

SEACROFT FRIENDS AND NEIGHBOURS

England & Wales · Charity number 1183406

Details

Status Registered

Legal form CIO

Registered 2019-05-14

Register [View on the Charity Commission register](#)

Contact

Address Chapel FM Arts Centre
Old Seacroft Chapel
1081 York Road
Leeds
LS14 6JB

Phone 01132734979

Email Carol@seacroftfriends.onmicrosoft.com

Website www.seacroftfriends.org.uk

Activities

Objects: TO RELIEVE PERSONS AGED 60 OR OVER WHO ARE IN NEED BY REASON OF THEIR AGE, ILL HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE, IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF ASSISTANCE INCLUDING INFORMATION ADVICE AND SUPPORT, TO RELIEVE THE NEEDS OF SUCH PERSONS IN SUCH WAYS AS THE TRUSTEES SHALL THINK FIT.

Activities: Our aim is to support over 60's living in Seacroft, Leeds who are in need by reason of their age, ill health, disability financial hardship or other disadvantage. We provide practical help, information, advice and activities to enable people to maintain independence, health and social contacts.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People

Geography

- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£232,843	£239,953	-	-
2023-09-30	£244,308	£218,941	-	-
2022-09-30	£245,427	£198,830	-	-
2021-09-30	£284,289	£224,687	-	-
2020-09-30	£446,957	£187,966	-	-

Trustees

Name	Role	Appointed
Shirley Dann	Chair	2019-05-14
Graham Hyde		2019-07-04
Sheonagh Clarke		2021-03-25

SEACROFT FRIENDS AND NEIGHBOURS

England & Wales - Charity number 1183406

Accounts

Annual Report

Seacroft Friends and Neighbours

Registered CIO 1183406

For the period 1st October 2023 to 30th September 2024

Seacroft Friends and Neighbours, 1081 York Road, Leeds, LS14 6JB (Registered Office)	Contact number:	0113 2734979
Seacroft Friends and Neighbours, Kentmere Community Centre, Kentmere Avenue, Leeds LS14 1BW	Contact number:	0113 2323662

Website: <https://www.seacroftfriends.org.uk>

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1. INTRODUCTION

Seacroft Friends & Neighbours (SFN) is a Charity Incorporated Organisation, formed in 2018/19 following the merger of North and South Seacroft Friends and Neighbours groups. It is one of 37 Neighbourhood Network Schemes operating in Leeds. We are regulated by the Charities Commission.

Seacroft is categorised as one of the most deprived in the UK by government metrics. It is also a place of great character and history, many of the residents have historical connections to the area so feel strong connections to it.

Our objectives, as defined in our constitution, are that we aim to provide the following to people over 60 living in Seacroft:

- to support people living at home;
- reduce isolation and loneliness amongst older people;
- maintain or improve personal health and wellbeing
- provide services or assist people to obtain services.

We do this by providing flexible, dedicated, quality services with an emphasis on knowing members personally and providing personal contact, activities and opportunities to socialise. We offer a wide range of support and activities giving opportunities for communication, meeting others, exercise and fun! We have a small team of dedicated, trained staff and an active team of amazing volunteers providing around almost 500 volunteer hours every quarter.

Our trustees give up their time and provide valuable experience and expertise in support of the organisation, supporting the staff, ensuring we comply with local and national regulations and are providing services in accordance with our constitution.

We work closely with many local healthcare providers and support services and are often required to fill a gap between these organisations and those living at home or with their families.

We have 1045 registered clients which is an **increase of 8.8%** compared to the previous year. and 694 active clients, an **increase of 43%**. The increase in demand comes at a time when the Government and local Council are cutting expenditure.

There are several reasons for the increase in numbers:

- a) People are getting out more as they recover from the covid restrictions and the personal impact of these;
- b) Needs are greater (see below, long-term impact);
- c) Government institutions have a better understanding of the services provided and can make clients aware;
- d) We have been actively contacting people face-to-face and have been making efforts to ensure local people are aware of the help the charity can provide. Staff have worked with the LS14 'We Are Seacroft' group to increase advertising;
- e) We had an additional staff member working with clients;
- f) lunch clubs have become more popular and as more people attend, they spread the word.

During the period 1st October 2023 to 30th September 2024 clients and staff have been recovering from the intense pressures they were subjected to as a result of the Government Covid restrictions and mandates. Individuals continue to be adversely impacted even after four years, long-term effects are still being felt, and this must be taken into consideration by authorities for the future.

Long term effects include:

- clients suffering from more complex healthcare needs/personal issues, thus requiring additional support;
- noticeable deterioration in the mobility of a greater number of clients, and increasing the need for specialised transport;
- an increase in those suffering from dementia, Alzheimer's and other neurological issues. This impacts those suffering from these conditions but also their partners, families and carers some of whom are themselves elderly and in need of support;
- increased anxiety.

The staff team continue to prioritise vulnerable clients.

Staff and volunteers continued to restrict contact with each other and with members if they contracted covid or other respiratory illnesses to reduce

transmission. Whilst Covid concerns may have waned, clients are now faced with mounting costs for basics such as housing costs, food, energy and transport. This is proving to be challenging and again increases demand for services. As an organisation we are also faced with rising costs and have to balance charges with the need to provide good quality services to as many people as need them while they also deal with financial constraints.

The final stages of the implementation of a robust financial system have been completed this year. As with many computer systems this has required staff to implement changes to working practices in order to fit with the system. We are grateful to John Scott, Heera Singh and Carol Lockwood for their support in implementing the changes.

We have written and introduced additional board level procedures for example a comprehensive risk management procedure (see section 12).

The Food Standards Agency inspected kitchen facilities on both the Seacroft and Kentmere Community Centre sites (July 2024 and August 2024 respectively). Both were rated as excellent and we maintained our five-star rating.

We carried out a client satisfaction survey and are very pleased that services, value, for money, transport, service delivery and facilities were rated as satisfactory or very satisfactory.

.....

Shirley M. Dann BSc Chair of Trustees, Seacroft Friends and Neighbours

2. PERSONNEL

2.1 MEMBERS OF STAFF

One member of staff left at the start of the year at the end of a fixed term contract. Two staff members were recruited during the period; one to support the befriending and social care activities and one to carry out catering duties. We reviewed/carried out benchmarking exercise looking at pension payments and life assurance benefits and amended both. We are grateful to all our staff members for their input and care they show for the clients. The skill set across the team is very broad and we are fortunate to have experienced people.

2.2 TRUSTEES

One of our long-standing members and a trustee for some time stood down following ill health. We are grateful to all our trustees who provide valuable input, time and expertise in support of the organisation.

2.3 VOLUNTEERS

The number of volunteers and the hours provided to the charity both reduced during the period. There are several reasons for this:

- i) The impact of the covid restrictions has eased off. As people are now more able to get out and services have resumed to a more normal level people are travelling more there is less need for some of the activities that were being done.
- ii) Our volunteer lead worked with the volunteer team to streamline and clarify roles. This meant there was less overlap in the volunteer activities. Volunteers agree in advance which days / times they are coming in (previously it was more random, so sometimes we would have too many and on other occasions too few volunteers).
- iii) The two new paid members of staff took on duties previously carried out by volunteers. This reduced the number of hours volunteers

provided for these activities. Some of our volunteers were able to have a well-earned rest!

As a result of all of these changes the volunteer team decreased from 28 to 16. Service levels have been maintained and the services are more efficient.

Staffing as at end Sept 2024:

Trustees	5
Staff	7
Volunteers	16

We provided training for volunteers and put together a training plan for the coming period. Many of our volunteers are themselves over 60. This gives them opportunities to help others, remain involved, active and contact with others.

This quote is from one of our volunteers –

‘Seacroft Friends and Neighbours have given me the chance to meet a lot of new people. I enjoy chatting with them and hearing their stories. I attend the luncheon club and think my waitress skills are improving, if very slowly. My bingo skills are still very poor!

I have enjoyed the trips and meals out enormously. They are a lot of fun and enjoyed by all. In many ways the club has been a lifeline for me these past few months. I feel valued and appreciated and have a lot of fun’.

In addition to our regular activities, we held some special events through the year at Christmas and a summer holiday.

Volunteers provide support in the following areas:

- Transport assistants
- Telephone contact with members
- Befrienders
- Helping with access to technology
- Arts and Crafts
- Mans World
- Lunch Club
- Activities (eg bingo)
- Trips out

On average around 200 volunteer hours were contributed **every month** in the period (Oct 23 to end Sept 2024). Trustees also donate their time and expertise for no monetary reward.

While we can estimate the financial value of volunteer time (in excess of £65,000 p.a.) that does not reflect the whole picture, such as the many benefits to those volunteering; the care and commitment given to people they live beside and know as friends, the flexibility in terms of hours donated and the local knowledge.

Without this support, we would be unable to maintain the high level of services we currently provide to older residents in Seacroft.

The trustees carried out an annual salary review and staff were awarded an uplift which reflected economic conditions and salaries paid to Government employees in similar roles.

3. CLIENTS

At the end of the year we have 1045 registered clients; we had direct involvement with 694 clients. Around 200 clients receive home visits every quarter and around 80-100 are health related. We have over 100 clients with some degree of dementia and many of our clients are over 75. Some are in their 90's and still attend meetings!

Some clients attend several activities and are mobile, others rely on being picked up by the minibus, while others are supported at home. Some are in contact but do not currently use the services however they know how to contact us should they need to. Refer to Section 7 for more information about the services.

4. FINANCE

We obtained a card reader to reduce the need for the use of physical cash and improve traceability of petty cash. The card reader became active in this financial period. As a charity we have maintained the ability to use cash as both

a risk management tool in the event of digital system failure and for those clients who prefer it. However, we are mindful of the need to balance staff safety and the continued reduction of physical banks associated with the ongoing use of cash. Our thanks to Carol Lockwood, John Scott and Heera Singh (HSL) for supporting these improvements and others as our implementation of Quick Books nears completion.

Financial Position at 30/09/2024

A full set of accounts has been prepared and will be submitted with the annual return to the Charities commission. The accounts have been prepared by HSL Accountancy Solutions and agreed by the Trustees.

As at 30/9/2024

Turnover for the year was £232,843.

	Unrestricted Funds	Restricted Funds	Total Funds
Income	£30,846	£201,997	£232,843
Expenditure	£18,477	£221,476	£239,953

The accounts show a deficit of £7,110 for the year, compared with a surplus in the previous two years. Refer to full accounts for detailed figures.

The main changes to income were:

- Lunch club funding reduced by £7,593. This was somewhat offset by a general grant of £6,989.

We are very conscious of the value the lunch clubs provide to clients and will look into how we sustain this service.

- There was no home energy support grant and donations reduced by just under £7,000.

Less was spent on members costs and volunteer expenses, while food supplies, office costs, transport and wages all increased.

More than 80% of expenditure went to directly supporting clients, activities and services.

Comprehensive cash flow forecasts are generated and trustees review this at finance and property and general trustee meetings. This enables us to plan effectively, assess funding needs and manage cash flow ensuring there are sufficient funds available to support operations. A 'buildings' reserve fund was set up as part of our business continuity strategy. We review our reserves policy annually to do our best to ensure that we have the financial means to provide an ongoing quality service and take into account potential future financial and other external challenges.

Moving forward we plan to utilise the reporting element within lamplight to help identify key aspects rather than compiling manually. This will require additional training for staff.

The mechanical problems with the minibus resulted in some unplanned expenditure. The minibus has special access and when it was out of action we had no option but to hire a replacement to maintain services.

No expenses were claimed by any of the trustees. Accounts for the period have been prepared and following independent audit by HSL and are issued as a separate document. Both will be submitted to the Charities Commission in line with regulations.

Overall our financial position is healthy and we have built in some resilience taking into account the potential drop in Council Funding. We review where money is spent to ensure that it is spent in compliance with the funding purpose and that restricted funds are used within their limitations. We try to get good value for money whilst recognising that quality is important.

5. FUNDING

We were grateful to receive an extension to the funding provided by Leeds City Council. We feel that we provide excellent value for money and valued services to clients as evidenced by the Enhance Report (Ref 1) and the Client Feedback Survey (Ref 2 and see section 7.6). The Trustees and volunteers willingly provide

their time, enthusiasm, skills and experience on a voluntary basis which means the overall costs are lower and we provide good value for money.

We acknowledge that the charity depends on funding to provide services. The staff team look out for funding opportunities and have been successful in completing bid applications. We have set up a 'Go Fund Me' account which may be used to collect funds from charity events.

The table below shows where funding comes from.

Source of funding	Purpose	Status
Leeds Benevolent Society - Single ladies	In line with Charity objectives	Given as one-off payments.
Leeds City Council Enhance project	Provides additional support to clients with the most complex health needs. (Note 1 below)	Extended to May 2025
Leeds City Council Core funding - Adult Social Care	Rent, staff, provision of services	Extended to Oct 2025.
Lunch club grant Ref A729988	Subsidises the provision of Lunch Club	Current- annual award expires 09/05/2025
Winter warm funding	To provide winter warming packs	One-off
We Are Seacroft Collective funding	Warm spaces provision	One-off
NHS Community Arts project	To provide arts and crafts projects for clients	Ongoing

Note 1 - the Enhance project has specific objectives, we are required to demonstrate how the services and activities we provide are aligned with the objectives. Refer to monitoring section for details.

We continue to apply for funds both independently and as part of Seacroft Collective; where they support our aims and objectives and we feel we can utilise the funds effectively.

Personal donations continue to enhance our works; these donations are often from existing clients grateful for support or families of former clients.

We acknowledge the security of Leeds City Council Grant which forms a large part of our current income and which runs until 30 September 2025.

6. PREMISES AND EQUIPMENT

The upgraded facilities at Chapel FM, with the office space and kitchen are working well and are very good condition. The kitchen is well maintained. Facilities at Kentmere are not maintained to such a high standard, they are managed by a different group. Expanding services (either to more clients or offering a wider range of services) is heavily constrained by the availability of suitable premises. Both Kentmere and Chapel FM are used by other groups so access is restricted. We continue to hold reserve funds specifically for building provision and maintain an awareness of potential availability locally.

We use the specialised minibus and our own driver to transport clients. Looking ahead if we have an increase in the number of clients with poor mobility we recognise the need to budget for an additional minibus. This also requires us to have sufficient space to accommodate additional numbers safely in the premises, somewhere to store the minibus and staff to drive the bus.

7. SERVICES

7.1 SUPPORT

We carry out home visits where required to assess needs and check progress on actions. We maintain contact through the telephone befriending service. This is mainly for housebound clients. They appreciate the contact and can discuss issues with someone they know. The newsletter went out to 960 people.

Support services include:

- assisting clients to obtain external services;
- ensuring they are able to attend health appointments;
- emergency prescription service;
- hearing aid clinics;
- support to access benefits and financial aid, including pension credit;
- emergency hot meal delivery;
- one-to-one intensive support, information and identifying specific personal needs;
- telephone welfare checks;
- help in dealing with emergencies including deaths, funerals and sudden illness;
- in the event of no other options, we can help with essential equipment;
- emergency shopping;
- telephone befriending;
- help with online shopping;
- help in understanding and paying utility bills;
- fitting key safes and wall mounted post box;
- technology loan and support.

7.2 HEALTH, FRAILTY AND WELLBEING

Older peoples' well-being and independence are within our constitutional / charitable over- arching aims.

Our Health Lead (ENHANCE funded) continues to work with NHS contacts on mental health, dementia and the city-wide Frailty Project. Project work includes building relationships, identifying barriers to health improvements, preventing ill health and encouraging clients to remain independent at home.

Clients are provided with practical support, dealing with housing issues, completing official documents, aids adaptations, referral or support with podiatry, continence, hearing and medical interventions to try to keep that independence. Case studies are recorded and submitted to funders.

The frailty work looks at a personalised care, designed around improving self-management skills to help people improve/maintain their mobility and strength.

This is key to enabling clients to continue to live at home. ENHANCE is working well and we can demonstrate our ability to achieve the desired outcomes. Leeds Older Peoples forum (managing agent of ENHANCE) are aware that communication between the NHS and partners such as Seacroft Friends and Neighbours could be better, and if it was, referrals would likely increase. They are working with all partners to improve this.

We are registered as a dementia friendly organisation. Three members of staff are trained dementia champions. All members of staff are trained in 'mental health first aid'.

7.3 REFERRALS

We refer clients to other groups/services and we also receive referrals. The table below shows how many referrals were received within a three-month period.

The table below list where referrals came from in Year 6 Q2:

New client referrals (22 total)		
	Self-referrals	6
	Family/friends/carers	6
	Social care	4
	Health services	5
	Social prescribing	1
Existing members referred internally	Access a new service area/area of support	24

We received around 100 referrals in a year.

We made referrals on behalf of older people to groups including:

GP's	Nurses	Social Services	Benefits
Continence	Disability adaptations	Obtain Equipment	LCC bins
Carers Leeds	Hearing and Sight	Councillors	Keysafes

	loss		
Chiropody	Telecare	Gardener	Memory support
Mental health	Ambulance	Power of Attorney	Safer Leeds
Library	Occupational Therapist	Falls service	Hot meal delivery
LCC Housing/ adaptations	Voluntary sector organisations		

7.4 ACTIVITIES

We provide activities relating to health and fitness, wellbeing and general enjoyment as well as lunches. Lunches provide people with contact with others, encourage them to get out as well as providing nutritious meals. The table below lists regular group activities and who we partner with.

The table below lists our regular activities and indicates how many people took part. Q1 and Q3 numbers included for information.

Activity	Number of participants Q1	Number of participants Q3
Chair based exercise- Monday and Friday	198	154
Lunch club - Monday	280	348
lunch club Tuesday / Outings	158	140
lunch club Wednesday	360	384
Craft group	160	96
Thursday lunch club	160	240
Dementia support	160	108
Singing sensation- open voices	284	246
Mans world	78	36
Coffee and cake	100	144
Hearing aid support	38	12
Befrienders	440	610
Emergency shopping	28	-
Emergency prescription collection	16	-
Tech support	84	19
Newsletter	960	-
Handy man service	36	-

Patient transport	12	-
Jigsaw exchange	32	12
Knit and knatter	32	26
Day trips Fridays and Tuesdays	168	268
Tuesday Art group	96	120
Tuesday Health Hub	160	120

Trips out are organised through the year these included:

- International Day of Older people – a group of clients were taken to Headingley Stadium for a special event hosted by Age Friendly Leeds, followed by a meal in a local pub;
- Trip to Bridlington funded through a donation in memory of a long-standing volunteer;
- We celebrated International Women’s Day with a trip to Murgatroyds, famous for fish and chips;
- Trips to seaside, Filey and Whitby;
- Visit to Hawthorne Farm with lunch;
- Outing to Junction 32.

We held celebrations for Christmas at Hazlewood Castle, 50 clients took part. A special buffet lunch was prepared for one of our groups to celebrate International Women’s Day.

These activities have important benefits, which include:

- helping to maintain or improve mobility;
- reducing feelings of isolation and loneliness;
- allowing staff to assess the health of those attending (seeing people regularly allows staff to see deterioration which may not be obvious to others where contact is less frequent);
- helping to maintain nutritional levels;
- clients have choice and control over which activities they take part in which increases independence;
- helping to make people feel valued, especially those who volunteer;
- providing interest and enjoyment;

- providing education and information to enable clients to make informed choices.

We provide many of our services at no cost, we ask for a small contribution for some of the trips and activities but we ensure that clients are not excluded for financial reasons. We welcome donations towards running these events.

7.5 TRANSPORT

Having a minibus with a dedicated driver is an excellent resource. It is well used and appreciated by clients. The vehicle has good access for those with low mobility. It is used to transport our least mobile clients to lunch clubs and activities, health appointments and for shopping. As mentioned above we are conscious that if a greater number of clients have mobility issues we will consider whether a second vehicle is required.

More of our members have required use of the minibus to enable them to get out to activities, lunches or appointments.

Although the minibus is not very old and has been well maintained we had mechanical problems with it in Sept 2024 that caused cancellation of services and an additional cost to the charity to hire an alternative minibus. It highlighted how valuable this service is to clients and that it forms an essential part of the services.

7.6 FEEDBACK

Feedback forms were sent out to around 900 clients, we received 181 completed forms back. We sent stamp addressed envelopes to try to increase the response rate. This was a 20% response rate (compared to 15% the previous year). We asked clients to rate activities and services in relation to value for money, service delivery, how satisfied they were with the facilities, how satisfied they were with the transport provided and their level of satisfaction with specific activities.

