



Trustees' Annual Report

From		Period start date		To		Period end date	
01		September	2024	31		August	2025

Section A Reference and administration details

Charity name

**JOHN PAUL II POLISH SATURDAY SCHOOL
IN LIVERPOOL**

Registered charity number

1183518

Charity's principal address

Holy Trinity Catholic Primary School

Banks Road

Liverpool

Postcode

L19 8JY

Names of the charity trustees who manage the charity now:

Trustee name	Dates appointed	Position
Edyta Ożarek	24 th August 2020	Trustee, Chair
Agnieszka Wyszogrodzka-Filim	5 th January 2025	Trustee, Headteacher
Pawel Gardzielewski	28 th October 2023	Trustee, Clerk
Katarzyna Haliniak	01 st October 2024	Trustee, Treasurer
Agnieszka Wilding	28 th October 2023	Trustee
Wioleta Kubicka	01 st October 2024	Trustee
Agata Świerkot	01 st October 2024	Trustee
Anna Andryszczyk	04 th November 2025	Trustee

Names of the charity trustees who manage the charity during the reported period:

Trustee name	Date appointed - Start	Date appointed - Finish	Position	Rason for change
Dominik Kościółowski	1 ^{4th} July 2020	11 th September 2024	Trustee, Chair	Resignation
Tomasz Piekarek	2 nd December 2023	24 th August 20225	Trustee, Chair	Resignation
Edyta Ożarek	24 th August 2020	-	Trustee, Chair	-
1) Elżbieta Łagodzka	1) 21 st August 2024	1) 7 th November 2024	Trustee, Headteacher	Resignation
2) Małgorzata Dzedzyk/Joanna Dutkiewicz	2) 24 th November 2024	2) 04 th January 2025	Trustee, Headteacher	-
3) Agnieszka Wyszogrodzka-Filim	3) 5 th January 2025	-	Trustee, Headteacher	-

Magdalena Belicka	1 st September 2021	19 th August 2025	Trustee	Resignation
Katarzyna Haliniak	01 st October 2024	-	Trustee, Treasurer	-
Agnieszka Wilding	28 th October 2023	-	Trustee	-
Paweł Gardzielewski	28 th October 2023	-	Trustee, Clerk	-
Wioleta Kubicka	01 st October 2024	-	Trustee	-
Agata Świerkot	01 st October 2024	-	Trustee	-

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation CIO
Trustee selection methods	Appointed by Executive Committee

Additional governance issues

The Governors of John Paul II Polish Saturday School in Liverpool present their annual report for the year ended 31 August 2025 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

We at John Paul II Polish Saturday School in Liverpool believe that children/young people have the right to be treated equally and to learn in a safe and friendly environment.

The governing body has a responsibility to ensure that all the school's personnel who have contact with children are DBS checked and undertake appropriate training to equip them to carry out their responsibilities for child protection effectively.

Our safeguarding objective is to contribute to the personal safety of all children/young people attending by promoting child protection awareness, good practice, and sound procedures.

Section C Objectives and activities

Summary of the objectives

1. To advance education in the Polish language, history, geography, and Polish affairs to the public benefit.
2. To promote Polish culture to broader public by participating in and organising cultural and social events aimed at integrating wider communities in Liverpool.
3. To support existing and newly arrived Polish and bilingual children and their parents by providing them with the advice about British Education System, the Curriculum as well as other aspect of life in Britain.

Summary of the main activities

The main activities of the organisation are to develop the cultural education of language, where children meet to learn, play, and discover Polish language, geography, history and traditions. We also currently offer Polish as a second language classes for adults.

Pupils express themselves through learning and build community cohesive projects, raising the standards of education, behaviour and ethos in the neighbourhood. Over the years they have performed at numerous cultural events and festivals across Merseyside as well as school assemblies which celebrate the Polish traditions, history, and festivals.

Additional details

Our Mission is to help raise young adults proud of their Polish Heritage, able to assert their role in the social and professional life in UK and who fully appreciate the richness and diversity of the cultures they are growing up in. Children are achieving the school objectives and progress from nursery through Junior and onto the Senior School.

We work closely with the Polish Parish and other Polish, British and multicultural organisations, organising events, running workshops and courses, and participating in festivals and projects.

Pupil numbers

Our educational activities are carried out through our Nursery, Junior and Senior.

	September 2024 (beginning of the School Year)	July 2025 (end of School Year)
Nursery	26	25
Reception	30	31
Year 1	30	27
Year 2	28	24
Year 3	23	25
Year 3/4	7	6
Year 4	21	19
Year 5	11	9
Year 6	5	6
Year 7	7	7
Year 8	7	
Total:	186	186

Section D Achievements and performance

Review of activities and achievements

Early Years (Nursery and Reception)

Children from Nursery to Reception are assessed within achieving specific academic and personal goals. Their achievements are not graded like in KS2 and KS3.

KS2 (Class 4-6)**Polish language and literature - %**

Grade/Level	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
%	0%	0%	0%	11%	62%	27%

History - %

Grade/Level	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
%	0%	0%	0%	27%	44%	29%

Geography - %

Grade/Level	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
%	0%	0%	0%	20%	27%	53%

KS3 (Class 7-8)**Polish language and literature - %**

Grade/Level	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
%	0%	0%	7%	28%	21%	44%

History - %

Grade/Level	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
%	0%	0%	0%	0%	29%	71%

Geography - %

Grade/Level	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
%	0%	0%	0%	0%	71%	29%

Grade (level) 1/2 – below

Grade (level) 3/4 – target

Grade (level) 5/6 – above target

GCSE Polish

Grade 9 – 8 pupils

Grade 8 – 2 pupils

CO-CURRICULAR ACTIVITIES:

On 5 October, an event organised by the Liverpool Supplementary Schools Network took place in Liverpool to celebrate the International Day of Languages. During the event, supplementary heritage language schools operating in Liverpool had the opportunity to present themselves by showcasing the culture of their countries and the beauty of their native languages. A group of our Year 3 students represented our school by performing the Polonaise dance.

ASSEMBLIES

October 2024 – Induction ceremony for preschool and Year 1 pupils.

October 2024 – National Education Day. On 19 October, a school assembly was held to celebrate National Education Day. We were honoured by the presence of distinguished guests: Consul General Mr Ireneusz Truszkowski and Consul Mr Radosław Gromski. For the second year in a row, the school staff, led by Ms Edyta Szczepańska, prepared a performance for Teacher's Day – this time it was *"The Enormous Turnip"* by Julian Tuwim.

November 2024 – National Independence Day celebrations. As part of the National Independence Day celebrations, an assembly took place on 16 November. It was prepared by teachers (Ms Anna Andryszczyk and Mr Krzysztof Ługa) together with students from the older classes. We were also visited by the Cub Scout group "Wilczki Morskie", who sang, among other songs, *"Przybyli ulani pod okienko"*.

December 2024 – Christmas carol singing and a visit from St Nicholas.

June 2025 – Official end of the 2024/25 school year.

WORKSHOPS

September 2024 – Staff training day.

February 2025 – Conference for schools associated with the Polish School Association in Great Britain at the Polish Consulate in Manchester.

CONTESTS AND COMPETITIONS

October 2024 - School art competition at "Design a medal for an Olympian" organized by Polish Educational Society.

February 2025 – a successful elimination of three of our students: Oliver Gratix, Natalia Wader and Gloria Rembisz to the 5th edition of the Recitation Competition "Słowem Polska".

March 2025 – Two of our finalists, Karolina Wader and Olivier Podsiadło, took part in the dictation during the final of the Inter-School Spelling Competition for the Golden Pen of the Consul General of the Republic of Poland in Manchester. Karolina Wader won 2nd place in the younger age group! Both of our finalists qualified for the next – national – stage of the competition.

May 2025 – Organisation of the competition "The Crown and Heritage – 1000 Years of the Kingdom of Poland" as part of the Polish Heritage Days celebrations at our school.

11 May 2025 – Our school took part in the Wierszowisko – a poetry recitation competition organised by the Polish Educational Society. Our school was represented by Mia, Oliver, Lidia, Gloria, Krystian and Wiktor. Mia won 3rd place in the 4–6 age group, while Oliver received a distinction in the 7–9 age group.

21 June 2025 – On Saturday, 21 June, the Grand Final (Stage III) of the Inter-School Spelling Competition for the Golden Pen of the Consul General of the Republic of Poland took place in Manchester. Karolina Wader won 2nd place in the younger age group and Olivier Podsiadło 3rd place in the older age group.

OTHER ACTIVITIES

January 2025 – Our school took part in the fundraising campaign during the 33rd Grand Finale of the Great Orchestra of Christmas Charity (WOŚP).

January 2025 – school in a discussion panel in the "STOP Hate! Motivate" conference.

February 2025 – Carnival celebrations in the preschool, reception class, and Year 3/4.

May 2025 – Town Hall – official opening of the Liverpool European Festival.

Section D

Achievements and performance

May 2025 – Participation in the Children’s Day celebrations as part of the Liverpool European Festival.

14 June 2025 – Family picnic “With the Crown in the Background” organised at our school.

15 June 2025 – Participation in the Traditional Polish Midsummer Event – Noc Kupały with Merseyside Polonia at the Palm House in Sefton Park, as part of the Liverpool European Festival.

June 2025 – Year 8 bowling trip (farewell outing before leaving school).

Section E

Financial review

The management of the school fund is an important responsibility of the Governing Body and Headteacher. The fund is held in the NatWest Bank and the accounts name is John Paul II Polish Saturday School in Liverpool.

School Fund: Year End 31 August 2025

Total income for the Year: £62,780.00

Total Expenditure: £57,381.00

Surplus for the Year: £5,398.00

The main principal source of funds for the charity in the report were the School Fees paid by the Parents (£48,850.00). People have been charged a reasonable amount to cover the cost of attending planned classes, and some of the events or activities.

Annual school fees 2024/25:

- 1 child at school - £350.00 per year,
- 2 children at school - £520.00 per family per year,
- 3 children at school - £630.00 per family per year,
- 4 and more children at school - £810.00 per family per year.

During the Academic Year 2024/25, school received grants & donations from:

- Donation and gifts - £6,328.00
- General grants provided by Government - £7,300.00
- Other - £300.00

Governors have managed financial affairs in accordance with high standards of Public Sector administration, based on a distinct set of values, the fundamental principles of which are:

Openness – open approach to all interested parties in the disclosure of information that lends itself to necessary scrutiny.

Integrity – this is best described as both straightforward dealing and completeness.

Accountability – the process whereby individuals are responsible for their actions and decisions.

Governors are responsible for ensuring financial arrangements are operated in accordance with procedures specified by Financial Regulation for School.

The Governing Body aims to achieve best value for money from all its purchases.

Section F Other optional information

School Policies:

1. Child Protection Policy
2. Health and Safety Policy
3. Equal Opportunities Policy
4. Safeguarding Policy Statement
5. Whistleblowing Policy
6. Offsite Visit Procedures
7. Finance Policy
8. GDPR Policy
9. Behaviour and Reward Policy
10. E-Safety-policy

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Edyta Ozarek</i>	<i>Agnieszka Wyszogrodzka-Filim</i>
Full name(s)	Edyta Ozarek	Agnieszka Wyszogrodzka-Filim
Position	Chair of Governors	Headteacher
Date	<i>20.04.26</i>	

JOHN PAUL II POLISH SATURDAY SCHOOL IN LIVERPOOL

A CHARITABLE INCORPORATED ORGANISATION (CIO)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 AUGUST 2025

JOHN PAUL II POLISH SATURDAY SCHOOL IN LIVERPOOL

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JOHN PAUL II POLISH SATURDAY SCHOOL IN LIVERPOOL

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 AUGUST 2025

Trustees

Edyta Ozarek
Agnieszka Wyszogrodzka-Filim
Pawel Gardzielewski
Agata Swierkot
Agnieszka Wilding
Wioleta Kubicka
Katarzyna Haliniak

