05-22
Rev Adrian Martin Hodder		2021-11-02

Accounts



KENILWORTH
COMMUNITY CHURCH

Registered Charity No. 1183535

Kenilworth Community Church CIO

Period 1 April 2024 to 31 March 2025

Annual Report and Return

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1. CHARITY INFORMATION

Trustees (as of 31/03/2025)	Jonathan William Emlyn Wright (Elder and Chair) Keith Alexander Murphy (Elder) James Rhys Murkett (Elder) Adrian Martin Hodder (Elder) *See also below and Section 2.3
Full-time Elder (as of 31/03/2025)	Adrian Martin Hodder (Elder)
Salaried Staff (as of 31/03/2025)	Adrian Martin Hodder (Elder) *See also below and Section 2.4.1
Church Officers (Voluntary) (as of 31/03/2025)	Anna Wright (Deacon – Welcoming) Lucie Harris (Deacon – Women’s ministry) John Harry Whittle (Deacon & Treasurer) See also Section 2.4.1
Governing Document	Kenilworth Community Church Constitution (as prepared by Edward Connor Solicitors – registered with the Charity Commission on 22 May 2019)
Charity Registration No.	1183535
Registered Office Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT
Independent Examiner of Accounts	Data Developments First Floor The Chubb Buildings Fryer Street Wolverhampton WV1 1HT
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ Kingdom Bank Ltd Media House Padge Road Beeston Nottingham NG9 2RS

* Notes:

- Wayne Richard Harris resigned as Trustee and Elder on 4 June 2024 (having stepped back from an active role in April)
- Amber Ball resigned her employment as Administrator: part-time, effective 3 March 2025.

2. REPORT OF THE TRUSTEES - For the Year Ended 31 March 2025

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2025. The report has been prepared in compliance with the guidance published in the Charities Commission of England and Wales (October 2019) *Charities Statement of Recommended Practice (SORP) - FRS 102* published by the Chartered Institute of Public Finance and Accountancy.

2.1 Objects of the Charity

- The advancement of the Christian faith in accordance with the basis of faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood; and
- Such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time.

2.2 Registration of this Charitable Incorporated Organisation (CIO)

The Charity - Kenilworth Community Church CIO, was registered with the Charity Commission of England and Wales (Registered Charity No. 1183535) on 22 May 2019.

2.3 Government

Details of the government of the charity are set out in the Kenilworth Community Church Constitution, as certified to be the Constitution adopted by members of Kenilworth Community Church CIO.

In accordance with the Constitution, the following Trustees have served for the period of this report:

Jonathan William Emlyn Wright (Elder and Chair)

Keith Alexander Murphy (Elder)

James Rhys Murkett (Elder)

Adrian Martin Hodder (Elder)

Wayne Richard Harris (Elder) resigned on 4 June 2024 (and was inactive prior to this, having stepped back from duties in April)

Wayne is thanked for his diligent and enthusiastic service from the very early stages of the church. It is acknowledged that he stepped back from his duties as Elder and Trustee due to other priorities and calls on his time. It is appreciated that he remains within the church, serving in many areas as a Member.

2.4 Review of Activities

In planning and undertaking activities of Kenilworth Community Church CIO, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission and to the Objects of the Charity.

2.4.1 Additional Roles

The following roles continued to help develop the work of the church and to support the Elders/Trustees:

- | | |
|--|---|
| • Anna Wright (Deacon) – Welcoming | |
| • Lucie Harris (Deacon) – Women’s ministry | |
| • John Whittle (Deacon) - Treasurer | |
| • Amber Ball – Administrator
(part-time and salaried) | Resigned from employment, effective 3 March 2025
(see also below) |
| • Paul Hayton (Coordinator) – Tech | |
| • Chris Dowson (Deacon) – Youth Ministry | } Resigned from these roles, effective July 2024
Oversight of Youth Ministry now taken up by
Adrian Hodder (see also below) |
| • Mandy Dowson (Deacon) – Youth Ministry | |
| • Beth Mawdsley – Youth Ministry | from September 2024 |
| • Kate Hutton – Youth Ministry | from September 2024 |
| • Eve Murkett – Scramblers | From July 2024 |
| • Clare Ball (Coordinator) – Compliance | Resigned, effective June 2024; compliance duties
taken up by Adrian Hodder (see also below) |

The above are all volunteers, except where indicated.

2.4.2 Thanks To Our Volunteers and Staff

Chris and Mandy stepped down from their roles in July 2024, as part of the Youth Ministry reorganisation (which reflected a reduced number of children). They are thanked for their caring and enthusiastic ministry with the children, and it is appreciated that they are continuing with ministries reaching out to students and staff at Warwick university and also assisting with craft-type events and in other areas.

Clare stepped back from the compliance role, for personal/health reasons, and she is thanked for her contribution to safety and well-being within the church. It is also appreciated that she is continuing to minister within the church, particularly with youth.

Amber resigned from her (employed) position as Administrator (part time), effective towards the end of this reporting period to focus on other priorities - not least her wedding and new life! Her help and coordination 'behind the scenes' is much appreciated.

Thanks are also due to our continuing volunteers, which include more than those with designated roles as listed. Without the prayers and contributions from many, the church would not function effectively.

2.4.3 Developing Ministries

a. Making Disciples as Disciples

The Small group/Homegroup ministry was further developed. A summer Book Group met to consider evangelism as assisted by the book: *How to talk about Jesus (without being THAT guy)* by Sam Chan. This was followed up by Small group/Homegroups looking at the materials from the course *Hope Explored* by Christianity Explored Ministries. In addition, the groups were encouraged by prayerful review and discussions of Bible passages as linked to Sunday sermons, including series on Luke, Exodus, Song of Songs and 2Timothy.

b. Worshipping God

Sunday services form a key part of how we meet together, welcome others to join and reach out to folks in the community to come along and find out about Christ and His saving gospel message. While the majority of the Sunday services included a major contribution from our Full-Time Elder, Adrian Hodder, who ably provided most of the preaching, this was supported by the other Elders and occasional visiting preachers.

c. Growing as a Family

The continued challenges of supporting and encouraging youth in the church remains under frequent review. Regular 'Family services' have been developed to include all ages and are generally held monthly. The Youth Ministry team has continued with their hard work, including preparation ready for any visiting/incoming children/youth and in the following areas:

- Scramblers: for pre-school children
- Links with Kenilworth Youth for Christ for older children

Adult ministries included support being provided in the following areas:

- Pastoral support has been provided to elderly, disabled, etc, folk who have been in need of home visits etc (alongside more practical support, such as shopping and other help).
- Pastoral support has been provided to those with church connections, and as requested.
- Informal bible study meetings have been held in homes with men new to faith, with small groups and individuals. These have linked to the Midlands Men's Convention.
- Regular Ladies' Brunch meetings have continued and expanded, to provide support to women. This has included live-streaming and a group attending the Midlands Women's Convention.
- Regular meals together (generally monthly) provide an informal time of meeting together, for fellowship, encouragement, mutual support and also for welcoming folks who may visit/drop in to our services. This has included a summer picnic and barbeque.

d. Telling the Gospel

An intention was set: to equip us as Jesus' ambassadors, so as to support world mission and utilise opportunities for evangelism (including annual local events). During the reporting period, this has included:

- Planned and regular support to evangelists via the church's Mission Support Fund (as below).
- Regular support for an overseas missionary couple via Frontiers (Registered Charitable Company No. 1012566). This supports work in a challenging area, where effectively no existing churches are present.
- Regular support for UK Christian work in schools via CrossTeach (Registered Charity and CIO No. 1197225). This helps workers to support the education of young people in the Christian faith (in association with school staff etc) together with associated projects to meet the social needs of young people.
- In December, our Full-Time Elder, Adrian, was again invited to preach at the annual Christmas 'Carols at Kenilworth Castle' as organised by the Kenilworth Lions Club (CIO Registered charity number 1183358).

- The Easter Egg Hunt and attendance at the town's summer Lions Show also gave opportunities to meet folks, chat and share Jesus.
- The Sunday services, regular prayer meetings and Homegroup meetings have all also included encouragement and guidance to utilise opportunities for evangelism (see also below).
- From February 2025, a group has met to look at the Bible via the *Hope Explored* course. Thanks to all who have engaged and come alongside folks through this group.

e. Doing Good

It is recognised that loving folk in Kenilworth in practical ways goes alongside Telling the Gospel and the other core activities of the church and is also a key element of the objects of the Charity. During this period, this has included the following (in addition to the practical elements of the pastoral ministry outlined in Section c above):

- The Practical Care Support Fund was in place to assist folks in need and known to the church. In conjunction with CAP, this enabled support to be provided to a family as they faced a temporary period with no income due to a medical situation.
- A wide range of support has been provided to elderly, disabled etc, folk who have needed practical help.
- Pastoral support has been provided to those with church connections, and as requested.
- Associated with the 3-year commitment to make gifts to Christians Against Poverty (CAP), Registered Charity No. 1097217, a gift of £4,000 was made during this reporting period. It was acknowledged that this gift may be largely sourced from funds currently held (rather than income).

Note:

The financial giving undertaken (and planned) to organisations are all to charities registered in England with the Charities Commission and this giving is fully compliant with the objects of Kenilworth Community Church CIO (as set out in Section 2.1 of this report). Likewise, financial gifts to individuals have been undertaken with agreement of the Trustees, carefully recorded, and this giving is fully compliant with the objects of Kenilworth Community Church CIO. No gifts have been made to organisations or individuals outside of the UK.

2.4.4 Membership

Church membership (as defined in the *Kenilworth Community Church Members' Handbook*) totalled 32 on 31 March 2025.

2.4.5 Church Leadership

The Elders serving for the period of this report are synonymous with the Trustees as listed in this report. Their role is the overall leadership of the church. They are especially responsible for the ordering of gatherings for worship on the Lord's Day and other occasions for prayer, fellowship and ministry. They also have the responsibility to ensure proper church discipline according to the Biblical pattern.

During the report period, Adrian Hodder, both a Trustee and Elder, was in full-time employment.

During this period, Amber Ball was in part-time employment as Administrator, to provide support to the Elders and church.

Kenilworth Community Church CIO had no other employees during this reporting period.

2.4.6 Property/Accommodation

During the report period, the Kenilworth Community Church CIO has not had ownership of any property. Larger meetings have been held at URC Abbey Hill, Kenilworth, using both the church building and associated halls. Where appropriate, other meetings have been held in member's homes. These accommodation arrangements are suitable for current needs, together with likely requirements for the coming year. There are no current plans to acquire property.

2.5 Future Plans and Objectives

2.5.1 Review and Planning

The growth and development of the Kenilworth Community Church CIO and its activities are kept constantly under review by the Elders, and also by those leaders with responsibilities for the homegroups, worship, youth etc. Regular meetings are held to monitor activities and confirm continued compliance with the objectives and policies of the church. Wider meetings, open to all church Members and others are held at least quarterly to review progress and assist with forward planning.

2.5.2 Ministry

The Full-time Elder worked hard during the report period, to meet the demands of a growing membership and congregation, and also to develop systems for the new church CIO and undertake much of the necessary administration and coordination.

Support was provided by the part-time Administrator, Amber Ball together with Treasurer and Deacon, John Whittle.

As outlined in Section 2.4.2, a Mission Policy is in place and operational. This promotes and provides a framework for giving and supporting organisations (and possibly individuals) which undertake works that are fully compatible with the Objectives of Kenilworth Community Church CIO, as set out in this report. Further progress is planned to increase the giving from this fund to appropriate organisations.

A Practical Care Support Fund is in place and operational. This provides financial help alongside spiritual and practical caring, as provided by church members, in conjunction with oversight by the Trustees/Elders.

2.6 Financial Review

2.6.1 Overview

This report covers the 12 months to 31 March 2025 and is the sixth period of operation for Kenilworth Community Church CIO. The financial situation has remained sound during this period, with income above expenditure and more than adequate reserves. In compliance with the church's *Financial Controls Policy and Procedures*, the usual annual Budget was drafted, reviewed and accepted by the Trustees. A statement of financial activities is set out in Section 3.1.

2.6.2 Income

As recorded in Section 3.5 Analysis of Income and Expenditure, the regular giving together with gift aid and specific gifts provided an income slightly above expenditure for unrestricted funds (a surplus income of £5,590 is reported). This was well within the Budget set for the period, which permitted a small deficit.

It is noted that within the reporting period, giving into restricted funds was exceeded by expenditure. However, this remained within the planned budget, and reflected the giving into the Practical Care Fund taking place in the previous year (2023/2024) with the associated gifts out of this fund being made in the current reporting period. The balance of this fund remains in surplus at £5,224 at the end of this reporting period.

Regular giving has been consistent and has matched budget estimates. It is thanks to the Lord's provision that there was no fall in income for the church during this period.

Income is provided predominantly by regular (standing order) gifts, and regular communication is maintained with givers to monitor giving to Kenilworth Community Church. There are no material investments during this reporting period.

2.6.3 Expenditure

Expenditure for the period was within the expected budget predictions and also slightly below income levels, as outlined above. Expenditure has been carefully monitored by the Treasurer and has related to items necessary for the charity to fulfil its objectives, as set out in Section 2.1.

Expenditure has also been close to budget for most items. Specific gifts have been provided for the Practical Care Support Fund (see below) which, to date, have reduced the need of support from the General Fund allocation.

2.6.4 Reserves Policy

It is noted that unrestricted funds/reserves have increased from the previous financial year, to £75,017. A Reserve of £30,000 (4 months of normal operational costs) is in place, in compliance with the church's Financial Reserves Policy.

2.6.5 Restricted Funds and Endowment Funds

Restricted Funds were in operation for the following (as detailed in Section 2.4.3):

- Gifts specifically made for use with the Mission Support Fund
- Gifts specifically made for the compassionate support of a particular church member
- Gifts made specifically for use with the Practical Care Support Fund

There are no Endowment Funds.

2.6.6 Funds Held on Behalf of Others

There are no funds held as custodian trustee or on behalf of other organisations.

2.6.7 Fundraising

The raising of funds is primarily by notification to Members of Kenilworth Community Church (KCC) at Members' meetings. Other donations for KCC are welcomed but are not expressly sought. From time to time, the work of other charitable organisations is highlighted and donations are invited from within a public meeting or KCC Members' meeting. There is no soliciting of individuals at any time, no distribution of flyers, and donations are never requested from vulnerable persons or under 18s. Professional fundraisers are not used.

2.7 Risk Statement

As a Christian Church, the Officers try to be faithful in committing all developments, decisions and issues of Church life to the guidance and providence of God. Nonetheless, particular attention has been given to developing clear policies to ensure compliance in Safeguarding Children and Vulnerable Adults, Food Hygiene, and the implications of the Disability Discrimination Act 1995 and associated Equality Act 2010.

Preparation of budgets has been followed by careful monitoring through regular (monthly) review by the Treasurer/Deacon and regular reporting to the Trustees/Elders to ensure sufficient resources in the event of adverse financial conditions. A Reserves Policy is in place (as outlined in Section 2.6.4) and identifies the financial needs of the Trust in the event of a financial crisis and this is kept under annual review to ensure that it matches the changing needs of the Church.

It is acknowledged that a general climate of financial instability is applicable. In case of a significant reduction in giving/income, the associated risks are mitigated by regular and frequent monitoring of the church's finances.

2.8 Going Concern Considerations

In the context of the above, and also with reference to the reserves policy and financial review, it is noted that the church funds are in credit and that trends of income and expenditure are remaining in balance. On this basis, it is considered that the church and its charitable functions are able to continue as a going concern for the foreseeable future (ie. at least the next 12 months) in accordance with the guidance published in the Charities Commission for England and Wales (October 2019) *Charities SORP- FRS 102*.

2.9 Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

As Trustees, we are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011 and follow the principles in the new edition of the Charity Governance Code'.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

APPROVAL

This Trustees Report was approved by the Trustees on

This Trustees Report is signed on behalf of the Trustees.