ALL responses that we received indicated that clients were satisfied or very satisfied. (Ref 2)

The replies showed that clients are happy with the services we offer along with the quality and value for money. When clients were given the opportunity to share any additional non-specific feedback or further suggestions around what services they would like to see offered, an **annual supported holiday and a second / larger mini bus were recurring themes.**

We will take this feedback into account in the coming year.

8. MONITORING

We use Lamplight to submit reports and complete a quarterly return for Leeds City Council and the Enhance funding.

The Enhance desired outcomes are as follows:

- 1) Take a person-centered approach by coproducing flexible effective and tailored cross-sector wrap-around welfare support which leads to improved outcomes for individuals.
- 2) Empower more individuals to manage their own health needs and improve their own health needs and improve their own social connections, quality of life and/or wellbeing
- 3) Reduce pressure (planned and unplanned) on Neighbourhood teams by investing in third sector services to complement clinical service provision.
- 4) Develop stronger partnerships between third sector organisations and health and social care professionals in Leeds to support timely discharge from hospital and reduce pressure on the wider health system
- 5) Use a test, learn, improve approach to build on our understanding of 'what works in Leeds to develop partnership working with NT's, improve outcomes for individuals and to evaluate impact on individuals, NT's and the wider system

We report quarterly against these desired outcomes. We supply numerical data and case studies to provide assurance that we are delivering against the objectives of the funders. We have discussions with the commissioning group, and partners which help us to ensure we are applying the right standards.

Accounts are externally, independently audited by HSL.

We maintain an internal action log to capture key actions and record when complete, progress is reviewed in trustee meetings. Our thanks to those who diligently record and compile the data for submission.

9. RISK MANAGEMENT

We have assessed high level risks to our ability to provide a quality service. The biggest risks to the organisation are displayed locally these were assessed as follows:

1. Loss of core funding;
2. Insufficient staff and shortage of trained staff required to provide the range of services;
3. Continuity of services

In addition, we recognise that access to suitable facilities and availability of transport (as mentioned previously) both restrict growth. We will continue to monitor these 'risks'

We address the financial risks through effective forecasting and where we can see a shortfall in funds, we will seek alternative/additional funding or take steps to manage expenditure. Staff have received training such that we can cover short term absences.

We have carried out risk assessments for activities. Staff are trained so they know what steps are to be taken to reduce risks. If incidents occur we assess whether a risk assessment is required.

10. WORKING IN PARTNERSHIP

One of the key strengths of the organisation is the ability to liaise and work alongside other organisations. We accept referrals and help clients get the help they need from other service providers. This was highlighted as a benefit in the independent Enhance Review (Ref 1).

We continue to work in partnership with a wide range of organisations.

Partners include:

Chapel FM	Local GP's and staff in healthcare facilities	Local churches
Local Councillors	Local police and fire services	LS14 trust
NHS colleagues	Seacroft Village Hall Committee	Yorkshire dance
Fall into Place	Leeds Community Spaces	
SCOT (Seacroft Community On Top) helped with shopping		
WASP (We Are Seacroft Partnership) offering intergenerational opportunities.		
ENHANCE collective (delivering key services to keep people out of hospital and encourage hospital to home.		
Leeds Neighbourhood Neighbourhood - Seacroft Friends and Neighbours are one of 37 groups in the local network. We play an active part in the group, sharing documentation, ideas and support in group meetings.		
Bishoph Young Academy - allow us to park the minibus within the grounds where it is secure.		

11. TRUSTEE APPOINTMENTS

Trustees assist staff with financial controls, buildings, policies and procedures. Sinead O'Connor has joined the board of Trustees as an interested party and will be added formally in the next financial year. Mick Firth's position as a trustee has not been extended due to ill health. Sheonagh Clarke and John Scott agreed to a further three-year term.

Name	Positions held	Appointed	Next Review date
Pearl Allen	Member Trustee Member of HR/policies and procedures sub committee	2/12/21	2 nd Dec 2024

Sheonagh Clarke	Member of HR/policies and procedures sub committee Deputy Chair of trustees	25/3/21	25th Mar 2027
Shirley Dann	Chair of Trustees Secretary Member of HR/policies and procedures sub committee and finance and property sub committee	2/12/21	2 nd Dec 2024
Graham Hyde	Member of finance and property sub committee	2/12/21	2 nd Dec 2024
John Scott	Treasurer Member of finance and property sub committee	15/4/21	15 th April 2027
Sinead O'Connor	Joined informally. Will be formally added to the board.	2024	

The annual report for the period ending Sept 2023 and the independently audited accounts were submitted to the Charities commission using their online filing system and CIO information held by the Charities commission was updated by the Chair of Trustees.

12. POLICIES, PROCEDURES and TRAINING

We have systems and procedures in place to satisfy Safeguarding, GDPR, Health & Safety, DBS, Food Hygiene, Finance and other statutory requirements as by the Charities Commission. The Gifts and Bequests procedure and the Risk Management procedure were both implemented in the last financial period. This included posting a copy of what we have assessed as the five greatest risks to the charity.

Efforts have been made during the year to prepare and implement additional policies reflecting the development of the charity.

There were nine new policies prepared and issued during the period:

- Maternity policy
- Bereavement policy
- Shared parental leave policy
- Compassionate Leave Policy

- National Data Opt Out Policy
- Trans and Gender Identity Policy
- First aid and Guidance for Provision (one for Chapel FM and another for Kentmere)
- Staff retention policy

The Data privacy policy was updated.

Staff have been made aware of these policies and training provided as required. All other policies and procedures have been reviewed according to the review schedule.

We have an up-to-date organisation chart. Mandatory staff training has been carried out.

Our Food Hygiene Lead carried comprehensive training in the area of food allergy awareness and Food Hygiene for safety and catering practices procedures. To assist with the prep of all foods meals to comply with nutritional standards and cover special religious and cultural needs.

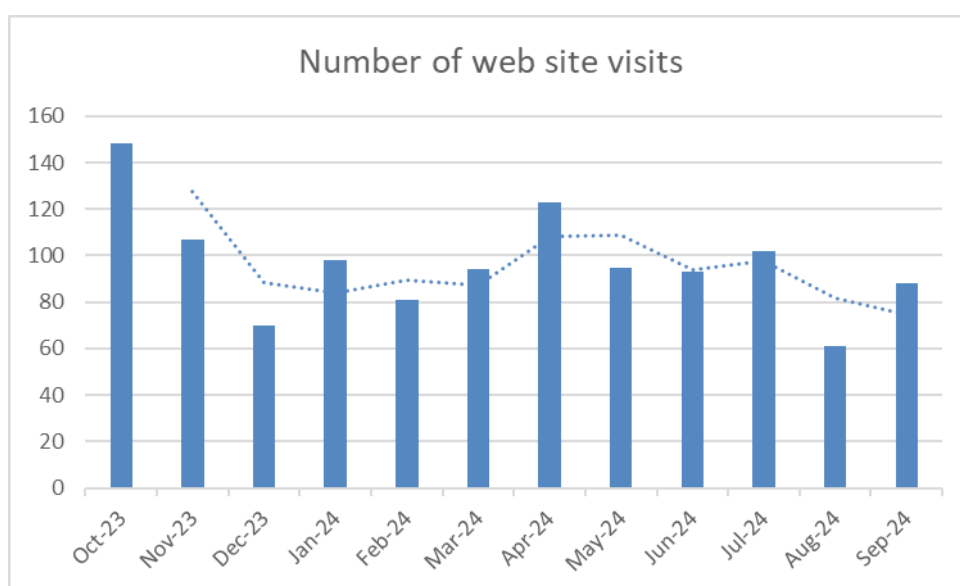
13. PROMOTING OUR SERVICES

We continue to send out a physical newsletter to clients. Four newsletters were circulated (Winter 2023, Spring 2024, Summer 2024 and Autumn 2024). These can be retained by members for information which they may need in an emergency. It reminds people which activities are available and when, there are contact numbers for those interested in taking part and information relevant to the season.

We receive referrals from other organisations which allow us to offer services to those who may not have heard of us. This was brought out in the Enhance report (ref 1) where Leeds Community Health Staff described how being able to refer people to Neighbourhood Networks saved them time, gave them peace of mind that issues were being picked up by someone else especially when they were unable to do so. The funding for the Enhance scheme is changing which we hope does not severely impact on the services provided. We are listed as part of the Neighbourhood Network Scheme online.

Both our facilities are central and accessible to clients living in Seacroft, these are multi-use so people also find out about us through connections there. Some of our clients come to us by word-of-mouth. We get involved in local events in particular with Chapel FM and the LS14 Collective, which helps to promote the services. The minibus can be seen by others when in use which helps promote the transport service.

We have an active web site which is maintained by one of our staff members. We can view the number of unique visitors to our website, duration of the visit and how many pages were viewed. Last year the average number of views per month was around 60-70. The average this year is around 95 per month. The chart below has low numbers for Dec and August which are typically when the facilities are closed for some of the time.



14. ACKNOWLEDGEMENTS

We greatly appreciate the input from our trustees. Working within the constitution, their expertise, advice and guidance, freely given, is vital to the operation of the charity.

We are grateful to our wonderful volunteers, without whom the charity would not be able to support as many people.

Our thanks to the Neighbourhood Network Commissioners who support us with advice and information.

It is through donations and funders we are able to continue delivering high quality, friendly, caring services to the community of Seacroft and East Leeds. We are again grateful for the continued financial support received from the Leeds Single Ladies Benevolent Society. Their donations help us to support the most vulnerable clients of our elderly community.

We recognise the substantial contribution made by Leeds City Council which enables us to provide continuity of services and to make long term plans to support local older residents. We understand from discussions, meetings and reports such as the Enhance Report prepared by Dr Sarah Alden that the contribution we make is valued and valuable. We are grateful to Leeds City Council for recognising this contribution and it is sad that other councils have not taken the initiative on board.

We appreciate the work carried out by the managers at Chapel FM and Kentmere Road and those who maintain these facilities.

We know from client feedback that the services our staff and volunteers provide is hugely appreciated and makes a positive difference to their lives. The trustees are very grateful for our staff team and volunteers who support clients' needs in a both a professional and caring manner.

15. CONCLUSION

Covid continues to cause some issues in relation to ill health and the continued impact on general health and mobility, however other priorities such as costs of housing, energy and food have become more of a concern. We have seen that Seacroft Friends and Neighbours is a key part of the **'preventative model of public services, based on developing community-based resources and assets'** which the Council recognise is vitally important especially in an area

such as Seacroft where there is a higher than average number of older people, lower incomes and greater deprivation.

Looking at the Enhance and LCC funding desired outcomes we provide better health outcomes for our clients, particularly those who have more complex needs. We contact people individually and get to know clients and their specific needs. Staff deliver information and health related advice to improve health outcomes where required assist people to attend ensure medical appointments and obtain medicines.

We have strong partnerships with other local third sector groups as described in section 10 'working in partnership', and are keen to develop stronger relationships with the NHS groups particularly around referrals. We review how things have gone and identify improvements where possible, if actions are identified these are listed on the action log.

We achieve this through: a team of trained staff and volunteers; knowing people in, and working closely with, the local community; providing services and activities that support independence, health and wellbeing, reducing loneliness and isolation. We provide a cost-effective service through targeted, effective, expenditure, voluntary support and working with others.

SFN's primary focus is supporting older people in Seacroft. We have done this through our provision of activities, referrals, assistance and services. We will continue to work with commitment, building community spirit and lifting the mood amongst the client group and encouraging new people to join, seeking funding, where required, in order to do this. We are committed to achieving a high standard of support to clients in a professional manner through training, policies, procedures, monitoring and working with others.

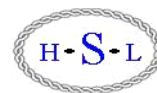
We will continue to look for ways to assist as many people as we can within the area we operate, and to develop and support our staff team.

Signed:
Shirley M. Dann

Position: Chair of Trustees
Date:

References

1. Enhance Report LCH Staff Feedback Prepared by Dr Sarah Alden Oct 2024
2. Internal report documenting client feedback Aug 2024



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2024

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

Call: 07926 450 250

Email: info@hslaccountancysolutions.co.uk

www.hslaccountancysolutions.co.uk

SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2024

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SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2024

Registered Charity number 1183406

Trustees and Management Committee	Shirley Dann	– From 14 May 2019
	John Scott	– From 15 April 2021
	Graham Hyde	– From 04 July 2019
	Pearl Allen	– From 13 May 2019
	Sheonagh Clarke	– From 25 March 2021

Administrative address Seacroft Friends and Neighbours
1081 York Road,
Leeds
LS14 6JB

Bankers Yorkshire Bank Plc
32 Town Street
Leeds.
LS18 4RJ

Independent Examiner Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
4-6 Thorne Road
Doncaster
DN1 2HS

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2024

The trustees submit their annual report and financial statements for the year ended 30th September 2024.

Governing document

The organisation is operated under the rules of its constitution which was adopted 14th May 2019.

Objectives and activities

Within the Seacroft area to relieve persons aged 60 or over who are in need by reason of their ages, ill health, disability, financial hardship or other disadvantage, in particular but not exclusively by the provision of assistance including information, advice and support, to relieve the needs of such persons in such ways the trustees shall think fit.

Achievement and performance

(Refer to annual report for additional information).

During the period 1st October 2023 to 30th September 2024 clients and staff have been recovering from the intense pressures they were subjected to as a result of the Government Covid restrictions and mandates. Individuals continue to be adversely impacted even after four years, long-term effects are still being felt, and this must be taken into consideration by authorities for the future.

Long term effects include:

- clients suffering from more complex healthcare needs/personal issues, thus requiring additional support;
- noticeable deterioration in the mobility of a greater number of clients, and increasing the need for specialised transport;
- an increase in those suffering from dementia, Alzheimer's and other neurological issues. This impacts those suffering from these conditions but also their partners, families and carers some of whom are themselves elderly and in need of support;
- increased anxiety.

The staff team continue to prioritise vulnerable clients.

Staff and volunteers continued to restrict contact with each other and with members if they contracted covid or other respiratory illnesses to reduce transmission. Whilst Covid concerns may have waned, clients are now faced with mounting costs for basics such as housing costs, food, energy and transport. This is proving to be challenging and again increases demand for services. As an organisation we are also faced with rising costs and have to balance charges with the need to provide good quality services to as many people as need them while they also deal with financial constraints.

The final stages of the implementation of a robust financial system have been completed this year. As with many computer systems this has required staff to implement changes to working practices in order to fit with the system. We are grateful to John Scott, Heera Singh and Carol Lockwood for their support in implementing the changes.

We have written and introduced additional board level procedures for example a comprehensive risk management procedure (see section 12).

The Food Standards Agency inspected kitchen facilities on both the Seacroft and Kentmere Community Centre sites (July 2024 and August 2024 respectively). Both were rated as excellent and we maintained our five-star rating.

We carried out a client satisfaction survey and are very pleased that services, value, for money, transport, service delivery and facilities were rated as satisfactory or very satisfactory.

Reserves policy

The Trustees are aiming toward a target of 6 months running costs and closure costs. The policy is ever changing, however, the Trustees feel confident they would be able to meet this.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2024

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

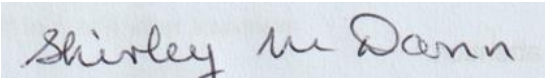
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed: 

Position: Trustee

Date: 18th July 2025

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2024**

I report on the accounts of the charity for the ended 30th September 2024 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
4-6 Thorne Road
Doncaster
DN1 2HS

Date: 21st July 2025

SEACROFT FRIENDS AND NEIGHBOURS
**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2024**

		Unrestricted funds £	Restricted fund £	Total 2024 £	Total 2023 £
Income from:	Notes				
Grants and donations	2				
Donations		12,287	12,598	24,885	31,857
Grants		6,989	189,399	196,388	201,904
Investments					
Bank interest		11,570	0	11,570	10,547
Total		30,846	201,997	232,843	244,308
Expenditure on:	4				
Cost of fundraising		1,158	22,861	24,019	40,130
Charitable activities		17,319	198,615	215,934	178,811
Total		18,477	221,476	239,953	218,941
Net income/(expenditure)		12,369	-19,479	-7,110	25,367
Transfers between funds		0	0	0	0
Net movement in funds after transfers		12,369	-19,479	-7,110	25,367
Total funds brought forward at 1st October 2023		285,386	105,170	390,556	365,190
Total funds carried forward 30th September 2024		297,755	85,691	383,446	390,556

The statement of Financial Activities includes all gains and losses recognised in the year.

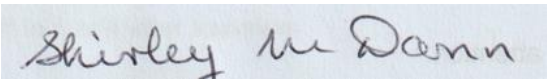
All activities of the Charity are classed as continuing.

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2024

		2024	2023
	Notes	£	£
Fixed Assets	4	4,362	6,527
Current Assets			
Debtors	5	621	557
Cash at bank & in hand		379,313	384,323
		<u>379,935</u>	<u>384,879</u>
Creditors - amounts due within one year	5	-850	-850
Net current assets/liabilities		379,085	384,029
Net assets		<u>383,446</u>	<u>390,556</u>
Fund represented by			
Unrestricted funds		297,755	285,386
Restricted funds		85,691	105,170
Total		<u>383,446</u>	<u>390,556</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: 

Position: Trustee

Date: 18th July 2025

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

(a) The Charities Act 2011

(b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

(a) The company becomes entitled to the resources

(b) The directors are virtually certain they will receive the resources; and

(c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

Office equipment - 20% on cost

Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2024

2 Incoming resources:

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
Grants and donations				
Lunch Clubs	0	3,551	3,551	11,144
Enhance Funding	0	41,028	41,028	41,055
General grants	6,989	0	6,989	0
Home Energy Support	0	0	0	4,484
LCC - Adult Social Care	0	124,221	124,221	124,221
LCC - Mice	0	600	600	0
Leeds Benevolent Society - single ladies	0	20,000	20,000	21,000
Donations	12,287	12,598	24,885	31,857
	19,276	201,997	221,273	233,761
Investment income	11,570	0	11,570	10,547

3 Expenditure on:

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
Cost of raising funds				
Members costs	168	258	425	19,558
Instructor costs	0	200	200	950
Staff expenses	716	5,048	5,764	5,506
Volunteer expenses	16	620	637	2,143
Food supplies	258	15,212	15,470	11,835
Training	0	1,523	1,523	138
	1,158	22,861	24,019	40,130
Charitable activities	£	£	£	£
Wages	9,024	173,575	182,599	151,321
Rent	2,530	5,461	7,991	7,819
Insurance	0	1,000	1,000	398
Telephone	58	322	380	1,149
Postage and stationery	0	631	631	2,128
Motor vehicles - depreciation	0	1,454	1,454	1,939
Computer equipment - depreciation	711	0	711	711
Support costs				
Office costs	2,507	9,458	11,965	8,061
Transport	2,489	5,037	7,526	3,740
Professional fees	0	1,676	1,676	1,545
	17,319	198,615	215,934	178,811

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2024

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions	0	0	0
Disposals	0	0	0
At 30th September 2024	18,558	3,557	22,115
Depreciation			
At 1st October 2023	12,742	2,846	15,587
Charge this period	1,454	711	2,165
At 30th September 2024	14,196	3,557	17,753
Net book value at 30th September 2024	4,362	0	4,362
Net book value at 30th September 2023	5,816	711	6,528

5 Debtors and creditors

	2024	2023
	£	£
Debtors		
Trade debtors	621	557
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-850

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2023	Incoming resources	Expended resources	Closing 30.09.2024
	£	£	£	£
Unrestricted funds	285,386	30,846	-18,477	297,755
Restricted funds				
Hardship Fund	4,228	0	-436	3,792
Lunch Clubs	0	16,149	-15,753	396
LCC - Adult Social Care	80,237	124,221	-122,978	81,480
Leeds Benevolent Society - single ladies	20,705	20,000	-40,705	0
Enhance Funding	0	41,028	-41,028	0
LCC - Mice	0	600	-576	24
	390,556	232,843	-239,953	383,446

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Enhance Funding – Provides additional support to clients with the most complex health needs.

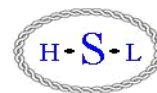
LCC – Mice – Towards electrical equipment.

Hardship fund – Provide support to members experiencing hardship.

