

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

England & Wales · Charity number 1183467

Details

Status Registered

Legal form CIO

Registered 2019-05-17

Register [View on the Charity Commission register](#)

Contact

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Ancells Business Park
Harvest Crescent
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Hampshire
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Website www.cmpp.org.uk

Activities

Objects: THE OBJECT OF THE CIO IS THE PROMOTION OF VOLUNTEERING FOR THE PUBLIC BENEFIT IN THE COMMUNITIES IN WHICH CMPP OPERATES (CURRENTLY RUSHMOOR, SURREY HEATH AND WOKING) BY WORKING WITH COMPANIES, FIRMS, VOLUNTARY ORGANISATIONS, CHARITIES, EDUCATION PROVIDERS, LOCAL AUTHORITIES AND INDIVIDUALS TO IDENTIFY AND ENCOURAGE PARTICIPATION IN VOLUNTEER OPPORTUNITIES AND PROVIDE GUIDANCE, TRAINING AND RESOURCES IN SUPPORT OF THEM.

Activities: CMPP exists to promote corporate volunteering for the benefit of the communities in which it operates by working with companies, firms, voluntary organisations, charities, education providers, local authorities and individuals to identify and encourage participation in volunteer opportunities. CMPP campaigns for active participation by companies in a variety of volunteering projects.

Classification

- **How:** Makes Grants To Organisations, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£110,394	£131,600	-	-
2024-03-31	£164,460	£125,970	-	-
2023-03-31	£135,000	£137,000	-	-
2022-03-31	£118,721	£122,629	-	-
2021-03-31	£87,374	£98,923	-	-

Trustees

Name	Role	Appointed
Dominique Stillman		2021-09-14
PAUL EDWARDS		2018-12-12
PAUL JOSEPH JAMES FARR		2022-06-16
TRACEY SHRIMPTON		2019-02-15

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

England & Wales - Charity number 1183467

Accounts



The Community Matters Partnership Project

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 March 2025

Charity Number: 1183467

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The Community Matters Partnership Project

1. LEGAL AND ADMINISTRATIVE INFORMATION

Chief Executive Officer	Mr Simon Jarvis
Trustees	Mr Paul Edwards Mr Paul Farr Mrs Tracey Shrimpton (<i>resigned September 2024</i>) Mrs Dominique Stillman
Independent Examiner	Paul Adams Branston Adams Chartered Certified Accountants Suite 2 Victoria House South Street Farnham Surrey GU9 7QU
Principal registered address	Sentinel House Ancells Business Park Harvest Crescent Fleet GU51 2UZ
Charity Registration Number	1183467
Bankers	Lloyds Bank PLC 25 Gresham Street London EC2V 7HN

The Community Matters Partnership Project

ANNUAL REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 March 2025

The Community Matters Partnership Project

The Trustees present their Report and Accounts of the Charity for the period ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

2.1 The Community Matters Partnership Project (CMPP) is a Charitable Incorporated Organisation created by the constitution dated 17th May 2019. It is a Registered Charity, number 1183467.

2.2 The Trustees who served the Charity during the year were as follows:

- Paul Edwards Chair
- PJ Farr
- Dominique Stillman
- Tracey Shrimpton (*resigned September 2024*)

Governance

2.3 The Community Matters Partnership Project's Trustees are elected by a majority vote of all the Trustees.

3. OBJECTIVES, ACTIVITIES AND RISK MANAGEMENT

3.1 The Charity's objects are:

- to relieve poverty, advance health, advance education, advance community development, promote equality and diversity and further other charitable purposes which are beneficial to the public by promoting volunteering; *and*
- the practical interest and involvement of companies, firms, voluntary organisations, local authorities and individuals in such purposes particularly in the communities in which they have operational interests.

3.2 The routine business of the Charity continues to be carried out by the CEO of the organisation and a team of CMPP staff supported by the Board of Trustees.

3.3 Trustees of CMPP are duty bound to demonstrate not only competence, challenge, and knowledge of charity affairs, but to make themselves aware of any significant risks which the Charity may face on a regular basis and to ensure that our financial and operational affairs are reviewed regularly.

3.4 The activities of CMPP continue to be built around corporate volunteering, helping companies to deliver corporate volunteering days in relation to our objectives.

3.5 In summary, in the past year these activities fell under one of the following activities:

- Corporate volunteering;
- Meetings for business and community leaders (known as 'Community Minds');
- Fundraising.

Risk management

3.6 Two primary risks have been identified for the year ahead.

Key Risk 1: A significant reduction in income

3.7 CMPP relies on two main income streams: Membership fees and fundraising, both of which could come under significant pressure given the difficult economic context in which businesses operate.

3.8 The overall number of fee-paying CMPP Members has risen (from 33 to 40) over the past two years providing evidence of a successful growth strategy. However, the income has risen only marginally largely because those companies which have decided not to renew include five corporates. Since April 2024, these five have been joined by two 'micro' Members. This has been offset in part as, since January 2025, three new micros have been recruited, together with one small business and a medium size company which have taken on trial Membership.

3.9 Growth has therefore been through recruitment of smaller businesses. It remains critically important to the viability of the Charity to retain Members and - if possible - to continue to grow Membership in order to guard against the high likelihood of churn. Whilst a secondary income stream (fundraising and sponsorship) provides a valuable cushion against loss of Members, it is of considerably less importance.

Key Risk 2: Failure to develop relevant programmes which attract the interest and support of Members

3.10 To remain viable (see Key Risk 1 above), the Charity must remain dynamic, progressive and above all responsive to Members. Our strategy is to retain the support of existing Members whilst attracting the interest of new partners to mitigate the adverse impact of income vulnerability. To do so requires the regular revision of our programmes and activities to ensure that they continue to meet both the needs of paying Members but also attract favourable publicity, enticing more companies to join the Partnership.

3.11 Failure to develop our community projects risks a gradual decline of CMPP as an increasingly crowded marketplace expands, and Members or potential Members take other opportunities to deliver their CSR/ESG programmes.

3.12 Our strategy therefore is to examine closely the effectiveness of everything we offer, reducing time invested in projects which we consider less relevant to our Membership. At the same time, we will invest in more ambitious programmes which will attract potential new Members, appeal to existing Members, enhance our reputation locally and position CMPP favourably to take advantage of potential new funding paths.

4. ACHIEVEMENTS AND PERFORMANCE

4.1 The Charity has a Board of Trustees, who are supporting the development of a range of key policies and top line strategies. All Trustees have been in post since the formation of the Charity providing an important degree of continuity.

Corporate volunteering

4.2 The Charity has continued to develop its volunteering activities on behalf of Members. By the end of March 2025, CMPP had successfully engaged over 40 businesses to undertake a wide range of volunteering projects in the community. Previously, these activities were deemed either Community Action Days (or CADs) or Annual Volunteering Days (AVDs) but this terminology has been replaced in favour of 'corporate volunteering days'; a phrase which is clearer, more commonly used and better understood. It also helps SEO.

4.3 In this accounting period, the Community Action team ran 45 volunteering days, engaging with over 1200 volunteers from 33 different businesses, providing around 6,000 of gifted hours' labour worth in excess of £140k (based on average hourly salary in London & SE in 2024). Volunteers have worked in teams and individually to bring about significant improvements in the community, education and in the environment as well as sharing professional expertise.

Community Minds

4.4 All events other than those above and the Twilight Runway Challenge are now designated as CMPP Community Minds events. This is considered a more 'portable', less cumbersome way to describe what the Charity does.

4.5 Community Minds in the year included the annual Celebration Event at which the Social Impact Report was launched to an invited audience at the Aviator Hotel. This year, it was moved to January from its traditional date before Christmas: this decision proved popular as we welcomed nearly 80 guests including the Mayor of Rushmoor.

4.5 Other Community Minds events included the Movie Quiz night, the Golf Day, the RAISE graduation, an event for Members held in support of International Women's Day, and a symposium of businesses engaging with post-16 education.

4.4 Work in the education sector has been important during the year in line with the wishes of Members keen to contribute to the development of young people in the area. Following an earlier Community Minds (June 2023) in 2024 CMPP developed and implemented 'RAISE': an innovative, attractive programme of Member workplace visits for year 9 children aimed at informing, inspiring and raising aspirations.

4.8 A second, larger cohort of students from Tomlinscote School, each carefully selected following an application process managed by the School, joined the programme in 2025. The School has provided a highly encouraging feedback of this innovative approach to a community partnership between the worlds of business and education, designed and delivered by CMPP.

4.9 Companies involved are also enthusiastic about the RAISE programme suggesting that the initiative, which has drawn positive publicity, provides valuable 'soft' volunteering opportunities plus professional/personal development for employees.

Fundraising

4.10 Our primary fundraising event remains the annual Twilight Runway Challenge (TRC). In 2024, we hosted our fourteenth such event at Blackbushe Airport. This event has two functions: income for CMPP but also acting as a fundraising platform for local schools and charities. CMPP engages businesses to sponsor the event to keep costs low; charities can use Twilight to bring their supporters together to raise funds for their cause.

4.11 Once again, in 2024 TRC attracted significant numbers of participants: nearly 1,000 people, representing many companies, helped raise tens of thousands of pounds for dozens of charity partners. Since its inception in 2010, it is estimated that TRC has helped raise over £500,000 in total for a myriad of good causes.

4.12 This year, we produced an attractive social impact report specifically related to the TRC. The TRC SIR has proved to be a useful marketing and sales brochure, detailing as it does the opportunities for essential sponsorship of the event.

4.13 Social media representation of CMPP's activities has been stepped up significantly since 2024, with a planned schedule of regular posts appearing across a number of platforms. Whilst all CMPP staff make use of social media, we retain the professional services of an external agency to promote our activities.

4.14 CMPP continues to adapt: all staff are geared up to work from home, with technology and resources in place to support this. Staff are encouraged to continue to work flexibly, from home and to use the co-working facilities at The Village Hotel, Farnborough provided at no cost. The facilities are conveniently located very near the Farnborough business park.

4.15 As is noted in the following paragraph, Trustees have revised CMPP's accounting policy. In so doing, the Board has asked for a timely review of all key policies: accordingly a rolling programme of key policy review and revision will continue under the direction of the CEO.

5. FINANCIAL REVIEW

5.1 There have been significant difficulties arriving at an accurate picture of the Charity's financial performance in the current year. In consequence, Trustees have revised the Charity's accounting policy from a cash to an accrual basis which will, it is considered, be more accurate going forward. In this first year of change from cash to accruals, therefore, a year-on-year comparison is difficult.

5.2 Under the cash-based accounting approach, we have been advised by our accountants that there have been several instances where some income and expenditure has been mis-posted. For example, sponsorship income for the *Twilight* (held in September 2024) was received before April 2024, and this income wrongly posted in the 2023-24 accounts, when it related to income in the following year. Similar errors have also been repeated in 2024-25.

5.3 This distortion of the accounts has been compounded because not all Membership fees are paid at the same time in-year. Invoices go out through the year depending on when Membership began; also, some Members pay their annual fees in instalments. One implication of this is that whilst we know what the *total fees* payable by Members are across a 12-month period, CMP income can appear worse than it truly is when looked at in April. This spiky, uneven profile of income has contributed to what appears as a significant deficit.

5.4 What is clear, however, is that the income stream of Membership fees and fundraising is reducing despite the increase in the number of Members. This is largely because Membership has grown through the recruitment of smaller businesses and the departure from the Partnership of larger corporate Members (see 3.8 above). Operating costs have risen in the same period from £107,738 to £118,734. This trend, the Board wholly recognise, is not sustainable.

5.5 Whilst CMPPs' overall operating costs have been actively managed, salaries have risen by 5%. This reflects the Board's decision in 2024 to a) provide an inflation linked pay rise to staff (6%) b) pay staff for holiday entitlement which, historically, had not been the case. Since the last pay rise in April 2023, it was estimated that the Consumer Price Index rose by 4.2% in 2024. It was also noted that national minimum wage was £11.44 per hour at this time; the 24-25 rise meant that the CMPP hourly rate would vary between approximately £13.85 and £16.50 per hour.

5.6 In addition, the Board awarded staff a one-off unconsolidated bonus in recognition of a strong performance year, with record numbers at *Twilight*, an expanded volunteering programme and a growth in Membership. Staff had demonstrated commitment, flexibility and willingness to do whatever was necessary, including working unsocial hours, weekends and holidays, whilst transferring to a different way of working without a regular office base. Furthermore, typically staff often use their own resources (cars, phones) and rarely claim legitimate expenses incurred.

5.8 Overall, expenses have risen. This is a consequence of the revised chart of accounts codes introduced this year: this figure is made up of staff expenses, phone costs, equipment purchases, motor expenses and storage.

5.9 During the year, it is important to note that CMPP has neither applied for nor received any form of government or grant funding to support its community projects. All funding has resulted from social enterprise, generating income through membership packages and a programme of fundraising

events. The difficulties of generating this income are noted as Key Risks in paragraphs 3.6 to 3.12 above.

5.10 Decisive steps have been taken to reduce the risk of future mis-posting through the appointment of a professional bookkeeper which will greatly assist the unpicking of past errors, ensuring that management accounts are reliable going forward. Additionally, change to accounting policy plus the revised chart of accounts (revised in 2024-25), will make accurate identification of correctly coded income/expenditure and most importantly close monitoring, far more effective in the year ahead.

5.11 Currently, CMPP has sufficient reserves to ensure there is no immediate tangible risk to its ability to operate as a going concern and the longer-term forecast is positive. Given the nature of the organisation, CMPP has few tangible fixed assets other than the volunteer support van.

5.12 The Board remain optimistic that the actions outlined here will address the deficit trend of the past two years.

6. FUTURE PLANS

6.1 The focus of our planning for the future has been on three key aspects:

- Membership growth;
- Continuing to review, build and where possible expand the community projects;
- Operation of a successful Twilight Runway Challenge.

6.2 Our ability to develop and evolve is as always limited by the twin barriers of time and money. Following the appointment of a part-time, term-time only person to assist the Corporate Volunteer Manager, there is now some capacity for staff to respond to new initiatives but significantly increasing capacity will only be an option with a dependable income flow, though this is unlikely ever, given the nature of our business, to be 'assured'. This seeming impasse is not new to CMPP, indeed has been an ever present since it became a registered charity.

6.3 In general terms, business appetite for CMPP's core service - cost effective, high-quality corporate volunteering - is still in demand; the value of corporate volunteering to business and the well-being of staff has been well established. We continue to 'market' the Charity's presence via social media, seeking to create more dynamic content to publicise activities and opportunities even more effectively.

6.4 The corporate volunteering days such as the Beach Clean and Festive Frimhurst, are our core activity. They will continue to run with no plans to alter how these days operate because they are popular with Members and well received by the beneficiaries. We have added more larger scale to the programme eg Brookwood Cemetery, making nine throughout the year. It is envisaged that this programme of large scale volunteering days will continue to grow. The calendar for 2025 was reviewed to help relieve pressure on staff by smoothing out events and activities across the year.

6.5 CMPP has received a number of requests for one-off volunteering opportunities from companies who do not wish to become full Members of the partnership. Some of these companies are in the NE Hants, SW Surrey, Berkshire area but others are from across the UK. We are considering how best to respond positively to such enquiries which offer a valuable source of additional income.

6.5 A decision on whether the RAISE programme should be repeated (RAISE 3) in 2026, with the option of expansion and the possibility of sponsorship once final outcomes are known, will be made in the autumn. Under development is a novel approach to the development of staff working in an education setting. Tentatively called 'RAISE Higher', the programme would aim to provide real, relevant commercial experience for teachers/managers/support staff working at all levels in post-16 education, by linking with business mentors.

- 6.5 Overall, future CMPP strategy will continue to be built on a 'three pillar' model of activity:
- Corporate volunteering days;
 - Community Minds;
 - Community Fundraising.

7. STATEMENT OF TRUSTEES' RESPONSIBILITIES

7.1 The Charity's Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and UK accounting standards (UK Generally Accepted Principles).

7.2 The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities' Statement of Recommended Practice (SORP);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; *and*
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

7.3 The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2016, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

7.4 The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the Charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.
The Trustees present their Report and Accounts of the Charity for the period ended 31 March 2024.

7.5 The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

8. DISCLOSURE OF INFORMATION TO THE INDEPENDENT EXAMINER

8.1 Disclosure of Information to the Independent Examiner

In so far as the trustees are aware:

There is no relevant information of which the Charity's Independent Examiner is unaware: the trustees have taken all steps that they ought to have taken to make themselves aware of all information and ensure that this is available to the independent examiner.

The charity is entitled to the small charity audit exemption and has appointed Paul Adams as the independent examiner.

Signed on behalf of the Trustees of The Community Matters Partnership Project by:



.....

**Mr Paul Edwards
Chair**

22nd October 2025

.....
Date

9. INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE COMMUNITY MATTERS PARTNERSHIP PROJECT FOR THE PERIOD ENDED 31 MARCH 2025

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2025.

Trustees and Independent Examiners Responsibilities

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

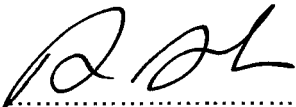
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



23rd October 2025

Paul Adams
Branston Adams
Suite 2, Victoria House
South Street
Farnham
Surrey GU9 7QU

The Community Matters Partnership Project
Statement of Financial Activities
For the year ended 31 March 2025

	2025		2024		Total Funds	Total Funds
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds		
	£	£	£	£	£	£
INCOMING RESOURCES						
Partnership Subscriptions	12.2	80,496		124,294	80,496	124,294
Fundraising Events	12.3	27,828		39,093	27,828	39,093
Charitable Income Activities		330		1,073	330	1,073
Government Grants		1,740			1,740	
TOTAL INCOMING RESOURCES		110,394	-	164,460	110,394	164,460
RESOURCES EXPENDED						
Charitable Activities	12.5	12,866		18,232	12,866	18,232
Operating Costs	12.6	118,734		107,738	118,734	107,738
TOTAL RESOURCES EXPENDED		131,600	-	125,970	131,600	125,970
Depreciation		2,068		2,756	2,068	2,756
NET MOVEMENT IN FUNDS FOR THE YEAR		(23,274)	-	38,734	(23,274)	38,734
Total Funds Brought Forward		149,170		112,116	149,170	113,436
Income Reclassification - due to policy change	12.1.a	46,500	-		46,500	
TOTAL FUNDS AT 31 MARCH 2025		79,396	-	147,850	79,396	149,170

THE COMMUNITY MATTERS PARTNERSHIP PROJECT
BALANCE SHEET
As at 31 March 2025

		2025		2024	
		£	£	£	£
FIXED ASSETS	Note				
Office equipment	12.8	864		1667	
Motor Vehicle		3,795	4,659	5060	6727
CURRENT ASSETS					
Cash at Bank		99,632		120,830	
Trade Debtors	12.9	48,696		49,110	
Prepayments & Accrued Income	12.9	950			
		149,278		169,940	
CREDITORS: Amounts falling due within one year	12.10				
Accruals & Prepaid Income		72,206		25,771	
Other Creditors		2335		1,726	
		74,541		27,497	
NET CURRENT ASSETS			74,737		142,443
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>79,396</u>		<u>149,170</u>
THE FUNDS OF THE CHARITY	12.11				
Unrestricted Income Fund			79,396		147,850
Restricted Income Fund					1,320
TOTAL FUNDS			<u>79,396</u>		<u>149,170</u>

The financial statements were approved by the Trustees on 21st October 2025

and were signed on their behalf by:



Mr Paul Edwards
Chair

12. NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2025

12.1 ACCOUNTING POLICIES

a) *Basis of preparation and going concern*

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2016.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Change from Cash to Accruals Basis

In the current year, the charity has changed its basis of accounting from the receipts and payments (cash) basis to the accruals basis of accounting, in line with the Charities SORP (FRS 102).

This change has been made to provide a more accurate and complete reflection of the charity's financial position and performance. Under the accruals basis:

- Income is recognised when it is entitled, probable, and measurable, rather than when cash is received.
- Expenditure is recognised when it is incurred, rather than when cash is paid.
- Assets and liabilities at the year end are included in the Statement of Financial Position.

The trustees believe this change improves the transparency and comparability of the financial statements, and ensures compliance with statutory reporting requirements for charities above the receipts and payments threshold.

As this is the first year of reporting on the accruals basis, the comparative figures for the prior year (prepared on the cash basis) have not been restated. Consequently, direct comparison of year-on-year figures should be made with caution.

b) *Incoming resources*

Income comprises of gross partner subscriptions, fundraising and other charitable activities.

All incoming resources are included in the Statement of Financial Activities when the Charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

c) *Resources expended*

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All expenditure has been classified under headings that aggregate all costs related to the category. Costs that cannot be directly attributed to particular headings have been allocated to activities on a basis consistent with use of resources.

Grants payable are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the Charity.

d) Tangible fixed assets

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

e) Depreciation

Depreciation is charged so to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Office equipment - 25% Straight Line Basis
Motor Vehicle - 25% Reduced Basis

f) Assets and liabilities

Current assets are included at the lower of cost and net realisable value. Liabilities are generally recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure. Liabilities are included at their settlement value.

g) Fund accounting

Funds held by the Charity are both unrestricted general funds and restricted funds.

Unrestricted general funds are available for use in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are available for use but must be applied in accordance with the restrictions associated to the individual capital.

12.2 PARTNERSHIP SUBSCRIPTIONS

	2025			2024		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Partnership Subscriptions	80,496		80,496	124,294		124,294

12.3 FUNDRAISING EVENTS

	2025			2024		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fundraising Events	29,897		27,828	39,093		39,093

12.4 CHARITABLE INCOME ACTIVITIES

	2025			2024		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Charitable Activities	-	-	-	1,073	-	1,073
	-	-	-	3,738	-	3,738

12.5 CHARITABLE ACTIVITIES

	2025			2024		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Event Purchases	9,827	-	9,827	-	-	-
Advertising & Promotional	226	-	226	3,133	-	3,133
Twilight Challenge	2,812	-	2,812	7,907	-	7,907
Golf Days	-	-	-	3,309	-	3,309
Annual Quiz	-	-	-	1,241	-	1,241
Other Fundraising	-	-	-	2,642	-	2,642
	12,865	-	12,865	18,232	-	18,323

12.6 OPERATING COSTS

	2025			2024		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Wages	86,256		86,256	81,876		81,876
Administrative Expenses	5,652		5,652	3,678		3,678
Travel & Subsistence	-		-	2,212		2,212
Hospitality	-		-	308		308
Staff Training	666		666	398		398
Insurance	423		423	425		425
Professional Fees & Expenses	20,262		20,262	18,761		18,761
Finance Charges	122		122	81		81
Expenses	5,049		5,049	-		-
Entertainment	304		304	-		-
	<u>118,734</u>		<u>118,734</u>	<u>107,738</u>		<u>107,738</u>

12.7 STAFF

The average number of people employed during the year was 5.

	2025 £	2024 £
<u>Staff costs were as follows:</u>		
Staff salaries	84,545	81,233
Social security costs	1,254	337
Pension costs	457	307
	<u>86,256</u>	<u>81,876</u>

No employee received emoluments above £60,000.

12.8 TANGIBLE FIXED ASSETS

	2025 £	2024 £
<u>Office Equipment</u>		
As at 1 April 2024	1,667	1,513
Additions	-	1,223
Depreciation	(803)	(1,069)
Balance as at 31 March 2025	<u>864</u>	<u>1,667</u>
	2025 £	2024 £
<u>Motor Vehicles</u>		
As at 1 April 2024	5,059	6,746
Additions	-	-
Depreciation	(1,265)	(1,687)
Balance as at 31 March 2025	<u>3,794</u>	<u>5,059</u>

Trustees have confirmed that the value shown accurately reflects the market value, in accordance with the Charity's finance policy.

12.9 DEBTORS: Amounts falling due within one year

	2025 £	2024 £
Trade Debtors	48,696	49,110
Prepayments and Accrued Income	950	-
	<u>49,646</u>	<u>49,110</u>

12.10 CREDITORS: Amounts falling due within one year

	2025 £	2024 £
Social security and other taxes	2,284	695
Other Creditors	51	41
Accruals & Deferred Income	72,206	17,793
	<u>74,541</u>	<u>18,529</u>

12.11 RESTRICTED AND UNRESTRICTED FUNDS

Restricted funds are funds subject to special trusts specified by the donor. This might be because it was a public appeal for a specific purpose, grants or donations. It may also include land, buildings or other assets donated to a Charity. The Trustees will be in breach of trust if they use restricted income other than for the specified purpose. Unless specified, interest or other investment income on a restricted fund will be added to the fund. Significant restricted funds have to be separately disclosed in the notes to the accounts. Unrestricted funds are funds available for the purposes of the Charity, to be spent as the Trustees see fit.

12.12 FINANCIAL COMMITMENTS

At 31 March 2025 the Charity had no longer term financial commitments

12.13 RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.

12.14 TAXATION

The Community Matters Partnership Project is a registered Charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

THE COMMUNITY MATTERS PARTNERSHIP PROJECT
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED
31 March 2025

	2025			2024		
	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
INCOMING RESOURCES						
<u>Partnership Subscriptions</u>						
Partnership subscriptions	80,496	-	80,496	124,294	-	124,294
<u>Charitable Income</u>						
Donations	-	-	-	1,073	-	1,073
<u>Fundraising Events</u>						
Fundraising events:Christmas event	-	-	-	1,536	-	1,536
Fundraising events:Twilight Challenge 2024	17,844	-	17,844	9,821	-	9,821
Fundraising events:Twilight Challenge 2023	-	-	-	13,800	-	13,800
Fundraising events:Gatherwell Rushmoor Lottery	-	-	-	310	-	310
Fundraising events:Beach Clean Up Day	3,144	-	3,144	2,356	-	2,356
Fundraising events:Golf Days	1,568	-	1,568	8,431	-	8,431
Fundraising events:Movie Quiz Night	-	-	-	2,839	-	2,839
Fundraising - Other Events	31	-	31	-	-	-
Fundraising - Quiz	5,240	-	5,240	-	-	-
Other Income - Grants	1,740	-	1,740	-	-	-
Other Income - Lottery	330	-	330	-	-	-
	110,393	-	110,393	164,460	-	164,459

EXPENDITURE

Charitable Activities

Advertising/Promotional	226	-	226	3,133	-	3,133
Twilight challenge	2,812	-	2,812	99	-	99
Fundraising events:Twilight Challenge 2023	-	-	-	5,447	-	5,447
Fundraising events:Twilight Challenge 2024	-	-	-	2,361	-	2,361
Fundraising events:Golf Days	-	-	-	3,309	-	3,309
Fundraising events:Movie Quiz Night	-	-	-	1,241	-	1,241
Expenses - Event Purchases	9,827	-	9,827	-	-	-
Fundraising events:Celebration Breakfast	-	-	-	386	-	386
Fundraising event:Beach Clean Up Day	-	-	-	2,241	-	2,241
Networking for Good	-	-	-	15	-	15

<u>Governance Costs</u>					
CMPP Branding	282	282	-	-	
Ambassador Gifts	-	-	50	-	
Consultant fees	13,800	13,800	10,500	10,500	
Consultant fees: Paul Marcus - Consultancy	-	-	4,500	4,500	
Hospitality	-	-	308	308	
Office/General Administrative Expenses	216	216	404	404	
Payroll Expenditures	84,545	84,545	81,233	81,233	
Employer NI	1,254	1,254	337	337	
Pension Expense	457	457	307	307	
Other Professional Fees	2,435	2,435	3,761	3,761	
Printing, Postage and Stationery	3,084	3,084	159	159	
Expenses - Staff Expenses	310	310	323	323	
Travel and Accommodation	-	-	2,212	2,212	
Phone Costs	801	801	978	978	
Computer Costs	946	946	135	135	
Staff training day	666	666	74	74	
Administration - Insurances	423	1,271	425	425	
Administration - Bank Charges	122	122	81	81	
CAD Days	1,447	1,447	1,951	1,951	
Other professional services - Website Support	698	698	-	-	
Other professional services - IT Support	2,384	2,384	-	-	
Business Exhibition	120	120	-	-	
Advertising/Promotional - Clothing	142	142	-	-	
Robert Martin Graphic Design	90	90	-	-	
Administration - Virtual Business Address	270	270	-	-	
Expenses - Equipment	1,532	1,532	-	-	
Expenses - Motor Expenses	1,375	1,375	-	-	
Expenses - Storage	1,031	1,031	-	-	
Entertainment	304	304	-	-	
	<u>131,600</u>	<u>-</u>	<u>131,600</u>	<u>125,970</u>	<u>-</u>
				<u>125,970</u>	
Depreciation: Office Equipment	2,068	2,068	2,756	2,756	
Total expenditure	<u>133,667</u>	<u>-</u>	<u>133,667</u>	<u>128,726</u>	<u>-</u>
NET INCOMING/(OUTGOING) RESOURCES	<u>(23,274)</u>	<u>-</u>	<u>(23,274)</u>	<u>35,734</u>	<u>-</u>
				<u>35,734</u>	
Total funds brought forward	149,170	149,170	-	-	
Income Reclassification	(46,500)	(46,500)	-	-	
TOTAL FUNDS CARRIED FORWARD	<u>79,396</u>	<u>-</u>	<u>79,396</u>	<u>35,734</u>	<u>-</u>
				<u>35,734</u>	



THE COMMUNITY MATTERS PARTNERSHIP PROJECT

England & Wales - Charity number 1183467

Accounts



The Community Matters Partnership Project

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 March 2024**

Charity Number: 1183467

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The Community Matters Partnership Project

1. LEGAL AND ADMINISTRATIVE INFORMATION

Chief Executive Officer	Mr Simon Jarvis
Trustees	Mr Paul Edwards Mr Paul Farr Mrs Tracey Shrimpton (<i>resigned September 2024</i>) Mrs Dominique Stillman
Auditors	Branston Adams Chartered Certified Accountants Suite 2 Victoria House South Street Farnham Surrey GU9 7QU
Principal registered address	Sentinel House Ancells Business Park Harvest Crescent Fleet GU51 2UZ
Charity Registration Number	1183467
Bankers	Lloyds Bank PLC 25 Gresham Street London EC2V 7HN

The Community Matters Partnership Project

ANNUAL REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 March 2024

The Trustees present their Report and Accounts of the Charity for the period ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

2.1 The Community Matters Partnership Project (CMPP) is a Charitable Incorporated Organisation created by the constitution dated 17th May 2019. It is a Registered Charity, number 1183467.

2.2 The Trustees who served the Charity during the year were as follows:

- Paul Edwards Chair
- PJ Farr
- Dominique Stillman
- Julie Appelbe *(term of office ended January 2024)*
- Mark Bramah *(term of office ended September 2023)*
- Nick Shrimpton *(term of office ended June 2023)*
- Tracey Shrimpton *(resigned September 2024)*

Governance

2.3 The Community Matters Partnership Project's Trustees are elected by a majority vote of all the Trustees.

3. OBJECTIVES, ACTIVITIES AND RISK MANAGEMENT

3.1 The Charity's objects are:

- to relieve poverty, advance health, advance education, advance community development, promote equality and diversity and further other charitable purposes which are beneficial to the public by promoting volunteering; *and*
- the practical interest and involvement of companies, firms, voluntary organisations, local authorities and individuals in such purposes particularly in the communities in which they have operational interests.

3.2 The routine business of the Charity continues to be carried out by the CEO of the organisation and a team of CMPP staff supported by the Board of Trustees.

3.3 Trustees of CMPP are duty bound to demonstrate not only competence, challenge, and knowledge of charity affairs, but to make themselves aware of any significant risks which the Charity may face on a regular basis and to ensure that our financial and operational affairs are reviewed regularly.

3.4 The activities of CMPP continue to be built around corporate volunteering, helping companies to deliver corporate volunteering days in relation to our objectives.

3.5 In summary, in the past year these activities fell under one of the following activities:

- Corporate volunteering;
- Meetings for business and community leaders (known as 'Community Minds');
- Fundraising.

Risk management

3.6 Two primary risks have been identified for the year ahead.

Key Risk 1: A significant reduction in income

3.7 CMPP relies on two main income streams: Membership fees and fundraising, both of which could come under significant pressure given the difficult economic context in which businesses operate.

3.8 Since April 2023, 4 corporate Members, 1 medium and 1 micro have decided *not* to renew Membership. The departure of two corporate Members was both surprising and sudden, the result of company decisions outside the control of CMPP. This represents a reduction in Membership fee income of £23k.

3.9 Decisions not to renew are usually taken for one of these reasons: changed business priorities; cost pressures during a difficult financial operating period; the business developing its own CSR/volunteering scheme; or simply because personnel changes and new decision makers have different ideas. It is, however, critically important to the viability of the Charity to retain Members and - if possible - to grow Membership in order to guard against the high likelihood of churn.

3.10 Membership fees are vital, providing the funding for all our community projects. Whilst a second income stream (fundraising and sponsorship) provides a valuable cushion against loss of Members, it is of secondary importance. It is therefore incumbent on CMPP to constantly seek new ways to evolve, in order to remain attractive, relevant and important to our business Members.

Key Risk 2: Failure to develop relevant programmes which attract the interest and support of Members

3.11 The Charity has pursued a growth strategy since 2023: since December 2023, we have recruited 2 corporate Members, 2 medium, 2 small and 5 micros. This represents Membership income of £19.5k.

3.12 Whilst we have an impressive increase in the number of paying Members (currently 39, up from 33 last year), this major source of CMPP was expected to be significantly higher. Had it been as anticipated, the financial outturn of the Charity would have been significantly improved.

3.13 To remain viable (see Key Risk 1 above), the Charity must remain dynamic, progressive and above all responsive to our Members. Our strategy is to retain the support of existing Members whilst attracting the interest of new partners to mitigate the adverse impact of income vulnerability. To do so requires the tireless revision of our programmes and activities to ensure that they continue to meet both the needs of paying Members but also attract favourable publicity, enticing more companies to join the Partnership.

3.14 Pursuit of new Members whilst simultaneously planning the expansion of fundraising activities in order to make CMPP events bigger and better, necessitates staff capacity. CMPP is managed by a small, part-time, largely term-time only team; in previous accounts, it has been reported that a key risk was lack of capacity to be able to deliver the wide expectations of stakeholders. However, competing with this demand is the pressing need to ensure that all costs, especially staffing, are kept under rigorous review and controlled.

3.15 Failure to develop our community projects risks a gradual decline of CMPP as an increasingly crowded market place expands, and Members or potential Members take other opportunities to deliver their CSR/ESG programmes. Our strategy therefore is to examine closely the effectiveness of everything we offer, reducing time invested in projects which we consider less relevant to our Membership. At the same time, we will invest in more ambitious programmes which will attract potential new Members, appeal to existing Members, enhance our reputation locally and position CMPP favourably to take advantage of potential new funding paths.

4. ACHIEVEMENTS AND PERFORMANCE

4.1 The Charity has a Board of Trustees, who are helping to develop a range of key policies and top line strategies. Several Trustees have been in post since the formation of the Charity providing an important degree of continuity. However, as Trustees' terms of office end, the Board has been reduced in number, resulting in a group which is commensurate with the scale and needs of the Charity. In the year ahead, the skills and experience mix of the Board will be kept under review to ensure that it remains fit for purpose.

4.2 The Charity has continued to develop under the leadership of the CEO who took on the role in February 2023. By the end of March 2024, CMPP had successfully engaged 39 businesses into becoming CMPP Members. Membership fees generated an income of £124,294 ranging from larger corporate partners to SMEs and solo entrepreneurs. This represents a growth of £35,788 on 22-23 (40%).

4.3 A minor rebranding took place in this operating period. It was felt necessary to make the purpose of the Charity more overt; the new logo emphasises the nature of our work more explicitly than did the previous, rather opaque 'CMPP' logo. Whilst the formal name of the Charity remains unchanged, for business purposes the 'Project' has been dropped. Responses to this sharper focus have been very favourable.

4.4 Social media representation of CMPP's activities has been stepped up significantly this year, with a planned schedule of regular posts appearing across a number of platforms. A member of staff has been allocated the responsibility for overseeing the maintenance of CMPP's social media presence. The website has also been revamped and freshened.

4.5 CMPP continues to adapt: all staff are geared up to work from home, with technology and resources in place to support this. Staff are encouraged to continue to work flexibly, from home and to use the co-working facilities at The Village Hotel, Farnborough provided at no cost. The facilities are conveniently located very near the Farnborough business park.

4.6 CMPP created an online resource bank during lockdown - *Speakers for Schools* - which hosts video interviews with business people. However, following the decision by a Member to withdraw sponsorship for the programme in 2023 and the patchy use of the resource as reported by schools, the continuation of this project in abeyance for the foreseeable future.

4.7 However, our work with schools in the area remains a priority. This year, initiated following a Community Minds event hosted by a Member organisation in June 2023, CMPP developed 'RAISE': an innovative, attractive programme of Member work place visits for year 9 children aimed at informing, inspiring and raising aspirations.

4.8 To date, a cohort of 12 students from Tomlinscote School, each carefully selected following an application process managed by the School, undertook four visits with two more planned for the autumn. This inaugural programme will culminate in a 'graduation' event at which the young people will present to employers, parents and other stakeholders their experiences and learning. The School has provided a highly encouraging interim evaluation of this innovative approach to a community partnership between the worlds of business and education, designed and delivered by CMPP.

4.9 The intention is to monitor the progress of this initial cohort to generate hard impact data in order to assess whether the ambitions for the programmes have been realised in measurable outcomes. Companies involved are very enthusiastic about the RAISE programme suggesting that the initiative, which has drawn positive publicity, provides 'soft' volunteering opportunities plus professional/personal development for employees. A decision on whether the programme should be repeated in 2025, with the option of expansion and the possibility of sponsorship once final outcomes are known, will be made in the autumn.

4.10 CMPP has continued to develop the Community Action Day (CAD) and Annual Volunteering Day (AVD) programme. We source, scope and attend each project and manage the experience from start to finish. In this accounting period, the Community Action team ran 40 volunteer days, engaging with around 900 volunteers from over 30 different businesses, providing around 4,555 of gifted hours' labour worth in excess of £100k. Volunteers have worked in teams and individually to bring about significant improvements in the community and environment as well as sharing professional expertise.

4.11 In addition to the above, the annual Twilight Runway Challenge attracted the participation of record numbers: nearly 1,000 people, representing many companies, helped raise funds for dozens of charity partners. This event has two functions: raising funds for CMPP but also acting as a fundraising platform for local schools and charities. CMPP engages businesses to sponsor the event to keep costs low; charities can use Twilight to bring their supporters together to raise funds for their cause. In 2023, almost £50,000 was raised in this way for many good causes.

5. FINANCIAL REVIEW

5.1 During its third year as a registered charity, CMPP generated £164,459 of unrestricted income, of which 65 per cent was sourced from partnership subscriptions, including corporate, SME and sole trader organisations. This shows a £29k rise on the previous year. CMPP also successfully raised over £40,000 in fundraising activities. Overall, the operating period shows a 22% increase in income since 2022-23.

5.2 CMPPs' overall operating costs have been actively managed and have fallen by £15k over the year, from £123k to £108k. This follows a detailed review of expenditure, particularly various consultancy fees and staffing levels, leading to the planned cost savings. Costs will continue to be kept under review but, as Membership grows in line with strategy, further investment in additional staffing to support the development of community programmes may be necessary.

5.3 Currently, CMPP has sufficient reserves to ensure there is no tangible risk to its ability to operate as a going concern and the longer-term forecast is positive. Given the nature of the organisation, CMPP has few tangible fixed assets other than the volunteer support van, a consequence of which is that depreciation has fallen to £2.7k.

5.4 Overall, these Accounts represent a strong period of management and operation by the Charity during which Membership has grown and interest in CMPP is healthy. At the end of the year, it retains positive cash balances of over £120,000. This is a result of its strong financial performance and rigorous cost management over this and previous years. There were negligible short term or long term liabilities at the end of the financial year, so liquidity is strong.

5.5 During the year, it is important to note that CMPP has neither applied for nor received any form of government or grant funding to support its community projects. All funding has resulted from social enterprise, generating income through membership packages and a programme of fundraising events.

6. FUTURE PLANS

6.1 The focus of our planning for the future has been on three key aspects:

- Membership growth;
- Continuing to review, build and where possible expand the community projects;
- Operation of a successful annual programme of fundraising events.

6.2 Our ability to develop and evolve is as always limited by the twin barriers of time and money. There is some capacity for staff to respond to new initiatives but significantly increasing capacity will only be an option with a dependable income flow, though this is unlikely ever, given the nature of our business, to be 'assured'. This seeming impasse is not new to CMPP, indeed has been an ever present since it became a registered charity.

6.3 In general terms, business appetite for CMPP's core service - cost effective, high-quality corporate volunteering - is still in demand; the value of corporate volunteering to business and the well-being of staff has been well established. We intend to intensify the Charity's social media presence creating more dynamic content to publicise activities and opportunities even more effectively.

6.4 The Community Action Days (CAD) and the larger scale Annual Volunteering Days (AVD), such as the Beach Clean and Festive Frimhurst, are our core activity. They will continue to run with no plans to alter how these days operate because they are popular with Members and well received by the beneficiaries. We have added more larger scale AVDs to the programme eg Brookwood Cemetery, making five throughout the year. The calendar for 2024 was reviewed to help relieve pressure on staff by smoothing out events and activities across the year.

6.5 Currently under consideration is how to generate more high-quality virtual or 'soft' volunteering opportunities - such as RAISE - for Members. Feedback, in line with national studies, suggests that there remain significant numbers of employees who want to volunteer but are deterred by the physical demands and time constraints of the activities currently offered.

6.6 We anticipate income from our revamped Quiz (rebranded this year as a Movie Quiz), to be held at Farnborough International, to rise. An income of £4k from this event is, we consider, achievable.

6.7 The annual Golf Day is popular with participants but has once again not attracted sufficient interest from our Members. For this reason, whilst a small profit accrues, we have decided that this will be the last such CMPP fundraising day. Planning is already underway for a replacement summer fundraising event which will, it is hoped, prove to be more popular with Members and generate greater revenue.

6.8 Networking events previously run by CMPP under the 'Networking for Good' banner have been superseded. In their place, we have launched 'Community Minds': exercises in thought leadership, engaging business leaders to work together to tackle common problems, provide mutual support and to promote a positive future for Rushmoor and Surrey Heath.

6.9 To date, three successful Community Minds have run, each hosted at the premises of a Member organisation. They have been well-received and attracted good participation. More such events are planned in the year ahead.

6.10 Overall, future CMPP strategy will coalesce around a 'three pillar' model under these areas of activity:

- Community Action Days;
- Community Minds;
- Community Fundraising.

7. STATEMENT OF TRUSTEES' RESPONSIBILITIES

7.1 The Charity's Trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and UK accounting standards (UK Generally Accepted Principles).

7.2 The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities' Statement of Recommended Practice (SORP);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; *and*
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

7.3 The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2016, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

7.4 The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the Charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

8. DISCLOSURE OF INFORMATION TO AUDITORS

8.1 In so far as the Trustees are aware:

- there is no relevant audit information of which the Charity's auditors are unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Signed on behalf of the Trustees of The Community Matters Partnership Project by:

.....
Mr Paul Edwards
Chair

.....
Date

9. INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COMMUNITY MATTERS PARTNERSHIP PROJECT FOR THE PERIOD ENDED 31 MARCH 2024

9.1 We have audited the financial statements of The Community Matters Partnership Project for the period ended 31 March 2024 set out on pages 8 to 17 which have been prepared on the basis of the accounting policies set out on page 10. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

9.2 This report is made solely to the Charity's Trustees as a body, in accordance with Section 144 of the Charities Act 2016 and the regulations made under Section 164 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditor

9.3 As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

9.4 We have been appointed as auditor under section 144 of the Charities Act 2016 and report in accordance with regulations made under section 164 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's ethical standards for auditors.

Scope of the audit of the financial statements

9.5 An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. We read all the information in the report of Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

9.6 In our opinion the financial statements:

- Give a true and fair view of the state of the Charity's affairs as at 31 March 2024 and of the Charity's incoming resources and application of resources, for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and
- Have been prepared in accordance with the requirements of the Charities Act 2016.

Matters on which we are required to report by exception

9.7 We have nothing to report in respect of the following matters where the Charities Act 2016 requires us to report to you if, in our opinion:

- the information given in the report of Trustees is inconsistent in any material respect with the financial statements;
- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; *and*
- we have not received all the information and explanations we require for our audit.

Paul Branston Adams (Senior Statutory Auditor)

**For and on Behalf of Branston Adams
Statutory Auditors and Chartered Certified Accountants
Suite 2 Victoria House
South Street
Farnham
Surrey
GU9 7QU**

.....
Date

The Community Matters Partnership Project								
10. Statement of Financial Activities								
For the year ended 31 March 2024								
		2024			2023			
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	
		Funds	Funds	Funds	Funds	Funds	Funds	
		£	£	£	£	£	£	
	NOTE							
INCOMING RESOURCES								
Partnership Subscriptions	2	124,294	-	124,294	88,506	-	88,506	
Fundraising Events	3	39,093	-	39,093	43,008	-	43,008	
Charitable Income Activities	4	1,073	-	1,073	3,738	-	3,738	
Government Grants	5	-	-	-	-	-	-	
TOTAL INCOMING RESOURCES		164,460	-	164,460	135,252	-	135,252	
RESOURCES EXPENDED								
Charitable Activities	6	18,232	-	18,232	14,066	-	14,066	
Operating Costs	7	107,738	-	107,738	122,839	-	122,839	
TOTAL RESOURCES EXPENDED		125,970	-	125,970	136,905	-	136,905	
Depreciation		2,756	-	2,756	3,288	-	3,288	
NET MOVEMENT IN FUNDS FOR THE YEAR		35,734	-	35,734	(4,941)	-	(4,941)	
Total Funds Brought Forward		113,436	-	113,436	118,377	-	118,377	
TOTAL FUNDS AT 31 MARCH 2024		149,170	-	149,170	113,436	-	113,436	

THE COMMUNITY MATTERS PARTNERSHIP PROJECT					
11. Balance sheet					
As at 31 March 2024					
		2024		2023	
		£	£	£	£
	Note				
FIXED ASSETS					
Office equipment	9	1,667		1,513	
Motor Vehicle		5,060	6,727	6,746	8,259
CURRENT ASSETS					
Cash at Bank	10	120,830		112,321	
Trade Debtors		49,110		11,385	
Prepayments & Accrued Income					
		169,940		123,706	
CREDITORS: Amounts falling due within one year					
Accruals & Prepaid Income	11	25,771		17,793	
Other Creditors		1,726		736	
		27,497		18,529	
NET CURRENT ASSETS			142,443		105,177
TOTAL ASSETS LESS CURRENT LIABILITIES			149,170		113,436
THE FUNDS OF THE CHARITY					
Unrestricted Income Fund	12		149,170		113,436
Restricted Income Fund			-		-
TOTAL FUNDS			149,170		113,436

The financial statements were approved by the Trustees on: (date)

and were signed on their behalf by:

.....

Mr Paul Edwards
Chair

12. NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2024

12.1 ACCOUNTING POLICIES

a) *Basis of preparation and going concern*

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2016.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) *Incoming resources*

Income comprises of gross partner subscriptions, fundraising and other charitable activities.

All incoming resources are included in the Statement of Financial Activities when the Charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

c) *Resources expended*

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All expenditure has been classified under headings that aggregate all costs related to the category. Costs that cannot be directly attributed to particular headings have been allocated to activities on a basis consistent with use of resources.

Grants payable are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the Charity.

d) *Tangible fixed assets*

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

e) *Depreciation*

Depreciation is charged so to write of the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Office equipment	- 25% Straight Line Basis
Motor Vehicle	- 25% Reduced Basis

f) *Assets and liabilities*

Current assets are included at the lower of cost and net realisable value. Liabilities are generally recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure. Liabilities are included at their settlement value.

g) Fund accounting

Funds held by the Charity are both unrestricted general funds and restricted funds.

Unrestricted general funds are available for use in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are available for use but must be applied in accordance with the restrictions associated to the individual capital.

12.2 PARTNERSHIP SUBSCRIPTIONS

	2024			2023		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Partnership Subscriptions	124,294		124,294	88,506		88,506

12.3 FUNDRAISING EVENTS

	2024			2023		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fundraising Events	39,093		39,093	43,008		43,008

12.4 CHARITABLE INCOME ACTIVITIES

	2024			2023		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Charitable Activities	1,073		1,073	3,738		3,738
	<u>1,073</u>		<u>1,073</u>	<u>3,738</u>		<u>3,738</u>

12.5 CHARITABLE ACTIVITIES

	2024			2023		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Event Purchases	-	-	-	1000	-	1000
Advertising & Promotional	3,133	-	3,133	1,944	-	1,944
Twilight Challenge	7,907	-	7,907	2,693	-	2,693
Anthea's Marathon	-	-	-	-	-	-
Virtual Virgin Money	-	-	-	48	-	48
Golf Days	3,309	-	3,309	4,559	-	4,559
Halloween Quiz	1,241	-	1,241	967	-	967
Other Fundraising	2,642	-	2,642	2,635	-	2,635
Speakers for Sch	-	-	-	220	-	220
	<u>18,232</u>	<u>-</u>	<u>18,232</u>	<u>14,066</u>	<u>-</u>	<u>14,066</u>

12.6 OPERATING COSTS

	2024			2023		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Wages	81,876	-	81,876	84,613	-	84,613
Administrative Expenses	3,678	-	3,678	5,433	-	5,433
Travel & Subsistence	2,212	-	2,212	1,494	-	1,494
Hospitality	308	-	308	871	-	871
Staff Training	398	-	398	666	-	666
Insurance	425	-	425	846	-	846
Professional Fees & Expenses	18,761	-	18,761	28,802	-	28,802
Finance Charges	81	-	81	115	-	115
	<u>107,738</u>	<u>-</u>	<u>107,738</u>	<u>122,840</u>	<u>-</u>	<u>122,840</u>

12.7 STAFF

The average number of people employed during the year was 5.

	2024 £	2023 £
<u>Staff costs were as follows:</u>		
Staff salaries	81,233	83,265
Social security costs	337	97
Pension costs	307	1,251
	<u>81,876</u>	<u>72,233</u>

No employee received emoluments above £60,000.

12.8 TANGIBLE FIXED ASSETS

	2024 £	2023 £
<u>Office Equipment</u>		
As at 1 April 2023	8,259	1,524
Additions	1,223	10,006
Depreciation	(2,756)	(3,287)
Balance as at 31 March 2024	<u>6,726</u>	<u>8,259</u>

Trustees have confirmed that the value shown accurately reflects the market value, in accordance with the Charity's finance policy.

12.9 DEBTORS: Amounts falling due within one year

	2024 £	2023 £
Trade Debtors	49,110	11,385
Prepayments and Accrued Income	-	-
	<u>49,110</u>	<u>11,385</u>

12.10 CREDITORS: Amounts falling due within one year

	2024 £	2023 £
Social security and other taxes	1,670	695
Other Creditors	56	41
Accruals & Deferred Income	25,771	17,793
	<u>27,497</u>	<u>18,529</u>

12.11 RESTRICTED AND UNRESTRICTED FUNDS

Restricted funds are funds subject to special trusts specified by the donor. This might be because it was a public appeal for a specific purpose, grants or donations. It may also include land, buildings or other assets donated to a Charity. The Trustees will be in breach of trust if they use restricted income other than for the specified purpose. Unless specified, interest or other investment income on a restricted fund will be added to the fund. Significant restricted funds have to be separately disclosed in the notes to the accounts. Unrestricted funds are funds available for the purposes of the Charity, to be spent as the Trustees see fit.

12.12 FINANCIAL COMMITMENTS

At 31 March 2024 the Charity had no longer term financial commitments

12.13 RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.

12.14 TAXATION

The Community Matters Partnership Project is a registered Charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

THE COMMUNITY MATTERS PARTNERSHIP PROJECT						
13. STATEMENT OF FINANCIAL ACTIVITIES						
FOR THE YEAR ENDED						
31-Mar-24						
	2024			2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
INCOMING RESOURCES						
<u>Partnership Subscriptions</u>						
Partnership subscriptions	124,294		124,294	88,506		88,506
Charitable Income						
Donations	1,073		1,073	3,389		3,389
Networking event	-		-	349		349
Speakers for Schools	-		-	-		-
Fundraising Events						
Fundraising event:Summer Party 2022	-		-	392		392
Fundraising events:Christmas event	1,536		1,536	2,000		2,000
Fundraising events:Charity Cake Sale	-		-	34		34
Fundraising events:Easy Fundraising	-		-	22		22
Fundraising events:Twilight Challenge 2024	9,821		9,821	-		-
Fundraising events:Twilight Challenge 2023	13,800		13,800	955		955
Fundraising events:Twilight Challenge 2022	-		-	24,002		24,002
Fundraising events:Fundraising event .Virtual Virgin	-		-	102		102
Fundraising events:Gatherwell Rushmoor Lottery	310		310	321		321
Fundraising events:Beach Clean Up Day	2,356		2,356	913		913
Fundraising events:Golf Days	8,431		8,431	9,165		9,165
Fundraising events:Halloween Quiz Night	-		-	3,603		3,603
Fundraising events:Movie Quiz Night	2,839		2,839	-		-
Fundraising event			-	1,500		1,500
	164,460	-	164,460	135,252	-	135,252
EXPENDITURE						
Charitable Activities						
Advertising/Promotional	3,133		3,133	1,944		1,944
Twilight challenge	99		99	2,693		2,693
Fundraising events:Twilight Challenge 2023	5,447		5,447	-		-
Fundraising events:Twilight Challenge 2024	2,361		2,361	-		-
Fundraising event .Virtual Virgin Money London Marathon	-		-	48		48
Fundraising events:Golf Days	3,309		3,309	4,559		4,559
Fundraising events:Halloween Quiz Night	-		-	967		967
Fundraising events:Movie Quiz Night	1,241		1,241	-		-
Speakers for Schools	-		-	220		220
Purchases	-		-	1,000		1,000
Fundraising events:Celebration Breakfast	386		386	367		367
Fundraising event:Beach Clean Up Day	2,241		2,241	1,839		1,839
Fundraising event:Summer Party 2022	-		-	90		90
Networking for Good	15		15	340		340

	2024			2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Governance Costs						-
CMPP Branding	-	-	-	1,615		1,615
Ambassador Gifts	50		50	80		80
Compliance	-		-	9		9
Consultant fees	10,500		10,500	12,063		12,063
Consultant fees:Simon C Jarvis Consultancy			-	3,010		3,010
Consultant fees:Paul Marcus - Consultancy	4,500		4,500	6,000		6,000
Hospitality	308		308	871		871
Office/General Administrative Expenses	404		404	250		250
Payroll Expenditures	81,233		81,233	83,265		83,265
Employer NI	337		337	97		97
Pension Expense	307		307	1,251		1,251
Other Professional Fees	3,761		3,761	7,729		7,729
Printing, Postage and Stationery	159		159	146		146
Staff Expenses	-		-	929		929
Travel and Accommodation	2,212		2,212	1,494		1,494
Networking Event	-		-	658		658
Phone Costs	978		978	1,054		1,054
Computer Costs	135		135	36		36
Trustees training day	-		-	348		348
Trustees expenses	-		-	179		179
Staff training day	74		74	318		318
Staff expenses	323		323	331		331
Insurances	425		425	846		846
Bank charges	81		81	115		115
Business Exhibition	-		-	-		-
CAD Days	1,951		1,951	145		145
	125,970		125,968	136,905		136,905
Depreciation: Office Equipment	2,756		2,756	3,288		3,288
Total expenditure	128,726		128,725	140,193		140,193
NET INCOMING/(OUTGOING) RESOURCES	35,734		35,734	(4,941)		(4,941)
Total funds brought forward	113,436		113,436	118,377		118,377
TOTAL FUNDS CARRIED FORWARD	149,170		149,170	113,436		113,436

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

England & Wales - Charity number 1183467

Accounts



The Community Matters Partnership Project

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 March 2023

Charity Number: 1183467

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THE COMMUNITY MATTERS PARTNERSHIP PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Chief Executive Officer	Mr S Jarvis
Trustees	Mr M Bramah Mr P Edwards Mr N Shrimpton Mrs T Shrimpton Mr D Stillman Mr P J Farr Ms J Appelbe
Auditors	Branston Adams Chartered Certified Accountants Suite 2 Victoria House South Street Farnham Surrey GU9 7QU
Principal registered address	7 Carisbrooke Frimley Camberley Surrey GU16 8XR
Charity Registration Number	1183467
Bankers	Lloyds Bank PLC 25 Gresham Street London EC2V 7HN

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

ANNUAL REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 March 2023

The Trustees present their Report and Accounts of the Charity for the period ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

1. STRUCTURE, GOVERNANCE AND MANAGEMENT

The Community Matters Partnership Project (CMPP) is a Charitable Incorporated Organisation created by the constitution dated 17th May 2019. It is a Registered Charity, number 1183467.

The Trustees who served the Charity during the year were as follows:

- Paul Edwards (Chair)
- Tracey Shrimpton (Deputy)
- Julie Appelbe
- Mark Bramah
- PJ Farr
- Nick Shrimpton
- Dominique Stillman

Governance:

The Community Matters Partnership Project's Trustees are elected by a majority vote of all the Trustees.

2. OBJECTIVES, ACTIVITIES AND RISK MANAGEMENT

The Charity's objects are:

- to relieve poverty, advance health, advance education, advance community development, promote equality and diversity and further other charitable purposes which are beneficial to the public by promoting volunteering; *and*
- the practical interest and involvement of companies, firms, voluntary organisations, local authorities and individuals in such purposes particularly in the communities in which they have operational interests.

The routine business of the Charity continues to be carried out by the CEO of the organisation and a team of CMPP staff supported by the Board of Trustees.

Trustees of CMPP are duty bound to demonstrate not only competence, challenge, and knowledge of charity affairs, but to make themselves aware of any significant risks which the Charity may face on a regular basis and to ensure that our financial and operational affairs are reviewed regularly.

The activities of CMPP continue to be built around corporate volunteering, helping companies to deliver underutilised corporate volunteering days in relation to our objectives. In summary, these activities fell, in the past year, under one of the following activities:

- Corporate volunteering
- Networking for Good/influencing
- Fundraising

Two primary key risks have been identified for the year ahead:

Key Risk 1: A significant reduction in income

CMPP relies on two main income streams: Membership fees and fundraising, both of which could have come under significant pressure following the COVID-19 crisis, and the difficult economic context in which businesses operate.

Early indications show that only a small number of funders (Members) have chosen not to renew their membership. Decisions not to renew are usually for one of these reasons: changed business priorities; cost pressures during a difficult financial operating period; the business develops its own CSR/volunteering scheme; or simply because personnel changes and new decision makers have different ideas. It is, however, critically important to the viability of the Charity to retain Members and, if possible, to grow Membership with new partners to protect us against the potential churn of membership.

Membership fees provide the funding for all our community projects. It is therefore incumbent on CMPP to constantly seek new ways to evolve, in order to remain attractive, relevant and important to businesses and our Members. *See Key Risk 2 below*

Key Risk 2: Failure to develop relevant programmes which attract the interest and support of Members

Post-Covid, our strategy was to rationalise the range of activities offered to Members. Growth, particularly of Members was not a priority and our main purpose was to retain Members rather than recruiting new.

In part, this decision reflected the capacity and resources available: CMPP is managed by a small, part-time, largely term-time only team; in previous accounts, it has been reported that a pressing risk was lack of capacity to be able to deliver the wide expectations of stakeholders. A part-time administrator and Twilight fund-raiser to support the team and two freelance members of staff were recruited but whilst this facilitated what we were able to achieve this year in 2021-22, the costs to the Charity were unsustainable.

Therefore, when both part-time staff left CMPP, the decision was taken not to replace either. The contribution of all freelance consultants is also being evaluated and reduced to ensure that we achieve better value for money. It is likely that these cost savings will be visible in the 2023-24 accounts.

Failure to develop our community projects risks a gradual decline of CMPP as an increasingly crowded market place expands, and Members or potential Members take other opportunities to deliver CSR programmes. Our strategy therefore is to examine closely the effectiveness of everything we offer, reducing time invested in projects which we consider less relevant to our Membership. At the same time, we will invest in more ambitious programmes which will attract potential new Members, appeal to existing Members, enhance our reputation locally and position CMPP favourably to take advantage of potential new funding paths.

Other important risks include safeguarding, Health and Safety and the need to ensure that data privacy practices are robust. CMPP has established a diverse Board to help us ensure these risks are challenged and mitigated effectively and has contracted with advisors to help ensure that operationally we are as robust and compliant as possible in each of these areas.

3. ACHIEVEMENTS AND PERFORMANCE

The Charity has a Board of Trustees, who are helping to develop a range of key policies and top line strategies. Most Trustees have been in post since the formation of the Charity (3 years ago) and in the year ahead we will be looking at the skills and experience mix of the Board so that it remains fit for purpose.

