



# Trustees' Annual Report for the period

	Period start date				Period end date		
<b>From</b>	Day 01	Month 05	Year 2024	<b>To</b>	Day 30	Month 04	Year 2025

## Section A Reference and administration details

Charity name

Lincs Digital

Other names charity is known by

N/A

Registered charity number (if any)

1183424

Charity's principal address

6 Harrison Close

Horncastle

Lincolnshire

Postcode

LN9 5ER

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stanley Avison	Chairman		
2	Anne Aley	Volunteer Support		
3	Anthony Fincham	Tutor Support		
4	Ann Avison	Treasurer/secretary		
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17				
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted May 2019
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in May

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Trustees oversee the day to day running of the Charity. They seek views of project managers, volunteers, and learners to decide on funding projects to apply for.</p> <p>CRB checks are carried out for all people associated with the Charity. Procedures and policies are in place for: Finance, Conflict of Interest, Constitution, Data Protection, environmental, Safeguarding, Vulnerable Adults protection, equality and diversity, Health &amp; Safety, and Volunteering. All policies are updated as per current legislation.</p> <p>Lincs Digital are registered with the ICO for Data Protection. Insured by Hiscox Insurance.</p> <p>Lincs Digital have some excellent working relationships with other local organisations and signpost to each other. Currently we have formal contracted relationships with VCS and Carers First. Individual contracts with Lincolnshire County Council, East Lindsey District Council, South Holland District Council, Good Things Foundation for grant projects. Now we are becoming more established and have built a good reputation for our work which resulted in additional LCC and ELDC contracts.</p> <p>Risks are minimised by using a project manager for each contract and keeping reporting information separate which makes sure all targets are met and, in most cases, over-achieved. Regular meetings and monitoring keep track of all contract requirements.</p>
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**Summary of the objects of the charity set out in its governing document**

To advance the education of the public in Digital Literacy and Skills by providing classes, hands on training, workshops, and drop-in sessions

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit and the requirements of individual funding bids at our trustee meetings.

The main activities this year have been:

- Community Based learning sessions
- Online learning Support
- Virtual Learning Sessions
- Targeted project for over 50's in East Lindsey
- Targeted project for isolated rural communities
- Development of website
- Community based drop-in sessions offering Digital Support
- Support for online Health, Housing and Financial needs

These activities benefit all age groups by developing their self-confidence and social skills, their practical IT skills, and life skills. General well-being and mental health of individuals and introducing them to a digital support system for the future.

Setup and introduced virtual learning sessions as a result of the Covid pandemic and to be able to support the local residents.

We have also developed opportunities for individuals to volunteer and support their local community. This makes the project sustainable beyond the funding and once we have completed the projects.

Unless specified by a project funder all sessions are available to anyone over 16, regardless of personal background, faith, gender or personal circumstances.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours volunteers have supported learners at community venues, via phone and online. This year we have supported volunteers to develop virtual support and provided equipment and zoom access to enable this.

Without this valuable contribution we wouldn't have been able to achieve so much and reach out to so many learners.

All projects have been achieved or are on target to achieve where funding overlaps the year end.

### Summary of the main achievements of the charity during the year

During this year we increased the return to community venues after the covid restrictions of previous years.

We also continued promotion and increased our recognition with partners, community groups and individuals locally and around the country. Thanks to recognition of work done by one of our project managers we won more contracts which allowed us to develop further this year.

For the purpose of this report, it will be easier to breakdown the contracts:

#### **East Lindsey District Council Community Hubs.**

To deliver community-based drop-in sessions. These consisted of 2 Tutors delivering sessions to at community venues. We also supported the ELDC Age Friendly project with some community sessions.

Sessions covered safety, NHS website, GP Services, Zoom, online searching, online banking, online shopping, keeping in touch, media and family history online.

We also helped people access online services including ELDC, LCC and .GOV websites. There were also some people who required assisted digital help because they didn't want to be online but needed to complete forms etc online.

#### **Good Things Foundation**

##### **Ambassador Project:**

The Network Ambassador Programme will see Good Things Foundation working with four existing community partners on a variety of pieces of work. Areas of focus include strategic partner stewardship, advocacy, network recruitment, network training and communications, as well as other tasks that don't fit into these five categories.

We are one of the four centres and have supported with development projects and delivered training sessions for other centres. This project will continue into next year.

##### **Capability Grant:**

This grant allowed us to develop systems and equipment for the charity to improve their services. This was an unreserved grant with flexibility to develop the Charity needs.

#### **GDF Theddlethorpe**

We received confirmation of a successful bid to deliver community support sessions across the search area of the GDF project. Setup costs covered this year with delivery during next financial year.

### **Voluntary Centre Services**

#### **Multiply:**

This project is to improve numeracy skills using IT. We are using Excel to do budget sessions and online banking and shopping sessions. These are community-based sessions using local venues.

### **East Lindsey District Council UKSPF**

To deliver community-based drop-in sessions. These consisted of 2 Tutors delivering sessions at ELDC Community Venues.

Sessions covered safety, NHS website, GP Services, Zoom, online searching, online banking, online shopping, keeping in touch, media and family history online.

We also helped people access online services including ELDC, LCC and .GOV websites. There were also some people who required assisted digital help because they didn't want to be online but needed to complete forms etc online.

### **South Holland District Council UKSPF**

To deliver community-based drop-in sessions. These consisted of 2 Tutors delivering sessions at SHDC Community Venues.

Sessions covered safety, NHS website, GP Services, Zoom, online searching, online banking, online shopping, keeping in touch, media and family history online.

