

# TOLLERTON PLAYGROUP

## ACCOUNTS

Year Ended 31 August 2023

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### TOLLERTON PLAYGROUP

#### ACCOUNTS

#### YEAR ENDED

31 AUGUST 2023

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# TOLLERTON PLAYGROUP

## ACCOUNTS

Year Ended 31 August 2023

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# TOLLERTON PLAYGROUP

## ANNUAL REPORT

Year Ended 31 August 2023

### Trustees

Jean Gowen (resigned 6<sup>th</sup> June 2024)  
Jennie Crabot  
Clare Farley (resigned 6<sup>th</sup> June 2024)  
Carly Hood  
Natalie Sumner  
Leanne Ford  
Melanie Cheetham (resigned 6<sup>th</sup> June 2024)  
Esther Collier  
Victoria Chote

### Charity correspondent

Natalie Sumner

### Contact Address

Tollerton School Grounds  
Burnside Grove  
Tollerton  
Nottingham  
NG12 4ET

### Bankers

Nat West

### Independent Examiner

Sarah Dakin

### Trust Documents

The charity is governed by the constitution dated 2013 and approved by the trustees on 26<sup>th</sup> November 2019.

### Registered Number

1183464



## **TOLLERTON PLAYGROUP**

### **ANNUAL REPORT**

Year Ended 31 August 2023

#### **Governance and Management**

Trustees are selected from parents of children educated by the charity and other local residents. Trustees are elected at the Annual General Meeting and according to the Constitution. We are constantly promoting the Committee and encouraging parents to join. All Trustees are required to undergo suitability checks by OFSTED and to sign a health and declaration form and declaration of eligibility form according to The Early Years Alliance Guidelines.

The trustees took the decision to transfer to a Charitable Incorporated Organisation (CIO) to reduce liability and protect the trustees from any personal and financial liabilities.

#### **Objects and activities of the Charity**

Tollerton Playgroup aims to provide our children with learning opportunities in line with Government guidelines set out in The Early Years Foundation Stage Curriculum. We aim to provide activities, both child initiated and adult led, that are based on play, so that the children can learn with enjoyment. Learning opportunities are provided through all areas and these are supported by staff.

We aim to provide a safe, stimulating environment, where all our children can develop to their full potential. We hope they feel happy and secure within the daily routine and the activities provided. We encourage all our children to have respect for themselves and for others, helping them to gain confidence, self-esteem and value.

We aim to enhance the development and education of children under statutory school age by offering appropriate play facilities for all children whatever their race; culture; religion; means or ability.

#### **Public Benefit Statement**

The trustees confirm they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charities Commission's general guidance on public benefit, 'Charities and Public Benefit'.

#### **Summary of the Main Activities undertaken for the public benefit**

Tollerton Playgroup:

- provides high quality care and education for children below statutory school age;
- works in partnership with parents to help children to learn and develop;
- adds to the life and well-being of the local community; and
- offers children and their parents a service that promotes equality and values diversity.

We aim to ensure that each child:

- is in a safe and stimulating environment;
- is given generous care and attention, because of our ratio of qualified staff to children, as well as volunteer helpers;
- has the chance to join in with other children and adults to live, play, work and learn together;
- is helped to take forward her/his learning and development by being helped to build on what she/he already knows and can do;
- has a personal key person who makes sure each child makes satisfying progress;
- is in a setting that sees parents as partners in helping each child to learn and develop; and
- is in a setting in which parents help to shape the service it offers.



## **Summary of Main Achievements in the Year**

Tollerton Playgroup continues to develop its services and facilities to enhance its overall offer to children.

We continue to deliver successful, seasonal fundraising events throughout the year. These ensure additional funds are generated to invest in initiatives that benefit our children.

We continue to work hard on our PR, marketing and publicity to widen our reach and boost our numbers. Our online presence is strong, and we post regularly on our Facebook page and website blog pages. We have also continued to use more traditional communication channels.

We continue to provide high quality pre-school education and have an excellent reputation within the area.

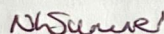
## **Financial Review**

We were very pleased to report a profit for the year ended 31 August 2023 of £12,275. We are confident of the viability of playgroup moving forward and have continued to put measures in place to try and minimise our costs in 2023/2024 where possible. We continue to have large numbers of children attending the setting which is contributing to the success of the year.

## **Reserves policy**

It is the policy of the Trustees to hold all funds in cash in order to minimise the risk profile of the charity's funds and to maximise the liquidity of those funds.

