

Friends of BPSP Charity Trustees' Annual Report

For the period 1 Oct 2021 to 30 Sept 2022

Registration No. 1183473

Registered Address: Baden Powell & St. Peter's Junior School, Mill Lane,
Parkstone, Poole, Dorset, BH14 8UL

Trustees as at 30 Sept 2022:

Alastair Bloice – Chair

Emma Johnston – Secretary

Vacant – Treasurer

Lisa Clarke – Committee Member

Claire Hardy – Committee Member

Astra Monahan – Committee Member

Fran Rainey – Committee Member

Friends of BPSP aims to help the school in any way it can, especially raising funds for things the school would not otherwise be able to afford.

It is managed by a Committee of a Chair, Secretary, Treasurer, and ordinary Committee Members, who are all Trustees of the charity. A brand-new group of Trustees were elected at the Annual General Meeting on 1 Feb 2022.

Our main objective for this financial year was to raise money through fundraising activities, to be able to contribute to the purchase of a new school minibus. The school already owns 2 school minibuses but they are old and require a great deal of maintenance with high costs involved. Friends of BPSP hoped to raise enough funds to pay for 1 of the 2 new minibuses required by the school.

Our fundraising activities included;

Christmas Raffle - £2,752.15

Christmas Cards - £709.50

Christmas Jumper Day - £446.50

Smarties Easter Challenge - £847.11

Summer Fair - £20,255.05

Summer Fair Raffle - £4,741.31

Second Hand Uniform Sales & Stampastic Commission - £24.37

Total Income = £29,775.99

Total Expenditure = £9,647.19

As well as all these fundraising events, Friends of BPSP also organised the End of Year Disco for Year 6, and paid for their Leavers Book.

The achievement of Friends of BPSP has been fantastic considering that a brand-new Committee emerged from the ashes of Covid restrictions, two thirds of the way through the year, in February 2022. However, thanks must be extended to the previous Chair, who single-handedly organised the 3 Christmas fundraising events.

With a net profit of over £20K for the financial year, coupled with money already in the Friends of BPSP accounts, we are able to offer the school at the end of the academic year, sufficient funds to buy 1 new minibus.

Friends of BPSP

01/10/21 - 30/09/22

ACCOUNTS		
Starting Balance - 1/10/21		£6,816.29
Income		£29,775.99
Expenditure		£9,647.19
Bank minus Inc & Exp		£26,945.09
Bank Account Balance		£26,681.09
Difference		-£264.00 (Fair - Cash payment from float money)
INCOME		
Events		
Christmas Raffle		£2,752.15
Christmas Cards		£709.50
Christmas Jumpers		£446.50
Smarties		£847.11
Summer Fair		£20,255.05
Summer Fair Raffle		£4,741.31
7. ?		£0.00
8. ?		£0.00
9. ?		£0.00
Second Hand Uniform/Stampstastic		£24.37
GROSS INCOME		£29,775.99
EXPENDITURE		
Events		
Christmas Raffle		£100.74
Christmas Cards		£0.00
Christmas Jumpers		£0.00
Smarties		£0.00
Summer Fair		£6,882.54
Summer Fair Raffle		£154.80
Y6 Leavers Book and Disco		£753.00
8. ?		£0.00
Payment to BPSP		£1,000.00
Charges/Fees/Resources		£756.11
EXPENSES		£9,647.19
NET PROFIT		
		£20,128.80
Event Profit		
Christmas Raffle		£2,651.41
Christmas Cards		£709.50
Christmas Jumpers		£446.50
Smarties		£847.11
Summer Fair		£13,372.51
Summer Fair Raffle		£4,586.51
		£0.00
		£0.00
		£0.00
		£0.00
		£22,613.54

