

Annual Report

Seacroft Friends and Neighbours

Registered CIO 1183406

For the period 1st October 2022 to 30th September 2023

Seacroft Friends and Neighbours, 1081 York Road, Leeds, LS14 6JB (Registered Office)	Contact number:	0113 2734979
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Website: <https://www.seacroftfriends.org.uk>

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1. INTRODUCTION

Seacroft Friends & Neighbours (SFN) is a Charity Incorporated Organisation. It was formed in 2018/19 following the merger of North and South Seacroft Friends and Neighbours groups. It is one of 37 Neighbourhood Network Schemes operating in Leeds. We are regulated by the Charities Commission.

Seacroft is categorised as one of the most deprived in the UK by government metrics. It is also a place of great character and history, many of the residents have historical connections to the area so feel strong connections to it.

Our objectives, as defined in our constitution, are that we aim to provide the following to people over 60 living in Seacroft:

- to support people living at home;
- reduce isolation and loneliness amongst older people;
- maintain or improve personal health and wellbeing
- provide services or assist people to obtain services.

We do this by providing flexible, dedicated, sustainable and quality services, personal contact, activities and opportunities to socialise. We provide a wide range of support and activities which provide opportunities for communication, meeting others, exercise and pleasure. We have a small team of dedicated, trained staff and an active team of amazing volunteers (who provided around 950 volunteer hours every quarter! Our trustees continue to give up their time and provide their experience in support of the organisation and ensure that it complies with local and national regulations.

We work closely with many local healthcare providers and support services and are often required to fill a gap between these organisations and those living at home or with their families.

We have 960 clients registered with us of which 485 are active and

During the period 1st October 2022 to 30th September 2023 we have been supporting clients, but staff and volunteers have also had to recover from the impact of the Government mandated covid restrictions and the health issues that arose.

Challenges included:

- clients suffering from more complex healthcare needs/personal issues;
- the proportion of people with complex needs increased;
- visible deterioration in health and mobility in more of our clients;
- increased anxiety.

In our experience, individuals suffered far more as a result of the restrictions than from covid. The staff team prioritised vulnerable clients and implemented an 'exceptional circumstances' protocol in response to these issues.

Staff and volunteers continued to restrict contact with each other and with members if they contracted covid. The impact of covid and the additional health issues from measures taken has continued to pose a challenge. More of our members have required use of the minibus to enable them to get out to activities, lunches or appointments.

The final stages of the implementation of a robust financial system has been ongoing through the year. As with many computer systems this has required staff to implement changes to working practices in order to fit with the system. We are grateful to John Scott, Heera Singh and Carol Lockwood for their perseverance and skills in implementing the changes.

We have written and introduced additional board level procedures for example a comprehensive risk management procedure.

Inspections of the kitchens on both sites by the Food Standards Agency rated both as excellent.

It has been good to see clients getting out and back to attending lunch clubs and activities on site after such a difficult period and are proud of the staff and volunteers for having coped through what were, in some instances, appalling circumstances.

Shirley M. Dann MRPharmS, BSc Chair of Trustees, Seacroft Friends and
Neighbours

2. PERSONNEL

We have not had any staff or trustee changes during the year. Our team of volunteers increased by 5 to 28. We anticipated this would increase as people returned to normal, it fitted in well with the increase in activities and attendees.

Staffing as at end Sept 2023:

Trustees	6
Staff	6
Volunteers	28

We provide training for volunteers and develop a training plan for the coming period. Many of our volunteers are themselves over 60. This gives opportunities to help others, remain involved, active and contact with others. In addition to our regular activities, we held some special events through the year at Christmas and a summer holiday.

Volunteer quote: I would recommend volunteering to everyone. I feel valued and appreciated and have a lot of fun.

Volunteers provide support in the following areas:

- Transport assistants
- Telephone contact with members
- Befrienders
- Crafts
- Lunch Club
- Activities
- Trips out

On average around 300 volunteer hours are contributed each month. Our trustees freely donate their time and skills. Without this support, we would not be able to maintain the high level of services we currently provide to older residents in Seacroft.

The trustees carried out an annual salary review and staff were awarded an uplift which reflected economic conditions and salaries paid to Government employees in similar roles.

3. CLIENTS

We have 960 registered clients, in one quarter (Year 3 - Q3) we had direct involvement with 485 clients of which 364 received direct support.

Some clients attend several activities in person, others are supported at home, some are in contact but do not currently use the services but they know how to contact us should they need to. Refer to Section 7 for information about the services.

4. FINANCE

We obtained a card reader to reduce the need for the use of physical cash and improve traceability of petty cash. We will however maintain the ability to use cash as both a risk management tool in the event of digital system failure and for those clients who prefer it. Training in the new procedures was provided for staff. Our thanks to Carol Lockwood, John Scott and Heera Singh (HSL) for supporting these improvements and others as our implementation of Quick Books nears completion.

Financial Position at 30/09/2023

A full set of accounts has been prepared and will be submitted with the annual return to the Charities commission. The accounts have been prepared by HSL Accountancy Solutions and agreed by the Trustees.

