



The Community Matters Partnership Project

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 March 2023

Charity Number: 1183467

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THE COMMUNITY MATTERS PARTNERSHIP PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Chief Executive Officer	Mr S Jarvis
Trustees	Mr M Bramah Mr P Edwards Mr N Shrimpton Mrs T Shrimpton Mr D Stillman Mr P J Farr Ms J Appelbe
Auditors	Branston Adams Chartered Certified Accountants Suite 2 Victoria House South Street Farnham Surrey GU9 7QU
Principal registered address	7 Carisbrooke Frimley Camberley Surrey GU16 8XR
Charity Registration Number	1183467
Bankers	Lloyds Bank PLC 25 Gresham Street London EC2V 7HN

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

ANNUAL REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 March 2023

The Trustees present their Report and Accounts of the Charity for the period ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

1. STRUCTURE, GOVERNANCE AND MANAGEMENT

The Community Matters Partnership Project (CMPP) is a Charitable Incorporated Organisation created by the constitution dated 17th May 2019. It is a Registered Charity, number 1183467.

The Trustees who served the Charity during the year were as follows:

- Paul Edwards (Chair)
- Tracey Shrimpton (Deputy)
- Julie Appelbe
- Mark Bramah
- PJ Farr
- Nick Shrimpton
- Dominique Stillman

Governance:

The Community Matters Partnership Project's Trustees are elected by a majority vote of all the Trustees.

2. OBJECTIVES, ACTIVITIES AND RISK MANAGEMENT

The Charity's objects are:

- to relieve poverty, advance health, advance education, advance community development, promote equality and diversity and further other charitable purposes which are beneficial to the public by promoting volunteering; *and*
- the practical interest and involvement of companies, firms, voluntary organisations, local authorities and individuals in such purposes particularly in the communities in which they have operational interests.

The routine business of the Charity continues to be carried out by the CEO of the organisation and a team of CMPP staff supported by the Board of Trustees.

Trustees of CMPP are duty bound to demonstrate not only competence, challenge, and knowledge of charity affairs, but to make themselves aware of any significant risks which the Charity may face on a regular basis and to ensure that our financial and operational affairs are reviewed regularly.

The activities of CMPP continue to be built around corporate volunteering, helping companies to deliver underutilised corporate volunteering days in relation to our objectives. In summary, these activities fell, in the past year, under one of the following activities:

- Corporate volunteering
- Networking for Good/influencing
- Fundraising

Two primary key risks have been identified for the year ahead:

Key Risk 1: A significant reduction in income

CMPP relies on two main income streams: Membership fees and fundraising, both of which could have come under significant pressure following the COVID-19 crisis, and the difficult economic context in which businesses operate.

Early indications show that only a small number of funders (Members) have chosen not to renew their membership. Decisions not to renew are usually for one of these reasons: changed business priorities; cost pressures during a difficult financial operating period; the business develops its own CSR/volunteering scheme; or simply because personnel changes and new decision makers have different ideas. It is, however, critically important to the viability of the Charity to retain Members and, if possible, to grow Membership with new partners to protect us against the potential churn of membership.

Membership fees provide the funding for all our community projects. It is therefore incumbent on CMPP to constantly seek new ways to evolve, in order to remain attractive, relevant and important to businesses and our Members. *See Key Risk 2 below*

Key Risk 2: Failure to develop relevant programmes which attract the interest and support of Members

Post-Covid, our strategy was to rationalise the range of activities offered to Members. Growth, particularly of Members was not a priority and our main purpose was to retain Members rather than recruiting new.

In part, this decision reflected the capacity and resources available: CMPP is managed by a small, part-time, largely term-time only team; in previous accounts, it has been reported that a pressing risk was lack of capacity to be able to deliver the wide expectations of stakeholders. A part-time administrator and Twilight fund-raiser to support the team and two freelance members of staff were recruited but whilst this facilitated what we were able to achieve this year in 2021-22, the costs to the Charity were unsustainable.

Therefore, when both part-time staff left CMPP, the decision was taken not to replace either. The contribution of all freelance consultants is also being evaluated and reduced to ensure that we achieve better value for money. It is likely that these cost savings will be visible in the 2023-24 accounts.

Failure to develop our community projects risks a gradual decline of CMPP as an increasingly crowded market place expands, and Members or potential Members take other opportunities to deliver CSR programmes. Our strategy therefore is to examine closely the effectiveness of everything we offer, reducing time invested in projects which we consider less relevant to our Membership. At the same time, we will invest in more ambitious programmes which will attract potential new Members, appeal to existing Members, enhance our reputation locally and position CMPP favourably to take advantage of potential new funding paths.