Date: 7 December 2025



Jonathan W E Wright

3. FINANCIAL STATEMENTS AND NOTES - For The Year Ended 31 March 2025

3.1 Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£89,227	£1,674	—	£90,901	£81,215
Other income	£164	—	—	£164	£154
Total income	£89,391	£1,674	—	£91,065	£81,369
Expenditure on:					
Expenditure on charitable activities	£83,711	£4,970	—	£88,681	£73,402
Other expenditure	—	—	—	—	(£12)
Total expenditure	£83,711	£4,970	—	£88,681	£73,389
Net income / (expenditure) resources before transfer	£5,680	(£3,295)	—	£2,384	£7,979
Transfers					
Gross transfers between funds - in	£40	£45	—	£85	—
Gross transfers between funds - out	(£85)	—	—	(£85)	—
Other recognised gains / losses					
Net movement in funds	£5,635	(£3,250)	—	£2,384	£7,979
Total funds brought forward	£69,389	£8,491	—	£77,881	£69,901
Total funds carried forward	£75,025	£5,240	—	£80,265	£77,881
Represented by					
Unrestricted					
General fund	£74,935	—	—	£74,935	£69,429
Designated					
Mens Ministry	£90	—	—	£90	—
Youth Weekend Away	—	—	—	—	(£40)
Restricted					
Gift to Carriers of Hope	—	—	—	—	(£45)
Mission Support Fund - Specific Gifts Received	—	£17	—	£17	£17
Practical Care Support Fund	—	£5,224	—	£5,224	£8,520

3.2 Balance Sheet

Class and code Description	This year	Last year	
Current assets			
6501 Bank Current Account		£80,001	£77,624
6502 Cash Payments		—	—
6503 Flexible Reserve Account - Kingdom Bank		£104	£102
6504 Higher Rate Reserve Account - Kingdom Ba		£159	£154
Total Current assets		£80,265	£77,881
Reserves			
Excess / (deficit) to date		£2,384	£7,979
Starting balances		£77,881	£69,901
Total Reserves		£80,265	£77,881
Represented by funds			
Unrestricted		£74,935	£69,429
Designated		£90	(£40)
Restricted		£5,240	£8,491
Endowment		—	—
Total		£80,265	£77,881

3.3 Statement of Assets and Liabilities - 2025

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank Current Account -	£74,670	£90	£5,241	—	£80,001	£77,625
Bank Current Account -	—	—	£0	—	£0	£0
Flexible Reserve Account - Kingdom Bank -	£104	—	—	—	£104	£102
Higher Rate Reserve Account - Kingdom Ba -	£159	—	—	—	£159	£154
Totals	£74,935	£90	£5,240	—	£80,265	£77,881
Grand total	£74,935	£90	£5,240	—	£80,265	£77,881

Statement of Assets and Liabilities - 2024

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank Current Account -	£69,173	£(40)	£8,492	—	£77,625	£69,651
Bank Current Account -	—	—	£0	—	£0	£0
Flexible Reserve Account - Kingdom Bank -	£102	—	—	—	£102	£100
Higher Rate Reserve Account - Kingdom Ba -	£154	—	—	—	£159	£150
Totals	£69,430	£(40)	£8,492	—	£77,881	£69,901
Grand total	£69,430	£(40)	£8,492	—	£77,881	£69,901

3.4 Fund Movement by Type - 2025

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
CAP - Gift to CAP							
Designated	—	£87	£87	—	—	—	—
Sub-total for CAP	—	£87	£87	—	—	—	—
MenM - Mens Ministry							
Designated	—	£90	—	—	—	—	£90
Sub-total for MenM	—	£90	—	—	—	—	£90
MissionS - Mission Support Fund							
Restricted	£17	—	—	—	—	—	£17
Sub-total for MissionS	£17	—	—	—	—	—	£17
C-of-Hope - Gift to Carriers of							
Restricted	(£45)	—	—	£45	—	—	—
Sub-total for C-of-Hope	(£45)	—	—	£45	—	—	—
PCare - Practical Care Suppo							
Restricted	£8,520	£1,674	£4,970	—	—	—	£5,224
Sub-total for PCare	£8,520	£1,674	£4,970	—	—	—	£5,224
Youth-WE - Youth Weekend Away							
Designated	(£40)	—	—	£40	—	—	—
Sub-total for Youth-WE	(£40)	—	—	£40	—	—	—
General - General fund							
Unrestricted	£69,429	£89,213	£83,623	(£85)	—	—	£74,935
Sub-total for General	£69,429	£89,213	£83,623	(£85)	—	—	£74,935
Grand total	£77,881	£91,065	£88,681	—	—	—	£80,265

3.4 Fund Movement by Type - 2024

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
CompKen - Compassionate							
Designated	—	£40	£40	—	—	—	—
Sub-total for CompKen	—	£40	£40	—	—	—	—
SupportPH – Compassionate support							
Restricted	—	£1,000	£1,000	—	—	—	---
Sub-total for SupportPH	—	£1,000	£1,000	—	—	—	£90
MissionS - Mission Support Fund							
Restricted	---	£87	£70	—	—	—	£17
Sub-total for MissionS	---	£87	£70	—	—	—	£17
C-of-Hope - Gift to Carriers of							
Restricted	(£45)	—	—	---	—	—	(£45)
Sub-total for C-of-Hope	(£45)	—	—	---	—	—	(£45)
DBt							
Designated	---	£466	£466	—	—	—	---
Sub-total for DBt	---	£466	£466	—	—	—	---
PCare - Practical Care Suppo							
Restricted	£1,520	£7,890	£620	—	—	—	£8,520
Sub-total for PCare	£1,520	£7,890	£620	—	—	—	£8,520
Youth-WE - Youth Weekend Away							
Designated	(£40)	—	—	---	—	—	(£40)
Sub-total for Youth-WE	(£40)	—	—	---	—	—	(£40)
General - General fund							
Unrestricted	£68,737	£71,885	£71,193	(£85)	—	—	£69,429
Sub-total for General	£68,737	£71,885	£71,193	(£85)	—	—	£69,429
Grand total	£69,901	£81,369	£73,389	—	—	—	£77,881

3.5 Analysis of Income and Expenditure

3.5.1 Income and Endowments

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Donations and legacies						
0110 - Giving - Offerings (placed in box)	£2,111	—	—	—	£2,111	£765
0111 - Giving - Regular (direct to bank)	£59,399	—	—	—	£59,399	£57,827
0112 - Giving - Identified as One-Off	£8,510	—	—	—	£8,510	£1,207
0114 - Gift to KCC Elder for Preaching	—	—	—	—	—	£75
0115 - Giving - KCC Item	£160	—	—	—	£160	£440
0116 - Giving via Sum Up	£109	—	—	—	£109	—
0117 - Giving-Men's Ministry	—	£90	—	—	£90	—
0208 - Gift for Rotary Charities	—	—	—	—	—	£379
0209 - Giving for KCC Elder Support	—	—	—	—	—	£1,000
0210 - Giving - at KCC event	—	£87	—	—	£87	£139
0301 - Gift Aid Recovered	£18,758	—	—	—	£18,758	£11,213
0303 - Gift Aid recovered for Practical Care S	—	—	£1,654	—	£1,654	£250
0304 - Gift aid for Rotary charities	—	—	—	—	—	£87
0401 - Giving - Practical Care Support Fund	—	—	£20	—	£20	£7,640
0402 - Gifts for Mission Support Fund	—	—	—	—	—	£87
0601 - Mens' Ministry	—	—	—	—	—	£103
Total	£89,049	£177	£1,674	—	£90,901	£81,215
Other income						
0501 - KCC001 CAF Interest	£156	—	—	—	£156	£143
0502 - Kingdom Bank - Interest Higher Rate	£5	—	—	—	£5	£4
0503 - Kingdom Bank - Interest Flex Reserve	£2	—	—	—	£2	£2
0701 - Refund	—	—	—	—	—	£3
Total	£164	—	—	—	£164	£154
INCOME TOTAL	£89,213	£177	£1,674	—	£91,065	£81,369

3.5.2 Expenditure On Charitable Activities

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2001 - Major Items	£133	—	—	—	£133	—
2010 - Rent	£9,262	—	—	—	£9,262	£6,294
2440 - Expenses - Catering food & drink	£490	—	—	—	£490	£247
2441 - Expenses - Catering (other)	£18	—	—	—	£18	£197
2455 - Child Protection Fees	£292	—	—	—	£292	£67
2460 - Training	£262	—	—	—	£262	£634
2465 - Printing/Stationary: Admin	£55	—	—	—	£55	£43
2470 - Music - copyright etc Fees	£782	—	—	—	£782	£666
2475 - Computer - Software: Admin	£502	—	—	—	£502	£449
2500 - Children & Youth Work	£189	—	—	—	£189	£301
2539 - Outreach/Pastoral refreshments	—	—	—	—	—	£28
2540 - Outreach - materials	£628	—	—	—	£628	£744
2541 - Outreach - Events	£325	—	—	—	£325	£65
2542 - Outreach - Meeting: visiting speaker fee	£280	—	—	—	£280	£50
2544 - Outreach - Hope Explored etc	£64	—	—	—	£64	—
2545 - Discipling - Journey Groups: materials	£236	—	—	—	£236	£142
2548 - Outreach - Gift to Other Churches	£2,000	—	—	—	£2,000	—
2550 - Special Services	£9	—	—	—	£9	—
2551 - Worship Service: kit/consumables	—	—	—	—	—	£37
2552 - Outreach: Practical Care	£2,000	—	£4,970	—	£6,970	£975
2555 - Outreach - Men's Meetings	£105	—	—	—	£105	£90
2556 - Outreach - Mission Support Fund Gifts	£6,399	—	—	—	£6,399	£5,570
2559 - Outreach - Gift to Rotary Charities	—	—	—	—	—	£546
2561 - Outreach - Clothing + Publicity	—	—	—	—	—	£678
2562 - Outreach - Support for CAP	£4,000	£87	—	—	£4,087	£3,000
2563 - Outreach - Compassionate Kenilworth	—	—	—	—	—	£40
2564 - Outreach - Craft Event etc	£138	—	—	—	£138	—
2650 - Equipment - general	£292	—	—	—	£292	£172
2652 - Admin Items	£28	—	—	—	£28	£15
2653 - Admin - Subs Fees (non-software)	£40	—	—	—	£40	—
2654 - Admin - Fees to accountants SORP etc	£405	—	—	—	£405	£420
2655 - Admin - Insurance	£222	—	—	—	£222	£221
2656 - Admin - Bank Fees	£63	—	—	—	£63	£61
2700 - Annual FIEC Gift	£1,128	—	—	—	£1,128	—
2701 - Sunday Worship: Visitng Speaker Gift	£150	—	—	—	£150	£75
3001 - Elders - Salary	£30,703	—	—	—	£30,703	£28,779
3002 - Administrator - Salary	£3,644	—	—	—	£3,644	£3,848
3003 - Staff - Pension	£3,361	—	—	—	£3,361	£3,542
3004 - Staff - HMRC PAYE	£11,817	—	—	—	£11,817	£10,724
3010 - Elders - Conference Fees	£235	—	—	—	£235	£570
3011 - Elders - Phone	£131	—	—	—	£131	£77
3012 - Elders - Book allowance	£236	—	—	—	£236	£134
3016 - Elders - Mission Housing finance fee	£2,602	—	—	—	£2,602	£2,452
3017 - Elders Mileage Pastoral	£69	—	—	—	£69	£207
3018 - Elders Mileage KCC Meeting	£158	—	—	—	£158	£28
3019 - Elders Mileage - Conference	£140	—	—	—	£140	£165
3020 - Elders Milage - Outreach Meetings	£19	—	—	—	£19	£35
3021 - Compassionate Support P Hodder	—	—	—	—	—	£1,000
Total	£83,623	£87	£4,970	—	£88,681	£73,402
Other expenditure						
2657 - Refund of incorrect payment	—	—	—	—	—	(£12)
Total	—	—	—	—	—	(£12)
EXPENDITURE TOTAL	£83,623	£87	£4,970	—	£88,681	£73,389
GRAND TOTAL						
	£5,590	£90	(£3,295)	—	£2,384	£7,979

3.6 Trustee Remuneration

As itemised above, the only Trustee salary for the period was £30,703; this remuneration relates to his Full-time Elder position (and no payment has been made for his services as Trustee).

Amber Ball was employed as a part-time Administrator and paid a salary of £3,644 for this report period.

Both Adrian Hodder and Amber Ball hold personal pensions. Kenilworth Community Church CIO has paid employer contributions into these schemes. No other benefits are paid.

The above payments are permitted by the charity’s governing document.

During the report period, the Trustees received the following expenses:

Adrian Hodder	£1,277.94
Jonathan Wright	£782.08
Jim Murkett*	£480.49

*Expenses claimed by Eve Murkett (Jim Murkett’s wife) and generally paid into a joint/Jim’s account.

During the report period, relatives of the Trustees received the following expenses:

Helen Murphy	£180.38
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The foregoing expenses were checked, authorised and paid independently by the church Treasurer, with payments also signed-off by a Trustee. All payments are certified as necessary for the purposes of the charity and essential for the specific tasks in hand. The expenses are included in the statements of expenditure as presented in Sections 3.1 to 3.5.

There are no other payments to Trustees or related parties.

Statement of Financial Activities – prior year comparative 2024

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds	
	£	£	£	£	£	£
<i>Income and endowments from:</i>						
Donations and legacies	71,731	506	8,977	—	81,215	75,858
Income from charitable activities	—	—	—	—	—	50
Other income	154	—	—	—	154	93
Total income	71,885	506	8,977	—	81,369	76,001
<i>Expenditure on:</i>						
Expenditure on charitable activities	71,205	506	1,690	—	73,402	64,928
Other expenditure	(12)	—	—	—	(12)	—
Total expenditure	71,193	506	1,690	—	73,389	64,928
Net income / (expenditure) resources before transfer	692	—	7,287	—	7,979	11,073
<i>Transfers</i>						
Gross transfers between funds - in	—	—	—	—	—	27
Gross transfers between funds - out	—	—	—	—	—	(27)
<i>Other recognised gains / losses</i>						
Net movement in funds	692	—	7,287	—	7,979	11,073
<i>Reconciliation of funds</i>						
Total funds brought forward	68,737	(40)	1,204	—	69,901	58,828
Total funds carried forward	69,429	(40)	8,491	—	77,881	69,901

4. ISSUES RELATING TO CHARITY COMMISSION ANNUAL RETURN QUESTIONS

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.1	1.1 1.2	Government Contracts	No government contracts of any type (nor grants) were entered into: no funds received.
4.2	1.3	Income Breakdown	Income below £500,000 – so Q1.3 not applicable
4.3	1.4	Donations	Income below £100,000 – so Q1.4 not applicable In any case - no corporate donations received.
4.4	2.1	Grants	Grant making does not form a significant part of the charitable work.
4.5	2.2	Trustee Payments	One Trustee (Adrian Hodder) was paid a salary; this remuneration relates to his Full-time Elder position, as defined in the associated employment contract. No payment was made to this or any Trustee for providing Trustee duties.
4.6	3.1	Income from Outside UK	No income has been received from outside the UK during the report period.
4.7	3.2	Charitable Activities Outside UK	No charitable activities were delivered by Kenilworth Community Church outside the UK during the report period. No charitable organisations have delivered charitable activities on behalf of Kenilworth Community Church outside the UK during the report period.
4.8	3.3	Spending Outside UK	No funds were spent outside of the UK during the reporting period.
4.9	4.	Trading Subsidiaries	Kenilworth Community Church has no trading subsidiaries
4.10	5.1.	Charity Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT This is the Registered Charity Address and is also applicable for charity administration (see also Section 1 of this report).
4.11	5.2	Property	No property is owned.
4.12	6.	Structure	Kenilworth Community Church is not part of a wider group structure.
4.13	7.1	Employees	As at 31.03.2025: a. One full time employee and One part-time employee. b. No fixed-term contract employees. c. No self-employed. Total payroll costs for this period: £49,525
4.14	7.2	Volunteers	Volunteers who have assisted during this period: 30

* Ref No. relates to Charity Commission for England and Wales Annual Return Questions, updated March & June 2023.

Table continues on the following page.

	Ref*	Item	Response by Charity	
4.15	8.	Governance	a. Internal charity financial controls policy & procedures	✓
			b. Safeguarding policy and procedures	✓
			c. Financial reserves policy & procedures	✓
			d. Complaints policy & procedures	✓
			f. Internal risk management policy and procedures	✓
			g. Trustee expenses policy and procedures	✓
			h. Trustee conflicts of interest policy and procedures	✓
			i. Investing charity funds policy and procedures	
			j. Campaigns and political activity policy and procedures	
			k. Bullying and harassment policy and procedures	
			l. Social media policy and procedures	
			m. Engaging external speakers at charity events policy and procedures.	
4.16	9.1	Safeguarding	Kenilworth Community church has not provided services to children or adults known to be at risk during this period.	
			a. All required Standard DBS checks have been obtained	✓
			b. All required Enhanced DBS checks have been obtained	✓
			c. All required Enhanced with Barred List DBS checks have been obtained	✓
			d. DBS checks are not required other than basic DBS checks	
4.17	9.2	Serious Incidents	There are no serious incidents that require reporting to the Charity Commission for England and Wales. Risk/Impact: Not applicable – as no serious incidents (as above).	
	9.3	Serious Incidents: risk/impact		

* Ref No. relates to Charity Commission for England and Wales Annual Return Questions, updated March & June 2023.

APPENDIX I

REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

Independent Examiner's report to the trustees/members of Kenilworth Community Church

Registered charity number: 1183535

I report on the accounts for the year ended 31st March 2025 which are set out in the pages above:

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed:

Date: 23rd January 2026

Stephen Hendy
Data Developments (UK) Ltd
First Floor, The Chubb Buildings, Fryer Street, Wolverhampton, WV1 1HT

Accounts



KENILWORTH
COMMUNITY CHURCH

Registered Charity No. 1183535

Kenilworth Community Church CIO

Period 1 April 2023 to 31 March 2024

Annual Report and Return

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APPENDIX I - REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

1. CHARITY INFORMATION

Trustees (as of 31/03/2024)	Jonathan William Emlyn Wright (Elder and Chair) Keith Alexander Murphy (Elder) James Rhys Murkett (Elder) Wayne Richard Harris (Elder) Adrian Martin Hodder (Elder)	
Full-time Elder (as of 31/03/2024)	Adrian Martin Hodder (Elder)	
Salaried Staff (as of 31/03/2024)	Adrian Martin Hodder (Elder) Amber Ball (Administrator: part-time)	
Church Officers (Voluntary) (as of 31/03/2024)	Anna Wright (Deacon – Welcoming) Lucie Harris (Deacon – Womens’ ministry) Chris Dowson (Deacon) – Youth Ministry Mandy Dowson (Deacon) – Youth Ministry John Harry Whittle (Deacon & Treasurer)	
Governing Document	Kenilworth Community Church Constitution (as prepared by Edward Connor Solicitors – registered with the Charity Commission on 22 May 2019)	
Charity Registration No.	1183535	
Registered Office Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT	
Independent Examiner of Accounts	Data Developments Creative Industries Centre Wolverhampton Science Park Glaisher Drive Wolverhampton WV10 9TG	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	Kingdom Bank Ltd Media House Padge Road Beeston Nottingham NG9 2RS

2. REPORT OF THE TRUSTEES - For The Year Ended 31 March 2024

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2024. The report has been prepared in compliance with the guidance published in the Charities Commission of England and Wales (October 2019) *Charities Statement of Recommended Practice (SORP) - FRS 102* published by the Chartered Institute of Public Finance and Accountancy.

2.1 Objects of the Charity

- The advancement of the Christian faith in accordance with the basis of faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood; and
- Such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time.

2.2 Registration of this Charitable Incorporated Organisation (CIO)

The Charity - Kenilworth Community Church CIO, was registered with the Charity Commission of England and Wales (Registered Charity No. 1183535) on 22 May 2019.

2.3 Government

Details of the government of the charity are set out in the Kenilworth Community Church Constitution, as certified to be the Constitution adopted by members of Kenilworth Community Church CIO.

