

**The Barry Kilby
Prostate Cancer Appeal
(BKPCA)**

**Charity Number 1183412
A Charitable Incorporated Organisation**

**Annual Report and
Financial Statements**

Year Ended 31st October 2022

THE BARRY KILBY PROSTATE CANCER APPEAL

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1183412
Trustees	Mr M S Evans Mr B C Kilby Mr G Lancashire
Contact address	Ribble Court Mead Way Padiham Burnley Lancashire BB12 7NG
Bankers	Handelsbanken Blakewater Road Blackburn Lancashire BB1 5QR
Independent Examiner	M R Heaton FCCA FCIE KM 1 st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG

THE BARRY KILBY PROSTATE CANCER APPEAL

TRUSTEES ANNUAL REPORT

The trustees present their annual report for the period ended 31st October 2022.

OBJECTIVES AND ACTIVITIES

The overall objective of BKPCA is to help save men's lives with a simple PSA blood test, testing at football grounds, Golf Clubs and other sporting facilities. The activities are intended to raise awareness of prostate cancer and to raise monies to support the PSA Testing days. There is also a subscription lottery which provides regular income.

With Covid restrictions reducing, BKPCA held two test days at the end of 2021 and two at the beginning of 2022. There was a three-month gap due to staff changes and the engagement of a new Project Manager from the end of May 2022. Two more test days were held in August and October 2022.

946 men were tested as detailed below. **35** were Red, **33** Amber and **878** Green. With a result of a red test the subject should immediately consult their GP. An Amber test result indicates caution and further investigation by a GP.

November 2021- Burnley Golf Club **147** men tested, **4** Red **7** Amber **136** Green.

December 2021 – Accrington Stanley FC **171** men tested, **7** Red **4** Amber **160** Green.

February 2022 – Charlton FC – **360** men tested, **16** Red **12** Amber **332** Green.

March 2022 – Nelson Golf Club – **80** men tested, **3** Red **2** Amber **75** Green.

August 2022 – Pleasington Golf Club – **83** men tested, **3** Red **2** Amber **78** Green.

October 2022 – Clitheroe Golf Club – **105** men tested, **2** Red **6** Amber **97** Green.

One more date is being planned for November 2022 at Blackburn Rovers FC and future events organized for 2023.

The tests were conducted in conjunction with the Graham Fulford Charitable Trust who arrange the testing of the PSA tests. Graham Fulford also arrange a home PSA testing kit which can be ordered from their website. This is a simple finger prick test.

The subscription lottery from 31st October 2021 to 31st October 2022 has 381 members. New members were signed up using a Local Fundraising Company.

The Trustees are content with the fiscal stability of BKPCA. As previously mentioned, the subscription lottery is providing a regular monthly revenue stream.

In 2022 £6,000 was raised in grants from bid writing and £410 from fundraising.

THE BARRY KILBY PROSTATE CANCER APPEAL

TRUSTEES ANNUAL REPORT (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a Foundation CIO. It is managed by a board of experienced trustees who are responsible for ensuring the financial stability of BKPCA together with providing advice on policy and resource management.

BKPCA was established in 2014 and was registered with the Charities Commission on 14th May 2019 with registered charity no 1183412.

The trustees who served BKPCA during the year were:

Mr B C Kilby (Chair)

Mr M S Evans

Mr G Lancashire (appointed 22nd August 2022)

All trustees have been required to:

- Meet the description outlined in the role of the directors.
- Comply with the process for election of directors.
- Agree with the Code of Conduct.
- Register any conflicts of interest and directors' interests.
- Complete a skills audit.

Overall management of the charity is the responsibility of the trustees. Day to day activity is carried out by the Project Manager.

The trustees have responsibility for recommending pay and remuneration and establishing benchmarks used to set pay scales and wage increases for the Project Manager and staff.

Financial Review

At the 31st October 2022 cash funds held totaled £50,500 (2021 - £17,832). The trustees are in the process of drawing up a reserve policy.

Risk Assessment

The Trustees have carried out a detailed review of the Charity's activities and produced a comprehensive plan setting out the risks to which it was exposed. A strategy has been implemented to establish systems and procedures to mitigate those risks identified. These will be reviewed annually.

Approved by the trustees on 11th July 2023 and signed on its behalf by:

Mr B C Kilby – Trustee

THE BARRY KILBY PROSTATE CANCER APPEAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BARRY KILBY PROSTATE CANCER APPEAL

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31st October 2022.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA
KM
1st Floor, Block C,
The Wharf
Burnley
Lancashire
BB11 1JG

11th July 2023

THE BARRY KILBY PROSTATE CANCER APPEAL

RECEIPTS AND PAYMENTS ACCOUNT

	Unrestricted Funds (£) 01.11.21 to 31.10.22	Unrestricted Funds (£) 01.11.20 to 31.10.21
RECEIPTS		
Donations	68,649	46,296
Fundraising	592	44
Grants	6,000	12,563
Rent received	4,000	3,552
Coronavirus job retention scheme	-	-
	79,241	62,455
PAYMENTS		
PSA testing day costs	21,267	8,684
Promotional costs	434	270
Administration costs	19,077	57,191
Training	-	-
Office Overheads	5,367	10,506
Bank Charges	428	198
Total payments	46,573	76,849
Net of receipts (payments)	32,668	(14,394)
Cash funds pre registration	-	-
Cash Funds brought forward	17,832	32,226
Cash funds carried forward	50,500	17,832

THE BARRY KILBY PROSTATE CANCER APPEAL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st OCTOBER 2022

GENERAL FUND

	2022 £	2021 £
Bank and cash balances	50,500	17,832
	50,500	17,832

LIABILITIES

	2022 £	2021 £
Independent Examiner's Fee	900	900
	900	900

These accounts were approved by the trustees on 11th July 2023 and signed on their behalf by:

Mr B C Kilby – Trustee

THE BARRY KILBY PROSTATE CANCER APPEAL

NOTES TO THE FINANCIAL STATEMENTS

- 1 Basis of preparation
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 Fund Accounting
Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity
- 3 Taxation
The charity is not liable to tax on its charitable activities.
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 Transactions with trustees
No remuneration nor expenses were paid to trustees or any persons connected with them during the period except as noted below.
- 5 Related Party transactions
B C Kilby (trustee) has an interest in the following entities as either director or shareholder:

BKPCA Lottery
Lottery Services Limited
LSL (SM2) Ltd
Total Gaming Solutions Limited
TGS Consultants Limited
Burnley Football Club

Transactions with Related Parties

	01.11.21 to 31.10.22	01.11.20 to 31.10.21
Total Receipts	7,500	3,480
Total Payments	-2,148	30,384

All expenditure was provided at cost and authorised by the constitution.