

Annual Report

Seacroft Friends and Neighbours

Registered CIO 1183406

For the period 1st October 2023 to 30th September 2024

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1. INTRODUCTION

Seacroft Friends & Neighbours (SFN) is a Charity Incorporated Organisation, formed in 2018/19 following the merger of North and South Seacroft Friends and Neighbours groups. It is one of 37 Neighbourhood Network Schemes operating in Leeds. We are regulated by the Charities Commission.

Seacroft is categorised as one of the most deprived in the UK by government metrics. It is also a place of great character and history, many of the residents have historical connections to the area so feel strong connections to it.

Our objectives, as defined in our constitution, are that we aim to provide the following to people over 60 living in Seacroft:

- to support people living at home;
- reduce isolation and loneliness amongst older people;
- maintain or improve personal health and wellbeing
- provide services or assist people to obtain services.

We do this by providing flexible, dedicated, quality services with an emphasis on knowing members personally and providing personal contact, activities and opportunities to socialise. We offer a wide range of support and activities giving opportunities for communication, meeting others, exercise and fun! We have a small team of dedicated, trained staff and an active team of amazing volunteers providing around almost 500 volunteer hours every quarter.

Our trustees give up their time and provide valuable experience and expertise in support of the organisation, supporting the staff, ensuring we comply with local and national regulations and are providing services in accordance with our constitution.

We work closely with many local healthcare providers and support services and are often required to fill a gap between these organisations and those living at home or with their families.

We have 1045 registered clients which is an **increase of 8.8%** compared to the previous year. and 694 active clients, an **increase of 43%**. The increase in demand comes at a time when the Government and local Council are cutting expenditure.

There are several reasons for the increase in numbers:

- a) People are getting out more as they recover from the covid restrictions and the personal impact of these;
- b) Needs are greater (see below, long-term impact);
- c) Government institutions have a better understanding of the services provided and can make clients aware;
- d) We have been actively contacting people face-to-face and have been making efforts to ensure local people are aware of the help the charity can provide. Staff have worked with the LS14 'We Are Seacroft' group to increase advertising;
- e) We had an additional staff member working with clients;
- f) lunch clubs have become more popular and as more people attend, they spread the word.

During the period 1st October 2023 to 30th September 2024 clients and staff have been recovering from the intense pressures they were subjected to as a result of the Government Covid restrictions and mandates. Individuals continue to be adversely impacted even after four years, long-term effects are still being felt, and this must be taken into consideration by authorities for the future.

Long term effects include:

- clients suffering from more complex healthcare needs/personal issues, thus requiring additional support;
- noticeable deterioration in the mobility of a greater number of clients, and increasing the need for specialised transport;
- an increase in those suffering from dementia, Alzheimer's and other neurological issues. This impacts those suffering from these conditions but also their partners, families and carers some of whom are themselves elderly and in need of support;
- increased anxiety.

The staff team continue to prioritise vulnerable clients.

Staff and volunteers continued to restrict contact with each other and with members if they contracted covid or other respiratory illnesses to reduce

transmission. Whilst Covid concerns may have waned, clients are now faced with mounting costs for basics such as housing costs, food, energy and transport. This is proving to be challenging and again increases demand for services. As an organisation we are also faced with rising costs and have to balance charges with the need to provide good quality services to as many people as need them while they also deal with financial constraints.

The final stages of the implementation of a robust financial system have been completed this year. As with many computer systems this has required staff to implement changes to working practices in order to fit with the system. We are grateful to John Scott, Heera Singh and Carol Lockwood for their support in implementing the changes.

We have written and introduced additional board level procedures for example a comprehensive risk management procedure (see section 12).

The Food Standards Agency inspected kitchen facilities on both the Seacroft and Kentmere Community Centre sites (July 2024 and August 2024 respectively). Both were rated as excellent and we maintained our five-star rating.

We carried out a client satisfaction survey and are very pleased that services, value, for money, transport, service delivery and facilities were rated as satisfactory or very satisfactory.

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Shirley M. Dann BSc Chair of Trustees, Seacroft Friends and Neighbours

2. PERSONNEL

2.1 MEMBERS OF STAFF

One member of staff left at the start of the year at the end of a fixed term contract. Two staff members were recruited during the period; one to support the befriending and social care activities and one to carry out catering duties. We reviewed/carried out benchmarking exercise looking at pension payments and life assurance benefits and amended both. We are grateful to all our staff members for their input and care they show for the clients. The skill set across the team is very broad and we are fortunate to have experienced people.

2.2 TRUSTEES

One of our long-standing members and a trustee for some time stood down following ill health. We are grateful to all our trustees who provide valuable input, time and expertise in support of the organisation.

2.3 VOLUNTEERS

The number of volunteers and the hours provided to the charity both reduced during the period. There are several reasons for this:

- i) The impact of the covid restrictions has eased off. As people are now more able to get out and services have resumed to a more normal level people are travelling more there is less need for some of the activities that were being done.
- ii) Our volunteer lead worked with the volunteer team to streamline and clarify roles. This meant there was less overlap in the volunteer activities. Volunteers agree in advance which days / times they are coming in (previously it was more random, so sometimes we would have too many and on other occasions too few volunteers).
- iii) The two new paid members of staff took on duties previously carried out by volunteers. This reduced the number of hours volunteers

provided for these activities. Some of our volunteers were able to have a well-earned rest!

As a result of all of these changes the volunteer team decreased from 28 to 16. Service levels have been maintained and the services are more efficient.

Staffing as at end Sept 2024:

Trustees	5
Staff	7
Volunteers	16

We provided training for volunteers and put together a training plan for the coming period. Many of our volunteers are themselves over 60. This gives them opportunities to help others, remain involved, active and contact with others.

This quote is from one of our volunteers –

‘Seacroft Friends and Neighbours have given me the chance to meet a lot of new people. I enjoy chatting with them and hearing their stories. I attend the luncheon club and think my waitress skills are improving, if very slowly. My bingo skills are still very poor!