Friends of BPSP Expenses Analysis

01/10/21 - 30/09/22

DATE	DESCRIPTION	TYPE (No. 1-10)	1. Christmas Raffle	2. Christmas Cards	3. Christmas Jumpers	4. Smarties	5. Summer Fair	6. Summer Fair Raffle	7. Leavers Book and Disco	8.	9. Payment to BPSP	10. Charges/Fees /Resources	11. OTHER, PLEASE SPECIFY
11/24/2021	Chq 100453 - Sam Wilkinson Repayment - Christmas Raffle Tickets	1	100.74	100.74	-	-	-	-	-	-	-	-	-
11/24/2021	Chq 100451 - Sam Wilkinson - Gambling Licence 2020, Stationery	10	85.45	-	-	-	-	-	-	-	-	85.45	-
01/01/2022	Bank charges	10	5.80	-	-	-	-	-	-	-	-	5.80	-
01/04/2022	ParentKind membership	10	128.00	-	-	-	-	-	-	-	-	128.00	-
01/26/2022	Chq 100454 - Gambling Licence 2021	10	20.00	-	-	-	-	-	-	-	-	20.00	-
02/01/2022	Bank charges	10	5.00	-	-	-	-	-	-	-	-	5.00	-
03/04/2022	Bank charges	10	5.40	-	-	-	-	-	-	-	-	5.40	-
03/11/2022	Chq 100455 - Chris Frost Donation to BPSP for IT	9	500.00	-	-	-	-	-	-	-	500.00	-	IT Equipment
03/11/2022	Chq 100456 - Chris Frost Donation to BPSP for IT	9	500.00	-	-	-	-	-	-	-	500.00	-	IT Equipment
04/01/2022	Bank charges	10	5.00	-	-	-	-	-	-	-	-	5.00	-
05/02/2022	Bank charges	10	27.83	-	-	-	-	-	-	-	-	27.83	-
05/18/2022	Chq 100458 - Roxy Banks repayment - Raffle tickets & envelopes (£106.50 - mistake payment of £106.50 - 45p out)	6	106.05	-	-	-	-	106.05	-	-	-	-	(£106.05 - mistake payment of £106.50 - 45p out)
05/23/2022	Chq 100416 - BH Sound and Lighting - PA System	5	120.00	-	-	-	120.00	-	-	-	-	-	-
05/26/2022	Chq 100457 - Alastair Blicie repayment - Temp Event Notice	5	21.00	-	-	-	21.00	-	-	-	-	-	-
05/26/2022	BCP Council - Bins	5	161.10	-	-	-	161.10	-	-	-	-	-	-
05/26/2022	BPSP Repayment - Portaloos	5	430.00	-	-	-	430.00	-	-	-	-	-	-
05/26/2022	BPSP Repayment - SumUP machine	10	66.00	-	-	-	-	-	-	-	-	66.00	-
05/26/2022	BPSP Repayment - SumUP machine	10	297.00	-	-	-	-	-	-	-	-	297.00	-
05/27/2022	Roxy Banks Repayment - Monkey World Prize	6	48.75	-	-	-	-	48.75	-	-	-	-	-
06/01/2022	Bank charges	10	5.00	-	-	-	-	-	-	-	-	5.00	-
06/03/2022	Stamps	10	13.04	-	-	-	-	-	-	-	-	13.04	-
06/06/2022	BH Sound and Lighting - PA Equipment	5	£195.98	-	-	-	195.98	-	-	-	-	-	-
06/09/2022	A and K Sims - Fridge Trailer	5	288.00	-	-	-	288.00	-	-	-	-	-	-
06/09/2022	Purchasing Cash for Summer Fair Float (1st Installment)	5	£1,000.00	-	-	-	1,000.00	-	-	-	-	-	-
06/10/2022	Purchasing Cash for Summer Fair Float (2nd Installment)	5	£818.00	-	-	-	818.00	-	-	-	-	-	-
06/16/2022	Roxy Banks Repayment - Ice Pops (minus 45p to rectify mistake on 18/06/2022)	5	£23.98	-	-	-	23.98	-	-	-	-	-	(£23.98 - 45p out)
06/20/2022	Claire Hardy Repayment - Site equipment	5	£34.17	-	-	-	34.17	-	-	-	-	-	-
06/21/2022	Fran Rainey Repayment - Deposit Inflatables (Get Up and Bounce)	5	£60.00	-	-	-	60.00	-	-	-	-	-	-
06/22/2022	Leavers Book printing	7	727.00	-	-	-	-	-	727.00	-	-	-	-
06/23/2022	Emma Johnson Repayment - Icepops	5	£19.30	-	-	-	19.30	-	-	-	-	-	-
06/23/2022	Programme - Ashley Press	5	£292.00	-	-	-	292.00	-	-	-	-	-	-
06/23/2022	Toys - Kayoko Daniels	5	£55.88	-	-	-	55.88	-	-	-	-	-	-
06/23/2022	Bar supplies - Andrea (4 x payments)	5	£2,641.52	-	-	-	2,641.52	-	-	-	-	-	-
06/28/2022	BH Sound and Lighting - Extra cables	5	£106.49	-	-	-	106.49	-	-	-	-	-	-
06/30/2022	BPSP Repayment - Security (SIA Event Security)	5	£330.52	-	-	-	330.52	-	-	-	-	-	-
07/01/2022	Claire Hardy Repayment - Volunteer gifts	5	£23.60	-	-	-	23.60	-	-	-	-	-	-
07/02/2022	Bank charges	10	10.29	-	-	-	-	-	-	-	-	10.29	-
07/09/2022	BPSP Repayment - Generators	5	£85.00	-	-	-	85.00	-	-	-	-	-	-
08/01/2022	Bank charges	10	82.30	-	-	-	-	-	-	-	-	82.30	-
08/31/2022	Repayment - Frost and Co	5	£80.00	-	-	-	80.00	-	-	-	-	-	-
09/01/2022	BPSP Repayment - St John's Ambulance	5	£96.00	-	-	-	96.00	-	-	-	-	-	-
09/23/2022	Astra Monahan Repayment - Leavers disco	7	18.40	-	-	-	-	-	18.40	-	-	-	-
09/23/2022	Roxy Banks Repayment - Leavers disco	7	7.60	-	-	-	-	-	7.60	-	-	-	-
			-	-	-	-	-	-	-	-	-	-	-
			9,647.19	100.74	-	-	6,882.54	154.80	753.00	-	1,000.00	756.11	-

