



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 22/05/19 **Period start date** **To** 31/08/20 **Period end date**

Charity name: Friends of Little Hearts and Sacred Heart (Byermoor)

Charity registration number: 1183527

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils at Sacred Heart RC Primary School and Little Hearts Nursery by providing and assisting in the provision of facilities [not required to be provided by the local education authority] for education at the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising for the benefit of the school community. Examples of school benefits include a donation for 2019 Creative Curriculum, payment for Year 6 Leavers Hoodies, payment for Xmas Pantomimes for the children's enjoyment. Items purchased for fundraising events for example Xmas Markets and Xmas Raffle.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes via our Constitution of a Charitable Incorporated Organisation document whose only voting members are its charity trustees ('Foundation' model constitution)

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable

Contribution made by volunteers	Para 1.38	£4£ contribution made by Treasurer via Employer charitable matching £4£ scheme. £1000 matched by HSBC UK in matching fundraising for the Summer Fair.
Other		Not applicable

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Established charity to support fundraising activities for the school community. The charity status has allowed us to start to promote our efforts amongst the school community but also the wider local community.</p> <p>Fundraising this year has benefitted the children at the school, through educational enhancement in the form of donating towards the Creative Curriculum.</p> <p>The charity has helped organise Summer Fair and Xmas Fair for the benefit of the school community but also for local businesses who were able to set up stalls at our Xmas Fair to promote their local businesses and sell goods and services to our school community.</p> <p>The charity has started to work with local small businesses to help promote their work to the school community.</p> <p>The charity takes part in the school lottery and easyfundraising to help raise additional funds for the school, these activities tend to support stock replenishment for the Class Dojo shops within school which are used to provide the children treats for excellent work and effort in class.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

		Not applicable
Achievements against	Para 1.41	

objectives set		
Performance of fundraising activities against objectives set	Para 1.41	Not applicable
Investment performance against objectives	Para 1.41	Not applicable
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Annual return and accounts provided showing Income of £8385 and spending of £6371.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Nominal funds held in community bank account to act as a float for any fundraising activities planned. Bank statement available if required.
Amount of reserves held	Para 1.22	£2014 remaining at end of period in bank account in line with difference between income and spending.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	School fundraising within the school community £4£ contribution as already referenced
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	Impact of Covid-19 is requiring fundraising efforts to be considered differently, potentially moving away from face to face activities
Other		Not applicable

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees ('Foundation' model constitution)
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Eligibility for trusteeship (a) Every charity trustee must be a natural person. (b) No individual may be appointed as a charity trustee of the CIO: • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)]. (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.</p> <p>Appointment of charity trustees (1) Apart from the first charity trustees, every trustee must be appointed for a term of one year by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Information for new charity trustees The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.
The charity's organisational structure and any wider network	Para 1.51	Number of charity trustees (a) There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a

with which the charity works		meeting of the charity trustees, or appoint a new charity trustee.
Relationship with any related parties	Para 1.51	Not applicable
Other		Not applicable

Reference and Administrative details

Charity name	Friends of Little Hearts and Sacred Heart (Byermoor)
Other name the charity uses	Friends of Sacred Heart and Little Hearts at Sacred Heart School - Byermoor
Registered charity number	1183527
Charity's principal address	Sacred Heart Catholic Primary School Byermoor Burnopfield Newcastle upon Tyne NE16 6NU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Broxon			
2	Angela Dennison			
3	Jill Stephenson			
4				
5				
6				
7				
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10				
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16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
NA		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Anna Broxon		
Angela Dennison		
Jill Stephenson		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NA		

Name of chief executive or names of senior staff members (Optional information)

NA

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Other optional information

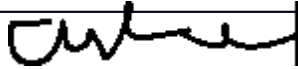
Not applicable

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Caroline Maxine Engelen-Gardner

**Position (eg
Secretary, Chair, etc)**

Chair

Date

30/12/21

**** Please note****

The Trustee Annual Report for the period 22/05/19 – 31/08/20 was overdue. The previous Trustees acting during this period had not completed the reporting required to the Charity Commission. The Trustees identified in this document; Anna Broxen, Angela Denninson, Jill Stephenson resigned from their posts at end 2020. New Trustees were appointed 13/09/21 and since then action has been taken to bring reporting up to date.

Signed – Caroline Engelen-Gardner (Chair – current) and Trustee

Sared Heart Catholic Primary School. Byermoor Receipts and Payments Account

Year start date

Year end date

For the year from	22.5.19	To	31.08.20
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Receipts and payments

	Total funds		
	Starting balance	2576.08	£
		£	£
Receipts			
Donations, legacies and similar income			
Membership subscriptions	-	-	-
Donations	-	-	-
Legacies	-	-	-
Gift Aid	-	-	-
Other similar income	-	-	-
Sub total	-	-	-
Grants			
Grant	-	-	-
Other grants	-	-	-
Sub total	-	-	-
Fundraising (gross)			
Detail 1	-	-	-
Detail 2	-	-	-
	-	-	-
	-	-	-
Sub total	-	-	-
Total Gross Income	#VALUE!	#VALUE!	#VALUE!
	-	-	-
Total receipts	#VALUE!	#VALUE!	#VALUE!

Sared Heart Catholic Primary School. Byermoor Receipts and Payments Account

	Year start date	Year start date	Year start date
For the year from	22.5.19	To	31.08.20

Receipts and payments

0	0	0
-	-	Total funds
£	£	£

Payments

Charitable Payments			
Wages	-	-	-
Rent	-	-	-
Water	-	-	-
Electricity and Gas	-	-	-
Insurance	-	-	-
Repairs and Renewals	-	-	-
Materials and equipment	-	-	-
Printing and photocopying	-	-	-
AGM and trustee expenses	-	-	-
Other costs detail 1	-	-	-
Other costs detail 2	-	-	-
Other costs detail 3	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total	-	-	-
Fundraising expenses			
Detail 1	-	-	-
Detail 2	-	-	-
Detail 3	-	-	-
Other fundraising costs	-	-	-
Sub total	-	-	-
Total Gross Expenditure	-	-	-
	-	-	-
Total payments	-	-	-
Net of receipts/(payments)	#VALUE!	#VALUE!	#VALUE!
	-	-	-
Cash funds this year end	#VALUE!	#VALUE!	#VALUE!

Statement of assets and liabilities at the end of the year

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name