I have enjoyed the trips and meals out enormously. They are a lot of fun and enjoyed by all. In many ways the club has been a lifeline for me these past few months. I feel valued and appreciated and have a lot of fun’.

In addition to our regular activities, we held some special events through the year at Christmas and a summer holiday.

Volunteers provide support in the following areas:

- Transport assistants
- Telephone contact with members
- Befrienders
- Helping with access to technology
- Arts and Crafts
- Mans World
- Lunch Club
- Activities (eg bingo)
- Trips out

On average around 200 volunteer hours were contributed **every month** in the period (Oct 23 to end Sept 2024). Trustees also donate their time and expertise for no monetary reward.

While we can estimate the financial value of volunteer time (in excess of £65,000 p.a.) that does not reflect the whole picture, such as the many benefits to those volunteering; the care and commitment given to people they live beside and know as friends, the flexibility in terms of hours donated and the local knowledge.

Without this support, we would be unable to maintain the high level of services we currently provide to older residents in Seacroft.

The trustees carried out an annual salary review and staff were awarded an uplift which reflected economic conditions and salaries paid to Government employees in similar roles.

3. CLIENTS

At the end of the year we have 1045 registered clients; we had direct involvement with 694 clients. Around 200 clients receive home visits every quarter and around 80-100 are health related. We have over 100 clients with some degree of dementia and many of our clients are over 75. Some are in their 90's and still attend meetings!

Some clients attend several activities and are mobile, others rely on being picked up by the minibus, while others are supported at home. Some are in contact but do not currently use the services however they know how to contact us should they need to. Refer to Section 7 for more information about the services.

4. FINANCE

We obtained a card reader to reduce the need for the use of physical cash and improve traceability of petty cash. The card reader became active in this financial period. As a charity we have maintained the ability to use cash as both

a risk management tool in the event of digital system failure and for those clients who prefer it. However, we are mindful of the need to balance staff safety and the continued reduction of physical banks associated with the ongoing use of cash. Our thanks to Carol Lockwood, John Scott and Heera Singh (HSL) for supporting these improvements and others as our implementation of Quick Books nears completion.

Financial Position at 30/09/2024

A full set of accounts has been prepared and will be submitted with the annual return to the Charities commission. The accounts have been prepared by HSL Accountancy Solutions and agreed by the Trustees.

As at 30/9/2024

Turnover for the year was £232,843.

	Unrestricted Funds	Restricted Funds	Total Funds
Income	£30,846	£201,997	£232,843
Expenditure	£18,477	£221,476	£239,953

The accounts show a deficit of £7,110 for the year, compared with a surplus in the previous two years. Refer to full accounts for detailed figures.

The main changes to income were:

- Lunch club funding reduced by £7,593. This was somewhat offset by a general grant of £6,989.

We are very conscious of the value the lunch clubs provide to clients and will look into how we sustain this service.

- There was no home energy support grant and donations reduced by just under £7,000.

Less was spent on members costs and volunteer expenses, while food supplies, office costs, transport and wages all increased.

More than 80% of expenditure went to directly supporting clients, activities and services.

Comprehensive cash flow forecasts are generated and trustees review this at finance and property and general trustee meetings. This enables us to plan effectively, assess funding needs and manage cash flow ensuring there are sufficient funds available to support operations. A 'buildings' reserve fund was set up as part of our business continuity strategy. We review our reserves policy annually to do our best to ensure that we have the financial means to provide an ongoing quality service and take into account potential future financial and other external challenges.

Moving forward we plan to utilise the reporting element within lamplight to help identify key aspects rather than compiling manually. This will require additional training for staff.

The mechanical problems with the minibus resulted in some unplanned expenditure. The minibus has special access and when it was out of action we had no option but to hire a replacement to maintain services.

No expenses were claimed by any of the trustees. Accounts for the period have been prepared and following independent audit by HSL and are issued as a separate document. Both will be submitted to the Charities Commission in line with regulations.

Overall our financial position is healthy and we have built in some resilience taking into account the potential drop in Council Funding. We review where money is spent to ensure that it is spent in compliance with the funding purpose and that restricted funds are used within their limitations. We try to get good value for money whilst recognising that quality is important.

5. FUNDING

We were grateful to receive an extension to the funding provided by Leeds City Council. We feel that we provide excellent value for money and valued services to clients as evidenced by the Enhance Report (Ref 1) and the Client Feedback Survey (Ref 2 and see section 7.6). The Trustees and volunteers willingly provide

their time, enthusiasm, skills and experience on a voluntary basis which means the overall costs are lower and we provide good value for money.

We acknowledge that the charity depends on funding to provide services. The staff team look out for funding opportunities and have been successful in completing bid applications. We have set up a 'Go Fund Me' account which may be used to collect funds from charity events.

The table below shows where funding comes from.

Source of funding	Purpose	Status
Leeds Benevolent Society - Single ladies	In line with Charity objectives	Given as one-off payments.
Leeds City Council Enhance project	Provides additional support to clients with the most complex health needs. (Note 1 below)	Extended to May 2025
Leeds City Council Core funding - Adult Social Care	Rent, staff, provision of services	Extended to Oct 2025.
Lunch club grant Ref A729988	Subsidises the provision of Lunch Club	Current- annual award expires 09/05/2025
Winter warm funding	To provide winter warming packs	One-off
We Are Seacroft Collective funding	Warm spaces provision	One-off
NHS Community Arts project	To provide arts and crafts projects for clients	Ongoing

Note 1 - the Enhance project has specific objectives, we are required to demonstrate how the services and activities we provide are aligned with the objectives. Refer to monitoring section for details.

We continue to apply for funds both independently and as part of Seacroft Collective; where they support our aims and objectives and we feel we can utilise the funds effectively.