As at 30/9/2023

	Unrestricted Funds	Restricted Funds	Total Funds
Income	£42,404	£201,904	£244,308

Expenditure	£ 9,154	£209,787	£218,941
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Comprehensive cash flow forecasts are generated and trustees review this at finance and property and general trustee meetings. This enables us to plan effectively, assess funding needs and manage cash flow ensuring there are sufficient funds available to support operations. A ‘buildings’ reserve fund was set up as part of our business continuity strategy. We review our reserves policy regularly to try to ensure that we have the financial means to provide an ongoing quality service and take into account potential future financial and other external challenges. Moving forward we plan to utilise the reporting element within lamplight to help identify key aspects rather than compiling manually. This will require additional training for staff.

5. FUNDING

Covid funding has stopped as the restrictions have been lifted. Swift funding also stopped but we were successful in receiving Enhance funding which is directed towards clients who have more complex needs and additional health support. We were grateful to receive an extension to the funding provided by Leeds City Council. We feel that we provide excellent value for money and valued services to clients. The amount provided reduced as we had been warned, this loss was offset in part by an increase in members donations and the ENHANCE funding.

Trustees and volunteers willingly provide their time, enthusiasm, skills and experience on a voluntary basis which means the overall costs are significantly lower.

We acknowledge that the charity depends heavily on funding and are grateful to those who provide financial support. We have set up a go fund me account which may be used to collect funds from charity events.

The table below shows where our funding comes from at present.

Source of funding	Purpose	Status
Leeds Benevolent Society - Single ladies	In line with Charity objectives	Given as one-off payments.
Leeds City Council Enhance project	Provides additional support to clients with the most complex health needs. (Note 1 below)	Extended
Leeds City Council Core funding - Adult Social Care	Rent, staff, provision of services	Extended to Oct 2025.
Lunch club grant	Subsidises the provision of Lunch Clubs	Current- annual award
NHS Community Arts project	To provide arts and crafts projects for clients	Ongoing

Note 1 – the enhance project has specific objectives, we are required to demonstrate how the services and activities we provide are aligned with the objectives. Refer to monitoring section for details.

We continue to apply for funds both independently and as a Seacroft collective where they support our aims and objectives and we feel we can utilise the funds effectively.

Personal donations continue to enhance our works; these donations are often from existing clients grateful for support or families of former clients.

We acknowledge the security of Leeds City Council Grant which forms a large part of our current income and which runs until 30 September 2024.

Our balance sheet reflects a surplus for the period refer to full accounts for detailed figures. The surplus was lower than in the previous year.

No expenses were claimed by any of the trustees. Accounts for the period have been prepared and following independent examination by HSL, are issued as a separate document. Both will be submitted to the Charities Commission in line with Government regulations.

Overall our financial position is healthy and we have built in some resilience taking into account the potential drop in Council funding. We review where

money is spent to ensure that it is spent in compliance with the funding purpose and that restricted funds are used within their limitations. We try to get good value for money whilst recognising that quality and customer satisfaction are important.

6. PREMISES AND EQUIPMENT

The upgraded facilities at Chapel FM, with the office space and kitchen are working well and are very good condition. Facilities at Kentmere are not maintained to as high a standard. Towards the end of this financial year some environmental issues arose at Kentmere which resulted in alterations to the services. We have restrictions on how often we can access both sites and to expand services we recognise that additional space will be required. With these constraints in mind, we have taken steps to hold reserve funds specifically for building provision.

We use the minibus frequently to transport clients to activities. Looking ahead if we have an increase in the number of clients with poor mobility we will have to budget for an additional minibus.

New IT / office equipment was purchased during the year. Computers are password protected and secured in locked office as appropriate.

7. SERVICES PROVIDED

7.1 SUPPORT

We carry out home visits where required to assess needs and check progress on actions. We maintain contact through the telephone befriending service

Support services include:

- assisting clients to obtain external services;
- ensuring they are able to attend health appointments;
- emergency prescription service;
- hearing aid clinics;
- support to access benefits and financial aid, including pension credit;

- emergency hot meal delivery;
- one-to-one intensive support, information and identifying specific personal needs;
- telephone welfare checks;
- help in dealing with emergencies including deaths, funerals and sudden illness;
- in the event of no other options, we can help with essential equipment;
- emergency shopping;
- telephone befriending;
- help with online shopping;
- help in understanding and paying utility bills;
- fitting key safes and wall mounted post box;
- technology loan and support.

One referral was in relation to providing support to enable the client to live at home. The client was having difficulties getting out of bed and up from the toilet, unsteady on feet, trouble standing for long periods, struggling to open medications. Following telephone discussion and a home visit the following actions were implemented:

- Attendance allowance form completed
- Liaised with nurse from the pro-active care team who supplied information about a previous fall but that no follow up visits had been made.
- Referred to Neighbourhood team for OT/physio assessment for home adaptations, assessment for correct walking aid.
- Helped get Dossett box for medications.
- Discussed activities and services provided at SFN.

These actions were beneficial from a health perspective reducing the risk of falls. The attendance allowance will allow for a cleaner and pay for taxi's if required. The Dossett box will help with medication compliance. Physio assessments will help to reduce falls risks.

