



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/9/21 **Period start date** **To**
Period end date 31/8/22

Charity name:

Friends of Little Hearts and Sacred Heart (Byremoor)

Charity registration number: 1183527

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Charity set up for the sole purpose to raise funds and support Sacred Heart Catholic Primary School and Little Hearts. To advance the education of the pupils at Sacred Heart RC Primary School and Little Hearts Nursery by providing and assisting in the provision of facilities [not required to be provided by the local education authority] for education at the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Activities include annual fundraising for the benefit of the school community for example Christmas and Summer Fairs. Ad hoc fundraising activities in order to support the school. Events arranged for pupils of the school. Finances also raised from the Easy Fundraising and School Lottery scheme. Examples of school benefits include a donation payment for Year 6 Leavers Hoodies, payment for Xmas Pantomimes for the children's enjoyment.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes via our Constitution of a Charitable Incorporated Organisation document whose only voting members are its charity trustees ('Foundation' model constitution)

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
		n/a

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	£4£ summer fair donation of £1000.00
Other		n/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Established charity to support fundraising activities for the school community. The charity status has allowed us to start to promote our efforts amongst the school community but also the wider local community. Fundraising this year has benefitted the children at the school, through educational enhancement in the form of donating towards the Creative Curriculum. The charity has helped organise Summer Fair and Xmas activities for the benefit of the school (recorded panto, raffle and sweet stall, Xmas lollies for all children). No Xmas fair occurred this year due to covid.</p> <p>Other activities and achievements included Xmas 4 Schools cards, donation of £500 to the school creative curriculum/books and 'History Bloke'.</p> <p>The charity takes part in the school lottery and easy fundraising to help raise additional funds for the school. These activities tend to support stock replenishment for the Class Dojo shops within school which are used to provide the children treats for excellent work and effort in class.</p>

		<p>The charity paid for leavers hoodies and Gold book assembly vouchers were provided to the school.</p> <p>By August 2022 we had raised enough money to start looking for companies to refurbish our old play trail and also to build a new one for the school playground.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Annual return and accounts show income of £8492 and spending of £6314.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Nominal funds held in community bank account to act as a float for any fundraising activities planned. Bank statement available if required.
Amount of reserves held	Para 1.22	£2178 remaining at end of period in bank account in line with difference between income and spending.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	School fundraising within the school community
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	None identified
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees ('Foundation' model constitution)
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Eligibility for trusteeship (a) Every charity trustee must be a natural person. (b) No individual may be appointed as a charity trustee of the CIO: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause [12(1) (e)]. (c) No one is entitled to act as a charity trustee whether on appointment or on any reappointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee. Appointment of charity trustees (1) Apart from the first charity trustees, every trustee must be appointed for a term of one year by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Information for new charity trustees The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Number of charity trustees (a) There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

		We are aware that the number of trustees is below the minimum as one member resigned from their position this year. The committee have agreed to discuss this on their agenda at the AGM in September and nominate 3 trustees then.
Relationship with any related parties	Para 1.51	n/a
Other		

Reference and Administrative details

Charity name	Friends of Little Hearts and Sacred Heart (Byremoor)
Other name the charity uses	Friends of Sacred Heart and Little Hearts at Sacred Heart School - Byremoor
Registered charity number	1183527
Charity's principal address	Sacred Heart RC aided school Byremoor Burnopfield NE16 6NU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicola Mulgrew		Since 13/9/21	
2	Sarah Ayre		Since 13/9/21	
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Corporate trustees - names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Nicola Mulgrew		
Sarah Ayre		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

n/a

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Nicola Mulgrew

Full name(s)

Nicola Joanne Mulgrew

**Position (eg
Secretary, Chair, etc)**

Chair

Date

30/6/23

Account information

Annual return and accounts show income of £8492 and spending of £6314.
Please advise if further detailed information is required. Thanks.