

Charity registration number 1183479

MELANOMA-ME FOUNDATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2022

MELANOMA-ME FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr J Rafferty
Mrs K Rafferty
Ms K Forster
Mrs L Prudhoe
Mr MT Ternent

(Appointed 11 October
2022)

Charity number

1183479

Principal address

Unit 3
Newtown Industrial Estate
Birtley
Gateshead
DH3 2QW

Independent examiner

Robson Laidler Accountants Limited
Fernwood House
Fernwood Road
Jesmond
Newcastle Upon Tyne
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England
NE2 1TJ

MELANOMA-ME FOUNDATION

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MELANOMA-ME FOUNDATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 APRIL 2022

The trustees present their annual report and financial statements for the year ended 30 April 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's objectives are to promote health and wellbeing to patients and their loved ones affected by melanoma and other forms of skin cancer.

The charity achieves its objectives through the provision of several services supported by volunteers which includes:

Counselling - Melanoma-Me Foundation is a charity like no other that supports people who are emotionally/mentally/physically affected by the disease. We have a team of 7 counsellors and a support worker who have helped thousands of people affected by malignant melanoma live with and supported individuals who have lost their loved ones to the disease. Melanoma is a unique and lonely disease because the very thing that causes the cancer cannot be avoided – the sun. Individuals who are living with the disease fear the sun and anxiety is at an all-time high during the summer months. In addition to this, individuals fear recurrence as there is no all clear with other cancers. Melanoma can be very aggressive and relentless and we have supported individuals at end of life to come to terms with death and dying.

Reiki and complimentary therapies - In addition to the counselling and support we provide, Melanoma-Me expanded our services to include Reiki and complimentary therapies within the foundation. Both Reiki and meditation have been found to have a profoundly positive impact on mental and physical health, reducing stress and anxiety and boosting resilience.

Support Groups - Melanoma-Me now holds weekly support groups at the foundation. Melanoma can be such a lonely disease, so we have found that bringing people together in a safe and supported environment can help to build up strong support networks, reduce loneliness and isolation and improve mental health. The support groups are all attended by a counsellor and service users and occasionally outside contractors. We have held groups with different themes including;

- Art Therapy
- Crafts
- Meditation and Mindfulness
- Self-Love

Public benefit

The Trustees have consulted the guidance made available by the Charity Commission for England and Wales on the Public Benefit requirement of the Charities Act. The Trustees are confident that they have complied with their duty under the Charities Act in that they have had due regard to public benefit guidance published by the Commission.

Achievements and performance

Birthday - Although Melanoma-Me. Set up as a CIC in 2017, Melanoma-Me Foundation registered formally as a charity in 2019. We were delighted to celebrate 5 years of providing support for people affected by malignant melanoma and raising awareness of the disease.

MELANOMA-ME FOUNDATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 APRIL 2022

Achievements and performance (continued)

Toms Fest - Tom's Fest was held in memory of a local young man Tom Linton who passed away to malignant melanoma in 2020 at only 20 years old. Melanoma-Me foundation worked closely with tom's family to host a musical festival that was not only a celebration of Tom's life but an awareness campaign targeted towards young people. Malignant melanoma is still a very much misunderstood disease and Tom's story highlights the importance of early detection as Tom's melanoma was diagnosed late, having spread to other organs. Leading up to his diagnosis he had no awareness of melanoma and his last wish was to raise awareness of the disease so that he can prevent other people from going through what he did. He died only 5 months following diagnosis.

Tom's Fest media campaign - Leading up to Tom's Fest, the media became very interested in the festival and Tom's story and we were invited to talk about both on ITV news. Lad Bible, BBC News and local and national newspapers covered the story. The public reaction was outstanding and we received hundreds of messages from people who were now getting skin checks as a result of hearing about Tom's story which inevitably led to melanoma diagnoses thankfully at an early stage.

Park View awareness - The festival was held at Park View Academy which is the school that Tom attended. We raised awareness with the whole of the school and the children were all entered into a competition to win Tom's Fest tickets. The children were invited to make sun awareness campaigns that Melanoma-Me could use in future campaigns. The work produced was incredible and showed a fantastic understanding of prevention and early detection as well as sun safety. 30 pupils won the competition and attended Tom's Fest.