Friends of BPSP
Income Analysis

01/10/21

DATE	DESCRIPTION	TYPE (No. 1-10)
01/19/2022	Cauliflower Group - Christmas Cards	2
02/21/2022	CLP - Christmas Jumper Day	3
03/15/2022	Stall Holder - Sockies	5
03/15/2022	Stall Holder - Mr C G & Mrs CEM - DPK	5
03/16/2022	Stall Holder - Hearne CLC - Carly Marilyn	5
03/17/2022	Stall Holder - Hog Roast BBQ	5
03/20/2022	Stall Holder - Delicious Donuts	5
03/21/2022	£2476.15 - Cash deposit - Raffle	1
03/21/2022	£131.50 - Cash deposit - Christmas Jumpers	3
03/22/2022	£276 - Cheque deposit - Raffle	1
03/23/2022	Stall Holder - Thomas Michele	5
03/28/2022	Stall Holder - South Coast Sweet	5
04/04/2022	Stall Holder - Bounce Stall	5
04/05/2022	Stall Holder - Inspirations	5
04/06/2022	Stall Holder - Lenk Vito	5
04/26/2022	Stall Holder - DJ Brooking	5
05/03/2022	Stall Holder - Agarwall KG	5
05/13/2022	Stall Holder - Gillian Rodwell - Usborne Books	5
05/16/2022	Donation - J Tomkins	5
05/17/2022	Sponsorship - Bins - Clean Deep Services	5
05/24/2022	SumUp - SHU - Fleece	10
05/24/2022	Cash - Smartie Donations	4
06/06/2022	Stall Holder - C Grant - Food	5
06/08/2022	Sponsorship - Raffle tickets - Pure Chill Ltd/ Bamboo Beach	6
06/08/2022	Cash - Smartie Donations	4
06/09/2022	Stall Holder - Cooper A & J	5
06/13/2022	Sponsorship - Bouncy Castle (Northcote)	5
06/13/2022	Stall Holder - R Harrington Sandbanks Style	5
06/14/2022	D Lucken KAD Fair donation	5
06/16/2022	SumUp - Test	10
06/17/2022	County Epos - Fair Donation	5
06/17/2022	Raffle tickets - cheques	6
06/17/2022	Inflatables (Get Up and Bounce) - Cash payment on night £290	5
06/18/2022	Sponsorship - Monkey World Raffle Prize - Coles Miller Solicitor	6
06/19/2022	Raffle tickets - Westwood bank transfer	6
06/20/2022	Raffle tickets - cheques	6
06/20/2022	Sponsorship - Bar (Y-Not)	5
06/20/2022	Cash deposit - £17287.02	
06/20/2022	~ Smarties	4
06/20/2022	~ Raffle Tickets	6
06/20/2022	~ Childrens Entertainment	5
06/20/2022	~ Class Stalls	5
06/20/2022	~ Friends Stalls	5
06/20/2022	~ Gates	5
06/20/2022	~ Bar	5
06/20/2022	~ Float	5
06/20/2022	SumUp - Summer Fair Bar	5
06/21/2022	Commission - Delicious Donuts	5

06/23/2022	Sponsorship - Frost and Co (but overpaid by £80)	5
06/23/2022	SumUp	10
06/28/2022	Sponsorship - Bar (Genesis)	5
06/28/2022	Donation - Pixie paint	5
06/28/2022	Commission - Climbing Wall	5
07/10/2022	Commission - Adventure Pirate	5
07/16/2022	Stamptastic	10