Lunch clubs - Subsidises the provision of Lunch Club

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2024

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2024

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SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2024

Registered Charity number 1183406

Trustees and Management Committee	Shirley Dann	– From 14 May 2019
	John Scott	– From 15 April 2021
	Graham Hyde	– From 04 July 2019
	Pearl Allen	– From 13 May 2019
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Long term effects include:

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The Trustees are aiming toward a target of 6 months running costs and closure costs. The policy is ever changing, however, the Trustees feel confident they would be able to meet this.

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SEACROFT FRIENDS AND NEIGHBOURS
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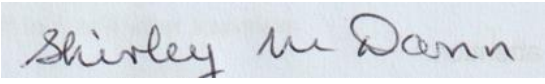
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They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed: 

Position: Trustee

Date: 18th July 2025

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2024**

I report on the accounts of the charity for the ended 30th September 2024 which are set out on pages 5 to 6.

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The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

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- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
4-6 Thorne Road
Doncaster
DN1 2HS

Date: 21st July 2025

SEACROFT FRIENDS AND NEIGHBOURS**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2024**

		Unrestricted funds £	Restricted fund £	Total 2024 £	Total 2023 £
Income from:	Notes				
Grants and donations	2				
Donations		12,287	12,598	24,885	31,857
Grants		6,989	189,399	196,388	201,904
Investments					
Bank interest		11,570	0	11,570	10,547
Total		30,846	201,997	232,843	244,308
Expenditure on:	4				
Cost of fundraising		1,158	22,861	24,019	40,130
Charitable activities		17,319	198,615	215,934	178,811
Total		18,477	221,476	239,953	218,941
Net income/(expenditure)		12,369	-19,479	-7,110	25,367
Transfers between funds		0	0	0	0
Net movement in funds after transfers		12,369	-19,479	-7,110	25,367
Total funds brought forward at 1st October 2023		285,386	105,170	390,556	365,190
Total funds carried forward 30th September 2024		297,755	85,691	383,446	390,556

The statement of Financial Activities includes all gains and losses recognised in the year.

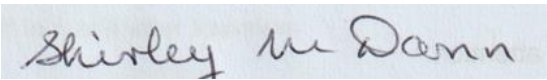
All activities of the Charity are classed as continuing.

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2024

		2024	2023
	Notes	£	£
Fixed Assets	4	4,362	6,527
Current Assets			
Debtors	5	621	557
Cash at bank & in hand		379,313	384,323
		<u>379,935</u>	<u>384,879</u>
Creditors - amounts due within one year	5	-850	-850
Net current assets/liabilities		379,085	384,029
Net assets		<u>383,446</u>	<u>390,556</u>
Fund represented by			
Unrestricted funds		297,755	285,386
Restricted funds		85,691	105,170
Total		<u>383,446</u>	<u>390,556</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: 

Position: Trustee

Date: 18th July 2025

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

(a) The Charities Act 2011

(b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

(a) The company becomes entitled to the resources

(b) The directors are virtually certain they will receive the resources; and

(c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

Office equipment - 20% on cost

Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2024

2 Incoming resources:

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
Grants and donations				
Lunch Clubs	0	3,551	3,551	11,144
Enhance Funding	0	41,028	41,028	41,055
General grants	6,989	0	6,989	0
Home Energy Support	0	0	0	4,484
LCC - Adult Social Care	0	124,221	124,221	124,221
LCC - Mice	0	600	600	0
Leeds Benevolent Society - single ladies	0	20,000	20,000	21,000
Donations	12,287	12,598	24,885	31,857
	19,276	201,997	221,273	233,761
Investment income	11,570	0	11,570	10,547

3 Expenditure on:

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
Cost of raising funds				
Members costs	168	258	425	19,558
Instructor costs	0	200	200	950
Staff expenses	716	5,048	5,764	5,506
Volunteer expenses	16	620	637	2,143
Food supplies	258	15,212	15,470	11,835
Training	0	1,523	1,523	138
	1,158	22,861	24,019	40,130
Charitable activities	£	£	£	£
Wages	9,024	173,575	182,599	151,321
Rent	2,530	5,461	7,991	7,819
Insurance	0	1,000	1,000	398
Telephone	58	322	380	1,149
Postage and stationery	0	631	631	2,128
Motor vehicles - depreciation	0	1,454	1,454	1,939
Computer equipment - depreciation	711	0	711	711
Support costs				
Office costs	2,507	9,458	11,965	8,061
Transport	2,489	5,037	7,526	3,740
Professional fees	0	1,676	1,676	1,545
	17,319	198,615	215,934	178,811

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2024

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions	0	0	0
Disposals	0	0	0
At 30th September 2024	18,558	3,557	22,115
Depreciation			
At 1st October 2023	12,742	2,846	15,587
Charge this period	1,454	711	2,165
At 30th September 2024	14,196	3,557	17,753
Net book value at 30th September 2024	4,362	0	4,362
Net book value at 30th September 2023	5,816	711	6,528

5 Debtors and creditors

	2024	2023
	£	£
Debtors		
Trade debtors	621	557
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-850

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2023	Incoming resources	Expended resources	Closing 30.09.2024
	£	£	£	£
Unrestricted funds	285,386	30,846	-18,477	297,755
Restricted funds				
Hardship Fund	4,228	0	-436	3,792
Lunch Clubs	0	16,149	-15,753	396
LCC - Adult Social Care	80,237	124,221	-122,978	81,480
Leeds Benevolent Society - single ladies	20,705	20,000	-40,705	0
Enhance Funding	0	41,028	-41,028	0
LCC - Mice	0	600	-576	24
	390,556	232,843	-239,953	383,446

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Enhance Funding – Provides additional support to clients with the most complex health needs.

LCC – Mice – Towards electrical equipment.

Hardship fund – Provide support to members experiencing hardship.

Lunch clubs - Subsidises the provision of Lunch Club

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.

SEACROFT FRIENDS AND NEIGHBOURS

England & Wales - Charity number 1183406

Accounts

Annual Report

Seacroft Friends and Neighbours

Registered CIO 1183406

For the period 1st October 2022 to 30th September 2023

Seacroft Friends and Neighbours, 1081 York Road, Leeds, LS14 6JB (Registered Office)	Contact number:	0113 2734979
Seacroft Friends and Neighbours, Kentmere Community Centre, Kentmere Avenue, Leeds LS14 1BW	Contact number:	0113 2323662

Website: <https://www.seacroftfriends.org.uk>

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1. INTRODUCTION

Seacroft Friends & Neighbours (SFN) is a Charity Incorporated Organisation. It was formed in 2018/19 following the merger of North and South Seacroft Friends and Neighbours groups. It is one of 37 Neighbourhood Network Schemes operating in Leeds. We are regulated by the Charities Commission.

Seacroft is categorised as one of the most deprived in the UK by government metrics. It is also a place of great character and history, many of the residents have historical connections to the area so feel strong connections to it.

Our objectives, as defined in our constitution, are that we aim to provide the following to people over 60 living in Seacroft:

- to support people living at home;
- reduce isolation and loneliness amongst older people;
- maintain or improve personal health and wellbeing
- provide services or assist people to obtain services.

We do this by providing flexible, dedicated, sustainable and quality services, personal contact, activities and opportunities to socialise. We provide a wide range of support and activities which provide opportunities for communication, meeting others, exercise and pleasure. We have a small team of dedicated, trained staff and an active team of amazing volunteers (who provided around 950 volunteer hours every quarter! Our trustees continue to give up their time and provide their experience in support of the organisation and ensure that it complies with local and national regulations.

We work closely with many local healthcare providers and support services and are often required to fill a gap between these organisations and those living at home or with their families.

We have 960 clients registered with us of which 485 are active and

During the period 1st October 2022 to 30th September 2023 we have been supporting clients, but staff and volunteers have also had to recover from the impact of the Government mandated covid restrictions and the health issues that arose.

Challenges included:

- clients suffering from more complex healthcare needs/personal issues;
- the proportion of people with complex needs increased;
- visible deterioration in health and mobility in more of our clients;
- increased anxiety.

In our experience, individuals suffered far more as a result of the restrictions than from covid. The staff team prioritised vulnerable clients and implemented an 'exceptional circumstances' protocol in response to these issues.

Staff and volunteers continued to restrict contact with each other and with members if they contracted covid. The impact of covid and the additional health issues from measures taken has continued to pose a challenge. More of our members have required use of the minibus to enable them to get out to activities, lunches or appointments.

The final stages of the implementation of a robust financial system has been ongoing through the year. As with many computer systems this has required staff to implement changes to working practices in order to fit with the system. We are grateful to John Scott, Heera Singh and Carol Lockwood for their perseverance and skills in implementing the changes.

We have written and introduced additional board level procedures for example a comprehensive risk management procedure.

Inspections of the kitchens on both sites by the Food Standards Agency rated both as excellent.

It has been good to see clients getting out and back to attending lunch clubs and activities on site after such a difficult period and are proud of the staff and volunteers for having coped through what were, in some instances, appalling circumstances.

Shirley M. Dann MRPharmS, BSc Chair of Trustees, Seacroft Friends and
Neighbours

2. PERSONNEL

We have not had any staff or trustee changes during the year. Our team of volunteers increased by 5 to 28. We anticipated this would increase as people returned to normal, it fitted in well with the increase in activities and attendees.

Staffing as at end Sept 2023:

Trustees	6
Staff	6
Volunteers	28

We provide training for volunteers and develop a training plan for the coming period. Many of our volunteers are themselves over 60. This gives opportunities to help others, remain involved, active and contact with others. In addition to our regular activities, we held some special events through the year at Christmas and a summer holiday.

Volunteer quote: I would recommend volunteering to everyone. I feel valued and appreciated and have a lot of fun.

Volunteers provide support in the following areas:

- Transport assistants
- Telephone contact with members
- Befrienders
- Crafts
- Lunch Club
- Activities
- Trips out

On average around 300 volunteer hours are contributed each month. Our trustees freely donate their time and skills. Without this support, we would not be able to maintain the high level of services we currently provide to older residents in Seacroft.

The trustees carried out an annual salary review and staff were awarded an uplift which reflected economic conditions and salaries paid to Government employees in similar roles.

3. CLIENTS

We have 960 registered clients, in one quarter (Year 3 - Q3) we had direct involvement with 485 clients of which 364 received direct support.

Some clients attend several activities in person, others are supported at home, some are in contact but do not currently use the services but they know how to contact us should they need to. Refer to Section 7 for information about the services.

4. FINANCE

We obtained a card reader to reduce the need for the use of physical cash and improve traceability of petty cash. We will however maintain the ability to use cash as both a risk management tool in the event of digital system failure and for those clients who prefer it. Training in the new procedures was provided for staff. Our thanks to Carol Lockwood, John Scott and Heera Singh (HSL) for supporting these improvements and others as our implementation of Quick Books nears completion.

Financial Position at 30/09/2023

A full set of accounts has been prepared and will be submitted with the annual return to the Charities commission. The accounts have been prepared by HSL Accountancy Solutions and agreed by the Trustees.

As at 30/9/2023

	Unrestricted Funds	Restricted Funds	Total Funds
Income	£42,404	£201,904	£244,308

Expenditure	£ 9,154	£209,787	£218,941
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Comprehensive cash flow forecasts are generated and trustees review this at finance and property and general trustee meetings. This enables us to plan effectively, assess funding needs and manage cash flow ensuring there are sufficient funds available to support operations. A ‘buildings’ reserve fund was set up as part of our business continuity strategy. We review our reserves policy regularly to try to ensure that we have the financial means to provide an ongoing quality service and take into account potential future financial and other external challenges. Moving forward we plan to utilise the reporting element within lamplight to help identify key aspects rather than compiling manually. This will require additional training for staff.

5. FUNDING

Covid funding has stopped as the restrictions have been lifted. Swift funding also stopped but we were successful in receiving Enhance funding which is directed towards clients who have more complex needs and additional health support. We were grateful to receive an extension to the funding provided by Leeds City Council. We feel that we provide excellent value for money and valued services to clients. The amount provided reduced as we had been warned, this loss was offset in part by an increase in members donations and the ENHANCE funding.

Trustees and volunteers willingly provide their time, enthusiasm, skills and experience on a voluntary basis which means the overall costs are significantly lower.

We acknowledge that the charity depends heavily on funding and are grateful to those who provide financial support. We have set up a go fund me account which may be used to collect funds from charity events.

The table below shows where our funding comes from at present.

Source of funding	Purpose	Status
Leeds Benevolent Society - Single ladies	In line with Charity objectives	Given as one-off payments.
Leeds City Council Enhance project	Provides additional support to clients with the most complex health needs. (Note 1 below)	Extended
Leeds City Council Core funding - Adult Social Care	Rent, staff, provision of services	Extended to Oct 2025.
Lunch club grant	Subsidises the provision of Lunch Clubs	Current- annual award
NHS Community Arts project	To provide arts and crafts projects for clients	Ongoing

Note 1 – the enhance project has specific objectives, we are required to demonstrate how the services and activities we provide are aligned with the objectives. Refer to monitoring section for details.

We continue to apply for funds both independently and as a Seacroft collective where they support our aims and objectives and we feel we can utilise the funds effectively.

Personal donations continue to enhance our works; these donations are often from existing clients grateful for support or families of former clients.

We acknowledge the security of Leeds City Council Grant which forms a large part of our current income and which runs until 30 September 2024.

Our balance sheet reflects a surplus for the period refer to full accounts for detailed figures. The surplus was lower than in the previous year.

No expenses were claimed by any of the trustees. Accounts for the period have been prepared and following independent examination by HSL, are issued as a separate document. Both will be submitted to the Charities Commission in line with Government regulations.

Overall our financial position is healthy and we have built in some resilience taking into account the potential drop in Council funding. We review where

money is spent to ensure that it is spent in compliance with the funding purpose and that restricted funds are used within their limitations. We try to get good value for money whilst recognising that quality and customer satisfaction are important.

6. PREMISES AND EQUIPMENT

The upgraded facilities at Chapel FM, with the office space and kitchen are working well and are very good condition. Facilities at Kentmere are not maintained to as high a standard. Towards the end of this financial year some environmental issues arose at Kentmere which resulted in alterations to the services. We have restrictions on how often we can access both sites and to expand services we recognise that additional space will be required. With these constraints in mind, we have taken steps to hold reserve funds specifically for building provision.

We use the minibus frequently to transport clients to activities. Looking ahead if we have an increase in the number of clients with poor mobility we will have to budget for an additional minibus.

New IT / office equipment was purchased during the year. Computers are password protected and secured in locked office as appropriate.

7. SERVICES PROVIDED

7.1 SUPPORT

We carry out home visits where required to assess needs and check progress on actions. We maintain contact through the telephone befriending service

Support services include:

- assisting clients to obtain external services;
- ensuring they are able to attend health appointments;
- emergency prescription service;
- hearing aid clinics;
- support to access benefits and financial aid, including pension credit;

- emergency hot meal delivery;
- one-to-one intensive support, information and identifying specific personal needs;
- telephone welfare checks;
- help in dealing with emergencies including deaths, funerals and sudden illness;
- in the event of no other options, we can help with essential equipment;
- emergency shopping;
- telephone befriending;
- help with online shopping;
- help in understanding and paying utility bills;
- fitting key safes and wall mounted post box;
- technology loan and support.

One referral was in relation to providing support to enable the client to live at home. The client was having difficulties getting out of bed and up from the toilet, unsteady on feet, trouble standing for long periods, struggling to open medications. Following telephone discussion and a home visit the following actions were implemented:

- Attendance allowance form completed
- Liaised with nurse from the pro-active care team who supplied information about a previous fall but that no follow up visits had been made.
- Referred to Neighbourhood team for OT/physio assessment for home adaptations, assessment for correct walking aid.
- Helped get Dossett box for medications.
- Discussed activities and services provided at SFN.

These actions were beneficial from a health perspective reducing the risk of falls. The attendance allowance will allow for a cleaner and pay for taxi's if required. The Dossett box will help with medication compliance. Physio assessments will help to reduce falls risks.

These actions will improve this person's independence, reduce the risk of falling and improve their overall wellbeing. This being one of our main objectives.

7.2 HEALTH AND WELLBEING

Older peoples' well-being and independence are within our constitutional / charitable over- arching aims.

Our Health Lead (ENHANCE funded) continues to work with NHS contacts on mental health, dementia and any other relevant health related projects. Project work includes building relationships, identifying barriers to health improvements, preventing ill health and encouraging clients to remain independent at home.

Clients are provided with practical support, dealing with housing issues, completing official documents, aids adaptations, referral or support with podiatry, continence, hearing and medical interventions to try to keep that independence. Case studies are recorded and submitted to funders.

As a group we recognise that frailty is a major contributor to falling, and not being mobile. We help to address this through exercise classes (delivered by Yorkshire Dance) or refer people to the falls team for assessment. Our outreach and one-to-one work provides personalised care designed around self-management skills to help people improve and or maintain their mobility and strength. This is key to enabling clients to continue to live at home.

ENHANCE is working well and we can demonstrate our ability to achieve the desired outcomes. Leeds Older Peoples forum (managing agent of ENHANCE) are aware that communication between the NHS and partners such as Seacroft Friends and Neighbours could be better, and if it was, referrals would likely increase. They are working with all partners to improve this.

We are registered as a dementia friendly organisation. Three members of staff are trained dementia champions. All members of staff are trained in 'mental health first aid'.

7.3 REFERRALS

We refer clients to other groups/services and we also receive referrals. The table below shows how many referrals were received within a three-month period.

We received referrals from a variety of places. in as listed below. As an example, in one quarter (Year 3 - Q3) we had the following referrals:

New client referrals	Self-referrals	3
----------------------	----------------	----------

	Family/friends/carers	5
	Social care	5
	Health services	3
	Social prescribing	0
Existing members referred internally	Access a new service area/area of support	34

We received referrals from a variety of places as listed below.

As an example, in one quarter (Year 3 /Q3) we had the following referrals:

New client referrals	Self-referrals	3
	Family/friends/carers	5
	Social care	5
	Health services	3
	Social prescribing	0
Existing members referred internally	Access a new service area/area of support	34

We received around 200 referrals in the year.

We made referrals on behalf of older people to groups including:

GP's	Nurses	Social Services	Benefits
Continence	Disability adaptations	Obtain Equipment	LCC bins
Carers Leeds	Hearing and Sight loss	Councillors	Keysafes
Chiropody	Telecare	Gardener	Memory support
Mental health	Ambulance	Power of Attorney	Safer Leeds
Library	Occupational Therapist	Falls service	Hot meal delivery
LCC Housing/adaptations	Voluntary sector organisations		

7.4 ACTIVITIES

We provide activities relating to health and fitness, wellbeing and general enjoyment as well as lunches. The table below lists regular activities and who we partner with.

Chair based exercise class (in conjunction with Yorkshire Dance)	Lunch Clubs We aim to provide 5 days food provision	Craft Group (supported by Leeds City College)
Health and Wellbeing Support Group (Enhance)	Mobile Lunch Club	Singing Group (in partnership with Chapel FM) dementia friendly includes lunch
	Cake and coffee peer support group	

The table below lists our regular activities and indicates how many people have taken part in activities in one quarter (Year3/Q3).

Activity	Number of participants in one quarter
Chairbased exercise- Monday session	96
Lunch Club - Monday	259
Lunch club Tuesday / Outings	146
Lunch club Wednesday	342
Craft group	152
Chair based exercise/ dance Friday	78
Thursday lunch club	140
Dementia support	94
Singing sensation- open voices	262
Mans world	78
Ladies coffee and cake	100
Hearing aid support	38
Befrienders	402
Emergency shopping	37
Emergency prescription collection	22
Tech support	92
Newsletter	960
Handy man service	24
Patient transport	5
Jigsaw exchange	44
Knitt and knatter	42
Day trips	154

In addition to our regular activities, we held some special events through the year at Christmas and a summer holiday.

These activities have several important benefits, which include:

- help to maintain or improve mobility;
- reduce feelings of isolation and loneliness;
- allow staff to assess the health of those attending (seeing people regularly allows staff to see deterioration which may not be obvious to others where contact is less frequent);
- help to maintain nutritional levels;
- help to make people feel valued (gifts);
- provide interest and enjoyment.

We provide many of our services at no cost, we ask for a small contribution for some of the activities but we ensure that clients are not excluded for financial reasons.