Butterfly Ball - In November 2022 we held our 5th Butterfly Ball in memory of Amanda Seymour. Amanda was due to attend our first Butterfly Ball in 2017 but tragically passed away before the event. We have since dedicated the ball to her memory. The first ball was attended by 67 people and 2022's ball was a sell out of 350 people with a reserve list. The growth of the ball coincides with the growth of the charity and the public support behind us. Amanda was diagnosed as an early-stage melanoma which sadly returned after 5 years of being NED (No Evidence of Disease) and her story is incredibly important with encouraging people to be vigilant. During the evening we share Amanda's story and raise awareness of the disease.

Awareness training - Melanoma-Me Foundation created the first awareness campaign of its kind, designed to raise awareness of malignant melanoma with people who work in close contact with other people (nurses, hairdressers, beauty therapists etc). The purpose of the training was to share information with the delegate to help them to be able to identify a suspicious lesion and to communicate this with the service user so that they can get it medically examined. The course was delivered face to face but during the pandemic we converted to online training and we were able to reach out to people nationally. The course has helped (over) 67 people to receive a malignant melanoma diagnosis early and has been truly lifesaving. We work directly with barbering academies who are in a prime position to recognise anything suspicious on their clients. Men are notoriously late at receiving a malignant melanoma diagnosis and one of the reasons for this is because they are more likely to have a melanoma in areas that they cannot see for themselves. It is therefore imperative that they are made aware of anything suspicious so that they can have it medically assessed.

Summer fayre - The summer fayre was held at the foundation and through music and entertainment we were able to bring community together. It was important not just to raise awareness of the disease, but also to make the local community aware of who and what we are, so that if anyone affected by melanoma needed support, they knew that we were there and gave them an opportunity to connect with us. It was attended by hundreds of people from the local community. We had music and entertainment all day.

MELANOMA-ME FOUNDATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 APRIL 2022

Achievements and performance (continued)

Football Tournament - The football tournament was held in memory of Julie Goring who was a service user of Melanoma-Me Foundation and passed away to malignant melanoma in July 2021. Julie asked us to continue her wish of raising awareness of the disease before she passed away and we have been doing this through sharing a video that the Foundation made on behalf of Julie to highlight her story. Julie was aware that she had a suspicious lesion on her ankle but due to a busy life she failed to get it medically assessed. She was very passionate about encouraging people to not wait and to get things checked as early as possible to save lives.

Presented at the Melanoma Patient conference - We were invited to attend and present at the Melanoma Patient Conference on behalf of Melanoma-Me Foundation and the impact that malignant melanoma has on mental health. Melanoma. Our counsellor Claire presented in front of hundreds of people diagnosed with malignant melanoma, showing understanding for the impact of the disease and encouraging people to reach out and gain support from Melanoma-Me.

Joined the Cancer Network - Melanoma-Me are proud to be part of the Cancer Network which is a VCSE organisation covering the North east of England.

Financial review

Total income for the year was £96,087 (2021: £123,826) and total expenditure for the year was £90,768 (2021: £80,494) leaving an overall surplus of £5,319 (2021: £43,374).

We would like to thank all of the generous people and organisations who have donated to us over the past 12 months.

Reserves policy

It is the policy of the charity that free reserves (unrestricted reserves not tied up in fixed or other long term assets) should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

At the year end the charity had total reserves of £71,164 (2021: £65,845) all of which are free reserves. The current level of reserves are above the target of three and six month's expenditure, however this was due to the charity's concerns with the Covid-19 pandemic and other inflationary increases since the year end.

Plans for future periods

The main target for the next 12 months is to attract funding to help support the charity in different projects.

Structure, governance and management

The charity is controlled by its governing document, a deed of trust and constitutes a Charitable Incorporated Organisation.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr J Rafferty
Mrs K Rafferty
Ms K Forster
Mrs L Prudhoe
Mr MT Ternent

(Appointed 11 October 2022)

MELANOMA-ME FOUNDATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 APRIL 2022

Recruitment and appointment of trustees

From time to time it is necessary for the Charity to recruit new Trustees to replace those that have either resigned during their term of office, or by way of anticipating planned retirements after the completion of a single term. When a vacancy occurs, the Board will determine the mix of skills and experience needed so as to ensure a fully functioning team of Trustees and will seek to identify individuals who appear to have the qualities and interest in what we do.