Personal donations continue to enhance our works; these donations are often from existing clients grateful for support or families of former clients.

We acknowledge the security of Leeds City Council Grant which forms a large part of our current income and which runs until 30 September 2025.

6. PREMISES AND EQUIPMENT

The upgraded facilities at Chapel FM, with the office space and kitchen are working well and are very good condition. The kitchen is well maintained. Facilities at Kentmere are not maintained to such a high standard, they are managed by a different group. Expanding services (either to more clients or offering a wider range of services) is heavily constrained by the availability of suitable premises. Both Kentmere and Chapel FM are used by other groups so access is restricted. We continue to hold reserve funds specifically for building provision and maintain an awareness of potential availability locally.

We use the specialised minibus and our own driver to transport clients. Looking ahead if we have an increase in the number of clients with poor mobility we recognise the need to budget for an additional minibus. This also requires us to have sufficient space to accommodate additional numbers safely in the premises, somewhere to store the minibus and staff to drive the bus.

7. SERVICES

7.1 SUPPORT

We carry out home visits where required to assess needs and check progress on actions. We maintain contact through the telephone befriending service. This is mainly for housebound clients. They appreciate the contact and can discuss issues with someone they know. The newsletter went out to 960 people.

Support services include:

- assisting clients to obtain external services;
- ensuring they are able to attend health appointments;
- emergency prescription service;
- hearing aid clinics;
- support to access benefits and financial aid, including pension credit;
- emergency hot meal delivery;
- one-to-one intensive support, information and identifying specific personal needs;
- telephone welfare checks;
- help in dealing with emergencies including deaths, funerals and sudden illness;
- in the event of no other options, we can help with essential equipment;
- emergency shopping;
- telephone befriending;
- help with online shopping;
- help in understanding and paying utility bills;
- fitting key safes and wall mounted post box;
- technology loan and support.

7.2 HEALTH, FRAILTY AND WELLBEING

Older peoples' well-being and independence are within our constitutional / charitable over- arching aims.

Our Health Lead (ENHANCE funded) continues to work with NHS contacts on mental health, dementia and the city-wide Frailty Project. Project work includes building relationships, identifying barriers to health improvements, preventing ill health and encouraging clients to remain independent at home.

Clients are provided with practical support, dealing with housing issues, completing official documents, aids adaptations, referral or support with podiatry, continence, hearing and medical interventions to try to keep that independence. Case studies are recorded and submitted to funders.

The frailty work looks at a personalised care, designed around improving self-management skills to help people improve/maintain their mobility and strength.

This is key to enabling clients to continue to live at home. ENHANCE is working well and we can demonstrate our ability to achieve the desired outcomes. Leeds Older Peoples forum (managing agent of ENHANCE) are aware that communication between the NHS and partners such as Seacroft Friends and Neighbours could be better, and if it was, referrals would likely increase. They are working with all partners to improve this.

We are registered as a dementia friendly organisation. Three members of staff are trained dementia champions. All members of staff are trained in 'mental health first aid'.

7.3 REFERRALS

We refer clients to other groups/services and we also receive referrals. The table below shows how many referrals were received within a three-month period.

The table below list where referrals came from in Year 6 Q2:

New client referrals (22 total)		
	Self-referrals	6
	Family/friends/carers	6
	Social care	4
	Health services	5
	Social prescribing	1
Existing members referred internally	Access a new service area/area of support	24

We received around 100 referrals in a year.

We made referrals on behalf of older people to groups including:

GP's	Nurses	Social Services	Benefits
Continence	Disability adaptations	Obtain Equipment	LCC bins
Carers Leeds	Hearing and Sight	Councillors	Keysafes

	loss		
Chiropody	Telecare	Gardener	Memory support
Mental health	Ambulance	Power of Attorney	Safer Leeds
Library	Occupational Therapist	Falls service	Hot meal delivery
LCC Housing/ adaptations	Voluntary sector organisations		

7.4 ACTIVITIES

We provide activities relating to health and fitness, wellbeing and general enjoyment as well as lunches. Lunches provide people with contact with others, encourage them to get out as well as providing nutritious meals. The table below lists regular group activities and who we partner with.

The table below lists our regular activities and indicates how many people took part. Q1 and Q3 numbers included for information.

Activity	Number of participants Q1	Number of participants Q3
Chair based exercise- Monday and Friday	198	154
Lunch club - Monday	280	348
lunch club Tuesday / Outings	158	140
lunch club Wednesday	360	384
Craft group	160	96
Thursday lunch club	160	240
Dementia support	160	108
Singing sensation- open voices	284	246
Mans world	78	36
Coffee and cake	100	144
Hearing aid support	38	12
Befrienders	440	610
Emergency shopping	28	-
Emergency prescription collection	16	-
Tech support	84	19
Newsletter	960	-
Handy man service	36	-

Patient transport	12	-
Jigsaw exchange	32	12
Knit and knatter	32	26
Day trips Fridays and Tuesdays	168	268
Tuesday Art group	96	120
Tuesday Health Hub	160	120

Trips out are organised through the year these included:

- International Day of Older people – a group of clients were taken to Headingley Stadium for a special event hosted by Age Friendly Leeds, followed by a meal in a local pub;
- Trip to Bridlington funded through a donation in memory of a long-standing volunteer;
- We celebrated International Women’s Day with a trip to Murgatroyds, famous for fish and chips;
- Trips to seaside, Filey and Whitby;
- Visit to Hawthorne Farm with lunch;
- Outing to Junction 32.

We held celebrations for Christmas at Hazlewood Castle, 50 clients took part. A special buffet lunch was prepared for one of our groups to celebrate International Women’s Day.