7.5 TRANSPORT

Having a minibus with a dedicated driver is an excellent resource. It is well used and appreciated by clients. The vehicle has good access for those with low mobility. It is used to transport our least mobile clients to lunch clubs and activities, health appointments and for shopping. As mentioned above, we are conscious that if the general health of clients reduces, we will consider whether a second vehicle is required.

8 MONITORING

We use Lamplight to submit reports and complete a quarterly return for Leeds City Council and the Enhance funding.

The Enhance desired outcomes are as follows:

- 1) Take a person-centered approach by coproducing flexible effective and tailored cross-sector wrap-around welfare support which leads to improved outcomes for individuals.

- 2) Empower more individuals to manage their own health needs and improve their own health needs and improve their own social connections, quality of life and/or wellbeing
- 3) Reduce pressure (planned and unplanned) on Neighbourhood teams (NT's) by investing in third sector services to complement clinical service provision.
- 4) Develop stronger partnerships between third sector organisations and health and social care professionals in Leeds to support timely discharge from hospital and reduce pressure on the wider health system
- 5) Use a test, learn, improve approach to build on our understanding of 'what works in Leeds to develop partnership working with NT's, improve outcomes for individuals and to evaluate impact on individuals, NT's and the wider system

We report quarterly against these desired outcomes. We supply numerical data and case studies to provide assurance that we are delivering against the objectives of the funders.

We have discussion with the commissioning group, and partners which help us to ensure we are applying the right standards.

Accounts are externally, independently prepared by HSL.

We maintain an internal action log to capture key actions and record when complete. Progress is reviewed in trustee meetings.

9. RISK MANAGEMENT

We have assessed high level risks to our ability to provide a quality service. The main risks are loss of funding or not having enough staff and or volunteers to provide the services to the required level. We address the financial risks through effective forecasting and where we can see a shortfall in funds, we will seek alternative/additional funding or take steps to manage expenditure. Staff have received training such that we can cover short term absences.

We have carried out risk assessments for activities. Staff are trained so they know what steps are to be taken to reduce risks.

10. WORKING IN PARTNERSHIP

One of the strengths of the organisation is the ability to liaise and work alongside other organisations. This is a key strength of the organisation and their ability to provide support to older people who are in greatest need. We accept referrals and help clients get the help they need from other service providers. We continue to work in partnership with the WASP (We Are Seacroft Partnership) offering intergenerational opportunities.

Partners include:

LS14 Trust Fall into Place local GPs
Local police Leeds Community Spaces SCOT
Chapel FM NHS colleagues Seacroft and Killingbeck
Councillors

11. TRUSTEES

There has been no change in Trustee's during the year, trustees agreed to continue in their roles. Declaration of interest forms are up to date.

Name	Positions held	Appointed	Next Review date
Pearl Allen	Member Trustee Member of HR/policies and procedures sub committee	2/12/21	2 nd Dec 2024
Sheonagh Clarke	Member of HR/policies and procedures sub committee Deputy Chair of trustees	25/3/21	25th Mar 2024
Shirley Dann	Chair of Trustees Secretary Member of HR/policies and procedures sub committee and finance and property sub committee	2/12/21	2 nd Dec 2024
Mick Firth	Member of finance and property sub committee	3/12/20	3rd Dec 2023
Graham Hyde	Member of finance and property sub committee	2/12/21	2 nd Dec 2024

John Scott	Treasurer Member of finance and property sub committee	15/4/21	15 th April 2024
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The annual report for the period ending Sept 2022 and the independently audited accounts were submitted to the Charities commission using their online filing system and CIO information held by the Charities commission was updated by the Chair of Trustees.

12. POLICIES, PROCEDURES and TRAINING

We have systems and procedures in place to satisfy Safeguarding, GDPR, Health & Safety, DBS, Food Hygiene, Finance and other statutory requirements as required by the Charities Commission. A new gifts and bequests procedure was issued, it complies with the Charities commission guidance. A Risk Management procedure was prepared and issued. Implementation will be carried out in the next year.

The Chair of Trustees took part in a training course which covered GDPR aspects in relation to gaining funding (May 23) and read the Charities Commission Guidance on Trustee Fraud prevention.

We have an up-to-date organisation chart. Mandatory staff training has been carried out.

13. PROMOTING OUR SERVICES AND GETTING FEEDBACK

We sent out a newsletter to clients four times a year. We receive referrals from other organisations which allow us to offer services to those who may not have heard of us. We are listed as part of the national Neighbourhood network scheme online.

Both our facilities are central and accessible to clients living in Seacroft, these are multiuse so people also find out about us through connections there. Some

of our clients come to us by word-of-mouth. We get involved in local events in particular with Chapel FM and the LS14 Collective, which helps to promote the services. We are located centrally in Seacroft and both buildings are used by others, making us visible in the community.

We have an active web site which is maintained by one of our staff members. We can view the number of unique visitors to our website, duration of the visit and how many pages were viewed.



We actively ask for feedback and listen to those who use the services. We undertook two client consultations sending out over 500 feedback forms (by post and in person). We received around 15% (approximately 75) of responses.

Percent of respondents	
100%	Were happy with the services provided
100%	Agreed we keep you informed and connected
89%	Rated newsletter and information sheets as excellent
83%	Said befriending service was excellent
69%	Said transport service was excellent
100%	Said they felt we supported their health and wellbeing
79%	Rated our emergency shopping service as a valued service

67%	Rated our technology support as excellent
69%	Rated our lending service as excellent
90%	Rated our staff support as excellent

Quotes from clients -

'I was made to feel welcome by everyone at SFN'

'Since Seacroft Friends and Neighbours have come into our lives, things have got so much better for us'

We consider the feedback and aim to use the information to improve our services.

14. ACKNOWLEDGEMENTS

We greatly appreciate the input from our trustees. Working within the constitution, their expertise, advice and guidance freely given is vital to the operation of the charity.

We are grateful to our wonderful volunteers, without whom the charity would not be able to support as many people.

Our thanks to Adults and Health who are pivotal in the Neighbourhood Networks and to the Commissioners who support us with advice, support and information.

It is through donations and funders we are able to continue delivering high quality, friendly, caring services to the community of Seacroft and East Leeds. We are grateful for the continued financial support received from the Leeds Single Ladies Benevolent Society. Their donations help us to support the most vulnerable clients of our elderly community.

We recognise the substantial contribution made by Leeds City Council which enables us to provide continuity of services and to make long term plans to support local older residents.

We appreciate the work carried out by the managers at Chapel FM and Kentmere Community Centre who maintain these facilities.

We know from client feedback that the services our staff and volunteers provide is hugely appreciated and makes a positive difference to their lives. We are therefore very grateful for our staff team and volunteers who support clients' needs in a both a professional and caring manner.

15. CONCLUSION

This year has been one of 'getting back to normal' there have still been challenges related to Covid but the crisis situation has receded. We firmly believe that our organisation is a key part of the **'preventative model of public services, based on developing community-based resources and assets'** which the Council recognise is vitally important especially in an area such as Seacroft.

Looking at the Enhance and LCC funding desired outcomes, we provide better health outcomes for our clients particularly those who have more complex needs. We contact people individually and get to know clients and their specific needs. Staff deliver information and health related advice to improve health outcomes where required assist people to attend ensure medical appointments and obtain medicines.

We have strong partnerships with other local third sector groups as described in section 9 'working in partnership', and are keen to develop stronger relationships with the NHS groups particularly around referrals. We review how things have gone and identify improvements where possible, if actions are identified these are listed on the action log.

We achieve this through: a team of trained staff and volunteers; knowing people in, and working closely with, the local community; providing services and activities that support independence, health and wellbeing, reducing loneliness and isolation. We provide a cost-effective service through targeted, effective, expenditure, voluntary support and working with others.

SFN's primary focus is supporting older people in Seacroft. We have done this through our provision of activities, referrals, assistance and services. We will

continue to work with commitment, building community spirit and lifting the mood amongst the client group and encouraging new people to join, seeking funding, where required, in order to do this. We are committed to achieving a high standard of support to clients in a professional manner through training, policies, procedures, monitoring and working with others.

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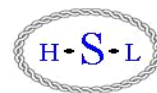
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Signed: Shirley M. Dann
Shirley M. Dann MRPharmS, BSc

Position: Chair of Trustees

Date: 29 July 2024



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2023

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

Call: 07926 450 250

Email: info@hslaccountancysolutions.co.uk

www.hslaccountancysolutions.co.uk

SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2023

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SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2023

Registered Charity number 1183406

Trustees and Management Committee

Shirley Dann	– From 14 May 2019
John Scott	– From 15 April 2021
Graham Hyde	– From 04 July 2019
Michael Firth	– From 21 May 2019
Pearl Allen	– From 13 May 2019
Sheonagh Clarke	– From 25 March 2021

Administrative address

Seacroft Friends and Neighbours
1081 York Road,
Leeds
LS14 6JB

Bankers

Yorkshire Bank Plc
32 Town Street
Leeds.
LS18 4RJ

Independent Examiner

Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
Doncaster
DN1 2BY

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2023

The trustees submit their annual report and financial statements for the year ended 30th September 2023.

Governing document

The organisation is operated under the rules of its constitution which was adopted 14th May 2019.

Objectives and activities

Within the Seacroft area to relieve persons aged 60 or over who are in need by reason of their ages, ill health, disability, financial hardship or other disadvantage, in particular but not exclusively by the provision of assistance including information, advice and support, to relieve the needs of such persons in such ways the trustees shall think fit.

Achievement and performance

(Refer to annual report for additional information).

This year has been one of 'getting back to normal' there have still been challenges related to Covid but the crisis situation has receded. We firmly believe that our organisation is a key part of the 'preventative model of public services, based on developing community-based resources and assets' which the Council recognise is vitally important especially in an area such as Seacroft.

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Reserves policy

The Trustees are aiming toward a target of 3 months running costs and closure costs. The policy is ever changing, however, the Trustees feel confident they would be able to meet this.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2023

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

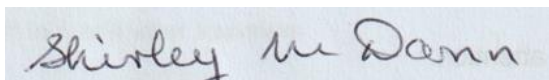
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed:



Position: Trustee

Date: 29th July 2024

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2023**

I report on the accounts of the charity for the ended 30th September 2023 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
Doncaster
DN1 2BY

Date: 30th July 2024

SEACROFT FRIENDS AND NEIGHBOURS
**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2023**

		Unrestricted funds £	Restricted fund £	Total 2023 £	Total 2022 £
Income from:	Notes				
Grants and donations	2				
Donations		31,857	0	31,857	20,121
Grants		0	201,904	201,904	224,124
Investments					
Bank interest		10,547	0	10,547	1,182
Total		42,404	201,904	244,308	245,427
Expenditure on:	4				
Cost of fundraising		5,159	34,970	40,130	39,172
Charitable activities		3,994	174,817	178,811	159,658
Total		9,154	209,787	218,941	198,830
Net income/(expenditure)		33,250	-7,883	25,367	46,597
Transfers between funds	12	0	0	0	0
Net movement in funds after transfers		33,250	-7,883	25,367	46,597
Total funds brought forward at 1st October 2022		252,136	113,053	365,190	318,592
Total funds carried forward 30th September 2023		285,386	105,170	390,556	365,190

The statement of Financial Activities includes all gains and losses recognised in the year.

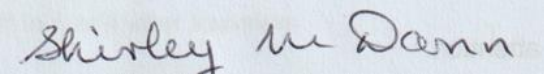
All activities of the Charity are classed as continuing.

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2023

		2023	2022
	Notes	£	£
Fixed Assets	4	6,527	9,178
Current Assets			
Debtors	5	557	6,250
Cash at bank & in hand		384,323	350,612
		<u>384,879</u>	<u>356,862</u>
Creditors - amounts due within one year	5	-850	-850
Net current assets/liabilities		384,029	356,012
Net assets		<u>390,556</u>	<u>365,190</u>
Fund represented by	7		
Unrestricted funds		285,386	252,136
Restricted funds		105,170	113,053
Total		<u>390,556</u>	<u>365,190</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: 

Position: Trustee

Date: 29th July 2024

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

- (a) The company becomes entitled to the resources
- (b) The directors are virtually certain they will receive the resources; and
- (c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

- Office equipment - 20% on cost
- Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

2 Incoming resources:

	General Fund	Restricted Fund	Total 2023	Total 2022
	£	£	£	£
Grants and donations				
Lunch Clubs	0	11,144	11,144	8,821
LCC - Adult Social Care	0	124,221	124,221	155,276
LCC Swift funding - frailty project	0	0	0	20,000
Leeds Benevolent Society - single ladies	0	21,000	21,000	20,000
Enhance Funding	0	41,055	41,055	20,027
Home Energy Support	0	4,484	4,484	0
Donations	31,857	0	31,857	20,121
	31,857	201,904	233,761	244,245
Investment income	10,547	0	10,547	1,182

3 Expenditure on:

	General Fund	Restricted Fund	Total 2023	Total 2022
	£	£	£	£
Cost of raising funds				
Members costs	3,800	15,758	19,558	18,211
Instructor costs	0	950	950	885
Staff expenses	20	5,486	5,506	3,796
Volunteer expenses	130	2,013	2,143	2,352
Food supplies	1,210	10,625	11,835	13,252
Training	0	138	138	676
	5,159	34,970	40,130	39,172
Charitable activities	£	£	£	£
Wages	0	151,321	151,321	137,428
Rent	0	7,819	7,819	6,396
Insurance	0	398	398	895
Telephone	0	1,149	1,149	393
Postage and stationery	169	1,960	2,128	1,411
Motor vehicles - depreciation	0	1,939	1,939	2,585
Computer equipment - depreciation	711	0	711	711
Support costs				
Office costs	245	7,816	8,061	5,809
Transport	2,843	897	3,740	3,179
Professional fees	26	1,518	1,545	850
	3,994	174,817	178,811	159,658

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions	0	0	0
Disposals	0	0	0
At 30th September 2023	18,558	3,557	22,115
Depreciation			
At 1st October 2022	10,803	2,134	12,937
Charge this period	1,939	711	2,650
At 30th September 2023	12,742	2,846	15,587
Net book value at 30th September 2023	5,816	711	6,528
Net book value at 30th September 2022	7,755	1,423	9,178

5 Debtors and creditors

	2023	2022
	£	£
Debtors		
Trade debtors	557	6,250
Creditors (amounts falling due in one year)		
Other creditors	-850	-850

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2022	Incoming resources	Expended resources	Closing 30.09.2023
	£	£	£	£
Unrestricted funds	252,136	42,404	-9,154	285,386
Restricted funds				
Hardship Fund	4,413	0	-185	4,228
Lunch Clubs	0	11,144	-11,144	0
LCC - Adult Social Care	79,345	124,221	-123,329	80,237
Leeds Benevolent Society - single ladies	28,403	21,000	-28,698	20,705
Home Energy Support	0	4,484	-4,484	0
Enhance Funding	892	41,055	-41,947	0
	365,190	244,308	-218,941	390,556

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Enhance Funding –

Home Energy Support –

Hardship fund –

Lunch clubs -

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2023

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2023

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SEACROFT FRIENDS AND NEIGHBOURS
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for the period ended 30th September 2023

Registered Charity number 1183406

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John Scott	– From 15 April 2021
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Seacroft Friends and Neighbours
1081 York Road,
Leeds
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Bankers

Yorkshire Bank Plc
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Independent Examiner

Heera Singh FMAAT
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The Trustees are aiming toward a target of 3 months running costs and closure costs. The policy is ever changing, however, the Trustees feel confident they would be able to meet this.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2023

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

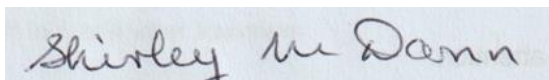
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed:



Position: Trustee

Date: 29th July 2024

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2023**

I report on the accounts of the charity for the ended 30th September 2023 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
Doncaster
DN1 2BY

Date: 30th July 2024

SEACROFT FRIENDS AND NEIGHBOURS
**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2023**

		Unrestricted funds £	Restricted fund £	Total 2023 £	Total 2022 £
Income from:	Notes				
Grants and donations	2				
Donations		31,857	0	31,857	20,121
Grants		0	201,904	201,904	224,124
Investments					
Bank interest		10,547	0	10,547	1,182
Total		42,404	201,904	244,308	245,427
Expenditure on:	4				
Cost of fundraising		5,159	34,970	40,130	39,172
Charitable activities		3,994	174,817	178,811	159,658
Total		9,154	209,787	218,941	198,830
Net income/(expenditure)		33,250	-7,883	25,367	46,597
Transfers between funds	12	0	0	0	0
Net movement in funds after transfers		33,250	-7,883	25,367	46,597
Total funds brought forward at 1st October 2022		252,136	113,053	365,190	318,592
Total funds carried forward 30th September 2023		285,386	105,170	390,556	365,190

The statement of Financial Activities includes all gains and losses recognised in the year.

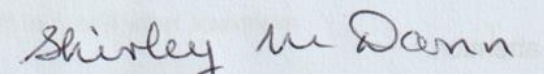
All activities of the Charity are classed as continuing.

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2023

		2023	2022
	Notes	£	£
Fixed Assets	4	6,527	9,178
Current Assets			
Debtors	5	557	6,250
Cash at bank & in hand		384,323	350,612
		<u>384,879</u>	<u>356,862</u>
Creditors - amounts due within one year	5	-850	-850
Net current assets/liabilities		384,029	356,012
Net assets		<u>390,556</u>	<u>365,190</u>
Fund represented by	7		
Unrestricted funds		285,386	252,136
Restricted funds		105,170	113,053
Total		<u>390,556</u>	<u>365,190</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: 

Position: Trustee

Date: 29th July 2024

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

(a) The Charities Act 2011

(b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

(a) The company becomes entitled to the resources

(b) The directors are virtually certain they will receive the resources; and

(c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

Office equipment - 20% on cost

Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

2 Incoming resources:

	General Fund	Restricted Fund	Total 2023	Total 2022
	£	£	£	£
Grants and donations				
Lunch Clubs	0	11,144	11,144	8,821
LCC - Adult Social Care	0	124,221	124,221	155,276
LCC Swift funding - frailty project	0	0	0	20,000
Leeds Benevolent Society - single ladies	0	21,000	21,000	20,000
Enhance Funding	0	41,055	41,055	20,027
Home Energy Support	0	4,484	4,484	0
Donations	31,857	0	31,857	20,121
	31,857	201,904	233,761	244,245
Investment income	10,547	0	10,547	1,182

3 Expenditure on:

	General Fund	Restricted Fund	Total 2023	Total 2022
	£	£	£	£
Cost of raising funds				
Members costs	3,800	15,758	19,558	18,211
Instructor costs	0	950	950	885
Staff expenses	20	5,486	5,506	3,796
Volunteer expenses	130	2,013	2,143	2,352
Food supplies	1,210	10,625	11,835	13,252
Training	0	138	138	676
	5,159	34,970	40,130	39,172
Charitable activities	£	£	£	£
Wages	0	151,321	151,321	137,428
Rent	0	7,819	7,819	6,396
Insurance	0	398	398	895
Telephone	0	1,149	1,149	393
Postage and stationery	169	1,960	2,128	1,411
Motor vehicles - depreciation	0	1,939	1,939	2,585
Computer equipment - depreciation	711	0	711	711
Support costs				
Office costs	245	7,816	8,061	5,809
Transport	2,843	897	3,740	3,179
Professional fees	26	1,518	1,545	850
	3,994	174,817	178,811	159,658

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2023

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions	0	0	0
Disposals	0	0	0
At 30th September 2023	18,558	3,557	22,115
Depreciation			
At 1st October 2022	10,803	2,134	12,937
Charge this period	1,939	711	2,650
At 30th September 2023	12,742	2,846	15,587
Net book value at 30th September 2023	5,816	711	6,528
Net book value at 30th September 2022	7,755	1,423	9,178

5 Debtors and creditors

	2023	2022
	£	£
Debtors		
Trade debtors	557	6,250
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-850

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2022	Incoming resources	Expended resources	Closing 30.09.2023
	£	£	£	£
Unrestricted funds	252,136	42,404	-9,154	285,386
Restricted funds				
Hardship Fund	4,413	0	-185	4,228
Lunch Clubs	0	11,144	-11,144	0
LCC - Adult Social Care	79,345	124,221	-123,329	80,237
Leeds Benevolent Society - single ladies	28,403	21,000	-28,698	20,705
Home Energy Support	0	4,484	-4,484	0
Enhance Funding	892	41,055	-41,947	0
	365,190	244,308	-218,941	390,556

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Enhance Funding –

Home Energy Support –

Hardship fund –

Lunch clubs -

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.