We also helped people access online services including SHDC, LCC and .GOV websites. There were also some people who required assisted digital help because they didn't want to be online but needed to complete forms etc online.

### **Boston Borough Council UKSPF**

To deliver community-based drop-in sessions. These consisted of 2 Tutors delivering sessions at BBC Community Venues.

Sessions covered safety, NHS website, GP Services, Zoom, online searching, online banking, online shopping, keeping in touch, media and family history online.

We also helped people access online services including BBC, LCC and .GOV websites. There were also some people who required assisted digital help because they didn't want to be online but needed to complete forms etc online.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity decided to try and keep the initial donation as a reserve amount. If possible, this will be increased future years if funds allow.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been from grants. Each of these comes with a specific target and guidance for expenditure as per the bid submitted.

This information was included with all the relevant bid documents at the time of application and approval by the committee.

All expenditure has been relevant to the project and managed by individual project managers specific to the funding.

A breakdown can be seen in the receipts and payments section below.

## Section F

## Other optional information

### Future Plans

We will look for additional funding to develop our support sessions and cover a wider area.

We are exploring options to offer our sessions across Boston Borough and South Holland District Council areas beyond the UKSPF contract.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ann Avison

Position (eg Secretary, Chair, etc)

Secretary

Date

24/01/2026



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Lincs Digital

On accounts for the year  
ended

30<sup>th</sup> April 2025

Charity no  
(if any)

1183424

Set out on pages

One to Three

(remember too include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2025.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

Signed:

R P Ellis

Date:

24/01/2026

Name:

R P Ellis

Relevant professional  
qualification(s) or body  
(if any):

Chartered Accountant  
A practising member of the ICA&W

Address:

414 Newark Road

Lincoln

LN6 8RX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Lincs Digital 1183424

No (if any)  
6

## Receipts and payments accounts

CC16a

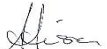
For the period from	Period start date 01/05/2024	To	Period end date 30/04/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
LCC Wellbeing	-		-	-	55,000
GDF Theddlethorpe	-	8,753	-	8,753	
Good Things Foundation Ambassador	-	10,000	-	10,000	11,250
VCS Move	-	-	-	-	
VCS Multiply	-	21,310	-	21,310	26,763
Carers First	-	-	-	-	128
Pinchbeck Parish Council		5,000		5,000	
East Lindsey District Council	-	15,000	-	15,000	10,908
ELDC UKSPF	-	29,509	-	29,509	
BBC UKSPF		10,072	-	10,072	
SHDC UKSPF		13,712	-	13,712	
Office Working Fund	511	-	-	511	916
Good Things Foundation Capability Grant	2,400	-	-	2,400	3,600
South Holland District Council		-	-	-	8,400
<b>Sub total (Gross income for AR)</b>	<b>2,911</b>	<b>113,356</b>	<b>-</b>	<b>116,267</b>	<b>116,965</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,911</b>	<b>113,356</b>	<b>-</b>	<b>116,267</b>	<b>116,965</b>
<b>A3 Payments</b>					
ELDC UKSPF	-	29,509	-	29,509	
Boston UKSPF	-	10,072	-	10,072	
SHDC UKSPF	-	13,712	-	13,712	
GDF Theddlethorpe	-	3,383	-	3,383	
VCS Move admin and support	-	-	-	-	
Carers First Equipment Distributed	-	-	-	-	
Carers First Sessions	-	-	-	-	128
Carers First Support	-	-	-	-	

Carers First Resources	-	-	-	-	
Magna Vitae device support	-	-	-	-	
East Lindsey District Council Sessions	-	4,342	-	4,342	8,445
ELDC Support		945	-	945	2,408
ELDC Resources		18	-	18	450
LCC Wellbeing Equipment for distribution	-	-	-	-	20,406
LCC Wellbeing Support	-	-	-	-	21,853
LCC Wellbeing Admin	-	-	-	-	2,748
LCC Wellbeing Resources	-	-	-	-	9,993
Digital Health Equipment	-	-	-	-	472
Digital Health Sessions	-	-	-	-	15,797
Digital Health Resources	-	-	-	-	3,396
GTF Ambassador Equipment		4,496	-	4,496	1,621
GTF Ambassador Support	-	2,906	-	2,906	4,114
GTF Ambassador Admin	-	330	-	330	2,687
GTF Ambassador Resources	-	2,165	-	2,165	328
VCS Multiply Sessions	-	19,300	-	19,300	22,400
VCS Multiply Admin	-	2,010	-	2,010	4,363
Office Support	-	709	-	709	1,191
South Holland District Council Support	-	-	-	-	8,400
GTF Capability Grant	4,900	-	-	4,900	1,100
<b>Sub total</b>	<b>4,900</b>	<b>93,897</b>	<b>-</b>	<b>98,797</b>	<b>132,300</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,900</b>	<b>93,897</b>	<b>-</b>	<b>98,797</b>	<b>132,300</b>
<b>Net of receipts/(payments)</b>	<b>- 1,989</b>	<b>19,459</b>	<b>-</b>	<b>17,470</b>	<b>- 15,335</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>8,389</b>	<b>5,589</b>	<b>-</b>	<b>13,978</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>6,400</b>	<b>25,048</b>	<b>-</b>	<b>31,448</b>	<b>- 15,335</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		6,400	25,048	-
		-	-	-
	<b>Total cash funds</b>	<b>6,400</b>	<b>25,048</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Ann Avison	24/01/2026