- 30/09/22

GROSS	1. Christmas Raffle	2. Christmas Cards	3. Christmas Jumpers	4. Smarties	5. Summer Fair
709.50	-	709.50	-	-	-
315.00	-	-	315.00	-	-
25.00	-	-	-	-	25.00
100.00	-	-	-	-	100.00
25.00	-	-	-	-	25.00
100.00	-	-	-	-	100.00
100.00	-	-	-	-	100.00
2,476.15	2,476.15	-	-	-	-
131.50	-	-	131.50	-	-
276.00	276.00	-	-	-	-
25.00	-	-	-	-	25.00
100.00	-	-	-	-	100.00
15.00	-	-	-	-	15.00
50.00	-	-	-	-	50.00
100.00	-	-	-	-	100.00
25.00	-	-	-	-	25.00
100.00	-	-	-	-	100.00
25.00	-	-	-	-	25.00
250.00	-	-	-	-	250.00
170.00	-	-	-	-	170.00
4.92	-	-	-	-	-
759.67	-	-	-	759.67	-
100.00	-	-	-	-	100.00
93.06	-	-	-	-	-
62.96	-	-	-	62.96	-
25.00	-	-	-	-	25.00
350.00	-	-	-	-	350.00
25.00	-	-	-	-	25.00
40.00	-	-	-	-	40.00
0.98	-	-	-	-	-
500.00	-	-	-	-	500.00
250.00	-	-	-	-	-
£290.00	-	-	-	-	290.00
48.75	-	-	-	-	-
20.00	-	-	-	-	-
20.00	-	-	-	-	-
150.00	-	-	-	-	150.00
-	-	-	-	-	-
24.48	-	-	-	24.48	-
4,309.50	-	-	-	-	-
1,045.90	-	-	-	-	1,045.90
1,152.46	-	-	-	-	1,152.46
1,291.44	-	-	-	-	1,291.44
2,748.61	-	-	-	-	2,748.61
5,186.63	-	-	-	-	5,186.63
1,528.00	-	-	-	-	1,528.00
2,947.01	-	-	-	-	2,947.01
125.00	-	-	-	-	125.00

1,160.00	-	-	-	-	1,160.00
15.72	-	-	-	-	-
150.00	-	-	-	-	150.00
25.00	-	-	-	-	25.00
95.00	-	-	-	-	95.00
110.00	-	-	-	-	110.00
2.75	-	-	-	-	-
	-	-	-	-	-
29,775.99	2,752.15	709.50	446.50	847.11	20,255.05

[illegible]

-	-	-	-	-
-	-	-	-	15.72
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	2.75
-	-	-	-	-
4,741.31	-	-	-	24.37

IF OTHER, PLEASE SPECIFY

(£361 - coin counter, £8.15 and,£16917.87 - cashier)

(£1818 Bought cash - £260 cash payment to Get Up and Bounce)

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
FRIENDS of BPSP

**On accounts for the year
ended**

30 SEP 2022

**Charity no
(if any)**

1183473

Set out on pages

3 pages in total(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date: 19 JAN 2023

Name:

DAVID MANN

**Relevant professional
qualification(s) or body
(if any):**

COMPANY DIRECTOR (FINANCE)
QUALIFIED ACCOUNTANT

Address:

65 SHERWOOD AVENUE, POOLE, DORSET. BH14 8DJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

In the year the Charity used Microsoft Excel to keep a full log of all income and expenditure records alongside paper files and various emails with information included. There is/was no accountancy software used.

I focused on auditing the 2021/2022 transactions for accuracy including a review of income and expenditure, particularly the larger items. It was outlined and noted that there was a complete change of personnel(trustees) on the committee during the period so there has been a handover of records and record keeping.

I reviewed the bank balances at 01 October 2021 and 30 September 2022 which showed there are two bank accounts held with HSBC, one "Community Account" number 61779028 and a second called "Business Money Manager" number 40006386. I assume account 61779028 is used as the current account and account 40006386 is an interest earning deposit account.

The balances at 01 October 2021 the start of the period for the charity's annual accounts are £6,186.29 and £12,969.89 = £19,786.18 funds available to Friends of BPSP

The balances at 30 September 2022 the end of the period for the charity's annual accounts are £6,650.09 and £32,981.73 = £39,631.82 funds available to Friends of BPSP and I took copies of the bank statements. I noted the accounts spreadsheet states £26,681.09 bank balance which is not correct.

The net income / profit for the year from the spreadsheet states £20,128.80 which is listed out in excellent detail, the increase in funds in the bank account for the same period totals £19,845.64 which is a difference of £283.16

A point of note but relatively minor - the summer fair floats of £1,818 shouldn't really be listed as either income or expense, because it was neither e.g. it was float / cash, although this doesn't affect the annual profit figure.

I would recommend and have instigated that all future accounts prepared in Excel clearly show the bank balances at the start and the end of the period being reported against. These are easily verified from copies of bank statements (online or paper) on the relevant dates and will avoid any misunderstanding

I am confident suitable records are being kept and management of income, expenditure and any assets continues through the current period of 2022/2023 and will be demonstrated in the preparation of the accounts for September 2023.