These activities have important benefits, which include:

- helping to maintain or improve mobility;
- reducing feelings of isolation and loneliness;
- allowing staff to assess the health of those attending (seeing people regularly allows staff to see deterioration which may not be obvious to others where contact is less frequent);
- helping to maintain nutritional levels;
- clients have choice and control over which activities they take part in which increases independence;
- helping to make people feel valued, especially those who volunteer;
- providing interest and enjoyment;

- providing education and information to enable clients to make informed choices.

We provide many of our services at no cost, we ask for a small contribution for some of the trips and activities but we ensure that clients are not excluded for financial reasons. We welcome donations towards running these events.

7.5 TRANSPORT

Having a minibus with a dedicated driver is an excellent resource. It is well used and appreciated by clients. The vehicle has good access for those with low mobility. It is used to transport our least mobile clients to lunch clubs and activities, health appointments and for shopping. As mentioned above we are conscious that if a greater number of clients have mobility issues we will consider whether a second vehicle is required.

More of our members have required use of the minibus to enable them to get out to activities, lunches or appointments.

Although the minibus is not very old and has been well maintained we had mechanical problems with it in Sept 2024 that caused cancellation of services and an additional cost to the charity to hire an alternative minibus. It highlighted how valuable this service is to clients and that it forms an essential part of the services.

7.6 FEEDBACK

Feedback forms were sent out to around 900 clients, we received 181 completed forms back. We sent stamp addressed envelopes to try to increase the response rate. This was a 20% response rate (compared to 15% the previous year). We asked clients to rate activities and services in relation to value for money, service delivery, how satisfied they were with the facilities, how satisfied they were with the transport provided and their level of satisfaction with specific activities.

ALL responses that we received indicated that clients were satisfied or very satisfied. (Ref 2)

The replies showed that clients are happy with the services we offer along with the quality and value for money. When clients were given the opportunity to share any additional non-specific feedback or further suggestions around what services they would like to see offered, an **annual supported holiday and a second / larger mini bus were recurring themes.**

We will take this feedback into account in the coming year.

8. MONITORING

We use Lamplight to submit reports and complete a quarterly return for Leeds City Council and the Enhance funding.

The Enhance desired outcomes are as follows:

- 1) Take a person-centered approach by coproducing flexible effective and tailored cross-sector wrap-around welfare support which leads to improved outcomes for individuals.
- 2) Empower more individuals to manage their own health needs and improve their own health needs and improve their own social connections, quality of life and/or wellbeing
- 3) Reduce pressure (planned and unplanned) on Neighbourhood teams by investing in third sector services to complement clinical service provision.
- 4) Develop stronger partnerships between third sector organisations and health and social care professionals in Leeds to support timely discharge from hospital and reduce pressure on the wider health system
- 5) Use a test, learn, improve approach to build on our understanding of 'what works in Leeds to develop partnership working with NT's, improve outcomes for individuals and to evaluate impact on individuals, NT's and the wider system

We report quarterly against these desired outcomes. We supply numerical data and case studies to provide assurance that we are delivering against the objectives of the funders. We have discussions with the commissioning group, and partners which help us to ensure we are applying the right standards.

Accounts are externally, independently audited by HSL.

We maintain an internal action log to capture key actions and record when complete, progress is reviewed in trustee meetings. Our thanks to those who diligently record and compile the data for submission.

9. RISK MANAGEMENT

We have assessed high level risks to our ability to provide a quality service. The biggest risks to the organisation are displayed locally these were assessed as follows:

1. Loss of core funding;
2. Insufficient staff and shortage of trained staff required to provide the range of services;
3. Continuity of services

In addition, we recognise that access to suitable facilities and availability of transport (as mentioned previously) both restrict growth. We will continue to monitor these 'risks'

We address the financial risks through effective forecasting and where we can see a shortfall in funds, we will seek alternative/additional funding or take steps to manage expenditure. Staff have received training such that we can cover short term absences.

We have carried out risk assessments for activities. Staff are trained so they know what steps are to be taken to reduce risks. If incidents occur we assess whether a risk assessment is required.

10. WORKING IN PARTNERSHIP

One of the key strengths of the organisation is the ability to liaise and work alongside other organisations. We accept referrals and help clients get the help they need from other service providers. This was highlighted as a benefit in the independent Enhance Review (Ref 1).

We continue to work in partnership with a wide range of organisations.

Partners include:

Chapel FM	Local GP's and staff in healthcare facilities	Local churches
Local Councillors	Local police and fire services	LS14 trust
NHS colleagues	Seacroft Village Hall Committee	Yorkshire dance
Fall into Place	Leeds Community Spaces	
SCOT (Seacroft Community On Top) helped with shopping		
WASP (We Are Seacroft Partnership) offering intergenerational opportunities.		
ENHANCE collective (delivering key services to keep people out of hospital and encourage hospital to home.		
Leeds Neighbourhood Neighbourhood - Seacroft Friends and Neighbours are one of 37 groups in the local network. We play an active part in the group, sharing documentation, ideas and support in group meetings.		
Bishoph Young Academy - allow us to park the minibus within the grounds where it is secure.		

11. TRUSTEE APPOINTMENTS

Trustees assist staff with financial controls, buildings, policies and procedures. Sinead O'Connor has joined the board of Trustees as an interested party and will be added formally in the next financial year. Mick Firth's position as a trustee has not been extended due to ill health. Sheonagh Clarke and John Scott agreed to a further three-year term.

Name	Positions held	Appointed	Next Review date
Pearl Allen	Member Trustee Member of HR/policies and procedures sub committee	2/12/21	2 nd Dec 2024

Sheonagh Clarke	Member of HR/policies and procedures sub committee Deputy Chair of trustees	25/3/21	25th Mar 2027
Shirley Dann	Chair of Trustees Secretary Member of HR/policies and procedures sub committee and finance and property sub committee	2/12/21	2 nd Dec 2024
Graham Hyde	Member of finance and property sub committee	2/12/21	2 nd Dec 2024
John Scott	Treasurer Member of finance and property sub committee	15/4/21	15 th April 2027
Sinead O'Connor	Joined informally. Will be formally added to the board.	2024	

The annual report for the period ending Sept 2023 and the independently audited accounts were submitted to the Charities commission using their online filing system and CIO information held by the Charities commission was updated by the Chair of Trustees.