Other important risks include safeguarding, Health and Safety and the need to ensure that data privacy practices are robust. CMPP has established a diverse Board to help us ensure these risks are challenged and mitigated effectively and has contracted with advisors to help ensure that operationally we are as robust and compliant as possible in each of these areas.

3. ACHIEVEMENTS AND PERFORMANCE

The Charity has a Board of Trustees, who are helping to develop a range of key policies and top line strategies. Most Trustees have been in post since the formation of the Charity (3 years ago) and in the year ahead we will be looking at the skills and experience mix of the Board so that it remains fit for purpose.

During the year, our long serving CEO Tracy Jarvis, who founded CMPP over 12 years ago, left the Charity. This departure was potentially devastating for CMPP as for over a decade Tracy had been the dynamic heart and inspirational leader of the organisation, taking it from a small community interest company to charitable status, generating most of the relationships with businesses and the community upon which CMPP now depends.

However, in February 2023 the Board of Trustees were able to appoint a successor, Simon Jarvis, who not only has long experience of executive leadership at CEO level but also understands CMPP well having been actively involved in our community projects since 2010. He has also been a consultant to the Charity and is well-known locally as a community leader. This appointment helped ensure a relatively smooth transition and handover, avoiding potentially damaging turbulence as well as reassuring our Members and partners that there would be no major shift in the values, operation and strategic direction of CMPP.

By the end of March 2023, CMPP had successfully engaged 41 businesses into becoming CMPP Members. Membership fees generated an income of £88,506 ranging from larger corporate partners to SMEs and solo entrepreneurs. This represents a growth of £16,540 on 21-22 (23%).

In the 12-months since the last annual report, CMPP has adapted its performance and projects to fit within a new look society. All staff are geared up to work from home, with technology and resources in place to support this. Staff are encouraged to continue to work flexibly, from home and use the office for meetings and as a shared workspace for creating new ideas. This flexibility has been important as, with effect from 1 July 2023, our fully-serviced office base host has served notice that the space, which had been provided without cost, is required for other purposes. We have, however, brokered a deal with a Farnborough hotel which provides all staff with co-working spaces plus the option of large meeting rooms as required (without cost) in return for CMPP Membership. The facilities are conveniently located very near the Farnborough business park.

CMPP created an online resource bank during lockdown - *Speakers for Schools* - hosting video interviews with business people: at the time of writing, over 40 videos have been recorded. The quality of video capture and production has been greatly enhanced at no cost to CMPP by a micro-Member which joined during the year. Whilst *Speakers for Schools* is available to over 32,000 learners, we are currently undertaking a review to see how this resource can be used more valuably in schools.

CMPP has continued to develop the Community Action Day (CAD) programme. We source, scope and attend each project and manage the experience from start to finish. In this accounting period, the Community Action team ran almost 50 CADs, engaging with over 700 volunteers from 45 different businesses, providing around 3,750 gifted hours' labour. Volunteers have worked in teams and individually to bring about significant improvements in the community and environment as well as sharing professional expertise.

In addition to the above, the annual Twilight Runway Challenge attracted the participation of record numbers: over 800 people representing 42 companies helped raise funds for over 30 charity partners. This event has two functions: raising funds for CMPP but also acting as a fundraising platform for local schools and charities. There is no cost to charities as CMPP engages businesses to sponsor the event, which means that charities can use it to bring their supporters together to raise funds for their cause. In 2022. Almost £40,000 was raised in this way for local good causes.

4. FINANCIAL REVIEW

During its third year as a registered charity, CMPP generated £135,252 of unrestricted income, of which 65 per cent was sourced from contributions from over partnership subscriptions, including corporate, SME and sole trader organisations. CMPP also successfully raised over £43,000 in fundraising activities. Income has increased by 12% since 2021-22.

CMPPs' operating costs have risen over the year, from £108k to £123k. This is a cause for concern but can be explained by the investment made in human and physical resources. The normal calendar of fundraising events, curtailed during 2021/22, resumed in the year 2022-23. In support of the calendar of events, pro-active investments were made in staff time which included the appointment of a part-time person dedicated to promoting the Twilight, and in physical resources notably the purchase of a small van for use at CMPP volunteering events. However, this has contributed to losses made in this financial year.