SEACROFT FRIENDS AND NEIGHBOURS

England & Wales - Charity number 1183406

Accounts

Registered CIO 1183406

Annual Report Seacroft Friends and Neighbours

For
the

period 1st October 2021 to 30th September 2022.

Seacroft Friends and Neighbours, 1081 York Road, Leeds, LS14 6JB (Registered Office)	Contact number:	0113 2734979
Seacroft Friends and Neighbours, Kentmere Community Centre, Kentmere Avenue, Leeds LS14 1BW	Contact number:	0113 2323662

Website: <https://www.seacroftfriends.org.uk>

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1. INTRODUCTION

Seacroft Friends & Neighbours (SFN) is one of the 37 Neighbourhood Network Schemes operating in the UK. Seacroft is categorised as one of the most deprived in the UK by government metrics. It is also a place of great character and history where many people have lived their whole lives and have a strong connection to. Our main objectives are:

- to support people over 60 in our community to live at home;
- reduce isolation and loneliness amongst older people;
- maintain or improve personal health and wellbeing.

We do this through the provision of flexible, dedicated, sustainable and quality services, personal contact, and the provision of activities and opportunities to socialise. We have a small team of dedicated, trained staff and an active team of amazing volunteers. We work closely with many local healthcare providers and support services. Our trustees continue to give up their time and provide their experience in support of the organisation and ensure that it complies with local and national regulations .

During the period 1st October 2021 to 30th September 2022 we continued to suffer from the impact of government restrictions associated with Covid imposed during 2020/21.

Namely that we found:

- clients suffering from more complex healthcare needs/personal issues;
- the proportion of people with complex needs increased;
- visible deterioration in physical mobility in more of our clients;
- increased anxiety about getting out of the house.

In our experience, individuals suffered more as a result of the restrictions than from covid. The staff team prioritised vulnerable clients and implemented an 'exceptional circumstances' protocol in response to these issues.

The ongoing need to isolate staff and clients if they tested positive for covid even if they felt well resulted in staff being absent from work as they or family members were required to isolate. Staff and volunteers rallied around each other to cover during these periods of absence. Where they could, staff worked from home to maintain the services.

Contact by telephone was maintained where clients were unable or unwilling to leave home. We continued to provide transport using the minibus to medical appointments and to attend lunch clubs where required.

We have continued to develop our financial systems and controls as would be expected in a well-run, organisation of this size and complexity. We report back to funders and to the Charities commission in line with our responsibilities.

Shirley M. Dann MRPharmS, BSc Chair of Trustees, Seacroft Friends and Neighbours

2. PERSONNEL

During the year staff turnover has been low. We recruited a driver/activity worker which allows us to use the minibus to transport clients. Following an introductory period Carol Lockwood was appointed the project co-ordinator, Neil Thompson was appointed to the post of deputy co-ordinator, the roles were evaluated using the public sector roles as a baseline. We obtained funding to support the appointment of a temporary catering lead to provide meals and organise food purchases. Staffing as at end Sept 2022:

Trustees	6
Staff	6
Volunteers	23

At this time the staffing level was felt to be suitable while Carol and Neil settled into the new roles and because it took time to restart after Covid. Covid also impacted on the ability of staff to take holidays and extensions were granted to accommodate this.

We have fewer volunteers than in the previous year however we anticipate this will increase again as activities and travel/movement increases. Volunteers provide support in the following areas:

- Transport assistants
- Telephone contact
- Befrienders
- Crafts
- Lunch Club
- Activities
- Trips

On average around 300 volunteer hours are contributed each month. Our trustees also freely donate their time and skills. Without this support, we would not be able to maintain the high level of services we currently provide to older residents in Seacroft.

3. IMPACT of COVID

Whilst the main Covid restrictions were lifted, others remained in place and covid was still circulating. Our staffing levels, ability to take holidays and to hold Trustee meetings were adversely impacted as staff, trustees, volunteers and clients became unwell and had to isolate to reduce the risk of transmission. Everyone did their best

to cope with being unwell and with the constraints and additional workload, whilst maintaining the services.

4. CLIENTS

Whilst the covid restrictions were in place our telephone befriending service provided vital social interaction our most isolated, immobile and vulnerable clients.

As restrictions eased we returned to face-to-face interactions.

We have reviewed our client list to check it is correct. Removing duplicates or if people have moved or sadly passed away. We have 951 clients who we have some level of contact with. As an example, in one quarter (Year 3 /Q2) we had direct involvement with 426 clients and gained 44 clients.

Some clients attend several activities in person, others are supported at home, some are in contact but do not currently use the services but they know how to contact us should they need to. This last category is important, it can help people to remain independent for longer if they know support is available if they need it.

5. FINANCE

Quick Books was introduced in the previous financial year. Introducing the software was the first stage. Over the last 12 months a significant amount of work has been carried out to implement the changes, add controls, train staff so that the system actually works. We are very grateful to Heera Singh from HSL for his training and support and to John Scott our Treasurer and Carol Lockwood our Project Co-ordinator for the significant amount of time and effort they have put into getting the system working as we need it to. We now have a robust system of financial controls as would be expected in an organisation of our size and complexity.

Financial Position at 30/09/2022

A full set of accounts has been prepared and will be submitted with the annual return to the Charities commission. The accounts have been prepared by HSL Accountancy Solutions and agreed by the Trustees.

As at 30/9/2022

	Unrestricted Funds	Restricted Funds	Total Funds
Income	£21,303	£224,124	£245,427
Expenditure	£ 3,646	£195,184	£198,830

Comprehensive cash flow forecasts have been introduced, showing when funding streams stop/change and where there are peaks and troughs in cash flow allowing us to plan more effectively and ensure that there is sufficient cash available to support operations. A 'buildings' reserve fund was set up as part of our business continuity strategy. We review our reserves policy regularly to try to ensure that we have the financial means to provide an ongoing quality service.

6. FUNDING

Several discussions have taken place regarding the funding provided by Leeds City Council. The current 5-year funding ends Sep 2023. Councillors have indicated that the potential extension to the funding should go ahead, but that the amount may be reduced. The trustees are cognisant of this and will seek additional funds where required.

We acknowledge that the charity depends on funding and are grateful to those who provide financial support. Some funds have been closed (Co-op dementia fund, de-fibrillator fund, LCC covid fund, OPF covid fund, covid resilience fund (Lottery funding), hardship fund, HAP fund for key safes, HUB covid fund).

Source of funding	Purpose	Status
Leeds Benevolent Society - Single ladies	In line with Charity objectives	One-off
Leeds City Council Swift Funding	Frailty project work	Funding extended till end Nov 2022
Leeds City Council Core funding - Adult Social Care	Rent, staff	Continues till Sept 2023
Lunch club grant	Lunch Club support This was previously two funds (North and South) it has been amalgamated into one since the merger.	Current
Enhance funding LCC	Provides additional healthcare support. Refer to section 9.2.	Current

We continue to apply for funds both independently and as a Seacroft collective. Personal donations continue to enhance our works; these donations are often from existing clients grateful for support or families of former clients.

We acknowledge the security of Leeds City Council Grant which forms a large part of our current income and which runs until 30 September 2023. We had an overall net income for the period refer to full accounts for detailed figures.

No expenses were claimed by any of the trustees. Accounts for the period have been prepared and following independent audit by HSL and are issued as a separate document. Both will be submitted to the Charities Commission in line with regulations.

Overall our financial position is healthy and we have built in some resilience taking into account the potential drop in Council Funding. We review where money is spent to ensure that it is spent in compliance with the funding purpose and that restricted funds are used within their limitations. We try to get good value for money whilst recognising that quality is important.

7. PREMISES AND EQUIPMENT

Chapel FM re-opened and files were transferred to the new office. From a GDPR perspective this is a more secure storage space.

A new lease for the use of premises at Kentmere Road was negotiated allowing for continued use of office space and use of rooms for activities.

Both units cater for children and young people as well as older residents. Where our in-house activities are reduced around Easter/Christmas it allows Chapel FM and Kentmere to provide more holiday activities for young people. This helps us and the facilities to make best use of the premises. We continue to provide support to those who need it through home deliveries.

Both premises are in good condition and are accessible to all, we can get the minibus close to the entrance. We have an ongoing awareness of buildings in the local area and are open minded about the possibility of sole use premises. We provide directly or through partners, electronic equipment and training to clients to enable them to communicate with family, do online shopping, bills, or read, play games.

8. TRANSPORT

Our minibus is used regularly to transport clients to and from lunch clubs and activities. It is also used to get people to appointments and for trips.

We offer and provide door-to-door transport in a covid safe environment (where this was a requirement). It is much appreciated by those using the service who would struggle to get to the centres by other means.

9. SERVICES PROVIDED

9.1 SUPPORT

Staff have to deal with far more complex cases for a variety of reasons: including reductions in statutory services, increased anxiety, isolation and mobility as a direct result of Covid restrictions.

We carry out home visits where required to assess needs and check progress on actions. Just a visit alone can be helpful as clients know they are not on their own.

Support services include:

- enabling clients to get support from other groups and agencies;
- assistance to get to health appointments;
- emergency prescription service;
- hearing aid clinics;
- support to access benefits and financial aid, including pension credit;
- emergency hot meal delivery;
- one-to-one intensive casework
- telephone welfare checks;
- jigsaw exchange;
- help in dealing with emergencies including deaths, funerals and sudden illness;
- in the event of no other options, we can help with essential equipment;
- emergency shopping;
- telephone befriending;
- technology loan and support.

In one quarter (Year3/Q2) we gave individual advice to 298 people, so over 1000 in 12 months.

In one case actions included:

- Supplied folders and files and helped X organise, bills etc in an order they could then access, more easily
- Helped arrange GP appointment, to address anxiety, now receiving counselling.
- Helped cancel expensive Broadband contract, sold to husband after his Dementia diagnosis. Helped set up new contract. Cancelled Sky contract no longer needed.
- Helped to buy a new smart phone, X can now 'WHATS APP' video call Australia and is no longer paying an excessive amount every month for a phone.
- Applied for Attendance allowance for her husband.
- Still to do: Support to improve confidence using phone and IPAD, apply for Blue Badge and apply for Council Tax Discount.

These actions were beneficial from a financial perspective, they reduced anxiety and stress and improved quality of life for the person. Improved confidence and positive feelings about the future.

9.2 HEALTH, FRAILITY AND WELLBEING

Older peoples' well-being and independence are within our constitutional / charitable over- arching aims.

Our Health Lead (SWIFT funded) continued to work within the city-wide Frailty Project.

Seacroft Friends and Neighbours helped clients with practical support, dealing with housing issues, aids adaptations, referral or support with podiatry, continence, hearing and medical interventions to try to keep that independence.

The frailty work looks at a personalised care, designed around improving self-management skills to help people improve/maintain their mobility and strength. This is key to enabling clients to continue to live at home. We had 40 clients receiving support through SWIFT, however this is coming to an end. Further funding is being sought through the ENHANCE scheme. Leeds Older Peoples forum are aware that communication between the NHS and partners such as Seacroft Friends and Neighbours could be better, and if it was, referrals would likely increase. They are working with all partners to improve this.

We are registered as a dementia friendly organisation. Three members of staff are trained dementia champions. All members of staff are trained in 'mental health first aid'.

How many members in total have you helped to minimise the need for hospital admission?	23
How many members have you supported in relation to hospital discharge?	19
How many members have you provided education and/or support to self manage long term conditions	46
How many members have you supported to identify and access appropriate medical care/health services?	44

9.3 REFERRALS

We refer clients to other groups/services and we also receive referrals.

We made referrals out on behalf of older people to groups such as:

GP's	Nurses	Social Services	Benefits
------	--------	-----------------	----------

Continence	Disability adaptations	Obtain Equipment	LCC bins
Carers Leeds	Hearing and Sight loss	Councillors	Key safes
Chiropody	Telecare	Gardener	Memory support
Mental health	Ambulance	Power Attorney of	Safer Leeds
Library	Occupational Therapist	Falls service	Presto meal delivery
LCC Housing/ adaptations	Voluntary sector organisations	Green Doctor cold homes	

Referrals

In one quarter we received 44 new referrals as shown in the table below. 26 clients who we were already working with were referred to new services. A total of 70 referrals received in one quarter and an estimated 250 in a year.

New client referrals	Self-referrals	4
	Family/friends/carers	4
	Social services	4
	Health services	12
	Social prescribing	6
	Other sources	14
Existing members referred internally	Access a new service area/area of support	26

Anonymous example of referral and outcome.

As a specific example, a client was referred to us who was caring for her partner who was immobile. She had no other support at the time. Home visit was undertaken discussed how to sort out a break, checked benefits were in place. Referred for a telecare alarm. Discussed social groups that are available and the use of transport. Client reported feeling grateful for the support.

9.4 ACTIVITIES

We provide activities relating to health and fitness, wellbeing and general enjoyment as well as lunches. The table below lists regular activities and who we partner with.

Chair based exercise class (in conjunction with Yorkshire Dance)	Lunch Clubs We aim to provide 3 days food provision	Craft Group (supported by Leeds City College)
Health and Wellbeing Support Group (SWIFT)	Mobile Lunch Club	Singing Group (in partnership with Chapel FM) dementia friendly includes lunch
	Cake and coffee peer support group	

In addition to our regular activities, we held some special events through the year:

- **Christmas** - we held Christmas lunches and provided small gifts
- **International Women's Day** - lunch, flowers and chocolates were provided to the Tuesday lunch group to celebrate International women's day
- **Easter** - cards and Easter eggs were handed out to approx. 100 clients.
- **Queens Platinum Jubilee** - a party was held clients were provided with a meal, a gift and were entertained.
- **Summer holiday trip** - staff organised and supported clients to take part in a trip to Scarborough.

As an example, the table below indicates how many people have taken part in activities in one quarter alone.

Activity	Number of participants in one quarter
Chairbased exercise- Monday session	88
Lunch Club - Monday	264
Lunch club Tuesday / Outings	123
Lunch club Wednesday	308
Craft group	154
Chair based exercise/ dance Friday	77
Thursday lunch club	132
Dementia support	88
Singing sensation- open voices	246
Mans world	64
Ladies coffee and cake	88
Hearing aid support	44
Befrienders	396
Emergency shopping	44
Emergency prescription collection	32
Tech support	88
Newsletter	951
Handy man service	36
Patient transport	6
Jigsaw exchange	42
Knitt and knatter	42

Activity	Number of participants in one quarter
Day trips	120

During lockdown, the loss of any social life and not being able to meet up and see people was extremely harmful for physical and mental health. Being able to get out and socialise and attend activities has been especially valued following the Covid restrictions.

These activities have several important benefits, which include:

- help to maintain or improve mobility;
- reduce feelings of isolation and loneliness;
- allow staff to assess the health of those attending (seeing people regularly allows staff to see deterioration which may not be obvious to others where contact is less frequent);
- help to maintain nutritional levels;
- help to make people feel valued (gifts);
- provide interest and enjoyment.

We provide many of our services at no cost, we ask for a small contribution for some of the activities but we ensure that clients are not excluded for financial reasons.

9.5 MONITORING

We use Lamplight to submit reports and complete a quarterly return for Leeds City Council. We have discussions with the commissioning group and partners which help us to ensure we are applying the right standards. Accounts are audited. We monitor progress of the organisation by capturing actions in an action log and review progress in trustee meetings.

10. WORKING IN PARTNERSHIP

One of the strengths of the organisation is the ability to liaise and work alongside other organisations. This is a key strength of the organisation and their ability to provide support to older people who are in greatest need. We accept referrals and help clients get the help they need from other service providers. We continue to work in partnership with the WASP (We Are Seacroft Partnership) offering intergenerational opportunities.

Partners include:

LS14 Trust	Fall into Place	local GPs
Local police	Leeds Community Spaces	SCOT
Chapel FM	NHS colleagues	Seacroft and Killingbeck Councillors

11. TRUSTEES

There has been no change in Trustee's during the year, trustees agreed to continue in their roles. Declaration of interest forms are up to date.

Name	Positions held	Appointed	Next Review date
Pearl Allen	Member Trustee Member of HR/policies and procedures sub committee	2/12/21	2 nd Dec 2024
Sheonagh Clarke	Member of HR/policies and procedures sub committee Deputy Chair of trustees	25/3/21	25th Mar 2024
Shirley Dann	Chair of Trustees Secretary Member of HR/policies and procedures sub committee and finance and property sub committee	2/12/21	2 nd Dec 2024
Mick Firth	Member of finance and property sub committee	3/12/20	3rd Dec 2023
Graham Hyde	Member of finance and property sub committee	2/12/21	2 nd Dec 2024
John Scott	Treasurer Member of finance and property sub committee	15/4/21	15 th April 2024

The annual report for the period ending Sept 2020 and the independently audited accounts were submitted to the Charities commission using their online filing system and CIO information held by the Charities commission was updated by the Chair of Trustees.

12. POLICIES, PROCEDURES and TRAINING

We have systems in place to satisfy Safeguarding, GDPR, Health & Safety, DBS, Food Hygiene, Finance and other statutory requirements as required by the Charities Commission. We have an up-to-date organisation chart. Mandatory staff training has been carried out and a significant amount of training completed in relation to the use of Quick Books. In addition to annual training staff attended food hygiene training. Four members of staff completed dementia/mental health training.

The Government restrictions imposed during 2020 and into 2021 caused immense hardship and suffering to many of our clients and staff. These have been shown to

have caused more harm than good and they went against previously agreed plans. As trustees we will monitor the government position and challenge future controls of this nature. We will also respond to Government consultations to give a voice to older residents who may not be able to do this themselves.

13. PROMOTING OUR SERVICES AND GETTING FEEDBACK

We sent out a newsletter to clients in Spring and Winter. We receive referrals from other organisations which allow us to offer services to those who may not have heard of us. We are listed as part of the national Neighbourhood network scheme online. We have an update active web site which was put together by one of our staff members. We can view the traffic to our website and duration of visit to see how many people are using the website.



We get involved in local events in particular with Chapel FM and the LS14 Collective, which helps to promote the services. We are located centrally in Seacroft and both buildings are used by others, making us visible in the community. We actively ask for feedback and listen to those who use the services. We asked for feedback on the quality of the meals served at lunch club and on the range of activities. We constantly review what we provide and whether it is meeting the needs of older people in Seacroft.

14. ACKNOWLEDGEMENTS

We greatly appreciate the input from our trustees. Working within the constitution, their expertise, advice and guidance freely given is vital to the operation of the charity.

We are grateful to our wonderful volunteers, without whom the charity would not be able to support as many people.

Our thanks to Adults and Health who are pivotal in the Neighbourhood Networks and to the Commissioners who support us with advice, support and information.

It is through donations and funders we are able to continue delivering high quality, friendly, caring services to the community of Seacroft and East Leeds. We are grateful for the continued financial support received from the Leeds Single Ladies Benevolent Society. Their donations help us to support the most vulnerable clients of our elderly community.

We recognise the substantial contribution made by Leeds City Council which enables us to provide continuity of services and to make long term plans to support local older residents.

We appreciate the work carried out by the managers at Chapel FM and Kentmere Community Centre who maintain these facilities.

SFN staff and volunteers played a major role in ensuring that key services supporting older residents in Seacroft continued to be delivered through challenging times. A huge debt of thanks is owed to all SFN staff and volunteers who support clients' needs. In particular thanks go to Carol Lockwood, Scheme Co-ordinator and Deputy Neil Thompson who have led the team through another challenging year.

15. CONCLUSION

We successfully restarted activities and services that had been stopped due to the Covid restrictions.

We firmly believe that our organisation is a key part of the **'preventative model of public services, based on developing community-based resources and assets'** which the Council recognise is vitally important. We achieve this through: a team of trained staff and volunteers; knowing people in, and working closely with, the local community; providing services and activities that support independence, health and wellbeing, reducing loneliness and isolation. We provide a cost-effective service by targeted effective expenditure, voluntary support and working with others.