These actions will improve this person's independence, reduce the risk of falling and improve their overall wellbeing. This being one of our main objectives.

7.2 HEALTH AND WELLBEING

Older peoples' well-being and independence are within our constitutional / charitable over- arching aims.

Our Health Lead (ENHANCE funded) continues to work with NHS contacts on mental health, dementia and any other relevant health related projects. Project work includes building relationships, identifying barriers to health improvements, preventing ill health and encouraging clients to remain independent at home.

Clients are provided with practical support, dealing with housing issues, completing official documents, aids adaptations, referral or support with podiatry, continence, hearing and medical interventions to try to keep that independence. Case studies are recorded and submitted to funders.

As a group we recognise that frailty is a major contributor to falling, and not being mobile. We help to address this through exercise classes (delivered by Yorkshire Dance) or refer people to the falls team for assessment. Our outreach and one-to-one work provides personalised care designed around self-management skills to help people improve and or maintain their mobility and strength. This is key to enabling clients to continue to live at home.

ENHANCE is working well and we can demonstrate our ability to achieve the desired outcomes. Leeds Older Peoples forum (managing agent of ENHANCE) are aware that communication between the NHS and partners such as Seacroft Friends and Neighbours could be better, and if it was, referrals would likely increase. They are working with all partners to improve this.

We are registered as a dementia friendly organisation. Three members of staff are trained dementia champions. All members of staff are trained in 'mental health first aid'.

7.3 REFERRALS

We refer clients to other groups/services and we also receive referrals. The table below shows how many referrals were received within a three-month period.

We received referrals from a variety of places. in as listed below. As an example, in one quarter (Year 3 - Q3) we had the following referrals:

New client referrals	Self-referrals	3
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	Family/friends/carers	5
	Social care	5
	Health services	3
	Social prescribing	0
Existing members referred internally	Access a new service area/area of support	34

We received referrals from a variety of places as listed below.

As an example, in one quarter (Year 3 /Q3) we had the following referrals:

New client referrals	Self-referrals	3
	Family/friends/carers	5
	Social care	5
	Health services	3
	Social prescribing	0
Existing members referred internally	Access a new service area/area of support	34

We received around 200 referrals in the year.

We made referrals on behalf of older people to groups including:

GP's	Nurses	Social Services	Benefits
Continence	Disability adaptations	Obtain Equipment	LCC bins
Carers Leeds	Hearing and Sight loss	Councillors	Keysafes
Chiropody	Telecare	Gardener	Memory support
Mental health	Ambulance	Power of Attorney	Safer Leeds
Library	Occupational Therapist	Falls service	Hot meal delivery
LCC Housing/adaptations	Voluntary sector organisations		

7.4 ACTIVITIES

We provide activities relating to health and fitness, wellbeing and general enjoyment as well as lunches. The table below lists regular activities and who we partner with.

Chair based exercise class (in conjunction with Yorkshire Dance)	Lunch Clubs We aim to provide 5 days food provision	Craft Group (supported by Leeds City College)
Health and Wellbeing Support Group (Enhance)	Mobile Lunch Club	Singing Group (in partnership with Chapel FM) dementia friendly includes lunch
	Cake and coffee peer support group	

The table below lists our regular activities and indicates how many people have taken part in activities in one quarter (Year3/Q3).

Activity	Number of participants in one quarter
Chairbased exercise- Monday session	96
Lunch Club - Monday	259
Lunch club Tuesday / Outings	146
Lunch club Wednesday	342
Craft group	152
Chair based exercise/ dance Friday	78
Thursday lunch club	140
Dementia support	94
Singing sensation- open voices	262
Mans world	78
Ladies coffee and cake	100
Hearing aid support	38
Befrienders	402
Emergency shopping	37
Emergency prescription collection	22
Tech support	92
Newsletter	960
Handy man service	24
Patient transport	5
Jigsaw exchange	44
Knitt and knatter	42
Day trips	154

In addition to our regular activities, we held some special events through the year at Christmas and a summer holiday.

These activities have several important benefits, which include:

- help to maintain or improve mobility;
- reduce feelings of isolation and loneliness;
- allow staff to assess the health of those attending (seeing people regularly allows staff to see deterioration which may not be obvious to others where contact is less frequent);
- help to maintain nutritional levels;
- help to make people feel valued (gifts);
- provide interest and enjoyment.

We provide many of our services at no cost, we ask for a small contribution for some of the activities but we ensure that clients are not excluded for financial reasons.

7.5 TRANSPORT

Having a minibus with a dedicated driver is an excellent resource. It is well used and appreciated by clients. The vehicle has good access for those with low mobility. It is used to transport our least mobile clients to lunch clubs and activities, health appointments and for shopping. As mentioned above, we are conscious that if the general health of clients reduces, we will consider whether a second vehicle is required.

8 MONITORING

We use Lamplight to submit reports and complete a quarterly return for Leeds City Council and the Enhance funding.

The Enhance desired outcomes are as follows:

- 1) Take a person-centered approach by coproducing flexible effective and tailored cross-sector wrap-around welfare support which leads to improved outcomes for individuals.