Cost savings and reductions in staffing costs will be necessary in the years(s) ahead. Currently, CMPP has sufficient reserves to ensure there is no tangible risk to its ability to operate as a going concern and the longer-term forecast is positive. Given the nature of the organisation, CMPP has few tangible fixed assets other than a small van purchased in year to support the Community Action Day programme, a consequence of which is that depreciation has risen to £3.2k.

However, at the end of the year, it retains positive cash balances of over £112,000 (down from £124k in 2021-22). This is a result of both its strong financial performance in 2021-22 and also the cash reserves brought into CMPP on inception as a charity. There were negligible short term or long term liabilities at the end of the financial year, so liquidity is strong.

During the year, it is important to note that CMPP has neither applied for nor received any form of government or grant funding to support its community projects. All funding has resulted from social enterprise, generating income through membership packages and a programme of fundraising events.

5. FUTURE PLANS

The focus of our planning for the future has been on three key aspects:

1. Membership growth
2. Continuing to review, build and expand the community projects
3. Successful annual programme of fundraising

The risks to CMPP remain the same as in previous years: we need to retain the financial support of our Members whilst attracting new partners. To do so - at a time of soaring costs for all businesses - requires CMPP to continually review the relevance and attractiveness of our offer, taking every opportunity to promote our profile in the spaces where we are likely to attract the most interest and thereby win new business. But doing so requires investment and holds no guarantees that new business will follow.

Our ability to develop and evolve is as always limited by the twin barriers of time and money. There is little capacity for staff to respond to new initiatives. Increasing capacity will not be an option until new or significant, regular income is flowing. This seeming impasse is not new to CMPP, indeed has been an ever present since it became a registered charity.

In general terms, business appetite for CMPP's core service - cost effective, high-quality corporate volunteering - is still in demand; the value of corporate volunteering to business and the well-being of staff has been well established. However, there is no room for complacency: a recent National Council for Voluntary Organisations report revealed that the numbers of people volunteering has reduced in the past 4 years. The reasons include a distinct post-Covid effect - people are increasingly working from home, wary or simply out of the habit of volunteering. Furthermore,

potential volunteers find difficulty devoting time and meeting the costs of volunteering.

The report concludes that whilst volunteering is 'here to stay', more virtual volunteering opportunities are required. CMPP's meetings with Members this year concur with this finding. We can respond positively to this feedback but such a strategy will require further investment if we are to offer high quality volunteer experiences virtually or remotely.

Work has begun to engage Members and other local business leaders on a project aimed at raising the aspirations of young people locally. Under consideration is a programme of visits to include inspirational work places, workshops and possibly a mentoring scheme. If this initiative is successful, it will require a discrete source of funding and would run in parallel with core CMPP activities.

Whilst feedback from Members who have contributed to the *Speakers for School* programme has been largely positive, the feedback from schools suggests that a rethink is needed. Members value the opportunity to give back to the community through this 'soft' volunteering activity which is highly cost and time effective. However, the impact on learners and potential beneficiaries is less positive: schools find the material difficult to integrate into the normal school day and recommend shortening the videos. This feedback coincides with the withdrawal of the current programmes sponsor. For the moment, this work is on hold but it might be better placed in the project outlined briefly above.

The CAD s and Annual Volunteering Days (AVD), such as the Beach Clean and Festive Frimhurst, are our core activity. They will continue to run with no plans to alter how these days operate because they are popular with Members and well received by the beneficiaries. For this reason, we are exploring the addition of a fourth AVD. The calendar of events for 2024 is under review with the aim of relieving pressure on staff by smoothing out events and activities through the year.

Currently under consideration is how we can generate more high-quality virtual or 'soft' volunteering opportunities for Members whose feedback suggests that there remain significant numbers of staff who want to volunteer but are deterred by the physical demands and time constraints of the range of activities currently offered.

For many years, CMPP has run networking sessions in many different formats. Post-Covid, interest in such meetings declined and poor attendance at events organised under the 'Networking for Good' banner meant that they were not cost-effective to run. However, in support of our strategy to grow Membership through positive publicity and influence, we are re-launching networking opportunities under the title 'Community Minds'.

Community Minds will be exercises in thought leadership, engaging business leaders to work together to tackle common problems, provide mutual support and to promote a positive future for Rushmoor and Surrey Heath. Each event, hosted without costs at central locations and spread across the year, will stimulate discussion about topical issues and provoke ideas for action. It will replace our previous 'Networking for Good' pillar.

Overall, future strategy is likely to coalesce around a 'three pillar' model under these areas of activity: Community action days, Community Minds and Community Fundraising.

6. STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Charity's Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and UK accounting standards (UK Generally Accepted Principles).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities' Statement of Recommended Practice (SORP);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; *and*
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2016, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the Charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

7. DISCLOSURE OF INFORMATION TO AUDITORS

In so far as the Trustees are aware:

- there is no relevant audit information of which the Charity's auditors are unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Signed on behalf of the Trustees of The Community Matters Partnership Project by:



Mr Paul Edwards
Chair

19/10/2023

Date

Independent Auditor's report to the Trustees of The Community Matters Partnership Project for the period ended 31 March 2023

We have audited the financial statements of The Community Matters Partnership Project for the period ended 31 March 2023 set out on pages 8 to 17 which have been prepared on the basis of the accounting policies set out on page 10. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's Trustees as a body, in accordance with Section 144 of the Charities Act 2016 and the regulations made under Section 164 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2016 and report in accordance with regulations made under section 164 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's ethical standards for auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. We read all the information in the report of Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- Give a true and fair view of the state of the Charity's affairs as at 31 March 2023 and of the Charity's incoming resources and application of resources, for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and
- Have been prepared in accordance with the requirements of the Charities Act 2016.

Matters on which we are required to report by exception.

We have nothing to report in respect of the following matters where the Charities Act 2016 requires us to report to you if, in our opinion:

- The information given in the report of Trustees is inconsistent in any material respect with the financial statements.
- Sufficient accounting records have not been kept.
- The financial statements are not in agreement with the accounting records and returns and
- We have not received all the information and explanations we require for our audit.

Paul Branston Adams (Senior Statutory Auditor)
For and on Behalf of Branston Adams
Statutory Auditors and Chartered Certified Accountants
Suite 2 Victoria House
South Street
Farnham
Surrey
GU9 7QU

.....
Date

The Community Matters Partnership Project								
Statement of Financial Activities								
For the year ended 31 March 2023								
			2023				2022	
		Unrestricted	Restricted	Total		Unrestricted	Restricted	Total
		Funds	Funds	Funds		Funds	Funds	Funds
		£	£	£		£	£	£
	NOTE							
INCOMING RESOURCES								
Partnership Subscriptions	2	88,506	-	88,506		71,966	-	71,966
Fundraising Events	3	43,008	-	43,008		38,100	-	38,100
Charitable Income Activities	4	3,738	-	3,738		7,922	-	7,922
Government Grants	5	-	-	-		733	-	733
TOTAL INCOMING RESOURCES		135,252	-	135,252		118,721	-	118,721
RESOURCES EXPENDED								
Charitable Activities	6	14,066	-	14,066		13,750	-	13,750
Operating Costs	7	122,839	-	122,839		108,879	-	108,879
TOTAL RESOURCES EXPENDED		136,905	-	136,905		122,629	-	122,629
Depreciation		3,288	-	3,288		786	-	786
NET MOVEMENT IN FUNDS FOR THE YEAR		(4,941)	-	(4,941)		(4,694)	-	(4,694)
Total Funds Brought Forward		117,057	1,320	118,377		121,751	1,320	123,071
TOTAL FUNDS AT 31 MARCH 2021		112,116	1,320	113,436		117,057	1,320	118,377

THE COMMUNITY MATTERS PARTNERSHIP PROJECT					
BALANCE SHEET					
As at 31 March 2023					
		2023		2022	
		£	£	£	£
	Note				
FIXED ASSETS					
Office equipment	9	1,513		1542	
Motor Vehicle		6,746	8,259	-	1,542
CURRENT ASSETS					
Cash at Bank	10	112,321		130,358	
Trade Debtors		11,385		5,660	
Prepayments & Accrued Income				1,196	
		123,706		137,214	
CREDITORS: Amounts falling due within one year					
Accruals & Prepaid Income	11	17,793		18,855	
Other Creditors		736		1,524	
		18,529		20,379	
NET CURRENT ASSETS			105,177		116,835
TOTAL ASSETS LESS CURRENT LIABILITIES			113,436		118,377
THE FUNDS OF THE CHARITY					
Unrestricted Income Fund	12		112,116		117,057
Restricted Income Fund			1,320		1,320
TOTAL FUNDS			113,436		118,377

The financial statements were approved by the Trustees on 19/10/23.....
and were signed on their behalf by:



Mr Paul Edwards

1. ACCOUNTING POLICIES

a) *Basis of preparation and Going concern*

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2016.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) *Incoming resources*

Income comprises of gross partner subscriptions, fundraising and other charitable activities.