In accordance with the Constitution, the following Trustees have served for the period of this report:

Jonathan William Emlyn Wright (Elder and Chair)

Keith Alexander Murphy (Elder)

James Rhys Murkett (Elder)

Adrian Martin Hodder (Elder)

Wayne Richard Harris (Elder)

2.4 Review of Activities

In planning and undertaking activities of Kenilworth Community Church CIO, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission and to the Objects of the Charity.

2.4.1 Additional Roles

The following roles continued to help develop the work of the church and to support the Elders/Trustees:

- Anna Wright (Deacon) – Welcoming
- Lucie Harris (Deacon) – Womens’ ministry
- Chris Dowson (Deacon) – Youth Ministry
- Mandy Dowson (Deacon) – Youth Ministry
- John Whittle (Deacon) - Treasurer
- Amber Ball – Administrator (part-time and salaried)
- Helen Murphy (Coordinator) – Events
- Paul Hayton (Coordinator) - Tech

In addition, the following new role was introduced:

- Clare Ball (Coordinator) - Compliance

The above are all volunteers, except where indicated.

It should be noted that Helen Murphy stepped down from her role as Events Coordinator in January 2024.

2.4.2 Developing Ministries

a. Making Disciples as Disciples

The small-group/Homegroup ministry was further developed, including the use of the book *A Meal With Jesus* by Tim Chester, as a challenge and encouragement to develop hospitality. A *Gospel-Shaped Worship* study package by the Gospel Coalition provided a helpful basis for looking at how we can better worship the Lord, covering all aspects, and leading to a review of how we develop a culture of grace. Also, folks were encouraged by prayerful review and discussions of Bible passages as linked to Sunday sermons, including a series in Exodus and the opening chapters of Revelation.

b. Worshipping God

Sunday services form a key part of how we meet together, welcome others to join and reach out to folks in the community to come along and find out about Christ and His saving gospel message. While the majority of the Sunday services included a major contribution from our Full-Time Elder, Adrian Hodder, who ably provided most of the preaching, this was supported by the other Elders and occasional visiting preachers.

c. Growing as a Family

The continued challenges of supporting and encouraging youth in the church was recognised and reviewed, as the church adjusted to only having a small group of children/youth. The Youth Ministry team has continued with their hard work, including preparation ready for any visiting/incoming children/youth and in the following areas:

- Scramblers: for pre-school children
- One-off ‘bonfire night’ (in conjunction with Emmanuel Church Leamington) for all young people/youth
- Links with Kenilworth Youth for Christ for older children

Adult ministries included support being provided in the following areas:

- Pastoral support has been provided to elderly, disabled, etc, folk who have been in need of homes visits etc (alongside more practical support, such as shopping and other help).
- Pastoral support has been provided to those with church connections, and as requested.
- Regular Ladies' Brunch meetings have continued and expanded, to provide support to women.
- Regular meals together provide an informal time of meeting together, for fellowship, encouragement, mutual support and also for welcoming folks who may visit/drop in to our services.

d. Telling the Gospel

An intention was set: to equip us as Jesus' ambassadors, so as to support world mission and utilise opportunities for evangelism (including annual local events). During the reporting period, this has included:

- Planned and regular support to evangelists via the church's Mission Support Fund (as below).
- Regular support for an overseas missionary couple via Frontiers (Registered Charitable Company No. 1012566). This supports work in a challenging area, where effectively no existing churches are present.
- Regular support for UK Christian work in schools via CrossTeach (Registered Charity and CIO No. 1197225). This helps workers to support the education of young people in the Christian faith (in association with school staff etc) together with associated projects to meet the social needs of young people.
- In December, our Full-Time Elder, Adrian, was again invited to preach at the annual Christmas 'Carols at Kenilworth Castle' as organised by the Kenilworth Lions Club (CIO Registered charity number 1183358).
- The Sunday services, regular prayer meetings and Homegroup meetings have all also included encouragement and guidance to utilise opportunities for evangelism (see also below).

e. Doing Good

It is recognised that loving folk in Kenilworth in practical ways goes alongside Telling the Gospel and the other core activities of the church and is also a key element of the objects of the Charity. During this period, this has included the following (in addition to the practical elements of the pastoral ministry outlined in Section c above):

- The Practical Care Support Fund was in place to assist folks in need and known to the church. In conjunction with CAP, this enabled support to be provided to a family as they faced moving house at very short notice. Another larger need was also identified, to cover a period when income would cease due to the requirements of a hospital operation. Donations were received in this reporting period in preparation for the time of need (as delayed by hospital arrangements beyond 31 March 2024).
- A church Member had a specific need, to raise funds for long-distance travel to be with her critical and terminally ill mother. A specific gift was received for this purpose and passed on.
- A wide range of support has been provided to elderly, disabled etc, folk who have needed practical help.
- Pastoral support has been provided to those with church connections, and as requested.
- A church team took part in the annual Dragon Boat Festival, as organised by Warwick-Avon Rotary Club (Registered Charity No. 512672), had fun, got wet, supported the community event and raised money for local charities (Myton Hospice and Birmingham Childrens' Hospital).

- Following prayerful consideration and a vote of KCC Members, a decision was made to provide significant financial support (£15,000 over three years) to Christians Against Poverty (CAP), Registered Charity No. 1097217. Payment of the initial £3,000 was made in this reporting period and it is acknowledged that this gift will be largely sourced from funds currently held (rather than income).

Note:

The financial giving undertaken (and planned) to organisations are all to charities registered in England with the Charities Commission and this giving is fully compliant with the objects of Kenilworth Community church CIO (as set out in Section 2.1 of this report). Likewise, financial gifts to individuals have been undertaken with agreement of the Trustees, carefully recorded, and this giving is fully compliant with the objects of Kenilworth Community Church CIO. No gifts have been made to organisations or individuals outside of the UK.

2.4.3 Membership

Church membership (as defined in the *Kenilworth Community Church Members' Handbook*) totalled 31 on 31 March 2024.

2.4.4 Church Leadership

The Elders serving for the period of this report are synonymous with the Trustees as listed in this report. Their role is the overall leadership of the church. They are especially responsible for the ordering of gatherings for worship on the Lord's Day and other occasions for prayer, fellowship and ministry. They also have the responsibility to ensure proper church discipline according to the Biblical pattern.

During the report period, Adrian Hodder, both a Trustee and Elder, was in full-time employment.

During this period, Amber Ball was in part-time employment as Administrator, to provide support to the Elders and church.

Kenilworth Community Church CIO had no other employees during this reporting period.

2.4.5 Property/Accommodation

During the report period, the Kenilworth Community Church CIO has not had ownership of any property. Larger meetings have been held at URC Abbey Hill, Kenilworth, using both the church building and associated halls. Where appropriate, other meetings have been held in member's homes. These accommodation arrangements are suitable for current needs, together with likely requirements for the coming year. There are no current plans to acquire property.

2.5 Future Plans and Objectives

2.5.1 Review and Planning

The growth and development of the Kenilworth Community Church CIO and its activities are kept constantly under review by the Elders, and also by those leaders with responsibilities for the Sunday Clubs, Homegroups, etc. Regular meetings are held to monitor activities and confirm continued compliance with the objectives and policies of the church. Wider meetings, open to all church Members and others are held at least quarterly to review progress and assist with forward planning. In particular, the forward planning was structured around a Five-Year Vision, looking ahead to plan and structure activities to best meet the charity objectives.

2.5.2 Ministry

The Full-time Elder worked hard during the report period, to meet the demands of a growing membership and congregation, and also to develop systems for the new church CIO and undertake much of the necessary administration and coordination.

Support was provided by the part-time Administrator, Amber Ball together with Treasurer and Deacon, John Whittle.

As outlined in Section 2.4.2, a Mission Policy is in place and operational This promotes and provides a framework for giving and supporting organisations (and possibly individuals) which undertake works that are fully compatible with the Objectives of Kenilworth Community Church CIO, as set out in this report. Further progress is planned to increase the giving from this fund to appropriate organisations.

A Practical Care Support Fund is in place and operational. This provides financial help alongside spiritual and practical caring, as provided by church members, in conjunction with oversight by the Trustees/Elders.

2.6 Financial Review

2.6.1 Overview

This report covers the 12 months to 31 March 2024 and is the fifth period of operation for Kenilworth Community Church CIO. The financial situation has remained sound during this period, with income above expenditure and more than adequate reserves. In compliance with the church's *Financial Controls Policy and Procedures*, the usual annual Budget was drafted, reviewed and accepted by the Trustees prior to A statement of financial activities is set out in Section 3.1.

2.6.2 Income

As recorded in Section 3.5 Analysis of Income and Expenditure, the regular giving together with gift aid and specific gifts provided an income that effectively exactly matched expenditure for unrestricted funds (a surplus income of only £692 is reported). This was well within the Budget set for the period, which permitted a deficit of £1,200.

Regular giving has been consistent and has exactly matched budget estimates. It is thanks to the Lord's provision that there was no fall in income for the church during this period.

Income is provided predominantly by regular (standing order) gifts, and regular communication is maintained with givers to monitor giving to Kenilworth Community church. There are no material investments during this reporting period.

2.6.3 Expenditure

Expenditure for the period was within the expected budget predictions and also slightly below income levels, as outlined above. Expenditure has been carefully monitored by the Treasurer and has related to items necessary for the charity to fulfil its objectives, as set out in Section 2.1.

Expenditure has also been close to budget for most items. Specific gifts have been provided for the Practical Care Support Fund (see below) which, to date, have reduced the need of support from the General Fund allocation.

2.6.4 Reserves Policy

It is noted that unrestricted funds/reserves have remained largely unchanged from the previous financial year, at £68,812. A Reserve of £30,000 (4 months of normal operational costs) is in place, in compliance with the church's Financial Reserves Policy.

2.6.5 Restricted Funds and Endowment Funds

Restricted Funds were in operation for the following (as detailed in Section 2.4.2):

- Gifts specifically made for use with the Mission Support Fund
- Gifts specifically made for the compassionate support of a particular church member
- Gifts made specifically for use with the Practical Care Support Fund

There are no Endowment Funds.

2.6.6 Funds Held on Behalf of Others

There are no funds held as custodian trustee or on behalf of other organisations.

2.6.7 Fundraising

The raising of funds is primarily by notification to Members of Kenilworth Community Church (KCC) at Members' meetings. Other donations for KCC are welcomed but are not expressly sought. From time to time, the work of other charitable organisations is highlighted and donations are invited from within a public meeting or KCC Members' meeting. There is no soliciting of individuals at any time, no distribution of flyers and donations are never requested from vulnerable persons or under 18s. Professional fundraisers are not used.

2.7 Risk Statement

As a Christian Church, the Officers try to be faithful in committing all developments, decisions and issues of Church life to the guidance and providence of God. Nonetheless, particular attention has been given to developing clear policies to ensure compliance in Safeguarding Children and Vulnerable Adults, Food Hygiene, and the implications of the Disability Discrimination Act 1995 and associated Equality Act 2010.

Preparation of budgets has been followed by careful monitoring through regular (monthly) review by the Treasurer/Deacon and regular reporting to the Trustees/Elders to ensure sufficient resources in the event of adverse financial conditions. A Reserves Policy is in place (as outlined in Section 2.6.4) and identifies the financial needs of the Trust in the event of a financial crisis and this is kept under annual review to ensure that it matches the changing needs of the Church.

It is acknowledged that a general climate of financial instability is applicable. In case of a significant reduction in giving/income, the associated risks are mitigated by regular and frequent monitoring of the church's finances.

2.8 Going Concern Considerations

In the context of the above, and also with reference to the reserves policy and financial review, it is noted that the church funds are in credit and that trends of income and expenditure are remaining in balance. On this basis, it is considered that the church and its charitable functions are able to continue as a going concern for

the foreseeable future (ie. at least the next 12 months) in accordance with the guidance published in the Charities Commission for England and Wales (October 2019) *Charities SORP- FRS 102*.

2.9 Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

As Trustees, we are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011 and follow the principles in the new edition of the Charity Governance Code'.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

APPROVAL

This Trustees Report was approved by the Trustees on Date:

This Trustees Report is signed on behalf of the Trustees.

Date: 9 December 2024

Jonathan W E Wright

3. FINANCIAL STATEMENTS AND NOTES - For The Year Ended 31 March 2023

3.1 Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£72,237	£8,977	—	£81,215	£75,858
Income from charitable activities	—	—	—	—	£50
Other income	£154	—	—	£154	£93
Total income	£72,391	£8,977	—	£81,369	£76,001
Expenditure on:					
Expenditure on charitable activities	£71,712	£1,690	—	£73,402	£64,928
Other expenditure	(£12)	—	—	(£12)	—
Total expenditure	£71,699	£1,690	—	£73,389	£64,928
Net income / (expenditure) resources before transfer	£692	£7,287	—	£7,979	£11,073
Transfers					
Gross transfers between funds - in	—	—	—	—	£27
Gross transfers between funds - out	—	—	—	—	(£27)
Other recognised gains / losses					
Net movement in funds	£692	£7,287	—	£7,979	£11,073
Total funds brought forward	£68,697	£1,204	—	£69,901	£58,828
Total funds carried forward	£69,389	£8,491	—	£77,881	£69,901
Represented by					
Unrestricted					
General fund	£69,429	—	—	£69,429	£68,737
Designated					
Youth Weekend Away	(£40)	—	—	(£40)	(£40)
Restricted					
Gift to Carriers of Hope	—	(£45)	—	(£45)	(£45)
Mission Support Fund - Specific Gifts Received	—	£17	—	£17	—
Practical Care Support Fund	—	£8,520	—	£8,520	£1,250

3.2 Balance Sheet

Class and code Description	This year	Last year
Current assets		
6501 Bank Current Account	£77,624	£69,651
6502 Cash Payments	—	—
6503 Flexible Reserve Account - Kingdom Bank	£102	£100
6504 Higher Rate Reserve Account - Kingdom Ba	£154	£150
Total Current assets	£77,881	£69,901
Reserves		
Excess / (deficit) to date	£7,979	£11,073
Starting balances	£69,901	£58,828
Total Reserves	£77,881	£69,901
Represented by funds		
Unrestricted	£69,429	£68,737
Designated	(£40)	(£40)
Restricted	£8,491	£1,204
Endowment	—	—
Total	£77,881	£69,901

3.3 Statement of Assets and Liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank Current Account -	£69,172	(£40)	£8,492	—	£77,625	£69,652
Bank Current Account -	—	—	£0	—	£0	£0
Flexible Reserve Account - Kingdom Bank -	£102	—	—	—	£102	£100
Higher Rate Reserve Account - Kingdom Ba -	£154	—	—	—	£154	£150
Totals	£69,429	(£40)	£8,491	—	£77,881	£69,901
Grand total	£69,429	(£40)	£8,491	—	£77,881	£69,901

3.4 Fund Movement by Type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	
Closing								
CAP - Gift to CAP								
Designated		—	—	—	—	—	—	—
Sub-total for CAP		—	—	—	—	—	—	—
CompKen - Compassionate Kenilw								
Designated		—	£40	£40	—	—	—	—
Sub-total for CompKen		—	£40	£40	—	—	—	—
MenM - Mens Ministry								
Designated		—	—	—	—	—	—	—
Sub-total for MenM		—	—	—	—	—	—	—
MissionS - Mission Support Fund								
Restricted		—	£87	£70	—	—	—	£17
Sub-total for MissionS		—	£87	£70	—	—	—	£17
SupportPH - Compassionate Suppor								
Restricted		—	£1,000	£1,000	—	—	—	—
Sub-total for SupportPH		—	£1,000	£1,000	—	—	—	—
A-HodderMH - A Hodder Mission Hou								
Restricted		—	—	—	—	—	—	—
Sub-total for A-HodderMH		—	—	—	—	—	—	—
C-of-Hope - Gift to Carriers of								
Restricted		(£45)	—	—	—	—	—	(£45)
Sub-total for C-of-Hope		(£45)	—	—	—	—	—	(£45)
EMF - EMF - Ukraine								
Restricted		£0	—	—	—	—	—	£0
Sub-total for EMF		£0	—	—	—	—	—	£0
Azimi - Gift to Azimi Refuge								
Restricted		—	—	—	—	—	—	—
Sub-total for Azimi		—	—	—	—	—	—	—
Azimi-C - Refugee Azimni Cash								
Restricted		—	—	—	—	—	—	—
Sub-total for Azimi-C		—	—	—	—	—	—	—
PCare - Practical Care Suppo								
Restricted		£1,250	£7,890	£620	—	—	—	£8,520
Sub-total for PCare		£1,250	£7,890	£620	—	—	—	£8,520
Youth-WE - Youth Weekend Away								
Designated		(£40)	—	—	—	—	—	(£40)
Sub-total for Youth-WE		(£40)	—	—	—	—	—	(£40)
DBt - Gift to Rotary Chari								
Designated		—	£466	£466	—	—	—	—
Sub-total for DBt		—	£466	£466	—	—	—	—
General - General fund								
Unrestricted		£68,737	£71,885	£71,193	—	—	—	£69,429
Sub-total for General		£68,737	£71,885	£71,193	—	—	—	£69,429
Grand total		£69,901	£81,369	£73,389	—	—	—	£77,881