During the year, our long serving CEO Tracy Jarvis, who founded CMPP over 12 years ago, left the Charity. This departure was potentially devastating for CMPP as for over a decade Tracy had been the dynamic heart and inspirational leader of the organisation, taking it from a small community interest company to charitable status, generating most of the relationships with businesses and the community upon which CMPP now depends.

However, in February 2023 the Board of Trustees were able to appoint a successor, Simon Jarvis, who not only has long experience of executive leadership at CEO level but also understands CMPP well having been actively involved in our community projects since 2010. He has also been a consultant to the Charity and is well-known locally as a community leader. This appointment helped ensure a relatively smooth transition and handover, avoiding potentially damaging turbulence as well as reassuring our Members and partners that there would be no major shift in the values, operation and strategic direction of CMPP.

By the end of March 2023, CMPP had successfully engaged 41 businesses into becoming CMPP Members. Membership fees generated an income of £88,506 ranging from larger corporate partners to SMEs and solo entrepreneurs. This represents a growth of £16,540 on 21-22 (23%).

In the 12-months since the last annual report, CMPP has adapted its performance and projects to fit within a new look society. All staff are geared up to work from home, with technology and resources in place to support this. Staff are encouraged to continue to work flexibly, from home and use the office for meetings and as a shared workspace for creating new ideas. This flexibility has been important as, with effect from 1 July 2023, our fully-serviced office base host has served notice that the space, which had been provided without cost, is required for other purposes. We have, however, brokered a deal with a Farnborough hotel which provides all staff with co-working spaces plus the option of large meeting rooms as required (without cost) in return for CMPP Membership. The facilities are conveniently located very near the Farnborough business park.

CMPP created an online resource bank during lockdown - *Speakers for Schools* - hosting video interviews with business people: at the time of writing, over 40 videos have been recorded. The quality of video capture and production has been greatly enhanced at no cost to CMPP by a micro-Member which joined during the year. Whilst *Speakers for Schools* is available to over 32,000 learners, we are currently undertaking a review to see how this resource can be used more valuably in schools.

CMPP has continued to develop the Community Action Day (CAD) programme. We source, scope and attend each project and manage the experience from start to finish. In this accounting period, the Community Action team ran almost 50 CADs, engaging with over 700 volunteers from 45 different businesses, providing around 3,750 gifted hours' labour. Volunteers have worked in teams and individually to bring about significant improvements in the community and environment as well as sharing professional expertise.

In addition to the above, the annual Twilight Runway Challenge attracted the participation of record numbers: over 800 people representing 42 companies helped raise funds for over 30 charity partners. This event has two functions: raising funds for CMPP but also acting as a fundraising platform for local schools and charities. There is no cost to charities as CMPP engages businesses to sponsor the event, which means that charities can use it to bring their supporters together to raise funds for their cause. In 2022. Almost £40,000 was raised in this way for local good causes.

4. FINANCIAL REVIEW

During its third year as a registered charity, CMPP generated £135,252 of unrestricted income, of which 65 per cent was sourced from contributions from over partnership subscriptions, including corporate, SME and sole trader organisations. CMPP also successfully raised over £43,000 in fundraising activities. Income has increased by 12% since 2021-22.

CMPPs' operating costs have risen over the year, from £108k to £123k. This is a cause for concern but can be explained by the investment made in human and physical resources. The normal calendar of fundraising events, curtailed during 2021/22, resumed in the year 2022-23. In support of the calendar of events, pro-active investments were made in staff time which included the appointment of a part-time person dedicated to promoting the Twilight, and in physical resources notably the purchase of a small van for use at CMPP volunteering events. However, this has contributed to losses made in this financial year.

Cost savings and reductions in staffing costs will be necessary in the years(s) ahead. Currently, CMPP has sufficient reserves to ensure there is no tangible risk to its ability to operate as a going concern and the longer-term forecast is positive. Given the nature of the organisation, CMPP has few tangible fixed assets other than a small van purchased in year to support the Community Action Day programme, a consequence of which is that depreciation has risen to £3.2k.

However, at the end of the year, it retains positive cash balances of over £112,000 (down from £124k in 2021-22). This is a result of both its strong financial performance in 2021-22 and also the cash reserves brought into CMPP on inception as a charity. There were negligible short term or long term liabilities at the end of the financial year, so liquidity is strong.

During the year, it is important to note that CMPP has neither applied for nor received any form of government or grant funding to support its community projects. All funding has resulted from social enterprise, generating income through membership packages and a programme of fundraising events.

5. FUTURE PLANS

The focus of our planning for the future has been on three key aspects:

1. Membership growth
2. Continuing to review, build and expand the community projects
3. Successful annual programme of fundraising

The risks to CMPP remain the same as in previous years: we need to retain the financial support of our Members whilst attracting new partners. To do so - at a time of soaring costs for all businesses - requires CMPP to continually review the relevance and attractiveness of our offer, taking every opportunity to promote our profile in the spaces where we are likely to attract the most interest and thereby win new business. But doing so requires investment and holds no guarantees that new business will follow.

Our ability to develop and evolve is as always limited by the twin barriers of time and money. There is little capacity for staff to respond to new initiatives. Increasing capacity will not be an option until new or significant, regular income is flowing. This seeming impasse is not new to CMPP, indeed has been an ever present since it became a registered charity.

In general terms, business appetite for CMPP's core service - cost effective, high-quality corporate volunteering - is still in demand; the value of corporate volunteering to business and the well-being of staff has been well established. However, there is no room for complacency: a recent National Council for Voluntary Organisations report revealed that the numbers of people volunteering has reduced in the past 4 years. The reasons include a distinct post-Covid effect - people are increasingly working from home, wary or simply out of the habit of volunteering. Furthermore,

potential volunteers find difficulty devoting time and meeting the costs of volunteering.

The report concludes that whilst volunteering is 'here to stay', more virtual volunteering opportunities are required. CMPP's meetings with Members this year concur with this finding. We can respond positively to this feedback but such a strategy will require further investment if we are to offer high quality volunteer experiences virtually or remotely.

Work has begun to engage Members and other local business leaders on a project aimed at raising the aspirations of young people locally. Under consideration is a programme of visits to include inspirational work places, workshops and possibly a mentoring scheme. If this initiative is successful, it will require a discrete source of funding and would run in parallel with core CMPP activities.

Whilst feedback from Members who have contributed to the *Speakers for School* programme has been largely positive, the feedback from schools suggests that a rethink is needed. Members value the opportunity to give back to the community through this 'soft' volunteering activity which is highly cost and time effective. However, the impact on learners and potential beneficiaries is less positive: schools find the material difficult to integrate into the normal school day and recommend shortening the videos. This feedback coincides with the withdrawal of the current programmes sponsor. For the moment, this work is on hold but it might be better placed in the project outlined briefly above.

The CAD s and Annual Volunteering Days (AVD), such as the Beach Clean and Festive Frimhurst, are our core activity. They will continue to run with no plans to alter how these days operate because they are popular with Members and well received by the beneficiaries. For this reason, we are exploring the addition of a fourth AVD. The calendar of events for 2024 is under review with the aim of relieving pressure on staff by smoothing out events and activities through the year.

Currently under consideration is how we can generate more high-quality virtual or 'soft' volunteering opportunities for Members whose feedback suggests that there remain significant numbers of staff who want to volunteer but are deterred by the physical demands and time constraints of the range of activities currently offered.

For many years, CMPP has run networking sessions in many different formats. Post-Covid, interest in such meetings declined and poor attendance at events organised under the 'Networking for Good' banner meant that they were not cost-effective to run. However, in support of our strategy to grow Membership through positive publicity and influence, we are re-launching networking opportunities under the title 'Community Minds'.

Community Minds will be exercises in thought leadership, engaging business leaders to work together to tackle common problems, provide mutual support and to promote a positive future for Rushmoor and Surrey Heath. Each event, hosted without costs at central locations and spread across the year, will stimulate discussion about topical issues and provoke ideas for action. It will replace our previous 'Networking for Good' pillar.

Overall, future strategy is likely to coalesce around a 'three pillar' model under these areas of activity: Community action days, Community Minds and Community Fundraising.

6. STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Charity's Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and UK accounting standards (UK Generally Accepted Principles).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities' Statement of Recommended Practice (SORP);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; *and*
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2016, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the Charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

7. DISCLOSURE OF INFORMATION TO AUDITORS

In so far as the Trustees are aware:

- there is no relevant audit information of which the Charity's auditors are unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Signed on behalf of the Trustees of The Community Matters Partnership Project by:



.....

Mr Paul Edwards
Chair

19/10/2023
.....
Date

We have audited the financial statements of The Community Matters Partnership Project for the period ended 31 March 2023 set out on pages 8 to 17 which have been prepared on the basis of the accounting policies set out on page 10. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's Trustees as a body, in accordance with Section 144 of the Charities Act 2016 and the regulations made under Section 164 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2016 and report in accordance with regulations made under section 164 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's ethical standards for auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. We read all the information in the report of Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- Give a true and fair view of the state of the Charity's affairs as at 31 March 2023 and of the Charity's incoming resources and application of resources, for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and
- Have been prepared in accordance with the requirements of the Charities Act 2016.

Matters on which we are required to report by exception.

We have nothing to report in respect of the following matters where the Charities Act 2016 requires us to report to you if, in our opinion:

- The information given in the report of Trustees is inconsistent in any material respect with the financial statements.
- Sufficient accounting records have not been kept.
- The financial statements are not in agreement with the accounting records and returns and
- We have not received all the information and explanations we require for our audit.

**Paul Branston Adams (Senior Statutory Auditor)
For and on Behalf of Branston Adams
Statutory Auditors and Chartered Certified Accountants
Suite 2 Victoria House
South Street
Farnham
Surrey
GU9 7QU**

.....
Date

The Community Matters Partnership Project								
Statement of Financial Activities								
For the year ended 31 March 2023								
		2023			2022			
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	
		Funds	Funds	Funds	Funds	Funds	Funds	
		£	£	£	£	£	£	
	NOTE							
INCOMING RESOURCES								
Partnership Subscriptions	2	88,506	-	88,506	71,966	-	71,966	
Fundraising Events	3	43,008	-	43,008	38,100	-	38,100	
Charitable Income Activities	4	3,738	-	3,738	7,922	-	7,922	
Government Grants	5	-	-	-	733	-	733	
TOTAL INCOMING RESOURCES		135,252	-	135,252	118,721	-	118,721	
RESOURCES EXPENDED								
Charitable Activities	6	14,066	-	14,066	13,750	-	13,750	
Operating Costs	7	122,839	-	122,839	108,879	-	108,879	
TOTAL RESOURCES EXPENDED		136,905	-	136,905	122,629	-	122,629	
Depreciation		3,288	-	3,288	786	-	786	
NET MOVEMENT IN FUNDS FOR THE YEAR		(4,941)	-	(4,941)	(4,694)	-	(4,694)	
Total Funds Brought Forward		117,057	1,320	118,377	121,751	1,320	123,071	
TOTAL FUNDS AT 31 MARCH 2021		112,116	1,320	113,436	117,057	1,320	118,377	

THE COMMUNITY MATTERS PARTNERSHIP PROJECT					
BALANCE SHEET					
As at 31 March 2023					
		2023		2022	
		£	£	£	£
	Note				
FIXED ASSETS					
Office equipment	9	1,513		1542	
Motor Vehicle		6,746	8,259	-	1,542
CURRENT ASSETS					
Cash at Bank	10	112,321		130,358	
Trade Debtors		11,385		5,660	
Prepayments & Accrued Income				1,196	
		123,706		137,214	
CREDITORS: Amounts falling due within one year					
Accruals & Prepaid Income	11	17,793		18,855	
Other Creditors		736		1,524	
		18,529		20,379	
NET CURRENT ASSETS			105,177		116,835
TOTAL ASSETS LESS CURRENT LIABILITIES			113,436		118,377
THE FUNDS OF THE CHARITY					
Unrestricted Income Fund	12		112,116		117,057
Restricted Income Fund			1,320		1,320
TOTAL FUNDS			113,436		118,377

The financial statements were approved by the Trustees on 19/10/23.....
and were signed on their behalf by:

.....

Mr Paul Edwards

**The Community Matters Partnership Project
Notes to the financial statements
For the period ended 31 March 2023**

1. ACCOUNTING POLICIES

a) *Basis of preparation and Going concern*

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2016.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) *Incoming resources*

Income comprises of gross partner subscriptions, fundraising and other charitable activities.

All incoming resources are included in the Statement of Financial Activities when the Charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

c) *Resources expended*

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All expenditure has been classified under headings that aggregate all costs related to the category. Costs that cannot be directly attributed to particular headings have been allocated to activities on a basis consistent with use of resources.

Grants payable are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the Charity.

d) *Tangible fixed assets*

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

e) *Depreciation*

Depreciation is charged so to write of the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Office equipment	- 25% Straight Line Basis
Motor Vehicle	- 25% Reduced Basis

f) Assets and liabilities

Current assets are included at the lower of cost and net realisable value. Liabilities are generally recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure. Liabilities are included at their settlement value.

g) Fund accounting

Funds held by the Charity are both unrestricted general funds and restricted funds.

Unrestricted general funds are available for use in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are available for use but must be applied in accordance with the restrictions associated to the individual capital.

h) Government Grants

Government grants were received and have been accounted for under the accrual model. Grants received were in respect of the Covid-19 pandemic and the job retention scheme.

2. PARTNERSHIP SUBSCRIPTIONS

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Partnership Subscriptions	88,506		88,506	71,966		71,966

3. FUNDRAISING EVENTS

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Fundraising Events	43,008		43,008	38,100		38,100

4. CHARITABLE INCOME ACTIVITIES

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Charitable Activities	3,738		3,738	7,922		7,922
	<u>3,738</u>		<u>3,738</u>	<u>7,922</u>		<u>7,922</u>

5. GOVERNMENT GRANTS

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Job Retention Scheme				733		733

6. CHARITABLE ACTIVITIES

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Event Purchases	1000		1000	44		44
Advertising & Promotional	1,944		1,944	5,582		5,582
Twilight Challenge	2,693		2,693	3,205		3,205
Anthea's Marathon				579		579
Virtual Virgin Money	48		48	308		308
Golf Days	4,559		4,559	2780		2780
Halloween Quiz	967		967	525		525
Other Fundraising/St Patrick's day	2,635		2,635	397		397
Speakers	220		220	240		240
	14,066		14,066	13,750		13,750

7. OPERATING COSTS

	Unrestricted Funds £	2023 Restricted Funds £	Total Funds £	Unrestricted Funds £	2022 Restricted Funds £	Total Funds £
Wages	84,613		84,613	73,763		73,763
Administrative Expenses	5,433		5,433	3,265		3,265
Travel & Subsistence	1,494		1,494	979		979
Hospitality	871		871	660		660
Staff Training	666		666	215		215
Insurance	846		846	192		192
Professional Fees & Expenses	28,802		28,802	29,805		29,805
Finance Charges	115		115	97		97
	108,879		108,879	108,879		108,879

8. STAFF

The average number of people employed during the year was 8.

	2023 £	2022 £
<u>Staff costs were as follows:</u>		
Staff salaries	83,265	72,233
Social security costs	97	456
Pension costs	1,251	1,074
	<u>72,233</u>	<u>66,269</u>

No employee received emoluments above £60,000.

9. TANGIBLE FIXED ASSETS

	2023 £	2022 £
<u>Office Equipment</u>		
As at 1 April 2022	1,524	1352
Additions	10,006	976
Depreciation	(3,287.74)	(786)
Balance as at 31 March 2022	<u>8,259.74</u>	<u>1,542</u>

Trustees have confirmed that the value shown accurately reflects the market value, in accordance with the Charity's finance policy.

10. Debtors: Amounts falling due within one year

	2023 £	2022 £
Trade Debtors	11,385	5,660
Prepayments and Accrued Income	-	1,196
	<u>11,385</u>	<u>6,856</u>

11. CREDITORS: Amounts falling due within one year

	2023 £	2022 £
Social security and other taxes	695	1,290
Other Creditors	41	234
Accruals & Deferred Income	17,793	18,855
	<u>18,529</u>	<u>20,379</u>

12. RESTRICTED AND UNRESTRICTED FUNDS

Restricted funds are funds subject to special trusts specified by the donor. This might be because it was a public appeal for a specific purpose, grants or donations. It may also include land, buildings or other assets donated to a Charity. The Trustees will be in breach of trust if they use restricted income other than for the specified purpose. Unless specified, interest or other investment income on a restricted fund will be added to the fund. Significant restricted funds have to be separately disclosed in the notes to the accounts. Unrestricted funds are funds available for the purposes of the Charity, to be spent as the Trustees see fit.

13. FINANCIAL COMMITMENTS

At 31 March 2023 the Charity had no longer term financial commitments

14. RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.

15. TAXATION

The Community Matters Partnership Project is a registered Charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

THE COMMUNITY MATTERS PARTNERSHIP PROJECT						
STATEMENT OF FINANCIAL ACTIVITIES						
FOR THE YEAR ENDED						
31 March 2023						
	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
INCOMING RESOURCES						
<u>Partnership Subscriptions</u>						
Partnership subscriptions	88,506		88,506	71,966		71,966
<u>Charitable Income</u>						
Donations	3,389		3,389	1,636		1,636
Networking event	349		349	286		286
Speakers for Schools	-		-	6,000		6,000
Fundraising Events						
Fundraising event:Summer Party 2022	392		392	-		-
Fundraising events:Christmas event	2,000		2,000	39		39
Fundraising events:Anthea's Marathon 2022	-		-	7,939		7,939
Fundraising events:Charity Cake Sale	34		34	-		-
Fundraising events:Gatherwell Rushmoor Lottery	-		-	343		343
Fundraising events:Easy Fundraising	22		22	-		-
Fundraising events:Twilight Challenge 2023	955		955	15,908		15,908
Fundraising events:Twilight Challenge 2022	24,002		24,002	-		-
Fundraising events:Fundraising event .Virtual Virgin	102		102	-		-
Fundraising events:Gatherwell Rushmoor Lottery	321		321	-		-
Fundraising events:Beach Clean Up Day	913		913	1,883		1,883
Fundraising event:Virtual London Marathon	-		-	308		308
Fundraising events:Golf Days	9,165		9,165	7,896		7,896
Fundraising events:Halloween Quiz Night	3,603		3,603	900		900
Fundraising events:St.Patrick's Day Quiz 2022	-		-	2,886		2,886
Fundraising event	1,500		1,500	-		-
Government Grant - Job Retention Scheme	-		-	733		733
	135,252	-	135,252	118,721	-	118,721
EXPENDITURE						
<u>Charitable Activities</u>						
Advertising/Promotional	1,944		1,944	4,387		4,387
Robert Martin Graphic Design	-		-	1,195		1,195
Twilight challenge	2,693		2,693	3,205		3,205
Fundraising event:Anthea's Marathon 2021	-		-	579		579
Fundraising event .Virtual Virgin Money London Marathon	48		48	308		308
Fundraising events:Golf Days	4,559		4,559	2,870		2,870
Fundraising events:Halloween Quiz Night	967		967	525		525
Fundraising events:St.Patrick's Day Quiz 2022	-		-	397		397
Speakers for Schools	220		220	240		240
Purchases	1,000		1,000	44		44
Fundraising events:Celebration Breakfast	367		367	-		-
Fundraising event:Beach Clean Up Day	1,839		1,839	-		-
Fundraising event:Summer Party 2022	90		90	-		-
Networking for Good	340		340	-		-

	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Governance Costs						-
CMPP Branding	1,615		1,615	209		209
Ambassador Gifts	80		80	-		-
Advertising & Marketing	-		-	-		-
Compliance	9		9	10		10
Consultant fees	12,063		12,063	7,000		7,000
Consultant fees:Helen Naisby Consultancy	-		-	800		800
Consultant fees:Simon C Jarvis Consultancy	3,010		3,010	-		-
Consultant fees:Paul Marcus - Consultancy	6,000		6,000	18,068		18,068
Hospitality	871		871	660		660
Office/General Administrative Expenses	250		250	83		83
Payroll Expenditures	83,265		83,265	72,233		72,233
Employer NI	97		97	456		456
Pension Expense	1,251		1,251	1,074		1,074
Other Professional Fees	7,729		7,729	3,937		3,937
Printing, Postage and Stationery	146		146	106		106
Staff Expenses	929		929	938		938
Travel and Accommodation	1,494		1,494	41		41
Networking Event	658		658	-		-
Phone Costs	1,054		1,054	936		936
Computer Costs	36		36	507		507
Trustees training day	348		348	215		215
Trustees expenses	179		179	185		185
Staff training day	318		318	-		-
Staff expenses	331		331	-		-
Insurances	846		846	192		192
Bank charges	115		115	97		97
Business Exhibition	-		-	767		767
CAD Days	145		145	365		365
	136,905		136,905	122,629		122,629
Depreciation: Office Equipment	3,288		3,288	786		786
Total expenditure	140,193		140,193	123,415		123,415
NET INCOMING/(OUTGOING) RESOURCES	(4,941)		(4,941)	(4,694)		(4,694)
Total funds brought forward	117,057		117,057	121,751		121,751
TOTAL FUNDS CARRIED FORWARD	112,116		112,116	117,057		117,057

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

England & Wales - Charity number 1183467

Accounts

The Community Matters Partnership Project

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 March 2022

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THE COMMUNITY MATTERS PARTNERSHIP PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Chief Executive Officer	Mrs T Jarvis
Trustees	Mr M Bramah Mr P Edwards Mr N Shrimpton Mrs T Shrimpton Mr D Stillman Mr P J Farr Ms J Appelbe
Auditors	Branston Adams Chartered Certified Accountants Suite 2 Victoria House South Street Farnham Surrey GU9 7QU
Principal registered address	7 Carisbrooke Frimley Camberley Surrey GU16 8XR
Charity Registration Number	1183467
Bankers	Lloyds Bank PLC 25 Gresham Street London EC2V 7HN

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

ANNUAL REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 March 2022

The Trustees present their Report and Accounts of the Charity for the period ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

1. STRUCTURE, GOVERNANCE AND MANAGEMENT

The Community Matters Partnership Project (CMPP) is a Charitable Incorporated Organisation created by the constitution dated 17th May 2019. It is a Registered Charity, number 1183467.

The Trustees who served the Charity during the year were as follows:

- Mrs T Shrimpton (Appointed February 2019 - served as Deputy Chair)
- Mr M Bramah (Appointed September 2019)
- Mr P Edwards (Appointed December 2018)
- Mr J Godwin (June 2019 to May 2021)
- Mr N Shrimpton (Appointed May 2019)
- Mrs D Stillman (Appointed 14 September 2021)

Governance:

The Community Matters Partnership Project's Trustees are elected by a majority vote of all the Trustees.

2. OBJECTIVES, ACTIVITIES AND RISK MANAGEMENT

The Charity's objects are:

- to relieve poverty, advance health, advance education, advance community development, promote equality and diversity and further other charitable purposes which are beneficial to the public by promoting volunteering; *and*
- the practical interest and involvement of companies, firms, voluntary organisations, local authorities and individuals in such purposes particularly in the communities in which they have operational interests.

The routine business of the Charity continues to be carried out by the Founder of the organisation and a team of CMPP staff supported by the Board of Trustees.

The activities of CMPP continue to be built around corporate volunteering, helping companies to deliver underutilised corporate volunteering days in relation to our objectives. In summary, these activities fall under one of the following programme headings:

- Community Action Days
- Speakers for Schools Programme
- Business skills and resources for charities
- The Twilight Runway Challenge (a fundraising event for schools and charities)

Trustees of CMPP are duty bound to demonstrate not only competence, challenge, and knowledge of charity affairs, but to make themselves aware of any significant risks which the Charity may face on a regular basis and to ensure that our financial and operational affairs are reviewed regularly.

Two key primary risks have been identified for the year ahead. They are as follows:

1..Financial sustainability

During the first year following the lifting of Covid-19 restrictions CMPP managed to increase its two main income streams: Membership fees and fundraising.

Membership fees provide the primary funding for the key community projects and during 2021/22, CMPP was able to meet and exceed its plans to increase the number of both its corporate members and smaller more community-based supporters. Despite the current economic climate only a few members withdrew their support during the year. Continued growth of the membership remains a key strategy for 2022/23 and beyond.

The end of lockdown restrictions from September 2021 enabled CMPP to pursue its calendar of fundraising events, all of which were successful in engaging the local community, raising the profile of CMPP and other local charities and also in generating additional fundraising income. Notable successes include the September 2021 Twilight Challenge, for the first time at Blackbushe Airport. This key event was oversubscribed with over 500 participants and received significant and favourable mainstream and social media attention. It raised over £15k. Other key fundraising successes included CMPP staff (do we name Anthea in person?) completing the London Marathon, charity golf days and local business quiz nights. All of these were made possible by the commitment and dedication of the CMPP team and also the on-going support of our members.

CMPP continues to have sufficient liquid cash reserves to ensure there is no tangible risk to its ability to operate as a going concern and the longer-term forecast is positive.

2.Capacity and resource

During 2021/22, responsibilities within the CMPP team were reshaped and strengthened to ensure an appropriate balance on growing and supporting members, maximising fundraising opportunities and also retaining the on-going focus on internal systems and processes, such as health & safety, safeguarding and data privacy.

The Chief Executive Officer, Chief Operating Officer and the wider team were also supported by external HR, ICT, GDPR and finance support.

The Board of Trustees continue to evolve, bringing in new Trustees with different and diverse backgrounds and experience. The focus of the Board remains on developing core values, helping shape strategic priorities as well as providing the right level of challenge and scrutiny.

3.FINANCIAL REVIEW

In its third year as a registered charity, CMPP generated £118k of unrestricted income, an increase from 2020/21 - £87k.

Sixty per cent of total income was sourced from contributions from over 50 partners, including corporate, SME and sole trader organisations. Income from corporate membership increased by £17k from 2020/21. However, reliance on corporate membership funding is reducing, demonstrating CMPPs ability to start diversifying its income sources.

Over £46k of income was generated from fund-raising events and other charitable activities in 2021/22, an increase of £14k from the previous year. This reflects CMPP's ability to facilitate more fundraising activities following the lifting of the Covid-19 lockdown restrictions. The flagship fundraising event – Twilight Challenge raised over £16k of income.

During 2021/22, CMPP reliance on the Government's Job Retention Scheme was minimal with less than £1k received, compared to £20k in 2020/21.

To support CMPPs plans to increase membership and fundraising events it was necessary to increase its cost base. In 2021/22, total costs increased to £122k from £98k in 2020/21, This reflects the strategic decision to reduce its reliance on consultancy support and invest in its staff base creating the roles of Chief Operating Officer and a dedicated fund-raising manager. However, the staffing complement now means that CMPP now has the resources to pro-actively expand its membership and maximise its fund-raising potential, while also embedding the appropriate administrative systems and processes.

At the end of 2021/22, CMPP had posted an operational loss of £4k an improvement on the £12k loss in 2020/21. These financial results were in line with the agreed budget plans approved by the Board. Despite this, CMPP continues to retain sufficient liquid cash reserves (£130k) to draw on to off-set this small deficit. CMPP has very few tangible fixed assets and total funds at £118k remain very positive (2020/21 - £123k).

These accounts demonstrate that CMPP continues to positive financial position and has the financial capacity and flexibility to continue to deliver its strategic ambitions for the foreseeable future.

4. FUTURE PLANS

The focus of our planning for the future has been on three key aspects:

1. Membership growth
2. Continuing to build and expand the community projects (pillars)
3. A successful annual Twilight Runway Challenge

The new CMPP website will be launched in September 2021 to encourage businesses to partner with CMPP and to give back to their community through the four core projects outlined in section 2 and 3 above. In addition, work is underway to create a promotional video as part of our on-going strategy to increase membership.

Last year, the focus of CMPP efforts was on increasing the number of businesses involved in community giving in Surrey Heath and Woking. Unfortunately, due to the pandemic, a whole development programme of workshops, set up and established in both Woking and Surrey Heath to recruit new businesses, was cancelled. However, the project team will renew concentration on these areas and, with restrictions lifting and networking recommencing, it is hoped that CMPP can substantially increase the numbers of community active businesses in both areas.

CMPP has made a good start in resourcing the new online digital resource banks. The future plans are to continue to record more speakers and engage further businesses to share their areas of expertise this way.

The CAD days will continue to run as they are with no plans to alter how these days operate because they are popular with Members and well received by the beneficiaries.

As per normal practice, CMPP will continue to ask for feedback from both business Members and the beneficiaries in order to deliver projects which meet community needs and to which the business community can respond positively. Guidance and protocols are under development for adding potential new projects to the CMPP offer. This will help ensure that CMPP is using its resources appropriately, providing the necessary evidence to demonstrate that potential projects are worthwhile, meet the Charity's remit and are capable of being delivered effectively.

In terms of governance, CMPP will be working with an external facilitator to deliver a culture and values workshop looking at the key future practices Trustees wish to adopt in order to continue their evolution as a dynamic, effective and supportive Board.

5. STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Charity's Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and UK accounting standards (UK Generally Accepted Principles).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities' Statement of Recommended Practice (SORP);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; *and*
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2016, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the Charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

6. DISCLOSURE OF INFORMATION TO AUDITORS

In so far as the Trustees are aware:

- there is no relevant audit information of which the Charity's auditors are unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Signed on behalf of the Trustees of The Community Matters Partnership Project by

.....
Mr Paul Edwards
Chair

.....
Date

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

Independent Auditor's report to the Trustees of The Community Matters Partnership Project for the period ended 31 March 2022

We have audited the financial statements of The Community Matters Partnership Project for the period ended 31 March 2021 set out on pages 8 to 17 which have been prepared on the basis of the accounting policies set out on page 10. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's Trustees as a body, in accordance with Section 144 of the Charities Act 2016 and the regulations made under Section 164 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2016 and report in accordance with regulations made under section 164 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland).

Those standards require us to comply with the Auditing Practices Board's ethical standards for auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. We read all the information in the report of Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2021 and of the Charity's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and
- have been prepared in accordance with the requirements of the Charities Act 2016.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2016 requires us to report to you if, in our opinion:

- the information given in the report of Trustees is inconsistent in any material respect with the financial statements;
- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns and
- we have not received all the information and explanations we require for our audit.

