



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1/9/22** Period start date To **Period end date 31/8/23**

Charity name:

Friends of Little Hearts and Sacred Heart (Byermoor)

Charity registration number: 1183527

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Charity set up for the sole purpose to raise funds and support Sacred Heart Catholic Primary School and Little Hearts. To advance the education of the pupils at Sacred Heart RC Primary School and Little Hearts Nursery by providing and assisting in the provision of facilities [not required to be provided by the local education authority] for education at the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Activities include annual fundraising for the benefit of the school community for example Christmas and Summer Fairs. Ad hoc fundraising activities in order to support the school. Events arranged for pupils of the school. Finances also raised from the Easy Fundraising and School Lottery scheme. Examples of school benefits include a donation payment for Year 6 Leavers Hoodies, payment for Xmas Pantomimes for the children's enjoyment.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, via our Constitution of a Charitable Incorporated Organisation document who's only voting members are its charity trustees ('Foundation' model constitution)

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	n/a
Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Established charity to support fundraising activities for the school community. The charity status has allowed us to start to promote our efforts amongst the school community but also the wider local community. Fundraising this year has benefitted the children at the school, through educational enhancement in the form of donating towards the Creative Curriculum. The charity has helped organise Summer Fair and Xmas activities for the benefit of the school (live panto, raffle and sweet stall, Xmas fair occurred this year.</p> <p>Other activities and achievements included Class fundraising Schools cards.</p> <p>The charity takes part in the school lottery and easy fundraising to help raise additional funds for the school.</p> <p>The charity paid for leavers hoodies and Gold book assembly vouchers were provided to the school.</p> <p>By end August 2023 we had liaised with School and the Schools Trust to confirm and book a suitable date for refurbished of our old play trail and also to build a new one for the school playground.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	Objectives set and achieved.
Investment performance against objectives	Para 1.41	n/a
Other		n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Annual return and accounts show income of £7491 and spending of £4903.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Nominal funds held in community bank account to act as a float for any fundraising activities planned. Bank statement available if required.
Amount of reserves held	Para 1.22	Opening Balance of the bank account on 1/09/2022 was £5673, on the 31/08/2023 there was £8261 remaining at end of period in bank account

Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	School fundraising within the school community
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	None identified
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation who's only voting members are its charity trustees ('Foundation' model constitution)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Eligibility for trusteeship (a) Every charity trustee must be a natural person. (b) No individual may be appointed as a charity trustee of the CIO: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause [12(1) (e)]. (c) No one is entitled to act as a charity trustee whether on appointment or on any reappointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. Appointment of charity trustees (1) Apart from the first charity trustees, every trustee must be appointed for a term of one year by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Information for new charity trustees The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Number of charity trustees (a) There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. The number of trustees has continued to be below the minimum in the reporting period, unfortunately we were unable to gain more trustees but will hopefully gain new members in September when the handover is complete.
Relationship with any related parties	Para 1.51	n/a

Other		

Reference and Administrative details

Charity name	Friends of Little Hearts and Sacred Heart (Byremoor)
Other name the charity uses	Friends of Sacred Heart and Little Hearts at Sacred Heart School - Byermoor
Registered charity number	1183527
Charity's principal address	Sacred Heart RC aided school Byremoor Burnopfield NE16 6NU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicola Mulgrew		Since 13/9/21	
2	Sarah Ayre		Since 13/9/21	
3				
4				
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6				
7				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	Resignation Date
Nicola Mulgrew		01/09/2023
Sarah Ayre		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sarah Louise Ayre	
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Full name(s)	Sarah Louise Ayre	
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Position (eg Secretary, Chair, etc)	Vice Chair	
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Date	19/07/24
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Friends of Little Hearts and Sacred Heart (Byermoor)

Receipts and Payments Account

	From	To
For the year	09/01/2022	31/08/2023

Receipts and payments

	2021/22			
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Receipts				
Donations, legacies and similar income				
Membership subscriptions	-	-	-	
Gift Aid	-	-	-	
Other similar income	73	-	73	
Sub total	73	-	73	
Grants				
Grants received	-	-	-	
Sub total	-	-	-	
Income from Charitable Activities				
School Lottery	343	-	343	
Easy Fundraising	134	-	134	
Panto	945	-	945	
Christmas Fair	991	-	991	
Summer Fair	3,751	-	3,751	
Annual Krazy Kingdom	455	-	455	
School Uniform Shop	171	-	171	
Other Fundraising Events	627	-	627	
Sub total	7,418	-	7,418	
Investment income				
Interest Received	-	-	-	
Sub total	-	-	-	
Total Gross Income	7,491	-	7,491	
Asset and investment sales, etc.	-	-	-	
Total receipts	7,491	-	7,491	

Friends of Little Hearts and Sacred Heart (Byermoor)

Receipts and Payments Account

	From	To
For the year	09/01/2022	31/08/2023

Receipts and payments

	2022/2023		2021/2022
	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Payments			
Charitable Payments			
Membership subscriptions	140	-	140
Adult support and training	-	-	-
DBS Checks	-	-	-
Academic Support to Sacred Heart	500	-	500
Leavers Hoodies	600	-	600
Sub total	1,240	-	1,240
Fundraising expenses			
Panto	1,154	-	1,154
Christmas Fair	385	-	385
Summer Fair	1,555	-	1,555
Annual Krazy Kingdom	254	-	254
School Uniform Shop	-	-	-
Other fundraising costs	121	-	121
Sub total	3,468	-	3,468
Total Gross Expenditure	4,708	-	4,708
Asset and investment purchases, etc.			
Equipment	195	-	195
Total payments	4,903	-	4,903

	<i>Net of receipts/(payments)</i>	2,588	-	2,588	
Transfers between funds		-	-	-	
Cash funds last year end		-	-	-	
	<i>Cash funds this year end</i>	2,588	-	2,588	



Friends of Little Hearts and Sacred Heart (Byermoor)

Statement of assets and liabilities at the end of the year

	Unrestricted funds	2022/2023 Restricted funds	Total funds	2021/2022 Total funds
	£	£	£	£
Cash funds				
Bank current account	8,261	-	8,261	5,673
Cash/Floats	-	-	-	-
Total cash funds	8,261	-	8,261	5,673
Other monetary assets				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Non monetary assets for charity's own use				
	-	-	-	-
Sub total	-	-	-	-
Liabilities				
Expenses incurred but not invoiced	-	-	-	-
Subscriptions not yet paid	-	-	-	-
Other liabilities	-	-	-	-
Sub total	-	-	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 19th July 2024
(the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer