

**TOLLERTON PLAYGROUP**

**ACCOUNTS**

**PERIOD ENDED**

**17 MAY 2019 TO 31 AUGUST 2020**

# **TOLLERTON PLAYGROUP**

## **ACCOUNTS**

Period Ended 31 August 2020

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# **TOLLERTON PLAYGROUP**

## **ANNUAL REPORT**

Period Ended 31 August 2020

### **Trustees**

Jean Gowen  
Jennie Crabot (appointed 12 March 2020)  
Clare Farley  
Carly Hood  
Cassandra Chilton (appointed 12 March 2020)  
Rebecca Snell (appointed 31 March 2020)  
Natalie Sumner (appointed 5 March 2020)

### **Charity correspondent**

Clare Farley

### **Contact address**

Tollerton School Grounds  
Burnside Grove  
Tollerton  
Nottingham  
NG12 4ET

### **Bankers**

NatWest

### **Independent examiner**

Sarah Dakin

### **Trust documents**

The charity is governed by the constitution dated 2013 and approved by the trustees on 26<sup>th</sup> November 2019.

### **Registered number**

1183464

## **TOLLERTON PLAYGROUP**

### **ANNUAL REPORT**

Period Ended 31 August 2020

#### **Governance and Management**

Trustees are selected from parents of children educated by the charity and other local residents. Trustees are elected at the Annual General Meeting and according to the Constitution. We are constantly promoting the Committee and encouraging parents to join. All Trustees are required to undergo suitability checks by OFSTED and to sign a health and declaration form and declaration of eligibility form according to The Early Years Alliance Guidelines.

The trustees took the decision to transfer to a Charitable Incorporated Organisation (CIO) to reduce liability and protect the trustees from any personal and financial liabilities.

#### **Objects and activities of the Charity**

Tollerton Playgroup aims to provide our children with learning opportunities in line with Government guidelines set out in The Early Years Foundation Stage Curriculum. We aim to provide activities, both child initiated and adult led, that are based on play, so that the children can learn with enjoyment. Learning opportunities are provided through all areas and these are supported by staff.

We aim to provide a safe, stimulating environment, where all our children can develop to their full potential. We hope they feel happy and secure within the daily routine and the activities provided. We encourage all our children to have respect for themselves and for others, helping them to gain confidence, self-esteem and value.

We aim to enhance the development and education of children under statutory school age by offering appropriate play facilities for all children whatever their race; culture; religion; means or ability.

#### **Public Benefit Statement**

The trustees confirm they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charities Commission's general guidance on public benefit, 'Charities and Public Benefit'.

#### **Summary of the Main Activities undertaken for the public benefit**

Tollerton Playgroup:

- provides high quality care and education for children below statutory school age;
- works in partnership with parents to help children to learn and develop;
- adds to the life and well-being of the local community; and
- offers children and their parents a service that promotes equality and values diversity.

We aim to ensure that each child:

- is in a safe and stimulating environment;
- is given generous care and attention, because of our ratio of qualified staff to children, as well as volunteer helpers;
- has the chance to join in with other children and adults to live, play, work and learn together;
- is helped to take forward her/his learning and development by being helped to build on what she/he already knows and can do;
- has a personal key person who makes sure each child makes satisfying progress;
- is in a setting that sees parents as partners in helping each child to learn and develop; and
- is in a setting in which parents help to shape the service it offers.

## **Summary of Main Achievements in the Year**

Tollerton Playgroup continues to develop its services and facilities to enhance its overall offer to children.

The charity number 1183464 was registered on 17th May 2019, however the assets, liabilities and on-going activities of Tollerton Playgroup (previously registered under charity registration number 1019649) were not transferred to the new charity 1183464 until 1<sup>st</sup> November 2019.

We continue to deliver successful, seasonal fundraising events throughout the year. These ensure additional funds are generated to invest in initiatives that benefit our children. In addition to this we were also received funds from corporate social fundraising initiative via our local branch of the Co-op. We plan to use this money to improve our outdoor play area.

We continue to work hard on our PR, marketing and publicity to widen our reach and boost our numbers. Our online presence is strong, and we post regularly on our Facebook page and website blog pages. We have also continued to use more traditional communication channels. We also developed a flyer which is now incorporated into the village Neighbourhood Watch welcome pack that is issued to new residents.

We continue to provide high quality pre-school education and have an excellent reputation within the area. Sadly many of our plans have been curtailed by the COVID Pandemic. We have remained open throughout. Committee and Staff have worked hard to ensure all Guidance and Protocols have been followed.