Charity Number

1183518

Registered Office

Holy Trinity Primary School
Banks Road
Liverpool
L19 8JY

JOHN PAUL II POLISH SATURDAY SCHOOL IN LIVERPOOL

RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31 AUGUST 2025

Categories	Unrestricted funds	Restricted funds	Total funds	Last year
Receipts				
Donation and gifts	3,402	2,927	6,329	612
General grants provided by Government/other charities	7,301	-	7,301	26,977
Other	300	-	300	-
School Fees	48,851	-	48,851	41,732
Sub total	59,854	2,927	62,781	69,321
Total receipts	59,854	2,927	62,781	69,321
Payments				
Membership Fees	1,237	-	1,237	1,676
Safeguarding (DBS)	435	-	435	242
Premises Costs	9,212	-	9,212	9,400
Staff Training	93	-	93	473
Refreshments	419	-	419	550
Educational Materials	574	-	574	845
Storage rental fees	-	-	-	353
School Supplies	49	-	49	1,028
Travel Costs	65	-	65	423
Volunteer Reimbursements	5,481	-	5,481	7,174
Teaching Staff Fees	17,673	2,633	20,305	18,290
Management Team Costs	7,136	-	7,136	7,600
Admin Costs	4,000	-	4,000	3,900
Accountancy Fees	3,844	-	3,844	322
Telephone Costs	81	-	81	30
Pupil Rewards & Incentives	2,167	-	2,167	2,036
Guest Speaker Travel & Accommodation	-	-	-	307
Advertising and marketing	-	-	-	360
Printing and stationery	-	-	-	363
Staff costs	1,358	-	1,358	902
Printing and stationery	521	-	521	106
Sub total	54,345	2,633	56,977	56,380
Asset and investment				

purchases

Computer Equipment	-	-	-	15,733
- Additions - Cost				
Sub total	-	-	-	15,733
Total Payments	54,345	2,633	56,977	72,113
Net of receipts/(payments)	5,509	294	5,804	(2,792)
Transfers between funds	2,556	(2,556)	-	-
Cash funds last year end	24,604	2,960	27,563	30,355
Cash funds this year end	32,669	698	33,367	27,563

JOHN PAUL II POLISH SATURDAY SCHOOL IN LIVERPOOL

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 AUGUST 2025

Categories	Details	Unrestricted funds	Restricted funds
Cash funds			
	NATWEST	29,709	3,658
	Total Cash Funds	29,709	3,658
	Details	Fund to which asset belongs	Cost (optional)
Assets retained for the charity's own use			
	Computer Equipment	Restricted Funds	14,957
	Computer Equipment	Unrestricted Funds	775
	Total		15,732

For the year ended 31 August 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board on 16 March 2026 and signed on its behalf by:

Edyta Ozarek

Chair



Date : **16 March 2026**

JOHN PAUL II POLISH SATURDAY SCHOOL IN LIVERPOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2025

1. Accounting Policies

1.1 Fund accounting

Unrestricted funds are those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

2. Funds Received as Agent

During the financial year, the charity facilitated the collection of funds as part of an international annual fundraising event on behalf of Wielka Orkiestra Świątecznej Pomocy (WOŚP), a well-known Polish charity.

A total of £14,487.40 was raised and deposited into the charity's bank account on 27/01/2025 as follows:

- £11695.00
- £2626.51
- £150.89

- £15 (transfer fee)

The full amount of £14,487.40 was transferred to WOŚP's bank account on 31/01/2025.

As these funds were collected solely on behalf of WOŚP and did not belong to the charity, they have not been included in the Receipts and Payments Statement. The charity acted only as an intermediary in facilitating this donation.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF JOHN PAUL II POLISH SATURDAY SCHOOL IN LIVERPOOL

I report to the trustees on my examination of the accounts of the **John Paul II Polish Saturday School in Liverpool** for the year ended **31 August 2025**.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Wioleta Skorek*

Name: Wioleta Skorek (AAT)

Address: 1 Leeming Grove, Liverpool, L19 8LZ

Date: 16/03/2026