- 2) Empower more individuals to manage their own health needs and improve their own health needs and improve their own social connections, quality of life and/or wellbeing
- 3) Reduce pressure (planned and unplanned) on Neighbourhood teams (NT's) by investing in third sector services to complement clinical service provision.
- 4) Develop stronger partnerships between third sector organisations and health and social care professionals in Leeds to support timely discharge from hospital and reduce pressure on the wider health system
- 5) Use a test, learn, improve approach to build on our understanding of 'what works in Leeds to develop partnership working with NT's, improve outcomes for individuals and to evaluate impact on individuals, NT's and the wider system

We report quarterly against these desired outcomes. We supply numerical data and case studies to provide assurance that we are delivering against the objectives of the funders.

We have discussion with the commissioning group, and partners which help us to ensure we are applying the right standards.

Accounts are externally, independently prepared by HSL.

We maintain an internal action log to capture key actions and record when complete. Progress is reviewed in trustee meetings.

9. RISK MANAGEMENT

We have assessed high level risks to our ability to provide a quality service. The main risks are loss of funding or not having enough staff and or volunteers to provide the services to the required level. We address the financial risks through effective forecasting and where we can see a shortfall in funds, we will seek alternative/additional funding or take steps to manage expenditure. Staff have received training such that we can cover short term absences.

We have carried out risk assessments for activities. Staff are trained so they know what steps are to be taken to reduce risks.

10. WORKING IN PARTNERSHIP

One of the strengths of the organisation is the ability to liaise and work alongside other organisations. This is a key strength of the organisation and their ability to provide support to older people who are in greatest need. We accept referrals and help clients get the help they need from other service providers. We continue to work in partnership with the WASP (We Are Seacroft Partnership) offering intergenerational opportunities.

Partners include:

LS14 Trust Fall into Place local GPs
Local police Leeds Community Spaces SCOT
Chapel FM NHS colleagues Seacroft and Killingbeck
Councillors

11. TRUSTEES

There has been no change in Trustee's during the year, trustees agreed to continue in their roles. Declaration of interest forms are up to date.

Name	Positions held	Appointed	Next Review date
Pearl Allen	Member Trustee Member of HR/policies and procedures sub committee	2/12/21	2 nd Dec 2024
Sheonagh Clarke	Member of HR/policies and procedures sub committee Deputy Chair of trustees	25/3/21	25th Mar 2024
Shirley Dann	Chair of Trustees Secretary Member of HR/policies and procedures sub committee and finance and property sub committee	2/12/21	2 nd Dec 2024
Mick Firth	Member of finance and property sub committee	3/12/20	3rd Dec 2023
Graham Hyde	Member of finance and property sub committee	2/12/21	2 nd Dec 2024

John Scott	Treasurer Member of finance and property sub committee	15/4/21	15 th April 2024
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The annual report for the period ending Sept 2022 and the independently audited accounts were submitted to the Charities commission using their online filing system and CIO information held by the Charities commission was updated by the Chair of Trustees.

12. POLICIES, PROCEDURES and TRAINING

We have systems and procedures in place to satisfy Safeguarding, GDPR, Health & Safety, DBS, Food Hygiene, Finance and other statutory requirements as required by the Charities Commission. A new gifts and bequests procedure was issued, it complies with the Charities commission guidance. A Risk Management procedure was prepared and issued. Implementation will be carried out in the next year.

The Chair of Trustees took part in a training course which covered GDPR aspects in relation to gaining funding (May 23) and read the Charities Commission Guidance on Trustee Fraud prevention.

We have an up-to-date organisation chart. Mandatory staff training has been carried out.

13. PROMOTING OUR SERVICES AND GETTING FEEDBACK

We sent out a newsletter to clients four times a year. We receive referrals from other organisations which allow us to offer services to those who may not have heard of us. We are listed as part of the national Neighbourhood network scheme online.

Both our facilities are central and accessible to clients living in Seacroft, these are multiuse so people also find out about us through connections there. Some

of our clients come to us by word-of-mouth. We get involved in local events in particular with Chapel FM and the LS14 Collective, which helps to promote the services. We are located centrally in Seacroft and both buildings are used by others, making us visible in the community.

We have an active web site which is maintained by one of our staff members. We can view the number of unique visitors to our website, duration of the visit and how many pages were viewed.



We actively ask for feedback and listen to those who use the services. We undertook two client consultations sending out over 500 feedback forms (by post and in person). We received around 15% (approximately 75) of responses.

Percent of respondents	
100%	Were happy with the services provided
100%	Agreed we keep you informed and connected
89%	Rated newsletter and information sheets as excellent
83%	Said befriending service was excellent
69%	Said transport service was excellent
100%	Said they felt we supported their health and wellbeing
79%	Rated our emergency shopping service as a valued service

67%	Rated our technology support as excellent
69%	Rated our lending service as excellent
90%	Rated our staff support as excellent

Quotes from clients -

'I was made to feel welcome by everyone at SFN'

'Since Seacroft Friends and Neighbours have come into our lives, things have got so much better for us'

We consider the feedback and aim to use the information to improve our services.

14. ACKNOWLEDGEMENTS

We greatly appreciate the input from our trustees. Working within the constitution, their expertise, advice and guidance freely given is vital to the operation of the charity.