3.5 Analysis of Income and Expenditure

3.5.1 Income and Endowments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Giving - Offerings (placed in box)	£725	£40	—	—	£765	—
Giving - Regular (direct to bank)	£57,827	—	—	—	£57,827	£58,362
Giving - Identified as One-Off	£1,207	—	—	—	£1,207	£830
Youth Weekend	—	—	—	—	—	£950
Gift to KCC Elder for Preaching	£75	—	—	—	£75	£59
Giving - KCC Item	£440	—	—	—	£440	—
Giving - Gift to Azimi Refugee Family	—	—	—	—	—	£1,290
Gift for Rotary Charities	—	£379	—	—	£379	£360
Giving for KCC Elder Support	—	—	£1,000	—	£1,000	—
Giving - at KCC event	£139	—	—	—	£139	—
Gift Aid Recovered	£11,213	—	—	—	£11,213	£12,441
Gift Aid recovered for Azimi Gift	—	—	—	—	—	£262
Gift Aid recovered for Practical Care S	—	—	£250	—	£250	£250
Gift aid for Rotary charities	—	£87	—	—	£87	£52
Giving - Practical Care Support Fund	—	—	£7,640	—	£7,640	£1,000
Gifts for Mission Support Fund	—	—	£87	—	£87	—
Mens' Ministry	£103	—	—	—	£103	—
Total	£71,731	£506	£8,977	—	£81,215	£75,858
Income from charitable activities						
Giving -Gifts to EMF	—	—	—	—	—	£50
Total	—	—	—	—	—	£50
Other income						
KCC001 CAF Interest	£143	—	—	—	£143	£93
Kingdom Bank - Interest Higher Rate	£4	—	—	—	£4	—
Kingdom Bank - Interest Flexible Reserve	£2	—	—	—	£2	—
Refund	£3	—	—	—	£3	—
Total	£154	—	—	—	£154	£93
INCOME TOTAL	£71,885	£506	£8,977	—	£81,369	£76,001

3.5.2 Expenditure on Charitable Activities

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Rent	£6,294	—	—	—	£6,294	£8,100
Expenses - Catering food & drink	£247	—	—	—	£247	£135
Expenses - Catering (other)	£197	—	—	—	£197	£74
Child Protection Fees	£67	—	—	—	£67	£25
Training	£634	—	—	—	£634	—
Printing/Stationary: Admin	£43	—	—	—	£43	£155
Music - copyright etc Fees	£666	—	—	—	£666	£629
Computer - Software: Admin	£449	—	—	—	£449	£449
Computer Software: Worship etc	—	—	—	—	—	£15
Children & Youth Work	£301	—	—	—	£301	£255
Children & Youth: Events	—	—	—	—	—	£1,111
Outreach/Pastoral refreshments	£28	—	—	—	£28	£16
Outreach - materials	£744	—	—	—	£744	£363
Outreach - Events	£65	—	—	—	£65	£191
Outreach - Meeting: visiting speaker fee	£50	—	—	—	£50	—
Discipling - Journey Groups: materials	£142	—	—	—	£142	£25
Outreach - Gift to Other Churches/Relate	—	—	—	—	—	£1,000
Special Services	—	—	—	—	—	£69
Worship Service: kit/consumables	£37	—	—	—	£37	—
Outreach: Practical Care	£355	—	£620	—	£975	£598
Outreach Gift to Carriers of Hope	—	—	—	—	—	£83
Outreach - Gift to Slavic Gospel Associa	—	—	—	—	—	£150
Outreach - Mens' Meetings	£90	—	—	—	£90	—
Outreach - Mission Support Fund Gifts	£5,500	—	£70	—	£5,570	£4,600
Outreach - Gift to EMF	—	—	—	—	—	£50
Outreach - gift to Azimi Refugee Family	—	—	—	—	—	£1,671
Outreach - Gift to Rotary Charities	£80	£466	—	—	£546	£412
Outreach - Gift to KYFC	—	—	—	—	—	£300
Outreach - Clothing+Publicity	£678	—	—	—	£678	—
Outreach - Support for CAP	£3,000	—	—	—	£3,000	—
Outreach - Compassionate Kenilworth	—	£40	—	—	£40	—
Equipment - general	£172	—	—	—	£172	£113
Equipment - computer	—	—	—	—	—	£77
Admin Items	£15	—	—	—	£15	—
Admin - Fees to accountants SORP etc	£420	—	—	—	£420	£580
Admin - Insurance	£221	—	—	—	£221	£221
Admin - Bank Fees	£61	—	—	—	£61	£76
Sunday Worship: Visitng Speaker Gift	£75	—	—	—	£75	£161
Elders - Salary	£28,779	—	—	—	£28,779	£27,216
Administrator - Salary	£3,848	—	—	—	£3,848	£1,234
Staff - Pension	£3,542	—	—	—	£3,542	£2,919
Staff - HMRC PAYE	£10,724	—	—	—	£10,724	£8,059
Elders - Conference Fees	£570	—	—	—	£570	£399
Elders - Phone	£77	—	—	—	£77	£134
Elders - Book allowance	£134	—	—	—	£134	£129
Elders - One-Off Expenses	—	—	—	—	—	£150
Elders - Mission Housing finance fee	£2,452	—	—	—	£2,452	£2,348
Elders Mileage Pastoral	£207	—	—	—	£207	£127
Elders Mileage KCC Meeting	£28	—	—	—	£28	£12
Elders Mileage - Conference	£165	—	—	—	£165	£458
Elders Milage - Outreach Meetings	£35	—	—	—	£35	£22
Compassionate Support P Hodder	—	—	£1,000	—	£1,000	—
Total	£71,205	£506	£1,690	—	£73,402	£64,928
Other expenditure						
Refund of incorrect payment	(£12)	—	—	—	(£12)	—
Total	(£12)	—	—	—	(£12)	—
EXPENDITURE TOTAL	£71,193	£506	£1,690	—	£73,389	£64,928
GRAND TOTAL	£692	—	£7,287	—	£7,979	£11,073

3.6 Trustee Remuneration

As itemised above, the only Trustee salary for the period was £28,779; this remuneration relates to his Full-time Elder position (and no payment has been made for his services as Trustee).

Amber Ball was employed as a part-time Administrator and paid a salary of £3,848 for this report period.

Both Adrian Hodder and Amber Ball hold personal pensions. Kenilworth Community Church CIO has paid employer contributions into these schemes. No other benefits are paid.

The above payments are permitted by the charity's governing document.

During the report period, the Trustees received the following expenses:

Adrian Hodder	£1,274.38
Jonathan Wright	£10.25
Wayne Harris	£136.80

During the report period, relatives of the Trustees received the following expenses:

Eve Murkett	£479.70
Helen Murphy	£63.27

In addition to the above regarding relatives of the Trustees, one sum was paid as a compassionate contribution towards significant transport costs to permit attendance at the bedside of her critical and terminally ill mother:

Pippa Hodder	£1,000.00
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The foregoing expenses were checked, authorised and paid independently of the above-named Trustees by the church Treasurer and a Trustee, and are certified as necessary for the purposes of the charity and essential for the specific tasks in hand. The expenses are included in the statements of expenditure as presented in Sections 3.1 to 3.5.

There are no other payments to Trustees or related parties.

4. ISSUES RELATING TO CHARITY COMMISSION ANNUAL RETURN QUESTIONS

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.1	1.1 1.2	Government Contracts	No government contracts of any type (nor grants) were entered into: no funds received.
4.2	1.3	Income Breakdown	Income below £500,000 – so Q1.3 not applicable
4.3	1.4	Donations	Income below £100,000 – so Q1.4 not applicable In any case - no corporate donations received.
4.4	2.1	Grants	Grant making does not form a significant part of the charitable work.
4.5	2.2	Trustee Payments	One Trustee (Adrian Hodder) was paid a salary; this remuneration relates to his Full-time Elder position, as defined in the associated employment contract. No payment was made to this or any Trustee for providing Trustee duties.
4.6	3.1	Income from Outside UK	No income has been received from outside the UK during the report period.
4.7	3.2	Charitable Activities Outside UK	No charitable activities were delivered by Kenilworth Community Church outside the UK during the report period. No charitable organisations have delivered charitable activities on behalf of Kenilworth Community Church outside the UK during the report period.
4.8	3.3	Spending Outside UK	No funds were spent outside of the UK during the reporting period.
4.9	4.	Trading Subsidiaries	Kenilworth Community Church has no trading subsidiaries
4.10	5.1.	Charity Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT This is the Registered Charity Address and is also applicable for charity administration (see also Section 1 of this report).
4.11	5.2	Property	No property is owned.
4.12	6.	Structure	Kenilworth Community Church is not part of a wider group structure.
4.13	7.1	Employees	As at 31.03.2024: a. One full time employee and One part-time employee. b. No fixed-term contract employees. c. No self-employed. Total payroll costs for this period: £46,537
4.14	7.2	Volunteers	Volunteers who have assisted during this period: 31

* Ref No. relates to Charity Commission for England and Wales Annual Return Questions, updated March & June 2023.

Table continues on the following page.

	Ref*	Item	Response by Charity	
4.15	8.	Governance	a. Internal charity financial controls policy & procedures	✓
			b. Safeguarding policy and procedures	✓
			c. Financial reserves policy & procedures	✓
			d. Complaints policy & procedures	✓
			f. Internal risk management policy and procedures	✓
			g. Trustee expenses policy and procedures	✓
			h. Trustee conflicts of interest policy and procedures	✓
			i. Investing charity funds policy and procedures	
			j. Campaigns and political activity policy and procedures	
			k. Bullying and harassment policy and procedures	
			l. Social media policy and procedures	
			m. Engaging external speakers at charity events policy and procedures.	
4.16	9.1	Safeguarding	Kenilworth Community church has not provided services to children or adults known to be at risk during this period.	
			a. All required Standard DBS checks have been obtained	✓
			b. All required Enhanced DBS checks have been obtained	✓
			c. All required Enhanced with Barred List DBS checks have been obtained	✓
			d. DBS checks are not required other than basic DBS checks	
4.17	9.2	Serious Incidents	There are no serious incidents that require reporting to the Charity Commission for England and Wales. Risk/Impact: Not applicable – as no serious incidents (as above).	
	9.3	Serious Incidents: risk/impact		

* Ref No. relates to Charity Commission for England and Wales Annual Return Questions, updated March & June 2023.

APPENDIX I

REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

Accounts for the year ended 31st March 2024

Respective responsibilities of the Trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts and they consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters.

The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 15th January 2025

Signed:



Stephen Hendy

KENILWORTH COMMUNITY CHURCH

England & Wales - Charity number 1183535

Accounts



KENILWORTH
COMMUNITY CHURCH

Registered Charity No. 1183535

Kenilworth Community Church CIO

Period 1 April 2022 to 31 March 2023

Annual Report and Return

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APPENDIX I - REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

1. CHARITY INFORMATION

Trustees (as of 31/03/2023)	Jonathan William Emlyn Wright (Elder and Chair) Keith Alexander Murphy (Elder) James Rhys Murkett (Elder) Wayne Richard Harris (Elder) Adrian Martin Hodder (Elder)	
Trustee Resignation	Peter John Bingham (Elder) Resigned 5 March 2023	
Full-time Elder (as of 31/03/2023)	Adrian Martin Hodder (Elder)	
Salaried Staff (as of 31/03/2023)	Adrian Martin Hodder (Elder) Amber Ball (Administrator: part-time) – Appointed 12 Dec 2022	
Church Officers (Voluntary) (as of 31/03/2023)	Anna Wright (Deacon – Welcoming) Lucie Harris (Deacon – Womens' ministry) Chris Dowson (Deacon) – Youth Ministry Mandy Dowson (Deacon) – Youth Ministry John Harry Whittle (Deacon & Treasurer)	
Governing Document	Kenilworth Community Church Constitution (as prepared by Edward Connor Solicitors – registered with the Charity Commission on 22 May 2019)	
Charity Registration No.	1183535	
Registered Office Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT	
Independent Examiner of Accounts	Data Developments Creative Industries Centre Wolverhampton Science Park Glaisher Drive Wolverhampton WV10 9TG	
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	Kingdom Bank Ltd Media House Padge Road Beeston Nottingham NG9 2RS

2. REPORT OF THE TRUSTEES - For The Year Ended 31 March 2022

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2023. The report has been prepared in compliance with the guidance published in the Charities Commission of England and Wales (October 2019) *Charities Statement of Recommended Practice (SORP) - FRS 102* published by the Chartered Institute of Public Finance and Accountancy.

2.1 Objects of the Charity

- The advancement of the Christian faith in accordance with the basis of faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood; and
- Such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time.

2.2 Registration of this Charitable Incorporated Organisation (CIO)

The Charity - Kenilworth Community Church CIO, was registered with the Charity Commission of England and Wales (Registered Charity No. 1183535) on 22 May 2019.

2.3 Government

Details of the government of the charity are set out in the Kenilworth Community Church Constitution, as certified to be the Constitution adopted by members of Kenilworth Community Church CIO.

In accordance with the Constitution, the following Trustees have served for the period of this report:

Jonathan William Emlyn Wright (Elder and Chair)

Keith Alexander Murphy (Elder)

James Rhys Murkett (Elder)

Wayne Richard Harris (Elder)

Adrian Martin Hodder (Elder)

Note:

Peter John Bingham (Elder) was a Trustee at commencement of this period, but resigned with effect 5 March 2023. This resignation was for family reasons and was associated with relocating church membership to a fellowship in Coventry.

2.4 Review of Activities

In planning and undertaking activities of Kenilworth Community Church CIO, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission and to the Objects of the Charity.

2.4.1 New Roles

From December 2022/January 2023, the following new roles were implemented to help develop the work of the church and to support the Elders/Trustees:

- Anna Wright (Deacon) – Welcoming
- Lucie Harris (Deacon) – Womens' ministry
- Chris Dowson (Deacon) – Youth Ministry
- Mandy Dowson (Deacon) – Youth Ministry
- Amber Ball – Administrator (part-time and salaried)
- Helen Murphy (Coordinator) – Events
- Paul Hayton (Coordinator) - Tech

John Whittle (Deacon & Treasurer) stepped back from the part-time Administrator role but continued with other duties.

2.4.2 Developing Ministries

a. Making Disciples as Disciples

The small-group/Homegroup ministry was further developed, with the use of The London Institute for Contemporary Christianity (LICC) *Fruitfulness on the Frontline* materials together with regular support/coordination of the Homegroup Leaders. In this way, folks were helped and supported in the groups and new members joined the Homegroups.

b. Worshipping God

Sunday services form a key part of how we meet together, welcome others to join and reach out to folks in the community to come along and find out about Christ and His saving gospel message. While the majority of the Sunday services included a major contribution from our Full-Time Elder, Adrian Hodder, who ably provided most of the preaching, this was supported by the other Elders and occasional visiting preachers.

A target was set to develop corporate worship and grow in prayerfulness. This resulted in the development of content and structure in Sunday worship. This also included new service leaders together with the development of more church members leading prayers.

c. Growing as a Family

The continued challenges of supporting and encouraging youth in the church was recognised and reviewed. During the year, some families left the fellowship/relocated, leading to changes in the youth work. The Youth Ministry team continued with their hard work, including in the following areas:

- Sunday Clubs: spanning school Year 1 to teenagers
- Scramblers: for pre-school children
- One-off 'bonfire night' for all young people
- One-off Youth Weekend Away, for older youth

Adult ministries included the privilege of helping members of an Iranian refugee family, see also (e) below, and this included baptisms. In addition, support has been provided in the following areas:

- Pastoral support has been provided to elderly, disabled, etc, folk who have been in need of homes visits etc (alongside more practical support, such as shopping and other help).
- Pastoral support has been provided to those with church connections, and as requested.
- Commencement of regular Ladies' Brunch meetings, to provide support to women.

d. Telling the Gospel

An intention was set: to equip us as Jesus' ambassadors, so as to support world mission and utilise opportunities for evangelism (including annual local events). During the reporting period, this has included:

- Planned and regular support to evangelists via the church's Mission Support Fund (as below).
- Regular support for an overseas missionary couple via Frontiers (Registered Charitable Company No. 1012566). This supports work in a challenging area, where effectively no existing churches are present.
- Regular support for UK Christian work in schools via CrossTeach (Registered Charity and CIO No. 1197225). This helps workers to support the education of young people in the Christian faith (in association with school staff etc) together with associated projects to meet the social needs of young people.
- In December, our Full-Time Elder, Adrian, was invited to preach at the annual Christmas 'Carols at Kenilworth Castle' as organised by the Kenilworth Lions Club (CIO Registered charity number 1183358).
- The Sunday services, regular prayer meetings and Homegroup meetings have all also included encouragement and guidance to utilise opportunities for evangelism (see also below).

e. Doing Good

It is recognised that loving folk in Kenilworth in practical ways goes alongside Telling the Gospel and the other core activities of the church and is also a key element of the objects of the Charity. During this period, this has included the following (in addition to the practical elements of the pastoral ministry outlined in Section c above):

- The Practical Care Support Fund was in place to assist folks in need and known to the church, although no payments were made from this fund within the reporting period.
- Support has been provided to elderly, disabled etc, folk who have needed practical help.
- Pastoral support has been provided to those with church connections, and as requested.
- Pastoral support was provided to a refugee family, accommodated locally by the Home Office and who came to attend church regularly. This included a significant gift to help the family relocate to Stoke-on-Trent.
- A gift was made to European Mission Fellowship (EMF) Ukraine charity Ukraine Emergency Appeal, Registered Charitable Company No. 1071823
- A church team took part in the annual Dragon Boat Festival, as organised by Warwick-Avon Rotary Club (Registered Charity No. 512672), had fun, got wet, supported the community event and raised money for local charities (Myton Hospice and Birmingham Childrens' Hospital).
- Following prayerful consideration and a vote of KCC Members, a decision was made to provide significant financial support (£15,000 over three years) to Christians Against Poverty (CAP), Registered Charity No. 1097217. Payment of this gift was due to commence after this reporting period (ie. no

payments were made within the reporting period to 31 March 2023) and it is acknowledged that this gift will be largely sourced from funds currently held (rather than income).

Note:

The financial giving undertaken (and planned) to organisations are all to charities registered in England with the Charities Commission and this giving is fully compliant with the objects of Kenilworth Community church CIO (as set out in Section 2.1 of this report). Likewise, financial gifts to individuals have been undertaken with agreement of the Trustees and this giving is fully compliant with the objects of Kenilworth Community Church CIO. No gifts have been made to organisations or individuals outside of the UK.

2.4.3 Membership

Church membership (as defined in the *Kenilworth Community Church Members' Handbook*) totalled 30 on 31 March 2023. However, it was also noted that three families (6 Members) had indicated that they were due to leave and cease Membership fairly soon after this date.

2.4.4 Church Leadership

The Elders serving for the period of this report are synonymous with the Trustees as listed in this report. Their role is the overall leadership of the church. They are especially responsible for the ordering of gatherings for worship on the Lord's Day and other occasions for prayer, fellowship and ministry. They also have the responsibility to ensure proper church discipline according to the Biblical pattern.