12. POLICIES, PROCEDURES and TRAINING

We have systems and procedures in place to satisfy Safeguarding, GDPR, Health & Safety, DBS, Food Hygiene, Finance and other statutory requirements as by the Charities Commission. The Gifts and Bequests procedure and the Risk Management procedure were both implemented in the last financial period. This included posting a copy of what we have assessed as the five greatest risks to the charity.

Efforts have been made during the year to prepare and implement additional policies reflecting the development of the charity.

There were nine new policies prepared and issued during the period:

- Maternity policy
- Bereavement policy
- Shared parental leave policy
- Compassionate Leave Policy

- National Data Opt Out Policy
- Trans and Gender Identity Policy
- First aid and Guidance for Provision (one for Chapel FM and another for Kentmere)
- Staff retention policy

The Data privacy policy was updated.

Staff have been made aware of these policies and training provided as required. All other policies and procedures have been reviewed according to the review schedule.

We have an up-to-date organisation chart. Mandatory staff training has been carried out.

Our Food Hygiene Lead carried comprehensive training in the area of food allergy awareness and Food Hygiene for safety and catering practices procedures. To assist with the prep of all foods meals to comply with nutritional standards and cover special religious and cultural needs.

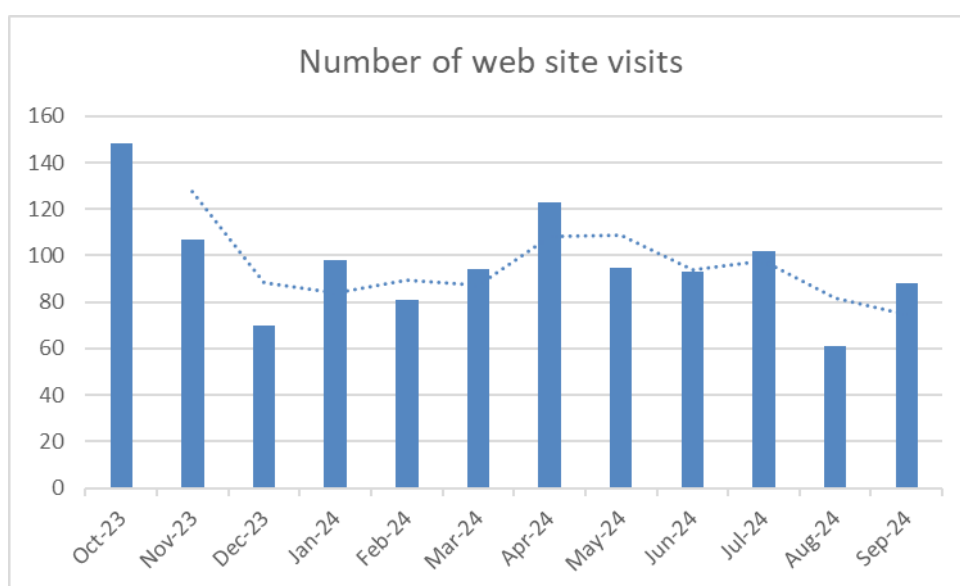
13. PROMOTING OUR SERVICES

We continue to send out a physical newsletter to clients. Four newsletters were circulated (Winter 2023, Spring 2024, Summer 2024 and Autumn 2024). These can be retained by members for information which they may need in an emergency. It reminds people which activities are available and when, there are contact numbers for those interested in taking part and information relevant to the season.

We receive referrals from other organisations which allow us to offer services to those who may not have heard of us. This was brought out in the Enhance report (ref 1) where Leeds Community Health Staff described how being able to refer people to Neighbourhood Networks saved them time, gave them peace of mind that issues were being picked up by someone else especially when they were unable to do so. The funding for the Enhance scheme is changing which we hope does not severely impact on the services provided. We are listed as part of the Neighbourhood Network Scheme online.

Both our facilities are central and accessible to clients living in Seacroft, these are multi-use so people also find out about us through connections there. Some of our clients come to us by word-of-mouth. We get involved in local events in particular with Chapel FM and the LS14 Collective, which helps to promote the services. The minibus can be seen by others when in use which helps promote the transport service.

We have an active web site which is maintained by one of our staff members. We can view the number of unique visitors to our website, duration of the visit and how many pages were viewed. Last year the average number of views per month was around 60-70. The average this year is around 95 per month. The chart below has low numbers for Dec and August which are typically when the facilities are closed for some of the time.



14. ACKNOWLEDGEMENTS

We greatly appreciate the input from our trustees. Working within the constitution, their expertise, advice and guidance, freely given, is vital to the operation of the charity.

We are grateful to our wonderful volunteers, without whom the charity would not be able to support as many people.

Our thanks to the Neighbourhood Network Commissioners who support us with advice and information.

It is through donations and funders we are able to continue delivering high quality, friendly, caring services to the community of Seacroft and East Leeds. We are again grateful for the continued financial support received from the Leeds Single Ladies Benevolent Society. Their donations help us to support the most vulnerable clients of our elderly community.

We recognise the substantial contribution made by Leeds City Council which enables us to provide continuity of services and to make long term plans to support local older residents. We understand from discussions, meetings and reports such as the Enhance Report prepared by Dr Sarah Alden that the contribution we make is valued and valuable. We are grateful to Leeds City Council for recognising this contribution and it is sad that other councils have not taken the initiative on board.

We appreciate the work carried out by the managers at Chapel FM and Kentmere Road and those who maintain these facilities.

We know from client feedback that the services our staff and volunteers provide is hugely appreciated and makes a positive difference to their lives. The trustees are very grateful for our staff team and volunteers who support clients' needs in a both a professional and caring manner.