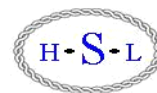
SFN's primary focus is supporting older people in Seacroft. We have done this through our provision of activities, referrals, assistance and services. We will continue to work with commitment, building community spirit and lifting the mood amongst the client group and encouraging new people to join seeking funding in order to do this. We are committed to achieving a high standard of support to clients through training, policies, procedures, monitoring and working with others.

Signed:

Position: Chair of Trustees

Shirley M. Dann MRPharmS, BSc

Date:



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2022

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2022

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SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2022

Registered Charity number	1183406												
Trustees and Management Committee	<table><tr><td>Shirley Dann</td><td>– From 14 May 2019</td></tr><tr><td>John Scott</td><td>– From 15 April 2021</td></tr><tr><td>Graham Hyde</td><td>– From 04 July 2019</td></tr><tr><td>Michael Firth</td><td>– From 21 May 2019</td></tr><tr><td>Pearl Allen</td><td>– From 13 May 2019</td></tr><tr><td>Sheonagh Clarke</td><td>- From 25 March 2021</td></tr></table>	Shirley Dann	– From 14 May 2019	John Scott	– From 15 April 2021	Graham Hyde	– From 04 July 2019	Michael Firth	– From 21 May 2019	Pearl Allen	– From 13 May 2019	Sheonagh Clarke	- From 25 March 2021
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Graham Hyde	– From 04 July 2019												
Michael Firth	– From 21 May 2019												
Pearl Allen	– From 13 May 2019												
Sheonagh Clarke	- From 25 March 2021												
Administrative address	Seacroft Friends and Neighbours 1081 York Road, Leeds LS14 6JB												
Bankers	Yorkshire Bank Plc 32 Town Street Leeds. LS18 4RJ												
Independent Examiner	Heera Singh FMAAT HSL Accountancy Solutions Ltd Enterprise House 61a Carr House Doncaster DN1 2BY												

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2022

The trustees submit their annual report and financial statements for the year ended 30th September 2022.

Governing document

The organisation is operated under the rules of its constitution which was adopted 14th May 2019.

Objectives and activities

Within the Seacroft area to relieve persons aged 60 or over who are in need by reason of their ages, ill health, disability, financial hardship or other disadvantage, in particular but not exclusively by the provision of assistance including information, advice and support, to relieve the needs of such persons in such ways the trustees shall think fit.

Achievement and performance

(Refer to annual report for additional information).

In addition to our regular activities, we held some special events through the year:

Christmas – we held Christmas lunches and provided small gifts

International Women's Day - lunch, flowers and chocolates were provided to the Tuesday lunch group to celebrate International women's day

Easter - cards and Easter eggs were handed out to approx. 100 clients.

Queens Platinum Jubilee – a party was held clients were provided with a meal, a gift and were entertained.

Summer holiday trip – staff organised and supported clients to take part in a trip to Scarborough.

As an example, the table below indicates how many people have taken part in activities in one quarter alone.

Activity	Number of participants in one quarter
Chairbased exercise- Monday session	88
Lunch Club - Monday	264
Lunch club Tuesday / Outings	123
Lunch club Wednesday	308
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Achievement and performance (continued)

These activities have several important benefits, which include:

- help to maintain or improve mobility;
- reduce feelings of isolation and loneliness;
- allow staff to assess the health of those attending (seeing people regularly allows staff to see deterioration which may not be obvious to others where contact is less frequent);
- help to maintain nutritional levels;
- help to make people feel valued (gifts);
- provide interest and enjoyment.

We provide many of our services at no cost, we ask for a small contribution for some of the activities but we ensure that clients are not excluded for financial reasons.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed: Shirley M. Dann Position: Chair of Trustees
Shirley M. Dann MRPharmS, BSc
Date: 24 July 2023

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2022**

I report on the accounts of the charity for the ended 30th September 2022 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
Doncaster
DN1 2BY

Date: 25th July 2023

SEACROFT FRIENDS AND NEIGHBOURS
**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2022**

		Unrestricted funds £	Restricted fund £	Total 2022 £	Total 2021 £
Income from:	Notes				
Grants and donations	2				
Donations		20,121		20,121	16,927
Grants			224,124	224,124	266,599
Investments					
Bank interest		1,182		1,182	763
Total		21,303	224,124	245,427	284,289
Expenditure on:	4				
Cost of fundraising		630	38,541	39,172	30,661
Charitable activities		3,016	156,643	159,658	194,026
Total		3,646	195,184	198,830	224,687
Net income/(expenditure)		17,657	28,940	46,597	59,601
Transfers between funds	12	0	0	0	0
Net movement in funds after transfers		17,657	28,940	46,597	59,601
Total funds brought forward at 1st October 2021		234,479	84,113	318,592	258,991
Total funds carried forward 30th September 2022		252,136	113,053	365,190	318,592

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2022

	Notes	2022 £	2021 £
Fixed Assets		9,178	12,474
Current Assets			
Debtors		6,250	7,500
Cash at bank & in hand		350,612	299,268
		<u>356,862</u>	<u>306,768</u>
Creditors - amounts due within one year		-850	-650
Net current assets/liabilities		356,012	306,118
Net assets		<u>365,190</u>	<u>318,592</u>
Fund represented by			
Unrestricted funds		252,136	234,479
Restricted funds		113,053	84,113
Total		<u>365,190</u>	<u>318,592</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: Shirley M. Dann Position: Chair of Trustees
 Shirley M. Dann MRPharmS, BSc

Date: 24 July 2023

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

- (a) The company becomes entitled to the resources
- (b) The directors are virtually certain they will receive the resources; and
- (c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

- Office equipment - 20% on cost
- Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

2 Grants

	General Fund	Restricted Fund	Total 2022	Total 2021
	£	£	£	£
Grants and donations				
Covid Resilience Fund (Lottery)	0		0	8,942
Hardship Fund	0		0	5,000
Lunch Clubs	0	8,821	8,821	8,963
LCC - Adult Social Care	0	155,276	155,276	144,599
LCC Swift funding - frailty project	0	20,000	20,000	37,500
Leeds Benevolent Society - single ladies	0	20,000	20,000	25,000
Enhance Funding	0	20,027	20,027	0
LCC Covid Fund	0		0	24,724
OPF Covid Fund	0		0	1,550
Defib collection	0		0	1,079
HAP for Key Safes	0		0	4,950
HUB Covid	0		0	3,792
Other	0		0	500
Donations	20,121		20,121	16,927
	20,121	224,124	244,245	283,526

3 Expenditure on:

	General Fund	Restricted Fund	Total 2022	Total 2021
	£	£	£	£
Cost of raising funds				
Members costs	134	18,077	18,211	12,414
Instructor costs	0	885	885	447
Staff expenses	372	3,424	3,796	3,104
Volunteer expenses	54	2,298	2,352	1,599
Food supplies	0	13,252	13,252	10,988
Training	70	606	676	2,109
	630	38,541	39,172	30,661
Charitable activities	£	£	£	£
Wages	0	137,428	137,428	154,489
Rent	0	6,396	6,396	5,288
Insurance	0	895	895	1,367
Telephone	0	393	393	2,470
Postage and stationery	0	1,411	1,411	2,442
Motor vehicles - depreciation	0	2,585	2,585	3,430
Computer equipment - depreciation	711		711	711
Support costs				
Office costs	12	6,647	6,659	10,064
Transport	2,292	887	3,179	13,765
	3,016	156,643	159,658	194,026

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2022

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	18,558	3,557	22,115
Additions			0
Disposals			0
At 30th September 2022	18,558	3,557	22,115
Depreciation			
At 1st October 2021	8,218	1,423	9,641
Charge this period	2,585	711	3,296
At 30th September 2022	10,803	2,134	12,937
Net book value at 30th September 2022	7,755	1,423	9,178
Net book value at 30th September 2021	10,340	2134	12,474

5 Debtors and creditors

	2022	2021
	£	£
Debtors		
Trade debtors	6,250	7,500
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-650

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2021	Incoming resources	Expended resources	Closing 30.09.2022
	£	£	£	£
Unrestricted funds	234,479	21,302	-3,646	252,136
Restricted funds				
Covid Resilience Fund (Lottery)	3090	0	-3,090	0
Hardship Fund	4678	0	-265	4,413
Lunch Clubs	5142	8,821	-13,963	0
LCC - Adult Social Care	24,812	155,276	-100,743	79,345
LCC Swift funding - frailty project	24,309	20,000	-44,309	0
Leeds Benevolent Society - single ladies	21,217	20,000	-12,814	28,403
Coop Dementia	866	0	-866	0
Enhance Funding	0	20,027	-19,135	892
	318,592	245,426	-198,830	365,190

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

Co-Op Dementia fund – due to covid our dementia support group couldn't meet. The funder agreed that under the circumstances the funds could be allocated to any associated dementia expense including staff costs.

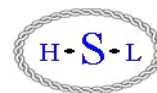
LCC Swift –These funds support clients identified as frail. We have a dedicated member of staff providing these services. SWIFT is a service to support people aged 55 years plus who may be living with frailty, severe mental health issues, social isolation and other complex issues. SWIFT helps with what matters most to people, this could include;

- ☐ Being active and healthy
- ☐ Being able to do the things you enjoy
- ☐ Being socially connected
- ☐ Living independently

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.



Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2022

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

SEACROFT FRIENDS AND NEIGHBOURS
Contents of the financial statements
for the period ended 30th September 2022

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SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2022

Registered Charity number 1183406

Trustees and Management Committee

Shirley Dann	– From 14 May 2019
John Scott	– From 15 April 2021
Graham Hyde	– From 04 July 2019
Michael Firth	– From 21 May 2019
Pearl Allen	– From 13 May 2019
Sheonagh Clarke	- From 25 March 2021

Administrative address

Seacroft Friends and Neighbours
1081 York Road,
Leeds
LS14 6JB

Bankers

Yorkshire Bank Plc
32 Town Street
Leeds.
LS18 4RJ

Independent Examiner

Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
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SEACROFT FRIENDS AND NEIGHBOURS
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Achievement and performance

(Refer to annual report for additional information).

In addition to our regular activities, we held some special events through the year:

Christmas – we held Christmas lunches and provided small gifts

International Women's Day - lunch, flowers and chocolates were provided to the Tuesday lunch group to celebrate International women's day

Easter - cards and Easter eggs were handed out to approx. 100 clients.

Queens Platinum Jubilee – a party was held clients were provided with a meal, a gift and were entertained.

Summer holiday trip – staff organised and supported clients to take part in a trip to Scarborough.

As an example, the table below indicates how many people have taken part in activities in one quarter alone.

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Achievement and performance (continued)

These activities have several important benefits, which include:

- help to maintain or improve mobility;
- reduce feelings of isolation and loneliness;
- allow staff to assess the health of those attending (seeing people regularly allows staff to see deterioration which may not be obvious to others where contact is less frequent);
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We provide many of our services at no cost, we ask for a small contribution for some of the activities but we ensure that clients are not excluded for financial reasons.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving wellbeing with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed: Shirley M. Dann Position: Chair of Trustees
Shirley M. Dann MRPharmS, BSc
Date: 24 July 2023

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2022**

I report on the accounts of the charity for the ended 30th September 2022 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
Doncaster
DN1 2BY

Date: 25th July 2023

SEACROFT FRIENDS AND NEIGHBOURS
**Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2022**

		Unrestricted funds £	Restricted fund £	Total 2022 £	Total 2021 £
Income from:	Notes				
Grants and donations	2				
Donations		20,121		20,121	16,927
Grants			224,124	224,124	266,599
Investments					
Bank interest		1,182		1,182	763
Total		21,303	224,124	245,427	284,289
Expenditure on:	4				
Cost of fundraising		630	38,541	39,172	30,661
Charitable activities		3,016	156,643	159,658	194,026
Total		3,646	195,184	198,830	224,687
Net income/(expenditure)		17,657	28,940	46,597	59,601
Transfers between funds	12	0	0	0	0
Net movement in funds after transfers		17,657	28,940	46,597	59,601
Total funds brought forward at 1st October 2021		234,479	84,113	318,592	258,991
Total funds carried forward 30th September 2022		252,136	113,053	365,190	318,592

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2022

	Notes	2022 £	2021 £
Fixed Assets		9,178	12,474
Current Assets			
Debtors		6,250	7,500
Cash at bank & in hand		350,612	299,268
		<u>356,862</u>	<u>306,768</u>
Creditors - amounts due within one year		-850	-650
Net current assets/liabilities		356,012	306,118
Net assets		<u>365,190</u>	<u>318,592</u>
Fund represented by			
Unrestricted funds		252,136	234,479
Restricted funds		113,053	84,113
Total		<u>365,190</u>	<u>318,592</u>

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: Shirley M. Dann Position: Chair of Trustees
 Shirley M. Dann MRPharmS, BSc

Date: 24 July 2023

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

(a) The Charities Act 2011

(b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

(a) The company becomes entitled to the resources

(b) The directors are virtually certain they will receive the resources; and

(c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

Office equipment - 20% on cost

Motor vehicles - 25% reducing

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

2 Grants

	General Fund	Restricted Fund	Total 2022	Total 2021
	£	£	£	£
Grants and donations				
Covid Resilience Fund (Lottery)	0		0	8,942
Hardship Fund	0		0	5,000
Lunch Clubs	0	8,821	8,821	8,963
LCC - Adult Social Care	0	155,276	155,276	144,599
LCC Swift funding - frailty project	0	20,000	20,000	37,500
Leeds Benevolent Society - single ladies	0	20,000	20,000	25,000
Enhance Funding	0	20,027	20,027	0
LCC Covid Fund	0		0	24,724
OPF Covid Fund	0		0	1,550
Defib collection	0		0	1,079
HAP for Key Safes	0		0	4,950
HUB Covid	0		0	3,792
Other	0		0	500
Donations	20,121		20,121	16,927
	20,121	224,124	244,245	283,526

3 Expenditure on:

	General Fund	Restricted Fund	Total 2022	Total 2021
	£	£	£	£
Cost of raising funds				
Members costs	134	18,077	18,211	12,414
Instructor costs	0	885	885	447
Staff expenses	372	3,424	3,796	3,104
Volunteer expenses	54	2,298	2,352	1,599
Food supplies	0	13,252	13,252	10,988
Training	70	606	676	2,109
	630	38,541	39,172	30,661
Charitable activities	£	£	£	£
Wages	0	137,428	137,428	154,489
Rent	0	6,396	6,396	5,288
Insurance	0	895	895	1,367
Telephone	0	393	393	2,470
Postage and stationery	0	1,411	1,411	2,442
Motor vehicles - depreciation	0	2,585	2,585	3,430
Computer equipment - depreciation	711		711	711
Support costs				
Office costs	12	6,647	6,659	10,064
Transport	2,292	887	3,179	13,765
	3,016	156,643	159,658	194,026

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2022

4 Tangible fixed assets

	Motor Vehicles £	Office equipment £	Total £
Cost	18,558	3,557	22,115
Additions			0
Disposals			0
At 30th September 2022	18,558	3,557	22,115
Depreciation			
At 1st October 2021	8,218	1,423	9,641
Charge this period	2,585	711	3,296
At 30th September 2022	10,803	2,134	12,937
Net book value at 30th September 2022	7,755	1,423	9,178
Net book value at 30th September 2021	10,340	2134	12,474

5 Debtors and creditors

	2022 £	2021 £
Debtors		
Trade debtors	6,250	7,500
Creditors (amounts falling due in one year)	£	£
Other creditors	-850	-650

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2021 £	Incoming resources £	Expended resources £	Closing 30.09.2022 £
Unrestricted funds	234,479	21,302	-3,646	252,136
Restricted funds				
Covid Resilience Fund (Lottery)	3090	0	-3,090	0
Hardship Fund	4678	0	-265	4,413
Lunch Clubs	5142	8,821	-13,963	0
LCC - Adult Social Care	24,812	155,276	-100,743	79,345
LCC Swift funding - frailty project	24,309	20,000	-44,309	0
Leeds Benevolent Society - single ladies	21,217	20,000	-12,814	28,403
Coop Dementia	866	0	-866	0
Enhance Funding	0	20,027	-19,135	892
	318,592	245,426	-198,830	365,190

7 Movement of funds (continued)

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

Co-Op Dementia fund – due to covid our dementia support group couldn't meet. The funder agreed that under the circumstances the funds could be allocated to any associated dementia expense including staff costs.

LCC Swift –These funds support clients identified as frail. We have a dedicated member of staff providing these services. SWIFT is a service to support people aged 55 years plus who may be living with frailty, severe mental health issues, social isolation and other complex issues. SWIFT helps with what matters most to people, this could include;

- ☐ Being active and healthy
- ☐ Being able to do the things you enjoy
- ☐ Being socially connected
- ☐ Living independently

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.

SEACROFT FRIENDS AND NEIGHBOURS

England & Wales - Charity number 1183406

Accounts

Annual Report

Seacroft Friends and Neighbours

Registered CIO 1183406

For the period 1st October 2020 to 30th September 2021.

Seacroft Friends and Neighbours, 1081 York Road, Leeds, LS14 6JB (Registered Office)	Contact number:	0113 2734979
Seacroft Friends and Neighbours, Kentmere Community Centre, Kentmere Avenue, Leeds LS14 1BW	Contact number:	0113 2323662

Website: <https://www.seacroftfriends.org.uk>

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1 FOREWORD FROM THE CHAIR

Seacroft Friends & Neighbours (SFN) is one of the 37 Neighbourhood Network Schemes operating in the UK. Seacroft is categorised as one of the most deprived in the UK by government metrics. It is also a place of great character and history where many people have lived their whole lives and have a strong connection to. Our main objectives are to support people over 60 in our community to live at home, reduce isolation and loneliness and maintain or improve personal health and wellbeing. We do this through the provision of flexible, dedicated, sustainable and quality services, personal contact, and the provision of activities and opportunities to socialise. We have a small team of dedicated, trained staff and an active team of amazing volunteers. We work closely with many local healthcare providers and support services.

This reporting period 1st October 2020 to 30th September 2021 has been one of tremendous challenges. In addition to the issues posed by covid, we also had several longstanding members of staff and trustees leave the organisation. We were fortunate to be able to find replacements but recognise the loss of friends and colleagues with great experience who gave many years of service to North and South Seacroft and worked extremely hard to successfully merge the two organisations together. Our facilities in the Methodist Hall (Chapel FM) were out of use until mid-January 21 while refurbishment work continued. During that time services were maintained from the Kentmere Avenue site.

Covid, and the restrictions placed upon us all, continued to have an enormous impact on staff and clients. Many of the services that were normally provided by Leeds City Council (LCC) were curtailed or stopped, lockdowns prevented person to person contact and travel for older people was both discouraged and restricted. Many hours of staff time were taken up ensuring we complied with government guidance and legislation. The complexity of issues that people suffered from, and that staff had to deal with, during this period increased significantly. In many cases individuals suffered more as a result of the

restrictions than from covid. The staff team prioritised vulnerable clients and implemented an 'exceptional circumstances' protocol.

There were times when the only contact that older residents had, was with SFN's staff, this literally provided a lifeline to some. Contact was carried out by telephone but with personal visits where required. Staff and volunteers were required to deal with people who were suicidal, people who had fallen over and had to have physical assistance, transport to medical care was provided, food was delivered, advice given including "signposting" to other agencies and electronic tablets and phones were supplied and all done within the government imposed regulations. Risk assessments were carried out and steps taken to reduce risks to clients, staff, volunteers, trustees and other users of shared facilities. Zoom was used for meetings, training and activities. When face-to-face meetings did resume these were done in large airy rooms with windows open, seats spread out and masks worn where required. It is difficult to convey just how difficult a period this was for staff, volunteers and clients and it has taken a toll on the general health and wellbeing of all parties. It is hoped that the government review of how this was handled takes issues such as these into account into future planning.

Speaking as the Chair of Trustees, I am proud to say that I have no doubt that SFN staff and volunteers played a major role in supporting older residents in Seacroft through this very difficult period and a huge debt of thanks is owed to all SFN staff and volunteers who went above and beyond what could reasonably be expected to support clients. Without the outstanding contributions of Scheme Co-ordinators Kate Taverner and Carol Lockwood in supporting staff and maintaining services over this period, none of it would have been possible.

We received a thank you letter from Leeds NHS trust in Oct 2020 thanking the organisation for its dedication and contribution to the overall Leeds NHS response. We also received very positive feedback from an independent review carried out by the Centre for Ageing Better in 2021. They summarised by saying Leeds Neighbourhood Network Schemes **"did whatever it took to alleviate the worst effects of a humanitarian crisis"** and that **"We were**

instrumental in making sure there was no pause in provision, we literally changed things around within 1 day”.