We are grateful to our wonderful volunteers, without whom the charity would not be able to support as many people.

Our thanks to Adults and Health who are pivotal in the Neighbourhood Networks and to the Commissioners who support us with advice, support and information.

It is through donations and funders we are able to continue delivering high quality, friendly, caring services to the community of Seacroft and East Leeds. We are grateful for the continued financial support received from the Leeds Single Ladies Benevolent Society. Their donations help us to support the most vulnerable clients of our elderly community.

We recognise the substantial contribution made by Leeds City Council which enables us to provide continuity of services and to make long term plans to support local older residents.

We appreciate the work carried out by the managers at Chapel FM and Kentmere Community Centre who maintain these facilities.

We know from client feedback that the services our staff and volunteers provide is hugely appreciated and makes a positive difference to their lives. We are therefore very grateful for our staff team and volunteers who support clients' needs in a both a professional and caring manner.

15. CONCLUSION

This year has been one of 'getting back to normal' there have still been challenges related to Covid but the crisis situation has receded. We firmly believe that our organisation is a key part of the **'preventative model of public services, based on developing community-based resources and assets'** which the Council recognise is vitally important especially in an area such as Seacroft.

Looking at the Enhance and LCC funding desired outcomes, we provide better health outcomes for our clients particularly those who have more complex needs. We contact people individually and get to know clients and their specific needs. Staff deliver information and health related advice to improve health outcomes where required assist people to attend ensure medical appointments and obtain medicines.

We have strong partnerships with other local third sector groups as described in section 9 'working in partnership', and are keen to develop stronger relationships with the NHS groups particularly around referrals. We review how things have gone and identify improvements where possible, if actions are identified these are listed on the action log.

We achieve this through: a team of trained staff and volunteers; knowing people in, and working closely with, the local community; providing services and activities that support independence, health and wellbeing, reducing loneliness and isolation. We provide a cost-effective service through targeted, effective, expenditure, voluntary support and working with others.

SFN's primary focus is supporting older people in Seacroft. We have done this through our provision of activities, referrals, assistance and services. We will

continue to work with commitment, building community spirit and lifting the mood amongst the client group and encouraging new people to join, seeking funding, where required, in order to do this. We are committed to achieving a high standard of support to clients in a professional manner through training, policies, procedures, monitoring and working with others.

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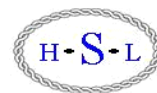
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Signed: Shirley M. Dann
Shirley M. Dann MRPharmS, BSc

Position: Chair of Trustees

Date: 29 July 2024



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2023

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

Call: 07926 450 250

Email: info@hslaccountancysolutions.co.uk

www.hslaccountancysolutions.co.uk

SEACROFT FRIENDS AND NEIGHBOURS
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for the period ended 30th September 2023

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SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2023

Registered Charity number	1183406												
Trustees and Management Committee	<table><tr><td>Shirley Dann</td><td>– From 14 May 2019</td></tr><tr><td>John Scott</td><td>– From 15 April 2021</td></tr><tr><td>Graham Hyde</td><td>– From 04 July 2019</td></tr><tr><td>Michael Firth</td><td>– From 21 May 2019</td></tr><tr><td>Pearl Allen</td><td>– From 13 May 2019</td></tr><tr><td>Sheonagh Clarke</td><td>– From 25 March 2021</td></tr></table>	Shirley Dann	– From 14 May 2019	John Scott	– From 15 April 2021	Graham Hyde	– From 04 July 2019	Michael Firth	– From 21 May 2019	Pearl Allen	– From 13 May 2019	Sheonagh Clarke	– From 25 March 2021
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Graham Hyde	– From 04 July 2019												
Michael Firth	– From 21 May 2019												
Pearl Allen	– From 13 May 2019												
Sheonagh Clarke	– From 25 March 2021												
Administrative address	Seacroft Friends and Neighbours 1081 York Road, Leeds LS14 6JB												
Bankers	Yorkshire Bank Plc 32 Town Street Leeds. LS18 4RJ												
Independent Examiner	Heera Singh FMAAT HSL Accountancy Solutions Ltd Enterprise House 61a Carr House Doncaster DN1 2BY												

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2023

The trustees submit their annual report and financial statements for the year ended 30th September 2023.

Governing document

The organisation is operated under the rules of its constitution which was adopted 14th May 2019.

Objectives and activities

Within the Seacroft area to relieve persons aged 60 or over who are in need by reason of their ages, ill health, disability, financial hardship or other disadvantage, in particular but not exclusively by the provision of assistance including information, advice and support, to relieve the needs of such persons in such ways the trustees shall think fit.

Achievement and performance

(Refer to annual report for additional information).

This year has been one of 'getting back to normal' there have still been challenges related to Covid but the crisis situation has receded. We firmly believe that our organisation is a key part of the 'preventative model of public services, based on developing community-based resources and assets' which the Council recognise is vitally important especially in an area such as Seacroft.

Looking at the Enhance and LCC funding desired outcomes, we provide better health outcomes for our clients particularly those who have more complex needs. We contact people individually and get to know clients and their specific needs. Staff deliver information and health related advice to improve health outcomes where required assist people to attend ensure medical appointments and obtain medicines.