**Paul Branston Adams (Senior Statutory Auditor)
For and on Behalf of Branston Adams**

**Statutory Auditors and Chartered Certified Accountants
Suite 2 Victoria House
South Street
Farnham
Surrey
GU9 7QU**

.....
Date

The Community Matters Partnership Project
Statement of Financial Activities
For the year ended 31 March 2022

		Unrestricted Funds £	2022 Restricted Funds £	Total Funds £	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £
	NOTE						
INCOMING RESOURCES							
Partnership Subscriptions	2	71,966	-	71,966	54,142	-	54,142
Fundraising Events	3	38,100	-	38,100	10,008	-	10,008
Charitable Income Activities	4	7,922	-	7,922	2,927	-	3,927
Government Grants	5	733	-	733	20,297	-	20,297
TOTAL INCOMING RESOURCES		118,721	-	118,721	87,374	-	87,374
RESOURCES EXPENDED							
Charitable Activities	6	13,750	-	13,750	11,899	-	11,899
Operating Costs	7	108,879	-	108,879	87,024	-	87,024
TOTAL RESOURCES EXPENDED		122,629	-	122,629	98,923	-	98,923
Depreciation		786	-	786	542	-	542
NET MOVEMENT IN FUNDS FOR THE YEAR		(4,694)	-	(4,694)	(12,091)	-	(12,091)
Total Funds Brought Forward		121,751	1,320	123,071	133,842	1,320	135,162
TOTAL FUNDS AT 31 MARCH 2021		117,057	1,320	118,377	121,751	1,320	123,071

THE COMMUNITY MATTERS PARTNERSHIP PROJECT
BALANCE SHEET
As at 31 March 2022

		2022		2021	
	Note	£	£	£	£
FIXED ASSETS					
Office equipment	9		1,542		1,352
CURRENT ASSETS:	10				
Cash at Bank		130,358		124,270	
Trade Debtors		5,660			
Prepayments & Accrued Income		1,196			
		137,214		124,270	
CURRENT LIABILITIES	11				
Accruals & Prepaid Income		18,855		1,310	
Other Creditors		1,524		1,241	
		20,379		2,551	
NET CURRENT ASSETS			116,835		121,719
TOTAL ASSETS LESS CURRENT LIABILITIES			118,377		123,071
THE FUNDS OF THE CHARITY	12				
Unrestricted Income Fund			117,057		121,751
Restricted Income Fund			1,320		1,320
TOTAL FUNDS			118,377		123,071

The financial statements were approved by the Trustees on
and were signed on their behalf by:

.....

Mr Paul Edwards

**The Community Matters Partnership Project
Notes to the financial statements
For the period ended 31 March 2021**

1. ACCOUNTING POLICIES

a) *Basis of preparation and Going concern*

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2016.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) *Incoming resources*

Income comprises of gross partner subscriptions, fundraising and other charitable activities.

All incoming resources are included in the Statement of Financial Activities when the Charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

c) *Resources expended*

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All expenditure has been classified under headings that aggregate all costs related to the category. Costs that cannot be directly attributed to particular headings have been allocated to activities on a basis consistent with use of resources.

Grants payable are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the Charity.

d) *Tangible fixed assets*

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

e) *Depreciation*

Depreciation is charged so to write of the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Office equipment - 25% Straight Line Basis

f) Assets and liabilities

Current assets are included at the lower of cost and net realisable value. Liabilities are generally recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure. Liabilities are included at their settlement value.

g) Fund accounting

Funds held by the Charity are both unrestricted general funds and restricted funds.

Unrestricted general funds are available for use in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are available for use but must be applied in accordance with the restrictions associated to the individual capital.

h) Government Grants

Government grants were received and have been accounted for under the accrual model. Grants received were in respect of the Covid-19 pandemic and the job retention scheme.

2. PARTNERSHIP SUBSCRIPTIONS

	Unrestrict ed Funds £	2022 Restrict ed Funds £	Total Funds £	Unrestrict ed Funds £	2021 Restrict ed Funds £	Total Funds £
Partnership Subscriptions	71,966		71,966	54,142		54,142

3. FUNDRAISING EVENTS

	Unrestrict ed Funds £	2022 Restrict ed Funds £	Total Funds £	Unrestrict ed Funds £	2021 Restrict ed Funds £	Total Funds £
Fundraising Events	38,100		38,100	10,008		10,008

4. CHARITABLE INCOME ACTIVITIES

	Unrestrict ed Funds £	2022 Restrict ed Funds £	Total Funds £	Unrestrict ed Funds £	2021 Restrict ed Funds £	Total Funds £
Accumulator Challenge				746		746
Bespoke Project Donations	1,636		1,636	720		720
Networking Event Charitable Activities	286		286	14		14
Speakers for Schools	6,000		6,000	1,447		1,447

7,922	7,922	2,927	2,927
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5. GOVERNMENT GRANTS

	Unrestrict ed Funds £	2022 Restrict ed Funds £	Total Funds £	Unrestrict ed Funds £	2021 Restrict ed Funds £	Total Funds £
Job Retention Scheme	733		733	20,297		20,297

6. CHARITABLE ACTIVITIES

	Unrestrict ed Funds £	2022 Restrict ed Funds £	Total Funds £	Unrestrict ed Funds £	2021 Restrict ed Funds £	Total Funds £
Event Purchases	44		44			
Advertising & Promotional	5,582		5,582	6,098		6,098
Twilight Challenge	3,205		3,205	5,801		5,801
Anthea's Marathon	579		579			
Virtual Virgin Money	308		308			
Golf Days	2780		2780			
Halloween Quiz	525		525			
St Patrick's Quiz	397		397			
Speakers	240		240			
	13,750		13,750	11,899		11,899

7. OPERATING COSTS

	Unrestrict ed Funds £	2022 Restrict ed Funds £	Total Funds £	Unrestrict ed Funds £	2021 Restrict ed Funds £	Total Funds £
Wages	73,763		73,763	66,269		66,269
Administrative Expenses	3,265		3,265	1,614		1,614
Travel & Subsistence	979		979	227		227
Hospitality	660		660	659		659
Staff Training	215		215	95		95
Insurance	192		192	423		423
Professional Fees & Expenses	29,805		29,805	17,685		17,685
Finance Charges	97		97	52		52
	108,879		108,879	87,024		87,024

8. STAFF

The average number of persons employed during the year was 4.

	2022	2021
	£	£
<u>Staff costs were as follows:</u>		
Staff salaries	72,233	65,033
Social security costs	45	
	6	185
Pension costs	1,07	1,05
	4	1
	<u>72,233</u>	<u>66,269</u>

No employee received emoluments above £60,000.

9. TANGIBLE FIXED ASSETS

	2022	2021
	£	£
<u>Office Equipment</u>		
As at 1 April 2021	1,352	825
Additions	976	1,069
Depreciation	(786)	(542)
Balance as at 31 March 2022	<u>1,542</u>	<u>1,352</u>

Trustees have confirmed that the value shown accurately reflects the market value, in accordance with the Charity's finance policy.

10. Debtors: Amounts falling due within one year

	2022	2021
	£	£
Trade Debtors	5,660	
Prepayments and Accrued Income	1,196	
	<u>6,856</u>	<u>0</u>

11. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
Social security and other taxes	1,290	1,041
Other Creditors	234	
		200
Accruals & Deferred Income	18,855	1,310
	<u>20,379</u>	<u>2,551</u>

12. RESTRICTED AND UNRESTRICTED FUNDS

Restricted funds are funds subject to special trusts specified by the donor. This might be because it was a public appeal for a specific purpose, grants or donations. It may also include land, buildings or other assets donated to a Charity. The Trustees will be in breach of trust if they use restricted income other than for the specified purpose. Unless specified, interest or other investment income on a restricted fund will be added to the fund. Significant restricted funds have to be separately disclosed in the notes to the accounts. Unrestricted funds are funds available for the purposes of the Charity, to be spent as the Trustees see fit.

13. FINANCIAL COMMITMENTS

At 31 March 2022 the Charity had no longer term financial commitments

14. RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.

15. TAXATION

The Community Matters Partnership Project is a registered Charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

Accumulator Challenge	-	-	-	746
Bespoke Project	-	-	-	720
Donations	1,636	-	1,636	-
Networking Events	286	-	286	-
Charitable Activities	-	-	-	14
CMPP Branding	-	-	-	-
Speakers for Schools	6,000	-	6,000	1,447
Government Grants	733	-	733	20,297
TOTAL INCOMING RESOURCES	118,721	-	118,721	87,374
RESOURCES EXPENDED				
Charitable Activities				
Event purchases	44	-	44	-
Advertising & Promotional	5,582	-	5,582	6,098
Twilight Challenge	3,205	-	3,205	5,801
Artea's Marathon	579	-	579	-
Virtual Virgin Money	308	-	308	-
Golf Days	2,870	-	2,870	-
Halloween Quiz	525	-	525	-
St Patrick's Quiz	397	-	397	-
Speakers	240	-	240	-
Operating Costs				
Wages	73,763	-	66,269	66,269
Administrative Expenses	3,168	-	1,614	1,614
Travel & Subsistence	979	-	227	227
Hospitality	660	-	659	659
Staff Training	215	-	95	95
Insurance	192	-	423	423
Professional Fees & Expenses	29,805	-	17,685	17,685
Finance Charges	97	-	52	52
TOTAL RESOURCES EXPENDED	122,629	-	100,774	98,923
Depreciation	786	-	786	542
NET MOVEMENT IN FUNDS FOR THE YEAR	(4,694)	-	17,161	- 12,091
Total Funds Brought Forward	121,751	1,320	123,071	135,162
TOTAL FUNDS AT 31 MARCH 2021	117,057	1,320	140,232	123,071

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

England & Wales - Charity number 1183467

Accounts

The Community Matters Partnership Project

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 March 2021

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THE COMMUNITY MATTERS PARTNERSHIP PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Chief Executive Officer

Mrs T Jarvis

Trustees

Mr M Bramah
Mr P Edwards
Mr J Godwin
Mr N Shrimpton
Mrs T Shrimpton

Auditors

Branston Adams
Chartered Certified Accountants
Suite 2 Victoria House
South Street
Farnham
Surrey
GU9 7QU

Principal registered address

7 Carisbrooke
Frimley
Camberley
Surrey
GU16 8XR

Charity Registration Number

1183467

Bankers

Lloyds Bank PLC
25 Gresham Street
London
EC2V 7HN

THE COMMUNITY MATTERS PARTNERSHIP PROJECT

ANNUAL REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 March 2021

The Trustees present their Report and Accounts of the Charity for the period ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

1. STRUCTURE, GOVERNANCE AND MANAGEMENT

The Community Matters Partnership Project (CMPP) is a Charitable Incorporated Organisation created by the constitution dated 17th May 2019. It is a Registered Charity, number 1183467.

The Trustees who served the Charity during the year were as follows:

- Mrs T Shrimpton (May 2019 to April 2021 as Deputy Chair)
- Mr M Bramah (October 2019 to September 2021)
- Mr P Edwards (May 2020 to April 2022 as Chair)
- Mr J Godwin (June 2019 to May 2021)
- Mr N Shrimpton (May 2019 to April 2021)

Governance:

The Community Matters Partnership Project's Trustees are elected by a majority vote of all the Trustees.

2. OBJECTIVES, ACTIVITIES AND RISK MANAGEMENT

The Charity's objects are:

- to relieve poverty, advance health, advance education, advance community development, promote equality and diversity and further other charitable purposes which are beneficial to the public by promoting volunteering; *and*
- the practical interest and involvement of companies, firms, voluntary organisations, local authorities and individuals in such purposes particularly in the communities in which they have operational interests.

The routine business of the Charity continues to be carried out by the Founder of the organisation and a team of CMPP staff supported by the Board of Trustees.

The activities of CMPP continue to be built around corporate volunteering, helping companies to deliver underutilised corporate volunteering days in relation to our objectives. In summary, these activities fall under one of the following programme headings:

- Community Action Days
- Speakers for Schools Programme
- Business skills and resources for charities
- The Twilight Runway Challenge (a fundraising event for schools and charities)

Trustees of CMPP are duty bound to demonstrate not only competence, challenge, and knowledge of charity affairs, but to make themselves aware of any significant risks which the Charity may face on a regular basis and to ensure that our financial and operational affairs are reviewed regularly.

Two key primary risks have been identified for the year ahead. They are as follows:

1. Financial sustainability

CMPP relies on two main income streams: Membership fees and fundraising, both of which could have come under significant pressure from the lockdown and the consequences of the COVID-19 crisis.

Early indications show that only a small number of funders (Members) have chosen not to renew their membership. Without members, the Charity would find it incredibly difficult to remain operational. Membership fees provide the funding for the four key community projects. It is therefore incumbent on CMPP to constantly seek new ways to evolve, in order to remain relevant and important to businesses (members).

The normal calendar of fundraising events was curtailed during 2020/21 but will resume again in September 2021 (restrictions and Government advice pending). However, this has resulted in the loss of income in this financial year. While reductions to staffing costs have been made, for example by reducing freelance staff, the Charity will continue to operate on smaller operational margins in the near future. However, CMPP has sufficient reserves to ensure there is no tangible risk to its ability to operate as a going concern and the longer term forecast as normality resumes is very positive.

2. Capacity and resource

CMPP is managed by a small, part-time team and in the 2019/20 accounts, it was reported that a pressing risk was lack of capacity to be able to deliver the expectations of stakeholders. This year CMPP has recruited the help of a part-time administrator to support the team, alongside a voluntary HR officer and two freelance members of staff. This has aided greatly in what we have been able to achieve this year.

Other important risks include safeguarding, Health and Safety and the need to ensure that data privacy practices are robust. CMPP has established a diverse Board to help us ensure these risks are challenged and mitigated effectively and has contracted with advisors to help ensure that operationally we are as robust and compliant as possible in each of these areas. To support this, responsibilities within the CMPP team have been reshaped and strengthened to ensure an on-going focus on internal systems and processes.

3. ACHIEVEMENTS AND PERFORMANCE

CMPP has outperformed on expectations during a COVID impacted year, creating new digital projects in response to Government imposed restrictions and Member expectations with staff furloughed for much of the year. The leadership have gone above and beyond the call of duty to ensure that activity continues and momentum is maintained whilst juggling the many competing priorities brought about by the national crisis. Staff were faced with home schooling, home working, self-isolation and so on. And yet, they developed valuable new digital skills during this period of adversity, often with no formal training, demonstrating impressive resilience, character and sheer determination to support the Charity.

By the end of March 2021, CMPP had successfully engaged 41 businesses into becoming CMPP Members. Membership fees generated an income of £65,900 ranging from larger corporate partners to SMEs and solo entrepreneurs.

In the 12-months since the last annual report, CMPP has adapted its performance and projects to fit within a new look society. All staff are geared up to work from home, with technology and resources in place to support this. Staff are encouraged to continue to work flexibly, from home and use the office for meetings and as a shared workspace for creating new ideas.

The Charity has a Board of Trustees, who are helping to develop a range of key policies and top line strategies. Most Trustees have been in post since the formation of the Charity (2 years ago) and in the year ahead we will be looking at a skills audit to add any additional Trustees needed to the team.

For the first time, virtual corporate volunteering online has been piloted, proving to be a successful and very effective way to share skills, expertise and stories with the charities and schools CMPP supports.

The Speakers for Schools project was relaunched with the backing of an educational sponsor and moved to an online platform throughout the pandemic. This made it possible to deliver talks from business professionals to school and college students online. One of the most pressing concerns of local educationalists throughout COVID pandemic was the missing inspiration: the feeling that often came from the life stories of external speakers. CMPP has created an online resource bank hosting numerous podcasts with business people. At the time of writing, 17 podcasts have been recorded. Any school, college or young person can now watch these podcasts as often as they choose, wherever they are in the world at a convenient time to suit.