All incoming resources are included in the Statement of Financial Activities when the Charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

c) *Resources expended*

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All expenditure has been classified under headings that aggregate all costs related to the category. Costs that cannot be directly attributed to particular headings have been allocated to activities on a basis consistent with use of resources.

Grants payable are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the Charity.

d) *Tangible fixed assets*

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

e) *Depreciation*

Depreciation is charged so to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Office equipment	- 25% Straight Line Basis
Motor Vehicle	- 25% Reduced Basis

f) Assets and liabilities

Current assets are included at the lower of cost and net realisable value. Liabilities are generally recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure. Liabilities are included at their settlement value.

g) Fund accounting

Funds held by the Charity are both unrestricted general funds and restricted funds.

Unrestricted general funds are available for use in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are available for use but must be applied in accordance with the restrictions associated to the individual capital.

h) Government Grants

Government grants were received and have been accounted for under the accrual model. Grants received were in respect of the Covid-19 pandemic and the job retention scheme.

2. PARTNERSHIP SUBSCRIPTIONS

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Partnership Subscriptions	88,506		88,506	71,966		71,966

3. FUNDRAISING EVENTS

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Fundraising Events	43,008		43,008	38,100		38,100

4. CHARITABLE INCOME ACTIVITIES

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Charitable Activities	3,738		3,738	7,922		7,922
	3,738		3,738	7,922		7,922

5. GOVERNMENT GRANTS

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Job Retention Scheme				733		733

6. CHARITABLE ACTIVITIES

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Event Purchases	1000		1000	44		44
Advertising & Promotional	1,944		1,944	5,582		5,582
Twilight Challenge	2,693		2,693	3,205		3,205
Anthea's Marathon				579		579
Virtual Virgin Money	48		48	308		308
Golf Days	4,559		4,559	2780		2780
Halloween Quiz	967		967	525		525
Other Fundraising/St Patrick's day	2,635		2,635	397		397
Speakers	220		220	240		240
	14,066		14,066	13,750		13,750

7. OPERATING COSTS

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Wages	84,613		84,613	73,763		73,763
Administrative Expenses	5,433		5,433	3,265		3,265
Travel & Subsistence	1,494		1,494	979		979
Hospitality	871		871	660		660
Staff Training	666		666	215		215
Insurance	846		846	192		192
Professional Fees & Expenses	28,802		28,802	29,805		29,805
Finance Charges	115		115	97		97
	108,879		108,879	108,879		108,879

8. STAFF

The average number of people employed during the year was 8.

	2023 £	2022 £
<u>Staff costs were as follows:</u>		
Staff salaries	83,265	72,233
Social security costs	97	456
Pension costs	1,251	1,074
	<u>72,233</u>	<u>66,269</u>

No employee received emoluments above £60,000.

9. TANGIBLE FIXED ASSETS

	2023 £	2022 £
<u>Office Equipment</u>		
As at 1 April 2022	1,524	1352
Additions	10,006	976
Depreciation	(3,287.74)	(786)
	<u>8,259.74</u>	<u>1,542</u>
Balance as at 31 March 2022		

Trustees have confirmed that the value shown accurately reflects the market value, in accordance with the Charity's finance policy.

10. Debtors: Amounts falling due within one year

	2023 £	2022 £
Trade Debtors	11,385	5,660
Prepayments and Accrued Income	-	1,196
	<u>11,385</u>	<u>6,856</u>

11. CREDITORS: Amounts falling due within one year

	2023 £	2022 £
Social security and other taxes	695	1,290
Other Creditors	41	234
Accruals & Deferred Income	17,793	18,855
	<u>18,529</u>	<u>20,379</u>

12. RESTICTED AND UNRESTRICTED FUNDS

Restricted funds are funds subject to special trusts specified by the donor. This might be because it was a public appeal for a specific purpose, grants or donations. It may also include land, buildings or other assets donated to a Charity. The Trustees will be in breach of trust if they use restricted income other than for the specified purpose. Unless specified, interest or other investment income on a restricted fund will be added to the fund. Significant restricted funds have to be separately disclosed in the notes to the accounts. Unrestricted funds are funds available for the purposes of the Charity, to be spent as the Trustees see fit.