During the report period, Adrian Hodder, both a Trustee and Elder, was in full-time employment.

During the period 12 December 2022 to 31 March 2023, Amber Ball was in part-time employment as Administrator, to provide support to the Elders and church.

Kenilworth Community Church CIO had no other employees during this reporting period.

2.4.5 Property/Accommodation

During the report period, the Kenilworth Community Church CIO has not had ownership of any property. Larger meetings have been held at URC Abbey Hill, Kenilworth, using both the church building and associated halls. Where appropriate, other meetings have been held in member's homes. These accommodation arrangements are suitable for current needs, together with likely requirements for the coming year. There are no current plans to acquire property.

2.5 Future Plans and Objectives

2.5.1 Review and Planning

The growth and development of the Kenilworth Community Church CIO and its activities are kept constantly under review by the Elders, and also by those leaders with responsibilities for the Sunday Clubs, Homegroups, etc. Regular meetings are held to monitor activities and confirm continued compliance with the objectives and policies of the church. Wider meetings, open to all church Members and others are held at least quarterly to review progress and assist with forward planning. In particular, the forward planning was structured around a Five-Year Vision, looking ahead to plan and structure activities to best meet the charity objectives.

2.5.2 Ministry

The Full-time Elder worked hard during the report period, to meet the demands of a growing membership and congregation, and also to develop systems for the new church CIO and undertake much of the necessary administration and coordination.

Support was provided by the part-time Administrator, Amber Ball together with Treasurer and Deacon, John Whittle.

As outlined in Section 2.4.2, a Mission Policy is in place and operational This promotes and provides a framework for giving and support to organisations (and possibly individuals) which undertake works that are fully compatible with the Objectives of Kenilworth Community Church CIO, as set out in this report. Further progress is planned to increase the giving from this fund to appropriate organisations.

A Practical Care Support Fund is in place. Currently, this is to operate on a relatively small scale, and at the discretion of the Elders/Trustees.

2.6 Financial Review

2.6.1 Overview

This report covers the 12 months to 31 March 2023 and is the fourth period of operation for Kenilworth Community Church CIO. The financial situation has remained sound during this period, with income above expenditure and more than adequate reserves. A statement of financial activities is set out in Section 3.1.

2.6.2 Income

As recorded in Section 3.5 Analysis of Income and Expenditure, regular giving (over the report period has significantly exceeded the expenditure for the same period, with a surplus in income of £11,073 over expenditure for the period. It is thanks to the Lord's provision that there was no fall in income for the church during this period.

Income is provided predominantly by regular (standing order) gifts, and regular communication is maintained with givers to monitor giving to Kenilworth Community church. There are no material investments during this reporting period.

2.6.3 Expenditure

Expenditure for the period was below the expected budget predictions and also slightly below income levels, as outlined above. . Expenditure has been carefully monitored by the Treasurer, and has related to items necessary for the charity to fulfil its objectives, as set out in Section 2.1.

2.6.4 Reserves Policy

The surplus in income over expenditure for the period has permitted an increase in total funds from £58,828 to £69,901 over the period. A reserve of £16,000 has been agreed; this provides for 3 to 4 months of operation.

2.6.5 Restricted Funds and Endowment Funds

Restricted Funds were in operation for the following:

- Carriers of Hope charity
- Gifts to a Refugee Family
- European Mission Fellowship (EMF) Ukraine charity
- Gifts made specifically for use with the Practical Care Support Fund

There are no Endowment Funds.

2.6.6 Funds Held on Behalf of Others

There are no funds held as custodian trustee or on behalf of other organisations.

2.6.7 Fundraising

Then raising of funds is primarily by notification to Members of Kenilworth Community Church (KCC) at Members' meetings. Other donations for KCC are welcomed but are not expressly sought. From time to time, the work of other charitable organisations is highlighted and donations invited from within a public meeting or KCC Members' meeting. There is no soliciting of individuals at any time, no distribution of flyers and donations are never requested from vulnerable persons or under 18s. Professional fundraisers are not used.

2.7 Risk Statement

As a Christian Church, the Officers try to be faithful in committing all developments, decisions and issues of Church life to the guidance and providence of God. Nonetheless, particular attention has been given to developing clear policies to ensure compliance in Safeguarding Children and Vulnerable Adults, Food Hygiene, and the implications of the Disability Discrimination Act 1995 and associated Equality Act 2010.

Preparation of budgets has been followed by careful monitoring through regular (monthly) review by the Treasurer/Deacon and regular reporting to the Trustees/Elders to ensure sufficient resources in the event of adverse financial conditions. A Reserves Policy is in place and identifies the financial needs of the Trust in the event of a financial crisis and this is kept under annual review to ensure that it matches the changing needs of the Church.

It is acknowledged that a general climate of financial instability is applicable. In case of a significant reduction in giving/income, the associated risks are mitigated by regular and frequent monitoring of the church's finances.

2.8 Going Concern Considerations

In the context of the above, and also with reference to the reserves policy and financial review, it is noted that the church funds are in credit and that trends of income and expenditure are remaining in balance. On this basis, it is considered that the church and its charitable functions are able to continue as a going concern for the foreseeable future (ie. at least the next 12 months) in accordance with the guidance published in the Charities Commission for England and Wales (October 2019) *Charities SORP- FRS 102*.

2.9 Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

As Trustees, we are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011 and follow the principles in the new edition of the Charity Governance Code'.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

APPROVAL

This Trustees Report was approved by the Trustees on Date: 04/12/2023

This Trustees Report is signed on behalf of the Trustees.


Jonathan W E Wright

Date: 30/01/2024

3. FINANCIAL STATEMENTS AND NOTES - For The Year Ended 31 March 2023

3.1 Statement of Financial Activities

	Unrestricted Funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£73,055	£2,802	—	£75,858	£108,326
Income from charitable activities	—	£50	—	£50	—
Other income	£93	—	—	£93	—
Total income	£73,149	£2,852	—	£76,001	£108,326
Expenditure on:					
Expenditure on charitable activities	£63,213	£1,714	—	£64,928	£88,445
Other expenditure	—	—	—	—	£236
Total expenditure	£63,213	£1,714	—	£64,928	£88,681
Net income / (expenditure) resources before transfer	£9,935	£1,137	—	£11,073	£19,644
Transfers					
Gross transfers between funds - in	—	£27	—	£27	—
Gross transfers between funds - out	(£27)	—	—	(£27)	—
Other recognised gains / losses					
Net movement in funds	£9,907	£1,165	—	£11,073	£19,644
Total funds brought forward	£58,789	£38	—	£58,828	£39,183
Total funds carried forward	£68,697	£1,204	—	£69,901	£58,828
Represented by					
Unrestricted					
General fund	£68,737	—	—	£68,737	£58,789
Designated					
Youth Weekend Away	(£40)	—	—	(£40)	—
Restricted					
Gift to Carriers of Hope	—	(£45)	—	(£45)	£38
Practical Care Support Fund	—	£1,250	—	£1,250	—

3.2 Balance Sheet

	Total funds	Prior year funds
Current assets		
Cash at bank and in hand	£69,901	£58,828
	£69,901	£58,828
Net current assets less current liabilities	£69,901	£58,828
Total assets less current liabilities	£69,901	£58,828
Total net assets less liabilities	£69,901	£58,828
Represented by		
Unrestricted		
General fund	£68,737	£58,789
Designated		
Youth Weekend Away	(£40)	—
Gift to Rotary Charities	—	—
Restricted		
Elder Support	—	—
A Hodder Mission Housing	—	—
Gift to Carriers of Hope	(£45)	£38
EMF - Ukraine	£0	—
Gift to Az Refugee Family	—	—
Refugee A Cash	—	—
Practical Care Support Fund	£1,250	—
Funds of the church	£69,901	£58,828

3.3 Statement of Assets and Liabilities

	This year	Last year
Cash at bank and in hand		
Bank Current Account		
Gift to Carriers of Hope (Restricted) -	(£45)	£38
EMF - Ukraine (Restricted) -	£0	—
Practical Care Support Fund (Restricted) -	£1,250	—
Youth Weekend Away (Designated) -	(£40)	—
General fund (Unrestricted) -	£68,487	£58,789
	£69,651	£58,828
Flexible Reserve Account - Kingdom Bank		
General fund (Unrestricted) -	£100	—
	£100	—
Higher Rate Reserve Account - Kingdom Ba		
General fund (Unrestricted) -	£150	—
Total for Cash at bank and in hand	£69,901	£58,828
Grand total	£69,901	£58,828

3.4 Fund Movement by Type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	
Closing								
Elder Support								
Restricted		—	—	—	—	—	—	—
	Sub-total for ElderSuppo	—	—	—	—	—	—	—
A-HodderMH - A Hodder Mission Housing								
Restricted		—	—	—	—	—	—	—
	Sub-total for A-HodderMH	—	—	—	—	—	—	—
C-of-Hope - Gift to Carriers of								
Restricted		£38	—	£83	—	—	—	(£45)
	Sub-total for C-of-Hope	£38	—	£83	—	—	—	(£45)
EMF - EMF - Ukraine								
Restricted		—	£50	£50	—	—	—	£0
	Sub-total for EMF	—	£50	£50	—	—	—	£0
Az - Gift to A Refuge Family								
Restricted		—	£722	£750	£27	—	—	—
	Sub-total for Az	—	£722	£750	£27	—	—	—
Az-C - Refugee A Cash								
Restricted		—	£830	£830	—	—	—	—
	Sub-total for Az-C	—	£830	£830	—	—	—	—
PCare - Practical Care Suppo								
Restricted		—	£1,250	—	—	—	—	£1,250
	Sub-total for PCare	—	£1,250	—	—	—	—	£1,250
Youth-WE - Youth Weekend Away								
Designated		—	£950	£990	—	—	—	(£40)
	Sub-total for Youth-WE	—	£950	£990	—	—	—	(£40)
DBt - Gift to Rotary Charity								
Designated		—	£412	£412	—	—	—	—
	Sub-total for DBt	—	£412	£412	—	—	—	—
General - General fund								
Unrestricted		£58,789	£71,786	£61,811	(£27)	—	—	£68,737
	Sub-total for General	£58,789	£71,786	£61,811	(£27)	—	—	£68,737
	Grand total	£58,828	£76,001	£64,928	—	—	—	£69,901

3.5 Analysis of Income and Expenditure

		Unrestricted	Designated	Restricted	Endowment	Total	
						This year	Last year
INCOME AND ENDOWMENTS							
Donations and legacies							
Giving - Regular (direct to bank)		£58,362	—	—	—	£58,362	£47,570
Giving - Identified as One-Off		£830	—	—	—	£830	£695
Youth Weekend		—	£950	—	—	£950	—
Gift to KCC Elder for Preaching		£59	—	—	—	£59	—
Giving-A Hodder Mission Housing		—	—	—	—	—	£39,750
Gifts to Carriers of Hope		—	—	—	—	—	£335
Giving - Gift to Az Refugee Family		—	—	£1,290	—	£1,290	—
Gift for Rotary Charities		—	£360	—	—	£360	—
Gift Aid Recovered		£12,441	—	—	—	£12,441	£19,975
Gift Aid recovered for Az Gift		—	—	£262	—	£262	—
Gift Aid recovered for Practical Care S		—	—	£250	—	£250	—
Gift aid for Rotary charities		—	£52	—	—	£52	—
Giving - Practical Care Support Fund		—	—	£1,000	—	£1,000	—
Total		£71,693	£1,362	£2,802	—	£75,858	£108,326
Income from charitable activities							
Giving -Gifts to EMF		—	—	£50	—	£50	—
Total		—	—	£50	—	£50	—
Other income							
KCC001 CAF Interest		£93	—	—	—	£93	—
Total		£93	—	—	—	£93	—
INCOME TOTAL		£71,786	£1,362	£2,852	—	£76,001	£108,326

EXPENDITURE

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Expenditure on charitable activities						
Rent	£8,100	—	—	—	£8,100	£4,400
Expenses - Catering food & drink	£135	—	—	—	£135	£214
Expenses - Catering (other)	£74	—	—	—	£74	—
Child Protection Fees	£25	—	—	—	£25	£149
Training	—	—	—	—	—	£50
Printing/Stationary: Admin	£155	—	—	—	£155	£82
Music - copyright etc Fees	£629	—	—	—	£629	£621
Computer - Software: Admin	£449	—	—	—	£449	£474
Computer Software: Worship etc	£15	—	—	—	£15	—
Children & Youth Work	£255	—	—	—	£255	£395
Children & Youth: Events	£121	£990	—	—	£1,111	—
Outreach/Pastoral refreshments	£16	—	—	—	£16	£4
Outreach - materials	£363	—	—	—	£363	£263
Outreach - Events	£191	—	—	—	£191	£60
Outreach - Meeting: visiting speaker fee	—	—	—	—	—	£618
Discipling - Journey Groups: materials	£25	—	—	—	£25	£32
Outreach - Gift to Other Churches	£1,000	—	—	—	£1,000	—
Outreach: Gift- Uliana family (studies)	—	—	—	—	—	£5,285
Special Services	£69	—	—	—	£69	£63
Worship Service: kit/consumables	—	—	—	—	—	£22
Outreach: Practical Care	£598	—	—	—	£598	£35
Outreach - Gift to Carriers of Hope	—	—	£83	—	£83	£380
Outreach - Gift to Slavic Gospel Associa	£150	—	—	—	£150	£375
Outreach - Mission Support Fund Gifts	£4,600	—	—	—	£4,600	£400
Outreach - Gift to EMF	—	—	£50	—	£50	—
Outreach - gift to Az Refugee Family	£91	—	£1,580	—	£1,671	—
Outreach - Gift to Rotary Charities	—	£412	—	—	£412	—
Outreach - Gift to KYFC	£300	—	—	—	£300	—
Equipment - general	£113	—	—	—	£113	£74
Equipment - computer	£77	—	—	—	£77	£1,139
Admin - Subscription Fees	—	—	—	—	—	£40
Admin - Fees to accountants SORP etc	£580	—	—	—	£580	£250
Admin - Insurance	£221	—	—	—	£221	£217
Admin - Bank Fees	£76	—	—	—	£76	£101
Sunday Worship: Visiting Speaker Fees	£161	—	—	—	£161	£168
Elders - Salary	£27,216	—	—	—	£27,216	£12,845
Administrator - Salary	£1,234	—	—	—	£1,234	—
Staff - Pension	£2,919	—	—	—	£2,919	£1,942
Staff - HMRC PAYE	£8,059	—	—	—	£8,059	£4,073
Elders - Conference Fees	£399	—	—	—	£399	£10
Elders - Phone	£134	—	—	—	£134	£32
Elders - Book allowance	£129	—	—	—	£129	£35
Elders - Accommodation	—	—	—	—	—	£49,300
Elders - Recruitment	—	—	—	—	—	£360
Elders - One-Off Expenses	£150	—	—	—	£150	£2,718
Elders - Mission Housing finance fee	£2,348	—	—	—	£2,348	£1,136
Elders Mileage Pastoral	£127	—	—	—	£127	£42
Elders Mileage KCC Meeting	£12	—	—	—	£12	£26
Elders Mileage - Conference	£458	—	—	—	£458	—
Elders Mileage - Outreach Meetings	£22	—	—	—	£22	—
Total	£61,811	£1,402	£1,714	—	£64,928	£88,445
Other expenditure						
Refund of incorrect payment	—	—	—	—	—	£236
Total	—	—	—	—	—	£236
EXPENDITURE TOTAL	£61,811	£1,402	£1,714	—	£64,928	£88,681
GRAND TOTAL	£9,975	(£40)	£1,137	—	£11,073	£19,644

3.6 Trustee Remuneration

As itemised above, the only Trustee salary expenditure for the period was £27,216; this remuneration relates to his Full-time Elder position (and no payment has been made for his services as Trustee).

From 12 December 2022, Amber Ball was employed as a part-time Administrator and paid a salary of £1,234 for the remainder of this report period.

Both Adrian Hodder and Amber Ball hold personal pensions. Kenilworth Community Church CIO has paid employer contributions into these schemes. No other benefits are paid.

The above payments are permitted by the charity's governing document.

During the report period, the Trustees received the following expenses:

Jonathan Wright	£134.24
Wayne Harris	£65.17
Adrian Hodder	£616.70

During the report period, relatives of the Trustees received the following expenses:

Helen Murphy	£258.10
Eve Murkett	£209.63

The foregoing expenses were checked, authorised and paid independently of the above named/related Trustees by the church Treasurer and a separate Trustee (ie. not the recipient), and are certified as necessary for the purposes of the charity and essential for the specific tasks in hand. The expenses are included in the statements of expenditure as presented in Sections 3.1 to 3.5.

There are no other payments to Trustees or related parties.

4. ISSUES RELATING TO CHARITY COMMISSION ANNUAL RETURN QUESTIONS

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.1	1.1 1.2	Government Contracts	No government contracts of any type (nor grants) were entered into: no funds received.
4.2	1.3	Income Breakdown	Income below £500,000 – so Q1.3 not applicable
4.3	1.4	Donations	Income below £100,000 – so Q1.4 not applicable In any case - no corporate donations received.
4.4	2.1	Grants	Grant making does not form a significant part of the charitable work.
4.5	2.2	Trustee Payments	One Trustee (Adrian Hodder) was paid a salary; this remuneration relates to his Full-time Elder position, as defined in the associated employment contract. No payment was made to this or any Trustee for providing Trustee duties.
4.6	3.1	Income from Outside UK	No income has been received from outside the UK during the report period.
4.7	3.2	Charitable Activities Outside UK	No charitable activities were delivered by Kenilworth Community Church outside the UK during the report period. No charitable organisations have delivered charitable activities on behalf of Kenilworth Community Church outside the UK during the report period.
4.8	3.3	Spending Outside UK	No funds were spent outside of the UK during the reporting period.
4.9	4.	Trading Subsidiaries	Kenilworth Community Church has no trading subsidiaries
4.10	5.1.	Charity Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT This is the Registered Charity Address and is also applicable for charity administration (see also Section 1 of this report).
4.11	5.2	Property	No property is owned.
4.12	6.	Structure	Kenilworth Community Church is not part of a wider group structure.
4.13	7.1	Employees	As at 31.03.2023: a. One full time employee and One part-time employee. b. No fixed-term contract employees. c. No self-employed. Total payroll costs for this period: £39,428.
4.14	7.2	Volunteers	Volunteers who have assisted during this period: 26

* Ref No. relates to Charity Commission for England and Wales Annual Return Questions, updated March & June 2023.