Shirley M. Dann MRPharmS, BSc Chair of Trustees, Seacroft Friends and Neighbours

2 Achievements and Performance

2.1 Integration of North and South Seacroft Neighbourhood Network

Schemes

Following the merger of North and South Seacroft in October 2019 there were many follow up actions required to integrate the two organisations. As a result of the merger the number of clients served by the new Community Interest Organisation (CIO) is around 950 people.

A thorough review of policies and procedures was carried out. Some were updated or deleted and where gaps were identified, new documents prepared.

2.2 New Trustees and Staff Recruited

We had a number of staff and trustee changes (see sections 2.8 and 7). We advertised and recruited additional trustees and staff to fill the vacancies and carried out a phased transfer of responsibilities in mid-2021.

2.3 Buildings / Refurbishment of Chapel FM

Whilst the bulk of the refurbishment work at Chapel FM was completed by the end of November 2020, SFN were not able to move back in until mid-January. During the closure, staff and volunteers maintained as many services as possible from Kentmere Avenue.

2.4 Coping Through Covid

This has been described in the foreword and in section 4. In addition to points mentioned elsewhere, it is recognised that staff and volunteers themselves and members of their close families also had to cope with having to self-isolate at times for 14-day periods. They also suffered from illnesses and had to look after family members when they were ill / self-isolating. This led to problems where staff struggled to take time off or holidays. Holiday extensions were given and some additional days holiday were allocated to reflect the additional burden they had faced.

2.5 Survey of Leeds Neighbourhood Network Schemes carried out by The Centre for Ageing Better

SFN were selected to take part in this survey as one of six Leeds Neighbourhood Network Schemes (LNN's). The purpose of the study was 'to explore the role of community-based organisations in supporting people in later life to achieve the capabilities and outcomes

associated with healthy ageing’.

The report (which we were provided with feedback from) considered how the LNN’s are working to promote functional ability at three overlapping stages of need:

- **Prevent:** Primary prevention of long-term health conditions through community-based activities and support.
- **Delay:** Supporting people to manage long-term conditions, to delay onset in severity that may impact on their quality of life and need for more acute health and social care services.
- **Reduce:** Supporting people with intensive support needs, including frail people in later life, to relieve pressure on their informal carers and acute services.

The study identified that “There is potential for a symbiotic relationship between the LNNs and the strategic priorities of Leeds health and social care stakeholders. Prior to the COVID-19 pandemic, key stakeholders had already begun to recognise that their ambitions for a preventative model of public services, based on developing community-based resources and assets, could not be delivered without the continued and enhanced involvement of the LNNs. This potential future role for the LNNs has been brought into even sharper focus since the outbreak of the COVID-19 pandemic”.

We will take on board what the study found in our forward planning. We are pleased that outcome of the study was positive and supportive of the work being done by LNN’s. We feel is a true reflection of the work carried out by SFN.

2.6 Partnership working

Section 5 describes the high level of interaction that occurred during the period between SFN and other agencies and organisations. SFN formed an integral part of the network and contributed significantly in the efforts to support older residents in Seacroft.

2.7 Personnel Changes

Kate Taverner, our Project Co-ordinator made the decision to leave after over 16 plus years working for older people in Seacroft. Linda Goodall, Treasurer and former Project Co-ordinator of South Seacroft Friends and Neighbours resigned from the board of trustees.

Both Linda and Kate put in a significant amount of time and effort into building up the organisation and we are grateful to them both, for their input and involvement over many years. Local residents have benefitted directly and indirectly as a result.

Following an external recruitment process, we were pleased to offer Carol Lockwood the role of Project Co-ordinator. Carol had worked for the charity alongside Kate as Assistant Co-ordinator. Neil Thompson was appointed interim deputy.

In June 2021 our Chair of Trustees Lynne Reed retired to spend more time on other projects. Lynne had planned to leave in 2020 but postponed her plans to ensure the Charity was in a stable position before stepping down. Shirley Dann previously Vice Chair took on the role of Chair on Lynne's departure.

Sadly Doreen Prideaux passed away whilst still a serving trustee and joint chairperson. Doreen had been involved with North Seacroft GN's for some time and assisted with the merger of North and South Seacroft. Barbara Kelly resigned as a trustee having supported South Seacroft on the committee for several years. We are grateful to all those who gave up their time to carry out these duties. During this period of change one of our Project Workers left.

Two new trustees were identified and appointed as trustees for the organisation. Sheonagh Clarke joined in March and John Scott in April 2021. Sheonagh who has previous management and HR experience, agreed to take on the position of Vice Chair and John, who has a financial background, accepted the role of Treasurer.

Three of the trustees took part in one day training course in December led by Voluntary Action Leeds, entitled "Roles and Responsibilities of Trustees". Six trustees took part in a one day training session led by John Wilson from Community Matters called the Essential trustee and utilisation our own constitution.

2.8 Frailty Work

Having been granted Swift funding in early 2020, we recruited a Health Lead. This funding enabled us to work alongside key statutory partners within the Health Service. Through this specific funding we became a delivery agent within the city-wide Frailty project. Our Health Lead commenced work in January 2020 on a two-year fixed contract. Her role became even more important as Covid impacted our service users and the wider community as a whole.

Older peoples' well-being and independence are within our constitutional / charitable over-arching aims. They encompass, good mental health, keeping up social contacts, keeping up hobbies, involvement in the community and keeping active.

Seacroft Friends and Neighbours helped clients with practical support, dealing with housing issues, aids adaptations, referral or support with podiatry, continence, hearing and medical interventions to keep that independence.

The Frailty work looks at a personalised care, designed around improving self-management skills to help people thrive and connect with their community.

2.9 Transport

We purchased a new minibus in the last financial year, this was a huge benefit during the pandemic. It was fitted out to minimise covid transmission and where required, we were able to transport vulnerable people on an individual basis.

2.10 Engaging with others and promoting the services

A new SFN website was put together by one of our members of staff. It has gone live and looks very welcoming and current. We have an amazing team of volunteers who give up their time and talents to help others they are local and know many of the clients well. We send out newsletters to alert people to the services provided. We receive referrals from other organisations and by word-of-mouth.

3 BUILDINGS

Refurbishment of Chapel FM (Seacroft Methodist Hall) continued whilst covid restrictions were in place. Work took longer than planned and the completion date moved several times.

SFN eventually moved back into the building in the middle of January 2021. We have a dedicated office space, there is a modern kitchen and a lovely new hall

with good access for activities. Our team continued to offer activities at Kentmere Avenue as permitted by the regulations.

4 COVID PANDEMIC and SERVICES

As mentioned in other parts of this report, the covid restrictions created additional challenges to what was already a difficult job for staff and volunteers. Due to the reductions in provision by statutory service providers, services were in higher demand than normal.

It is to everyone's enormous credit that SFN continued to offer vital services to a large number of clients. SFN staff prioritised the most vulnerable members of the client group and applied the "exceptional circumstance" protocol.

Staff offered and provided assistance with organising and collecting prescriptions and health related items; shopping and arranging meals. We initiated safe door step visits to support our complex case work where needed and maintained regular telephone contact with clients. Telephone calls were a lifeline to many clients. Where possible, services were delivered at arms-length thus offering a level of protection to staff and clients.

Staff one-to-one support has been vitally important for the health and wellbeing of clients. We witnessed an increase in the number of people having complex needs including mental health, alcohol dependency, behavioural problems and suicidal tendencies. Lockdown, fear and loss of contact with others and withdrawal of services being the main drivers of this. Staff previously undertook suicide awareness training and support was provided for their own well-being and to assist them in dealing with some extremely stressful situations.

Needs of clients increased dramatically as statutory services were reduced and with an increase in need, SFN stepped up to fill the void.

This included:

- enabling clients to get support from other groups and agencies;
- registering people for shielding;
- making sure they got appointments for doctors/hospital and could attend;
- making sure they were able to get access to flu vaccines, covid tests, covid injections and medicines;
- support to access benefits and financial aid;
- food deliveries (as well as shopping assistance up to 30 people per week were being provided with hot and cold meals);

- telephone welfare checks, winter well-being checks and public health messages have been shared throughout;
- activity packs, along with the loan of recreational resources such as jigsaws, knitting packs, books, arts and crafts resources and DVD's;
- help in dealing with emergencies including deaths, funerals and sudden illness;
- supplying (in the event of no other options) essential equipment in one case a cooker was provided;
- referrals (see below) - our oldest referral was for someone who was 100 and the furthest came from Hong Kong;
- hearing aid maintenance;
- telephone befriending;
- sourcing goods in lock down, clothing, white goods;
- technology loan and weekly support;
- letter writing—both intergenerational and with each other.

We were provided with phones and tablets from a local group. Clients identified what they would like to use these for and then were trained how to do those specific things. This included: zoom calls with friends and family; online shopping; online transactions; booking appointments; watching films and playing games. Not everyone wanted to try them but most of those who did, found them to be beneficial in particular zoom calls to keep in touch during isolation and lockdown.

Funding was sourced for falls prevention work, purchase of suitable slippers, key safes and CO2 detectors.

We were grateful to receive a donation from The Single Ladies Fund which was given and used to address covid transmission/issues. We also used some of the money to provide a Christmas gift to clients as they were unable to have any normal Christmas activities. 160 packs were delivered. We were also awarded some Lottery funding in recognition of the enormous burden created by covid and the restrictions.

Newsletters were sent out Winter and Spring to over 600 local residents.

In June 2021 we restarted face-to-face small group activities adhering to covid safety guidance. This was warmly welcomed by most, however, where clients were more reluctant to venture out they have been gently encouraged.

5 WORKING in PARTNERSHIP

SFN work in partnership locally to provide vital cohesive community support during the pandemic. Working in partnership was a vital part of maintaining as many services to older residents as possible and minimising harm. The Centre for Ageing Better review specifically recognises the valuable contribution that the Leeds Neighbourhood network schemes including SFN played in this.

As a group we accepted referrals from Leeds City Council helpline and became part of a community wide crisis management and support initiative.

Partners included:

LS14 Trust	Fall into Place	local GPs
Local police	Leeds Community Spaces	SCOT
Chapel FM	NHS colleagues	Seacroft and Killingbeck

Councillors

We approached local businesses to source essential supplies and collected and have taken food to the Food Bank and hygiene items to our local recovery Hub. We are part of the Local Care Partnership looking at our community priorities and issues, with Health, Council and Third sector meeting regularly. These partnerships have proved to be vital during these challenging times enabling all parties to share the Covid message and vocalise what support was available and to whom.

Through our actions we were able to support Clinically Extremely Vulnerable members to access services.

We made referrals on behalf of older people to:

GP's	Nurses	Social Services	Benefits
Continence	Disability adaptations	Obtain Equipment	LCC bins
Carers Leeds	Hearing and Sight loss	Councillors	Keysafes
Chiropody	Telecare	Gardener	Memory support
Mental health	Ambulance	Power of	Safer Leeds

		Attorney	
Library	Occupational Therapist	Falls service	Presto meal delivery
LCC Housing/adaptations	Voluntary sector organisations	Green Doctor cold homes	

We utilised our scheme mini-bus to offer and provide door-to-door transport in a covid safe environment.

6 FINANCIAL POSITION

Following the setup of the new CIO, and taking into account the larger organisation and resulting increase in the funds being managed, it was decided that we would introduce the use of QuickBooks. This was a significant project for staff (in addition to all of the other ongoing challenges) requiring the inputting of information, training and familiarisation in the use and setting up the various accounts. We are grateful to Heera Singh from HSL who we appointed as our accountancy service provider. Heera has provided support and training on QuickBooks, his expertise has been welcomed and has increased the confidence of the Senior Management Team in using the new system. Heera has also increased awareness of financial expectations and legal requirements.

Thank you also to John Scott (Trustee/Treasurer) and Kate Taverner and Carol Lockwood (Co-ordinators) for their input into this. The system will provide a more robust system of financial control moving forward befitting the larger organisation.

Heera has also undertaken our independent assessment as required by Charity Law.

Reserves Policy

Due to the merger the reserves were lifted to £50,000, a further £20,000 was added during this reporting period. This figure will continue to be reviewed annually.

Financial Overview

Following the merger, existing funds were transferred from both North and South Seacroft accounts to Seacroft Friends and Neighbours. Funding that was already in place for the individual groups was sustained following the merger.

In addition to staff and building costs, funds secured have enabled us to provide individual client items such as slippers, key safes (this was particularly important during the covid restrictions), dementia resources, winter warmth resources and recreational activity packs. We also had donations which were used specifically for implementing covid measures such as screening for the minibus.

No expenses were claimed by any of the trustees.

We are grateful to the Single Ladies Benevolent Fund for their support, donations are used directly to support clients.

Personal donations continue to enhance our works; these donations are often from existing clients grateful for support or families of former clients.

We continue to apply for funds both singularly and as a Seacroft collective.

We acknowledge the security of Leeds City Council Grant which forms a large part of our current income and which runs until 30 September 2023. We are mindful of cuts being made to this funding year on year and are taking steps to ensure that we address any shortfall. We had an overall net income for the period which, given the challenges faced, puts us in a sound financial position. A full list of funders can be found in the annual accounts.

Financial Position at 30/09/2021

A full set of accounts has been prepared and will be submitted with the annual return to the Charities commission. The accounts have been prepared by HSL Accountancy Solutions and agreed by the Trustees.

As at 30/9/2021

	Unrestricted	Restricted	Total
Income	£15,722	£268,566	£284,289
Expenditure	£3,790	£220,897	£224,687

7 TRUSTEES

We had a number of changes in the board of trustees as described in 2.7. Linda Goodall, Lynne Read and Barbara Kelly left the organisation. Doreen Prideaux sadly passed away. Helen Taylor briefly joined as a trustee in early 2021 but shortly after took up a full-time position and had to resign.

Trustees who left the organisation during this financial year.

Name	Position		Date of leaving
------	----------	--	-----------------

Lynne Read	Chairperson	Resigned	25/06/2021
Linda Goodall	Treasurer	Resigned	9/11/2020
Barbara Kelly	Trustee	Resigned	29/10/ 2021

Board of trustees as at 30th September 2021.

Name	Position	Appointed	End date of term
Shirley Dann	Chairperson (Appointed 25/6/21)	2/12/2021	1/12/2024
Sheonagh Clarke	Vice Chairperson (Appointed 25/6/21)	25/03/2021	24/03/2024
John Scott	Treasurer (Appointed 15/4/21)	15/4/2021	14/04/2024
Mick Firth	Trustee	3/12/2020	2/12/2023
Pearl Allen	Trustee	2/12/2021	1/12/2024
Graham Hyde	Trustee	2/12/2021	1/12/2024

The trustees notified the Charities commission of an internal review that was carried out. Recommendations and actions taken were documented in a satisfactory manner.

8 ACKNOWLEDGEMENTS and CONCLUSION

No business continuity planning could have prepared us for the past year and a half. SFN has bravely and with great care navigated the difficult path through merger activities, staff and building changes and ongoing covid challenges and restrictions.

Huge thanks go to the small but dedicated Seacroft Friends and Neighbours staff all of whom have taken responsibility to provide invaluable support and resources to older residents in Seacroft throughout the year. They have had to rethink how they work, looking at Public Health guidance, adhering to new working practices under strict risk assessment.

We appreciate the input from our trustees, their expertise, advice and guidance is vital to the smooth and safe running of the charity. Our volunteers, are the heartbeat of our charity they continued to adapt and support our clients as necessary.

Our thanks as always to Adults and Health who are pivotal in the Neighbourhood Networks and to the Commissioners who have supported us through the pandemic and our internal changes.

For a period of time now, we have been generously supported by Leeds Single Ladies Benevolent Society. We are grateful for their continued support, particularly during this challenging year and their donations help us to support our most vulnerable members of our elderly community.

It is through donations and funders we are able to continue delivering high quality, friendly, caring services to the community of Seacroft and East Leeds. We recognise the substantial contribution made by Leeds City Council which enables us to provide continuity of services and to make long term plans to support local older residents.

We actively ask for feedback and listen to those who use the services. We constantly review what we provide and whether it is best meeting the needs of older people in Seacroft. As we have demonstrated during Covid where required we change and adapt quickly when necessary.

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2021

7 Movement of funds (continued)

The Lottery Fund – specifically funds to tackle covid resilience issues. This was allocated to additional salary costs for overtime and to provide wellness support for staff to help them to help others. We used the services of freelance Linda Sage for 1:1 and group sessions. LS14 Managed the fund.

Funding was secured to provide a third defibrillator for the local community. This ensures quick access to one if required from either of our sites.

Older People Forum-Covid Fund -Used to help services deliver recover which had been affected by the pandemic

Leeds Benevolent Society for Single Ladies provide help to around 80 members around the city. The society have regular meetings, get-togethers and outings and offer financial help to qualifying people or groups which includes buying domestic items, grants towards holidays, paying phone bills, TV licences and providing someone to tour the various members' homes ensuring they're safe and sound.

Co-Op Dementia fund – due to covid our dementia support group couldn't meet. The funder agreed that under the circumstances the funds could be allocated to any associated dementia expense including staff costs.

HAP-Key safe fund – funds were used to purchase and fit Key safes for clients in LS14 area. This was important during lockdown to ensure that secure access could be provided.

LCC Swift –These funds support clients identified as frail. We have a dedicated member of staff providing these services. SWIFT is a service to support people aged 55 years plus who may be living with frailty, severe mental health issues, social isolation and other complex issues. SWIFT helps with what matters most to people, this could include;

- ☐ Being active and healthy
- ☐ Being able to do the things you enjoy
- ☐ Being socially connected
- ☐ Living independently

LCC Core grant -The LCC Adult Social Care provides core funding which are used to pay for salaries and overheads. This funding enables us to maintain a stable and consistent service and to plan ahead.

Hub Covid -Seacroft Hub known collectively as Seacroft Together received a lot of funding through the LCC Covid relief fund. LS14 trust were allocated the money and they have shared it out with key partners. We were provided with funds to spend over 6 month. These were allowed to be used for covid related costs including activities, staffing and transport.

Leeds Community Foundation provide funds to provide lunch clubs offering a healthy meal to vulnerable older people.

8 Previous periods figure

The previous periods figure are provided, where available, for comparison purposes only.

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2021

4 Tangible fixed assets

	Motor Vehicles	Office equipment	Total
	£	£	£
Cost	19,351	3,557	22,908
Additions	13,720	0	13,720
Disposals	-14,513		-14,513
At 30th September 2021	18,558	3,557	22,115
Depreciation			
At 1st October 2020	4,838	711	5,549
Charge this period	3,380	711	4,091
At 30th September 2021	8,218	1,423	9,641
Net book value at 30th September 2021	10,340	2,134	12,474
Net book value at 30th September 2020	14,513	2,846	17,359

5 Debtors and creditors

	2021	2020
	£	£
Debtors		
Trade debtors	7,500	0
Creditors (amounts falling due in one year)	£	£
Other creditors	-650	0

6 Trustees remuneration, benefits and expenses

There were no trustees' remuneration in the period of these accounts.

