

**The Barry Kilby
Prostate Cancer Appeal
(BKPCA)**

**Charity Number 1183412
A Charitable Incorporated Organisation**

**Annual Report and
Financial Statements**

Year Ended 31st October 2023

THE BARRY KILBY PROSTATE CANCER APPEAL

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1183412
Trustees	Mr M S Evans Mr M C Jackson Mr B C Kilby Mr S C Kilby Mr G Lancashire Mrs J Ryan-Smith
Contact address	Ribble Court Mead Way Padiham Burnley Lancashire BB12 7NG
Bankers	Handelsbanken Blakewater Road Blackburn Lancashire BB1 5QR
Independent Examiner	M R Heaton FCCA FCIE KM 1 st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG

THE BARRY KILBY PROSTATE CANCER APPEAL

TRUSTEES ANNUAL REPORT

The trustees present their annual report for the period ended 31st October 2023.

OBJECTIVES AND ACTIVITIES

The overall objective of BKPCA is to help save men's lives with a simple PSA blood test, testing at football grounds, golf clubs and other sporting facilities. The activities are intended to raise awareness of prostate cancer and to raise monies to support the PSA Testing days. There is also a subscription lottery which provides regular income.

The Charity had a full calendar from October 2022 to October 2023.

1794 men were tested as detailed below. **73** were Red, **52** Amber and **1669** Green. With a result of a red test the subject should immediately consult their GP. An Amber test result indicates caution and further investigation by a GP.

November 2022- Blackburn Rovers FC **122** men tested, **4** Red **3** Amber **115** Green.

January 2023 – Rochdale AFC **96** men tested, **3** Red **3** Amber **90** Green.

February 2023 – Charlton AFC – **440** men tested, **20** Red **12** Amber **408** Green.

March 2023 – Burnley FC – **460** men tested, **21** Red **10** Amber **429** Green.

April 2023 – Burnley Golf Club – **221** men tested, **9** Red **10** Amber **202** Green.

May 2023– Lancaster FC – **45** men tested, **3** Red **3** Amber **39** Green.

June 2023 – Carlisle FC – **80** men tested, **2** Red, **1** Amber **77** Green.

August 2023 – Pleasington Golf Club – **67** men tested, **2** Red, **5** Amber **60** Green

September 2023 – Fleetwood Town FC – **134** men tested, **6** Red, **4** Amber **124** Green

October 2023 – Clitheroe Golf Club – **129** men tested, **3** Red, **1** Amber **125** Green

Further test days booked from November 2023 – Weston Engineering, 2024 Charlton AFC, Delamere Golf Club, Burnley FC, Burnley Golf Club, Pleasington Golf Club, Clitheroe Golf Club.

The tests were conducted in conjunction with the Graham Fulford Charitable Trust who arrange the testing of the PSA tests. Graham Fulford also arranges a home PSA testing kit which can be ordered from their website. This is a simple finger prick test.

The subscription lottery from 31st October 2022 to 31st October 2023 has 1327 members. New members were signed up using a local fundraising company.

THE BARRY KILBY PROSTATE CANCER APPEAL

TRUSTEES ANNUAL REPORT (continued)

The Trustees are content with the fiscal stability of BKPCA. As previously mentioned, the subscription lottery is providing a regular monthly revenue stream.

In the year 2022 - 2023 £7,000 was raised in grants from bid writing and £7,797 from fundraising.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a Foundation CIO. It is managed by a board of experienced trustees who are responsible for ensuring the financial stability of BKPCA together with providing advice on policy and resource management.

BKPCA was established in 2014 and was registered with the Charities Commission on 14th May 2019 with registered charity no 1183412.

The trustees who served BKPCA during the year were:

Mr B C Kilby (Chair)
Mr M S Evans
Mr G Lancashire
Mr S C Kilby (appointed 25th September 2023)
Mr M C Jackson (appointed 1st February 2024)
Mrs J Ryan-Smith (appointed 1st February 2024)

All trustees have been required to:

- Meet the description outlined in the role of the directors.
- Comply with the process for election of directors.
- Agree with the Code of Conduct.
- Register any conflicts of interest and directors' interests.
- Complete a skills audit.

Overall management of the charity is the responsibility of the trustees. Day to day activity is carried out by the Project Manager.

The trustees have responsibility for recommending pay and remuneration and establishing benchmarks used to set pay scales and wage increases for the Project Manager and staff.

Financial Review

At the 31st October 2023 cash funds held totaled £38,877 (2022 - £50,500). The trustees are in the process of drawing up a reserve policy.

THE BARRY KILBY PROSTATE CANCER APPEAL

TRUSTEES ANNUAL REPORT (continued)

Risk Assessment

The Trustees have carried out a detailed review of the Charity's activities and produced a comprehensive plan setting out the risks to which it was exposed. A strategy has been implemented to establish systems and procedures to mitigate those risks identified. These will be reviewed annually.

Approved by the trustees on 19th August 2024 and signed on its behalf by:

Mr B C Kilby – Trustee

THE BARRY KILBY PROSTATE CANCER APPEAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BARRY KILBY PROSTATE CANCER APPEAL

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31st October 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA
KM
1st Floor, Block C,
The Wharf
Burnley
Lancashire
BB11 1JG

19th August 2024

THE BARRY KILBY PROSTATE CANCER APPEAL

RECEIPTS AND PAYMENTS ACCOUNT

	Unrestricted Funds (£) 01.11.22 to 31.10.23	Unrestricted Funds (£) 01.11.21 to 31.10.22
RECEIPTS		
Donations	75,897	68,649
Fundraising	7,797	592
Grants	7,000	6,000
Rent received	-	4,000
Miscellaneous income	324	-
	91,018	79,241
PAYMENTS		
PSA testing day costs	51,479	21,267
Promotional costs	2,037	434
Administration costs	44,370	19,077
Training	-	-
Office overheads	3,275	5,367
Bank charges	1,480	428
Total payments	102,641	46,573
Net of receipts (payments)	(11,623)	32,668
Cash Funds brought forward	50,500	17,832
Cash funds carried forward	38,877	50,500

THE BARRY KILBY PROSTATE CANCER APPEAL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st OCTOBER 2023

GENERAL FUND

	2023 £	2022 £
Bank and cash balances	38,877	50,500
	38,968	50,500

LIABILITIES

	2023 £	2022 £
Independent Examiner's Fee	1.038	900
	1,038	900

These accounts were approved by the trustees on 19th August 2024 and signed on their behalf by:

Mr B C Kilby – Trustee

THE BARRY KILBY PROSTATE CANCER APPEAL

NOTES TO THE FINANCIAL STATEMENTS

- 1 Basis of preparation
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 Fund Accounting
Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- 3 Taxation
The charity is not liable to tax on its charitable activities.
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 Transactions with trustees
No remuneration nor expenses were paid to trustees or any persons connected with them during the period except as noted below.
- 5 Related Party transactions
B C Kilby (trustee) has an interest in the following entities as either director or shareholder:

BKPCA Lottery
Lottery Services Limited
LSL (SM2) Ltd
Total Gaming Solutions Limited
TGS Consultants Limited
FG Technologies Limited
Dancehome Ltd

Transactions with Related Parties

	01.11.22 to 31.10.23	01.11.21 to 31.10.22
Total Receipts	10,210	7,500
Total Payments	13,533	-2,148

All expenditure was provided at cost and authorised by the constitution.