Signed on behalf of the Trustees



Natalie Sumner

Approved by the Trustees on 6<sup>th</sup> June 2024



## Independent examiner's report to the trustees of Tollerton Playgroup

I report to the trustees on my examination of the accounts of Tollerton Playgroup for the year ended 31 Aug 2023.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  
Name: Sarah Coombs

Relevant professional qualification or membership of professional bodies (if any): AAT, regulated under licence number 1004444.

Address: 42 Dungannon Road, Clifton, Nottingham, NG11 9BT

Date: 23/5/24



# TOLLERTON PLAYGROUP

## RECEIPTS AND PAYMENTS ACCOUNT

Year Ended 31 August 2023

	Note	Year ended 31 August 2023 £	Period ended 31 August 2022 £
<b>Receipts</b>			
Fees		40,759	45,323
Grants & Donations	1	121,402	122,919
Net fundraising income	2	2,415	3,178
Donations		320	-
Rental Income		-	1,059
		<hr/>	<hr/>
		164,896	172,479
<b>Payments</b>			
Wages and training		130,860	131,890
Utilities		2,359	2,742
Books and Publications		20	-
Rent and Rates		666	952
Cleaning		5,833	4,936
Insurance and memberships		798	869
Materials and equipment		2,771	3,461
Office		2,542	3,441
Repairs and Maintenance		3,851	3,596
Legionella Management		-	148
Refreshments		779	1,134
Professional Fees		280	175
Activities and events		1,435	685
Gifts		25	-
Bank Charges		206	116
Photographs		196	191
Staff Uniform		-	739
		<hr/>	<hr/>
		152,621	155,075
Net receipts		<hr/>	<hr/>
		12,275	17,404
Cash funds at previous year end		<hr/>	<hr/>
		123,006	105,602
Cash funds at this Year end		<hr/>	<hr/>
		135,281	123,006



**TOLLERTON PLAYGROUP**  
**STATEMENT OF ASSETS AND LIABILITIES**

As at 31 August 2023

	Note	2023 £	2022 £
<b>Cash assets</b>			
Current account		135,313	123,071
Petty cash		(32)	(65)
		<u>135,281</u>	<u>123,006</u>
<b>Other monetary assets</b>			
Debtors – LEA Grant		-	9,686
Prepayment - Insurance		465	455
Trade Debtors		2,370	2,434
		<u>2,835</u>	<u>12,575</u>
<b>Assets retained for the charity's own use</b>			
General equipment			
A selection of play equipment & toys			
<b>Liabilities</b>			
Creditors	3	<u>1,645</u>	<u>989</u>

*N Sumner*

Signed on behalf of the trustees

Natalie Sumner

Approved by the trustees on 6<sup>th</sup> June 2024



# TOLLERTON PLAYGROUP

## Note to the accounts Year Ended 31 August 2023

	Year ended 31 August 2023	Period ended 31 August 2022		
	£	£		
<b>1. Grants and Donations</b>				
Nottinghamshire County Council	121,402	122,624		
SSP Grant	-	295		
	<hr/>	<hr/>		
	121,402	122,919		
	<hr/>	<hr/>		
<b>2. Fundraising</b>	<b>2023 In £</b>	<b>2023 Out £</b>	<b>2023 Net £</b>	<b>2022 Net £</b>
Sweatshirts	103	(366)	(263)	(3)
Christmas raffle and fun day	547	(18)	529	302
Sponsored Events	1,229	-	1,229	1,845
Photo Commission	91	-	91	91
Christmas Party	195	(133)	62	99
Easter raffle	197	-	197	186
Amazon	96	-	96	64
Summer Fun Day & raffle	474	-	474	574
	<hr/>	<hr/>	<hr/>	<hr/>
	2,932	(517)	2,415	3,158



## TOLLERTON PLAYGROUP

### Note to the accounts Year Ended 31 August 2023

#### 3. Creditors

	2023	2022
	£	£
Professional fees	250	210
Wages, NI and pension	1,395	779
	<hr/>	<hr/>
	1,645	989

#### 5. Trustees' remuneration

Trustees Natalie Sumner and Carly Hood received £5,556 and £4,700 salary during the year for their roles as Business Manager and Playgroup Assistant at Playgroup respectively.

#### 6. Related party transactions

There were no related party transactions in this Year.

#### 7. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting Year.

**Debtors:** These are amounts owed to the charity, but not received in the accounting Year.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting Year.