15. CONCLUSION

Covid continues to cause some issues in relation to ill health and the continued impact on general health and mobility, however other priorities such as costs of housing, energy and food have become more of a concern. We have seen that Seacroft Friends and Neighbours is a key part of the **'preventative model of public services, based on developing community-based resources and assets'** which the Council recognise is vitally important especially in an area

such as Seacroft where there is a higher than average number of older people, lower incomes and greater deprivation.

Looking at the Enhance and LCC funding desired outcomes we provide better health outcomes for our clients, particularly those who have more complex needs. We contact people individually and get to know clients and their specific needs. Staff deliver information and health related advice to improve health outcomes where required assist people to attend ensure medical appointments and obtain medicines.

We have strong partnerships with other local third sector groups as described in section 10 'working in partnership', and are keen to develop stronger relationships with the NHS groups particularly around referrals. We review how things have gone and identify improvements where possible, if actions are identified these are listed on the action log.

We achieve this through: a team of trained staff and volunteers; knowing people in, and working closely with, the local community; providing services and activities that support independence, health and wellbeing, reducing loneliness and isolation. We provide a cost-effective service through targeted, effective, expenditure, voluntary support and working with others.

SFN's primary focus is supporting older people in Seacroft. We have done this through our provision of activities, referrals, assistance and services. We will continue to work with commitment, building community spirit and lifting the mood amongst the client group and encouraging new people to join, seeking funding, where required, in order to do this. We are committed to achieving a high standard of support to clients in a professional manner through training, policies, procedures, monitoring and working with others.

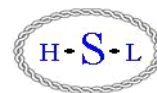
We will continue to look for ways to assist as many people as we can within the area we operate, and to develop and support our staff team.

Signed:
Shirley M. Dann

Position: Chair of Trustees
Date:

References

1. Enhance Report LCH Staff Feedback Prepared by Dr Sarah Alden Oct 2024
2. Internal report documenting client feedback Aug 2024



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2024

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

Call: 07926 450 250

Email: info@hslaccountancysolutions.co.uk

www.hslaccountancysolutions.co.uk

SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2024

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SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2024

Registered Charity number 1183406

Trustees and Management Committee

Shirley Dann	– From 14 May 2019
John Scott	– From 15 April 2021
Graham Hyde	– From 04 July 2019
Pearl Allen	– From 13 May 2019
Sheonagh Clarke	– From 25 March 2021

Administrative address

Seacroft Friends and Neighbours
1081 York Road,
Leeds
LS14 6JB

Bankers

Yorkshire Bank Plc
32 Town Street
Leeds.
LS18 4RJ

Independent Examiner

Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
4-6 Thorne Road
Doncaster
DN1 2HS

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2024

The trustees submit their annual report and financial statements for the year ended 30th September 2024.

Governing document

The organisation is operated under the rules of its constitution which was adopted 14th May 2019.

Objectives and activities

Within the Seacroft area to relieve persons aged 60 or over who are in need by reason of their ages, ill health, disability, financial hardship or other disadvantage, in particular but not exclusively by the provision of assistance including information, advice and support, to relieve the needs of such persons in such ways the trustees shall think fit.

Achievement and performance

(Refer to annual report for additional information).

During the period 1st October 2023 to 30th September 2024 clients and staff have been recovering from the intense pressures they were subjected to as a result of the Government Covid restrictions and mandates. Individuals continue to be adversely impacted even after four years, long-term effects are still being felt, and this must be taken into consideration by authorities for the future.

Long term effects include:

- clients suffering from more complex healthcare needs/personal issues, thus requiring additional support;
- noticeable deterioration in the mobility of a greater number of clients, and increasing the need for specialised transport;
- an increase in those suffering from dementia, Alzheimer's and other neurological issues. This impacts those suffering from these conditions but also their partners, families and carers some of whom are themselves elderly and in need of support;
- increased anxiety.

The staff team continue to prioritise vulnerable clients.

Staff and volunteers continued to restrict contact with each other and with members if they contracted covid or other respiratory illnesses to reduce transmission. Whilst Covid concerns may have waned, clients are now faced with mounting costs for basics such as housing costs, food, energy and transport. This is proving to be challenging and again increases demand for services. As an organisation we are also faced with rising costs and have to balance charges with the need to provide good quality services to as many people as need them while they also deal with financial constraints.

The final stages of the implementation of a robust financial system have been completed this year. As with many computer systems this has required staff to implement changes to working practices in order to fit with the system. We are grateful to John Scott, Heera Singh and Carol Lockwood for their support in implementing the changes.

We have written and introduced additional board level procedures for example a comprehensive risk management procedure (see section 12).

The Food Standards Agency inspected kitchen facilities on both the Seacroft and Kentmere Community Centre sites (July 2024 and August 2024 respectively). Both were rated as excellent and we maintained our five-star rating.

We carried out a client satisfaction survey and are very pleased that services, value, for money, transport, service delivery and facilities were rated as satisfactory or very satisfactory.

Reserves policy

The Trustees are aiming toward a target of 6 months running costs and closure costs. The policy is ever changing, however, the Trustees feel confident they would be able to meet this.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2024

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

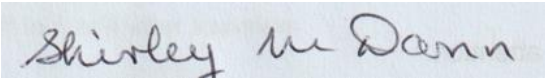
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed: 

Position: Trustee

Date: 18th July 2025

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2024**

I report on the accounts of the charity for the ended 30th September 2024 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
4-6 Thorne Road
Doncaster
DN1 2HS

Date: 21st July 2025

SEACROFT FRIENDS AND NEIGHBOURS**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2024**

		Unrestricted funds	Restricted fund	Total 2024	Total 2023
		£	£	£	£
Income from:	Notes				
Grants and donations	2				
Donations		12,287	12,598	24,885	31,857
Grants		6,989	189,399	196,388	201,904
Investments					
Bank interest		11,570	0	11,570	10,547
Total		30,846	201,997	232,843	244,308
Expenditure on:	4				
Cost of fundraising		1,158	22,861	24,019	40,130
Charitable activities		17,319	198,615	215,934	178,811
Total		18,477	221,476	239,953	218,941
Net income/(expenditure)		12,369	-19,479	-7,110	25,367
Transfers between funds		0	0	0	0
Net movement in funds after transfers		12,369	-19,479	-7,110	25,367
Total funds brought forward at 1st October 2023		285,386	105,170	390,556	365,190
Total funds carried forward 30th September 2024		297,755	85,691	383,446	390,556

The statement of Financial Activities includes all gains and losses recognised in the year.