7 Movement of funds

	Opening 01.10.2020	Incoming resources	Expended resources	Closing 30.09.2021
	£	£	£	£
Unrestricted funds	222,547	15,722	-3,790	234,479
Restricted funds				
Covid Resilience Fund (Lottery)	0	8,942	-5,852	3,090
Hardship Fund	0	5,000	-322	4,678
Lunch Clubs	3	11,431	-6,292	5,142
LCC - Adult Social Care	5,601	144,599	-125,388	24,812
LCC Swift funding - frailty project	9,736	37,500	-22,927	24,309
Leeds Benevolent Society - single ladies	17,697	25,000	-21,480	21,217
Coop Dementia	2,040	0	-1,174	866
LCC Covid Fund	1,057	24,724	-25,781	0
OPF Covid Fund	0	1,550	-1,550	0
Defib collection	310	1,079	-1,389	0
HAP for Key Safes	0	4,950	-4,950	0
HUB Covid	0	3,792	-3,792	0
	258,991	284,289	-224,688	318,592

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2021

2 Grants

	General	Restricted	Total	Total
	Fund	Fund	2021	2020
	£	£	£	£
Grants and donations				
Covid Resilience Fund (Lottery)	0	8,942	8,942	0
Hardship Fund	0	5,000	5,000	0
Lunch Clubs	0	8,963	8,963	21,508
LCC - Adult Social Care	0	144,599	144,599	136,416
LCC Swift funding - frailty project	0	37,500	37,500	30,000
Leeds Benevolent Society - single ladies	0	25,000	25,000	41,950
Area management Transport	0	0	0	145
Windmill Community Transport	0	0	0	400
LCC - Falls	0	0	0	500
Coop Dementia	0	0	0	2,247
LCC Winter Monies	0	0	0	2,821
LCC Covid Fund	0	24,724	24,724	0
OPF Covid Fund	0	1,550	1,550	0
Defib collection	0	1,079	1,079	310
HAP for Key Safes	0	4,950	4,950	0
HUB Covid	0	3,792	3,792	0
Other	500	0	500	0
Donations	14,460	2,468	16,927	209,909
	14,960	268,566	283,526	446,206
Investment income	763		763	751

3 Expenditure on:

	General	Restricted	Total	Total
	Fund	Fund	2021	2020
	£	£	£	£
Cost of raising funds				
Members costs	364	12,050	12,414	21,505
Instructor costs	15	432	447	2,245
Staff expenses	283	2,822	3,104	2,174
Volunteer expenses	428	1,171	1,599	512
Food supplies	1,320	9,668	10,988	4,946
Training	188	1,922	2,109	510
	2,597	28,064	30,661	31,892
Charitable activities	£	£	£	£
Wages		154,489	154,489	132,239
Rent		5,288	5,288	3,042
Day trips			0	925
Insurance		1,367	1,367	2,113
Telephone	160	2,310	2,470	1,460
Postage and stationery	-14	2,456	2,442	1,383
Sundries			0	1,782
Motor vehicles - depreciation		3,430	3,430	4,838
Computer equipment - depreciation	711		711	711
Support costs				
Office costs	336	9,728	10,064	4,973
Transport	0	13,765	13,765	2,608
	1,194	192,833	194,026	156,074

SEACROFT FRIENDS AND NEIGHBOURS
Notes to the financial statements
for the period ended 30th September 2021

1 Accounting policies

1.1 Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- (a) The Charities Act 2011
- (b) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

The charity meets the definition of a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2 Incoming resources

These are included in the Statement of Financial Activities (SoFA). Incoming resources are recognised when:

- (a) The company becomes entitled to the resources
- (b) The directors are virtually certain they will receive the resources; and
- (c) The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. Grants and donations are only included in the SoFA when the company has unconditional entitlement to the resources. Contractual income is only included in the SoFA once the related goods or performance related services have been delivered. Investment income is included in the accounts when receivable.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt. The rates applicable are;

- Office equipment - 20% on cost
- Motor vehicles - 25% on cost

1.6 Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

1.7 Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8 Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

SEACROFT FRIENDS AND NEIGHBOURS
Balance sheet
As at 30th September 2021

		2021	2020
		£	£
Fixed Assets	Notes		
	4	12,474	17,359
Current Assets			
Debtors	5	7,500	0
Cash at bank & in hand		299,268	241,632
		306,768	241,632
Creditors - amounts due within one year	5	-650	0
Net current assets/liabilities		306,118	241,632
Net assets		318,592	258,991
Fund represented by			
Unrestricted funds		234,479	222,547
Restricted funds		84,113	36,444
Total		318,592	258,991

The financial statements on pages 6 and 7 were approved by the Trustees and signed on their behalf by:

Signed: *Shirley M Dann*
Name and position: *SHIRLEY M. DANN CHAIR*
Date: *4/8/2022*

SEACROFT FRIENDS AND NEIGHBOURS
Statement of Financial Activities (Incorporating the Income and expenditure account)
for the period ended 30th September 2021

		Unrestricted funds £	Restricted fund £	Total 2021 £	Total 2020 £
Income from:	Notes				
Grants and donations	2				
Donations		14,460	2,468	16,927	209,909
Grants		500	266,099	266,599	236,297
Investments					
Bank interest		763		763	751
Total		15,722	268,566	284,289	446,957
Expenditure on:	3				
Cost of fundraising		2,597	28,064	30,661	31,892
Charitable activities		1,194	192,833	194,026	156,074
Total		3,790	220,897	224,687	187,966
Net income/(expenditure)		11,932	47,669	59,601	258,991
Transfers between funds		0	0	0	0
Net movement in funds after transfers		11,932	47,669	59,601	258,991
Total funds brought forward at 1st October 2020		222,547	36,444	258,991	0
Total funds carried forward 30th September 2021		234,479	84,113	318,592	258,991

The accounting policies and notes on pages 7 to 10 form part of these financial statements.

**Independent examiners report to the trustees of
SEACROFT FRIENDS AND NEIGHBOURS
for the period ended 30th September 2021**

I report on the accounts of the charity for the ended 30th September 2021 which are set out on pages 5 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House
Doncaster
DN1 2BY

Date: 3rd August 2022

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2021

Achievement and performance (continued)

6. Working in partnership locally to provide a cohesive community support was vital during the pandemic. As a group we accepted referrals from Leeds City Council helpline and became part of a community wide crisis management and support initiative with partners: LS14 Trust, Fall into Place, local GPs, Police, Leeds Community Spaces, SCOT, Chapel Fm, Seacroft and Killingbeck Councillors, NHS colleagues to name but a few. Partnerships have proved vital during these challenging times enabling all parties to share learning identify who was in need and vocalise what support was available and from whom.

As a result we were able to support Clinically Extremely Vulnerable members to access services.

7. Finance - We are cognisant of the planned cuts in budget as notified by LCC, and are taking steps to ensure that this does not adversely impact on services. We are actively pursuing funding bids where we feel we can utilise those funds effectively. We are grateful to all our funders and to those who have given donations without this we would not be able to help as many residents.

Statement of Public Benefit

The public benefit from our work can be seen with an enhanced quality of life for older residents, improving well being with advice, support and signposting. Advocacy with health and financial issues to reduce inequalities seen in this area. A reduction in social isolation from bringing people together, having regular contact with staff and other residents allowing friendships to form. We help provide a link to their community helping residents feel informed, included and consulted.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

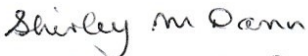
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP, where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report.

Signed on behalf of the trustees

Signed: 

Name and position: SHIRLEY M. DANN
CHAIR

Date: 4/8/2022.

SEACROFT FRIENDS AND NEIGHBOURS
The trustees present their annual report
for the period ended 30th September 2021

The trustees submit their annual report and financial statements for the year ended 30th September 2021.

Governing document

The organisation is operated under the rules of its constitution which was adopted 14th May 2019.

Objectives and activities

Within the Seacroft area to relieve persons aged 60 or over who are in need by reason of their ages, ill health, disability, financial hardship or other disadvantage, in particular but not exclusively by the provision of assistance including information, advice and support, to relieve the needs of such persons in such ways the trustees shall think fit.

Achievement and performance

(Refer to annual report for additional information).

Seacroft Friends and Neighbours engages directly and indirectly with around 1,000 people in the Seacroft area. Many of the people we support are in the very old category (above 85) and have lived in the area all their lives. We use multiple approaches to help them and others to remain independent and active and to live well at home.

1. Actions following on from the merger of North and South Seacroft were successfully implemented. This included a review and update of policies and procedures. QuickBooks was introduced reflecting the needs of the larger organisation. We also have a new website.
2. We had several long-standing trustees leave the board, we are grateful to them for their valued service to the organisation and for helping it to grow and develop. We are pleased to welcome two new trustees who are now sharing their time and talents for the benefit of the clients. Our Co-ordinator left after successfully navigating the sale of the Methodist Hall, merging North and South Seacroft, setting up the CIO and dealing with the arrival of covid. We appointed a new co-ordinator in June following an external recruitment process.
3. The Methodist Hall was previously sold to Chapel FM who obtained a significant grant to refurbish the building. The refurb took longer than anticipated but we were able to move back in mid-January 21 and activities restarted in the new surroundings. During the closure services were provided from the Kentmere Avenue site.
4. Covid and the restrictions imposed continued to pose significant challenges to clients, staff, volunteers and trustees. Isolation, illness of self or others, lockdowns, loss of normal service provision all took their toll. One of the results was that cases that SFN had to deal with were much more complex. Staff did an outstanding job in supporting people, referring them appropriately, providing food, access to medicines, safe transport, activity packs, shopping,

An independent review of the Leeds Neighbourhood Networks (LNN) of which SFN is one of six, was carried out by the Centre For Ageing Better. They noted that "There is potential for a symbiotic relationship between the LNN's and the strategic priorities of Leeds health and social care stakeholders". They summarised by saying LNN's "did whatever it took to alleviate the worst effects of a humanitarian crisis" and that "we were instrumental in making sure there was no pause in provision, we literally changed things around within 1 day".

One of the benefits of a smaller organisation is it's ability to turn around and respond quickly, SFN demonstrated that admirably. It is hoped that local councils and government bodies will recognise the enormous contribution that staff and volunteers made when considering future plans.

All of the additional work was done within the constraints of the covid restrictions and ongoing fears of transmission. SFN followed all the requirements including risk assessments, distancing, masks, to try to protect clients, staff, volunteers and trustees as well as other facility users.

5. SWIFT funding allowed us to employ a dedicated Health Lead. Frailty is common in older people who live at home. This role become even more important as Covid enveloped our service users and the wider community.

SEACROFT FRIENDS AND NEIGHBOURS
Administrative details
for the period ended 30th September 2021

Registered Charity number	1183406
Trustees and Management Committee	Shirley Dann – From 14 May 2019 John Scott – From 15 April 2021 Graham Hyde – From 04 July 2019 Michael Firth – From 21 May 2019 Pearl Allen – From 13 May 2019
Administrative address	SEACROFT METHODIST CHURCH HALL YORK ROAD LEEDS LS14 6JB
Bankers	Yorkshire Bank Plc 32 Town Street Leeds. LS18 4RJ
Independent Examiner	Heera Singh FMAAT HSL Accountancy Solutions Ltd Enterprise House 61a Carr House Doncaster DN1 2BY

SEACROFT FRIENDS AND NEIGHBOURS
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for the period ended 30th September 2021

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Accountancy Solutions

SEACROFT FRIENDS AND NEIGHBOURS

Financial statements for the
year ended 30th September 2021

Charity number: 1183406

Charitable Incorporated Organisation
Registered England and Wales

Call: 07926 450 250
Email: info@hslaccountancysolutions.co.uk
www.hslaccountancysolutions.co.uk

SEACROFT FRIENDS AND NEIGHBOURS

England & Wales - Charity number 1183406

Accounts

REGISTERED COMPANY NUMBER: 01017493 (England and Wales)
REGISTERED CHARITY NUMBER: 1183486

Report of the Trustees and
Unaudited Financial Statements for the Period 1st May 2019 to 30 September 2020
for

Geoffrey Hounsfield & Neighbourhoods

Charles Stewart & Co Limited
Chartered Accountants
1 Park Square
Leeds
LS1 2HF

Contents of the Financial Statements
for the Period 14 May 2019 to 20 September 2020

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11	Permitted Statement of Financial Activities

NOT AVAILABLE ONLINE

The chart is available on the Internet at <http://www.fishbase.org> and was updated on 1 October 2009.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Walter de Geest was in native persons aged 50 or over who are in need by reason of their age, is healthy, disabled, handicapped, blind, or other disadvantage, in particular but not exclusively by the provision of assistance including information advice and support to relieve the needs of such persons in such ways as the trustees shall think fit.

31

50031 487.077 11-17[4]

The guest Activities above different sites in Seattle included: exercise classes, Lunch Clubs, Technology seminars, lectures, group, keynote and networking dinner, fires and others. Staff provision of one to one work including

ကဏ္ဍ: နက္ခတ်ဗေဒ

(During the covid Pandemic): essential food provision, shopping service, prescription delivery, mail delivery, banking, and more for the poorest (and not) people, access to education, and information (internet, mobile phone).

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ACHIEVEMENT AND PERFORMANCE

The manager has been completing quarterly following a sample and targeted press of work (HPE Consulting have been involved) negotiations in both buildings used by

Therefore, in April 2019 we identified the need to hold some meetings in case of necessary.

(This has not so much been an impact on our older people and as a charity we have more to the younger and then

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where staff often are in one-to-one contact with an increasing number of people having mental health problems.

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Адрес: 100000, Москва, ул. Мясницкая, д. 26, стр. 1, пом. 1001, к. 1

FINANCIAL REVIEW

Financial position

As part of the merger process we successfully negotiated with funders to transfer existing funds to the new organisation. Our funders continue to support our efforts and we were able to speak to each funder as the pandemic hit and all agree to a redirection of funds towards the covid effort. We have had many of our clients give extra donations and our essential working could we saw an increase in new individual donors and have applied for funds both directly and as a Social Enterprise successfully. This ensures we remain in a sound financial position. We acknowledge the security of Leeds City Council Grant which forms a large part of our income currently meeting until 30 September 2023.

Reserve policy

Due to the merger the reserves have been lifted to £50,000 agreed as a starting figure with trustees and will be reviewed annually.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The company is governed by a constitution adopted on 11 May 2019.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01017793 (England and Wales)

Registered Charity number

1182-068

Registered office

The Methodist Church Hall

1081 York Road

South Seacroft

Leeds

LS14 6BH

Trustees

L. Hand (appointed 14.5.2019)

S. Towner (appointed 14.5.2019)

D. Prosser (appointed 14.5.2019)

T. Crockett (appointed 14.5.2019)

M. Porth (appointed 14.5.2019)

C. Hyde (appointed 14.5.2019)

P. J. (appointed 14.5.2019)

B. Kelly (appointed 14.5.2019)

Independent Examiners

Andrew Stewart Chartered HC&A (Banks) PLC

HC&A

Charles Stewart & Co Limited

Chartered Accountants

3 Park Square

Leeds

LS1 2NE

Bankers

Yorkshire Bank

12 Town Square

Leeds LS1 4RT

Shirley M Oann
Trustee / Deputy Chairperson
PP

Approved by order of the board of trustees on 9 July 2021 and signed on its behalf by:

For the Period 14 May 2019 to 30 September 2020

Report of the Trustees

Senecroft Friends & Neighbours

**Independent Examiner's Report to the Trustees of
Seacroft Friends & Neighbours**

Independent examiner's report to the trustees of Seacroft Friends & Neighbours ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the period 1st May 2019 to 30 September 2020.

Responsibilities and basis of report

As the charity's trustees or the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Companies Act 2006 (the 2006 Act). In carrying out my examination I have followed the instructions given by the Charity Commission under section 147(1)(b) of the 2006 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. the accounting records were not kept in respect of the Company as required by section 148 of the 2006 Act or
2. the accounts do not comply with the accounting requirements of section 146 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
3. the accounts have not been prepared in accordance with the requirements and principles of the Statement of Recommended Practice for accounts and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland) (FRS 102).

I have no concerns and have come across no other matters in connection with the examination in which attention should be drawn to this report in order to enable a proper understanding of the accounts to be reached.



Andrew Stewart (Chartered Accountant) FCA
104/20
Chartered Accountants
1 Bank Square
Leeds
LS1 2NP
19 July 2021

Seacroft Friends & Neighbours

Statement of Financial Activities
for the Period 14 May 2019 to 30 September 2020

	2019-20	2018-19	2017-18	2016-17	2015-16
INCOME AND ENDOWMENTS FROM					
Donations and legacies	209,989	236,297	416,206	751	446,957
Investment income	751	-	-	-	-
Total	210,660	236,297	416,206	751	446,957
EXPENDITURE ON					
Running funds	36,74	28,218	31,893	-	-
Charitable activities	-	-	-	-	-
Cost of charitable activities	7,343	148,727	196,074	-	-
Total	11,021	176,945	187,966	199,639	238,991
NET INCOME	199,639	59,352	238,991	-	-
Transfers between funds	6	121,908	-	-	-
Net movement in funds	222,517	36,444	238,991	-	-
TOTAL FUNDS CARRIED FORWARD	223,517	36,444	238,991	238,991	238,991

Notes

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Shenroff Friends & Neighbours

Balance Sheet
30 September 2020

	Unrestricted Funds	Restricted Funds	Total
FIXED ASSETS			
Tangible assets	17,359	-	17,359
CURRENT ASSETS			
(net of fees)			
NET CURRENT ASSETS	205,188	36,444	241,632
TOTAL ASSETS LESS CURRENT LIABILITIES	222,547	36,444	258,991
NET ASSETS	222,547	36,444	258,991
FUNDS			
(unrestricted funds)			
Reserved funds			
TOTAL, FT NIS			258,991

The charitable company is entitled to exemption from audit under Section 117 of the Companies Act 2006 for the period ended 30 September 2020.

The members have not required the company to obtain an audit of its financial statements for the period ended 30 September 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on 9 July 2021 and were signed on its behalf by:

L. Reed - Trustee

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity, under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities. Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds. It is probable that the income will be received and the amount can be measured reliably.

Included in donations is £119,831 cash funds transferred from South Seacroft Friends and Neighbours and £91,427 cash funds transferred from North Seacroft Good Neighbours Scheme.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity so that expenditure. It is probable that a number of economic benefits will be received in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of those costs.

Transferable fixed assets

Transferable fixed assets are provided at the following annual rates in order to write off each asset over its estimated useful life:

Motor vehicles	- 25% or cost
Computer equipment	- 20% or cost

Fund accounting

Restricted funds can only be used for particular restricted purposes within the charity. Restricted funds can only be used for particular restricted purposes within the charity. Restricted funds can only be used for particular restricted purposes within the charity. Restricted funds can only be used for particular restricted purposes within the charity.

Free purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Notes to the Financial Statements - continued
for the Period 14 May 2019 to 30 September 2020

2. INVESTMENT INCOME			
	Deposit account interest		
	£		
	751		
3. NET INCOME (EXPENDITURE)			
	Net income (expenditure) is stated after charging (crediting)		
	£		
	5,519		
	3,042		
4. TRUSTEES' REMUNERATION AND BENEFITS			
	There were no trustees' remuneration or other benefits for the period ended 30 September 2020.		
	Trustees' expenses		
	There were no trustees' expenses paid for the period ended 30 September 2020.		
5. TANGIBLE FIXED ASSETS			
	Motor vehicles	Computer equipment	Tools
	£	£	£
	19,261	1,557	12,908
DEPRECIATION			
	Charge for year		
	4,838	711	5,549
NET BOOK VALUE			
	At 30 September 2020		
	14,423	1,846	17,269

Senegalese Friends & Neighbours

Notes to the Financial Statements - continued
for the Period 14 May 2019 to 30 September 2020

6. MOVEMENT IN FLNDS

	2019	2020	2020
	Senegalese Friends	Senegalese Friends	Senegalese Friends
Unrestricted funds			
General fund	199,639	22,098	222,647
Restricted funds			
Lunch clubs	4	-	3
LACT - Africa deficit	316	-	316
Ladies Benevolent Society for Single			
Ladies	37,806	(26,103)	11,697
Africa management transport	145	-	145
Windmill community transport	(15)	15	9,736
South funding - Friday project	19,132	(696)	2,040
Cocoon Development	1,723	(2,122)	8,601
LACT - Welfare services	912	-	912
TOTAL FLNDS	258,991	-	258,991

Movement in funds, included in the above are as follows:

	2019	2020	2020
	Senegalese Friends	Senegalese Friends	Senegalese Friends
Unrestricted funds			
General fund	210,660	(11,021)	199,639
Restricted funds			
Lunch clubs	21,508	(21,505)	3
LACT - Africa deficit	316	-	316
Ladies Benevolent Society for Single			
Ladies	41,990	(41,150)	87,806
Africa management transport	145	-	145
Windmill community transport	400	(413)	145
South funding - Friday project	20,600	(19,568)	10,432
LACT - Falls	300	(500)	-
Cocoon Development	2,247	(207)	2,040
LACT - Adult social care	126,416	(128,693)	1,723
LACT - Welfare services	2,821	(1,399)	912
TOTAL FLNDS	416,957	(176,945)	258,991

12.000
258.291

Total resources expended

Net income

This page does not form part of the statutory financial statements
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Seacroft Friends & Neighbours

Notes to the Financial Statements - continued
for the Period 1+ May 2019 to 30 September 2020

7 RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 30 September 2020.