13. FINANCIAL COMMITMENTS

At 31 March 2023 the Charity had no longer term financial commitments

14. RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.

15. TAXATION

The Community Matters Partnership Project is a registered Charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

THE COMMUNITY MATTERS PARTNERSHIP PROJECT						
STATEMENT OF FINANCIAL ACTIVITIES						
FOR THE YEAR ENDED						
31 March 2023						
	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
INCOMING RESOURCES						
Partnership Subscriptions						
Partnership subscriptions	88,506		88,506	71,966		71,966
Charitable Income						
Donations	3,389		3,389	1,636		1,636
Networking event	349		349	286		286
Speakers for Schools	-		-	6,000		6,000
Fundraising Events						
Fundraising event:Summer Party 2022	392		392	-		-
Fundraising events:Christmas event	2,000		2,000	39		39
Fundraising events:Anthea's Marathon 2022	-		-	7,939		7,939
Fundraising events:Charity Cake Sale	34		34	-		-
Fundraising events:Gatherwell Rushmoor Lottery	-		-	343		343
Fundraising events:Easy Fundraising	22		22	-		-
Fundraising events:Twilight Challenge 2023	955		955	15,908		15,908
Fundraising events:Twilight Challenge 2022	24,002		24,002	-		-
Fundraising events:Fundraising event .Virtual Virgin	102		102	-		-
Fundraising events:Gatherwell Rushmoor Lottery	321		321	-		-
Fundraising events:Beach Clean Up Day	913		913	1,883		1,883
Fundraising event:Virtual London Marathon	-		-	308		308
Fundraising events:Golf Days	9,165		9,165	7,896		7,896
Fundraising events:Halloween Quiz Night	3,603		3,603	900		900
Fundraising events:St.Patrick's Day Quiz 2022	-		-	2,886		2,886
Fundraising event	1,500		1,500	-		-
Government Grant - Job Retention Scheme	-		-	733		733
	135,252	-	135,252	118,721	-	118,721
EXPENDITURE						
Charitable Activities						
Advertising/Promotional	1,944		1,944	4,387		4,387
Robert Martin Graphic Design	-		-	1,195		1,195
Twilight challenge	2,693		2,693	3,205		3,205
Fundraising event:Anthea's Marathon 2021	-		-	579		579
Fundraising event .Virtual Virgin Money London Marathon	48		48	308		308
Fundraising events:Golf Days	4,559		4,559	2,870		2,870
Fundraising events:Halloween Quiz Night	967		967	525		525
Fundraising events:St.Patrick's Day Quiz 2022	-		-	397		397
Speakers for Schools	220		220	240		240
Purchases	1,000		1,000	44		44
Fundraising events:Celebration Breakfast	367		367	-		-
Fundraising event:Beach Clean Up Day	1,839		1,839	-		-
Fundraising event:Summer Party 2022	90		90	-		-
Networking for Good	340		340	-		-

	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Governance Costs						-
CMPP Branding	1,615		1,615	209		209
Ambassador Gifts	80		80	-		-
Advertising & Marketing	-		-	-		-
Compliance	9		9	10		10
Consultant fees	12,063		12,063	7,000		7,000
Consultant fees:Helen Naisby Consultancy	-		-	800		800
Consultant fees:Simon C Jarvis Consultancy	3,010		3,010	-		-
Consultant fees:Paul Marcus - Consultancy	6,000		6,000	18,068		18,068
Hospitality	871		871	660		660
Office/General Administrative Expenses	250		250	83		83
Payroll Expenditures	83,265		83,265	72,233		72,233
Employer NI	97		97	456		456
Pension Expense	1,251		1,251	1,074		1,074
Other Professional Fees	7,729		7,729	3,937		3,937
Printing, Postage and Stationery	146		146	106		106
Staff Expenses	929		929	938		938
Travel and Accommodation	1,494		1,494	41		41
Networking Event	658		658	-		-
Phone Costs	1,054		1,054	936		936
Computer Costs	36		36	507		507
Trustees training day	348		348	215		215
Trustees expenses	179		179	185		185
Staff training day	318		318	-		-
Staff expenses	331		331	-		-
Insurances	846		846	192		192
Bank charges	115		115	97		97
Business Exhibition	-		-	767		767
CAD Days	145		145	365		365
	136,905		136,905	122,629		122,629
Depreciation: Office Equipment	3,288		3,288	786		786
Total expenditure	140,193		140,193	123,415		123,415
NET INCOMING/(OUTGOING) RESOURCES	(4,941)		(4,941)	(4,694)		(4,694)
Total funds brought forward	117,057		117,057	121,751		121,751
TOTAL FUNDS CARRIED FORWARD	112,116		112,116	117,057		117,057