Table continues on the following page.

	Ref*	Item	Response by Charity	
4.15	8.	Governance	a. Internal charity financial controls policy & procedures	✓
			b. Safeguarding policy and procedures	✓
			c. Financial reserves policy & procedures	✓
			d. Complaints policy & procedures	✓
			f. Internal risk management policy and procedures	✓
			g. Trustee expenses policy and procedures	✓
			h. Trustee conflicts of interest policy and procedures	✓
			i. Investing charity funds policy and procedures	
			j. Campaigns and political activity policy and procedures	
			k. Bullying and harassment policy and procedures	
			l. Social media policy and procedures	
			m. Engaging external speakers at charity events policy and procedures.	
4.16	9.1	Safeguarding	Kenilworth Community church has not provided services to children or adults known to be at risk during this period.	
			a. All required Standard DBS checks have been obtained	✓
			b. All required Enhanced DBS checks have been obtained	✓
			c. All required Enhanced with Barred List DBS checks have been obtained	✓
			d. DBS checks are not required other than basic DBS checks	
4.17	9.2	Serious Incidents	There are no serious incidents that require reporting to the Charity Commission for England and Wales. Risk/Impact: Not applicable – as no serious incidents (as above).	
	9.3	Serious Incidents: risk/impact		

* Ref No. relates to Charity Commission for England and Wales Annual Return Questions, updated March & June 2023.

APPENDIX I

REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

Accounts for the year ended 31st March 2023

Respective responsibilities of the Trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts and they consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 15th January 2024

Signed:



Stephen Hendy

Accounts



KENILWORTH
COMMUNITY CHURCH

Registered Charity No. 1183535

Kenilworth Community Church CIO

Period 1 April 2021 to 31 March 2022

Annual Report and Return

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APPENDIX I - REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

1. CHARITY INFORMATION

Trustees (as of 31/03/2022)	Jonathan William Emlyn Wright (Elder and Chair) Keith Alexander Murphy (Elder) Peter John Bingham (Elder) James Rhys Murkett (Elder) Wayne Richard Harris (Elder) Adrian Martin Hodder (Elder)
Full-time Elder (as of 31/03/2022)	Adrian Martin Hodder (Elder) – Appointed 1 November 2021
Salaried Staff (as of 31/03/2022)	Adrian Martin Hodder (Elder) – Appointed 1 November 2021
Church Officers (Voluntary) (as of 31/03/2022)	John Harry Whittle (Deacon & Treasurer, also providing part-time administration support)
Governing Document	Kenilworth Community Church Constitution (as prepared by Edward Connor Solicitors – registered with the Charity Commission on 22 May 2019)
Charity Registration No.	1183535
Registered Office Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT
Independent Examiner of Accounts	Data Developments Creative Industries Centre Wolverhampton Science Park Glaisher Drive Wolverhampton WV10 9TG
Banker	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

Note:

Kenilworth Community Church was without a Full-time Elder and employee for the period 1 May to 31 October 2021. Adrian Hodder was then appointed as an employed Full-time Elder, commencing on 1 November 2021 and subsequently as a Trustee on 2 November 2021.

2. REPORT OF THE TRUSTEES - For The Year Ended 31 March 2022

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2022. The report has been prepared in compliance with the guidance published in the Charities Commission of England and Wales (October 2019) *Charities Statement of Recommended Practice (SORP) - FRS 102* published by the Chartered Institute of Public Finance and Accountancy.

2.1 Objects of the Charity

- The advancement of the Christian faith in accordance with the basis of faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood; and
- Such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time.

2.2 Registration of this Charitable Incorporated Organisation (CIO)

The Charity - Kenilworth Community Church CIO, was registered with the Charity Commission of England and Wales (Registered Charity No. 1183535) on 22 May 2019.

2.3 Government

Details of the government of the charity are set out in the Kenilworth Community Church Constitution, as certified to be the Constitution adopted by members of Kenilworth Community Church CIO.

In accordance with the Constitution, the following Trustees have served for the period of this report:

Jonathan William Emlyn Wright (Elder and Chair)

Keith Alexander Murphy (Elder)

Peter John Bingham (Elder)

James Rhys Murkett (Elder)

Wayne Richard Harris (Elder)

Adrian Martin Hodder (Elder) - see below

The above-listed Trustees served for the period of this report, however as outlined on page 1, Adrian Martin Hodder was appointed Trustee on 2 November 2021 (and following his earlier appointment as employed Full-time Elder).

2.4 Review of Activities

In planning and undertaking activities of Kenilworth Community Church CIO, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission and to the Objects of the Charity.

2.4.1 Leadership Changes

Prior to this reporting period, our full-time (employed) Elder, Marco Uliana, had considered it right to step aside from the leadership, following much thought and prayer. Marco formally completed his term as full-time (employed) Elder on 30 April 2021 (as had been agreed with Trustees during the previous reporting period). The Trustees and the church family expressed their thanks to Marco for his service to the church, and also to his family for their support, and a gift of £5,250 was provided to help support his continuing Masters course in Biblical Studies and associated living expenses.

As Marco's departure had been planned well in advance, a prayerful recruitment process was already in hand, and continued into the summer period. A number of potential candidates were interviewed by the Elders and Trustees, and those short-listed then attended additional interviews by the Elders/Trustees together with selected church members.

Following prayer, consideration of the interviewed candidates, visits to preach and discussion and agreement at relevant Kenilworth Community Church Members' meetings, Adrian Hodder was invited to serve as an employed Full-time Elder at the church. Adrian was employed as Assistant Pastor at Woodford Evangelical Church in Woodford Green, Essex (outer London) and it was agreed that he would complete his summer of duties there, before relocating to Kenilworth and commencing at Kenilworth Community Church in the autumn.

2.4.2 Housing Challenges, Answered Prayer and Generous Giving/Loans

Housing/accommodation and associated relatively high costs in the Kenilworth area was identified as a key issue to be addressed in the appointment of an employed Full-time Elder at Kenilworth Community Church. In order to serve the church family effectively, it is considered necessary that the Elder lives in the town (as does all the Eldership team), and this is reflected in the Contract of Employment for the employed Full-time Elder. In order to address the potential mismatch between income and housing/accommodation costs, enquires were made by the church, and the charity Mission Housing was identified as potential source of assistance.

Mission Housing is a Registered Society under the Co-operative and Community Benefit Society's Act 2014 with Charitable Status No 17128R, and it was confirmed that its vision and mission were compatible with the objects of Kenilworth Community Church CIO and the aims of the church. Mission Housing is a charity with a mission to assist key Christian workers to carry out God's mission and ministry by providing a range of housing solutions and holds to a similar affirmation of faith as that of Kenilworth Community Church. In this context, it was agreed by the Kenilworth Community Church CIO Trustees, the church Elders and endorsed by church Members' meetings that the church would work with Mission Housing to assist the funding of the housing for Adrian Hodder, the newly appointed Full-time Elder, together with his wife, Pippa and their family.

During the summer of 2021, the arrangements with Mission Housing were finalised, such that ownership of a house (and costs) could be shared between Mission Housing and Adrian and Pippa Hodder. The funding model comprises:

- a. Part ownership by Adrian and Pippa Hodder, funded by capital and mortgage
- b. Part ownership by Mission Housing, funded by loans to the charity as provided by individuals and Kenilworth Community Church (with a possible additional contribution from Mission Housing funds)

Of the Mission Housing element, £49,300 was raised by the church. This sum was provided as a Loan to Mission Housing (under a formal Loan Agreement, signed by two Trustees). An additional sum of over £150,000 was raised and provided to the charity as loans by individuals (primarily Members of Kenilworth Community Church).

The shared ownership arrangement includes flexibility, termed 'staircasing', such that Adrian and Pippa Hodder have the option to pay sums to Mission Housing to progressively increase their share of the property ownership. Also included, are a one-off and regular (monthly) fees payable to Mission Housing that address their administration costs relating to the funding provided to Adrian and Pippa Hodder together with management of the associated loans/finances. It was agreed by the Trustees that Kenilworth Community Church pays these fees to Mission Housing.

Completion of these arrangements and provision of these significant sums matched the requirements for Adrian and Pippa Hodder and enabled them to buy their house at Martin Drive, Kenilworth. They moved in during October 2021, ready to commence ministry on 1 November.

All of the above arrangements and significant funds were very much answers to prayer, hard work in putting all the arrangements together and much generous giving, pledging and loans. We are very thankful to the Lord for all of this.

2.4.2 Meetings

Sunday services form a key part of how we meet together, welcome others to join and reach out to folks in the community to come along and find out about Christ and His saving gospel message. Shortly before this reporting period, the country was in 'lockdown' and the church buildings at URC Abbey Hill were closed, such that it was not possible to meet together for Sunday services in the usual way. So, the priority during the summer of 2021 was to re-establish the 'usual' pattern of meetings and fellowship.

During the 'covid period', some reduction in attendance had occurred. However, many continued and some new people came to join as Members during this period.

During the period 1 May to 31 October 2021, a full-time Elder was not in post such that the duties normally undertaken by the full-time Elder were undertaken by the remaining Elders. James Murkett (Chair of Elders) took on a larger share of these duties, and the church has formally recorded its thanks for this hard work.

Details of church meetings and other activities have been reported to the church Members at regular Members' Meetings, and include the following:

- ***Children and Young People/Teenagers***

Activities were already in operation and these have continued and developed with:

Sunday Clubs: spanning school Year 1 to teenagers

Scramblers: a new venture started for pre-school children

One-off 'bonfire night' for all young people

- ***Adult Ministries***

Homegroups— these had already been established and were continued, to provide a means of care and support to individuals together with provision for study/teaching. Following the disruptions of the 'covid period', additional effort was made to re-establish these meetings and to encourage folks to join up with these.

An additional 'homegroup' was established that met in the church hall on a Friday morning. This enhanced access to a group for elderly, disabled folk, and others not suited to evening meetings in homes.

Regular meetings (generally monthly) have also been held for prayer and consideration of needs within Kenilworth and also in other areas throughout the world, both within churches and in other situations.

- **Mission, Outreach and Support**

- Mission Support Fund

This was used to provide the following gifts/support:

- TeachBeyond (Peter and Katie Myers) as relating to Christians engaged in education in many challenging countries around the world: £400 was given.

It was also recognised that additional organisations/individuals should be sought out for support, in line with the policy and procedures set out in the Kenilworth Community Church Mission Support Fund policy.

- A Practical Care Support Fund was set up, although no payments were made from this fund within the reporting period.
 - Support has been provided to elderly, disabled, etc, folk who have needed shopping and other help.
 - Pastoral support has been provided to those with church connections, and as requested.
 - Pastoral support was provided to a refugee family, accommodated locally by the Home Office and who came to attend church regularly.
 - The first funeral was held at Kenilworth Community Church in November 2021, and was for an elderly house-bound lady. The family greatly appreciated the support from the church. Since then, one family member has regularly attended a Homegroup and Bible studies, some services, and is now increasing their contribution to the church family.
 - Additional gifts:
 - Carriers of Hope: a local charity supporting refugees and others: £380 (from a specific collection)
 - Slavic Gospel Association: supporting churches and pastor training in eastern Europe and Asia: £375 (from preaching gifts re-allocated at the request of the preacher, and authorised by the Trustees)

It is confirmed that the relevant gifts were made in compliance with the Mission Support Fund policy (where applicable) and also in compliance with the charitable objectives as set out in Section 2.1 of this report.

- **Administration and Ministry**

During this period, administration duties have been undertaken by the Elders together with the Deacon.

Ministry support has included:

- The Music Team.
 - The 'Tech Team' (including sound)
 - The Youth Ministry team

2.4.3 Membership

Church membership (as defined in the *Kenilworth Community Church Members' Handbook*) totalled **26** on 31 March 2022.

2.4.4 Church Leadership

The Elders serving for the period of this report are synonymous with the Trustees as listed in this report (with the sole exception of Maro Uliana, who was an Elder only during this reporting period). Their role is the overall leadership of the church. They are especially responsible for the ordering of gatherings for worship on the Lord's Day and other occasions for prayer, fellowship and ministry. They also have the responsibility to ensure proper church discipline according to the Biblical pattern.

During the period 1 to 30 April 2021, Marco Uliana (not a Trustee at this time) was in full-time paid employment.

During the period 1 November 2021 to 31 March 2022, Adrian Hodder, both a Trustee and Elder, was in full-time employment.

Kenilworth Community Church CIO had no other employees during this reporting period.

2.4.5 Property/Accommodation

During the report period, the Kenilworth Community Church CIO has not had ownership of any property. Larger meetings have been held at URC Abbey Hill, Kenilworth, using both the church building and associated halls. Some meetings were also held at a local community centre: The Kenilworth Centre. Where appropriate, other meetings have been held in member's homes. These accommodation arrangements are suitable for current needs, together with likely requirements for the coming year. There are no current plans to acquire property.

2.5 Future Plans and Objectives

2.5.1 Review and Planning

The growth and development of the Kenilworth Community Church CIO and its activities are kept constantly under review by the Elders, and also by those leaders with responsibilities for the Sunday Clubs, Homegroups, etc. Regular meetings are held to monitor activities and confirm continued compliance with the objectives and policies of the church. Wider meetings, open to all church Members and others are held at least quarterly to review progress and assist with forward planning.

2.5.2 Ministry

The Full-time Elders worked hard during the report period, to meet the demands of a growing membership and congregation, and also to develop systems for the new church CIO and undertake much of the necessary administration and coordination.

Support was provided by the Deacon (John Whittle) acting as Treasurer and providing assistance with general administration.

As outlined in Section 2.4.2, a Mission Policy is in place and operational. This promotes and provides a framework for giving and support to organisations (and possibly individuals) which undertake works that are fully compatible with the Objectives of Kenilworth Community Church CIO, as set out in this report. Further progress is planned to increase the giving from this fund to appropriate organisations (and possibly individuals).

A Practical Care Support Fund is in place. Currently, this is to operate on a relatively small scale, and at the discretion of the Elders/Trustees. For future consideration, a pastoral care policy has been drafted, although this remains to be finalised.

2.6 Financial Review

2.6.1 Overview

This report covers the 12 months to 31 March 2022 and is the third period of operation for Kenilworth Community Church CIO. The financial situation has remained sound during this period, with income above expenditure and more than adequate reserves. A statement of financial activities is set out in Section 3.1.

2.6.2 Income

As recorded in Section 3.5 Analysis of Income and Expenditure, regular giving (over the report period) has significantly exceeded the expenditure for the same period, with a surplus in income of £19,644 over expenditure for the period. It is thanks to the Lord's provision that there was no fall in income for the church carrying over from the previous pandemic, lockdowns etc.

2.6.3 Expenditure

Expenditure for the period was below the expected budget predictions and also well below income levels, as outlined above. The lower than expected expenditure was largely due to the six-month period that the church was without a full-time Elder, and so was without the associated salary expenditure. Expenditure has been carefully monitored by the Treasurer, and has related to items necessary for the charity to fulfill its objectives, as set out in Section 2.1.

2.6.4 Loans

A large sum of £49,300 was loaned to Mission Housing during the report period. This sum was exactly balanced by gifts as specifically made for the purpose of this loan. Hence, the loan has no overall impact on the overall financial position of Kenilworth Community Church. As outlined in Section 2.4.2, the loan was made to a charitable organisation, which operates in compliance with the Objects of the Charity of Kenilworth Community Church, and duly arranged via a written Loan Agreement signed by more than one Trustee.

2.6.5 Reserves Policy

The surplus in income over expenditure for the period has permitted an increase in total funds from £39,183 to £58,828 over the period. A reserve of £16,000 has been agreed; this provides for 3 to 4 months of operation.

2.6.5 Restricted Funds and Endowment Funds

The large sum of £49,300 loaned to Mission Housing (as outlined in Section 2.6.4) was made from a Restricted Fund, set up specifically for this purpose. Income and outgoings balance, such that this fund is now zero.

The gift of £380 was made from a Restricted Fund to Carriers of Hope; the fund was set up specifically for this purpose. Income exceeds outgoings by £38, such that this outstanding sum is to be paid in the following financial period in compliance with the requirements of this fund.

There are no Endowment Funds.

2.6.6 Funds Held on Behalf of Others

There are no funds held as custodian trustee or on behalf of other organisations.

2.7 Risk Statement

As a Christian Church, the Officers try to be faithful in committing all developments, decisions and issues of Church life to the guidance and providence of God. Nonetheless, particular attention has been given to developing clear policies to ensure compliance in Safeguarding Children and Vulnerable Adults, Food Hygiene, and the implications of the Disability Discrimination Act 1995 and associated Equality Act 2010.

Immediately prior to this report period, risk assessments and “Covid-19 secure” procedures had been withdrawn by the Government. Notwithstanding this, certain procedures were maintained for a period to promote the safety and wellbeing of more vulnerable folk, and to allay potential fears and concerns.

Preparation of budgets has been followed by careful monitoring through regular (monthly) review by the Treasurer/Deacon and regular reporting to the Trustees/Elders to ensure sufficient resources in the event of adverse financial conditions. A Reserves Policy is in place and identifies the financial needs of the Trust in the event of a financial crisis and this is kept under annual review to ensure that it matches the changing needs of the Church.

Following the ‘covid period’, the national financial situations and peoples’ incomes etc remain relatively uncertain. In case of a significant reduction in giving/income, the associated risks are mitigated by regular and frequent monitoring of the church’s finances.

