

## AGM Report for year 1 Feb 2022 – 31 Jan 2023

The Management Committee has been able to resume meetings in person during 2022, and met on 4 occasions in the accounting year, April, July, October 2022 and January 2023. However, the AGM was delayed until the October meeting. Under the new constitution this only requires attendance of the Trustees.

There were some changes to the membership of the DVD Committee, with Sue Scane joining the committee in April 2022 as a Trustee. Georgie Elliot resigned from the Committee and ceased to be a Trustee from the April meeting.

Margaret Abbott had indicated previously that she wished to stand down as chairman, although she remained so until the AGM in October when Sue took over that role. Margaret remains a Trustee. Tony Semmens also stood down as Treasurer following the AGM, a role taken on by Helen Cooper. Tony also remains a Trustee.

The current Trustees are:

Chair - Sue Scane

Deputy Chair and Secretary - Margaret Ewen

Treasurer - Helen Cooper

Members – Margaret Abbott

- Jacqui Oldham

- Tony Semmens

- Cllr Ian Snowdon. SODC Co-opted members

Organiser – Tony Cooper

Deputy Organiser - Bill Major

Minutes of all meetings are available on request.

In 2022 we had a change in Organiser, as June Little found that the role took more time than she had anticipated. We were grateful for Tony Cooper taking on the role. He has since done a lot of work on TransManger, as well as, with Helen cleaning up the data for registrations, to make our records more up to date.

We also said goodbye to driver Rhiannon Lovell who had taken on a new job, and no longer had time available. Also, Ken Sparrowhawk who had new commitments. Our sincere thanks go to all ex-drivers.

A very warm welcome to Patsy Parr who joined us as an office volunteer during the year.

2022 was a much more stable year than 2020 or 2021, with hospital and medical appointments returning to a more normal pattern. However, April saw particular problems with cancellation of appointments, so thanks go particularly to those in the office who had to deal with every changing appointments. A shortage of drivers returning at this stage also meant we had some drives we were unable to fulfil. A list of DVD journeys 2022-2023 is attached to this email.

We have continued to be supported this year by Community First Oxfordshire for Octabadges and advice; advisors at CTA and Age UK; Volunteer Link Up for their DBS service.

FUNDING - the audited year end accounts are attached.

Margaret Abbott had again secured in 2021 a further 3 years of grant funding from Oxfordshire County Council. This money paid the salary of our part-time organiser. In order to receive this OCC funding DVD has to have a Safeguarding Policy and Procedure in place. Whilst these were circulated last year, please take time to read these attachments again, as they are relevant to all volunteers and are a useful reminder.

Our sincere thanks go to The Newbury Building Society, who awarded us a Community Grant of £2,000 in October. We were able to use these funds to improve the telephone system which had been causing problems for some time.

Whilst we hadn't asked for donations from our clients In January 2021, the DVD committee decided that we would resume our practise of asking for a donation in 2022. It seemed fair as the service was returning to normal.

Remember your feedback is essential.

Please let us know about:-

- Those who are not able to get in and out of a car and those who need to be accompanied.
- If you have a car accident/ client trips & falls [ must be recorded.]
- Difficulties encountered which you don't consider part of the job.
- Please let Tony or Bill know so that problems can be included in client notes.
- Any steps we could take to make your volunteering easier/safer?

Our lives have been turned upside down for the past few years although they are now getting back to something like normal. Now that the constitution no longer requires an AGM for all the membership, we are still trying to arrange a get-together so that we can all meet up for a chat and to get to know our new volunteers. We hope to get a date out to you soon for this event.

All of the Trustees would like to thank you for your time and help throughout this year.

Take good care.

Best wishes,

Sue

NB. There are 6 attached documents.

**Didcot Volunteer Drivers**  
**Receipts and Payments - YE 31.01.23**

	<u>2022/2023</u>	<u>2021/2022</u>
<u>Income</u>		
Grants	4750.00	6502.25
Donations	2803.20	890.10
Registrations	3711.50	
Interest	7.86	0.80
<b>Total</b>	<b>11272.56</b>	<b>7393.15</b>
<u>Expenditure</u>		
Salary	5439.30	3556.80
Telephone	674.45	542.90
Insurance	505.19	500.92
Rent	1000.00	1000.00
Hire Charges	81.60	
Disbursements to Drivers	18.00	88.70
Postage & Stationery	748.23	
Office	90.44	45.32
Membership Fees	38.00	
Donation	250.00	
Computer Equipmemt	325.02	364.27
Covid	23.95	90.90
<b>Total</b>	<b>9194.18</b>	<b>6189.81</b>
 Excess of Income over Expenditure	 <b>2078.38</b>	 <b>1203.34</b>

**Statement of Movement of Funds**  
**01.02.22 to 31.01.23**

	<u>31.01.23</u>	<u>31.01.22</u>
Barclays Current Account	11562.00	9491.48
Barclays Deposit Account	8154.46	8146.60
<b>Total</b>	<b>19716.46</b>	<b>17638.08</b>
 Increase in balances held	 2070.52	
Increase in balances held	7.86	
<b>Total</b>	<b>2078.38</b>	<b>1203.34</b>