



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **March 2020**
Period end date

Period start date **To April 2021**

Charity name: Cylch Meithrin Cwmbran

Charity registration number: 1183485

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | A charity specialising in Welsh-medium early years provision, aiming to give young children in Wales the opportunity to benefit from early years education and experiences through the medium of the Welsh language. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Cylch Meithrin Cwmbran is a Welsh-medium (Cylch Meithrin) childcare provider that serves the area of Torfaen in South Wales. It is registered as a Charitable Incorporated Organisation and is a 'not for profit' organisation. A voluntary management committee employ three members of staff during a week. The setting is situated in the Power Station in Cwmbran. Unfortunately, the Cylch had to close due to COVID 19 and has not reopened due to low number of Children attending. The Cylch continued to provide Breakfast Club for the children Of Ysgol Cymraeg Cwmbran. The setting is a member of 'Mudiad Meithrin,' a national organisation which provides insurance, advice, support, and training. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | YES |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
|--|----------------|--|

| | | |
|--|-----------|--|
| Policy on grant making | Para 1.38 | The Committee and the Leader will discuss and identifies relevant grants for the setting before applying. |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | The committee is run voluntarily and have had parents and other volunteers to offer their time to support activities or fundraising. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The setting is in the South Wales area. Which Provides an opportunity for all children to flourish bilingually will not only increase their chances of employment as adults but will also provide an opportunity to experience the culture and heritage of Wales. The focus of its work is to improve the life chances for the children in its care. This including supporting and developing the Welsh language skills of children from Welsh speaking backgrounds and through introducing the Welsh language to children who come from non-Welsh speaking backgrounds. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |

| | | |
|---|-----------|--|
| | | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|-------------|
| Review of the charity's financial position at the end of the period | Para 1.21 | £ 13,477.68 |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | |
| Amount of reserves held | Para 1.22 | |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Private fees are paid by parent for Breakfast Club children. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | A reduction in the number of children that attend the setting. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed , royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association , CIO) | Para 1.25 | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are recruited when required they adopt the constitution |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | The committee meets on a regular occurrence. The setting is a member of Mudiad Meithrin and have access to support. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | Mudiad Meithrin membership |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | |
| Other name the charity uses | |
| Registered charity number | |
| Charity's principal address | |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Jeff Rees | RI | | |
| 2 | Melanie Saunders | Secretary | | |
| 3 | Guto Aaron | Trysorydd | | |
| 4 | Kim Morgan | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

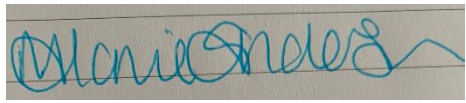
Other optional information

| |
|--|
| |
|--|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Mel Saunders | |
| Position (eg Secretary, Chair, etc) | Secretary | |
| Date | 3/5/23 | |

FFURFLEN INCWM A GWARIANT / INCOME AND EXPENDITURE FORM

| | UNION / EXACT | UNION / EXACT | AMCANGYFRIF / ESTIMATE |
|--|--|--|------------------------------------|
| INCWM / INCOME | BLWYDDYN / YEAR 01.04.2019— 31.03.2020 | BLWYDDYN / YEAR 01.04.2020—31.03.2021 | BLWYDDYN / YEAR 01.04.2021—date |
| Grant Mudiad Meithrin <i>Grant</i> | | £19,572.12 | |
| Cynnig Gofal Plant / <i>Childcare Offer Wales</i> | | £135 | |
| Grant Cynladwyedd / <i>Sustainability Grant</i> | | | |
| Grant Dechrau'n Deg / <i>Flying Start Grant</i> | | £0 | |
| Grantiau Eraill / <i>Other Grants</i> | | £ 12,511.46 | |
| Incwm Hyfforddi ac Incwm Cynllun Cyfeirio / <i>Training In- come & Referral Scheme Income</i> | | | |
| Ffioedd Plant / <i>Children's Fees</i> | | £1,896.00 | |
| Codi Arian / <i>Fundraising</i> | | | |
| Rhoddion ag Eraill/ <i>Donations & Sundries</i> | | | |
| Cyfanswm Incwm / <i>Income Total</i> A | £ 23,768.84 | £36,475.20 | |
| Gwariant / Expenditure | BLWYDDYN / YEAR 01.04.2018— 31.03.2019 | BLWYDDYN / YEAR 01.04.2020—31.03.2021 | BLWYDDYN / YEAR 01.04.2021—Date |
| Cyflogau a Costau TWE/ <i>Sala- ries and PAYE costs</i> | | £17,948.81 + £ 249.60 | |
| Costau Rhent, Gwres ayyb / <i>Rent & Heating Costs etc</i> | | £1,881.00 | |
| Ffioedd Cofrestru / <i>Registration Fees</i> | | | |
| Offer, Nwyddau ag Adnoddau / <i>Equipment Materials & Resources</i> | | | |
| Costau Bwyd a Diod / <i>Food & Drink Costs</i> | | | |
| Codi Arian/Marchnata / <i>Fund- raising/Marketing</i> | | | |
| Eraill (e.e. hyfforddiant) / <i>Other (e.g. training)</i> | | £4,909.64 | |
| Cyfanswm Gwariant / <i>Expenditure Total</i> B | £ 19,798.97 | £26 364.25 | |
| Gweddill (diffyg) am y flwyddyn = A - B <i>Surplus (deficit) for the year</i> C | £ 3,969.87 | £10,110.95 | |
| Arian a'r ddechrau'r flwyddyn (dylid cynnwys cyfanswm pob Cyfrif banc) / <i>Cash at year start (this should include the totals of all bank accounts)</i> CH | | £ 3,366.73 | |

| | | | |
|--|-----------|-------------|--|
| Arian ar ddiwedd y flwyddyn = C + CH <i>Cash at Year End</i> D | £3,366.73 | £ 13,477.68 | |
|--|-----------|-------------|--|

Statement

Bank statement, account, and Internal and expenditure form for Cylch Meithrin Cwmbran 2020-21 have now been independently examined by the External Examiner and found to be correct.

Your Sincerely

| | |
|---|----------------------|
| Name of External Examiner Steffan ap Breian | Title and Occupation |
| Signature Mr. <i>S ap Breian</i> S ap Breian <i>30/6/2023</i> | Athro Teacher |