We have strong partnerships with other local third sector groups as described in section 9 'working in partnership', and are keen to develop stronger relationships with the NHS groups particularly around referrals. We review how things have gone and identify improvements where possible, if actions are identified these are listed on the action log.

We achieve this through: a team of trained staff and volunteers; knowing people in, and working closely with, the local community; providing services and activities that support independence, health and wellbeing, reducing loneliness and isolation. We provide a cost-effective service through targeted, effective, expenditure, voluntary support and working with others.

SFN's primary focus is supporting older people in Seacroft. We have done this through our provision of activities, referrals, assistance and services. We will continue to work with commitment, building community spirit and lifting the mood amongst the client group and encouraging new people to join, seeking funding, where required, in order to do this. We are committed to achieving a high standard of support to clients in a professional manner through training, policies, procedures, monitoring and working with others.

Reserves policy

The Trustees are aiming toward a target of 3 months running costs and closure costs. The policy is ever changing, however, the Trustees feel confident they would be able to meet this.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2023

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

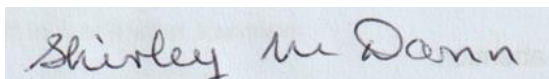
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed:



Position: Trustee

Date: 29th July 2024

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2023**

I report on the accounts of the charity for the ended 30th September 2023 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
Doncaster
DN1 2BY

Date: 30th July 2024

SEACROFT FRIENDS AND NEIGHBOURS
**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2023**

		Unrestricted funds £	Restricted fund £	Total 2023 £	Total 2022 £
Income from:	Notes				
Grants and donations	2				
Donations		31,857	0	31,857	20,121
Grants		0	201,904	201,904	224,124
Investments					
Bank interest		10,547	0	10,547	1,182
Total		42,404	201,904	244,308	245,427
Expenditure on:	4				
Cost of fundraising		5,159	34,970	40,130	39,172
Charitable activities		3,994	174,817	178,811	159,658
Total		9,154	209,787	218,941	198,830
Net income/(expenditure)		33,250	-7,883	25,367	46,597
Transfers between funds	12	0	0	0	0
Net movement in funds after transfers		33,250	-7,883	25,367	46,597
Total funds brought forward at 1st October 2022		252,136	113,053	365,190	318,592
Total funds carried forward 30th September 2023		285,386	105,170	390,556	365,190

The statement of Financial Activities includes all gains and losses recognised in the year.

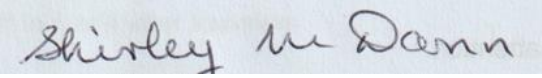
All activities of the Charity are classed as continuing.

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2023

		2023	2022
	Notes	£	£
Fixed Assets	4	6,527	9,178
Current Assets			
Debtors	5	557	6,250
Cash at bank & in hand		384,323	350,612
		<u>384,879</u>	<u>356,862</u>
Creditors - amounts due within one year	5	-850	-850
Net current assets/liabilities		384,029	356,012
Net assets		<u>390,556</u>	<u>365,190</u>
Fund represented by	7		
Unrestricted funds		285,386	252,136
Restricted funds		105,170	113,053
Total		<u>390,556</u>	<u>365,190</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: 

Position: Trustee

Date: 29th July 2024

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

- (a) The company becomes entitled to the resources
- (b) The directors are virtually certain they will receive the resources; and
- (c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

- Office equipment - 20% on cost
- Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2023

2 Incoming resources:

	General Fund	Restricted Fund	Total 2023	Total 2022
	£	£	£	£
Grants and donations				
Lunch Clubs	0	11,144	11,144	8,821
LCC - Adult Social Care	0	124,221	124,221	155,276
LCC Swift funding - frailty project	0	0	0	20,000
Leeds Benevolent Society - single ladies	0	21,000	21,000	20,000
Enhance Funding	0	41,055	41,055	20,027
Home Energy Support	0	4,484	4,484	0
Donations	31,857	0	31,857	20,121
	31,857	201,904	233,761	244,245
Investment income	10,547	0	10,547	1,182

3 Expenditure on:

	General Fund	Restricted Fund	Total 2023	Total 2022
	£	£	£	£
Cost of raising funds				
Members costs	3,800	15,758	19,558	18,211
Instructor costs	0	950	950	885
Staff expenses	20	5,486	5,506	3,796
Volunteer expenses	130	2,013	2,143	2,352
Food supplies	1,210	10,625	11,835	13,252
Training	0	138	138	676
	5,159	34,970	40,130	39,172
Charitable activities	£	£	£	£
Wages	0	151,321	151,321	137,428
Rent	0	7,819	7,819	6,396
Insurance	0	398	398	895
Telephone	0	1,149	1,149	393
Postage and stationery	169	1,960	2,128	1,411
Motor vehicles - depreciation	0	1,939	1,939	2,585
Computer equipment - depreciation	711	0	711	711
Support costs				
Office costs	245	7,816	8,061	5,809
Transport	2,843	897	3,740	3,179
Professional fees	26	1,518	1,545	850
	3,994	174,817	178,811	159,658