2.8 Going Concern Considerations

In the context of the above, and also with reference to the reserves policy and financial review, it is noted that the church funds are in credit and that trends of income and expenditure are remaining in balance. On this basis, it is considered that the church and its charitable functions are able to continue as a going concern for the foreseeable future (ie. at least the next 12 months) in accordance with the guidance published in the Charities Commission for England and Wales (October 2019) *Charities SORP- FRS 102*.

2.9 Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

We are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011 and follow the principles in the new edition of the Charity Governance Code'.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

APPROVAL

This Trustees Report was approved by the Trustees on Date: 18/12/2022

This Trustees Report is signed on behalf of the Trustees.



Date: 19/12/2022

Jonathan W E Wright

3. FINANCIAL STATEMENTS AND NOTES - For The Year Ended 31 March 2022

3.1 Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£58,607	£49,718	—	£108,326	£62,042
Income from charitable activities	—	—	—	—	—
Other income	—	—	—	—	—
Total income	£58,607	£49,718	—	£108,326	£62,042
Expenditure on:					
Expenditure on charitable activities	£38,765	£49,680	—	£88,445	£46,577
Other expenditure	£236	—	—	£236	—
Total expenditure	£39,001	£49,680	—	£88,681	£46,577
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	£19,605	£38	—	£19,644	£15,464
Transfers					
Gross transfers between funds - in	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	£19,605	£38	—	£19,644	£15,464
Total funds brought forward	£39,183	—	—	£39,183	£23,718
Total funds carried forward	£58,789	£38	—	£58,828	£39,183
Represented by					
Unrestricted					
General fund	£58,789	—	—	£58,789	£39,183
Restricted					
A Hodder Mission Housing	—	—	—	—	—
Gift to Carriers of Hope	—	£38	—	£38	—
Gifts to Uliana Family	—	—	—	—	—

3.2 Balance Sheet

Class and code Description	This year	Last year
Current assets		
6501 Bank Current Account		£58,828 £39,183
Total Current assets		£58,828 £39,183
Reserves		
Excess / (deficit) to date		£19,644 £15,464
Starting balances		£39,183 £23,718
Total Reserves		£58,828 £39,183
Represented by funds		
Unrestricted		£58,789 £39,183
Designated		— —
Restricted		£38 —
Endowment		— —
Total		£58,828 £39,183

3.3 Statement of Assets and Liabilities

Class and code	Description	This year	Last year	
Current assets				
6501	Bank Current Account		£58,828	£39,183
	Total Current assets		£58,828	£39,183
Reserves				
	Excess / (deficit) to date		£19,644	£15,464
	Starting balances		£39,183	£23,718
	Total Reserves		£58,828	£39,183
	Represented by funds			
	Unrestricted		£58,789	£39,183
	Designated		—	—
	Restricted		£38	—
	Endowment		—	—
	Total		£58,828	£39,183

3.4 Fund Movement by Type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals
Closing							
A-Hodder Mission Housing							
Restricted		—	£49,300	£49,300	—	—	—
	Sub-total	—	£49,300	£49,300	—	—	—
Gift to Carriers of Hope							
Restricted		—	£418	£380	—	—	£38
	Sub-total	—	£418	£380	—	—	£38
General - General fund							
Unrestricted		£39,183	£58,607	£39,001	—	—	£58,789
	Sub-total for General	£39,183	£58,607	£39,001	—	—	£58,789
	Grand total	£39,183	£108,326	£88,681	—	—	£58,828

3.5 Analysis of Income and Expenditure

		Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
INCOME AND ENDOWMENTS							
	Donations and legacies						
0110 - Giving - Offerings (cash/cheque)		—	—	—	—	—	—
0111 - Giving - Regular (direct to bank)		£47,570	—	—	—	£47,570	£46,480
0112 - Giving - Identified as One-Off		£695	—	—	—	£695	—
0202 - Giving - Gifts to Uliana Family		—	—	—	—	—	£2,300
0204 - Giving-A Hodder Mission Housing		—	—	£39,750	—	£39,750	—
0205 - Gifts to Carriers of Hope		—	—	£335	—	£335	—
0301 - Gift Aid Recovered		£10,341	—	£9,633	—	£19,975	£13,262
	Total	£58,607	—	£49,718	—	£108,326	£62,042
	Other income						
0501 - KCC001 CAF Interest		—	—	—	—	—	—
	Total	—	—	—	—	—	—
	INCOME TOTAL	£58,607	—	£49,718	—	£108,326	£62,042

						Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year	
EXPENDITURE							
	Expenditure on charitable activities						
2001 - Major Items	—	—	—	—	—	—	
2010 - Rent	£4,400	—	—	—	£4,400	£4,250	
2440 - Expenses - Catering food & drink	£214	—	—	—	£214	—	
2455 - Child Protection Fees	£149	—	—	—	£149	£50	
2460 - Training	£50	—	—	—	£50	£196	
2465 - Printing/Stationary: Admin	£82	—	—	—	£82	£45	
2470 - Music - copyright etc Fees	£621	—	—	—	£621	£695	
2475 - Computer - Software: Admin	£474	—	—	—	£474	£743	
2476 - Computor Software: Worship etc	—	—	—	—	—	£173	
2500 - Children & Youth Work	£395	—	—	—	£395	£48	
2539 - Outreach/Pastoral refreshments	£4	—	—	—	£4	—	
2540 - Outreach - materials	£263	—	—	—	£263	£10	
2541 - Outreach - Events	£60	—	—	—	£60	—	
2542 - Outreach - visiting speaker fee	£618	—	—	—	£618	£150	
2545 - Discipling - Homegroup: materials	£32	—	—	—	£32	£54	
2547 - Outreach - Gift to Uliana Family	—	—	—	—	—	£2,762	
2548 - Outreach - Gift to Other Churches	—	—	—	—	—	£750	
2549 - Outrteach: Gifts to Uliana family	£5,285	—	—	—	£5,285	—	
2550 - Special Services	£63	—	—	—	£63	—	
2551 - Worship Service: kit/consumables	£22	—	—	—	£22	—	
2552 - Outreach: Practical Care	£35	—	—	—	£35	—	
2553 - Outreach Gift to Carriers of Hope	—	—	£380	—	£380	—	
2554 - Outreach-Gift to Slavic Gospel Ass	£375	—	—	—	£375	—	
2556 - Outreach - Mission Support Fund	£400	—	—	—	£400	—	
2650 - Equipment – general	£74	—	—	—	£74	—	
2651 - Equipment – computer	£1,139	—	—	—	£1,139	—	
2652 - Admin Items	—	—	—	—	—	—	
2653 - Admin - Subscription Fees	£40	—	—	—	£40	—	
2654 - Admin - Fees to accountants	£250	—	—	—	£250	£290	
2655 - Admin – Insurance	£217	—	—	—	£217	£219	
2656 - Admin - Bank Fees	£101	—	—	—	£101	£69	
2701 – Sunday Visitng Speaker Fees	£168	—	—	—	£168	—	
3001 - Elders – Salary	£12,845	—	—	—	£12,845	£25,684	
3002 - Elders - Employers NI	—	—	—	—	—	—	
3003 - Elders - Pension	£1,942	—	—	—	£1,942	—	
3004 - Elders - HMRC PAYE	£4,073	—	—	—	£4,073	£8,978	
3010 - Elders - Conference Fees	£10	—	—	—	£10	—	
3011 - Elders - Phone	£32	—	—	—	£32	—	
3012 - Elders - Book allowance	£35	—	—	—	£35	—	
3013 - Elders - Accommodation	—	—	£49,300	—	£49,300	£780	
3014 - Elders - Recruitment	£360	—	—	—	£360	£625	
3015 - Elders - One-Off Expenses	£2,718	—	—	—	£2,718	—	
3016 - EldersMission Housing finance fee	£1,136	—	—	—	£1,136	—	
3017 - Elders Mileage Pastoral	£42	—	—	—	£42	—	
3018 - Elders Mileage KCC Meeting	£26	—	—	—	£26	—	
3019 - Elders Mileage - Conference	—	—	—	—	—	—	
Total	£38,765	—	£49,680	—	£88,445	£46,577	
	Other expenditure						
2657 Bank Refund of incorrect payment	£236	—	—	—	£236	—	
Total	£236	—	—	—	£236	—	
EXPENDITURE TOTAL	£39,001	—	£49,680	—	£88,681	£46,577	
GRAND TOTAL	£19,605	—	£38	—	£19,644	£15,464	

3.6 Trustee Remuneration

As itemised above (Ref. 3001) the only salary expenditure for the period was only £12,845. Of this, £10,703 was paid to Adrian Hodder (5 months salary: November 2021 to March 2022). This relates to his Full-time Elder position. The remainder relates to the salary payment to Marco Uliana for the month of April 2021 (he was not a Trustee at this time).

Adrian Hodder holds a personal pension. Kenilworth Community Church CIO has paid employer contributions into these schemes. No other benefits are paid.

The above remuneration are payments for working in the capacity as Full-time Elder. No payment has been provided for serving as a Trustee. The above payments are permitted by the charity's governing document.

During the report period, the Trustees received the following expenses:

Jonathan Wright	£1,198.37
Wayne Harris	£110.091
Adrian Hodder	£3,093.86*

*Includes relocation/moving expenses,

During the report period, relatives of the Trustees received the following expenses:

Helen Murphy	£169.58
Eve Murkett	£474.26

The foregoing expenses were checked, authorised and paid independently of the above named/related Trustees by the church Treasurer and a separate Trustee (ie. not the recipient), and are certified as necessary for the purposes of the charity and essential for the specific tasks in hand. The expenses are included in the statements of expenditure as presented in Sections 3.1 to 3.5.

There are no other payments to Trustees or related parties.

4. ISSUES RELATING TO CHARITY COMMISSION ANNUAL RETURN QUESTIONS

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.1	Q4	Serious Incidents	There are no serious incidents that require reporting to the Charity Commission for England and Wales.
4.2	Q5	Fundraising	The charity raises funds by means of gifts and donations.
4.3	Q6	Professional fundraisers	No professional fundraiser was used during this report period.
4.4	Q8	Commercial Participators	The charity does not work in partnership with commercial organisations.
4.5	Q10	Grants	During this report period, the charity has not made or received any grants.
4.6	Q11	Central Government/Local Authority: Contracts	During this report period, the charity has not been party to any contracts with Central Government or any local authority.
4.7	Q14	Central Government/Local Authority: Grants	During this report period, the charity has not received any grants from Central Government or any local authority.
4.8	Q17	Foreign Income	During this report period, no income was received from outside the UK.
4.9	Q20	Operational Areas	During this report period, there were no operations outside England and Wales.
4.10	Q23	Payment of monies outside England and Wales	During this report period, no monies were transferred to areas outside England and Wales.
4.11	Q27	Trading subsidiaries	The charity has no trading subsidiaries.
4.12	Q29	Remuneration of Trustees	Yes – one Trustee is a salaried employee of the charity, as detailed in Section 3.6.
4.13	Q30	Paid Trustees: additional details	The salaried Trustee is paid for providing essential work for the charity. No payment has been given for being a Trustee.
4.14	Q31	Transfer from Trustee to employed status	During this report period, no Trustee resigned to become an employee of the charity.
4.15	Q32	Employee benefits above £60,000	During this report period, no employee received total employee benefits of £60,000 or above.
4.16	Q34	Employee benefits	Total employee benefits for this reporting period: £12,845 (refer to Section 3.6.)

** Ref No. relates to Charity Commission for England and Wales Annual Return Questions Part A*

Table continues on the following page.

	Ref*	Item	Response by Charity
4.17	Q35	Volunteers	Approximately 25 volunteers (excluding Trustees) assisted the charity on a regular and managed basis during the reporting period. Additional volunteers also provided assistance on an ad hoc basis.
4.18	Q36	Review of financial controls	The financial controls (budget and management were reviewed regularly during the reporting period, in compliance with the charity governing document.
4.19	Q37	DBS checks	Current DBS checks are in place for the relevant volunteers.

** Ref No. relates to Charity Commission for England and Wales Annual Return Questions Part A*

APPENDIX I

REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

Accounts for the year ended 31st March 2022

Respective responsibilities of the Trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts and they consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 26th January 2023

Signed:



Stephen Hendy

Accounts



KENILWORTH
COMMUNITY CHURCH

Registered Charity No. 1183535

Kenilworth Community Church CIO

Period 1 April 2020 to 31 March 2021

Annual Report and Return

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APPENDIX I - REPORT OF THE INDEPENDENT EXAMINER OF THE ACCOUNTS

1. CHARITY INFORMATION

Trustees (as of 31/03/2021)	Jonathan William Emlyn Wright (Elder and Chair) Keith Alexander Murphy (Elder) Peter John Bingham (Elder) James Rhys Murkett (Elder) Marco Antonio Uliana (Elder) Wayne Richard Harris (Elder)
Full-time Elder (as of 31/03/2021)	Marco Antonio Uliana (Elder)
Salaried Staff (as of 31/03/2021)	Marco Antonio Uliana (Elder)
Church Officers (Voluntary) (as of 31/03/2021)	Brian Richards (Deacon) John Harry Whittle (Deacon & Treasurer: from January 2021 also providing part-time administration)
Governing Document	Kenilworth Community Church Constitution (as prepared by Edward Connor Solicitors – registered with the Charity Commission on 22 May 2019)
Charity Registration No.	1183535
Registered Office Address	12 Thornby Avenue Kenilworth Warwickshire CV8 2DT
Independent Examiner of Accounts	Data Developments Creative Industries Centre Wolverhampton Science Park Glaisher Drive Wolverhampton WV10 9TG
Banker	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

Note:

The above-listed Trustees remain unchanged from the previous year. However, Marco Antonio Uliana resigned as Trustee at the end of this reporting period, namely on 31 March 2021.

2. REPORT OF THE TRUSTEES - For The Year Ended 31 March 2021

The Trustees have pleasure in submitting the Report and Accounts for the year to 31 March 2021. The report has been prepared in compliance with the guidance published in the Charities Commission of England and Wales (October 2019) *Charities Statement of Recommended Practice (SORP) - FRS 102* published by the Chartered Institute of Public Finance and Accountancy.

2.1 Objects of the Charity

- The advancement of the Christian faith in accordance with the basis of faith, primarily, but not exclusively, within Kenilworth and the surrounding neighbourhood; and
- Such other charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time.

2.2 Registration of this Charitable Incorporated Organisation (CIO)

The Charity - Kenilworth Community Church CIO, was registered with the Charity Commission of England and Wales (Registered Charity No. 1183535) on 22 May 2019.

2.3 Government

Details of the government of the charity are set out in the Kenilworth Community Church Constitution, as certified to be the Constitution adopted by members of Kenilworth Community Church CIO.

In accordance with the Constitution, the following Trustees have served for the period of this report:

Jonathan William Emlyn Wright (Elder and Chair)
Keith Alexander Murphy (Elder)
Peter John Bingham (Elder)
James Rhys Murkett (Elder)
Marco Antonio Uliana (Full-time Elder) - see also below
Wayne Richard Harris (Elder)

The above-listed Trustees served for the period of this report, however, as outlined on page 1, Marco Antonio Uliana resigned as Trustee on 31 March 2021.

2.4 Review of Activities

In planning and undertaking activities of Kenilworth Community Church CIO, the Trustees have had regard to the guidance on public benefit issued by the Charity Commission and to the Objects of the Charity.

2.4.1 The Unexpected: Covid-19 and Leadership Changes

After less than a year of independent operation, the Covid-19 pandemic arrived and along with the rest of the community, Kenilworth Community Church CIO was affected and had to adjust to lockdowns and the major disruption that has affected all. But, in God's grace and provision, the church has continued to adapt and to move forward.

Also during this time, it became apparent that our full-time (employed) Elder, Marco Uliana, considered it right to step aside from the leadership. This decision involved much thought and prayer over the year. In part, the decision was influenced by (unforeseen) personal financial issues and the high housing costs in Kenilworth. At the end of this reporting period, Marco resigned as Trustee, and was due to step down from Eldership duties after Easter 2021. Again, the Lord has looked after the fellowship and Marco (with his family) during this period.

As a matter of formal record, the Trustees and the church family have expressed their thanks to Marco for his service to the church, and to his family for their support. In particular, Marco made significant contributions in establishing the church on sound Bible-based principles.

The following church activities took place during these unexpected challenges, and there is reference to many interruptions, adaptations, and trying new ways of doing things.

2.4.2 Meetings

Sunday services form a key part of how we meet together, welcome others to join and reach out to folks in the community to come along and find out about Christ and His saving gospel message. However, at the start of this reporting period, the country was in 'lockdown' and the church buildings at URC Abbey Hill were closed, such that it was not possible to meet together for Sunday services in the usual way. Our services moved online. Zoom was used, in conjunction with advertising on our church web-site and personal invitations for visitors to find us and join our services. Use of Zoom enabled folks to meet, chat, pray and encourage each other in smaller groups after the service – seeking to make Sundays as interactive and inclusive as possible within the limitations of an online format.

During the summer period, with the improved national situation, church services resumed at URC Abbey Hill, and it was wonderful to be together again. Zoom was continued with live-streaming of the services, so that folks unable to come along (due to health issues or other requirements to isolate) could also join in. Likewise, use was made of the nearby park, with much space to meet up, encourage one another and maintain social-distancing. All was done in compliance with detailed risk assessment, compliant with a 'covid-secure' setting and also to fit with the requirements of URC Abbey Hill and be compatible with government guidance/regulations.

Unfortunately, services again had to cease temporarily and move to an online-only format during the intermittent November 2020-March 2021 'lockdown' periods.

The various disruptions were unhelpful in encouraging visitors to 'drop in' and for those with poorer health to come out. During this period, some reduction in attendance occurred. However, many continued and some new people came to join as Members during this period.

Details of church meetings and other activities have been reported to the church Members at regular Members' Meetings, and include the following:

- ***Children and Young People/Teenagers***

Activities were already in operation and these have continued and developed with:

Sunday Clubs:

Explorers	Years 1 - 6
Pathfinders	Years 7 - 9
Pioneers	Years 10+ and teenagers

At various times, these moved online with a Zoom format. Also, opportunities were taken to hold some out-door events.