Any vacancies on the committee will be advertised locally normally with the Volunteer Centre and further advertising will be placed in charitable organisation publications.

Organisational structure

The charity is governed by a Board of Trustees. The Board meets as is required, to deal with any specific issues relating to the running of the charity.

The trustees' report was approved by the Board of Trustees.



Mrs K Rafferty

Trustee

Date: 16/1/23

MELANOMA-ME FOUNDATION

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MELANOMA-ME FOUNDATION

I report to the trustees on my examination of the financial statements of Melanoma-me Foundation (the charity) for the year ended 30 April 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Nick Cunningham

Nick Cunningham FCCA
Robson Laidler Accountants Limited

Fernwood House
Fernwood Road
Jesmond
Newcastle Upon Tyne
Tyne and Wear
NE2 1TJ
England

Dated: 17/01/2023

MELANOMA-ME FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 APRIL 2022

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<u>Income from:</u>			
Donations and legacies	2	62,128	103,047
Other trading activities	3	33,959	20,821
Total income		<u>96,087</u>	<u>123,868</u>
<u>Expenditure on:</u>			
Charitable activities	4	<u>90,768</u>	<u>80,494</u>
Net income for the year/ Net movement in funds		5,319	43,374
Fund balances at 1 May 2021		<u>65,845</u>	<u>22,471</u>
Fund balances at 30 April 2022		<u><u>71,164</u></u>	<u><u>65,845</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.


MELANOMA-ME FOUNDATION

BALANCE SHEET

AS AT 30 APRIL 2022

	Notes	2022 £	£	2021 £	£
Current assets					
Debtors	8	195		-	
Cash at bank and in hand		72,409		65,845	
		<u>72,604</u>		<u>65,845</u>	
Creditors: amounts falling due within one year	9	(1,440)		-	
Net current assets			<u>71,164</u>		<u>65,845</u>
Income funds					
Unrestricted funds			<u>71,164</u>		<u>65,845</u>
			<u>71,164</u>		<u>65,845</u>

The financial statements were approved by the Trustees on 16/5/23


Mrs K Rafferty
Trustee

MELANOMA-ME FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 APRIL 2022

1 Accounting policies

Charity Information

Melanoma-me Foundation is a Charitable Trust.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

MELANOMA-ME FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 APRIL 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Taxation

The charity is exempt from tax on its charitable activities.

1.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	62,128	47,347
Grants received	-	55,700
	<u>62,128</u>	<u>103,047</u>

MELANOMA-ME FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 APRIL 2022

3 Other trading activities

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
Melanoma-Me CIC income	2,459	3,803
Fundraising and events	31,500	17,018
Other trading activities	33,959	20,821

4 Charitable activities

	Charitable activities 2022 £	Charitable activities 2021 £
Counselling costs	49,258	54,112
Direct costs	8,911	9,197
Rent	8,460	8,640
Repairs and renewals	1,501	401
Meetings, events and training costs	17,747	1,283
Light and heat	1,949	771
Insurance	385	694
Printing and stationery	221	440
Sundry expenses	596	1,458
	89,028	76,996
Share of governance costs (see note 5)	1,740	3,498
	90,768	80,494

MELANOMA-ME FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 APRIL 2022

5 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Independent examination fees	-	1,740	1,740	180
Legal and professional fees	-	-	-	3,318
	-	1,740	1,740	3,498
Analysed between Charitable activities	-	1,740	1,740	3,498

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Transactions with trustees

During the year the Trustees received counsellor fees totalling £24,839. All these costs were in relation to the Trustees duties as counsellors rather than in relation to their duties as a Trustee.

7 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

8 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Prepayments and accrued income	195	-

9 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	1,440	-

MELANOMA-ME FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) ***FOR THE YEAR ENDED 30 APRIL 2022***

10 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