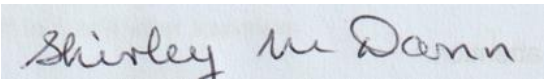
All activities of the Charity are classed as continuing.

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2024

		2024	2023
	Notes	£	£
Fixed Assets	4	4,362	6,527
Current Assets			
Debtors	5	621	557
Cash at bank & in hand		379,313	384,323
		<u>379,935</u>	<u>384,879</u>
Creditors - amounts due within one year	5	-850	-850
Net current assets/liabilities		379,085	384,029
Net assets		<u>383,446</u>	<u>390,556</u>
Fund represented by			
Unrestricted funds		297,755	285,386
Restricted funds		85,691	105,170
Total		<u>383,446</u>	<u>390,556</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: 

Position: Trustee

Date: 18th July 2025

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

(a) The Charities Act 2011

(b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

(a) The company becomes entitled to the resources

(b) The directors are virtually certain they will receive the resources; and

(c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

Office equipment - 20% on cost

Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2024

2 Incoming resources:

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
Grants and donations				
Lunch Clubs	0	3,551	3,551	11,144
Enhance Funding	0	41,028	41,028	41,055
General grants	6,989	0	6,989	0
Home Energy Support	0	0	0	4,484
LCC - Adult Social Care	0	124,221	124,221	124,221
LCC - Mice	0	600	600	0
Leeds Benevolent Society - single ladies	0	20,000	20,000	21,000
Donations	12,287	12,598	24,885	31,857
	19,276	201,997	221,273	233,761
Investment income	11,570	0	11,570	10,547

3 Expenditure on:

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
Cost of raising funds				
Members costs	168	258	425	19,558
Instructor costs	0	200	200	950
Staff expenses	716	5,048	5,764	5,506
Volunteer expenses	16	620	637	2,143
Food supplies	258	15,212	15,470	11,835
Training	0	1,523	1,523	138
	1,158	22,861	24,019	40,130
Charitable activities	£	£	£	£
Wages	9,024	173,575	182,599	151,321
Rent	2,530	5,461	7,991	7,819
Insurance	0	1,000	1,000	398
Telephone	58	322	380	1,149
Postage and stationery	0	631	631	2,128
Motor vehicles - depreciation	0	1,454	1,454	1,939
Computer equipment - depreciation	711	0	711	711
Support costs				
Office costs	2,507	9,458	11,965	8,061
Transport	2,489	5,037	7,526	3,740
Professional fees	0	1,676	1,676	1,545
	17,319	198,615	215,934	178,811

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2024

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions	0	0	0
Disposals	0	0	0
At 30th September 2024	18,558	3,557	22,115
Depreciation			
At 1st October 2023	12,742	2,846	15,587
Charge this period	1,454	711	2,165
At 30th September 2024	14,196	3,557	17,753
Net book value at 30th September 2024	4,362	0	4,362
Net book value at 30th September 2023	5,816	711	6,528

5 Debtors and creditors

	2024	2023
	£	£
Debtors		
Trade debtors	621	557
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-850

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2023	Incoming resources	Expended resources	Closing 30.09.2024
	£	£	£	£
Unrestricted funds	285,386	30,846	-18,477	297,755
Restricted funds				
Hardship Fund	4,228	0	-436	3,792
Lunch Clubs	0	16,149	-15,753	396
LCC - Adult Social Care	80,237	124,221	-122,978	81,480
Leeds Benevolent Society - single ladies	20,705	20,000	-40,705	0
Enhance Funding	0	41,028	-41,028	0
LCC - Mice	0	600	-576	24
	390,556	232,843	-239,953	383,446

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Enhance Funding – Provides additional support to clients with the most complex health needs.

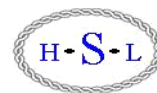
LCC – Mice – Towards electrical equipment.

Hardship fund – Provide support to members experiencing hardship.

Lunch clubs - Subsidises the provision of Lunch Club

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2024

Charity number: 1183406

Charitable Incorporated Organisation
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SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2024

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SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2024

Registered Charity number 1183406

Trustees and Management Committee	Shirley Dann	– From 14 May 2019
	John Scott	– From 15 April 2021
	Graham Hyde	– From 04 July 2019
	Pearl Allen	– From 13 May 2019
	Sheonagh Clarke	– From 25 March 2021

Administrative address Seacroft Friends and Neighbours
1081 York Road,
Leeds
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Bankers Yorkshire Bank Plc
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Independent Examiner Heera Singh FMAAT
HSL Accountancy Solutions Ltd
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DN1 2HS

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2024

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Governing document

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Achievement and performance

(Refer to annual report for additional information).

During the period 1st October 2023 to 30th September 2024 clients and staff have been recovering from the intense pressures they were subjected to as a result of the Government Covid restrictions and mandates. Individuals continue to be adversely impacted even after four years, long-term effects are still being felt, and this must be taken into consideration by authorities for the future.