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2023

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions	0	0	0
Disposals	0	0	0
At 30th September 2023	18,558	3,557	22,115
Depreciation			
At 1st October 2022	10,803	2,134	12,937
Charge this period	1,939	711	2,650
At 30th September 2023	12,742	2,846	15,587
Net book value at 30th September 2023	5,816	711	6,528
Net book value at 30th September 2022	7,755	1,423	9,178

5 Debtors and creditors

	2023	2022
	£	£
Debtors		
Trade debtors	557	6,250
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-850

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2022	Incoming resources	Expended resources	Closing 30.09.2023
	£	£	£	£
Unrestricted funds	252,136	42,404	-9,154	285,386
Restricted funds				
Hardship Fund	4,413	0	-185	4,228
Lunch Clubs	0	11,144	-11,144	0
LCC - Adult Social Care	79,345	124,221	-123,329	80,237
Leeds Benevolent Society - single ladies	28,403	21,000	-28,698	20,705
Home Energy Support	0	4,484	-4,484	0
Enhance Funding	892	41,055	-41,947	0
	365,190	244,308	-218,941	390,556

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Enhance Funding –

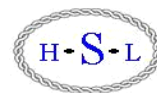
Home Energy Support –

Hardship fund –

Lunch clubs -

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2023

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

Call: 07926 450 250

Email: info@hslaccountancysolutions.co.uk

www.hslaccountancysolutions.co.uk

SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2023

	Page
Administrative Details	1
Trustees Report	2 - 3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the accounts	7 - 10

SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2023

Registered Charity number	1183406												
Trustees and Management Committee	<table><tr><td>Shirley Dann</td><td>– From 14 May 2019</td></tr><tr><td>John Scott</td><td>– From 15 April 2021</td></tr><tr><td>Graham Hyde</td><td>– From 04 July 2019</td></tr><tr><td>Michael Firth</td><td>– From 21 May 2019</td></tr><tr><td>Pearl Allen</td><td>– From 13 May 2019</td></tr><tr><td>Sheonagh Clarke</td><td>– From 25 March 2021</td></tr></table>	Shirley Dann	– From 14 May 2019	John Scott	– From 15 April 2021	Graham Hyde	– From 04 July 2019	Michael Firth	– From 21 May 2019	Pearl Allen	– From 13 May 2019	Sheonagh Clarke	– From 25 March 2021
Shirley Dann	– From 14 May 2019												
John Scott	– From 15 April 2021												
Graham Hyde	– From 04 July 2019												
Michael Firth	– From 21 May 2019												
Pearl Allen	– From 13 May 2019												
Sheonagh Clarke	– From 25 March 2021												
Administrative address	Seacroft Friends and Neighbours 1081 York Road, Leeds LS14 6JB												
Bankers	Yorkshire Bank Plc 32 Town Street Leeds. LS18 4RJ												
Independent Examiner	Heera Singh FMAAT HSL Accountancy Solutions Ltd Enterprise House 61a Carr House Doncaster DN1 2BY												

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2023

The trustees submit their annual report and financial statements for the year ended 30th September 2023.

Governing document

The organisation is operated under the rules of its constitution which was adopted 14th May 2019.

Objectives and activities

Within the Seacroft area to relieve persons aged 60 or over who are in need by reason of their ages, ill health, disability, financial hardship or other disadvantage, in particular but not exclusively by the provision of assistance including information, advice and support, to relieve the needs of such persons in such ways the trustees shall think fit.

Achievement and performance

(Refer to annual report for additional information).

This year has been one of 'getting back to normal' there have still been challenges related to Covid but the crisis situation has receded. We firmly believe that our organisation is a key part of the 'preventative model of public services, based on developing community-based resources and assets' which the Council recognise is vitally important especially in an area such as Seacroft.

Looking at the Enhance and LCC funding desired outcomes, we provide better health outcomes for our clients particularly those who have more complex needs. We contact people individually and get to know clients and their specific needs. Staff deliver information and health related advice to improve health outcomes where required assist people to attend ensure medical appointments and obtain medicines.

We have strong partnerships with other local third sector groups as described in section 9 'working in partnership', and are keen to develop stronger relationships with the NHS groups particularly around referrals. We review how things have gone and identify improvements where possible, if actions are identified these are listed on the action log.

We achieve this through: a team of trained staff and volunteers; knowing people in, and working closely with, the local community; providing services and activities that support independence, health and wellbeing, reducing loneliness and isolation. We provide a cost-effective service through targeted, effective, expenditure, voluntary support and working with others.

SFN's primary focus is supporting older people in Seacroft. We have done this through our provision of activities, referrals, assistance and services. We will continue to work with commitment, building community spirit and lifting the mood amongst the client group and encouraging new people to join, seeking funding, where required, in order to do this. We are committed to achieving a high standard of support to clients in a professional manner through training, policies, procedures, monitoring and working with others.