CMPP has, over the past 12 months also developed the Community Action Day programme. Rather than broker opportunities for businesses, CMPP now finds, sources, scopes and attends each event and project and manages the experience from start to finish. Since May 2020, the Community Action team ran six full managed projects, engaging with 60 corporate volunteers who gave 350 hours of their time. Volunteers have worked in teams & individually to bring about significant improvements in the community and environment as well as sharing professional expertise. A digital case study for almost all of the wide-ranging community projects has been produced and added to the CMPP website.

In June 2020, CMPP took the decision to launch a new project for charities that helped businesses to share their skills and expertise online. Charities were often in contact with CMPP looking to be put in touch with a business to help them - for example, on how to use Facebook; how to seek a finance professional who may wish to become a Trustee; how to develop the charity's accounting procedures, and so on. To address this demand, the Community Action Team successfully launched the CMPP 'business skills and expertise for charities' project. At the time of writing, three businesses have subsequently created 3 videos which have been added to the Youtube channel.

In addition to the above, through the recruitment of a new freelance fundraiser, CMPP has spent this year developing the annual Twilight Runway Challenge. This event has two functions: raising funds for CMPP but also acting as a fundraising platform for local schools and charities. At the time of writing, CMPP had registered 30 local charities as partners of the event. There is no cost to charities as CMPP engages businesses to sponsor the event, which means that charities can use it to bring their supporters together to raise funds for their cause.

During the year, it is important to note that CMPP has neither applied for nor received any form of government or grant funding to support community projects. All funding has resulted from social enterprising work, generating income through membership packages and a programme of fundraising events.

4. FINANCIAL REVIEW

During its second year as a registered charity, CMPP generated £67,077 of unrestricted income, of which 80 per cent was sourced from contributions from over 50 partners, including corporate, SME and sole trader organisations. CMPP also successfully raised over £10,000 in fundraising activities. However, due to the changing Covid-19 restrictions, the ability to fundraise was severely curtailed and resulted in the flagship event - the Twilight Challenge – being cancelled at relatively late notice. As a consequence, unrestricted income was reduced by approximately 50 per cent.

However, this loss of income was mitigated by the fact that CMPP received £20,297 in respect of the Government's job retention scheme grant due to the Covid-19 situation.

CMPPs' cost base increased during 2020/21 due to two main reasons. More investment was directed into planning the September 2020 Twilight Challenge in line with the Charity's plans to make this event the cornerstone of the annual calendar. However, the planned fundraising to offset these costs were lost due to the event being cancelled because of Covid-19 public event restrictions. Secondly, CMPP made the strategic decision to reduce its reliance on consultancy support and invest in its staff base creating the roles of Chief Operating Officer and a dedicated fund raising manager. This will ensure that CMPP can pro-actively respond to the post pandemic landscape both in terms of maintaining and expanding its membership but also maximising its fund raising potential. The reduction in income and increase in costs resulted in CMPP posting an operational loss of £12,091 in 2020/21 (2019/20 - £44,807 surplus). However, the Charity has sufficient reserves to draw on to off-set this financial downturn and successfully cope with the increased demands and pressures of the Covid-19 pandemic. Total funds at £123,071 remain very positive (2019/20-£135,162). Given the nature of the organisation, CMPP has very few tangible fixed assets. However, at the end of the year, it retains positive cash balances of over £124,000. This is a result of both its strong financial performance in 2019/20 and also the cash reserves brought into CMPP on inception as a charity. There were negligible short term or long term liabilities at the end of the financial year, so liquidity is strong. This demonstrates that CMPP remains in a positive financial position and has the financial flexibility to respond the post pandemic challenges.

5. FUTURE PLANS

The focus of our planning for the future has been on three key aspects:

1. Membership growth
2. Continuing to build and expand the community projects (pillars)
3. A successful annual Twilight Runway Challenge

The new CMPP website will be launched in September 2021 to encourage businesses to partner with CMPP and to give back to their community through the four core projects outlined in section 2 and 3 above. In addition, work is underway to create a promotional video as part of our on-going strategy to increase membership.

Last year, the focus of CMPP efforts was on increasing the number of businesses involved in community giving in Surrey Heath and Woking. Unfortunately, due to the pandemic, a whole development programme of workshops, set up and established in both Woking and Surrey Heath to recruit new businesses, was cancelled. However, the project team will renew concentration on these areas and, with restrictions lifting and networking recommencing, it is hoped that CMPP can substantially increase the numbers of community active businesses in both areas.

CMPP has made a good start in resourcing the new online digital resource banks. The future plans are to continue to record more speakers and engage further businesses to share their areas of expertise this way. Over the next 12 months, it is hoped to double the volume of videos created this year.

The CAD days will continue to run as they are with no plans to alter how these days operate because they are popular with Members and well received by the beneficiaries.

As per normal practice, CMPP will continue to ask for feedback from both business Members and the beneficiaries in order to deliver projects which meet community needs and to which the business community can respond positively. Guidance and protocols are under development for adding potential new projects to the CMPP offer. This will help ensure that CMPP is using its resources appropriately, providing the necessary evidence to demonstrate that potential projects are worthwhile, meet the Charity's remit and are capable of being delivered effectively. In terms of governance, CMPP will be working with an external facilitator (July 2021) to deliver a culture and values workshop looking at the key future practices Trustees wish to adopt in order to continue their evolution as a dynamic, effective and supportive Board.

6. STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Charity's Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and UK accounting standards (UK Generally Accepted Principles).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities' Statement of Recommended Practice (SORP);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; *and*
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2016, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the Charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

7. DISCLOSURE OF INFORMATION TO AUDITORS

In so far as the Trustees are aware:

- there is no relevant audit information of which the Charity's auditors are unaware; and the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Signed on behalf of the Trustees of The Community Matters Partnership Project by



Mr Paul Edwards
Chair

21/10/21
Date

Independent Auditor's report to the Trustees of The Community Matters Partnership Project for the period ended 31 March 2021

We have audited the financial statements of The Community Matters Partnership Project for the period ended 31 March 2021 set out on pages 8 to 17 which have been prepared on the basis of the accounting policies set out on page 10. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's Trustees as a body, in accordance with Section 144 of the Charities Act 2016 and the regulations made under Section 164 of that Act. Our audit work has been undertaken so that we might state to the Charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2016 and report in accordance with regulations made under section 164 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's ethical standards for auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. We read all the information in the report of Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2021 and of the Charity's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and
- have been prepared in accordance with the requirements of the Charities Act 2016.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2016 requires us to report to you if, in our opinion:

- the information given in the report of Trustees is inconsistent in any material respect with the financial statements;
- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns and
- we have not received all the information and explanations we require for our audit.



Paul Branston Adams (Senior Statutory Auditor)
For and on Behalf of Branston Adams
Statutory Auditors and Chartered Certified Accountants
Suite 2 Victoria House
South Street
Farnham
Surrey
GU9 7QU

21 October 2021
Date

The Community Matters Partnership Project
Statement of Financial Activities
For the year ended 31 March 2021

	2021		2020		Total Funds
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£	£	£
INCOMING RESOURCES					
Partnership Subscriptions	54,142	-	91,853	-	91,853
Fundraising Events	10,008	-	30,125	-	30,125
Charitable Income Activities	2,927	-	9,833	-	9,833
Government Grants	20,297	-	-	-	-
TOTAL INCOMING RESOURCES	87,374	-	131,811	-	131,811
RESOURCES EXPENDED					
Charitable Activities	11,899	-	4,513	-	4,513
Operating Costs	87,024	-	82,216	-	82,216
TOTAL RESOURCES EXPENDED	98,923	-	86,729	-	86,729
Depreciation	542	-	275	-	275
NET MOVEMENT IN FUNDS FOR THE YEAR	(12,091)	-	44,807	-	44,807
Total Funds Brought Forward	133,842	1,320	89,035	1,320	90,355
TOTAL FUNDS AT 31 MARCH 2021	121,751	1,320	133,842	1,320	135,162

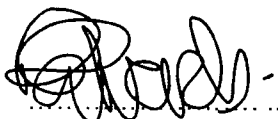
NOTE

**THE COMMUNITY MATTERS PARTNERSHIP PROJECT
BALANCE SHEET
As at 31 March 2021**

	Note	2021		2020	
		£	£	£	£
FIXED ASSETS					
Office equipment	9		1,352		825
CURRENT ASSETS					
Cash at Bank		124,270		134,342	
		<u>124,270</u>		<u>134,342</u>	
CREDITORS: Amounts falling due within one year					
Accruals & Prepaid Income	10	1,310		1,310	
Other Creditors		1,241		(1,305)	
		<u>2,551</u>		<u>5</u>	
NET CURRENT ASSETS			121,719		134,337
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>123,071</u>		<u>135,162</u>
THE FUNDS OF THE CHARITY					
Unrestricted Income Fund	11		121,751		133,842
Restricted Income Fund			1,320		1,320
TOTAL FUNDS			<u>123,071</u>		<u>135,162</u>

The financial statements were approved by the Trustees on 14/10/21

and were signed on their behalf by:



Mr Paul Edwards

The Community Matters Partnership Project
Notes to the financial statements
For the period ended 31 March 2021

1. ACCOUNTING POLICIES

a) *Basis of preparation and Going concern*

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2016.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

b) *Incoming resources*

Income comprises of gross partner subscriptions, fundraising and other charitable activities.

All incoming resources are included in the Statement of Financial Activities when the Charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

c) *Resources expended*

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. All expenditure has been classified under headings that aggregate all costs related to the category. Costs that cannot be directly attributed to particular headings have been allocated to activities on a basis consistent with use of resources.

Grants payable are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the Charity.

d) *Tangible fixed assets*

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

e) *Depreciation*

Depreciation is charged so to write of the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Office equipment - 25% Straight Line Basis

f) *Assets and liabilities*

Current assets are included at the lower of cost and net realisable value. Liabilities are generally recognised as soon as there is a legal or constructive obligation committing the Charity to the expenditure. Liabilities are included at their settlement value.

g) Fund accounting

Funds held by the Charity are both unrestricted general funds and restricted funds.

Unrestricted general funds are available for use in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are available for use but must be applied in accordance with the restrictions associated to the individual capital.

h) Government Grants

Government grants were received and have been accounted for under the accrual model. Grants received were in respect of the Covid-19 pandemic and the job retention scheme.

2. PARTNERSHIP SUBSCRIPTIONS

	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	Unrestricted Funds £	2020 Restricted Funds £	Total Funds £
Partnership Subscriptions	54,142		54,142	91,853		91,853

3. FUNDRAISING EVENTS

	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	Unrestricted Funds £	2020 Restricted Funds £	Total Funds £
Fundraising Events	10,008		10,008	30,127		30,127

4. CHARITABLE INCOME ACTIVITIES

	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	Unrestricted Funds £	2020 Restricted Funds £	Total Funds £
Accumulator Challenge	746		746			
Bespoke Project Donations	720		720	6,672		6,672
Networking Event Charitable Activities	14		14	473		473
CMPP Branding Speakers for Schools				188		188
	1,447		1,447	500		500
	2,927		2,927	9,833		9,833

5. GOVERNMENT GRANTS

	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	Unrestricted Funds £	2020 Restricted Funds £	Total Funds £
Job Retention Scheme	20,297		20,297	0		0

6. CHARITABLE ACTIVITIES

	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	Unrestricted Funds £	2020 Restricted Funds £	Total Funds £
Event purchases				40		40
Advertising & Promotional	6,098		6,098	3,265		3,265
Twilight Challenge	5,801		5,801	307		307
Black Tie Event				500		500
Accumulator Challenge				400		400
	11,899		11,899	4,512		4,512

7. OPERATING COSTS

	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	Unrestricted Funds £	2020 Restricted Funds £	Total Funds £
Wages	66,269		66,269	44,970		44,970
Administrative Expenses	1,614		1,614	460		460
Travel & Subsistence	227		227	761		761
Hospitality	659		659	143		143
Staff Training	95		95	272		272
Insurance	423		423	423		423
Professional Fees & Expenses	17,685		17,685	35,188		35,188
Finance Charges	52		52			
	87,024		87,024	82,217		82,217

8. STAFF

The average number of persons employed during the year was 4.

	2021 £	2021 £
<u>Staff costs were as follows:</u>		
Staff salaries	65,033	43,767
Social security costs	185	652
Pension costs	1,051	551
	66,269	44,970

No employee received emoluments above £60,000.

9. TANGIBLE FIXED ASSETS

	2021 £	2020 £
<u>Office Equipment</u>		
As at 1 April 2020	825	
Additions	1,069	1,100
Depreciation	(542)	(275)
Balance as at 31 March 2021	<u>1,352</u>	<u>825</u>

Trustees have confirmed that the value shown accurately reflects the market value, in accordance with the Charity's finance policy.

10. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Social security and other taxes	1,041	(893)
Other Creditors	200	(412)
Accruals & Deferred Income	1,310	1,310
	<u>2,551</u>	<u>5</u>

11. RESTRICTED AND UNRESTRICTED FUNDS

Restricted funds are funds subject to special trusts specified by the donor. This might be because it was a public appeal for a specific purpose, grants or donations. It may also include land, buildings or other assets donated to a Charity. The Trustees will be in breach of trust if they use restricted income other than for the specified purpose. Unless specified, interest or other investment income on a restricted fund will be added to the fund. Significant restricted funds have to be separately disclosed in the notes to the accounts. Unrestricted funds are funds available for the purposes of the Charity, to be spent as the Trustees see fit.

12. FINANCIAL COMMITMENTS

At 31 March 2021 the Charity had no longer term financial commitments

13. RELATED PARTY TRANSACTIONS

There were no related party transactions in the year.

14. TAXATION

The Community Matters Partnership Project is a registered Charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

The Community Matters Partnership Project
Detailed Statement of Financial Activities
For the year ended 31 March 2021

	Unrestricted Funds £	2021 Restricted Funds £	Total Funds £	2020 Total Funds £
INCOMING RESOURCES				
Partnership Subscriptions				
Partnership Subscriptions	54,142	-	54,142	91,853
Fundraising Events				
Fundraising Events	10,008	-	10,008	30,125
Charitable Income Activities				
Accumulator Challenge	746	-	746	-
Bespoke Project	720	-	720	6,672
Donations	-	-	-	2,000
Networking Events	-	-	-	473
Charitable Activities	14	-	14	188
CMPP Branding	-	-	-	500
Speakers for Schools	1,447	-	1,447	-
Government Grants	20,297	-	20,297	-
TOTAL INCOMING RESOURCES	87,374	-	87,374	131,811
RESOURCES EXPENDED				
Charitable Activities				
Event purchases	-	-	-	40
Advertising & Promotional	6,098	-	6,098	3,265
Twilight Challenge	5,801	-	5,801	307
Black Tie Event	-	-	-	500
Accumulator Challenge	-	-	-	400
Operating Costs				
Wages	66,269	-	66,269	44,970
Administrative Expenses	1,614	-	1,614	460
Travel & Subsistence	227	-	227	761
Hospitality	659	-	659	143
Staff Training	95	-	95	272
Insurance	423	-	423	423
Professional Fees & Expenses	17,685	-	17,685	35,188
Finance Charges	52	-	52	-
TOTAL RESOURCES EXPENDED	98,923	-	98,923	86,729
Depreciation	542	-	542	275
NET MOVEMENT IN FUNDS FOR THE YEAR	(12,091)	-	(12,091)	44,807
Total Funds Brought Forward	133,842	1,320	135,162	90,355
TOTAL FUNDS AT 31 MARCH 2021	121,751	1,320	123,071	135,162