Long term effects include:

- clients suffering from more complex healthcare needs/personal issues, thus requiring additional support;
- noticeable deterioration in the mobility of a greater number of clients, and increasing the need for specialised transport;
- an increase in those suffering from dementia, Alzheimer's and other neurological issues. This impacts those suffering from these conditions but also their partners, families and carers some of whom are themselves elderly and in need of support;
- increased anxiety.

The staff team continue to prioritise vulnerable clients.

Staff and volunteers continued to restrict contact with each other and with members if they contracted covid or other respiratory illnesses to reduce transmission. Whilst Covid concerns may have waned, clients are now faced with mounting costs for basics such as housing costs, food, energy and transport. This is proving to be challenging and again increases demand for services. As an organisation we are also faced with rising costs and have to balance charges with the need to provide good quality services to as many people as need them while they also deal with financial constraints.

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We have written and introduced additional board level procedures for example a comprehensive risk management procedure (see section 12).

The Food Standards Agency inspected kitchen facilities on both the Seacroft and Kentmere Community Centre sites (July 2024 and August 2024 respectively). Both were rated as excellent and we maintained our five-star rating.

We carried out a client satisfaction survey and are very pleased that services, value, for money, transport, service delivery and facilities were rated as satisfactory or very satisfactory.

Reserves policy

The Trustees are aiming toward a target of 6 months running costs and closure costs. The policy is ever changing, however, the Trustees feel confident they would be able to meet this.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2024

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

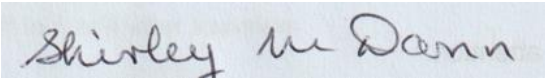
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- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed: 

Position: Trustee

Date: 18th July 2025

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2024**

I report on the accounts of the charity for the ended 30th September 2024 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
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Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
4-6 Thorne Road
Doncaster
DN1 2HS

Date: 21st July 2025

SEACROFT FRIENDS AND NEIGHBOURS**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2024**

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Net movement in funds after transfers		12,369	-19,479	-7,110	25,367
Total funds brought forward at 1st October 2023		285,386	105,170	390,556	365,190
Total funds carried forward 30th September 2024		297,755	85,691	383,446	390,556

The statement of Financial Activities includes all gains and losses recognised in the year.

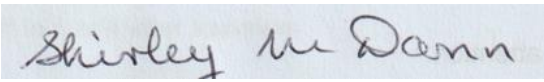
All activities of the Charity are classed as continuing.

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2024

		2024	2023
	Notes	£	£
Fixed Assets	4	4,362	6,527
Current Assets			
Debtors	5	621	557
Cash at bank & in hand		379,313	384,323
		<u>379,935</u>	<u>384,879</u>
Creditors - amounts due within one year	5	-850	-850
Net current assets/liabilities		379,085	384,029
Net assets		<u>383,446</u>	<u>390,556</u>
Fund represented by			
Unrestricted funds		297,755	285,386
Restricted funds		85,691	105,170
Total		<u>383,446</u>	<u>390,556</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: 

Position: Trustee

Date: 18th July 2025

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

- (a) The company becomes entitled to the resources
- (b) The directors are virtually certain they will receive the resources; and
- (c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

- Office equipment - 20% on cost
- Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2024

2 Incoming resources:

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
Grants and donations				
Lunch Clubs	0	3,551	3,551	11,144
Enhance Funding	0	41,028	41,028	41,055
General grants	6,989	0	6,989	0
Home Energy Support	0	0	0	4,484
LCC - Adult Social Care	0	124,221	124,221	124,221
LCC - Mice	0	600	600	0
Leeds Benevolent Society - single ladies	0	20,000	20,000	21,000
Donations	12,287	12,598	24,885	31,857
	19,276	201,997	221,273	233,761
Investment income	11,570	0	11,570	10,547

3 Expenditure on:

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
Cost of raising funds				
Members costs	168	258	425	19,558
Instructor costs	0	200	200	950
Staff expenses	716	5,048	5,764	5,506
Volunteer expenses	16	620	637	2,143
Food supplies	258	15,212	15,470	11,835
Training	0	1,523	1,523	138
	1,158	22,861	24,019	40,130
Charitable activities	£	£	£	£
Wages	9,024	173,575	182,599	151,321
Rent	2,530	5,461	7,991	7,819
Insurance	0	1,000	1,000	398
Telephone	58	322	380	1,149
Postage and stationery	0	631	631	2,128
Motor vehicles - depreciation	0	1,454	1,454	1,939
Computer equipment - depreciation	711	0	711	711
Support costs				
Office costs	2,507	9,458	11,965	8,061
Transport	2,489	5,037	7,526	3,740
Professional fees	0	1,676	1,676	1,545
	17,319	198,615	215,934	178,811

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2024

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions	0	0	0
Disposals	0	0	0
At 30th September 2024	18,558	3,557	22,115
Depreciation			
At 1st October 2023	12,742	2,846	15,587
Charge this period	1,454	711	2,165
At 30th September 2024	14,196	3,557	17,753
Net book value at 30th September 2024	4,362	0	4,362
Net book value at 30th September 2023	5,816	711	6,528

5 Debtors and creditors

	2024	2023
	£	£
Debtors		
Trade debtors	621	557
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-850

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2023	Incoming resources	Expended resources	Closing 30.09.2024
	£	£	£	£
Unrestricted funds	285,386	30,846	-18,477	297,755
Restricted funds				
Hardship Fund	4,228	0	-436	3,792
Lunch Clubs	0	16,149	-15,753	396
LCC - Adult Social Care	80,237	124,221	-122,978	81,480
Leeds Benevolent Society - single ladies	20,705	20,000	-40,705	0
Enhance Funding	0	41,028	-41,028	0
LCC - Mice	0	600	-576	24
	390,556	232,843	-239,953	383,446

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Enhance Funding – Provides additional support to clients with the most complex health needs.

LCC – Mice – Towards electrical equipment.

Hardship fund – Provide support to members experiencing hardship.

Lunch clubs - Subsidises the provision of Lunch Club

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.