Reserves policy

The Trustees are aiming toward a target of 3 months running costs and closure costs. The policy is ever changing, however, the Trustees feel confident they would be able to meet this.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2023

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

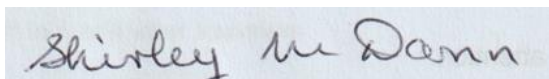
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed:



Position: Trustee

Date: 29th July 2024

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2023**

I report on the accounts of the charity for the ended 30th September 2023 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
Doncaster
DN1 2BY

Date: 30th July 2024

SEACROFT FRIENDS AND NEIGHBOURS
**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2023**

		Unrestricted funds £	Restricted fund £	Total 2023 £	Total 2022 £
Income from:	Notes				
Grants and donations	2				
Donations		31,857	0	31,857	20,121
Grants		0	201,904	201,904	224,124
Investments					
Bank interest		10,547	0	10,547	1,182
Total		42,404	201,904	244,308	245,427
Expenditure on:	4				
Cost of fundraising		5,159	34,970	40,130	39,172
Charitable activities		3,994	174,817	178,811	159,658
Total		9,154	209,787	218,941	198,830
Net income/(expenditure)		33,250	-7,883	25,367	46,597
Transfers between funds	12	0	0	0	0
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Total funds brought forward at 1st October 2022		252,136	113,053	365,190	318,592
Total funds carried forward 30th September 2023		285,386	105,170	390,556	365,190

The statement of Financial Activities includes all gains and losses recognised in the year.

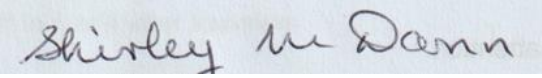
All activities of the Charity are classed as continuing.

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2023

		2023	2022
	Notes	£	£
Fixed Assets	4	6,527	9,178
Current Assets			
Debtors	5	557	6,250
Cash at bank & in hand		384,323	350,612
		<u>384,879</u>	<u>356,862</u>
Creditors - amounts due within one year	5	-850	-850
Net current assets/liabilities		384,029	356,012
Net assets		<u>390,556</u>	<u>365,190</u>
Fund represented by	7		
Unrestricted funds		285,386	252,136
Restricted funds		105,170	113,053
Total		<u>390,556</u>	<u>365,190</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: 

Position: Trustee

Date: 29th July 2024

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

- (a) The company becomes entitled to the resources
- (b) The directors are virtually certain they will receive the resources; and
- (c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

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- Office equipment - 20% on cost
- Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2023

2 Incoming resources:

	General Fund	Restricted Fund	Total 2023	Total 2022
	£	£	£	£
Grants and donations				
Lunch Clubs	0	11,144	11,144	8,821
LCC - Adult Social Care	0	124,221	124,221	155,276
LCC Swift funding - frailty project	0	0	0	20,000
Leeds Benevolent Society - single ladies	0	21,000	21,000	20,000
Enhance Funding	0	41,055	41,055	20,027
Home Energy Support	0	4,484	4,484	0
Donations	31,857	0	31,857	20,121
	31,857	201,904	233,761	244,245
Investment income	10,547	0	10,547	1,182

3 Expenditure on:

	General Fund	Restricted Fund	Total 2023	Total 2022
	£	£	£	£
Cost of raising funds				
Members costs	3,800	15,758	19,558	18,211
Instructor costs	0	950	950	885
Staff expenses	20	5,486	5,506	3,796
Volunteer expenses	130	2,013	2,143	2,352
Food supplies	1,210	10,625	11,835	13,252
Training	0	138	138	676
	5,159	34,970	40,130	39,172
Charitable activities	£	£	£	£
Wages	0	151,321	151,321	137,428
Rent	0	7,819	7,819	6,396
Insurance	0	398	398	895
Telephone	0	1,149	1,149	393
Postage and stationery	169	1,960	2,128	1,411
Motor vehicles - depreciation	0	1,939	1,939	2,585
Computer equipment - depreciation	711	0	711	711
Support costs				
Office costs	245	7,816	8,061	5,809
Transport	2,843	897	3,740	3,179
Professional fees	26	1,518	1,545	850
	3,994	174,817	178,811	159,658

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2023

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions	0	0	0
Disposals	0	0	0
At 30th September 2023	18,558	3,557	22,115
Depreciation			
At 1st October 2022	10,803	2,134	12,937
Charge this period	1,939	711	2,650
At 30th September 2023	12,742	2,846	15,587
Net book value at 30th September 2023	5,816	711	6,528
Net book value at 30th September 2022	7,755	1,423	9,178

5 Debtors and creditors

	2023	2022
	£	£
Debtors		
Trade debtors	557	6,250
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-850

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2022	Incoming resources	Expended resources	Closing 30.09.2023
	£	£	£	£
Unrestricted funds	252,136	42,404	-9,154	285,386
Restricted funds				
Hardship Fund	4,413	0	-185	4,228
Lunch Clubs	0	11,144	-11,144	0
LCC - Adult Social Care	79,345	124,221	-123,329	80,237
Leeds Benevolent Society - single ladies	28,403	21,000	-28,698	20,705
Home Energy Support	0	4,484	-4,484	0
Enhance Funding	892	41,055	-41,947	0
	365,190	244,308	-218,941	390,556

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Enhance Funding –

Home Energy Support –

Hardship fund –

Lunch clubs -

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.