



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 April 2020 Period start date To 31 March 2021 Period end date

Charity name: Barnet Medieval Festival Committee

Charity registration number: 1183477

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>For the public benefit, to advance the education of the public in the history of medieval life and warfare, with a focus on the history of the town of Barnet, through the provision of a re-enactment of the Battle of Barnet 1471, and other educational activities as the trustees see fit.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>This year, forming part of the Covid-19 pandemic period, was unusual in that it quickly became clear that our focal event – the Medieval Festival – could not take place as planned in June 2020 due to government restrictions on large gatherings. Regular communication about the Festival were maintained via our social media channels which elicited public support for the event to return once restrictions were lifted.</p> <p>Trustees devoted themselves to maintaining public awareness of the battle and in particular through developing plans to commemorate its 550<sup>th</sup> anniversary in April 2021. These plans included a walk along the route taken by Edward IV as he marched with his troops from Smithfield to Barnet on the eve of battle. The continued restrictions meant that both this walk and a memorial service to mark the anniversary on 14<sup>th</sup> April 2021 would have to be restricted to a handful of invited guests only. Social media channels were used instead to share these anniversary events with the public: <a href="https://www.facebook.com/1471barnet/">https://www.facebook.com/1471barnet/</a> and <a href="https://barnetmedievalfestival.org/">https://barnetmedievalfestival.org/</a>.</p> <p>Trustees also developed a range of memorabilia, focussing on commemorative mugs in two designs and also t-shirts and</p>

		hoodies printed with the dates of the battles comprising the Wars of the Roses. These have proved to be of great interest to the community, generating interest in the battle and its wider historical context. When we ran stalls at a series of markets, once lockdown regulations eased, it also provided a good opportunity to further raise awareness of the historic position held by our town.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have had regard to the guidance on public benefit, while drawing up their initial application, and subsequently.

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Trustees rely on their volunteer force to 'man' the festival itself. With this being unable to operate this year, we welcomed the occasional assistance of a few of the regular volunteers as assistants on our market stalls
Other		

#### Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Inevitably, this year was never one in which we would record much identifiable achievement against our core objective. However, what we did achieve was a retention of the awareness of the existence of the festival and that part of our town's history.</p> <p>We were grateful to other organisations in the town, notably the Barnet Museum, for planning their own significant contributions in marking the 550<sup>th</sup> anniversary of the battle. In particular, we acknowledge the Museum's determination to mount their display of the recreated banners displaying the coats of arms of the noble houses involved in the battle on the lampposts down our High Street.</p>
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#### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	In this year, where no Festival would be allowed under government restrictions, our objectives centred on maintaining and expanding community awareness of the Battle of Barnet and its Festival, and devising alternative means of raising funds
Performance of fundraising activities against objectives set	Para 1.41	Trustees decided to combine the two objectives by sourcing, buying and selling items of merchandise. Initially these included: t-shirts and hoodies with the names and dates of the key battles in the Wars of the Roses on the backs of the items, and commemorative china mugs illustrated with key figures from both Lancastrian and Yorkist factions. In this initial period (the months covered were largely concerned with sourcing, design and purchase) where sales did not begin until September, the end of year figures showed a slight loss of £59. However, next year's figures will show a profit well in excess of £2000 – and will also show this new trading activity as a separately accounted income stream.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Thanks to the profit made at the end of the 2019 Festival, the accounts show a small profit of £1108
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	In these early years of the charity, there are very few outgoings or issues requiring ongoing maintenance. Apart from the paper loss mentioned above, all monies were held as a preparation towards funding the next Festival.
Amount of reserves held	Para 1.22	As above
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	While we are so dependent upon philanthropic donations, the survival of the charity must be a concern. However, we believe we are demonstrating the importance of the festival to the community and are working to secure our financial base

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Currently the charity depends upon a few local philanthropic organisations, plus the occasional support of the Borough. Increasingly the sale of relevant merchandise will support this. We are also continuing to review the pricing policy for entry to the Festival – aiming to combine accessibility with the realisation of enough funds to cover the annual costs.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Trustees currently have no financial investment policy in place, nor any plans to do so.
A description of the principal risks facing the charity	Para 1.46	We believe that we have, this year, just faced one of the major risks to the charity – that of being unable to mount a large public event. The risks are less financial in the short term, as nearly all outgoings and income are related to the Festival. Provided the decision not to run is taken early enough (ie before any significant expenditure has taken place) then the risk is low. However, the Trustees did write to our local MP to enquire whether, in these highly unusual times, the government would consider acting as an underwriter, in the event of a new increase in covid infections suddenly putting a halt to all mass gatherings. The answer to this was in the negative, which made discussions about whether or not to aim

		<b>for a Festival in 2021 a recurring item on most of the meeting agendas.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Charity Commission Scheme</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The only voting members are its charity trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

## Reference and Administrative details

Charity name	<b>Barnet Medieval Festival Committee</b>
Other name the charity uses	
Registered charity number	1183477
Charity's principal address	56 Fitzjohn Avenue Barnet Herts EN5 2HW

# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Robert Burstow	Chairman		
2	Mrs Susan Braithwaite	Festival Director		
3	Mrs Judith Burstow	Secretary		
4	Mr Avrum Vinick	Fundraising Coordinator		
5	Mr Alan Last	Merchandise Manager		
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19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Barnet Medieval festival Committee

1183477

## Receipts and payments accounts

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For the period  
from

01-Apr-20

To

31-Mar-21

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Trader deposits and payments	400	-	-	400	6,005
Cash: Admission and programmes	-	-	-	-	8,279
Donations	50	-	-	50	5,283
Merchandise Sales	1,461	-	-	1,461	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,911</b>	<b>-</b>	<b>-</b>	<b>1,911</b>	<b>19,567</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,911</b>	<b>-</b>	<b>-</b>	<b>1,911</b>	<b>19,567</b>
<b>A3 Payments</b>					
Licences	-	-	-	-	889
Portaloos	-	-	-	-	2,616
First Aid	-	-	-	-	715
firewood	-	-	-	-	708
public address system	-	-	-	-	450
skip hire	-	-	-	-	396
Insurance	-	-	-	-	603
radios	-	-	-	-	256
printing	65	-	-	65	960
volunteer support	-	-	-	-	119
security	-	-	-	-	4,708
performers	-	-	-	-	5,150
trader deposit refund	530	-	-	530	620
Merchandise	2,109	-	-	2,109	-
<b>Sub total</b>	<b>2,704</b>	<b>-</b>	<b>-</b>	<b>2,704</b>	<b>18,189</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,704</b>	<b>-</b>	<b>-</b>	<b>2,704</b>	<b>18,189</b>
<b>Net of receipts/(payments)</b>	<b>- 793</b>	<b>-</b>	<b>-</b>	<b>- 793</b>	<b>1,378</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>2,088</b>	<b>-</b>	<b>-</b>	<b>2,088</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>1,295</b>	<b>-</b>	<b>-</b>	<b>1,295</b>	<b>1,378</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Balance at end of year	- 793	-	-
	carry forward from last year	2,088	-	-
		-	-	-
	<b>Total cash funds</b>	<b>1,295</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
	<b>Details</b>	<b>Unrestricted to nearest £</b>	<b>Restricted to nearest £</b>	<b>Endowment to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	