



Charlie's Star Charity

Charity Number: 1183437

**Trustees' Annual Report & Financial Statements
for the Period
1 April 2021 to 31 March 2022**

Table of Contents

Reference & Administration Details	3
Charity Details	3
Names of the Charity Trustees who manage the charity.....	3
Names of Trustees for the Charity	3
Retired Trustees	3
Ambassadors of the Charity	3
Structure, Governance & Management	3
Type of Governing Document.....	3
How the Charity is Constituted	3
Trustee Selection Methods	4
How New Trustees are Inducted and Trained	4
Objects.....	4
Statutory Declaration on Public Benefit	4
Executive Summary	4
Activities, Achievements & Performance	5
Financial Review	5
Statement of the Charity's Policy on Reserves.....	5
Details of Any Funds Materially in Deficit	5
State of the Charity's Finances.....	5
Restricted Funds.....	5
Designated Funds.....	5
Particulars of Any Outstanding Guarantee Given by the Charity	5
Particulars of Any Outstanding Debt.....	6
Declaration	6
Annex A Financial Statement.....	7

Charlie's Star Charity

Trustees' Annual Report & Financial Statements for the Financial Period from

1 April 2021 to 31 March 2022

Reference & Administration Details

Charity Details

Name(s): **Charlie's Star Charity**
Number: **1183437**
Address: **59 Bosvean Gardens, Truro, Cornwall, TR1 3NQ**

Names of the Charity Trustees who manage the charity

Jan Burns	Founder and Trustee
Jerome Browne	Chair of Trustees

Names of Trustees for the Charity

Ali Greenwood	Finance
Carol Musgrove	Governance
Caroline Harvey	Fundraising
Damien Robinson	Finance
Nichola Soulsby	Fundraising
Sarah Hirst	Governance

Retired Trustees

Elizabeth Gardner
Elizabeth Thompson

Ambassadors of the Charity

Neil Caddy	Ambassador (Pirate FM Host)
Lily Browne	Young Ambassador (College Student)
Thomas Orchard	Young Ambassador (Truro Secondary School)

Structure, Governance & Management

Type of Governing Document

Constitution.

How the Charity is Constituted

Charitable Incorporated Organisation.

Trustee Selection Methods

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

How New Trustees are Inducted and Trained

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- (a) a copy of the current version of the constitution; and
- (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts and
- (c) a copy of the Charity Commission CC3 '***The essential trustee: what you need to do and what you need to know***'.

Objects

The object of the CIO is:

For the public benefit to relieve the mental, physical, and financial distress to bereaved families of a child under 19 years of age, in particular but not exclusively, by providing short respite breaks.

Nothing in the constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008].

Statutory Declaration on Public Benefit

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Executive Summary

Charlie's Star Charity was officially registered with the Charity's Commission on the 15 May 2019. Since then, the charity has developed 4 values, which underpin the way in which they work and are at the heart of everything charity stands for. Those values are Honesty, Transparency, Integrity and Caring.

When dealing with the general public or a bereaved family the charity remains clear in its objectives, and as such considers every application from a bereaved family using the same selection criteria.

The charity remains healthy and has continued to establish itself in Cornwall which has been rewarding and will be of benefit moving forward. Two trustees have resigned, one due to having a baby and the other has taken the post as a CEO at another charity.

This year has seen the development of a 3-year plan, which will be exciting in that 2023 we will start to fundraise for the sole purpose of purchasing a site located static caravan, to self-generate an all-year consistent income as well as providing our own respite accommodation, (subject to Trustees approval). Our policies are now well developed, and we continue to monitor any changes required within the governance of the Charity's Commission.

Over the course of the year, we have provided respite breaks for 2 families and are currently working with a further 2 families, for 2023.

Activities, Achievements & Performance

Due to the changes in our trustees, we have continued to remain quite low key in our fundraising activities and consolidated our efforts on developing a diary of events for 2023. This will see a flurry of activities across Wiltshire and Cornwall.

We have received interest in businesses based here in Cornwall that wish to work with the charity, one being the Tregenna Castle Hotel in St.Ives and the Cornish Chef. We are currently working with them to establish some areas that can benefit the charity moving forward.

A success this year was to bring in a local celebrity, from Pirate FM radio as an ambassador, as well as a second junior ambassador. This will enhance the ability to reach the local community within Cornwall and has already seen the benefit of additional support in the form of raffle prizes for the Charity to use at events

Unfortunately, our COTY status with M&S Hayle was ended prematurely due to the COVID pandemic, which has left us short of our income target, we are however planning to run Charity Race Night later in 2022, which is planned as a launch event for our charity in Cornwall.

Our connection with the local [Cornwall Bereavement Network](#) has continued to develop and we are fully engaging with other charity and support systems that are providing vital services to those that require it. There has also been some support offered through other social media sources, in the form of holiday opportunities at reduced rates to support families.

Overall, this year has been about providing the foundation for the charity, with the change of trustees, establishing ambassadors and contacts with some local businesses in Cornwall. This has certainly given us a good start for the remainder of 2022 and moving forward into what will be a busy 2023.

Financial Review

Statement of the Charity's Policy on Reserves

The charity's policy on reserves is to hold sufficient resources to continue to make all business payments for 12 months, which equates to a maximum sum of £2000. Due to the fact that the charity has minimal outgoings, this will provide the opportunity to continue to run as a charity should income and fundraising activities fall short.

Details of Any Funds Materially in Deficit

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

State of the Charity's Finances

A "Receipts & Payments" summary of the accounts for the period 1 April 2021 to 31 March 2022 can be seen at **Annex A** to this report.

Restricted Funds

The Charity has no restricted funds.

Designated Funds

The Charity has no designated funds.

Particulars of Any Outstanding Guarantee Given by the Charity

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

Particulars of Any Outstanding Debt

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

Declaration

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

Full Name: Jerome Hanson Browne

Position: Chair of Trustees

Date: 14 January 2023

Signature:

A handwritten signature in black ink, consisting of a stylized 'J' followed by a series of loops and a horizontal line extending to the right.

Annex A Financial Statement

PREVIOUS BALANCE	£6,974
-------------------------	---------------

ENDING BALANCE	£11,575
-----------------------	----------------

TOTAL DEPOSITS	£6,420
COTY	£0
Donations	£2,846
Grants	£0
JustGiving	£827
PayPal	£882
Stripe	£0
Virgin Giving	£1,865
Total	£6,420

TOTAL WITHDRAWALS	£1,819
Business	£1,230
Events	£0
Merchandise	£0
Respite	£589
Total	£1,819