

**The Barry Kilby
Prostate Cancer Appeal
(BKPCA)**

**Charity Number 1183412
A Charitable Incorporated Organisation**

**Annual Report and
Financial Statements**

Year Ended 31st October 2021

THE BARRY KILBY PROSTATE CANCER APPEAL

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1183412
Trustees	Mr M S Evans Mr B C Kilby
Contact address	Ribble Court Mead Way Padiham Burnley Lancashire BB12 7NG
Bankers	Handelsbanken Blakewater Road Blackburn Lancashire BB1 5QR
Independent Examiner	M R Heaton FCCA FCIE KM 1 st Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG

THE BARRY KILBY PROSTATE CANCER APPEAL

TRUSTEES ANNUAL REPORT

The trustees present their annual report for the period ended 31st October 2021.

OBJECTIVES AND ACTIVITIES

The overall objective of BKPCA is to help save men's lives with a simple PSA blood test, testing at sports grounds and stadia. The activities are intended to raise awareness of prostate cancer and to raise monies to support the PSA Testing days. There is also a subscription lottery which provides regular income.

With restrictions still in place around covid-19. Four Test days were held between June and October 2021.

June- LCC Bob Willis event **68** men tested, **1** Red **2** Amber **65** Green.

September – Ipswich Town FC **121** men tested, **5** Red **10** Amber **106** Green.

September – Burnley FC – **269** men tested, **9** Red **11** Amber **269** Green.

October – Rochdale AFC – **117** men tested, **6** Red **2** Amber **109** Green.

This equates to **575** men tested - **21** Red, **25** Amber and **529** Green. With a result of a red test the subject should immediately consult their GP. An Amber test result indicates caution and further investigation by a GP.

Two more Test Days are booked for 2021; November at Burnley Golf Club and December at Accrington Stanley FC.

The tests were conducted in conjunction with the Graham Fulford Charitable Trust who arrange the testing of the PSA tests. Graham Fulford also arrange a home PSA testing kit which can be ordered from their website. This is a simple finger prick test.

The subscription lottery from 31ST October 2020 to 31st October 2021 has 731 members. New members were signed up using a Local Fundraising Company.

The Trustees are content with the fiscal stability of BKPCA. This is despite fund raising events being cancelled. As previously mentioned, the subscription lottery is providing a regular monthly revenue stream.

Due to the Covid restrictions in place the requested Fundraising and Marketing Strategy for this financial year still needs to be prepared.

THE BARRY KILBY PROSTATE CANCER APPEAL

TRUSTEES ANNUAL REPORT (continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a Foundation CIO. It is managed by a board of experienced trustees who are responsible for ensuring the financial stability of BKPCA together with providing advice on policy and resource management.

BKPCA was established in 2014 and was registered with the Charities Commission on 14th May 2019 with registered charity no 1183412.

The trustees who served BKPCA during the year were:

B C Kilby (Chair)
DMR Edmundson (resigned 19th July 2021)
MS Evans

New trustees are being recruited.

All trustees have been required to:

- Meet the description outlined in the role of the directors.
- Comply with the process for election of directors.
- Agree with the Code of Conduct.
- Register any conflicts of interest and directors' interests.
- Complete a skills audit.

Overall management of the charity is the responsibility of the trustees. Day to day activity is carried out by the Project Manager.

The trustees have responsibility for recommending pay and remuneration and establishing benchmarks used to set pay scales and wage increases for the Project Manager and staff.

Risk Assessment

The Trustees have carried out a detailed review of the Charity's activities and produced a comprehensive plan setting out the risks to which it was exposed. A strategy has been implemented to establish systems and procedures to mitigate those risks identified. These will be reviewed annually.

Approved by the trustees on 10th August 2022 and signed on its behalf by:

Mr B C Kilby – Trustee

THE BARRY KILBY PROSTATE CANCER APPEAL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BARRY KILBY PROSTATE CANCER APPEAL

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31st October 2021.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA
KM
1st Floor, Block C,
The Wharf
Burnley
Lancashire
BB11 1JG

10th August 2022

THE BARRY KILBY PROSTATE CANCER APPEAL

RECEIPTS AND PAYMENTS ACCOUNT

	Unrestricted Funds (£) 01.11.20 to 31.10.21	Unrestricted Funds (£) 14.05.19 to 31.10.20
RECEIPTS		
Donations	46,296	133,087
Fundraising	44	2,969
Grants	12,563	1,000
Rent received	3,552	-
Coronavirus job retention scheme	-	8,408
	62,455	145,464
PAYMENTS		
PSA testing day costs	8,684	19,188
Promotional costs	270	3,484
Administration costs	57,191	79,142
Training	-	360
Office Overheads	10,506	14,416
Bank Charges	198	430
Total payments	76,849	117,020
Net of receipts (payments)	(14,394)	28,444
Cash funds pre registration	-	3,782
Cash Funds brought forward	32,226	-
Cash funds carried forward	17,832	32,226

THE BARRY KILBY PROSTATE CANCER APPEAL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31st OCTOBER 2021

GENERAL FUND

Bank and cash balances 17,832 32,226

17,832	32,226
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LIABILITIES

Independent Examiner's Fee 900 900

900	900
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These accounts were approved by the trustees on 10th August 2022 and signed on their behalf by:

Mr B C Kilby – Trustee

THE BARRY KILBY PROSTATE CANCER APPEAL

NOTES TO THE FINANCIAL STATEMENTS

- 1 Basis of preparation
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 Fund Accounting
Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity
- 3 Taxation
The charity is not liable to tax on its charitable activities.
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 Transactions with trustees
No remuneration nor expenses were paid to trustees or any persons connected with them during the period except as noted below.
- 5 Related Party transactions
B C Kilby (trustee) has an interest in the following entities as either director or shareholder:

BKPCA Lottery
Lottery Services Limited
LSL (SM2) Ltd
Total Gaming Solutions Limited
TGS Consultants Limited
Burnley Football Club

Transactions with Related Parties

	01.11.20 to 31.10.21	14.05.19 to 31.10.20
Total Receipts	3,480	-
Total Payments	30,384	24,229

All expenditure was provided at cost and authorised by the constitution.