We continue to provide good quality pre-school provision for Tollerton and the surrounding area.

## **Financial Review**

We were very pleased to report a profit for the 10 month period from 1<sup>st</sup> November 2019 to 31 August 2020 of £19,350. We are confident of the viability of playgroup moving forward and have continued to put measures to put in place to try and minimise our costs in 2020/2021 where possible. The success of the period is largely due to the increased number of children attending the setting.

## **Reserves policy**

It is the policy of the Trustees to hold all funds in cash in order to minimise the risk profile of the charity's funds and to maximise the liquidity of those funds.

Signed on behalf of the Trustees



Clare Farley

Approved by the Trustees on 26<sup>th</sup> April 2021



## **Independent examiner's report to the trustees of Tollerton Playgroup**

I report to the trustees on my examination of the accounts of Tollerton Playgroup for the year ended 31 August 2020.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:   
Name: Sarah Dakin

Relevant professional qualification or membership of professional bodies (if any): AAT, regulated under licence number 1004444.

Address: 17 Hannah Crescent, Wilford, Nottingham, NG11 7ER

Date: 22<sup>nd</sup> April 2021

# TOLLERTON PLAYGROUP

## RECEIPTS AND PAYMENTS ACCOUNT

Period Ended 31 August 2020

	Note	Period ended 31 August 2020 £
<b>Receipts</b>		
Fees		16,738
Grants & Donations	1	88,882
Net fundraising income	2	1,116
Donations		153
Bank interest		-
Rental Income		5,158
Opening transfer	3	80,477
		<hr/> 192,524
<b>Payments</b>		
Wages and training		77,681
Utilities		1,896
Cleaning		5,297
Insurance and PLA membership		623
Materials and equipment		1,412
Office		2,384
Repairs and Maintenance		2,556
Legionella Management		144
Refreshments		361
Professional Fees		60
Activities and events		119
Gifts		30
		135
Photographs		<hr/>
		92,698
Net receipts		<hr/> 99,826
Cash funds at previous year end		<hr/> -
Cash funds at this period end		<hr/> <hr/> 99,826

**TOLLERTON PLAYGROUP**  
**STATEMENT OF ASSETS AND LIABILITIES**

As at 31 August 2020

	Note	2020 £
<b>Cash assets</b>		
Current account		75,558
Reserve account		24,419
Petty cash		(151)
		<hr/> 99,826 <hr/>
<b>Other monetary assets</b>		
Debtors – LEA Grant		19,829
Prepayment - Insurance		363
		<hr/> 20,192 <hr/>
<b>Assets retained for the charity's own use</b>		
General equipment		
A selection of play equipment & toys		
<b>Liabilities</b>		
Creditors	4	<hr/> 1,019 <hr/>

Signed on behalf of the trustees



Clare Farley

Approved by the trustees on 26<sup>th</sup> April 2021



# TOLLERTON PLAYGROUP

## Note to the accounts Period Ended 31 August 2020

Period ended  
31 August  
2020  
£

### 1. Grants and Donations

Nottinghamshire County Council	85,268
Co-op Community Grant	552
Coronavirus Job Retention Scheme	3,062
	<u>88,882</u>

### 2. Fundraising

	2020 In £	2020 Out £	2020 Net £
Sweatshirts	81	(83)	(2)
Christmas Fun Day	917		917
Children's sponsored Events	26	-	26
Photo Commission	65	-	65
Christmas Party	170	(60)	110
	<u>1,259</u>	<u>(143)</u>	<u>1,116</u>

### 3. Opening Transfer

On 31 October 2019 the charity (number 1019649) ceased operations. All assets, liabilities and on-going activities were transferred to a new Charitable Incorporated Organisation (CIO) called Tollerton Playgroup, registered number 1183464.

#### Bank and Cash

	£
Current account	55,941
Reserve account	24,419
Petty cash	117
	<u>80,477</u>

## TOLLERTON PLAYGROUP

### **Note to the accounts** Period Ended 31 August 2020

#### **4. Creditors**

	£
Professional fees	200
Wages, NI and pension	819
	<hr/>
	1,019
	<hr/>

#### **5. Trustees' remuneration**

Trustee Natalie Sumner received £2,118 salary during the period for her role as Business Manager at the Playgroup.

#### **6. Related party transactions**

There were no related party transactions in this period.

#### **7. Glossary of terms**

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.