- ***Adult Ministries***

Homegroups and Journey Groups – these had already been established and were continued, to provide a means of care and support to individuals together with provision for study/teaching. For most of the period, these were online in a Zoom format. This also enabled folk to be in contact with each other in the church family, so folks could look out for each other in case of illness or other support was needed.

During the first (more intensive) 'lockdown' online 'Zoom Café' provided daily (Monday to Friday) opportunities to meet, pray, look at the Bible and encourage/support one another. This was of particular benefit to elderly folk, some living alone, to combat potential isolation during this period.

Regular meetings (generally monthly) have also been held for prayer and consideration of needs within Kenilworth and also in other areas throughout the world, both within churches and in other situations. For much of the year, these also move online with a Zoom format. One benefit of this, was the opportunity to periodically join with neighbouring churches for a larger online prayer meeting.

- ***Mission, Outreach and Support***

To date, these works have been largely undertaken by individual Members and Officers of the church and have included the following:

- Preparation of a Missions Policy: to promote and provide a framework in this area.
- Provision of a Mission Support Fund alongside the above policy
- Provision of a Practical Care Support Fund together with the initial development of a supporting care framework
- Support has been provided to elderly, disabled, etc, folk who have needed shopping and other help.
- Pastoral support has been provided to those with church connections, and as requested.

- **Administration and Ministry**

During this period, administration duties have been undertaken by the Elders together with the Deacons.

Ministry support has included:

- The Music Team – which has developed a library of video recordings, for use online and within live Church services.
- The Sound Team – now probably regarded as the ‘Tech Team’ following the development of all things online

2.4.3 Membership

Church membership (as defined in the *Kenilworth Community Church Members’ Handbook*) totalled **29** on 31 March 2021.

2.4.4 Church Leadership

The Elders serving for the period of this report are synonymous with the Trustees as listed in this report. Their role is the overall leadership of the church. They are especially responsible for the ordering of gatherings for worship on the Lord’s Day and other occasions for prayer, fellowship and ministry. They also have the responsibility to ensure proper church discipline according to the Biblical pattern.

One of the Trustees (and Elder) was in full-time paid employment, namely Marco Uliana. This extended throughout the reporting period, although as outlined in Section 2.4.1, he indicated a wish to step down, as accepted by the remaining Trustees and Elders. Hence, prayer and thought was given to seeking a replacement full-time Elder, and a full recruitment process was embarked upon.

2.4.5 Property/Accommodation

During the report period, the Kenilworth Community Church CIO has not had ownership of any property. Larger meetings have been held at URC Abbey Hill, Kenilworth, using both the church building and associated halls. Where appropriate, other meetings have been held in member’s homes (as possible only for very limited periods during this period). These accommodation arrangements are suitable for current needs, together with likely requirements for the coming year. There are no current plans to acquire property.

2.5 Future Plans and Objectives

2.5.1 Review and Planning

The growth and development of the Kenilworth Community Church CIO and its activities are kept constantly under review by the Elders, and also by those leaders with responsibilities for the Sunday Clubs, Homegroups, Journey Groups etc. Regular meetings are held to monitor activities and confirm continued compliance with the objectives and policies of the church. Wider meetings, open to all church Members and others are held at least quarterly to review progress and assist with forward planning.

2.5.2 Ministry

The Full-time Elder has worked hard during the report period, to meet the demands of a growing membership and congregation, and also to develop systems for the new church CIO and undertake much of the necessary administration and coordination. A need for assistance with administration functions had been identified and

was addressed from January 2021 with the appointment of John Whittle to carry out church administration functions (in addition to other roles). The budget for 2021/22 was also configured to include a salary for a part-time church administrator, although currently the post remains voluntary and unpaid.

As outlined in the previous section, a Mission Policy has been prepared, to promote and provide a framework for giving and support to organisations (and possibly individuals) which undertake works that are fully compatible with the Objectives of Kenilworth Community Church CIO, as set out in this report. The Missions Policy has been confirmed and adopted, although to date mission projects remain to be identified for the allocation of funds.

Likewise, a pastoral care policy has been drafted, although this remains to be finalised. To date, a fund has been allocated for practical care and support, although no calls on the fund have yet been made.

2.6 Financial Review

2.6.1 Overview

This report covers the 12 months to 31 March 2021 and is the second period of operation for Kenilworth Community Church CIO. The financial situation has remained sound during this period, with income above expenditure and more than adequate reserves. A statement of financial activities is set out in Section 3.1.

2.6.2 Income

As recorded in Section 3.5 Analysis of Income and Expenditure, regular giving (over the report period) has significantly exceeded the expenditure for the same period, with a surplus in income of £15,464 over expenditure for the period. It is thanks to the Lord's provision that there was no fall in income for the church resulting from the pandemic, lockdowns etc.

2.6.3 Expenditure

Expenditure for the period was below the expected budget predictions and also well below income levels, as outlined above. The lower than expected expenditure was largely due to the effects of 'lockdown', with reduced activities and URC's kind decision only to charge rental for periods of actual use of church buildings. Expenditure has been carefully monitored by the Treasurer, and has related to items necessary for the charity to fulfill its objectives, as set out in Section 2.1.

2.6.4 Reserves Policy

The surplus in income over expenditure for the period has permitted an increase in total funds from £23,718 to £39,183 over the period. A reserve of £16,000 has been agreed; this provides for 3 to 4 months of operation.

2.6.5 Restricted Funds and Endowment Funds

As outlined in Section 2.4.1, Marco Uliana's decision was, in part, influenced by unexpected personal financial issues together with the relatively high living costs of being resident in Kenilworth. A number of generous folks offered financial gifts to assist Marco Uliana in his biblical studies course as directed towards future ministries (and associated living costs): this was noted to be compatible with the charitable aims of Kenilworth Community Church. Hence a Restricted Fund was set up to receive and forward such donations. Expenditure was made from this Restricted Fund during the report period in compliance with the requirements of that

fund and as authorised by a Trustee (other than the recipient). During the reporting period, all funds received were passed on, such that the Restricted Fund value was zero at 31 March 2021.

There are no Endowment Funds.

2.6.6 Funds Held on Behalf of Others

There are no funds held as custodian trustee or on behalf of other organisations.

2.7 Risk Statement

As a Christian Church, the Officers try to be faithful in committing all developments, decisions and issues of Church life to the guidance and providence of God. Nonetheless, particular attention has been given to developing clear policies to ensure compliance in Safeguarding Children and Vulnerable Adults, Food Hygiene, and the implications of the Disability Discrimination Act 1995 and associated Equality Act 2010. In addition, risk assessments and "Covid-19 secure" procedures have been prepared on a timely basis in compliance with the requirements of the Coronavirus Act 2020 and associated published government guidance (as applicable to the area of church operations).

Preparation of budgets has been followed by careful monitoring through regular (monthly) review by the Treasurer/Deacon and regular reporting to the Trustees/Elders to ensure sufficient resources in the event of adverse financial conditions. A Reserves Policy is in place and identifies the financial needs of the Trust in the event of a financial crisis and this is kept under annual review to ensure that it matches the changing needs of the Church.

To date, the Coronavirus and associated restrictions/effects has not had a detrimental effect on the finances of Kenilworth Community Church CIO. Although there have been significant constraints to operational aspects, new ways have been found to undertake the core functions of the church and its charitable functions, with much use of online/streaming of services and meetings etc. It is appreciated that as the coronavirus and associated restrictions/effects continue to change, the associated risks are mitigated by regular and frequent monitoring of the restrictions, guidance and associated church risk assessments/procedures together with implications for operations and finances.

2.8 Going Concern Considerations

In the context of the above, and also with reference to the reserves policy and financial review, it is noted that the church funds are in credit and that trends of income and expenditure are remaining in balance. On this basis, it is considered that the church and its charitable functions are able to continue as a going concern for the foreseeable future (ie. at least the next 12 months) in accordance with the guidance published in the Charities Commission for England and Wales (October 2019) *Charities SORP- FRS 102*.

2.9 Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

We are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011 and follow the principles in the new edition of the Charity Governance Code'.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

APPROVAL

This Trustees Report was approved by the Trustees on Date:

This Trustees Report is signed on behalf of the Trustees. Date:
Jonathan W E Wright

3. FINANCIAL STATEMENTS AND NOTES - For The Year Ended 31 March 2021

3.1 Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	£59,280	£2,762	—	£62,042	£36,631
Total income	£59,280	£2,762	—	£62,042	£36,631
Expenditure on:					
Expenditure on charitable activities	£43,815	£2,762	—	£46,577	£12,912
Other expenditure	—	—	—	—	—
Total expenditure	£43,815	£2,762	—	£46,577	£12,912
Net income / (expenditure) resources before transfer	£15,464	—	—	£15,464	£23,718
Transfers					
Gross transfers between funds - in	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	£15,464	—	—	£15,464	£23,718
Total funds brought forward	£23,718	—	—	£23,718	—
Total funds carried forward	£39,183	—	—	£39,183	£23,718
Represented by					
Unrestricted					
General fund	£39,183	—	—	£39,183	£23,718
Restricted					
2019 Christmas Gift: M Ettrick	—	—	—	—	—
Gifts to Uliana Family	—	—	—	—	—

3.2 Balance Sheet

Class and code	Description	This year	Last year
Current assets			
6501	Bank Current Account	£39,183	£23,718
	Total Current assets	£39,183	£23,718
Reserves			
	Excess / (deficit) to date	£15,464	£23,718
	Starting balances	£23,718	—
	Total Reserves	£39,183	£23,718
	Represented by funds		
	Unrestricted	£39,183	£23,718
	Designated	—	—
	Restricted	—	—
	Endowment	—	—
	Total	£39,183	£23,718

3.3 Statement of Assets and Liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank Current Account -	£39,183	—	—	—	£39,183	£23,718
Totals	£39,183	—	—	—	£39,183	£23,718
Grand total	£39,183	—	—	—	£39,183	£23,718

3.4 Fund Movement by Type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Gift-U - Gifts to Uliana Fami						
Restricted	—	£2,762	£2,762	—	—	—
Sub-total for Gift-U	—	£2,762	£2,762	—	—	—
General - General fund						
Unrestricted	£23,718	£59,280	£43,815	—	—	£39,183
Sub-total for General	£23,718	£59,280	£43,815	—	—	£39,183
Grand total	£23,718	£62,042	£46,577	—	—	£39,183

3.5 Analysis of Income and Expenditure

						Total
	Unrestricted	Designated	Restricted	Endowment	This year	Last Year
INCOME AND ENDOWMENTS						
	Donations and legacies					
0110 - Giving - Offerings (placed in box)	—	—	—	—	—	£1,238
0111 - Giving - Regular (direct to bank)	£46,480	—	—	—	£46,480	£16,790
0112 - Giving - Identified as One-Off	—	—	—	—	—	£18,218
0201 - Giving - 2019 Christmas Gift: M Ettrick	—	—	—	—	—	£385
0202 - Giving - Gifts to Uliana Family	—	—	£2,300	—	£2,300	—
0301 - Gift Aid Recovered	£12,800	—	£462	—	£13,262	—
Total	£59,280	—	£2,762	—	£62,042	£36,631
INCOME TOTAL	£59,280	—	£2,762	—	£62,042	£36,631
Expenditure on charitable activities						
2001 - Major Items	—	—	—	—	—	—
2010 - Rent	£4,250	—	—	—	£4,250	—
2440 - Expenses: Catering food/drink	—	—	—	—	—	£2
2441 - Expenses - Catering (other)	—	—	—	—	—	£179
2455 - Child Protection Fees	£50	—	—	—	£50	—
2460 - Training	£196	—	—	—	£196	—
2465 - Printing/Stationary: Admin	£45	—	—	—	£45	£64
2470 - Music - copyright etc Fees	£695	—	—	—	£695	—
2475 - Computer - Software: Admin	£743	—	—	—	£743	£236
2476 - Computer Software: Worship	£173	—	—	—	£173	—
2500 - Children & Youth Work	£48	—	—	—	£48	£15
2501 - Children & Youth: Events	—	—	—	—	—	—
2540 - Outreach - materials	£10	—	—	—	£10	£369
2541 - Outreach - Events	—	—	—	—	—	—
2542 - Outreach - Meeting: speaker	£150	—	—	—	£150	—
2543 - Outreach - 2019 Christmas Gift	—	—	—	—	—	£385
2545 - Discipling- Group materials	£54	—	—	—	£54	£76
2546 - Discipling -Group: events	—	—	—	—	—	—
2547 - Outreach - Gift Uliana Family	—	—	£2,762	—	£2,762	—
2548 - Outreach Gift Other Churches	£750	—	—	—	£750	—
2550 - Special Services	—	—	—	—	—	£95
2552 - Outreach: Practical Care	—	—	—	—	—	—
2653 - Admin - Subscription Fees (non-software)	—	—	—	—	—	£490
2654 - Admin - Fees to accountants	£290	—	—	—	£290	—
2655 - Admin – Insurance	£219	—	—	—	£219	£234
2656 - Admin - Bank Fees	£69	—	—	—	£69	£30
2701 - Sunday Worship: Speaker Fees	—	—	—	—	—	£75
3001 - Elders - Salary	£25,684	—	—	—	£25,684	£10,657
3002 - Elders - Employers NI	—	—	—	—	—	—
3003 - Elders - Pension	—	—	—	—	—	—
3004 - Elders - HMRC PAYE	£8,978	—	—	—	£8,978	—
3011 - Elders - Phone	—	—	—	—	—	—
3012 - Elders - Book allowance	—	—	—	—	—	—
3013 - Elders - Accommodation	£780	—	—	—	£780	—
3014 - Elders - Recruitment	£625	—	—	—	£625	—
Total	£43,815	—	£2,762	—	£46,577	£12,912
EXPENDITURE TOTAL	£43,815	—	£2,762	—	£46,577	£12,912
GRAND TOTAL	£15,464	—	—	—	£15,464	£23,718

Notes: Some code items are omitted, where expenditure has been zero. Salary item(3001) includes NI etc.

3.6 Trustee Remuneration

As itemised above (Ref. 3001) the only salary expenditure for the period was £25,684, as paid to Marco Uliana as the employed full-time Elder. This reflects the relevant portion of his gross annual salary of £33,600.

Marco Uliana holds a personal pension. Kenilworth Community Church CIO has paid employer contributions into this scheme. No other benefits are paid.

The above remuneration are payments for working in the capacity as Full-time Elder. No payment has been provided for serving as a Trustee. The above payments are permitted by the charity's governing document.

During the report period, the Trustees received the following expenses:

Marco Uliana	£847.65
Jim Murkett	£10.00
Wayne Harris	£50.00

During the report period, relatives of the Trustees received the following expenses:

Helen Murphy	£780.00
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The foregoing expenses were checked, authorised and paid independently of the above named/related Trustees by the church Treasurer and a separate Trustee (ie. not the recipient), and are certified as necessary for the purposes of the charity and essential for the specific tasks in hand. The expenses are included in the statements of expenditure as presented in Sections 3.1 to 3.5.

As outlined in Section 2.4.6.5 of this Report, one Trustee (Marco Uliana) received gifts relating to his wider ministry work and associated course, which were processed via a specific fund, so as to ensure the sums were allocated in compliance with the wishes of the donors and remained compliant with the objects of the charity (as stated in Section 2.1). These gifts were received and passed on within the report period such that there is no remaining balance to this fund: these gifts totalled £2,762, as detailed in Section 3. As outlined above, no payment has been provided for serving as a Trustee. The above payment is permitted by the charity's governing document.

There are no other payments to Trustees or related parties.

4. ISSUES RELATING TO CHARITY COMMISSION ANNUAL RETURN QUESTIONS

	<i>Ref*</i>	<i>Item</i>	<i>Response by Charity</i>
4.1	Q4	Serious Incidents	There are no serious incidents that require reporting to the Charity Commission for England and Wales.
4.2	Q5	Fundraising	The charity raises funds by means of gifts and donations.
4.3	Q6	Professional fundraisers	No professional fundraiser was used during this report period.
4.4	Q8	Commercial Participators	The charity does not work in partnership with commercial organisations.
4.5	Q10	Grants	During this report period, the charity has not made or received any grants.
4.6	Q11	Central Government/Local Authority: Contracts	During this report period, the charity has not been party to any contracts with Central Government or any local authority.
4.7	Q14	Central Government/Local Authority: Grants	During this report period, the charity has not received any grants from Central Government or any local authority.
4.8	Q17	Foreign Income	During this report period, no income was received from outside the UK.
4.9	Q20	Operational Areas	During this report period, there were no operations outside England and Wales.
4.10	Q23	Payment of monies outside England and Wales	During this report period, no monies were transferred to areas outside England and Wales.
4.11	Q27	Trading subsidiaries	The charity has no trading subsidiaries.
4.12	Q29	Remuneration of Trustees	Yes – one Trustee is a salaried employee of the charity, as detailed in Section 3.6.
4.13	Q30	Paid Trustees: additional details	The salaried Trustee is paid for providing essential work for the charity. No payment has been given for being a Trustee.
4.14	Q31	Transfer from Trustee to employed status	During this report period, no Trustee resigned to become an employee of the charity.
4.15	Q32	Employee benefits above £60,000	During this report period, no employee received total employee benefits of £60,000 or above.
4.16	Q34	Employee benefits	Total employee benefits for this reporting period: £25,684 (refer to Section 3.6.)

** Ref No. relates to Charity Commission for England and Wales Annual Return Questions Part A*

Table continues on the following page.

	Ref*	Item	Response by Charity
4.17	Q35	Volunteers	Approximately 25 volunteers (excluding Trustees) assisted the charity on a regular and managed basis during the reporting period. Additional volunteers also provided assistance on an ad hoc basis.
4.18	Q36	Review of financial controls	The financial controls (budget and management were reviewed regularly during the reporting period, in compliance with the charity governing document.
4.19	Q37	DBS checks	Current DBS checks are in place for the relevant volunteers.

** Ref No. relates to Charity Commission for England and Wales Annual Return Questions Part A*

APPENDIX I

Independent Examiner's report

Accounts for the year ended 31st March 2021

Respective responsibilities of the trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 25th January 2022

Signed:



Stephen Hendy